

Richmond
Valley
Council



ATTACHMENTS

Tuesday, 20 August 2024

UNDER SEPARATE COVER

Ordinary Council Meeting

Table of Contents

6.1	Minutes Ordinary Meeting 16 July 2024	
	Attachment 1 Ordinary Minutes 16 July 2024	4
6.2	Minutes Extraordinary Meeting 6 August 2024	
	Attachment 1 Extraordinary Meeting Minutes 6 August 2024	23
14.1	Recovery Plan and Delivery Program Progress Report January - June 2024	
	Attachment 1 2023-2025 Delivery Program Progress Report Quarter 3-4	32
15.1	Casino Truck Show 2024	
	Attachment 1 2024 Casino Truck Show Survey Report	63
	Attachment 2 Social Media Statistics	73
17.1	Financial Analysis Report - July 2024	
	Attachment 1 RVC Investment Pack - July 2024	75
19.1	Richmond-Upper Clarence Regional Library Annual Report 2023/2024	
	Attachment 1 Richmond-Upper Clarence Regional Library Annual Report 2023/2024 ...	85

Richmond
Valley
Council



MINUTES

**Ordinary Council Meeting
16 July 2024**

ORDINARY COUNCIL MEETING MINUTES

16 JULY 2024

ORDER OF BUSINESS

1	ACKNOWLEDGEMENT OF COUNTRY	4
2	PRAYER	4
3	PUBLIC ACCESS	4
4	APOLOGIES	4
5	MAYORAL MINUTES	4
	Nil	
6	CONFIRMATION OF MINUTES	5
	6.1 Minutes Ordinary Meeting held 25 June 2024	5
7	MATTERS ARISING OUT OF THE MINUTES	5
8	DECLARATION OF INTERESTS	5
9	PETITIONS	5
	Nil	
10	NOTICE OF MOTION	5
	Nil	
11	MAYOR'S REPORT	5
	11.1 Mayoral Attendance Report 16 June 2024 - 8 July 2024	5
12	DELEGATES' REPORTS	6
	12.1 Delegates' Report July 2024 - Rous County Council	6
13	MATTERS DETERMINED WITHOUT DEBATE	6
	13.1 Matters to be Determined Without Debate.....	6
14	GENERAL MANAGER	7
	14.1 Richmond Valley Water for Life Strategy 2050	7
	14.2 Infrastructure Reconstruction Update	8
15	COMMUNITY SERVICE DELIVERY	9
	15.1 Mid-Richmond Place Plans - Post Exhibition.....	9
	15.2 Water and Sewer Projects Update	10
	15.3 Overheight Shop Top Housing at 17 McDonald Place, Evans Head.....	11
	15.4 Overheight Industrial Building at 7 and 9 Dyraaba Street, Casino	12
16	PROJECTS & BUSINESS DEVELOPMENT	12
	Nil	
17	ORGANISATIONAL SERVICES	13
	17.1 Monthly Budget Adjustments Report - July 2024	13
	17.2 Financial Analysis Report - June 2024	14
18	GENERAL BUSINESS	14
	Nil	
19	MATTERS FOR INFORMATION	15
	19.1 Write off of Monies Under Delegation.....	15

Page 2

ORDINARY COUNCIL MEETING MINUTES

16 JULY 2024

19.2	Casino Showground and Racecourse Project update.....	15
19.3	Customer Experience Report 1 April - 30 June 2024.....	15
19.4	Northern Rivers Rail Trail Project update	15
19.5	Grant Application Information Report - June 2024.....	16
19.6	Development Applications Determined Under the Environmental Planning and Assessment Act for the Period 1 June 2024 - 30 June 2024	16
19.7	Minutes of the Local Traffic Committee 25 June 2024	16
19.8	Correspondence: Ministerial Statement of Expectations Order - National Housing Accord.....	16
19.9	Correspondence: Minister for Regional Transport and Roads, Hon Jenny Aitkinson MP	17
20	QUESTIONS ON NOTICE	17
	Nil	
21	QUESTIONS FOR NEXT MEETING (IN WRITING).....	17
22	MATTERS REFERRED TO CLOSED COUNCIL	17
22.1	Tender VP408588 - Bentley Landslip and Road Remediation	17
22.2	Tender VP402530 - Construction of Tatham Twin Bridges Replacement	17
22.3	Tender VP416434 - Netball Clubhouse Facility - Colley Park Casino (Detailed Report).....	17
22.4	Tender VP413558 - Halsteads Drive Stage 3 Access Restoration.....	17
23	RESOLUTIONS OF CLOSED COUNCIL	18

**MINUTES OF RICHMOND VALLEY COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, 10 GRAHAM PLACE, CASINO
ON TUESDAY, 16 JULY 2024 AT 6PM**

Please note: these minutes are subject to confirmation at the next Council Meeting. Decisions recorded in the draft minutes are subject to the Council's Code of Meeting Practice in relation to rescinding decisions.

PRESENT: Cr Robert Mustow (Mayor), Cr Stephen Morrissey (Deputy Mayor), Cr Sam Cornish, Cr Robert Hayes, Cr Sandra Humphrys, Cr Patrick Deegan, Cr Debra McGillan

IN ATTENDANCE: Vaughan Macdonald (General Manager), Angela Jones (Director Community Service Delivery), Ryan Gaiter (Director Organisational Services), Daniel Rowlands (Acting Director Projects & Business Development), Jenna Hazelwood (Chief of Staff), Julie Clark (Personal Assistant to the General Manager and Mayor) and Simon Breeze (IT Support Coordinator).

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor provided an Acknowledgement of Country by reading the following statement on behalf of Council:

"Richmond Valley Council recognises the people of the Bundjalung Nations as Custodians and Traditional Owners of this land and we value and appreciate the continuing cultural connection to lands, their living culture and their unique role in the life of this region in the past, present and future."

2 PRAYER

The meeting opened with a prayer by the General Manager.

3 PUBLIC ACCESS

President Greg Scurr of Coraki Golf Club and Vice President Mr James Voght addressed Council in relation to Item 15.1 Mid-Richmond Place Plans – Post Exhibition; and provided an update of the Club's progress in implementing its strategic plan and outlined future plans for development of the site.

The Mayor thanked Mr Scurr and Mr Voght for their attendance and address to the meeting.

A full recording of the public address segment is available at:

<https://richmondvalley.nsw.gov.au/council/council-meetings/council-meeting-videos/>

4 APOLOGIES

Nil

5 MAYORAL MINUTES

Nil

ORDINARY COUNCIL MEETING MINUTES

16 JULY 2024

6 CONFIRMATION OF MINUTES**6.1 MINUTES ORDINARY MEETING HELD 25 JUNE 2024****RESOLUTION 160724/1**

Moved: Cr Robert Hayes
Seconded: Cr Patrick Deegan

That Council confirms the Minutes of the Ordinary Meeting held on 25 June 2024.

CARRIED**7 MATTERS ARISING OUT OF THE MINUTES**

Cr Robert Mustow referred to Item 17.5 – Draft Operational Plan 2024/2025 (including Financial Estimates 2024/2028), Revenue Policy 2024/2025 and Long-Term Financial Plan 2024/2034 and his request for comparative rating structure information.

The General Manager advised that there were a number of challenges in compiling and presenting this information. While councils in the Northern Rivers generally adopted similar structures for residential rates, there was considerable difference in the way each council interpreted and applied the business rate category. This made it challenging to accurately compare business rates across the region. However further work would continue on developing a meaningful comparison and this will be reported back to Council for consideration.

8 DECLARATION OF INTERESTS

Cr Robert Mustow declared a non-pecuniary interest in relation to Item 15.4 Overheight Industrial Building at 7 and 9 Dyraaba Street, Casino, due to a relative working for the applicant.

9 PETITIONS

Nil

10 NOTICE OF MOTION

Nil

11 MAYOR'S REPORT**11.1 MAYORAL ATTENDANCE REPORT 16 JUNE 2024 - 8 JULY 2024****RESOLUTION 160724/2**

Moved: Cr Robert Mustow
Seconded: Cr Stephen Morrissey

That Council receives and notes the Mayoral Attendance Report for the period 16 June – 8 July 2024.

CARRIED

Page 5

ORDINARY COUNCIL MEETING MINUTES

16 JULY 2024

12 DELEGATES' REPORTS**12.1 DELEGATES' REPORT JULY 2024 - ROUS COUNTY COUNCIL****RESOLUTION 160724/3**

Moved: Cr Sandra Humphrys

Seconded: Cr Robert Mustow

That Council receives and notes the Delegates' Report – Rous County Council for July 2024.

CARRIED**13 MATTERS DETERMINED WITHOUT DEBATE****13.1 MATTERS TO BE DETERMINED WITHOUT DEBATE****RESOLUTION 160724/4**

Moved: Cr Stephen Morrissey

Seconded: Cr Patrick Deegan

That items 15.2, 17.1, 17.2, identified be determined without debate.

CARRIED

14 GENERAL MANAGER**14.1 RICHMOND VALLEY WATER FOR LIFE STRATEGY 2050****EXECUTIVE SUMMARY**

Over the past four years, Council has been exploring key directions for future water supply and sewerage management to ensure it can meet the needs of the Richmond Valley's growing community. The Richmond Valley Water for Life 2050 strategy brings these directions together to deliver more than \$200m in essential water and sewerage infrastructure over the next 25 years. This will include regionally significant projects, such as the \$65m replacement of the Casino Sewage Treatment Plant, which will support activation of the Regional Jobs Precinct and open the way for up to 1600 new homes in Casino. The strategy also secures the long-term needs of the Mid-Richmond communities, with completion of Stage 2 of the Evans Head STP and development of Rous County Council's groundwater project. The draft strategy was placed on public exhibition for 28 days and four written submissions were received. As a result of the feedback, a number of amendments are proposed to provide further clarification. The revised strategy is now presented for Council's consideration.

RESOLUTION 160724/5

Moved: Cr Robert Mustow

Seconded: Cr Stephen Morrissey

That Council:

1. Notes the outcomes of the public exhibition of the draft Richmond Valley Water for Life Strategy 2050 and the subsequent amendments to the draft plan in response to public feedback.
2. Adopts the revised Richmond Valley Water for Life Strategy 2050, as presented.

CARRIED

14.2 INFRASTRUCTURE RECONSTRUCTION UPDATE**EXECUTIVE SUMMARY**

The natural disaster flood events of March 2022 caused damage to approximately 75% of the Richmond Valley's 1065km road network. Following the event, under the Federal and NSW Government's Disaster Recovery Funding Arrangements, emergency and immediate reconstruction works were undertaken to restore road access for the community at a cost of \$15.36 million.

Council has now submitted all Essential Public Asset Restoration claims to Transport for NSW which were due by 30 June 2024 and continues to liaise with them to secure approvals which are required prior to the commencement of work.

It is anticipated that Council's initial estimate of \$100 million worth of damage to the Richmond Valley road network will be very close to the final result by the time all road network related works are completed, which is expected to take until 30 June 2026.

RESOLUTION 160724/6

Moved: Cr Robert Mustow

Seconded: Cr Robert Hayes

That Council:

1. Notes the status of the work that has been completed to date and that the estimated cost to restore the road network to its pre-2022 Flood events condition will be close to the initially estimated \$100 million;
2. Notes that works are progressing well with a series of significant tenders being approved in recent months with more to be resolved at this Council meeting and an Extraordinary meeting planned for 6 August 2024;
3. Writes to the NSW Reconstruction Authority and Transport for NSW to thank them for their ongoing support and funding approvals which will enable the Richmond Valley community to recover from the impacts of the 2022 natural disaster events.

CARRIED

15 COMMUNITY SERVICE DELIVERY**15.1 MID-RICHMOND PLACE PLANS - POST EXHIBITION****EXECUTIVE SUMMARY**

Council has been working with the Mid Richmond communities of Coraki, Woodburn, Evans Head, Broadwater and Rileys Hill over the past eight months to prepare combined Place and Adaptation Plans for each village. The project, supported by the NSW Reconstruction Authority, explored opportunities to build a more resilient future for these communities in the wake of the 2022 floods. Council endorsed exhibition of the draft Mid Richmond Place Plans at its May ordinary meeting and the draft plans were placed on public display from 24 May 2024 to 23 June 2024, supported by a number of Community Information Sessions at Coraki, Woodburn, Broadwater, and Evans Head.

Twenty written submissions were received in response to the exhibition and a number of amendments are proposed to the draft plans in response to the feedback. An engagement report has been prepared by Council's consultancy team, which includes an overview of all community engagement undertaken throughout the project, as well as comments and recommended changes to the plans in response to the written submissions.

The revised Mid Richmond Place Plans are now presented to Council for consideration.

RESOLUTION 160724/7

Moved: Cr Robert Hayes

Seconded: Cr Sam Cornish

That Council:

1. Notes the outcome of the community consultation process for the draft Mid Richmond Place Plans and the detailed feedback received in response to the public exhibition;
2. Acknowledges the support of the NSW Reconstruction Authority in the Place Plan development process, which includes Disaster Adaption Planning options for the future of these communities;
3. Adopts the Coraki Place Plan; and
4. Adopts the Mid Richmond Place Plan (including the communities of Woodburn, Broadwater, Rileys Hill and Evans Head).

CARRIED

15.2 WATER AND SEWER PROJECTS UPDATE**EXECUTIVE SUMMARY**

Council's 2023-2025 Delivery Program included a commitment to commence the planning and design works for a new sewage treatment plant (STP) at Casino and to seek further funding for the construction phase. The Casino STP has reached the end of its design life and suffered further damage in the 2022 floods. It currently struggles to treat effluent effectively for its design loading of 12,000 equivalent persons (EP). With Casino's population expected to reach 16,700 by 2041, replacing and expanding the sewage treatment plant is a high priority. The new facility, estimated to cost up to \$65 million, will allow full activation of the Regional Jobs Precinct and open the way for up to 2000 additional family homes in Casino and improve environmental performance.

To support further planning, design and development work on the project, Council is pursuing a \$5 million funding opportunity under the Australian Government's Regional Precincts and Partnerships Program (RPPP). Initial advice was that projects would be announced by July 2024 however recent advice is that the next round of successful projects will not be announced until December 2024.

To continue the planning, design and development of this critical infrastructure project, it is recommended that Council continues to use approved budget allocations from its Sewer Fund Reserve, while also continuing to pursue all available funding opportunities. Our aim is to have the project 'shovel ready' by the end of 2025, which will also place the project at an advantage when seeking funding support.

RESOLUTION 160724/8

Moved: Cr Stephen Morrissey

Seconded: Cr Patrick Deegan

That Council:

1. Notes the progress on planning and design work for the new Casino Sewage Treatment Plant and the Evans Head Sewage Treatment Plant Stage 2.
2. Approves the continuation of the planning, design and development works associated with the replacement of the Casino STP being funded from existing budget allocations for 2024/25 using Council's Sewer Fund reserves.

CARRIED

15.3 OVERHEIGHT SHOP TOP HOUSING AT 17 MCDONALD PLACE, EVANS HEAD**EXECUTIVE SUMMARY**

Council has received a development application seeking consent for a proposed shop top housing development at 17 McDonald Place, Evans Head. The development involves construction of a three storey building comprising ground floor commercial space, awning and carparking with ten residential units located on the upper two levels and a roof top terrace. The development is inclusive of demolition of all existing buildings and includes kerbside dining on the McDonald Street frontage and Strata Subdivision.

The proposal seeks a variation to the 9.5 metre height of building development standard identified for the land under clause 4.3 of the Richmond Valley Local Environmental Plan 2012 (LEP).

The development has a proposed maximum building height of 12.0 metres, exceeding the development standard by 2.5 metres, or 29.16%. As the variation to the building height standard is greater than 10%, it must be referred to Council for determination.

The proposed development site is visually prominent in Evans Head and unique, in that it does not immediately adjoin any existing buildings and interfaces with both commercial and residential land uses. Overall, the building complies with the 9.5m building height with the non-conforming elements being limited to the rooftop lift/stair enclosure, services enclosure, glass balustrade and rooftop landscape features.

Council has obtained expert architectural advice in relation to the proposal which supports the building height variation.

RESOLUTION 160724/9

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That Council approves a variation to the maximum building height, pursuant to Clause 4.6 of *Richmond Valley Local Environmental Plan 2012*, to permit part of the development to be up to 12 metres in height.

CARRIED

15.4 OVERHEIGHT INDUSTRIAL BUILDING AT 7 AND 9 DYRAABA STREET, CASINO**EXECUTIVE SUMMARY**

Council has received a development application seeking consent for alterations to an existing general industrial development (staff amenities block, store and plant room), the construction of a warehouse (cold storage) and distribution centre, a car park and signage, at 7 and 9 Dyraaba Street Casino, and 90-94 Colches Street, Casino.

The proposal seeks a variation to the 8.5 metre height of building development standard identified for the land under clause 4.3 of the Richmond Valley Local Environmental Plan 2012 (LEP).

The development has a proposed maximum building height of 10.854 metres, therefore exceeding the development standard by 2.254 metres, resulting in a 27.7% variation. As the variation to the building development standard is greater than 10%, it must be referred to Council for determination.

The proposed new building (warehouse and distribution centre) on 9 Dyraaba Street Casino is part of the overall development, which is located within an established industrial area, has similar bulk and scale to other modern industrial developments and is therefore considered to be consistent with the established character of land in this zone and locality.

RESOLUTION 160724/10

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That pursuant to Clause 4.6 of *Richmond Valley Local Environmental Plan 2012* a variation in respect of Clause 4.3 height of buildings be granted for DA2024/0176, as outlined in this report.

CARRIED

16 PROJECTS & BUSINESS DEVELOPMENT

Nil

17 ORGANISATIONAL SERVICES**17.1 MONTHLY BUDGET ADJUSTMENTS REPORT - JULY 2024****EXECUTIVE SUMMARY**

This report details proposed budgeted "Carry Forwards" and "Revotes" for the 2024 Financial Year.

Carry forwards represent the unspent portion of budgeted projects that were either started or contracted to be started in the 2023/2024 year. Revotes represent the unspent portion of budgeted projects that were not underway in the 2023/2024 year.

Both carry forwards and revotes are an annual occurrence which can be due to several factors including savings in completion of projects where those funds can then be utilised on new or additional projects, weather events, contractor availability, material availability, timing of grant funding and the associated expenditure of those funds.

The proposed carry forwards total \$12,500,799 comprising \$102,709 in operating expenditure and \$12,398,099 in capital expenditure. This represents only 0.14% of revised budgeted operating expenditure and 17.13% of revised budgeted capital expenditure for 2023/2024.

The proposed revotes total \$2,358,393 comprising \$458,144 in operating expenditure and \$1,900,249 in capital expenditure. This represents only 0.60% of revised budgeted operating expenditure and 2.63% of revised budgeted capital expenditure for 2023/2024.

Council's annual Financial Statements are currently being prepared for audit and as such, the final carry forward and revoke budgets are still subject to change. Any changes will be included in the Quarterly Budget Review Statement as at 30 September 2024, once unexpended grants and reserve balances have been finalised.

At this stage the proposed changes will have no impact on the projected budget surplus of \$212,574 for 2024/2025 as the carry over works are fully funded from unexpended grants and contributions or previously budgeted from other reserves.

RESOLUTION 160724/11

Moved: Cr Stephen Morrissey

Seconded: Cr Patrick Deegan

That Council:

1. Notes the carry forwards for the financial year ended 30 June 2024 of \$12,500,799 as detailed in the report.
2. Approves the revotes for the financial year ended 30 June 2024 of \$2,358,393 as detailed in the report.
3. Notes the revised budget for 2024/2025, including carry forwards and revotes.

CARRIED

17.2 FINANCIAL ANALYSIS REPORT - JUNE 2024**EXECUTIVE SUMMARY**

The purpose of this report is to inform Council of the status and performance of its cash and investment portfolio in accordance with the *Local Government Act 1993* s.625, Local Government (General) Regulation 2021 cl.212, Australian Accounting Standard (AASB 9) and Council's Investment Policy.

The value of Council's cash and investments at 30 June 2024 is shown below:

Bank Accounts	Term Deposits	Floating Rate Notes	Fixed Rate Bonds	TCorp IM Funds	Total
\$23,964,310	\$31,000,000	\$6,750,390	\$4,500,000	\$16,446,268	\$82,660,968

The weighted average rate of return on Council's cash and investments at 30 June 2024 was 4.94% which was above the Bloomberg AusBond Bank Bill Index for June of 0.36%, which is Council's benchmark.

RESOLUTION 160724/12

Moved: Cr Stephen Morrissey

Seconded: Cr Patrick Deegan

That Council adopts the Financial Analysis Report detailing the performance of its cash and investments for the month of June 2024.

CARRIED

18 GENERAL BUSINESS

Nil

19 MATTERS FOR INFORMATION**RESOLUTION 160724/13**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

Recommended that the following reports submitted for information be received and noted.

CARRIED

19.1 WRITE OFF OF MONIES UNDER DELEGATION**RESOLUTION 160724/14**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receives and notes the write-off of monies totalling \$12,740.71 under the General Manager's delegation.

CARRIED

19.2 CASINO SHOWGROUND AND RACECOURSE PROJECT UPDATE**RESOLUTION 160724/15**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council notes the status of finalising the Casino Showground and Racecourse Project.

CARRIED

19.3 CUSTOMER EXPERIENCE REPORT 1 APRIL - 30 JUNE 2024**RESOLUTION 160724/16**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receives and notes the Customer Experience Report for the period 1 April – 30 June 2024.

CARRIED

19.4 NORTHERN RIVERS RAIL TRAIL PROJECT UPDATE**RESOLUTION 160724/17**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council notes the update on the Northern Rivers Rail Trail Project.

CARRIED

19.5 GRANT APPLICATION INFORMATION REPORT - JUNE 2024**RESOLUTION 160724/18**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receives and notes the Grant Application Information Report for the month of June 2024.

