

Richmond
Valley
Council



MINUTES

**Ordinary Council Meeting
20 May 2025**

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**MINUTES OF RICHMOND VALLEY COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, 10 GRAHAM PLACE, CASINO
ON TUESDAY, 20 MAY 2025 AT 6PM**

Please note: these minutes are subject to confirmation at the next Council Meeting. Decisions recorded in the draft minutes are subject to the Council's Code of Meeting Practice in relation to rescinding decisions.

PRESENT: Cr Robert Mustow (Mayor), Cr Stephen Morrissey (Deputy Mayor), Cr Sam Cornish, Cr Robert Hayes, Cr Sandra Humphrys, Cr Lyndall Murray, Cr John Walker

IN ATTENDANCE: Vaughan Macdonald (General Manager), Ryan Gaiter (Director Organisational Services), Jenna Hazelwood (Chief of Staff), Ben Zeller (Director Infrastructure Services & Projects), Hayley Martin (Manager Finance), Tony McAteer (Strategic Land Use Planner), Julie Clark (Personal Assistant to the General Manager and Mayor), Sebastian Scholl (IT Support Officer).

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor provided an Acknowledgement of Country by reading the following statement on behalf of Council:

"Richmond Valley Council recognises the people of the Bundjalung Nations as Custodians and Traditional Owners of this land and we value and appreciate the continuing cultural connection to lands, their living culture and their unique role in the life of this region in the past, present and future."

2 PRAYER

The meeting opened with a prayer by the General Manager.

3 PUBLIC ACCESS

Nil

4 APOLOGIES

Nil

5 MAYORAL MINUTES

Nil

6 CONFIRMATION OF MINUTES

6.1 MINUTES ORDINARY MEETING HELD 15 APRIL 2025

RESOLUTION 200525/1

Moved: Cr Robert Hayes

Seconded: Cr John Walker

That Council confirms the Minutes of the Ordinary Meeting held on 15 April 2025.

CARRIED

7 MATTERS ARISING OUT OF THE MINUTES

Cr Hayes referred to questions asked by Mr Ian Brown, during the Public Access segment, at the 15 April Ordinary meeting, regarding flood management at Coraki, and asked if responses had been provided.

The General Manager advised that Council was currently finalising its response to Mr Brown and it would be forwarded shortly, noting the imminent release of the CSIRO study into the Richmond River catchment.

8 DECLARATION OF INTERESTS

Cr Robert Hayes declared a pecuniary interest in relation to Item 15.2 Section 46 Richmond Valley Local Environmental Plan - Proposed Overheight Dwelling, 4 Cedar Street, Woodburn, due to being the applicant of the development application and advised he would be leaving the Chamber during discussion of this item.

9 PETITIONS

Nil

10 NOTICE OF MOTION

10.1 NOTICE OF MOTION - CUSTOMER SERVICE TECHNOLOGY

RESOLUTION 200525/2

Moved: Cr Lyndall Murray

Seconded: Cr John Walker

That Council investigates the potential operational efficiencies, customer experience improvements and cost-effectiveness of implementing Artificial Intelligence (AI), chatbot and live chat functionalities as part of Council's customer service matrix; and

1. Receives a report outlining:
 - a. Current industry best practice and technology adoption in local government customer service delivery;
 - b. Potential platforms and tools suitable for Richmond Valley Council;

- c. Projected costs, savings, and service improvements;
- d. Any workforce or data security implications; and
- e. Opportunities to pilot or phase-in such technology aligned with the Customer Experience Strategy and Digital Transformation priorities in the Operational Plan.

CARRIED

10.2 NOTICE OF MOTION - YOUTH FORUM

Moved: Cr Lyndall Murray

Seconded: Cr John Walker

That Richmond Valley Council:

