



Bond Refund Request

Applicant Details

Full Name

Postal address:

Phone: (H)

(W)

(M)

Email:

Application Details

Development Address:

Bond Application No:

Related DA No: (if applicable)

Payment Details

Refunds will be deposited directly into the bond payers bank account.

Account Name:

BSB:

Financial Institution:

Account Number:

Authorisation

I understand and acknowledge, upon satisfactory final inspection a refund of bond/bank guarantee will be processed back to the payer of this bond, the balance returned will be minus fees for carrying out the compulsory critical stage inspections.

Name:

Signature

Date:

OFFICE USE		
Bond #.	Property ID	Refund amount
DA # / PAN #	Land ID:	Processed by
Inspections completed	Officer's initials	Date

Privacy and personal information protection notice

The Bond Refund Request form contains personal information which is being collected for the purpose of providing a refund of bond charges and to enable Council to perform its functions under the *Local Government Act 1993*.

The provision of this information is voluntary and will not be used for any other purpose without seeking your consent, or as required by law. Whilst voluntary, the information is required to process your request, and if you do not wish to provide the information sought, Council may be limited in dealing with your request.

Your information may comprise part of a public register related to this purpose and may be subject to release under an application under the *Government Information Public Access Act 2009*.

Your application will be retained in Council's Records Management System upon receipt.

Your personal information can be accessed and corrected at any time by contacting Council.