CARRIED

19.6 DEVELOPMENT APPLICATIONS DETERMINED UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT FOR THE PERIOD 1 JUNE 2024 - 30 JUNE 2024**RESOLUTION 160724/19**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receives and notes the Development Application report for the period 1 June 2024 to 30 June 2024.

CARRIED

19.7 MINUTES OF THE LOCAL TRAFFIC COMMITTEE 25 JUNE 2024**RESOLUTION 160724/20**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receives and notes the minutes of the Local Traffic Committee Meeting held on 25 June 2024.

CARRIED

19.8 CORRESPONDENCE: MINISTERIAL STATEMENT OF EXPECTATIONS ORDER - NATIONAL HOUSING ACCORD**RESOLUTION 160724/21**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receives and notes the correspondence from Minister for Planning and Public Spaces, Hon Paul Scully MP, providing the Ministerial Statement of Expectations Order.

CARRIED

19.9 CORRESPONDENCE: MINISTER FOR REGIONAL TRANSPORT AND ROADS, HON JENNY AITKINSON MP**RESOLUTION 160724/22**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receives and notes the correspondence provided to the Minister for Regional Transport and Roads, Hon Jenny Aitkinson MP following Cr Stephen Morrissey's Notice of Motion.

CARRIED

20 QUESTIONS ON NOTICE

Nil

21 QUESTIONS FOR NEXT MEETING (IN WRITING)

Nil

22 MATTERS REFERRED TO CLOSED COUNCIL

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

22.1 Tender VP408588 - Bentley Landslip and Road Remediation

This matter relates to (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.2 Tender VP402530 - Construction of Tatham Twin Bridges Replacement

This matter relates to (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.3 Tender VP416434 - Netball Clubhouse Facility - Colley Park Casino (Detailed Report)

This matter relates to (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.4 Tender VP413558 - Halsteads Drive Stage 3 Access Restoration

This matter relates to (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

The above listed matters are considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RESOLUTION 160724/23

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That:

1. Council enters Closed Council to consider the business identified in Item 22, together with any late reported tabled at the meeting.
2. Pursuant to section 10A(2) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis the business to be discussed is classified confidential under the provisions of section 10(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) *Local Government Act 1993*

CARRIED

The General Manager reported that no written representations had been received in respect of the items listed for consideration in Closed Council.

The Chair called for representations from the gallery.

There were no verbal representations from the gallery in respect of this item.

The Chair advised that under section 10A Local Government Act 1993, the media and public are to be excluded from the meeting on the basis that the business to be discussed is classified confidential under the provisions of section 10(2) as outlined above.

Council closed its meeting to the public at 7.18pm.

The Open Council meeting resumed at 7.35pm.

The resolutions of the Closed Council meeting were read by the Director Community Service Delivery (Item 22.1), Acting Director Projects & Business Development (Items 22.2 & 22.4) Director Organisational Services (Item 22.3).

23 RESOLUTIONS OF CLOSED COUNCIL**22.1 Tender VP408588 - Bentley Landslip and Road Remediation**

That

1. Council accepts the tender from Green Civil Services Pty Ltd for the Bentley Road Landslip remediation, which represents the best value at \$3,163,948.73 (exclusive of GST); and
2. The General Manager be authorised to negotiate and finalise the terms and conditions of any contract or agreement, in line with the content of this report and the available budget and affixing the seal of Council where necessary.

22.2 Tender VP402530 - Construction of Tatham Twin Bridges Replacement

That

1. Council accepts the tender from Quickway Constructions Pty Ltd which represents the best value for Council at \$13,076,237.07 (exclusive of GST); and
2. The General Manager be authorised to negotiate and finalise the terms and conditions of any contract or agreement, in line with the content of this report and the available budget and affixing the seal of Council where necessary.

22.3 Tender VP416434 - Netball Clubhouse Facility - Colley Park Casino (Detailed Report)

That

1. Council accepts the tender from Marathon Modular which represents the best value for Council at \$1,236,211.41 (exclusive of GST); and
2. The General Manager be authorised to negotiate and finalise the terms and conditions of any contract or agreement, in line with the content of this report and the available budget and affixing the seal of Council where necessary.

22.4 Tender VP413558 - Halsteads Drive Stage 3 Access Restoration

That Council:

1. Declines all submissions received for Tender VP413558 Construct Halstead Drive Access Restoration (Stage three) due to the Crown Lands Flood Recovery Program Grant being insufficient to deliver the project in its entirety and Council needing to seek additional funding through the Grant program.
2. Applies Clause 178 (3e) of the Local Government (General) Regulation 2021 to authorise the General Manager to enter into direct negotiations with suitably qualified contractors with a view to obtaining works that provide Council with the best outcome, both from a financial and delivery perspective, and to finalise the terms of the Contract or Agreement and affixing the seal of Council where necessary.
3. Notes that the outcomes of the negotiations will be reported to Council for information at a future meeting.

The Meeting closed at 7.40pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 August 2024.

.....
CHAIRPERSON



MINUTES

Extraordinary Council Meeting 6 August 2024

ORDER OF BUSINESS

1 ACKNOWLEDGEMENT OF COUNTRY..... 3

2 PRAYER..... 3

3 APOLOGIES 3

4 DECLARATION OF INTERESTS 3

5 MATTERS DETERMINED WITHOUT DEBATE 3

6 PROJECTS & BUSINESS DEVELOPMENT 4

6.1 Land Acquisition 115 Upper Cherry Tree Road for Road Widening..... 4

6.2 Land Acquisition Naughtons Gap Road Widening 5

6.3 Dedication and Closure of Public Roads 6

7 MATTERS REFERRED TO CLOSED COUNCIL 7

7.1 Tender VP416665 - Construction of Casino Pool Clubhouse Upgrade..... 7

7.2 Tender VP411925 - Construction of Broadwater Bridge Replacement 7

7.3 Tender VP416151 - Casino Sewage Treatment Plant Concept Design..... 7

7.4 Tender VP417765 - Evans Head Sewage Treatment Plant Stage 2 Detailed Design..... 7

8 RESOLUTIONS OF CLOSED COUNCIL 8

**MINUTES OF RICHMOND VALLEY COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, 10 GRAHAM PLACE, CASINO
ON TUESDAY, 6 AUGUST 2024 AT 6PM**

Please note: these minutes are subject to confirmation at the next Council Meeting. Decisions recorded in the draft minutes are subject to the Council's Code of Meeting Practice in relation to rescinding decisions.

PRESENT: Cr Robert Mustow (Mayor), Cr Stephen Morrissey (Deputy Mayor), Cr Sam Cornish (via videolink), Cr Robert Hayes, Cr Sandra Humphrys, Cr Patrick Deegan, Cr Debra McGillan

IN ATTENDANCE: Vaughan Macdonald (General Manager), Angela Jones (Director Community Service Delivery), Ryan Gaiter (Director Organisational Services), Ben Zeller (Director Projects & Business Development), Kate Allder-Conn (Governance Coordinator), Charlene Reeves (Executive Assistant Projects and Business Development), Simon Breeze (IT Support Coordinator)

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor provided an Acknowledgement of Country by reading the following statement on behalf of Council:

"Richmond Valley Council recognises the people of the Bundjalung Nations as Custodians and Traditional Owners of this land and we value and appreciate the continuing cultural connection to lands, their living culture and their unique role in the life of this region in the past, present and future."

2 PRAYER

The meeting opened with a prayer by the General Manager.

3 APOLOGIES

Nil

4 DECLARATION OF INTERESTS

Nil

5 MATTERS DETERMINED WITHOUT DEBATE

Nil

6 PROJECTS & BUSINESS DEVELOPMENT**6.1 LAND ACQUISITION 115 UPPER CHERRY TREE ROAD FOR ROAD WIDENING****EXECUTIVE SUMMARY**

During the February 2022 natural disaster flood event, a major land slip occurred on the road adjoining 115 Upper Cherry Tree Road, Upper Mongogarie. During immediate reconstruction works, Council entered into an interim Licence Agreement with the adjoining landowner to re-align the road onto their land to restore access to the residents.

Due to the extensive damage to the site, the intent of the Licence Agreement was that the diversion road will be permanently realigned, and that Council will act accordingly to formalise.

Following the disaster claim assessment, evaluation, and tender process Council received funding approval for the reconstruction of the landslip from Transport for NSW (TfNSW) on 8 July 2024. The NSW Essential Public Asset Restoration Guidelines require that Council reinstate the road on the existing alignment.

Council's Asset Planning and Infrastructure Recovery staff support the land acquisition as per the intent of the original Licence Agreement as an alternative contingency protection for this road. It is recommended that Council continues with the land acquisition including the constructed side road. The affected landholder has requested that the unformed Crown Road is provided as compensation for the loss of land.

RESOLUTION 060824/1

Moved: Cr Sandra Humphrys

Seconded: Cr Stephen Morrissey

That Council:

1. Acquires the land by private agreement by the authority contained in the *Roads Act 1993*. The land identified as being required for the public road realignment affecting 115 Upper Cherry Tree Road, Upper Mongogarie within part Lot 1 Deposited Plan 832403.
2. Authorises the General Manager to:
 - (i) Negotiate the final boundaries of the land acquisition in accordance with this report;
 - (ii) Negotiate the compensation of land acquisition under the provisions to achieve genuine agreement between all parties.
 - (iii) Sign the necessary documentation to implement this resolution, including affixing the Seal of Council as required.
3. Dedicates the acquired land, as public road.
4. Supports an application to the NSW Crown Lands as requested by the affected property owner to formally close the subject Crown Road offered in compensation created from the road realignment.

CARRIED

6.2 LAND ACQUISITION NAUGHTONS GAP ROAD WIDENING**EXECUTIVE SUMMARY**

Council received funding in 2020 from the Fixing Local Roads Program for improvements and road widening to approximately 300 metres of Naughtons Gap Road (southern boundary of 92 Naughtons Gap Road to the Northern boundary of 925 Naughtons Gap Road).

The construction works were completed in April 2024, which included surface corrections and improvements to the geometric shape of the road to improve safety. The new road alignment encroaches into the adjoining property and Council is required to acquire land for the purpose of widening the road.

Council has been negotiating with the affected property owner to secure the land acquisition by agreement during the design and construction period and aims to reach an agreement by negotiation.

RESOLUTION 060824/2

Moved: Cr Robert Mustow

Seconded: Cr Stephen Morrissey

That Council:

1. Acquires the land identified as Lot 1 DP1307756 required for public road by private agreement, acquisition by consent or through the compulsory acquisition process under the *Land Acquisition (Just Terms Compensation) Act 1991* by the authority contained in the *Roads Act 1993*.
2. Approves the making of an application to the Minister for Local Government for the issue of a Proposed Acquisition Notice under the *Land Acquisition (Just Terms Compensation) Act 1991* with respect to the subject land.
3. Authorises the General Manager to:
 - i. Negotiate the final boundaries of the land acquisition in accordance with this report;
 - ii. Negotiate the compensation of the land acquisition under the provisions of the *Land Acquisition (Just Terms Compensation) Act 1991* to achieve genuine agreement between all parties.
 - iii. Sign the necessary documentation to implement this resolution, including affixing the Seal of Council as required.
4. Dedicates the acquired land, as public road.

CARRIED

6.3 DEDICATION AND CLOSURE OF PUBLIC ROADS

EXECUTIVE SUMMARY

During investigations for the activation of land specific to the Johnston Street Industrial precinct as identified in the Richmond Valley Regional Jobs Precinct, Council has acknowledged the need to pursue the due process to formalise the dedication of public roads and the closure of unnecessary roads within the precinct.

Prior to the *Local Government Act 1919*, roads were created but often not dedicated to the local Council. The *Roads Act 1993*, under sections 16 and 17, provides a process to resolve doubts concerning the status of those roads by publication of a notice to dedicate the public road in the NSW Government Gazette. The Act provides that no compensation is payable.

Two laneways each adjoining Patricia Street, Casino are used as drainage reserves and provide no current or future need as a public road. It is proposed that these laneways are closed and classified as Council operational land. This will support the future planning and development of the Johnston Street Industrial precinct as part of the Regional Jobs Precinct activation.

The road closure process requires public exhibition, notification to relevant authorities and consultation with affected landowners. A future report will be presented to Council for consideration of any submissions received during the road closure exhibition period.

RESOLUTION 060824/3

Moved: Cr Robert Mustow

Seconded: Cr Sandra Humphrys

That Council:

1. In accordance with Section 16 and 17 of the *Roads Act 1993*;
 - (a) serve 28 days' notice on the owners of the land the intention to dedicate the residual roads within deposited plan 976660 as public road, and
 - (b) should no application be made by the owners to the Land and Environment Court within 28 days of that notification, a notice be placed in the NSW Government Gazette dedicating the land as public roads.
2. In accordance with Section 38B of the *Roads Act 1993*, undertake the relevant consultation to close the laneways adjoining Patricia Street as operational land.
3. A further report be submitted to Council at the completion of the consultation.

CARRIED

7 MATTERS REFERRED TO CLOSED COUNCIL**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

7.1 Tender VP416665 - Construction of Casino Pool Clubhouse Upgrade

This matter relates to (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

7.2 Tender VP411925 - Construction of Broadwater Bridge Replacement

This matter relates to (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

7.3 Tender VP416151 - Casino Sewage Treatment Plant Concept Design

This matter relates to (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

7.4 Tender VP417765 - Evans Head Sewage Treatment Plant Stage 2 Detailed Design

This matter relates to (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

The above listed matters are considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RESOLUTION 060824/4

Moved: Cr Stephen Morrissey

Seconded: Cr Robert Hayes

That:

1. Council enters Closed Council to consider the business identified in Item 6, together with any late reported tabled at the meeting.
2. Pursuant to section 10A(2) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis the business to be discussed is classified confidential under the provisions of section 10(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) *Local Government Act 1993*.

CARRIED

The General Manager reported that no written representations had been received in respect of the items listed for consideration in Closed Council.

The Chair called for representations from the gallery.

EXTRAORDINARY COUNCIL MEETING MINUTES

6 AUGUST 2024

There were no verbal representations from the gallery in respect of this item.

The Chair advised that under section 10A Local Government Act 1993, the media and public are to be excluded from the meeting on the basis that the business to be discussed is classified confidential under the provisions of section 10(2) as outlined above.

Council closed its meeting to the public at 6.10pm.

The Open Council meeting resumed at 6:24pm.

The resolutions of the Closed Council meeting were read by Ben Zeller, Director Projects & Business Development (Item 7.1 and 7.2) and Angela Jones, Director Community Services Delivery (Item 7.3 and 7.4).

8 RESOLUTIONS OF CLOSED COUNCIL

7.1 TENDER VP416665 - CONSTRUCTION OF CASINO POOL CLUBHOUSE UPGRADE

That:

1. Council accepts the tender from G.J Bennett & S.C Robertson which represents the best value for Council at \$561,850.00 (exclusive of GST); and
2. The General Manager be authorised to negotiate and finalise the terms and conditions of any contract or agreement, in line with the content of this report and the available budget and affixing the seal of Council where necessary.

7.2 TENDER VP411925 - CONSTRUCTION OF BROADWATER BRIDGE REPLACEMENT

That:

1. Council accepts the tender from Ark Construction Group Pty Ltd which represents the best value for Council at \$1,545,398.18 (exclusive of GST); and
2. The General Manager be authorised to negotiate and finalise the terms and conditions of any contract or agreement, in line with the content of this report and the available budget and affixing the seal of Council where necessary.
3. Council budgets a 25% contingency (\$400,000) to accommodate for project management costs, design review, surveillance, and outcomes from a load capacity report of the current structure to accommodate lifting methods throughout the construction and dismantling process of the project.

7.3 TENDER VP416151 - CASINO SEWAGE TREATMENT PLANT CONCEPT DESIGN

That Council:

1. Declines the submission received for Tender VP416151 – Casino Sewage Treatment Plant Concept Design due to the lack of acceptance by Tenderers of the General Conditions of Contract.
2. Applies Clause 178 (3)(e) of the Local Government (General) Regulation 2021 to authorise the General Manager to enter into direct negotiations with suitably qualified consultants with a view to procure works that provide Council with the best outcome both from a financial and delivery perspective, and to finalise terms of the contract or agreement and affixing the seal of Council where necessary.
3. Notes that the outcome of the negotiations will be reported to Council for information at a future meeting.

7.4 TENDER VP417765 - EVANS HEAD SEWAGE TREATMENT0 PLANT STAGE 2 DETAILED DESIGN

That Council:

1. Accepts the assessed tender price from New South Wales Public Works which represents the best value for Council at \$446,040.00 (exclusive of GST); and
2. The General Manager be authorised to negotiate and finalise the terms and conditions of any contract or agreement, in line with the content of this report and the available budget and affixing the seal of Council where necessary.

The Meeting closed at 6:29pm.

The minutes of this meeting were confirmed at the Ordinary Meeting of the Richmond Valley Council held on 20 August 2024.

.....
CHAIRPERSON



DELIVERY PROGRAM PROGRESS REPORT

JANUARY – JUNE 2024

Integrated Planning & Reporting

This Report details progress against the Delivery Program 2023-2025, adopted by Council in June 2023. This report relates to the third and fourth quarters of the 2023-2024 year – January to June.

Council has developed four key directions for its Delivery Program based on feedback received during our community consultation program and the work undertaken to develop long-term strategies, such as the Community Strategic Plan 2040, Richmond Valley Growth Management Strategy and Sustainable Communities Strategy. Together, they create the framework for the objectives, strategies and actions that will help to deliver our goals and priorities.



Direction One - Strengthening our role in the region

This direction focuses on establishing the Richmond Valley as an emerging employment centre in the Northern Rivers. This includes building back better after the floods, identifying opportunities for our community to grow, strengthening our economy and providing more housing, jobs and services.

Direction Two - Creating great places to live

This direction focuses on creating vibrant, liveable and safe communities – providing opportunities to learn, create and celebrate, enhancing our town centres and retail precincts and ensuring that our parks, playgrounds, sports fields and community facilities are well maintained. It also looks at strategies to adapt to a changing climate and build resilience against future natural disasters.

Direction Three - Protecting our unique environment

This direction focuses on preserving our native bushland and biodiversity, maintaining healthy rivers, beaches and waterways, and helping our Valley transition to a circular economy in the way we manage our future resources.

Direction Four - Delivering for our community

This direction focuses on the role that Richmond Valley Council will play in helping to deliver this plan. It includes Council's civic leadership in engaging with and advocating for our community, as well as our responsibilities for managing community resources and providing great service.

Strengthening our role in the region

OBJECTIVE 1: Rebuild and reconnect our communities

<p>Principal Activity 1A1: Restore and reconnect social infrastructure</p> <p>Responsible Officer: Director Projects & Business Development</p> <p>Council continues to make major progress with flood recovery works, with current efforts focused on restoring and upgrading the Richmond Valley road network, firstly via emergency works and then through Essential Public Asset funding applications. Flood repairs to community infrastructure are nearing completion with buildings such as the Woodburn Information Centre, Woodburn Memorial Hall, Coraki Youth Hall, Broadwater Community Hall, and Coraki Museum being repaired. Sports fields at Woodburn, Casino, Evans Head, Coraki and Broadwater have been resurfaced, with minor continual works progressing. Broadwater Tennis Court is scheduled to be resurfaced, and the soft fall at Broadwater Hall Playground is scheduled to be completed by the end of July 2024. The Woodburn Pony Club and Tennis Club building has been carried over to 2024/2025, with this project receiving funding from the Community Local Infrastructure Program. Broadwater and Woodburn SES/RFS building flood repairs have been completed. Painting of public toilet facilities located at Evans Head and Woodburn are scheduled to be completed by the end of July 2024. Designs for the Woodburn CBD Masterplan are completed and, following adoption of the Mid Richmond Place Plans, Council is now able to explore grant funding opportunities for this project. Council advocated successfully for the Reconstruction Authority to use its planning powers to approve the Broadwater Public School rebuild to enable it to be ready for the 2025 school year.</p> <p>Status On Schedule</p>
<p>Principal Activity 1A2: Prepare long-term plans for Mid-Richmond villages</p> <p>Responsible Officer: Director Community Service Delivery</p>  <p><i>Undertaking community consultation for the Mid Richmond Place Plans</i></p> <p>Council partnered with the NSW Reconstruction Authority to pilot a new approach to combined Place/Adaptation Planning for the Mid Richmond communities of Coraki, Woodburn, Broadwater/Rileys Hill and Evans Head, as part of its flood recovery program. Consultants Place Design Group and Meridian Urban were engaged to lead community consultation and development of the plans over a six-month period. The project allowed residents to have a say on the future of their village and identify priorities for new community projects. The plans also developed local strategies to build long-term resilience to natural disasters, based on the CSIRO’s ‘Maintain/Modify/Transform’ adaptation model.</p>