1. Establishes a Richmond Valley Youth Forum to provide young people aged 12 to 18 with a structured platform to engage with Council on matters that affect them.
2. Aligns the Youth Forum with the objectives of the 2025–26 Operational Plan, specifically Item 8 A1.3: “Continue to work with community, business advisory groups and youth networks and develop an ongoing program of listening tours and engagement.”
3. Develops Terms of Reference for the Youth Forum, including:
 - o Criteria ensuring diverse representation across the LGA.
 - o Meeting frequency and format.
 - o Clear mechanisms for reporting outcomes and recommendations to Council.
4. Explores opportunities for mentorship between Councillors and Youth Forum members, drawing on models such as Clarence Valley Council’s Councillors’ Youth Mentoring Program launching in May 2025.
5. Allocates appropriate resources to support the establishment and ongoing facilitation of the Youth Forum, including staffing and administrative support.
6. Engages with community-led youth organisations, high school students, First Nations youth leaders, and students who attend high schools outside of the region.
7. Tasks the Youth Forum, under mentorship, with contributing to the planning and activation of Richmond Valley’s Youth Week 2026 celebrations, to provide leadership experience and elevate youth-led community initiatives.

An amendment was moved by Councillor Robert Mustow, seconded Cr Robert Hayes

That the General Manager reports back to a future meeting on options for a Richmond Valley Youth Forum that considers the following ideas:

1. Establishing a Richmond Valley Youth Forum to provide young people aged 12 to 18 with a structured platform to engage with Council on matters that affect them.
2. Aligning the Youth Forum with the objectives of the 2025–26 Operational Plan, specifically Item 8 A1.3: “Continue to work with community, business advisory groups and youth networks and develop an ongoing program of listening tours and engagement.”
3. Developing Terms of Reference for the Youth Forum, including:
 - o Criteria ensuring diverse representation across the LGA.
 - o Meeting frequency and format.
 - o Clear mechanisms for reporting outcomes and recommendations to Council.
4. Exploring opportunities for mentorship between Councillors and Youth Forum members, drawing on models such as Clarence Valley Council’s Councillors’ Youth Mentoring Program launching in May 2025.
5. Allocating appropriate resources to support the establishment and ongoing facilitation of the

- Youth Forum, including staffing and administrative support.
6. Engaging with community-led youth organisations, high school students, First Nations youth leaders, and students who attend high schools outside of the region.
 7. Tasking the Youth Forum, under mentorship, with contributing to the planning and activation of Richmond Valley's Youth Week 2026 celebrations, to provide leadership experience and elevate youth-led community initiatives.

The amendment was put to the vote and was CARRIED

The amendment then became the motion.

RESOLUTION 200525/3

Moved: Cr Robert Mustow

Seconded: Cr Robert Hayes

That the General Manager reports back to a future meeting on options for a Richmond Valley Youth Forum that considers the following ideas:

1. Establishing a Richmond Valley Youth Forum to provide young people aged 12 to 18 with a structured platform to engage with Council on matters that affect them.
2. Aligning the Youth Forum with the objectives of the 2025–26 Operational Plan, specifically Item 8 A1.3: "Continue to work with community, business advisory groups and youth networks and develop an ongoing program of listening tours and engagement."
3. Developing Terms of Reference for the Youth Forum, including:
 - o Criteria ensuring diverse representation across the LGA.
 - o Meeting frequency and format.
 - o Clear mechanisms for reporting outcomes and recommendations to Council.
4. Exploring opportunities for mentorship between Councillors and Youth Forum members, drawing on models such as Clarence Valley Council's Councillors' Youth Mentoring Program launching in May 2025.
5. Allocating appropriate resources to support the establishment and ongoing facilitation of the Youth Forum, including staffing and administrative support.
6. Engaging with community-led youth organisations, high school students, First Nations youth leaders, and students who attend high schools outside of the region.
7. Tasking the Youth Forum, under mentorship, with contributing to the planning and activation of Richmond Valley's Youth Week 2026 celebrations, to provide leadership experience and elevate youth-led community initiatives.

CARRIED

10.3 NOTICE OF MOTION - NSW RECONSTRUCTION AUTHORITY RESPONSES

Motion:

Moved: Cr Lyndall Murray

Seconded: Cr Robert Hayes

That Council responds to the NSW Reconstruction Authority's letter tabled at the April 2025 meeting asking it to answer the questions as asked with full transparency:

1. How much of the \$790 million (now \$880m) has been distributed, with a breakdown by local government area, priority level, and the average time taken for approval? To be specific;
 - a) How much has been distributed (i.e. paid out) to date?
 - b) Please provide a breakdown by postcode within the Richmond Valley LGA.
 - c) Please include a breakdown by priority level.

