

Richmond
Valley
Council



MINUTES

**Local Transport Forum Meeting
2 September 2025**

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**MINUTES OF RICHMOND VALLEY COUNCIL
LOCAL TRANSPORT FORUM MEETING
HELD AT THE VIA MICROSOFT TEAMS
ON TUESDAY, 2 SEPTEMBER 2025 AT 2:00 PM**

PRESENT: Cr Robert Hayes (2:07 pm), Member for Clarence Richie Williamson MP (by proxy Sarah Kratz), Isaac Briggins - NSW Police, Renai Williams - Transport for NSW

IN ATTENDANCE: Kim Anderson (Manager Asset Systems & Planning) (Chair), Ben Zeller (Director Infrastructure Services and Projects), Michael Pontefract (Coordinator Asset Planning & Quality Assurance), Charlene Reeves (Executive Assistant Infrastructure Services and Projects)

1 WELCOME

Kim Anderson welcomed everyone to the meeting.

2 APOLOGIES

Vaughan Macdonald (General Manager, Richmond Valley Council)

3 DECLARATION OF INTERESTS

Nil

4 GENERAL BUSINESS

4.1 AMENDMENT OF LOCAL TRAFFIC COMMITTEE TO LOCAL TRANSPORT FORUM

RECOMMENDATION

That the Local Transport Forum receives and notes the Amendment of the Local Traffic Committee to Local Transport Forum report.

Further notes: Further work is required to distinguish the reports of what is being referred to the LTF for advice, for information as well as for general discussion.

Information Noted.

4.2 SAFETY IMPROVEMENT ON INTERSECTION OF CANTERBURY AND COLCHES STREETS, CASINO

RECOMMENDATION

That the Local Transport Forum receives and notes the safety improvement on intersection of Canterbury and Colches Streets, Casino report.

Further notes: Following any funding submissions received by Council a report will be provided to a future LTF meeting on the upgrades and also if the design options are requested to be presented to the LTF, that will also be provided.

Unanimously supported.

4.3 SAFETY CONCERNS OF INTERSECTION OF ELLIS LANE AND CANTERBURY STREET, CASINO**RECOMMENDATION**

That the Local Transport Forum receives and notes the Safety Concerns of Intersection of Ellis Lane and Canterbury Street, Casino report including measures already taken and potential future treatments to enhance pedestrian safety and increase driver awareness in this locality.

Further notes: A report will be provided to a future LTF reporting back on progress.

Unanimously supported.

4.4 REQUEST FOR RESTRICTED 15-MINUTE PARKING AREA ON OAK STREET, EVANS HEAD**RECOMMENDATION**

That the Local Transport Forum receives and notes the Request for Restricted 15-minute Parking Area on Oak Street, Evans Head report.

Further notes: Councils next step will be to go out to consultation with the affected business owners and a report will be provided to a future LTF meeting.

Unanimously supported.

4.5 REQUEST FOR DEDICATED ACCESSIBLE PARKING SPOTS ON CANTERBURY STREET, CASINO**RECOMMENDATION**

That the Local Transport Forum receives and notes the request for dedicated Accessible Parking spots on Canterbury Street, Casino report and provides feedback.

Further notes: Councils next steps will be to go out to consultation with the affected business owners and a report will be provided to a future LTF meeting.

Unanimously supported.

4.6 ELECTRIC VEHICLE CHARGING STATION IN EVANS HEAD**RECOMMENDATION**

That the Local Transport Forum receives and notes the Electric Vehicle Charging Station in Evans Head report.

Further notes: Cr Hayes has received feedback that users of the charging stations are needing to do a U-Turn into the traffic and reverse the cars into the parking spot as most EV cars charging spots are on the rear bumper bar or rear panel.

Council is to investigate further on safety issues and what the potential solutions are. A report will be presented to a future LTF meeting.

Unanimously supported.

4.7 REQUEST FOR SPEED ZONE ASSESSMENTS TO TRANSPORT FOR NSW**RECOMMENDATION**

That the Local Transport Forum receives and notes the request for Speed Zone Assessments provided to Transport for NSW.

Further notes: The Summerland Way adjoining Casino Showgrounds and Casino Coraki Road (Smith Road intersection) speed reduction is in the final approval process with TfNSW. Trustums Hill Road does not meet the guidelines for speed zone reduction, TfNSW will investigate potential options to alert drivers to speed issues on Trustums Hill Road.

Action - Renai to advise Michael if TfNSW has received a residents request for Savilles Road speed reduction.

Unanimously supported.

4.8 UPDATE ON OUTSTANDING ACTION ITEMS FROM PREVIOUS MEETING**RECOMMENDATION**

That the Local Transport Forum receives and notes the Actions from Previous Meetings report.

Further notes:

Meeting on 25/04/2024 Items 2, 3, 4 and 6 – Council has submitted a Request for Quote to engage external consultants and are awaiting on feedback. Once received, Council will be able to progress this action item.

Meeting on 25/4/2024 Item 9 – Council to investigate the feedback from Cr Hayes and will provide a report to a future LTF meeting.

Meeting on 3/6/2025 Item 4.5 - Council has provided details to the local bus companies and is currently awaiting feedback.

Meeting on 3/6/2025 Item 4.6 – Council has commenced community consultation for Clearway zone on the southern side of Dyraaba Street. Consultation period is open until 26 September 2025.

Information Noted.

General Comments:

September is TfNSW Rural Road Safety Month and a launch was held in Grafton. Renai will email the promotional material to Charlene for distribution and promotion on Council's Social Media accounts.

The Meeting closed at 2:40 pm.

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CHAIRPERSON