<p>The Plans were placed on public exhibition, and an extensive community and business consultation program was undertaken.</p> <p>Council resolved to adopt the Mid Richmond Place/Adaptation Plans at its 16 July 2024 Ordinary Meeting. Key actions from the Plans will now be incorporated into Council’s future Delivery Program and land use planning instruments. Council will also continue to pursue funding for signature projects identified in the Plans, including the Three Villages Cycleway.</p> <p>Status Completed</p>
<p>Principal Activity 1B1: Deliver Disaster Recovery Roadworks and water/sewer repairs</p> <p>Responsible Officer: General Manager</p> <p>Work is progressing on flood repairs to roads, bridges and culverts throughout the Richmond Valley, with support from Disaster Recovery Funding Arrangements. Estimated total damage to local roads is \$100m, with repair works to continue for the next 2-3 years. Key restoration projects, such as the Naughton’s Gap landslip, along with betterment projects at Dairy Flat and Thearles Canal are underway, with further works to progress in the following six months, following successful award of tenders for the Bentley rockslide repairs and replacement of the twin Tatham bridges. All emergency repair works to flood-damaged water and sewer assets have been completed, and Council is now concentrating on EPAR and resilience works to make these facilities more flood-proof in future. This includes raising electrical switchboards at sewage pump stations and improving backup power supplies for water and sewerage assets. The new pump station for the South Casino sewage transfer system, at Queen Elizabeth Park is now complete, providing a more flood-resilient solution for the future.</p> <p>Status On Schedule</p>
<p>Principal Activity 1C1: Continue to work with the Northern Rivers Reconstruction Authority & other agencies to support regional recovery</p> <p>Responsible Officer: General Manager</p> <p>Council continues to work with the Reconstruction Authority to progress flood recovery and improve regional resilience. This includes regular meetings with the Authority regarding progress on the resilient lands and resilient homes programs, as well as working directly on development of the regional Disaster Adaptation Plan. Council received a \$245,000 grant through the Resilient Lands Program in June, to complete infrastructure investigations and technical reports that will help deliver up to 1600 new flood-safe homes near Casino. This initiative will help to grow the town’s population by 4000 over the next 15 years and open the way for further investment. Council also partnered with the Reconstruction Authority to pilot a combined Place Planning/Adaptation Planning project for the Mid Richmond communities, which was released for public exhibition in June 2024. These plans will set the future direction for growth and disaster adaptation in these towns and villages.</p> <p>Status On Schedule</p>

OBJECTIVE 2: Establish the Richmond Valley as a regional growth centre

<p>Principal Activity 2A1: Undertake long-term planning for the Valley's future</p> <p>Responsible Officer: Director Community Service Delivery</p> <p>Council is progressing with the implementation of its Growth Management Strategy, with the preparation of a Housing Strategy for the Richmond Valley being a priority action. Council endorsed the Richmond Valley Regional Job Precinct Masterplan at its June meeting and, following Ministerial approval of the plan, amendments to Council's LEP and supporting instruments will be completed. Work has also been completed on the Woodburn CBD Streetscape Master Plan, and funding is currently being sourced to undertake the Casino CBD Master Plan and Evans Head CBD Masterplan. Work also continued on plans for essential infrastructure required to facilitate growth, with the Water for Life 2050 strategy released for public exhibition in May. This strategy identifies critical water and sewer infrastructure that will be required over the next 25 years, with a planned \$200 million investment in infrastructure</p> <p>Status On Schedule</p>
<p>Principal Activity 2A2: Develop and implement the Richmond Valley Masterplan</p> <p>Responsible Officer: General Manager</p> <p>Council is currently finalising the eight strategic plans that will ultimately inform the development of the RV Masterplan. This includes the Mid Richmond Place Plans, CBD Masterplans for Casino and Evans Head, and the RV Economic Development Strategy. The other key components - the Community Strategic Plan, Richmond Valley Growth Management Strategy, and the Casino Place Plan - have been completed. These will be supported by the Regional Jobs Precinct Masterplan, which was endorsed by Council at its June meeting. The Masterplan will be an early consideration of the newly elected Council in October/November, along with the required update of the Community Strategic Plan by 30 June 2025. This strategic work sets the foundations for actions to deliver the Richmond Valley's ambitious vision for throughout the next term of Council.</p> <p>Status On Schedule</p>
<p>Principal Activity 2A3: Deliver the Community Strategic Plan</p> <p>Responsible Officer: General Manager</p> <p>Council adopted the Richmond Valley 2040 community Strategic Plan and supporting IP&R plans at its June 2023 meeting. The first 12 months of the 2023-25 Delivery Program have now been completed, with quarterly reporting tracking progress. All principal activities from the Program have either been completed or are on schedule to be finalised within the life of the plan.</p> <p>Status On Schedule</p>
<p>Principal Activity 2B1: Activate the Richmond Valley Regional Jobs Precinct</p> <p>Responsible Officer: Director Projects & Business Development</p> <p>The draft Regional Jobs Precinct Masterplan, technical studies, and discussion paper were placed on public exhibition in February 2024, supported by extensive community consultation. Council received 63 submissions in response to the consultation and there were a number of subsequent amendments to the Masterplan.</p> <p>Council endorsed the Masterplan in June and it has now been referred to the NSW Minister for Planning for approval. Following approval, the proposed rezonings and amendments to the LEP can progress.</p>

<p>Meanwhile, Council continues to receive keen interest from businesses seeking to relocate to its industrial subdivision in Reynolds Road, with a new recycling industry planning to commence operations. Plans are also in hand to activate further industrial land in Precinct 3 of the Regional Jobs Precinct.</p> <p>Status On Schedule</p>
<p>Principal Activity 2C1: Increase educational opportunities</p>
<p>Responsible Officer: Director Projects & Business Development</p>
<p>Council has explored several potential outcomes by working with the Northern Rivers Reconstruction Authority. Introductory sessions with proponents of a trade school, potentially based out of a former school site in Casino, have been undertaken. Council will continue to work with potential providers to increase local opportunities for tertiary and trade training within the Richmond Valley.</p> <p>Status On Schedule</p>
<p>Principal Activity 2C2: Grow Government-led services</p>
<p>Responsible Officer: Director Projects & Business Development</p>
<p>Council has previously worked with the NSW Government to establish services in the Richmond Valley. This includes partnering with Local Land Services to deliver services from a Council facility. Previous economic studies have identified that our LGA is underrepresented when it comes to government services being based here. Given the increasing trend for government departments to reduce working from home arrangements for their staff, and the lack of available office space in Lismore, the Invest and Live RV team is currently exploring opportunities for the Richmond Valley to house additional staff or encourage government departments to relocate.</p> <p>Status On Schedule</p>
<p>Principal Activity 2D1: Activate residential development on flood-safe land</p>
<p>Responsible Officer: Director Community Service Delivery</p>
<p>Council is playing a key advocacy role in supporting the activation of flood-safe residential land in the region. The NSW Government's Resilient Lands Program has identified a large site at South Fairy Hill that is capable of supporting up to 1600 new homes in stage one of development. Council continues to work with the proponents of the development and relevant state agencies to progress this opportunity. The NSW Reconstruction Authority has provided funding to undertake feasibility studies and essential infrastructure planning for this site and Council is actively pursuing government funding to construct essential infrastructure, such as water and sewerage services. Council will continue to work closely with NSWRA and other landholders to progress the activation of flood-safe residential land throughout the Richmond Valley. This includes pursuing a small number of opportunities identified through the Mid Richmond Place Plans.</p> <p>Status On Schedule</p>
<p>Principal Activity 2D2: Provide a range of housing to suit all needs</p>
<p>Responsible Officer: Director Community Service Delivery</p>
<p>A number of strategic projects are underway that will explore options for providing a range of housing choices within the Richmond Valley. The provision of flexible planning requirements affords quality design outcomes for new and in-fill development. Funding has been sought to develop a housing strategy for the Richmond Valley and Council continues to support NGOs through the planning process to develop local inclusive, affordable housing options.</p> <p>Status On Schedule</p>

<p>Principal Activity 2E1: Work with regional partners to deliver the Northern Rivers Rail Trail</p> <p>Responsible Officer: Director Projects & Business Development</p> <p>The Casino-Bentley section of the Northern Rivers Rail Trail has been completed and was officially opened in March 2024. So far, some 25,000 trips have been completed in the first four months of operation. The Trail is proving a popular destination for cyclists, walkers, runners and horse-riders, with locals and visitors keen to use the new facility. Plans to include more attractions, such as events, mobile food vans and pop-up bike hire are currently underway and patronage is expected to increase as the Bentley-Lismore connection nears completion. Council has worked closely with both Lismore and Tweed Councils to ensure that other sections of the 130 km Casino to Murwillumbah trail continue to be developed.</p> <p>Status Completed</p>
<p>Principal Activity 2E2: Establish Casino Showground as the premier equine facility in the Northern Rivers</p> <p>Responsible Officer: Director Projects & Business Development</p> <p>The \$14.4m upgrade of the Casino Racecourse and Showground is nearing completion, with the facility being opened for public use in April 2024. Interest has been strong from all forms of the equine industry, and event promoters are looking to take advantage of the upgraded facility. Key features, such as the new 40m x 80m covered arena, with seating for 2,500, together with the new powered camping area have increased opportunities for the venue to host major events, such as country music festivals, car shows, trade shows and markets. Event bookings for the second half of 2024 are strong, with the facility attracting a state-level working dog trial in July. The showground is also a popular venue for community groups and Council continues to work with user groups to develop a new operational model for the precinct.</p> <p>Status On Schedule</p> <div style="text-align: center;">  <p><i>Opening the upgraded Casino showground and racecourse facility for public use.</i></p> </div>
<p>Principal Activity 2E3: Upgrade regionally significant infrastructure</p> <p>Responsible Officer: Director Community Service Delivery</p> <p>Council continues to focus on major infrastructure investments to promote future growth and economic prosperity of the Richmond Valley. This includes establishing the Woodburn-Casino Road as a major transport and tourism link, with \$10M of upgrade works on the Woodburn-Coraki section of the road now completed. Further funding has been received to improve the flood resilience of the road, including replacement of the two Tatham Bridges. This work will progress in 2024. Pre-planning has also commenced to replace the ageing Casino STP with a modern plant that will cater for future industrial and residential growth in the town. Consultants have been engaged to assist Council with the scoping, design, and procurement processes. Funding opportunities for this significant project are being sought.</p> <p>Status On Schedule</p>

OBJECTIVE 3: Grow and diversify our economy

Principal Activity 3A1: Encourage new manufacturing and processing industries to relocate to the Richmond Valley
Responsible Officer: Director Projects & Business Development
Council is working with Regional NSW to establish the first solar panel recycling plant in NSW at Casino. A development application for a solar recycling plant has been approved at Reynolds Road Industrial Estate. Negotiations also continue with a timber biomass company exploring options for a Richmond Valley location.
Status On Schedule
Principal Activity 3A2: Strengthen supply chains for key manufacturing industries
Responsible Officer: Director Projects & Business Development
A review was undertaken by Regional NSW as part of the RJP development work. The review found that economic activity in the Richmond Valley is well-served by existing freight and logistics networks, but further Opportunity exists in some key areas which would unlock economic growth. To support the business case for establishment of a future intermodal facility, a further market study of freight volumes in the region was completed. Council continues to focus on maintaining and improving key freight links within the Valley and has invested heavily in its road network, particularly the Woodburn-Casino Road, which provides an important link between inland agricultural areas, coastal communities and the Pacific Motorway.
Status On Schedule
Principal Activity 3B1: Improve visitor accommodation options throughout the Valley
Responsible Officer: Director Community Service Delivery
A review of visitor accommodation in the Richmond Valley has commenced. This will inform a broader accommodation strategy, which will include a focus on emerging opportunities such as the Northern Rivers Rail Trail. Work continues to improve and promote the Coraki Caravan Park, including collaborations with Kui Parks and other relevant tourism platforms.
Status On Schedule
Principal Activity 3B2: Explore new opportunities for visitor experiences
Responsible Officer: Director Community Service Delivery
The scheduled review of the Richmond Valley Destination Management Plan in late 2024 will incorporate a fresh action list for events, nature-based tourism, and agritourism, as well as an audit of the strengths and challenges the Valley faces. Workshops will be held in Casino and Evans Head in September 2024 to help develop the new Plan. Following the success of the jointly run Casino-to-Lismore Rail Trail workshops, further engagement is in the planning for existing businesses and new ventures to identify opportunities for developing and refining their product offerings.
Status On Schedule

Principal Activity 3C1: Identify key service industry growth areas
Responsible Officer: Director Projects & Business Development
A review was undertaken by Regional NSW as part of the RJP development work. The review highlighted an opportunity to drive tech-enabled agriculture and food processing by establishing a technical/scientific services hub, a training and skilling hub, and an engineering excellence hub in the Richmond Valley. Council will continue to work with Regional NSW to develop these opportunities and explore options for innovative agricultural industries.
Status On Schedule
Principal Activity 3D1: Support emerging and value-add agricultural industries
Responsible Officer: Director Projects & Business Development
Council has held discussions with an existing agricultural sales business on options to expand and relocate their operations, which would provide value-added opportunities to their current services. With the leasing of the NRLX operations to an industry specialist, it is expected that further agricultural-based industries may also be attracted to the region. There is also emerging interest in non-traditional agricultural pursuits, such as the recently opened Sea02 Algae Farm at Woodburn
Status On Schedule
Principal Activity 3D2: Support continued productivity on significant agricultural lands
Responsible Officer: Director Community Service Delivery
The proposed drafting of a Rural Lands Strategy and review of the LEP, scheduled for 2024-25, will support the protection and continued productivity of significant agricultural lands within the Richmond Valley. The Sustainable Communities & Environment team engages with agricultural stakeholders and industries to collaborate with them on reducing their carbon footprint and encourage protection of environmentally sensitive areas such as riparian zones and waterways.
Status On Schedule
Principal Activity 3D3: Establish the NRLX as the premier livestock exchange in Northern NSW
Responsible Officer: Director Projects & Business Development
The NRLX had established itself as the second largest saleyard operation in NSW with further actions to realise potential growth identified in the 2022 Business Plan. An unsuccessful EOI process for stakeholders to partner in the future growth of the NRLX resulted in the temporary closure of the facility in the second half of 2023. Council's decision to lease the facility to a market operator has resolved these issues and will ensure the facility can achieve the required financial, operational and WHS outcomes. This will set the NRLX back on the path to being a key feature of the NSW agricultural industry. While Council is no longer involved in the daily management of the NRLX facility, it is committed to supporting the lessees to provide a high quality livestock exchange and remain a leader in the Northern NSW industry.
Status Completed

Casino Showground and Racecourse upgrade

Casino Showground and Racecourse has reopened as a major hub for equine activities and events in regional NSW, following a \$14.4m upgrade of the facility.

The project attracted total funding of \$12.8m under the Australian and NSW governments' co-funded Bushfire Local Economic Recovery Fund, with additional funding from the NSW Showground Stimulus Program, Drought Communities Funding, Crown Lands and Council.

The upgraded facility was officially opened for public use on 20 April, with remaining works to be completed over the next few months. It includes a large undercover arena, an outdoor sand area, a new racing stable complex to accommodate up to 80 horses, new truck and float parking area, and an equestrian exercise area, incorporating round yards, a horse walker and a 50-metre equine pool.

Other works completed, such as the powered event camping area, will increase the facility's ability to host new events, including country music festivals, car shows, trade shows and markets, while continuing to support local activities such as the Casino Show, Beef Week and Gold Cup races, gymkhanas and rodeos. These events help to bring the community together and provide economic stimulus for the region, to support continued recovery from the 2019 bushfires and 2022 flood event.

The showground will also double as an evacuation centre, with options for local farmers to relocate livestock.




Creating great places to live

OBJECTIVE 4: Celebrate our local identity and lifestyle

Principal Activity 4A1: Celebrate our diverse community and increase inclusion and understanding
Responsible Officer: Director Community Service Delivery
A new Disability Inclusion Action Plan was adopted by Council at the December 2023 Ordinary Meeting and key actions from the plan have been incorporated into Council’s 2024-25 Operational Plan. This includes improving employment options at Council for people living with disability and continuing to upgrade local facilities to improve accessibility. Council also regularly participates in local Aboriginal Interagency meetings and provides funding and support to cultural events such as NAIDOC Week and Reconciliation Week.
Status On Schedule
Principal Activity 4A2: Support and deliver local events and festivals
Responsible Officer: Director Community Service Delivery
Council continued to offer sponsorship and support for local signature events such as Primex and Beef Week and to lead the way in delivering the highly successful Casino Truck Show. The 2023 Truck Show broke all records and the 2024 event is set to build on that success, with 600 entries and an estimated \$3.9m boost to the local economy. The Buckin' by the Beach rodeo, in January, was also a huge success and Council supported a new initiative for the communities of Coraki and Woodburn with the Festival of the Waters. Drafting of an Arts and Cultural Plan has commenced, which will provide a framework to support public art and cultural events in the Richmond Valley. This draft plan is due in 2024-25.
Status On Schedule

<i>Enjoying the activities at Coraki Splash Fest.</i>

<p>Principal Activity 4A3: Enhance local libraries to be culturally enriching and informative spaces</p> <p>Responsible Officer: Director Organisational Services</p> <p>The regional library services continued to grow, with increased visitation to local libraries and a 30% increase in membership in the 2023-24 financial year. Some 500 new members joined the library in the January-June 2024 period. Services such as free internet and Wi-Fi continue to be very popular, with printing and scanning also in high demand. The library also continued to provide a range of popular programs from tech-savvy and cyber security sessions for seniors to children’s arts and crafts and early reading programs. School holiday activities proved a popular addition to the Evans Head library, with well-attended sessions in the summer and Easter holidays. Over the past six months, 605 programs were delivered for children and adults, with a total attendance of 3,812. The library collection, both physical and electronic, is continually enhanced and upgraded with a focus on diversity and the library plays an important role in easing social isolation and assisting with mental health.</p> <p>Status On Schedule</p>
 <p><i>Enjoying children’s programs at the library.</i></p>
<p>Principal Activity 4B1: Implement community Place Plan actions</p> <p>Responsible Officer: Director Community Service Delivery</p> <p>The Casino Place Plan was adopted by Council in April 2023 and work continued on implementing the key actions from the plan. In response to the recommendations, Council is currently seeking funding to develop a CBD masterplan for Casino, as well as housing strategy. The Mid Richmond Place/Adaptation Plans were endorsed by Council at the July 2024 Ordinary Meeting and key actions from these plans will be included in the new 2025-29 Delivery Program..</p> <p>Status On Schedule</p>
<p>Principal Activity 4B2: Maintain town centres, local parks and cemeteries to a high standard</p> <p>Responsible Officer: Director Community Service Delivery</p> <p>Council continues to maintain a proactive approach to customer service requests to ensure that the Richmond Valley's open spaces are safe and maintained to the highest standards. Over the past six months, the Open Spaces team has received positive feedback from the community on the presentation of towns, parks and cemeteries and continues to improve its maintenance schedules. Work is also progressing on preparing a revised Cemeteries Strategy for the Richmond Valley, incorporating the new Internment Industry Scheme requirements, recently introduce for NSW.</p> <p>Status On Schedule</p>

<p>Principal Activity 4C1: Provide well-maintained public recreation, sports facilities & swimming pools</p> <p>Responsible Officer: Director Projects & Business Development</p> <p>Major upgrades to the Casino, Evans Head and Woodburn pools have all recently been completed. Funding programs for sports facilities in the wake of the weather event have been taken advantage of, with significant work being undertaken in Evans Head, Woodburn, Coraki and Casino. Most recently, the splash pad completion at Coraki and a successful tender award for the swimming club building in Casino show Council's commitment to continued pool network upgrades. Visitation numbers post the Stage 1 Casino Pool Upgrade have increased by 14,000 visits in a single season.</p> <p>Status On Schedule</p>
<p>Principal Activity 4C2: Provide safe family-friendly play spaces and outdoor meeting areas</p> <p>Responsible Officer: Director Projects & Business Development</p> <p>Ongoing inspections, staff training, new equipment and locations are continually evaluated for suitability. Council has engaged with the community for the design of community spaces in a range of facilities. More recent examples include the development and implementation of masterplan upgrades at Casino Showground, Casino Swimming Pool, Stan Payne Oval, Colley Park and Crawford Square. Further community consultation is being undertaken for the development of Albert Park Rest Area and Woodburn Oval. Council staff have engaged with the community for minor upgrades at facilities, including Findlay Park Playground, Rileys Hill Playground and Basketball Court, and feedback was implemented into completed works.</p> <p>Status On Schedule</p>

OBJECTIVE 5: Live sustainably in a changing climate

Principal Activity 5A1: Support regional disaster planning, response and recovery
Responsible Officer: Director Community Service Delivery
Richmond Valley continues to be an active member of the Northern Rivers Local Emergency Management Committee and provides executive administration support to the Committee. Planning and preparedness have been the focus of the Committee since the 2022 flood events, with the suite of emergency management plans and procedures under review. Council is participating in a number of state and federal government projects, such as the spontaneous volunteers' guideline, early warning flood height monitoring, and evacuation centre audits.
Status On Schedule
Principal Activity 5A2: Partner with agencies to deliver community education programs and resilience initiatives
Responsible Officer: Director Community Service Delivery
Council Officers work with local agencies, such as the Red Cross, to deliver education programs that will build capacity within the community to better respond to and recover from disasters. Council chairs the Richmond Valley Community Resilience Network, which meets monthly.
Status On Schedule
Principal Activity 5B1: Complete Richmond Valley Flood Study and Floodplain Risk Management Plan
Responsible Officer: Director Community Service Delivery
The new Flood Study, incorporating levels from the 2022 floods, has been completed and endorsed by Council. Funding is currently being sought to undertake a new Floodplain Risk Management Plan.
Status On Schedule
Principal Activity 5B2: Implement the Richmond Valley Adverse Event Plan
Responsible Officer: Director Community Service Delivery
The review of the Adverse Event Plans actions has commenced. Actions that have not been completed will be incorporated into other strategic plans of Council to reduce duplication of effort.
Status On Schedule
Principal Activity 5C1: Implement demand management programs to reduce water consumption
Responsible Officer: Director Community Service Delivery
Council has a number of internal initiatives in place, with further options being developed to address demand management and reduce water consumption. Total town water usage across the Richmond Valley averages 2730 ML per annum. Council's own water usage for its operations is 150.8 ML per annum. Strategies to reduce Council's water usage include replacing taps and toilets in public facilities with water-saving options selecting drought-tolerant species for plantings, and undertaking network leak detection surveys. Discussions have commenced with Rous County Council with the aim of delivering collaborative water education projects in 2024-2025. A recent project identified the highest water users in the Casino water supply and Rous County Council network, many of which are business/commercial entities. An engagement and education plan is currently being developed based on the findings of the project, with the aim of working with high water use industries to help them achieve efficiencies and reduce consumption.
Status On Schedule