- d) What is the average time between application and grant approval across each grant stream?
 - e) If postcode-specific data cannot be shared due to confidentiality, please provide aggregated data at suburb or LGA level where possible.
2. Will all priority homes mapped 1-4 receive a grant and what is the timeline to deliver these in full? To be specific:
- a) Will all homeowners identified in Priority Levels 1 to 4 (as mapped) receive a Resilient Homes Grant, provided they apply and are deemed eligible?
 - b) Is the current \$880 million budget sufficient to deliver grants to all Priority 1 to 4 homes?
 - c) What is the projected timeline for delivering outcomes to these Priority 1 to 4 homes - including assessment, approval, and completion of works?
3. Repair to Return program: If any funds were allocated to the Richmond Valley, what amount was spent and on how many homes? To be specific:
- a) What portion of the \$5 million Repair to Return program budget has been allocated and spent on homes in the Richmond Valley LGA?
 - b) Were all 102 homes repaired under this specific \$5 million program, or were other funding sources used?
4. GIVIT was announced as the primary fundraising vehicle by the State Government. How much money has been raised for Cyclone Alfred, and how much has been spent in the Richmond Valley? To be specific:
- a) Of the \$340,000 raised through the Cyclone Alfred appeal, how much was directly distributed to residents in the Richmond Valley LGA?
 - b) The figure of \$2,121,433 in donated funds and 29,665 items appears to include support from both the 2022 flood and Cyclone Alfred events. Could you please provide a breakdown of these figures by event?
5. With the announcement of new funding for the Resilient Homes Program through a delivery support partnership with Resilient Lismore & Building Advisory Support Service (BASS) specifically for house raising, retrofitting, and relocation can the NSW Reconstruction Authority please confirm:
- a) The total amount of new funding allocated,
 - b) The selection criteria being used to determine which homes receive funding,
 - c) How homes are being selected and reported across each LGA, and
 - d) Whether the NSW Reconstruction Authority will publicly disclose a transparent breakdown of spending, including how much is being directed to industry professionals, trades, materials, project management, and administration costs for each home?

In Favour: Crs Lyndall Murray and Robert Hayes

Against: Crs Robert Mustow, Stephen Morrissey, Sam Cornish, Sandra Humphrys and John Walker

LOST 2/5

11 MAYOR'S REPORT**11.1 MAYORAL ATTENDANCE REPORT 9 APRIL - 12 MAY 2025****RESOLUTION 200525/4**

Moved: Cr Robert Mustow

Seconded: Cr Stephen Morrissey

That Council receives and notes the Mayoral Attendance Report for the period 9 April – 12 May 2025.

CARRIED

12 DELEGATES' REPORTS**12.1 DELEGATES' REPORT MAY 2025 - ROUS COUNTY COUNCIL****RESOLUTION 200525/5**

Moved: Cr Sandra Humphrys

Seconded: Cr Robert Mustow

That Council receives and notes the Delegates' Report – Rous County Council for May 2025.

CARRIED

13 MATTERS DETERMINED WITHOUT DEBATE**13.1 MATTERS TO BE DETERMINED WITHOUT DEBATE****RESOLUTION 200525/6**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That items 14.3, 17.2 and 17.3 identified be determined without debate.

CARRIED

14 GENERAL MANAGER**14.1 REVISED COMMUNITY STRATEGIC PLAN AND DRAFT DELIVERY PROGRAM****EXECUTIVE SUMMARY**

Richmond Valley Council's revised Community Strategic Plan – Richmond Valley 2040, and draft Delivery Program 2025-2029 have been prepared following community consultation and are presented for Council's consideration. The review has confirmed that the Community Strategic Plan's key directions to grow and diversify the Richmond Valley economy, provide more housing and jobs, protect the environment and support continued flood recovery and adaptation continue to receive strong community support. The revised plan includes a number of amendments and refinements to reflect emerging community priorities and streamline the planning and reporting process. The draft Delivery Program 2025-2029 includes one of Council's most extensive capital works programs, to complete disaster recovery road repairs, build future flood resilience and provide essential infrastructure to support long-term growth. This report outlines key changes to the revised CSP and seeks Council's endorsement to publicly exhibit the draft plans for a minimum of 28 days.

RESOLUTION 200525/7

Moved: Cr Robert Mustow

Seconded: Cr Stephen Morrissey

That Council:

1. Notes the review of the Community Strategic Plan, as required under the *Local Government Act 1993*, and the community engagement program undertaken to inform the draft Plan and draft Delivery Program 2025-2029.
2. Exhibits the draft Community Strategic Plan and Delivery Program for further public comment for a minimum of 28 days.
3. Notes that the draft reports will be brought back to Council to consider any feedback received, or amendments proposed, before final adoption at the June Council meeting.

CARRIED

14.2 DRAFT OPERATIONAL PLAN 2025/2026 (INCLUDING DRAFT FINANCIAL ESTIMATES 2025/2029), DRAFT REVENUE POLICY 2025/2026 AND DRAFT LONG TERM FINANCIAL PLAN 2025/2035.**EXECUTIVE SUMMARY**

The following documents have been prepared in consultation with Councillors:

1. Draft Operational Plan 2025/2026 (including Draft Financial Estimates for the period 2025/2029),
2. Draft Revenue Policy 2025/2026, and
3. Draft Long-Term Financial Plan 2025/2035.

It is now proposed to place the documents on public exhibition for a period of at least 28 days.

RESOLUTION 200525/8

Moved: Cr Robert Mustow

Seconded: Cr John Walker

That:

1. The Draft Operational Plan 2025/2026 (including Draft Financial Estimates 2025/2029), Draft Revenue Policy 2025/2026 and Draft Long Term Financial Plan 2025/2035 be placed on public exhibition for a period of at least 28 days.
2. The draft documents be brought back to Council to consider any submissions received, or amendments proposed, before final adoption at the Meeting of Council on 24 June 2025.

CARRIED

14.3 2025 COMMUNITY SURVEY OUTCOMES

EXECUTIVE SUMMARY

Council has been working with research firm, Micromex Research to undertake regular community surveys since 2013. The surveys explore current community priorities, perceptions of life in the Richmond Valley, satisfaction levels with council services and facilities, future expenditure priorities and general satisfaction with Council's performance. The 2025 survey was conducted in February and the results are presented for Council's consideration. The survey was one of the consultation inputs considered when developing Council's draft Community Strategic Plan and 2025-2029 Delivery Program, which is the subject of a further report to this meeting.

RESOLUTION 200525/9

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council

1. Notes the results of the 2025 Community Survey, the recommendations of the survey report and the proposed response to identified priorities and improvement areas in the draft 2025-2029 Delivery Program.
2. Continues to pursue opportunities for performance improvement in Council services, facilities and advocacy in response to the survey results.

CARRIED

15 COMMUNITY SERVICE DELIVERY

15.1 DRAFT BUSH FIRE PRONE LAND MAP - POST EXHIBITION

EXECUTIVE SUMMARY

The Draft Richmond Valley Council Bush Fire Prone Land Map (2 December 2024) was prepared by NSW Rural Fire Service (RFS) with the intention of replacing the current Bush Fire Prone Land map from 2015. This Draft Map differs considerably from the current map by-

- including agricultural lands (grazing and cropping) as bushfire hazard
- incorporating an additional hazard category (there are three (3) categories and buffer), and
- changing the colour symbology used to display hazard categories and buffer.

Public Exhibition of the Draft Map has now been completed. Several submissions were received which have been forwarded to the RFS with recommended changes to the Draft Map. The RFS has in turn supplied a final version of the map which incorporates all recommended changes.

This report seeks Council's endorsement of the Final Draft Richmond Valley Council Bush Fire Prone Land map dated 6 May 2025 (the final draft map).

RESOLUTION 200525/10

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council:

1. Notes the outcome of the community consultation for the Draft Richmond Valley Council Bush Fire Prone Land Map (02 Dec 2024); and
2. Endorses the Final Draft Richmond Valley Council Bush Fire Prone Land map (6 May 2025) for certification by the Commissioner of the NSW Rural Fire Service.

CARRIED

At 7:26 pm, Cr Robert Hayes left the meeting.