<p>Principal Activity 5D1: Develop street-tree planting, shade and greening programs</p> <p>Responsible Officer: Director Community Service Delivery</p> <p>Work is progressing on the development of the street-tree planting program, with a positive response from the community survey with nearly 200 respondents. The program will be developed with the information collected from the community survey including scoping for a number of pilots so initiatives can be tested and implemented in 2024. Council also continues to pursue opportunities for greening programs at local parks and facilities and partner with local groups and agencies to develop and deliver greening programs to protect habitats, improve biodiversity and offset the impacts of climate change. The Community Strategic Plan sets a target of 15,000 additional shade trees by 2040, and Council is well on the way to achieving and exceeding that target with 11,450 trees and shrubs planted for the Flying Fox habitat program in the Queen Elizabeth Park Riverbank precinct in Casino.</p> <p>Status On Schedule</p>
<p>Principal Activity 5E1: Promote awareness of sustainability programs and options</p> <p>Responsible Officer: Director Community Service Delivery</p> <p>Council actively encourages increased awareness of sustainability initiatives, with regular updates to its website and social media to promote current energy and water efficiency programs. Water efficiency initiatives are often promoted in conjunction with Rous County Council. As part of Council’s commitment to encourage electric vehicle usage, two new locations have been identified to trial pole mounted Electric Vehicle charge stations - one in Evans Head and the other in Casino. Installation is scheduled for October 2024.</p> <p>Status On Schedule</p>

OBJECTIVE 6: Provide infrastructure that meets community needs

Principal Activity 6A1: Develop and maintain asset management systems
Responsible Officer: Director Projects & Business Development
Council has implemented a new suite of Asset Management Plans and has recently undertaken an Asset Delivery resourcing realignment. The resourcing and framework review has provided the Assets team with the necessary direction to plan, maintain, upgrade, and dispose of assets based on inspection regimes, condition ratings, asset criticality, and financial modelling. Asset management is now scoped and planned by the team and handed over to delivery teams, where quality assurance and adherence to scope are regularly monitored. This collaborative approach between the assets and infrastructure departments of Council is providing better asset management outcomes for the community.
Status On Schedule
Principal Activity 6B1: Maintain regionally significant infrastructure and advocate for long-term investment
Responsible Officer: Director Projects & Business Development
Key relationships have been formed with State Government agencies to continue the Richmond Valley's recovery journey. Close liaison with the Reconstruction Authority, the Infrastructure Coordination Office, Regional NSW and Transport for NSW has seen a steady flow of funding to enable critical repairs and betterment upgrades to key infrastructure. A reset of Council's Disaster Recovery approach has improved access to essential asset and betterment funding for critical projects such as the Naughtons Gap landslip, the Tatham Bridges, and the Casino to Woodburn Road. Council advocacy for better repair claim approval systems by TfNSW has been actioned, and outcomes are beginning to be realised through successful EPAR approvals.
Status On Schedule
Principal Activity 6C1: Deliver local infrastructure maintenance and renewal programs
Responsible Officer: Director Projects & Business Development
Maintenance and renewal programs for Richmond Valley's network of local roads, bridges, footpaths, and cycleways are in place and being implemented. These programs have improved in accuracy due to the investment in a dedicated Asset Inspector resource and a change in Council's asset management resourcing alignment. The network is assessed for its condition and criticality and then prioritised for regular maintenance and renewal programs, which are regularly tested and reviewed.
Status On Schedule
Principal Activity 6D1: Plan for future water/sewer services and upgrades
Responsible Officer: Director Community Service Delivery
Council continued to plan for major infrastructure to support growth within the Richmond Valley. Significant water and sewer infrastructure is scheduled to be delivered in the next 8 years to support new residential and industrial development in Casino and increased tourism in Evans Head. These include the construction of a new STP for Casino, upgrades to Casino's WTP, and an upgrade of Evans Head STP to double its capacity. To support this infrastructure planning and delivery, a consultant has been engaged to draft new Development Servicing Plans, with this body of work due to be finalised in 2024.
Status On Schedule

Principal Activity 6D2: Deliver water capital works program
Responsible Officer: Director Community Service Delivery
Council continues to plan and deliver significant upgrade works for its water networks. Investigations have commenced into the upgrade to the Casino Raw Water Pump Station, which will address options for renewal of the Powder Activated Carbon system to protect water quality. Upgrades to the Casino WTP electrical distribution board have commenced. The electrical upgrade is crucial and will enable further upgrade works to be completed at the plant.
Status On Schedule
Principal Activity 6D3: Deliver quality water supply services
Responsible Officer: Director Community Service Delivery
A review of the Drinking Water Management System (DWMS) was undertaken by specialist consultants, in conjunction with all regulatory agencies and Council. An Action Plan is being developed as a result of the review and is scheduled to be delivered in late 2024.
Status On Schedule
Principal Activity 6D4: Deliver sewer capital works program
Responsible Officer: Director Community Service Delivery
Work continues on scoping significant sewer capital works to be delivered in the next 5 years. Projects such as the Evans Head STP augmentation and the new STP for Casino are high-priority projects, with Council's annual program of pipe replacement and pump station upgrades being scheduled in accordance with risk and funding availability. Consultants have been engaged to project-manage the Casino STP project. Council will continue to engage consultants and construction companies to assist with the delivery of the capital program.
Status On Schedule
Principal Activity 6D5: Manage our water/sewer business effectively
Responsible Officer: Director Community Service Delivery
Water and Sewer services are meeting, and often exceeding, community service levels and performance standards. The Inflow and Infiltration Strategy has been completed, and the water servicing/pricing review has commenced. A review of the liquid trade waste program has been conducted, and alterations to the regulatory and enforcement process have resulted.
Status On Schedule
Principal Activity 6D6: Improve local stormwater and drainage networks
Responsible Officer: Director Projects & Business Development
In 2023, Council engaged a consultant to produce a stormwater hydraulic model that studied the impacts of stormwater flooding issues in the Casino area. The model identified the water flows, restrictions, and ponding locations that show increased pressure on the stormwater infrastructure system due to increased rain frequency, quantity, urban surface density and development. The report has provided six options for mitigation options, which Council resolved to explore funding opportunities for. Similar studies for other localities are identified in future delivery programs.
Status On Schedule

Naughtons Gap restoration

Work is progressing well on the Naughton's Gap Landslip restoration, with the project scheduled for completion by December 2024.

Council has received \$12.8 million for Essential Public Asset Restoration (EPAR) and a further \$3 million for Naughtons Gap Road Betterment. This funding ensures both repair and improvement elements of this vital section of road will occur.

Work commenced in March 2024 and includes the reconstruction of the damaged section of Naughtons Gap Road (including embankments) by removal of the existing failed material, construction of a 280m length piled retaining wall topped with a capping beam and a new sealed road with guard rail. The betterment works will see the installation of an upslope catch fence and subsurface drainage and sediment ponds.

Upgrades to the road on the northern side of Naughtons Gap which included safety improvements have also been completed by Council's road construction team in readiness for the re-opening of the road.



Protecting our unique environment

OBJECTIVE 7: Preserve native bushland and biodiversity

Principal Activity 7A1: Deliver community education programs on habitat protection and responsible land management
Responsible Officer: Director Community Service Delivery
Council officers regularly participate in group forums and educational workshops to remain up to date with new initiatives and funding opportunities. Council collaborates with various government departments, industry bodies, and NGOs to develop and deliver educational programs for the community that aim to protect and enhance habitats and promote responsible land management.
Status On Schedule
Principal Activity 7B1: Lead and support local habitat restoration programs
Responsible Officer: Director Community Service Delivery
Council participates in and delivers a number of habitat restoration initiatives across the Richmond Valley. The flying fox habitat restoration program has been very successful, with approximately 11,450 trees planted to date. Fish habitat projects on the Richmond River at Casino and Coraki are complete and Council is working to establish ongoing partnerships with the Northern Rivers Koala Network to protect local flora and fauna. There is a koala habitat regeneration project currently underway on the Rail Trail near Naughton’s Gap, supported by Landcare and the Friends of Koala group.
Status On Schedule
Principal Activity 7C1: Preserve and enhance biodiversity in local wetlands
Responsible Officer: Director Community Service Delivery
Council, in partnership with Landcare, is seeking opportunities to support wetland precincts by raising community and cultural awareness. Council has been successful in securing grant funding for weed management in the Jabiru Wetlands and funding is being sought to develop a masterplan for the wetlands, to guide future enhancement and protection of biodiversity.
Status On Schedule

OBJECTIVE 8: Maintain healthy rivers, beaches and waterways

Principal Activity 8A1: Secure Casino's water supply
Responsible Officer: Director Community Service Delivery
Council has been working with specialist consultants to undertake further assessment of Casino's water security according to the latest guidance from the Department of Climate Change, Energy, the Environment and Water (DCCEEW). The studies have considered the potential impacts of climate change and identified a number of short-medium term solutions to significantly improve water security, including plans for accessing the deep-storage areas of the weir pool. The option of constructing an off-stream storage facility will continue to be investigated in conjunction with Public Works and DCCEEW and the proposed Casino connection to Rous remains a long-term consideration to provide a second water source for the town.
Status On Schedule
Principal Activity 8A2: Secure the Mid-Richmond's water supply
Responsible Officer: Director Community Service Delivery
Rous County Council supplies potable water to the Mid Richmond communities. Council continues to work closely with Rous to ensure its Future Water Strategy provides appropriate water quality and long-term water security in these communities. This includes supporting the Woodburn Groundwater Scheme, which is currently under development. The first stage of the scheme will include new water bores for emergency supply, with stage two including construction of a new water treatment plant.
Status On Schedule
Principal Activity 8B1: Work with government agencies to improve the health of the Richmond River catchment
Responsible Officer: Director Community Service Delivery
Council continues to work with regional groups and agencies to identify opportunities to protect the Richmond River catchment. However, in the absence of a whole-of-catchment governance model led by State and Federal governments, achieving a consistent, strategic regional approach is challenging. Council will continue to advocate for the catchment management recommendations of the Regional Water Strategy to be implemented.
Status On Schedule
Principal Activity 8B2: Work with stakeholders to address water quality risks
Responsible Officer: Director Community Service Delivery
An On-site Sewage Management System (OSMS) inspection and approval program is in place, with over 500 inspections carried out during the 2023/2024 year. An Underground Petroleum Storage System (UPSS) register has been created to facilitate compliance activities. Council has partnered with Rous County Council and NSW Fisheries to establish fish habitat and riparian zone improvements in Casino and Coraki. Water samples are taken year-round to monitor water quality in high recreational use areas as part of the continued beach watch program.
Status On Schedule

Principal Activity 8C1: Improve connection between Casino CBD and the river
Responsible Officer: Director Projects & Business Development
Planning is being undertaken to connect the Rail Trail from the Old Casino Station through the CBD to the Riverbank. Council has successfully secured funding for the Suspension Bridge to Queen Elizabeth Park, which will link and improve access to the river. Funding has also been received for the restoration of Halstead Drive and once completed, will provide pedestrian access to the river. The Barker Street pop-up park and the Drill Hall Park site continue to provide passive recreation options near the river and CBD. The Open Spaces team provides regular maintenance to riverside parks, and the footpath and cycleway network provides access to the river.
Status On Schedule
Principal Activity 8C2: Seek funding to continue to upgrade the Evans Head foreshore and improve access to the river
Responsible Officer: Director Projects & Business Development
Council's place planning initiative for Evans Head has gathered community ideas for the future development of the beach and river accesses. Upcoming upgrades at the Surf Club foreshore, major carpark and access upgrades at Airforce Beach, and access improvements to Shark Bay will continue in 2024.
Status On Schedule
Principal Activity 8C3: Maintain and protect local beaches
Responsible Officer: Director Community Service Delivery
Council Rangers regularly patrol beaches to ensure compliance with regulations. A review of public access arrangements to our beaches is being undertaken. Factors such as beach safety, enforcement guidelines, and environmental protection are being considered as part of the review, to improve management of 4WD access.
Status On Schedule

OBJECTIVE 9: Transition to a circular economy

Principal Activity 9A1: Develop and implement the Richmond Valley Circular Economy Strategy
Responsible Officer: Director Projects & Business Development
Following a detailed review in November 2023, it was determined not to wholly revamp the Waste Management & Resource Recovery Strategy as it is still relevant given its adoption in 2020 and the timeframe of 2020-2030. The Strategy will be reviewed in 2025 to include circular economy principles and refer to future residual waste disposal options. The optimal use of the new Cell 6 landfill and long-term landfilling options at regional facilities will need to be considered in the updated Strategy.
Status On Schedule
Principal Activity 9B1: Encourage manufacturers and consumers to take responsibility for managing recyclates and residual materials
Responsible Officer: Director Projects & Business Development
Council is providing ongoing support for Northeast Waste and the Waste Management and Resource Recovery Association's advocacy for product stewardship, where the onus is on manufacturers to maintain an ongoing responsibility for their product over its useful life. Education programs are initiated by Council and target schools and social media (both current and future producers of residual waste).
Status On Schedule
Principal Activity 9B2: Support new recycling/re-use industries to establish in the Richmond Valley
Responsible Officer: Director Projects & Business Development
There is continued engagement with NEWaste and ReCirculator (Southern Cross Universities Circular Economy Group). Cooperation with NEWaste, Clarence Valley, and Tweed Councils for landfill operator training was completed in January 2024. Discussions with Clarence Valley regarding their interest in the FOGO RFQ, and with Lismore regarding the possibility of RVC supplying recyclates to the Lismore MRF, are progressing. The adopted strategy and ideal outcome from the development of the Reynolds Road Industrial Estate was to support the circular economy, with stated support for recycling and re-use industries. A development application has been approved for a recycling business to establish at the site.
Status On Schedule
Principal Activity 9C1: Complete expansion and upgrade works at Nammoona Resource Recovery Facility
Responsible Officer: Director Projects & Business Development
The new \$7m Cell 6 landfill cell has been completed and will be in operation soon. The cell has the capacity for up to 13 years of landfilling space dependent on future filling strategies. Further site improvements have been made over the past three years, including vehicle access, the recycling area, the weighbridge, and staff amenities.
Status Completed

Principal Activity 9C2: Manage resource recovery facilities effectively
Responsible Officer: Director Projects & Business Development
Nammoona Landfill and Evans Head Transfer Station are both managed in compliance with legislation and site licences, with one minor breach reported. Recovery rates at both facilities have improved, with new targets to be set as part of the Waste Strategy review in 2025. Site infrastructure and plant equipment are currently adequate but are regularly monitored and serviced to ensure minimal downtime. It has been challenging to maintain full employment levels at these facilities in the current market, but the team have shown resilience and dedication to continue high-quality operations whilst understaffed.
Status On Schedule
Principal Activity 9C3: Manage kerbside collection services effectively
Responsible Officer: Director Projects & Business Development
A new side arm, street bin truck, loader and trailer were all delivered and are in operation. There are no immediate plant replacement requirements in the fleet. Collection routes are regularly reviewed, and extensions are assessed for viability. The CRM system is providing adequate control for missed bin pickups, with minimal occurrences being recorded.
Status On Schedule

Greening program to deliver 15,000 trees

Council's new Greening Program has completed its first year and is well on the way to meeting its target of 15,000 additional community shade trees by 2040.

The program aims to reduce the impacts of climate change, improve biodiversity and create more attractive public spaces by providing suitable shade trees in local streets and parks. This was one of the key priorities identified by the community during consultation for the Community Strategic Plan and a subsequent survey confirmed support for the program with 56% of respondents expressing interest in actively participating in local tree planting efforts.

Council is working with local schools and community groups to introduce a 'Growing on' program, raising suitable seedlings. So far two local schools have committed to growing over 200 native trees that are specific to their local area. These trees will be planted near the schools, distributed to local residents, or donated to local Landcare groups for community projects.

Over the past 12 months, 240 new shade trees have been planted in streets and parks across the Richmond Valley. An additional 2000 trees and shrubs have also been provided through riverbank habitat protection programs for fish and flying foxes.




Planting street trees at Evans Head.

Delivering for our community

OBJECTIVE 10: Lead and advocate for our community

Principal Activity 10A1: Develop and deliver the Richmond Valley Community Engagement Strategy
Responsible Officer: Director Community Service Delivery
Council adopted a new Community Engagement Strategy and Framework at its April meeting, to guide future engagement activities on strategic plans, major projects and development matters. Council continues to deliver a comprehensive program of community engagement. This includes working with community and advisory groups to explore emerging issues and opportunities. Council's engagement team also keeps the community up to date with regular social media posts, community newsletters and information on Council's website.
Status On Schedule
Principal Activity 10B1: Advocate to federal and state government for community priorities and seek grant funding
Responsible Officer: General Manager
Council continues to advocate strongly for community priorities and to seek government funding for key infrastructure and facilities. In the past six months, significant government funding has been secured for essential community projects and flood recovery works. Council will continue to actively pursue funds for key infrastructure upgrades, including the replacement of the Casino Sewage Treatment Plant, completion of the Woodburn CBD Streetscape upgrade, restoration of Richmond Terrace, Coraki, and further progress on the Three Villages Cycleway project for the Mid Richmond.
Status On Schedule
Principal Activity 10C1: Provide representative and accountable community governance
Responsible Officer: Director Organisational Services
Members of the community are invited to attend Council meetings and participate in public access on items listed for resolution. All council meetings are live streamed via Council's Facebook page and recordings are accessible through Council's website. Copies of Council meeting agendas are posted on Council's website before each scheduled meeting.
Status On Schedule

OBJECTIVE 11: Manage resources responsibly

Principal Activity 11A1: Undertake long-term financial planning and ensure compliance with financial regulation
Responsible Officer: Director Organisational Services
<p>Council reviews and updates its long-term financial plan each quarter in-line with the preparation of the quarterly budget review statement. In doing this, future capital works programs are reviewed, as well as projections on operating income and expenditure. In developing the LTFP for 2024-2034 Council performed a comprehensive review of its fees and charges, proposing a future price path to ensure operating costs are being met along with the ability to fund future capital works, which incorporates significant borrowings. This has assisted Council’s operating result before capital grants and contributions break-even by year 6 of the 10-year LTFP which is a key performance indicator across NSW Local Government. Over the past 10 years Council’s capital works program has increased from \$17m to in excess of \$60m, with operational expenditure increasing from \$46m to \$81m, demonstrating the growth in our local government area, as well as the challenges councils currently face in meeting increasing costs and major works programs.</p> <p>Status On Schedule</p>
Principal Activity 11A2: Strengthen procurement systems
Responsible Officer: Director Organisational Services
<p>In the last 6 months Council has implemented a new structure in the procurement team that provides sufficient resources to increase its oversight and training function for other Council sectors that undertake procurement. The restructure has also provided better operational control of the depots and improved the service delivery of the stores to internal stakeholders. Council continues to experience challenges with sourcing fleet, particularly large plant, in the post-pandemic market. With the fleet’s existing Kenworth prime mover due for replacement and an 18-month waiting list for a new truck, Council took the new approach of considering a low-mileage near-new vehicle, which was available at auction. The successful procurement of the Kenworth has resulted in a net saving of \$110,000 and allowed council to continue to support local suppliers for servicing and parts. The new prime mover was a proud entrant in the 2024 Casino Truck Show.</p> <p>Status On Schedule</p>
 <p><i>Council’s newly-acquired Kenworth makes its debut at the Casino Truck Show.</i></p>

Principal Activity 11A3: Maintain efficient rating and revenue systems
Responsible Officer: Director Organisational Services
Council adopts fees and charges annually in line with relevant rate pegging and CPI as per the adopted budget. Each year, when forecasting, different scenarios are provided based on current land value and property numbers. The ad valorem is corrected at each forecast to allow for even, fair and equitable movement between categories.
Status On Schedule
Principal Activity 11B1: Implement the Richmond Valley Council Workforce Management Strategy
Responsible Officer: Director Organisational Services
As part of its Workforce Plan, Council has implemented the YES strategy and Careers Expo, continued its local recruitment and Indigenous engagement by signing up two Elsa Dixon sponsored roles, and worked on encouraging women to join our workplace in non-traditional roles. Work also continues on improving inclusiveness for people living with disabilities through implementation of Council's Disability Inclusion Action Plan. RVC was a finalist again for the NSW Training Awards and also sponsored the SBAT Trainee of the Year award to demonstrate Council's commitment to local youth employment opportunities and growth.
Status On Schedule
Principal Activity 11B2: Continue to provide local employment schemes and development opportunities
Responsible Officer: Director Organisational Services
Council continues to engage with the community and local businesses through Careers Expos and information days showcasing career opportunities, current vacancies and training options within Richmond Valley Council. The Youth Employment Scheme offers annual traineeships to local school leavers and Council continues to explore options for cadetships and tertiary learning programs. Outreach programs such as Try A Trade, connecting women to non-traditional roles, continue to be popular with those seeking to re-enter the workforce.
Status On Schedule
Principal Activity 11C1: Implement Richmond Valley Council's Enterprise Risk Management Framework
Responsible Officer: General Manager
Work continues on implementing Council's Enterprise Risk Management Framework and associated risk management systems and processes. Recommendations from the Civic Risk Mutual Continuous Risk Improvement Program are being integrated into a three-year program, with the aim to improve Council's risk management rating at the next review. Council's Audit, Review and Improvement Committee continues to operate within its Charter and to provide valuable insights on process and systems improvements.
Status On Schedule