15.2 SECTION 46 RICHMOND VALLEY LOCAL ENVIRONMENTAL PLAN - PROPOSED OVERHEIGHT DWELLING - 4 CEDAR STREET, WOODBURN..

EXECUTIVE SUMMARY

Council has received a development application for alterations and additions to a flood-affected home at Woodburn to raise the existing flood affected dwelling above the minimum habitable floor level including alterations and additions. This includes a Section 4.6 variation to the RVLEP 2012 for building height exceeding 8.5m as it raises the dwelling by 2.79m to help avoid future inundation.

The proposal would result in the building being more than 10% above the permissible height limit and, therefore, it must be referred to Council for determination. As the home is located on a large residential lot and there will be no impacts on neighbouring properties, the variation is recommended for approval.

RESOLUTION 200525/11

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That pursuant to Clause 4.6 of *Richmond Valley Local Environmental Plan 2012* a variation in respect of Clause 4.3 Height of Buildings be granted for DA2025/0152, as outlined in this report.

.CARRIED

At 7:27 pm, Cr Robert Hayes returned to the meeting.

16 PROJECTS & BUSINESS DEVELOPMENT

16.1 PROPOSED ROAD CLOSURE PETERSONS QUARRY ROAD CORAKI

EXECUTIVE SUMMARY

A Development Application DA2022/0250 has been approved for the Extractive Industry expansion of Petersons Quarry to the maximum of 4,900,000 tonnes over the life of the quarry, including the quarry footprint over the existing road reserve known as Peterson Quarry Road. Part of the approval requires the formal road closure of the road reserve within the operating quarry and consolidation of individual land parcels.

Petersons Quarry is owned by Richmond Valley Council and operated by KIS Plant Pty Ltd (t/a KIS Quarries) under a lease agreement. Upon road closure the land will form part of the quarry property owned by Council as operational land.

Council is required to undertake relevant consultation in accordance with Section 38B of the *Roads Act 1993* to close the public road. A further report will be submitted to Council at the end of the consultation period for consideration and determination.

RESOLUTION 200525/12

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That

1. Council undertakes the relevant consultation in accordance with Section 38B of the *Roads Act 1993* to close the public road.
2. A further report be submitted to Council at the completion of the consultation.

CARRIED

17 ORGANISATIONAL SERVICES**17.1 QUARTERLY BUDGET REVIEW STATEMENT FOR THE QUARTER ENDED 31 MARCH 2025****EXECUTIVE SUMMARY**

The budget review report for the quarter ended 31 March 2025 has been prepared to provide Council and the community with information regarding Council's financial performance and proposed amendments to the 2024/2025 budget.

Council's projected operating result including capital grants and contributions for 2024/2025 has decreased by \$11.23 million, excluding previously approved adjustments, to a surplus of \$31.14 million. The net operating result before capital grants and contributions has improved \$1.97 million to a deficit of \$7.26 million. The improvement is due to receiving grant funding in 2025 for operational work that is scheduled in 2026.

Income from continuing operations has decreased \$2.38 million, to \$80.67 million and expenses from continuing operations have decreased \$4.35 million to \$87.93 million. Significant adjustments include transferring \$3.68 million in operational income and \$6.11 million in operational expenditure to the 2026 budget due to an updated work schedule for the Casino Industries Activation project funded through the Bushfire Local Economic Recovery Fund. Council's actual revenue is tracking at 73.6% of the projected year-end result which is 10.7% better than this time last year and expenditure from continuing operations is on track with 69.5% of the projected year end result expended as at 31 March 2025.

Council's capital works program has been reviewed, resulting in a projected program for 2024/2025 of \$60.66 million, reducing the programmed works by \$24.44 million after previously approved adjustments, largely due to the impacts of Cyclone Alfred and the ongoing wet weather. Current actual expenditure for the capital program is at 61.1% of the projected year-end result and is forecasted to increase notably over the final quarter of 2025, weather permitting, with several significant projects underway including Tatham and Broadwater bridge replacements. The capital budget will continue to be closely monitored, with any adjustments required to be included in future monthly budget adjustment reports to Council.

Council's unrestricted cash surplus has remained unchanged at \$272,799 as of 31 March 2025.

RESOLUTION 200525/13

Moved: Cr Robert Mustow

Seconded: Cr John Walker

That Council:

1. Receives the Quarterly Budget Review Statement as at 31 March 2025; and
2. Approves the recommended budget variations.

CARRIED

17.2 FINANCIAL ANALYSIS REPORT - APRIL 2025

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of the status and performance of its cash and investment portfolio in accordance with the *Local Government Act 1993* s.625, Local Government (General) Regulation 2021 cl.212, Australian Accounting Standard (AASB 9) and Council's Investment Policy.

The value of Council's cash and investments at 30 April 2025 is shown below:

Bank Accounts	Term Deposits	Floating Rate Notes	Fixed Rate Bonds	TCorp IM Funds	Total
\$14,584,436	\$31,000,000	\$6,750,390	\$4,500,000	\$17,363,473	\$74,198,299

The weighted average rate of return on Council's cash and investments at 30 April 2025 was 4.87% which was above the Bloomberg AusBond Bank Bill Index for April of 4.23% (annualised), which is Council's benchmark.

RESOLUTION 200525/14

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council adopts the Financial Analysis Report detailing the performance of its cash and investments for the month of April 2025.

CARRIED

17.3 DELEGATION OF AUTHORITY TO THE GENERAL MANAGER

EXECUTIVE SUMMARY

Section 380 of the *Local Government Act 1993* (LG Act) requires Council to review its delegations during the first 12 months of each term of office. This report is presented to confirm delegations for Richmond Valley Council's General Manager, Vaughan Macdonald.

RESOLUTION 200525/15

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That:

1. All previous delegations to the General Manager be revoked.
2. Council delegates to the General Manager all of the functions of the Council pursuant to section 377 of the *Local Government Act 1993*, as outlined in this report, excluding:
 - a) Those functions specified in clauses (a) to (u) of section 377(1) of the *Local Government Act 1993*,
 - b) Any function that would be inconsistent with the aims, objectives or provisions of any existing Council policy,
 - c) Any function where Council, by resolution, has lawfully directed that a particular matter

be referred to Council for decision, in which event this delegation shall not apply to such particular matter unless and until such direction or resolution is revoked by further lawful direction or resolution, and

- d) The write-off of any debts owed to Council with a value of more than \$5,000.
3. The General Manager takes steps to ensure the conditions and limitations outlined above (point two of the recommendation) apply to functions sub-delegated to Council staff by the General Manager, where appropriate.
 4. Council delegates the responsibility for determining the allocation of section 356 Community Financial Assistance Programs to the General Manager, with determinations to be made following a workshop with Councillors and in accordance with Council's Community Financial Assistance Program Policy.
 5. Council delegates the responsibility for determining the allocation of funding under the Events Support Program to the General Manager, with determinations to be made following a workshop with Councillors and in accordance with the Event Support Policy.

CARRIED

18 GENERAL BUSINESS

Nil

19 MATTERS FOR INFORMATION

RESOLUTION 200525/16

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

Recommended that the following reports submitted for information be received and noted.

CARRIED

19.1 OUTCOME OF COMMUNITY FINANCIAL ASSISTANCE PROGRAM 2024/2025 ROUND TWO FUNDING

RESOLUTION 200525/17

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receives and notes the allocations under the Community Financial Assistance Program 2024/2025 Round Two.

CARRIED

19.2 RESPONSE TO NOTICE OF MOTION - FLYING FOXES ANNUAL VISIT TO CASINO

RESOLUTION 200525/18

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receives and notes the Response to Notice of Motion – Flying Foxes Annual Visit to Casino.

CARRIED**19.3 DEVELOPMENT APPLICATIONS DETERMINED UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT FOR THE PERIOD 1 APRIL 2025 - 30 APRIL 2025****RESOLUTION 200525/19**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receives and notes the Development Application report for the period 1 April 2025 to 30 April 2025

CARRIED**19.4 GRANT APPLICATION INFORMATION REPORT - APRIL 2025****RESOLUTION 200525/20**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receives and notes the Grant Application Information Report for the month of April 2025.

CARRIED**19.5 CORRESPONDENCE - ENERGY FROM WASTE FRAMEWORK REVIEW; OPTIONS PAPER SUBMISSION****RESOLUTION 200525/21**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receives and notes the Energy from Waste Framework Review – Options Paper submission from Richmond Valley Council.