Principal Activity 11D1: Use energy and resources more efficiently in council operations
Responsible Officer: Director Community Service Delivery
<p>Opportunities to implement sustainable practices in Council’s core business activities continued to be explored.</p> <p>The recent purchase of specialist software packages has assisted in tracking expenditures, especially energy bills, and has highlighted opportunities to improve efficiencies and reduce costs. These opportunities have led to several disconnections that were no longer required to reduce connection fees and renegotiations of energy contracts to reduce expenditure. Solar panels have been installed on several Council structures, including the Casino Administration Building, to reduce energy costs, with a 50% reduction in energy demand already achieved. Further analysis is being undertaken on a number of Council assets, which are high energy users, to explore opportunities to implement more sustainable measures. The software package also allows for water demand analysis and this data will be used to develop further strategies for reducing Council’s potable water usage.</p> <p>Status On Schedule</p>
Principal Activity 11E1: Identify opportunities for strategic investment and business development
Responsible Officer: Director Projects & Business Development
<p>Recruitment for a new Invest and Live RV team has been completed. The team will be accountable for enabling economic development in the Richmond Valley and leveraging initiatives such as the Casino Showground and the Rail Trail. Council has actively identified investment opportunities, such as Reynolds Road Industrial, and has further plans to invest strategically to attract business to the area, including nationally established retailers. Council has recently settled on a land purchase which will further develop the region's ability to meet industrial lot demand and attract investment.</p> <p>Status On Schedule</p>

OBJECTIVE 12: Provide great service

Principal Activity 12A1: Implement Council's Customer Service Charter
Responsible Officer: Director Community Service Delivery
<p>Quarterly reports are provided to Council, which outline the performance of customer service functions in accordance with service levels and expectations.</p> <p>Investigation into the use of technology for online services to improve the customer experience and accessibility continues. Service levels will be reviewed following the commencement of the new Council term.</p> <p>Status On Schedule</p>
Principal Activity 12B1: Provide transparent and timely development assessment and planning services
Responsible Officer: Director Community Service Delivery
<p>Council continued to provide quality and timely development and certification services to the community over the past six months, determining a number of key applications for industrial and commercial investment in the Richmond Valley. Council consistently achieved its key performance indicator of 90% of Development Applications being processed in less than 40 days and continued to record some of the fastest turn-around times for DAs within the Northern Rivers region.</p> <p>Regular reviews of internal processes, policies and procedures are undertaken to ensure agreed services levels are met and legislative compliance is achieved. Regular reports are provided to Council, detailing processing timeframes, the number of inspections carried out, and development concierge services activities.</p> <p>Status On Schedule</p>
Principal Activity 12B2: Provide community-focused Ranger and regulatory services
Responsible Officer: Director Community Service Delivery
<p>Ranger activities continue to focus on education and proactive engagement with the community. Upgrades to current animal impounding facilities have commenced, with funding provided by a NSW Government grant.</p> <p>Status On Schedule</p>
Principal Activity 12B3: Maintain public health and safety inspections requirements
Responsible Officer: Director Community Service Delivery
<p>Council is responsible for maintaining various regulatory registers and undertaking compliance inspections. Rolling programs are in place to deliver regulatory functions in areas such as food shops, public swimming pools, on-site sewerage management systems, and air-conditioning units. Over 500 on-site sewerage management systems were inspected during the 2023/2024 year, significantly exceeding Council's target of 250 inspections per annum.</p> <p>Status On Schedule</p>

Principal Activity 12C1: Use technology to support a modern, mobile workforce
Responsible Officer: Director Organisational Services
Council is committed to implementing actions outlined in the ICT strategy. Quarter 4 has seen the development of several IT policies that set expectations and controls around the use of mobile technology aligned with protection of personally identifiable information and security. The first project has commenced in the TechOne Live program, which moves our core enterprise systems to browser/mobile native applications. Work was also completed on publishing the replacement for DA Tracker, now called AppTracker, which is customised for mobile use. Upgrade of GIS/mapping systems, to ensure they are easily accessible to staff working outside the organisation. Continues.
Status On Schedule
Principal Activity 12C2: Provide efficient corporate support services
Responsible Officer: Director Organisational Services
Council is actively seeking ways to improve efficiency through technology. The TechOne Live program commenced with the first project targeting the modernisation of our Finance and HR systems. The project will see changes to finance, payroll and human resource processes, tighter alignment of information across systems, improved productivity and removal of unnecessary functions and reports. TechOne is now using APIs to interact with NSW Planning Portal, and we have recently finalised the replacement of DA Tracker, which simplifies public interactions with DAs and CDCs while integrating data from TechOne. Our IT Policies have been updated and now align with various ISO standards to deliver best practice security, disruptive incident response and recovery, management of cloud services, and management of personally identifiable information PII.
Status On Schedule
Principal Activity 12C3: Provide efficient operational support services
Responsible Officer: Director Projects & Business Development
Council depot facilities, as well as mechanical and fabrication workshops, are vital resources for the efficient delivery of operational services. Master planning for Council's three depots is underway, with the Casino Depot masterplan ready for adoption. A depot supervisor position has been created to take responsibility for the efficient operation of the depots.
Status On Schedule

Celebrating local identity through public art

Council has recently installed three unique totem poles on the Evans Head foreshore in response to a request from the Evans Head Progress Association to commission a public artwork that reflected the area's identity.

Council engaged Broadwater sculptor Greg Bowering to complete an installation which drew attention to the opening of the Evans River between the north and south wall. Greg presented a proposal titled Memorial Totems and partnered with well-known New Zealand sculptor Brett Sutherland to deliver the work.

Rather than a centralised monument, this artwork consists of three individual totems, each representing different aspects of Evans Head. The main focus of the totems is to capture the layered histories of Evans Head. The three images commemorate the place, its cultural histories, significant events, and ancestries.

The sculptors have used animal-based metaphors such as the osprey, snapper and tiger prawn, as well as capturing the Bandjalang three brothers' story.

The totems stand tall on the Evans Head foreshore, east of Cribb Reserve near the Riverfront Kiosk.



Evans Head totem poles

2024 Casino Truck Show Survey Form

2024 Casino Truck Show Survey Form

Where are you from?

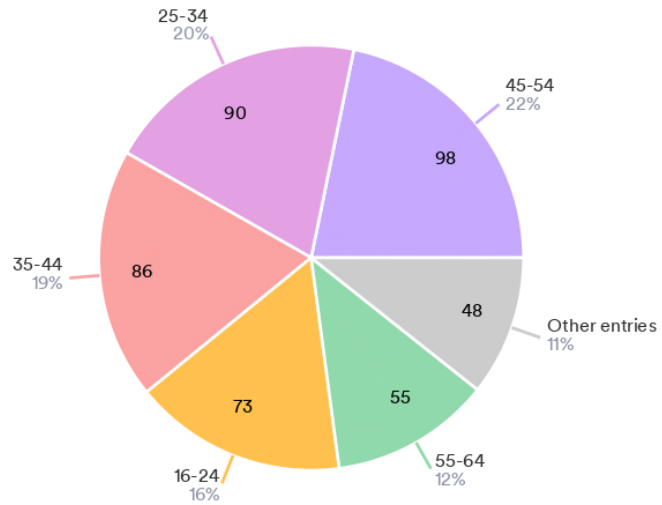
461 Responses

Data	Responses
Casino	50
Brisbane	22
Grafton	14
Toowoomba	12
Lismore	12
New Zealand	11
Coffs Harbour	10
Sydney	10
Other entries	320

2024 Casino Truck Show Survey Form

What is your age?

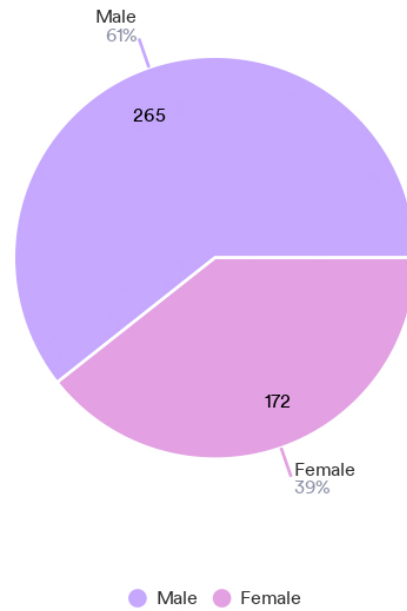
450 Responses- 11 Empty



2024 Casino Truck Show Survey Form

Female or male?

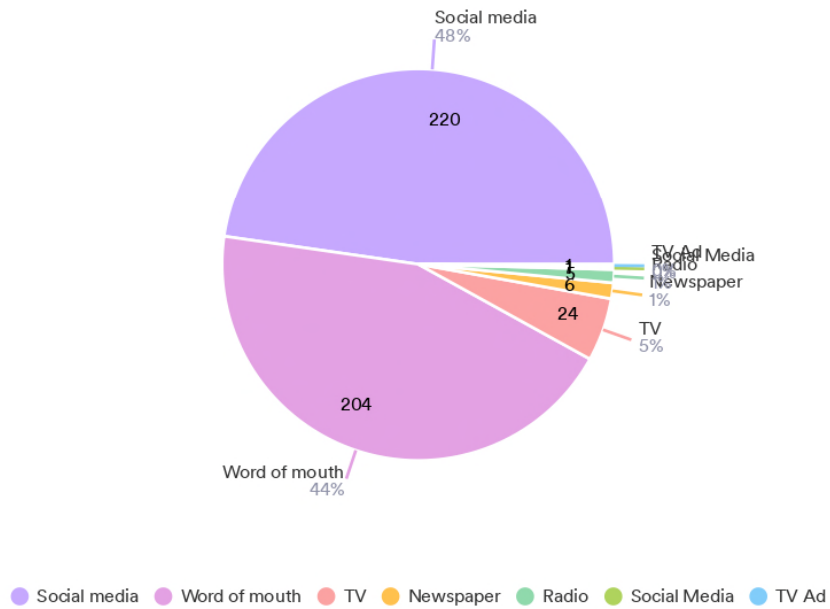
437 Responses- 24 Empty



2024 Casino Truck Show Survey Form

How did you hear about Casino Truck Show?

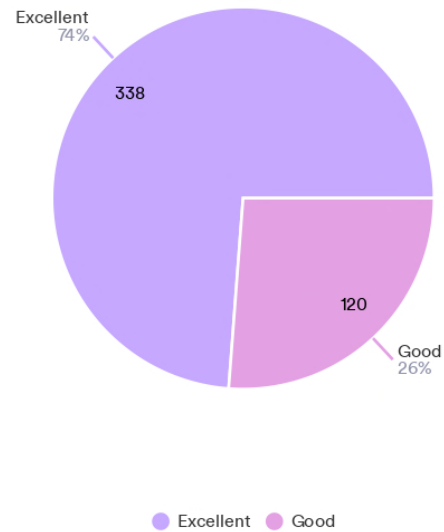
461 Responses



2024 Casino Truck Show Survey Form

How would you rate your overall experience at the event?

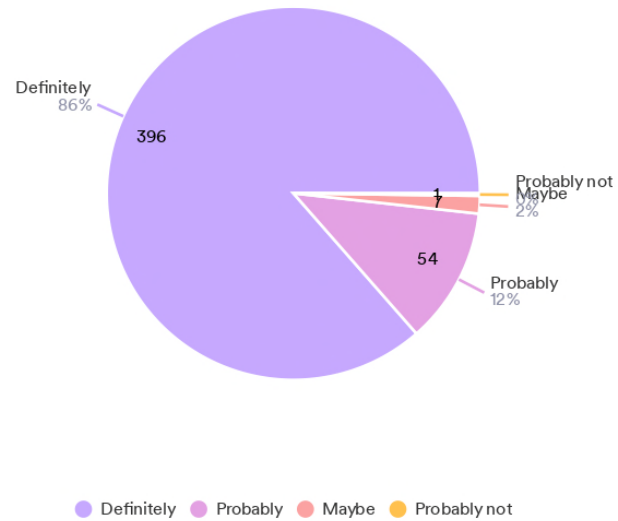
458 Responses- 3 Empty



2024 Casino Truck Show Survey Form

Would you attend this event again in the future?

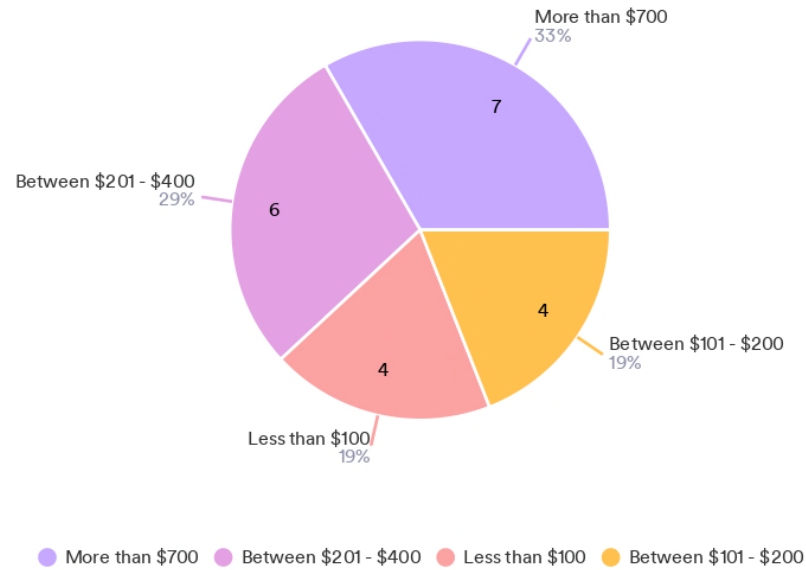
458 Responses- 3 Empty



2024 Casino Truck Show Survey Form

Overall, please provide an estimate of how much you spent in total in Casino to attend the North Coast Petroleum Casino Truck Show, taking into account, accommodation, food and beverage, fuel, activities, merchandise and other costs.

21 Responses- 440 Empty



2024 Casino Truck Show Survey Form

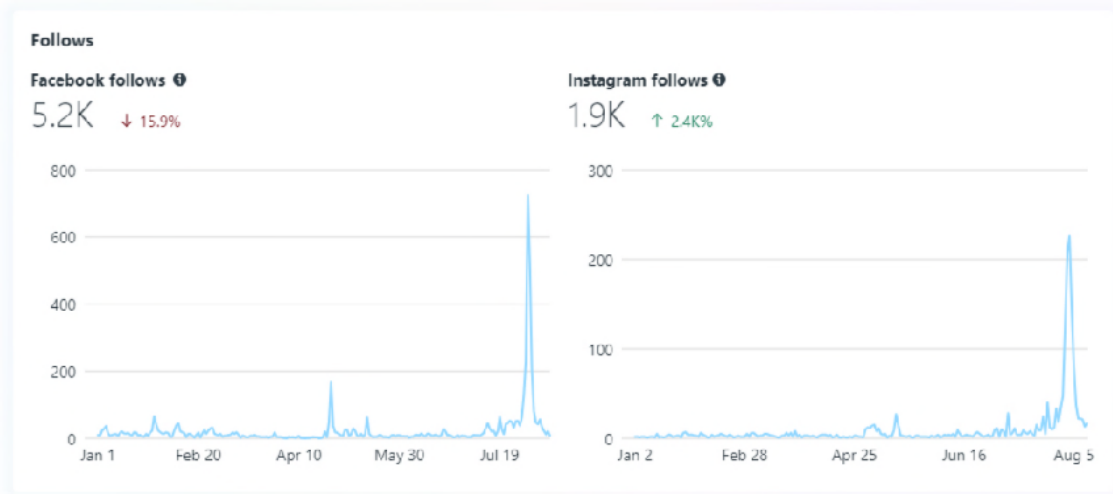
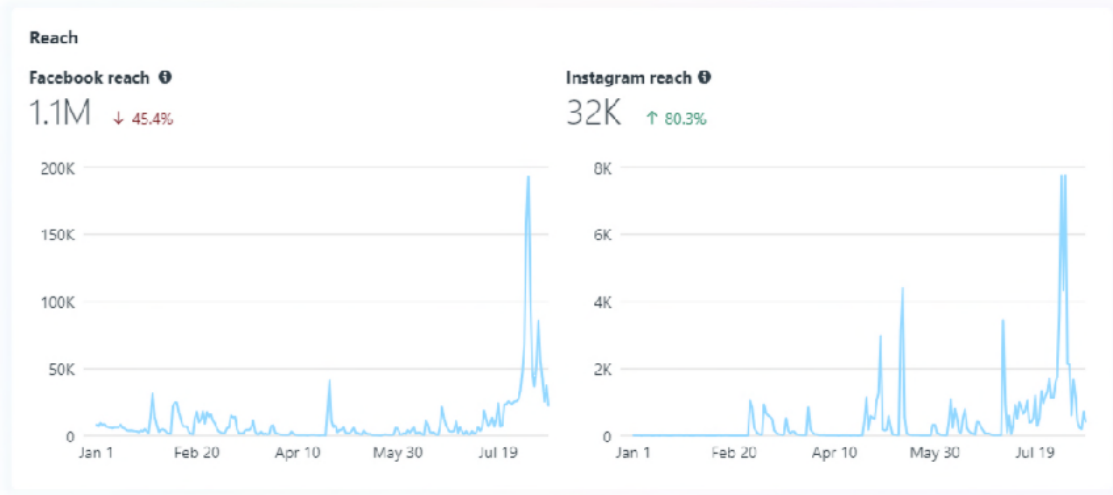
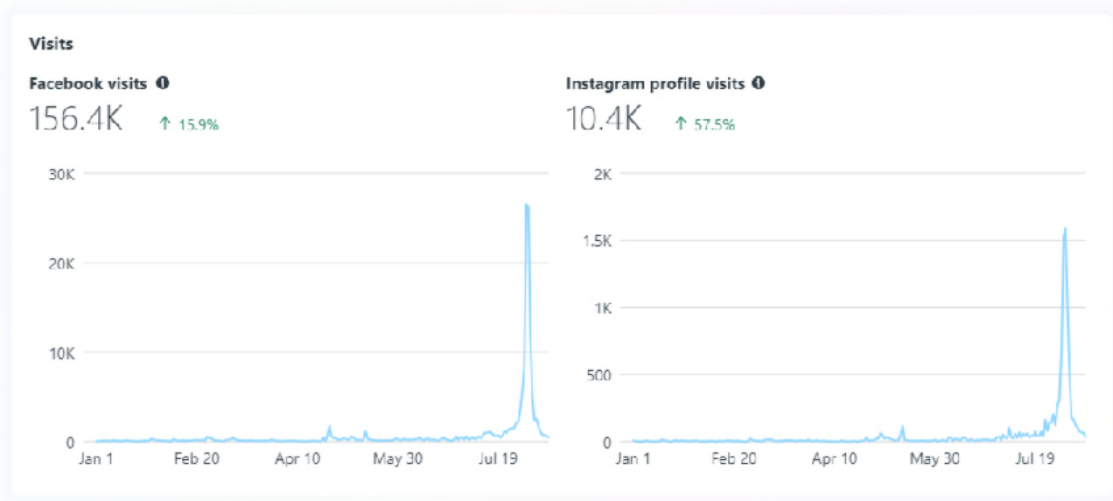
If you stayed overnight in the area, please advise the name of your accommodation provider, and comment on your stay.

9 Responses- 452 Empty

Data	Responses
All booked out.	1
Camp site on the outskirts of town	1
Couldn't get accom at Casino, so Stayed at Civic Motel Grafton and ate at Jacaranda Hotel Grafton. Both fantastic, great accommodation and good food.	1
Stayed at the big4 caravan park in our camper trailer as we always do. Plenty of space for the trucks that stay there and plenty of sites on offer. Kids love walking around the park looking at the trucks that stay there	1
Casino Motor Inn. We booked two rooms. One of them was great. The other one absolutely reeked of cigarettes and was uninhabitable, so we got a refund on that one.	1
BIG 4 Tasman Ballina - friendly staff and clean amenities.	1
No accommodation left in casino. We stayed in Ballina. We went to the bull riding after the truck show - that was boring, we left after an hour. Couldn't see properly, not enough general admission area so everyone could fairly see the events. Very little attractions outside the ring for the money we paid for. Won't be going to the bull ride again	1
Drove down morning of event and back same day due to working	1
Other entries	1

Thank You!