CARRIED**20 QUESTIONS ON NOTICE**

Nil

21 QUESTIONS FOR NEXT MEETING (IN WRITING)

Nil

22 MATTERS REFERRED TO CLOSED COUNCIL

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

22.1 Tender VP444226 - Construction of Patricia Street and Irving Drive

This matter relates to (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.2 Tender VP452353 - Supply and Delivery of Bitumen Surfacing, Stabilisation and Asphalt Services 25-26

This matter relates to (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.3 Tender VP443460 – Casino Sewage Treatment Plant Detailed Design

This matter relates to (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

These matters are considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

The General Manager reported that no written representations had been received in respect of the items listed for consideration in Closed Council.

The Chair called for representations from the gallery.

There were no verbal representations from the gallery in respect of this item.

The Chair advised that under section 10A Local Government Act 1993, the media and public are to be excluded from the meeting on the basis that the business to be discussed is classified confidential under the provisions of section 10(2) as outlined above.

RESOLUTION 200525/22

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That:

1. Council enters Closed Council to consider the business identified in Item 22.1, together with any late reports tabled at the meeting.
2. Pursuant to section 10A(2) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis the business to be discussed is classified confidential under the provisions of section 10(2) as outlined above. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) Local Government Act 1993

CARRIED

Council closed its meeting at 7.42pm

The open Council meeting resumed at 7.51pm

23 RESOLUTIONS OF CLOSED COUNCIL

The resolutions of the Closed Council meeting were read by the Director Infrastructure Services and Projects (Items 22.1 & 22.3) and Director Organisational Services (Item 22.2).

22.1 Tender VP444226 - Construction of Patricia Street and Irving Drive

That

1. Council declines all tenders for Tender VP444226 – Construction of Patricia Street and Irving Drive, due to all tenders being more than Council's available budget.
2. Applies Clause 178 (3)(e) of the Local Government (General) Regulation 2021 to authorise the General Manager to enter direct negotiations with suitably qualified consultants with a view to procure works that provide Council with the best outcome both from a financial and delivery perspective, and to finalise terms of the contract or agreement and affixing the seal of Council where necessary.
3. Notes that the outcome of the negotiations will be reported to Council for information at a future meeting.

22.2 Tender VP452353 - Supply and Delivery of Bitumen Surfacing, Stabilisation and Asphalt Services 25-26

That:

1. Council accepts the Tender VP452353 from the following suppliers on a Schedule of Rates based contract.
 - Accurate Stabilising
 - Bitupave Ltd
 - Colas New South Wales Pty Ltd
 - Downer Edi Works Pty Ltd (Eastern Creek)
 - Downer Edi Works Pty Ltd (Goonellabah)
 - Elite Roads NSW & QLD Pty Ltd
 - Ellis Profiling (QLD) Pty Ltd
 - Fenworx Pty Ltd
 - Fulton Hogan Industries Pty Ltd
 - Hiway Aus Pty Ltd
 - NSW Building and Civil Pty Ltd
 - RPQ Spray Seal Pty Ltd
 - Stabilcorp Pty Ltd
 - Stabilised Pavements of Australia Pty Limited
2. The General Manager be authorised to negotiate and finalise the terms and conditions of any contract or agreement, in line with the content of this report and the available budget and affixing the seal of Council where necessary.

22.3 Tender VP443460 – Casino Sewage Treatment Plant Detailed Design

That Council:

1. Declines the submissions received for Tender VP443460 – Casino Sewage Treatment Plant Detailed Design due to the submitted tenders being either above the allocated budget or being non-conforming with the scope in the Request for Tender.
2. Applies Clause 178 (3)(e) of the Local Government (General) Regulation 2021 to authorise the General Manager to enter direct negotiations with suitably qualified consultants with a view to procure works that provide Council with the best outcome both from a financial and delivery perspective, and to finalise terms of the contract or agreement and affixing the seal of Council where necessary.
3. Notes that the outcome of the negotiations will be reported to Council for information at a future meeting.

The Meeting closed at 7.55pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 June 2025.

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CHAIRPERSON