2024 Casino Truck Show Survey Form



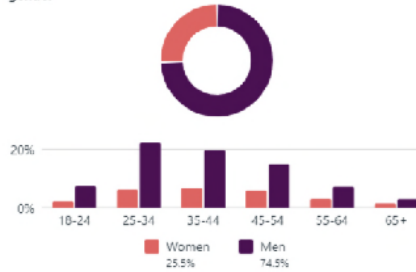
Audience

Current audience Potential audience

Facebook followers

21,623

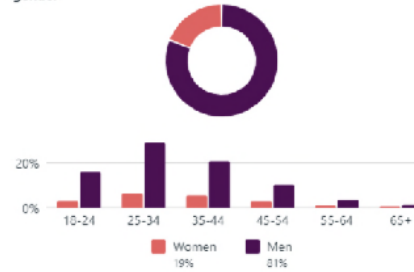
Age & gender



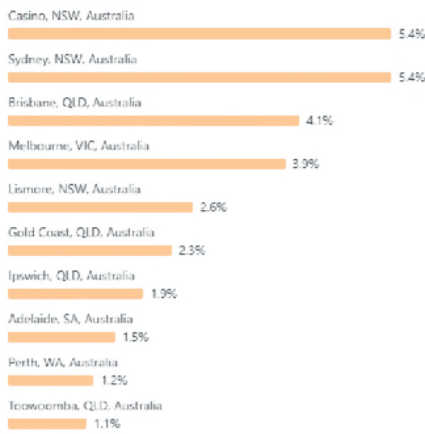
Instagram followers

5,446

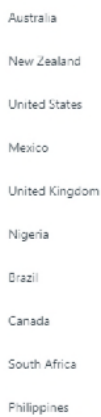
Age & gender



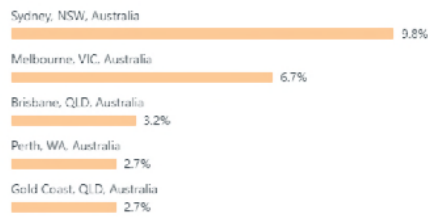
Top cities



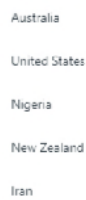
Top countries



Top cities



Top countries





Concise Investment Report Pack

Richmond Valley Council

1 July 2024 to 31 July 2024



Contents

1. Portfolio Valuation As At 31 July 2024
2. Portfolio Valuation By Categories As At 31 July 2024
3. Investment Revenue Received For 1 July 2024 to 31 July 2024
4. Comparison of Investment Revenue Earned to Original Budget and Investment Portfolio by Month 2023 - 2024 YTD
5. Environmentally Sustainable Investment Performance Report for the Period Ending 31 July 2024 Relative To 30 June 2024



1. Portfolio Valuation As At 31 July 2024

	Security Rating	Face Value Original	Face Value Current	Market Value	% Total Value	Running Yield	Weighted Running Yield
Fixed Interest Security							
At Call Deposit							
CBA Business Online Saver Acct RVC At Call	S&P ST A1+	21,860,000.00	21,860,000.00	21,860,000.00	26.36%	4.28%	
CBA General Fund Bk Acct RVC At Call	S&P ST A1+	921,071.67	921,071.67	921,071.67	1.11%	3.35%	
CBA Trust Acct RVC At Call	S&P ST A1+	87,050.17	87,050.17	87,050.17	0.10%	3.05%	
MACQ 940323454 At Call	Moodys A2	2,008,386.92	2,008,386.92	2,008,386.92	2.42%	4.65%	
NAB Business Cheque Acct RVC At Call	S&P ST A1+	24.71	24.71	24.71	0.00%	0.00%	
		24,876,533.47	24,876,533.47	24,876,533.47	30.00%		1.28%
Floating Rate Note							
Auswide 1.5 17 Mar 2026 FRN	Moodys Baa2	1,000,000.00	1,000,000.00	1,000,000.00	1.21%	4.96%	
Auswide 1.6 22 Mar 2027 FRN	Moodys Baa2	1,500,000.00	1,500,000.00	1,500,000.00	1.81%	5.14%	
CACU 1.7 21 Sep 2026 FRN	S&P BBB-	1,750,000.00	1,750,000.00	1,750,000.00	2.11%	5.99%	
MACQ 0.48 09 Dec 2025 FRN	Moodys A2	1,000,390.00	1,000,390.00	1,000,390.00	1.21%	5.39%	
MYS 0.65 16 Jun 2025 FRN	Moodys Baa2	1,500,000.00	1,500,000.00	1,500,000.00	1.81%	5.09%	
		6,750,390.00	6,750,390.00	6,750,390.00	8.14%		0.43%
Fixed Rate Bond							
NTTC 1.1 15 Dec 2025 - Issued 10 September 2021 - Richmond Council Fixed	Moodys Aa3	2,000,000.00	2,000,000.00	2,000,000.00	2.41%	1.10%	
JUDO 6.4 26 Sep 2025 Fixed	S&P BBB-	1,500,000.00	1,500,000.00	1,500,000.00	1.81%	6.40%	
BOQ 4.7 27 Jan 2027 Fixed	S&P BBB+	1,000,000.00	1,000,000.00	1,000,000.00	1.21%	5.60%	
		4,500,000.00	4,500,000.00	4,500,000.00	5.43%		0.24%
Unit Trust							
NSWTC Long Term Growth Fund UT		3,000,000.00	3,516,223.46	3,516,223.46	4.24%	34.20%	
NSWTC Medium Term Growth Fund UT		11,005,029.35	13,271,123.06	13,271,123.06	16.01%	22.44%	
		14,005,029.35	16,787,346.52	16,787,346.52	20.25%		5.04%



1. Portfolio Valuation As At 31 July 2024

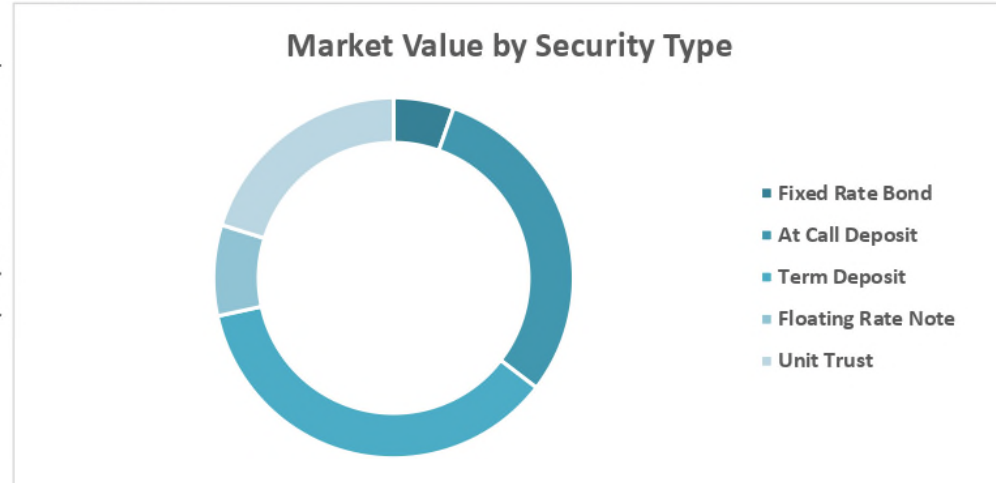
Term Deposit

BOQ 5.15 07 Nov 2024 183DAY TD	S&P ST A2	2,000,000.00	2,000,000.00	2,000,000.00	2.41%	5.15%
CCU 5.5 05 Dec 2024 366DAY TD	Moodys ST P-3	2,000,000.00	2,000,000.00	2,000,000.00	2.41%	5.50%
ING 5.41 21 Nov 2024 366DAY TD	S&P ST A1	1,000,000.00	1,000,000.00	1,000,000.00	1.21%	5.41%
ING 5.22 22 Jan 2025 366DAY TD	S&P ST A1	2,000,000.00	2,000,000.00	2,000,000.00	2.41%	5.22%
ING 5.31 04 Jun 2025 365DAY TD	S&P ST A1	2,000,000.00	2,000,000.00	2,000,000.00	2.41%	5.31%
JUDO 5.1 28 Aug 2024 182DAY TD	S&P ST A2	1,000,000.00	1,000,000.00	1,000,000.00	1.21%	5.10%
JUDO 5.1 29 Aug 2024 182DAY TD	S&P ST A2	2,000,000.00	2,000,000.00	2,000,000.00	2.41%	5.10%
JUDO 5.1 05 Sep 2024 120DAY TD	S&P ST A2	2,000,000.00	2,000,000.00	2,000,000.00	2.41%	5.10%
JUDO 5.15 01 Oct 2024 92DAY TD	S&P ST A2	1,000,000.00	1,000,000.00	1,000,000.00	1.21%	5.15%
JUDO 5.2 07 Nov 2024 183DAY TD	S&P ST A2	2,000,000.00	2,000,000.00	2,000,000.00	2.41%	5.20%
JUDO 5.45 02 Dec 2024 367DAY TD	S&P ST A2	2,000,000.00	2,000,000.00	2,000,000.00	2.41%	5.45%
NAB 4.95 28 Aug 2024 92DAY TD	S&P ST A1+	2,000,000.00	2,000,000.00	2,000,000.00	2.41%	4.95%
NAB 5.1 08 Oct 2024 153DAY TD	S&P ST A1+	2,000,000.00	2,000,000.00	2,000,000.00	2.41%	5.10%
NAB 5.1 30 Oct 2024 92DAY TD	S&P ST A1+	2,000,000.00	2,000,000.00	2,000,000.00	2.41%	5.10%
NAB 5.30 30 Jan 2025 184DAY TD	S&P ST A1+	3,000,000.00	3,000,000.00	3,000,000.00	3.62%	5.30%
RCU 5.3 11 Dec 2024 181DAY TD	Unrated ST UR	2,000,000.00	2,000,000.00	2,000,000.00	2.41%	5.30%
		30,000,000.00	30,000,000.00	30,000,000.00	36.18%	1.89%
Portfolio Total		80,131,952.82	82,914,269.99	82,914,269.99	100.00%	8.88%



2. Portfolio Valuation By Categories As At 31 July 2024

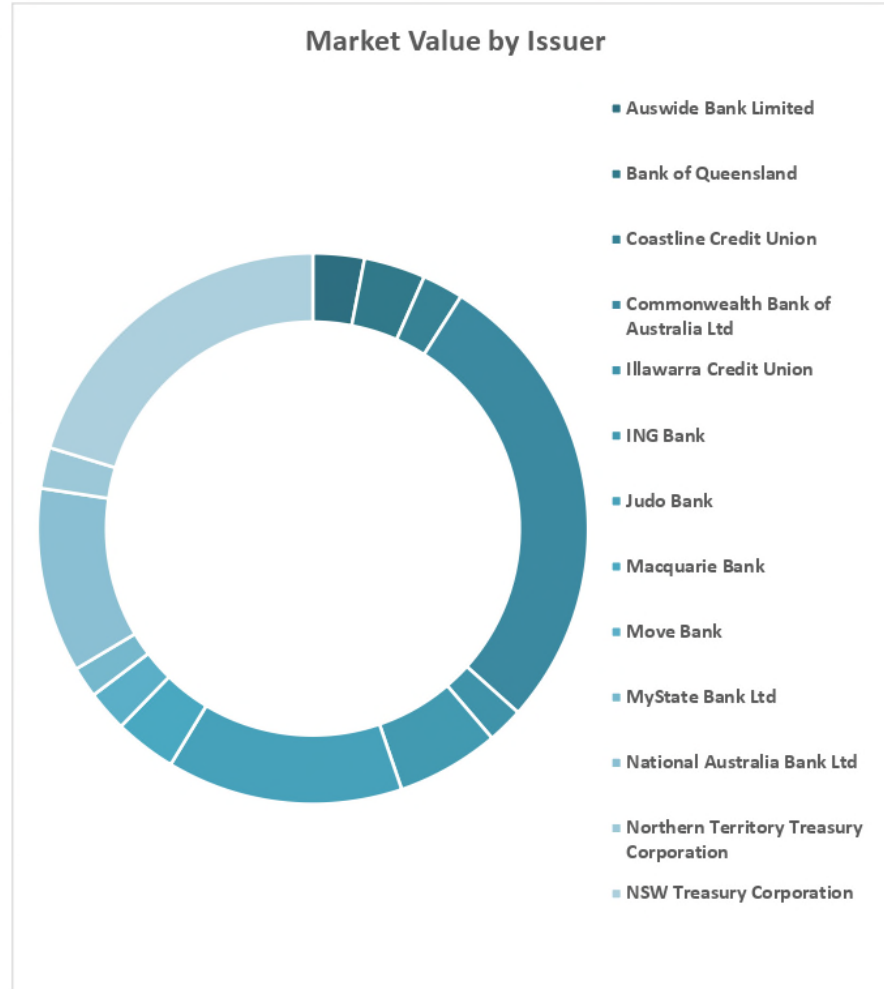
Security Type	Market Value	% Total Value
Fixed Rate Bond	4,500,000.00	5.43%
At Call Deposit	24,876,533.47	30.00%
Term Deposit	30,000,000.00	36.18%
Floating Rate Note	6,750,390.00	8.14%
Unit Trust	16,787,346.52	20.25%
Portfolio Total	82,914,269.99	100.00%





2. Portfolio Valuation By Categories As At 31 July 2024

Issuer	Market Value	% Total Value
Auswide Bank Limited	2,500,000.00	3.02%
Bank of Queensland	3,000,000.00	3.62%
Coastline Credit Union	2,000,000.00	2.41%
Commonwealth Bank of Australia Ltd	22,868,121.84	27.58%
Illawarra Credit Union	1,750,000.00	2.11%
ING Bank	5,000,000.00	6.03%
Judo Bank	11,500,000.00	13.87%
Macquarie Bank	3,008,776.92	3.63%
Move Bank	2,000,000.00	2.41%
MyState Bank Ltd	1,500,000.00	1.81%
National Australia Bank Ltd	9,000,024.71	10.85%
Northern Territory Treasury Corporation	2,000,000.00	2.41%
NSW Treasury Corporation	16,787,346.52	20.25%
Portfolio Total	82,914,269.99	100.00%



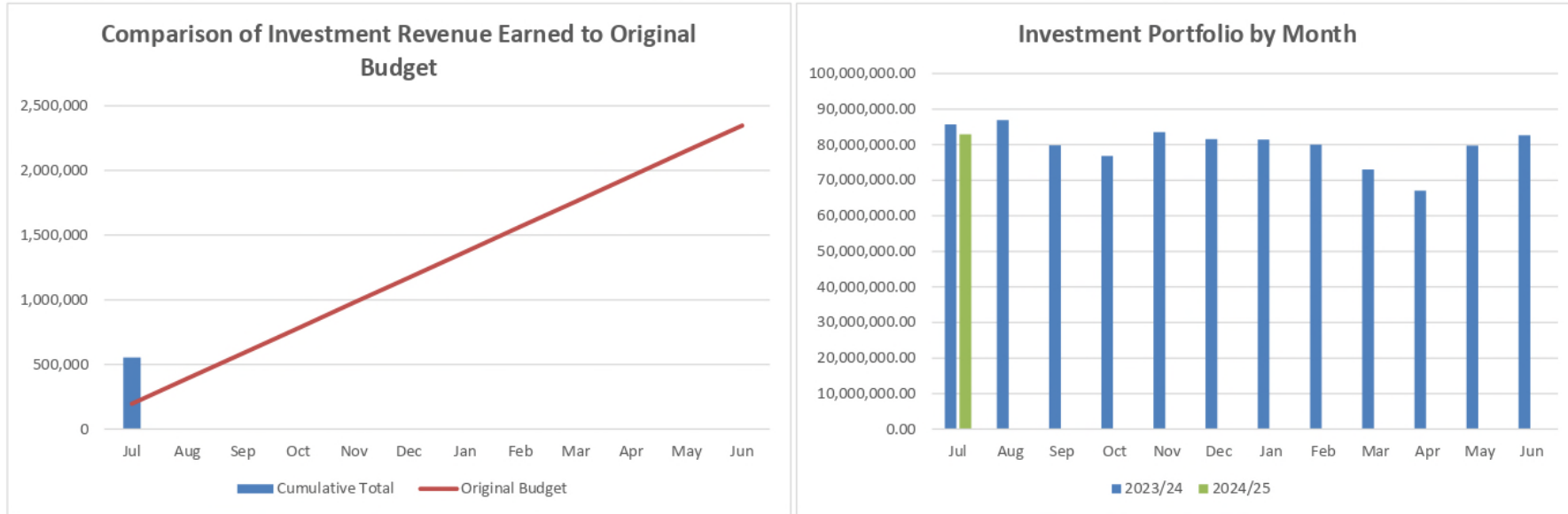


3. Investment Revenue Received For 1 July 2024 to 31 July 2024

Security	Issuer	Settlement Date	Face Value (Basis of Interest Calculation)	Consideration Notional	Income Type
JUDO 5 01 Jul 2024 90DAY TD	Judo Bank	1 Jul 2024	2,000,000.00	24,657.53	Security Coupon Interest
BOQ 4.7 27 Jan 2027 Fixed	Bank of Queensland Ltd	27 Jul 2024	1,000,000.00	23,500.00	Security Coupon Interest
NAB 5 30 Jul 2024 91DAY TD	National Australia Bank Ltd	30 Jul 2024	3,000,000.00	37,397.26	Security Coupon Interest
NAB 5.1 30 Jul 2024 182DAY TD	National Australia Bank Ltd	30 Jul 2024	2,000,000.00	50,860.27	Security Coupon Interest
Other	Macquarie Bank	30 Jun 2024		8,386.92	Bank Interest
Other	Commonwealth Bank	30 Jun 2024		70,304.92	Bank Interest
Other	Commonwealth Bank	30 Jun 2024		2,894.27	Bank Interest
Other	Commonwealth Bank	30 Jun 2024		225.50	Bank Interest
				218,226.67	
Medium Term Growth Fund	NSW Treasury Corporation			243,669.38	Fair Value Gain/(Loss)
Long Term Growth Fund	NSW Treasury Corporation			97,409.51	Fair Value Gain/(Loss)
				341,078.89	
TOTAL				559,305.56	



4. Comparison of Investment Revenue Earned to Original Budget and Investment Portfolio by Month 2023 - 2024 YTD

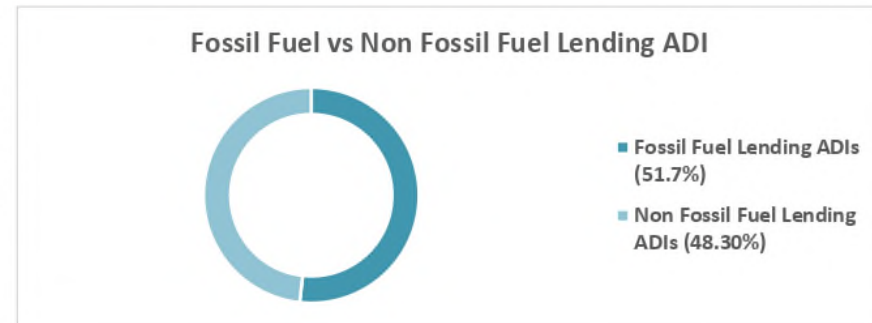


5. Environmentally Sustainable Investment Performance Report for the Period Ending 31 July 2024 Relative To 30 June 2024.

Portfolio Summary by Fossil Fuel Lending ADIs

ADI Lending Status	% Total	Current Period	% Total	Prior Period
Fossil Fuel Lending ADIs				
Bank of Queensland	3.6%	3,000,000.00	3.6%	3,000,000.00
Commonwealth Bank of Australia Ltd	27.6%	22,868,121.84	26.6%	21,957,167.56
ING Bank Australia Limited	6.0%	5,000,000.00	3.6%	3,000,000.00
Macquarie Bank	3.6%	3,008,776.92	3.6%	3,007,507.62
National Australia Bank Ltd	10.9%	9,000,024.71	10.9%	9,000,024.71
	51.7%	42,876,923.47	48.3%	39,964,699.89
Non Fossil Fuel Lending ADIs				
Auswide Bank Limited	3.0%	2,500,000.00	3.0%	2,500,000.00
Coastline Credit Union	2.4%	2,000,000.00	2.4%	2,000,000.00
Illawarra Credit Union	2.1%	1,750,000.00	4.5%	3,750,000.00
Judo Bank	13.9%	11,500,000.00	15.1%	12,500,000.00
Move Bank	2.4%	2,000,000.00	2.4%	2,000,000.00
MyState Bank Ltd	1.8%	1,500,000.00	1.8%	1,500,000.00
Northern Territory Treasury Corporation	2.4%	2,000,000.00	2.4%	2,000,000.00
NSW Treasury Corporation	20.2%	16,787,346.52	19.9%	16,446,267.63
	48.3%	40,037,346.52	51.7%	42,696,267.63
Total Portfolio		82,914,269.99		82,660,967.52

All amounts shown in the table and charts are Current Face Values.





Disclaimer:

Laminar Capital Pty Ltd ABN 33 134 784 740 (AFSL 476686), its officers, employees, agents and associates ("Associates") from time to time hold interests in securities of, or earn brokerage, fees and other benefits from, corporations or investment vehicles referred to in documents provided to clients. All information contained herein is confidential and proprietary to Laminar Capital and, accordingly, this material is not to be reproduced in whole or in part or used for any purpose except as authorised by Laminar Capital. It is to be treated as strictly confidential and not disclosed directly or indirectly to any other person, firm or entity.

Distribution of this information to anyone other than the original recipient and that party's advisers is unauthorised. Any reproduction of these materials, in whole or in part, or the divulgence of any of its contents, without the prior consent of Laminar Capital is prohibited. Any securities recommendation or comments (including an opinion) contained in this document is general advice only and does not take into account your personal objectives, financial situation or needs. Laminar Capital is not acting in a fiduciary capacity. Recommendations or statements of opinion expressed may change without notice. You should not act on a recommendation or statement of opinion without first considering the appropriateness of the general advice to your personal circumstances or consulting your investment advisor to determine whether the recommendation or statement of opinion is appropriate for your investment objectives, financial situation or needs.

Laminar Capital believes that the information contained in this document is accurate when issued. Laminar Capital does not warrant that the information contained herein is accurate, reliable, complete or up-to-date, and, to the fullest extent permitted by law, disclaims all liability of Laminar Capital and its Associates for any loss or damage suffered by any person by reason of the use by that person of, or their reliance on, any information contained in this document or any error or defect in this document, whether arising from the negligence of Laminar Capital or its Associates or otherwise. No action should be taken on the basis of or in reliance on the information, opinions or conclusions contained in this document.

Laminar Capital acts as principal when we buy and sell fixed interest securities in the secondary markets. The yield that we quote to you incorporates any margin that we may receive. The margin is the difference between the price at which we, as principal, buy the security and the price at which we sell the security to you. Laminar Capital may also receive placement fees from Issuers for distributing securities on their behalf.

This document is not, and is not intended to be, an offer or invitation for subscription or sale, or a recommendation, with respect to any securities, nor is it to form the basis of any contract or commitment. This document does not purport to identify the nature of the specific market or other risks associated with these products. Before entering into any transaction in relation to the products, the investor should ensure that it fully understands the terms of the products and the transaction, relevant risk factors, the nature and extent of the investor's risk of loss and the nature of the contractual relationship into which the investor is entering. Prior to investing in these products, an investor should determine, based on its own independent review and such professional advice as it deems appropriate, the economic risks and merits, the legal, tax accounting characteristics and risk, and the consequences of an investment in them. This is not a substantive commentary or analysis by Laminar Capital and has not been prepared as a research product or comments by a research analyst.

LAMINAR CAPITAL PTY LTD
ACN 134 784 740
WWW.LAMINARCAPITAL.COM.AU

MELBOURNE OFFICE: LEVEL 5 RIALTO NORTH, 525 COLLINS STREET, MELBOURNE, VIC 3000 T 61 3 9001 6990 F 61 3 9001 6933
SYDNEY OFFICE: LEVEL 18 ANGEL PLACE, 123 PITT STREET, SYDNEY NSW, 2000 T 61 2 8094 1230
BRISBANE OFFICE: LEVEL 15 CENTRAL PLAZA 1, 345 QUEEN STREET, BRISBANE QLD, 4000 T 61 7 3123 5370



2023/2024 Annual Report



RICHMOND-UPPER CLARENCE REGIONAL LIBRARY

MANAGER REGIONAL LIBRARY’S ANNUAL REPORT FOR 2023/24

We are pleased to present the Annual Report of the Richmond-Upper Clarence Regional Library, providing a summary of activities for the period 1 July 2023 to 30 June 2024. **The Richmond-Upper Clarence Regional Library wishes to acknowledge the people of the Bundjalung Nations as Custodians and Traditional Owners of the lands in which the regional library operates and recognises their connection to the land and values their rich cultural heritage and all it brings to our area.**

Regional Administration and Physical Activities

The library service covered the varied needs of both individuals and groups within the Richmond Valley and Kyogle Council areas such as education, access to information, personal development, recreation, and leisure. The library strives to support accessibility by providing access to and supporting the use of materials in a variety of formats, including both physical and digital resources.

Our libraries are welcoming spaces that remain central to service delivery in their respective communities. Richmond-Upper Clarence Regional Library prides itself on providing an environment in which everyone is comfortable and accepted, including residents, as well as travellers and visitors, who regularly visit our libraries to access library facilities to stay in touch and access online services while they are away from home.

Unfortunately, some of the libraries experienced anti-social behaviour throughout the year, with unacceptable behaviour from several teenagers and unaccompanied children. Sadly, this has become a wide spread issue that libraries in many areas are facing. Several incidents were reported to the NSW Police and lodged as an incident report into Vault, the Richmond Valley Council’s safety, risk management software.

In 2023/24 the regional library had **129,049 members and guests** walk through the doors to use the library facilities, which is an **additional 11,125 people** on the previous year. This figure is comprised of:
Casino 67,580

Kyogle 36,080
Evans Head 18,566
Coraki 1,496
Mobile Library 5,327

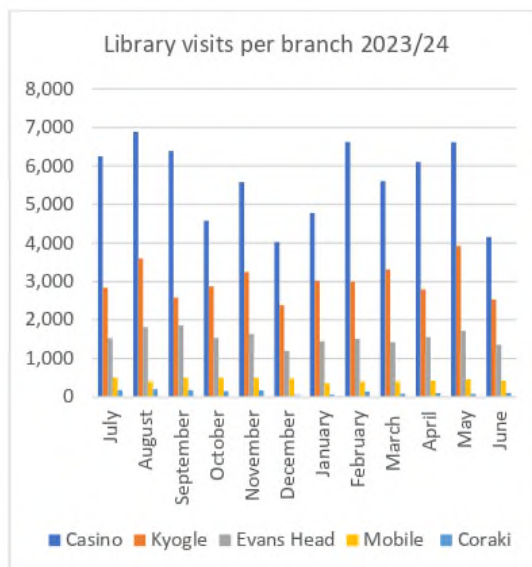


Figure above: Library visits per branch 2023/2024

As of 30 June 2024, the regional library had **16,407 members** with 1,044 new members joining during the year. The membership also includes 933 non-residents as members. The total weekly opening time of all the libraries was 140.25 hours.

The library facilitated, hosted, and conducted an enriching and diverse range of programs and activities for the community, with the regional library running **1044 programs during the year, which is close to a 20% increase in the number of programs run through the year and the highest number of programs run in the library’s history.** The library is proud to be running programs and events for people of all ages.

The libraries continued to be utilised as a **meeting hub**, providing a free public space in comfortable, friendly, and safe surroundings. They were also used throughout the year for meetings and appointments, both in-person and online, as well as tutoring, and a space for government agencies and not-for-profit organisations to meet with community members.

Staff at the **circulation desks** received numerous requests from library members and visitors for printing/photocopying/scanning, booking internet PCs, general IT support, collecting reserved items, the issuing and renewing of library items, and questions and support for accessing specific library items in the library's physical and eResources collections.

There were **148,771** loans of items from the physical collection throughout the year. **14,410 reservations** for library items were satisfied from within the regional collection which is a 9% increase on the number of reservations from the previous year.

eResources and **online databases** were provided free of charge to the community via several mobile apps and websites. The library's eResource collection, which now comprises of eBooks, eAudiobooks, eComics, and eMagazines, had **22,564 loans** during the year. Richmond-Upper Clarence Regional Library continued to partner with Clarence Regional Library in two consortia, which gave library members access to a wider range of eResources through the BorrowBox and Libby collections, as well as a wider NSW Public Library consortium with uLibrary.

Streamed content through Beamafilm, StoryBox Library, and hoopla amounted to 1,997 viewings during the year. The State Library of New South Wales's subscription to the Gale suite of information databases allowed the library to provide free access to accurate and up-to-date information on a range of topics such as healthcare, politics and media outlets.

The library provided access to **World Book Online** encyclopedia and **Haynes Online** car and motorcycle repair manuals. The library also continued to provide access to **TheComputerSchool**, which is an online IT training website, as well as access to **Good Reading** – an online magazine for book lovers, with separate content for children, young adults, and adults.

In September 2023, **Hublio** was introduced, which is an online tool that allows library members to recommend new and upcoming titles being published by voting on the titles they'd like to see purchased for the collection.

RFID technology continued to be used successfully throughout the region. The use of self-serve kiosks at Casino, Kyogle and Evans Head Libraries continued to be well utilised, with 8,375 instances of members borrowing and/or renewing 28,200 items during the year.

There were 1,705 uses of the library **laptops** from the laptop dispensers at Casino, Kyogle, and Evans Head Libraries, a **12.6% increase** on the previous year.

The Casino, Kyogle, and Evans Head libraries provided **meeting room facilities**, and these were well used throughout the year for a variety of purposes including library events, meetings for council staff, as well as usage by organisations, community groups and individuals. The Casino Function room was booked 347 times while the Function Area was used 229 times. The meeting room at Evans Head Library was used on 92 occasions.

The **pop-up libraries** at the Casino Railway Station, Kyogle Swimming Pool and the Evans Head Visitor Information Centre continued to be popular with visitors and travellers as well as enabling re-use of withdrawn library items.

The library continued to support the **Dolly Parton Imagination Project** with 436 children registered in Richmond Valley and 187 in Kyogle Council areas.

The library was also a collection point for the **Share the Dignity** and **It's in the Bag** charitable initiatives where items collected went directly to those locals in need of access to period care products. The library also participated as a collection point for **Aussie Bread Tags for Wheelchairs**, and as a distribution point for **Escabags (escape bags)**, which are bags filled with necessities adults and children may need when escaping a violent or unsafe situation.

Branches

The **Casino Library** conducted many promotions that engaged the community and promoted both library, and community services. The Casino Library had **9,268 registered members** with **519 new members** joining during the year.

Staff at Casino Library, headquarters of the regional library, support the operational needs of the Casino branch, as well as performing tasks that support the regional library such as

purchasing and processing new items for the collection, and collection maintenance. Library Assistants all had core duties they were responsible for, as well as several rostered duties, and many running programs and events for the branch as well.

The Function Room and Function Areas at the Casino Library received a combined 576 bookings by community groups, individuals, businesses, government agencies, and Richmond Valley Council staff. This also included the Casino Craft Group, who were regular users of the Function Area on their Tuesday get-togethers.

The Casino Library hosted several author visits with Patsy Kemp - 11 August 2023, Gary Davis – 10 October 2023, Judith Masters – 30 April 2024 and Annika Johansson – 14 May 2024.



Picture above: Author visit – Gary Davis at the Casino Library with Sylvia Cooling

The Casino Library hosted monthly meetings of a **Book Discussion Group**, supervised by team member, Sylvia Cooling. This group was again popular during the year with 48 people attending 8 sessions.

Sylvia also conducted 56 Create Make Share Programs at the Casino and Kyogle Libraries throughout the year with 356 attending. 325 attended 50 sessions at Casino Library and 31 attended 6 sessions at Kyogle Library.



Pictured above; Wendy Edwards Create Make Share group finger painting at the Casino Library

Sue Bland continued to supervise the successful **Adult Colouring-in** sessions at the Casino Library with 101 people attending 20 sessions.

The monthly **Lego Club** afternoons at the Casino Library, organised by **Tamara Patino**, with 86 children attending 11 Lego sessions, and a different theme as inspiration for the children each month.



Pictured above: Lego Club at Casino Library – building a town

Tamara also conducted **Playdough Playtime** sessions with 66 children attending 10 sessions and regular visits with **Kookaburra Early Learning** with 144 children attending 16 sessions.

Amy Boyd supervised the monthly **Casino Film Club** at the Casino Library, with 12 sessions and 95 attending, and the monthly **Anime Club** for young people with 9 sessions and 30 children attending.

Amy also did a wonderful job coordinating the Easter Colouring-in competition that had 125 entries.



Pictured Above: Judging the Easter Colouring-in competition

The **Kyogle Library** also conducted many programs for its 3,727 members including 186 new members. In addition to Kyogle Library programs and events, the Kyogle Library was the venue for many meetings for community groups throughout the year with regular positive feedback from their experience.

The **Kyogle Library** also hosted author visits with Patsy Kemp – 17 October 2023, Gary Davis – 21 November 2023, P.A. Thomas – 19 March 2024, Judith Masters – 30 April 2024 and Annika Johansson – 21 May 2024.



Pictured Above: Judith Masters author visit at Kyogle Library

Cheryl Thompson continued to supervise the very popular **Adult Colouring-in** program at the Kyogle Library with 121 people attending 24 sessions. **Sylvia Cooling** conducted 6 **Create Make Share** workshops at Kyogle with 31 in attendance.



Pictured above: Create Make Share - Finger knitting at Kyogle Library

Corinne Hughes ran another successful year of **Kyogle Book Club**, with 11 sessions being held with 81 attendees. Corinne also conducted **110 children's sessions**, both within the library and as part of the library's outreach program, with 1,699 children participating. **Ian McLean** ran the **Children's Lego Club** with 58 children attending 10 sessions and a range of STEM-based ideas to stimulate their creativity.

The Kyogle Library also received a visit from **Australian of the Year Amar Singh** in August 2023.



Picture Above: Australia of the Year Amar Singh and the library team at the Kyogle Library

The **Evans Head Library** had 253 new members to make a total of 2,160 registered members. The Evans Head Library hosted the **Byron Writers' Festival Roadshow** on 10 August 2023 with 24 people attending. The library also hosted author visits on Saturday 16 September 2023 with Fiona McArthur, P.G.

Robertson on Thursday 11 April 2024, and Annika Johansson on the 23 May 2024.



Pictured above: Byron Writers Roadshow Festival at the Evans Head Library

A monthly book club was also established at the Evans Head Library on 24 August 2023, with 42 people attending 8 sessions throughout the year. There were also visits from schools during **Children's Book Week** in August 2023, (5 school visits with a total of 99 students visiting the branch) as well as successful school holiday activities held. These programs were conducted by **Sue-Ellen Little, Haylee Webber and Sue Custer**.



Pictured above: Evans Head Book Club

The Evans Head team also got into the swing of things dressing up and decorating the library for several events including Children's Book Week and Talk Like a Pirate Day.



Pictured above: Sue-Ellen Little and Haylee Webber dressed up for Children's Book Week at the Evans Head Library

The **Coraki Library** had 131 members, including 15 new members. Team member **Aaron Wilkes** made a concerted effort to keep the collection up-to-date and relevant to the Coraki community, taking time to reserve items of interest for the members who visited the branch regularly, and transferred targeted library stock from other branches so the Coraki members had a fresh selection to choose from when they visited. He also did regular displays to promote the collection.

The **Coraki Library** was closed on a few occasions in February 2024 and in April 2024 due structural work being carried out on the library and adjoining museum. Library Assistant/Technician, **Aaron Wilkes** was able to put "Art Van Go" to use and still provide a library service to the Coraki community.



Pictured Above: Art Van Go at Coraki

The **Mobile Library** has 921 members with 67 new members enjoying the unique service. **39% of the Mobile Library membership are junior members aged up to 14 years of age (compared to 7.9% for the regional library)**, which shows the importance of the Mobile Library to the young people in the regional areas within our LGAs. The Mobile Library strives to provide high quality, equitable library services to rural and remote patrons. It operates on a fortnightly schedule with the schedule being reviewed and updated every quarter. Unfortunately, after serving the Cawongla community for 20 years, the Mobile Library ceased operating there in late September 2023 due to lack of use.

Steve Locke and Tamara Patino produced some great social media posts to highlight the Mobile Library service.



Pictured above: Steve Locke “caught reading” on the Northern Rivers Rail Trail

The Mobile Library experienced several mechanical issues during the year, including a major breakdown at Mallanganee in August 2023 where it was required to be towed.



Pictured above: Mobile Library being towed after breaking down in Mallanganee.

Promotions and Extension Services

Programming continued to play an important role in providing an engaging and informative library service to the community. The 1044

programs conducted at the libraries consisted of:

Children’s	491 sessions
Tech savvy for seniors	390 sessions
Adult education/craft/hobby	163 sessions

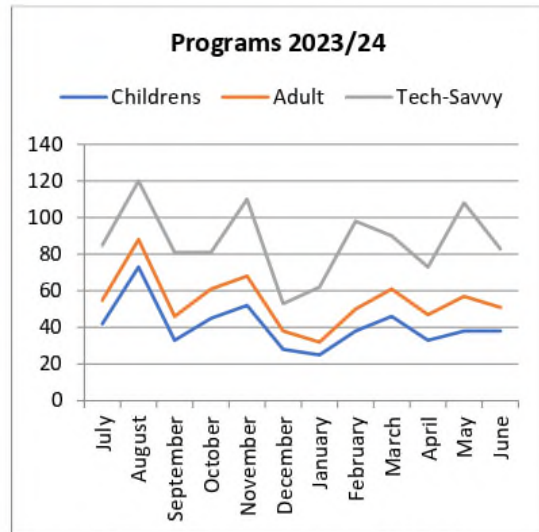


Figure Above: Library programs 2023-24

Library staff made a concerted effort to further develop and provide quality library programs for our community. These programs were promoted through the local media, social media, local community radio, and within the libraries. The monthly eNewsletter supervised by **Coordinator Programs and Events, Sylvia Cooling** proved to be a successful and effective means of informing the community of library news, events, and programs.

The library was also a regular contributor to the Richmond Valley Council staff eNewsletter, the Valley Views newsletter, Kyogle Council Newsletter, and the Broadwater Babbler.

Promotion of the Library also utilised several online avenues throughout the year, including Facebook, Instagram, YouTube, and the Richmond Valley Council website. A highlight from Instagram was a post from Tamara Patino that was re-grammed by ALIA (Australian Library and Information Association). Amy Boyd maintained the What’s On and Read All About It webpages within Council’s website to highlight book reviews and upcoming programs and events to the community. Aaron Wilkes was responsible for filming and uploading filmed book reviews to the library’s YouTube channel. These marketing initiatives were created, maintained, and contributed to by **Library Technician, Amy Boyd, Coordinator Programs and Events, Sylvia Cooling, Library Assistant, Tamara Patino, and**

Library Assistant/Technician, Aaron Wilkes.

Gary promoted the library on **COWFM** on the first Monday of the month throughout the year. When Gary was unavailable, other members of the team stepped in with **Sylvia** on COWFM in July 2023 and **Ngarie** did the library session on the first Monday in December 2023.

Displays continued to play a large part in promoting the collection, and information was also displayed and shared on important community, council, government, and health updates.

The brightly coloured **Art Van Go** vehicle was regularly seen around the Richmond Valley and Kyogle Council communities as it was used for the **outreach programs** delivered by **Sylvia Cooling**. It was also used by the Mobile Library team member **Steve Locke**, on occasions when the Mobile Library was off the road, including visits to Woodenbong, Bonalbo, Broadwater, and Woodburn. It was also used when the Coraki Library was unavailable.

Adult Colouring-in sessions coordinated by **Cheryl Thompson** at Kyogle Library and **Sue Bland** at Casino Library continued to support the easing of social isolation through creating a quiet and calm space for people to connect and spend time together.

The **Tech Savvy for Seniors** program continued to be successful and well attended with 390 people involved in one-on-one sessions throughout the region. These sessions were conducted by **Laura Ramstadius, Amy Boyd, Aaron Wilkes, and Sebastian Scholl** at the Casino Library. **Corinne Hughes and Ian Mclean** ran the sessions at the Kyogle Library, with occasional assistance from **Cheryl Thompson and Kayla Elliott. Haylee Webber, Sue-Ellen Little and Aaron Wilkes** conducted the Tech Savvy sessions at the Evans Head Library. These sessions support digital literacy for community members, which has an increasing importance with so many government and community services only existing online.

The most common requests for general IT troubleshooting, and **Tech Savvy** appointment bookings included :

- forwarding documents/attachments,
- printing emails and printing from devices,

- how to use specific functionality of devices,
- online storage and saving to USB,
- texting, sending photos, video calling,
- updating apps and software, completing government forms including passports,
- how to use Facebook,
- anything to do with passwords,
- access to and use of the library's eResources

A fun but informative event, coordinated by **Tamara Patino**, was a number of **mocktail events** which were held as part of the State Library of NSW's DrugInfo community health initiative. Mocktail events were held at the Casino, Kyogle, and on the Mobile Library in February 2024.

Tamara also coordinated the **Library Shelfie Day**, which is held every year on the fourth Wednesday in January. Several staff took a photo for a social media post to share their favourite books and library shelves with the world in a fun way.

The Richmond Valley Council Community Directory, was researched, designed and completed by **Library Technician, Amy Boyd**. Amy received assistance and liaised with **Trainee, Sebastian Scholl, and Officer Communications and Digital Experience, Adam Hourigan**, who provided Amy with technical support. **Adam** also worked with **Sylvia** and **Amy** transitioning from Whispir to Mailchimp email service, which is used to distribute the monthly library eNews.

Children's Services

The quality of children's/youth services continues to be maintained at an exceptionally high standard.

The **Casino Library** hosted **321 children's programs/events with 6,050 attendees, which is a 17% increase on the number of attendees on the previous year**. This included programs and events for a range of ages from Baby Bounce, Playdough Playtime, Bookworms, Lego Club, and Anime Club, to visits from local schools, community group visits, outreach to other educational facilities, and the school holiday events.

The **Kyogle Library** hosted **190 children's programs/events** during the year with **1,741 attendees which is a 91% increase in the**

number of attendees on the previous year. Programs held included Baby Bounce, Lego Club, Kids Book Group, school holiday activities, outreach to educational facilities, and the Saturday Parents 'n' Kids group.

The **Evans Head Library** had 10 programs/events during the year with 115 attendees. This included school holiday activities and school class visits during Children's Book Week.

Sylvia accompanied the **Mobile Library** with monthly visits to the **Bentley Preschool** and **Manifold School** to present story-time sessions. These were always eagerly awaited.

Information Services

During the year, the regional library staff successfully supplied **23,439 information requests** and **30,407 customer service requests**. The ability to provide relevant, timely resources is supported by the ability to access materials via the internet and the library's eResource collection.

The **Document Delivery Service** (Inter-library Loans) under the coordination of **Sue Bland** recorded 183 requests being satisfied with an 89% success rate. **This is a 94% increase in the number of requests on the previous year.** The 11% unsuccessful included very hard to locate books and member making the decision to cancel their request. **179 items were loaned to other libraries** from this library service, which is a 33% increase on the previous year.

Free public internet access continues to be a major draw card for all libraries, with **9,441 bookings** made to use the Internet at the five libraries that provide the service. The **Wi-Fi** service was also well utilised, with **10,234 connections**. Both show increased use compared with the previous year.

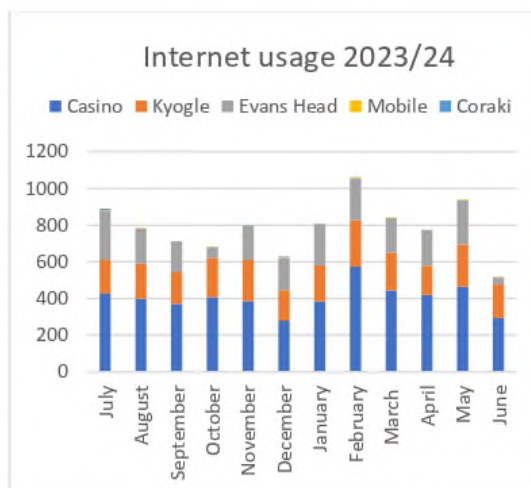


Figure above: Monthly internet usage

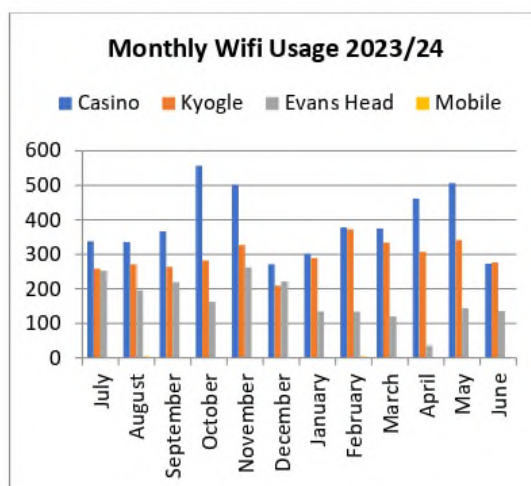


Figure above: Monthly Wi-Fi usage

Sebastian Scholl coordinated the introduction of **3D printer** services into the regional library as well as giving a 3D printer demonstration at the Casino Pop Culture Festival in April 2024. 10 designs were printed for library members and visitors during the year.

Technical Service Maintenance

With **Libero**, the Library's Library Management System being cloud based, all upgrades were performed automatically from the team at Knosys. **Casino Library Coordinator, Ngarie Macqueen**, and **Casino Library Assistant Laura Ramstadius**, both sought to utilise the functionality of the software to most benefit the library staff and community and ensured they lodged requests with Libero's technical support team as required. The library also received 2 site visits from Libero staff members during the year and Ngarie attended the Libero User Group Conference in Sydney.

Kyogle Library continued to experience regular IT issues with their network and all libraries logged regular IT support calls as needed. All libraries received new printer/copiers as part of the Richmond Valley Council upgrade in March 2024, but the Coraki printer was not yet functional due to further work needed on the network in that branch.

RFID continued to function well overall, though all libraries experienced some issues throughout the year. Kyogle Library members made the most use of the self-serve kiosk with 51% of loans made this way, while Casino was 10% and Evans Head 11%.

Assisting library members and visitors by scanning documents to email addresses and printing out documents was one of the most utilised services provided by staff. Staff also spent anywhere from 5 minutes to 30 minutes providing ad-hoc **IT assistance**, while also booking people in for a longer Tech-Savvy one-on-one sessions where required. There was also support given for a variety of tasks such as support in printing out documents, Tax File Number applications, passport applications, Library eResource setup and use, and troubleshooting for IT devices.

The regional library had a successful year purchasing new high-quality items for the collection. Most resources were selected online from recognised suppliers registered with Local Government Procurement. There was also a percentage of independent and self-published authors whose works were purchased as well. There was only one supplier who continued to visit and bring physical resources for the team to select from.

The **Standing Orders** for the most popular fiction authors also continued to be a successful purchasing tool, ensuring the new releases from the most well-known and popular authors arrived as soon as they were released. **Hublio was introduced** throughout the year, giving library members a chance to vote on new and upcoming releases that they would like to see purchased for the collection.

Suggestions for purchase sent in from library members was managed by Casino Library Coordinator, **Ngarie Macqueen**. The library prides itself on purchasing items recommended by the community to support connection and engagement with the library members. This year saw a slight increase with 557 requests for suggestions satisfied, and only 67 requests not

purchased (40% of those requests being for items already in the collection).

The library collection continued to evolve with **6,944 titles added** and **7,317 items discarded**. Discarded titles included items that were lost or damaged by library members, well-used resources that need to be replaced, items whose information is out of date, and items that have not been borrowed for an extended period of time.

Weeded library stock and donations not added to the collection went to the pop-up libraries that were set-up for travellers at the Casino Railway Station, Kyogle Swimming Pool, and Evans Head Visitor Information Centre. Some items were sold through book sales, some were donated to Rotary to assist them with raising funds, and some went into paper recycling.

The Casino Library hosted an on-going book sale throughout the year. The sale items were continually added to throughout the year, providing a wide variety to choose from. A successful book sale was also conducted at Kyogle Library by Library Assistant **Cheryl Thompson**. \$2,240.18 was raised from book sales throughout the year.

Members of the Casino team continued to use **CollectionHQ software** to access data on the library's collection to identify grubby (well-used) and dead (underutilised) items. Regular stock rotations were also undertaken to transfer library stock between the branches to keep the collection looking fresh at each branch.

In May 2024, **Library Technician, Amy Boyd**, planned and supervised the reclassification and reshelving of the regional library's DVD collection.

Tamara Patino researched and oversaw the introduction of a new range of picture books that support language and literacy development in young people into the regional library collection. The Speech Pathology Collection books were purchased with the proceeds of a donation from Kookaburra Early Learning Centre in Casino.

The **Seed Library**, coordinated by **Library Assistant, Linda Clark** continued to be well-utilised as it celebrated its 5th anniversary in April 2024, with 4,064 packets of seeds loaned throughout the year. Each monthly Library

eNewsletter also featured a seed of the month which was also shared through social media.

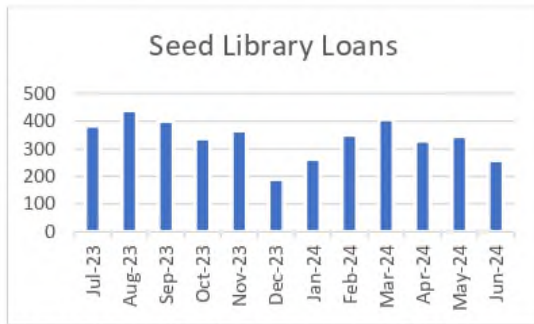


Figure above: Seed Library loans 2023-24

The regional library continued membership with Public Libraries NSW, Trove Collaborative Services and Libero User Group as well as retaining a **Borrowbox consortium** and **Overdrive consortium** arrangements with Clarence Regional Library. A new **uLibrary consortia** was established between several NSW Public Libraries during the last quarter. These consortia provide the library members with a greater selection of eResources.

The rotation of stock between the regional library's service points continued with regular exchanges taking place. **Linda Clark and Ngarie Macqueen** supervised and consulted with branch staff to ensure an effective exchange of collections between the libraries. **CollectionHQ** reporting software also played a significant role in the selection of library stock to be rotated between branches as well as assisting keeping the collection modern and relevant.

Staffing

After 45 years of service to the Richmond-Upper Clarence Regional Library, Manager Regional Library, Gary Ellem, retired in June 2024. Since beginning as a Library Assistant in November 1979, and then moving onto Deputy Chief Librarian in 1987, and Manager Regional Library in 1997, Gary knew and understood every facet of the regional library service and was instrumental in the library adapting and changing to meet the community's needs.

Some highlights of his time included writing 38 successful Library Development Grants to the value of 2.3 million dollars, which led to the implementation of new libraries, 2 mobile libraries, library refurbishments and new technologies. He was instrumental in bringing free public internet to the libraries and therefore

the local community, as well as the introduction of eResources and special collections such as the Exercise Equipment collection. His passion for public library services and his commitment to the Richmond Valley and Kyogle communities was evident to all right up until his very last minute on his last day, and we thank him for all he has put in place for future generations of public library staff to build upon.



Pictured above: Manager Regional Library Gary Ellem. (Photo credit: Adam Hourigan)

The library staff comprised of eight full-time, six permanent part-time staff, three library/customer service and a school-based trainee. Part-way through the year, school-based trainee Sebastian Scholl transferred from a school-based trainee to a full-time trainee in a shared role with the IT department.

Part-time Library Assistant **Nancy Van Iersel** retired in January 2024 and Manager Regional Library; **Gary Ellem** retired in June 2024. **Ngarie Macqueen** was appointed Acting Manager Regional Library.

Casino Library hosted work experience students as well as a Clarence Regional Library staff member who undertook a work placement at the library.



Pictured above: Nancy Van Iersel retirement farewell.

The staff consisted of:

Gary Ellem	Manager Regional Library (retired June 2024)
Ngarie Macqueen	Casino Library Coordinator and Acting Manager Regional Library – June 2024 -
Sylvia Cooling	Coordinator Programs and Events Part-time
Corinne Hughes	Kyogle Branch Librarian Library Technician
Amy Boyd	
Sue Bland	Library Assistant (Casino)
Linda Clark	Library Assistant (Casino)
Tamara Patino	Library Assistant (Casino)
Laura Ramstadius	Library Assistant Part-time (Casino)
Nancy Van Iersel	Library Assistant Part-time (Casino) Retired in January 2024
Steve Locke	Mobile Library Operator
Cheryl Thompson	Library Assistant Part - time (Kyogle).
Ian McLean	Library Assistant Part - time (Kyogle)
Sue-Ellen Little	Customer Service Officer (Evans Head)
Haylee Webber	Library Assistant/Customer Service and Support Officer – Job Share (Evans Head)
Sue-Custer	Library Assistant/ Customer Service and Support Officer – Job Share (Evans Head)
Aaron Wilkes	Library Assistant Part-Time (Coraki), Part-time Library Technician

Sebastian Scholl	School-based trainee commenced as shared fulltime trainee in Library/IT – October 2023
Kayla Elliott	Casual Library Assistant - commenced September 2023

Several Customer Experience team members worked at the Evans Head Library during the year when team members were on leave or unavailable. **Aaron Wilkes** also worked at the Evans Head Library on a regular basis.

Members of the Casino Team worked at the Kyogle and Coraki libraries on numerous occasions during the year due to staff being on leave.

When the **Mobile Library Operator** was unavailable, the mobile library was operated by Richmond Valley Council staff, **Glenn Sidhu**. **Customer Experience Officer, Kim Jones** also spent some time on the Mobile Library with **Steve**, learning the procedures.

Staff Training/Meetings

Staff attended many training courses and meetings throughout the year with several staff involved in webinars, including:

- Trove updates
- Hublio demo
- World Book Online
- Lifeline Accidental Counsellor
- Homeless training
- Indyreads
- Suicide: A conversation with a suicidologist
- Library App
- Cyber Essentials
- hoopla

The library team represented the library or spoke at several events in the community during the year including:

17 July 2023 – **Ngarie** – DIAP Community Consultation.

23 August 2023 - **Gary and Amy** – Seniors Information Expo at Casino Lifestyle Village.

4 September 2023- **Ngarie** – Presentation to Casino/Richmond Valley Blind Citizens.

14 September 2023 – **Corinne** –Vaping and Cannabis “No Thanks” meeting.

19 September 2023 – **Corinne** - Community meeting at Kyogle Shire Historical Society.

24 September 2023– **Sylvia** – Rappville School Market Day.

1 November 2023 – **Corinne and Ian** – Kyogle Readers & Writers Festival meeting.
 20 April 2024 – **Ngarie, Sylvia, Amy and Seb** – Casino Pop Culture Festival at Windara.
 22 May 2024 - **Ngarie, Sylvia and Gary** – Youth Network meeting at Casino RSM Club.



Pictured above: Amy Boyd at the Seniors Expo

Monthly team meetings were held at the Casino Library and online via Teams, where library policies and procedures were discussed as well as brainstorming and acknowledging the library's successes. Bi-monthly **Library Marketing and Promotions meetings** coordinated by **Sylvia Cooling** were also held. **Corinne Hughes** was a regular participant at all these meetings both in person and by Teams. **Cheryl Thompson and Aaron Wilkes** attended these meetings regularly via Teams. **Ian McLean and Sue-Ellen Little** were also occasionally able to participate.

The Casino and Kyogle Libraries conducted regular workroom meetings with team members sharing the chairing and taking minutes of these meetings.

Several of the library team attended the **Richmond Valley Council Wellbeing Day** in August 2023 and the Christmas Party in December 2023. **Gary and Ngarie** represented the library at the **YES Expo** in September 2023.

Most of the library team attended a wonderful and informative training day provided on-site by staff from the **State Library of NSW** at Casino Library and Kyogle Library on the 6/7 February 2024.



Pictured above: Members of the library team undergoing State Library of NSW training at the Casino Library

Ngarie, Sylvia, Corinne, Amy, Linda, Sue-Ellen and Haylee attended Emergency Warden training on 9 May 2024.

Throughout the year **Gary** attended regular **Manager Meetings and Organisational Service meetings** at Richmond Valley Council as well as numerous other meetings with other council staff.

Gary, Ngarie and Corinne attended the NSW Public Libraries Association **SWITCH Conference** in Penrith in November 2023. **Gary** attended a **North-East Zone Library Managers** online on 10 August 2023 and 7/8 March 2024 at Coffs Harbour. **Gary** also attended full North-East Zone meetings at Nambucca Heads on 14 September 2023 and Forster 16 May 2024.



Pictured above: Gary, Ngarie and Corinne at the SWITCH Conference at Penrith

Ngarie attended a **Libero User Group** conference in Sydney 12 September 2023, where Knosys outlines future development of the library management software, as well as facilitating discussions on current use of Libero between the library users.

During the year **Gary and Ngarie** participated in several online discussions, including some online demonstrations with several library suppliers. Library staff were also in regular

contact with the various suppliers with whom the library was associated.

Ngarie participated in a very early morning (4am) online Actively Anti-racist Service to Readers session on the 31 January 2024 as part of a short course, while **Aaron Wilkes** was an active member of the state-wide Readers' Advisory Steering Committee and was involved in the organisation and running of the Readers Advisory seminar on 19 March 2024. A few of the library staff continued their **Readers' Advisory** training under the supervision of **Aaron**. **Ian McLean** also attended online **Readers' Advisory training** in August 2023. **Sylvia and Corinne** attended Supporting Children Sensory Challenges in February 2024.

Amy completed Vision Australia Accessible Communications and Marketing training as well as a Vision Australia webinar for Public Libraries.

Corinne Hughes represented the regional library on the **Richmond Valley Council WHS Committee** and regularly attended these meetings. Throughout the year **Corinne** also met and liaised frequently with several Kyogle community groups.

Gary was heavily involved in assisting the **Casino Indoor Sports Stadium Coordinator, Richard Campbell** and liaising with different Council Departments on his behalf.

Gary regularly offered and sought advice/suggestions to other libraries in NSW, sharing library procedures, policies and grants as well as answering regular surveys. **Ngarie** was in regular contact with neighbouring **Clarence Regional Library** discussing eResources. She also communicated with staff at Libero, Solus (Library App) and eResource platforms at Borrowbox, Overdrive, uLibrary and Hoopla.

The **Manager Regional Library** was also in frequent contact with Library Managers in the **North-East Zone** as well as **Consultants** from the State Library of NSW. In October 2023 he submitted the **2022/23 NSW Public Libraries Statistical Return** as well as submitting Richmond Valley Council and Kyogle Council's **2022/2023 Public Library Funding**.

The library was again indebted to the wonderful library volunteers who did an amazing work with the home delivery service and shelving

returned items. A small thankyou morning tea was held at the Casino Library on 23 May 2024.

Conclusion

We would like to sincerely thank the relevant Council staff for their continued support and assistance throughout the year; their knowledge and assistance helps the library team continue to provide a quality library service to the community.

We also wish to acknowledge and congratulate all regional library staff on their dedication, commitment, and enthusiasm in providing their service and time to library members and guests of all ages. The regional library is a vibrant and active space, with a strong community focus, and we will do all we can to continue this into the future.

Gary Ellem
Manager Regional Library
 and
 Ngarie Macqueen
Acting Manager Regional Library



Pictured above: Author Fiona McArthur with Amy Boyd and Sylvia Cooling

Library Collection Statistics 2023/24

*Not included in Book Vote

Collection	As at 30/6/24	Added 1/7/23-30/6/24	Discarded 1/7/23-30/6/24	Expenditure 1/7/23- 30/6/24
Picture Books	4,313	572	566	\$7,000
Easy Junior Fiction	1,736	196	214	\$1,800
Junior Fiction	2,226	292	300	\$4,300
Teen Fiction	1,226	174	268	\$2,300
Music CDs	274	0	71	\$100
Junior Audiobooks	49	3	10	\$100
Junior Non-Fiction	2,070	138	312	\$1,800
Junior DVD	716	67	70	\$1,000
Junior Music	5	0	5	\$0
Teen Magazines*	112	23	6	
Graphic novels	971	147	42	\$1,500
Teen Non-fiction	140	7	12	\$60
Adult Fiction	13,655	1,561	2,393	\$32,000
Large Print	2,441	340	319	\$8,300
Adult Non- Fiction	9,075	673	1,922	\$15,500
Reference	193	11	13	\$200
Magazines *	912	337	326	
DVD	2,762	328	290	\$5,600
Audiobooks	1,334	163	98	\$5,340
Local History	886	41	6	\$300
Total	45,496	5,234	8,981	\$102,304

eBooks - \$4,500

eAudio Books - \$13,000

Miscellaneous (Seeds, Puzzles, freight, etc.) - \$3,500

Also added to the collection:

Cake tins 52 – added 5 and discarded 1

Crochet hooks 26 – added 0 and discarded 0

Knitting needles 41 – added 0 and discarded 0

Jigsaw puzzles 168 - added 47 and discarded 59

Exercise Library 38 – added 0 and discarded 1

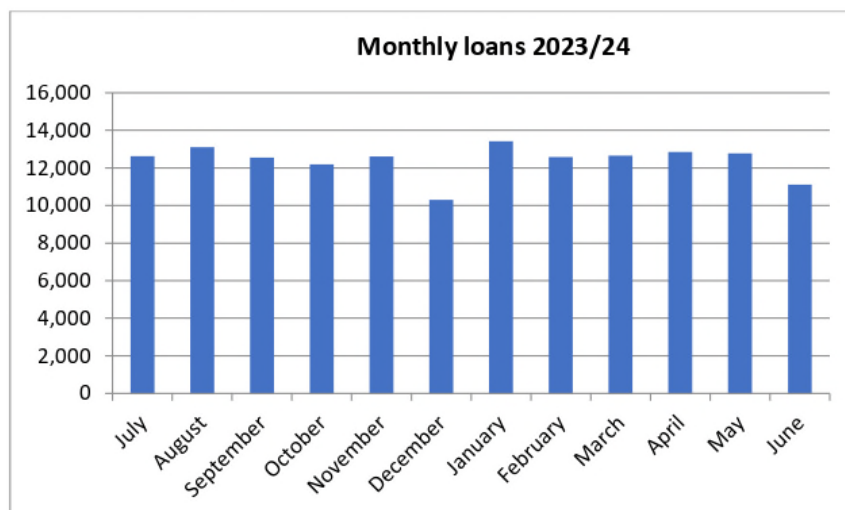
Power mates and Save Power kits 3 – added 0 and discarded 1

Brain Kits 11– added 0 and discarded 0

Samsung Tablets 6 – added 6 and discarded 0



Loans per Month 2023/24



Borrowers Registration Statistics at 30 June 2024

Library	TOTAL	Adult	Young Adult	Junior	Organisations	Richmond Valley	Kyogle	Lismore	Other
Casino	9,268	8,299	287	554	18	8,397	296	223	350
Kyogle	3,727	3,340	98	243	10	17	3,519	74	136
Evans Head	2,160	1,914	24	115	0	2,087	2	13	69
Mobile	1,121	655	69	366	18	622	429	24	42
Coraki	131	99	6	20	2	142	0	0	7
REGIONAL TOTALS	16,407	14,307	484	1298	48	11,265	4,246	334	604

* Young Adult borrowers are aged between 14 years and 16 years.

10,300 Female, 6,012 male, 95 other



Circulation Statistics

Library	Casino	Kyogle	Evans Head	Mobile	Coraki	REGIONAL TOTALS
Adult Fiction	22,935	10,543	8,723	1,846	896	46,415
Picture Books, including Board Books and Readers	10,196	4,333	3,303	2,551	181	20,564
Adult Non-Fiction	8,579	3,816	1,867	781	125	15,171
DVDs	6,671	3,622	1,316	550	424	12,583
Large Print	3,950	1,402	871	853	160	7,236
Junior Fiction	2,365	1,293	775	314	18	4,765
Easy Junior Fiction	2,112	1,261	581	511	27	4,492
Junior Non-Fiction	2,304	1,142	344	370	26	4,186
Magazines	2,110	1,065	522	356	47	4,100
Seed Library	2,894	659	402	20	89	4,064
Junior DVDs	2,020	694	255	503	33	3,505
Audiobooks	781	1,142	476	33	73	2,505
Teen Fiction	1,342	484	275	74	21	2,193
Graphic Novels - Junior	704	377	286	156	2	1,525
Graphic Novels - Young Adult	515	432	103	116	0	1,166
Graphic Novels - Easy Junior	346	163	95	71	0	675
Jigsaws	389	96	107	25	0	617
Music CDs	195	77	53	18	0	343
Teen Magazines	16	0	0	264	0	280
Local Studies	149	45	3	4	9	210
Teen Non-Fiction	118	38	16	2	3	177
Graphic Novels - Adult	67	18	1	13	3	102
Exercise Equipment	66	3	0	2	0	71
Cake Tins	47	0	7	2	0	56
Junior Audiobooks	13	19	1	5	0	38
Crochet Hook/Knitting Needles	20	0	1	0	0	21
Dyslexia Collection - Easy Junior and Junior	16	2	1	0	0	19
Junior Music CDS	2	6	0	4	0	12
Brain Kit	18	10	0	5	0	33
Braille Collection	8	0	0	0	0	8
Samsung Tablets	5	1	2	0	0	8

16



Stock/Services Activities

(i) Stock Movement within Region

LOCALITY	DISTRIBUTION OF STOCK AT 30/6/2024
Casino	21,613
Kyogle	10,527
Evans Head	6,044
Coraki	2,322
Mobile Library	3,226

Processing – 39
 Stack – 1,520
 In-transit - 271
 Repairs – 8
 Art Van Go - 99

(ii) Inter-Library Loans (Document Delivery)

Successful requests - 183
 Unsuccessful requests -23
 Specific requests sent to other libraries -179
 Bulk loans - 0

(iii) Satisfied Reserves – 14,410

(iv) Internet Services – 9,441

Casino - 4,846; Kyogle - 2,381; Evans Head - 2,168; Mobile Library - 24; Coraki - 22

(v) Wi-Fi Services – 10,234

Casino – 4,664 ; Kyogle –3,531 ; Evans Head – 2,016 ; Mobile – 23

(vi) RFID Self-Serve –8,375 customers and 28,200 items

Casino 2,138 and 8,158, Kyogle 5,425 and 17,563, Evans Head 812 and 2,479

(vii) Laptops – 1,705

Casino – 1,410; Kyogle- 284, Evans Head – 11





**Pictured above: Ngarie Macqueen at the Probas talk at the Casino RSM
Pictured above right: P.G. Robertson author visit at Evans Head Library**



**Pictured above: Beef Week display at the Casino Library
Pictured above right: Spooky slime at the Kyogle Library**





**Pictured above: Travelling DrugInfo display at the Casino Library
 Pictured above right: DrugInfo Mocktails promotion on the Mobile Library.**



**Pictured above: Library Lovers Day display at Kyogle Library
 Pictured above right: Seb Scholl, Ngarie Macqueen, Sylvia Cooling and Amy Boyd at the Casino Pop Culture Festival at Windara.**

