



Claim for inclusion on the roll of non-resident owners of rateable land or the roll of occupiers and ratepaying lessees for Richmond Valley Council.

Form for nomination of an elector by joint/several, corporate or trustee owners, occupiers or ratepaying lessees

Instructions: This form must be received by the General Manager of Richmond Valley Council by 6:00pm (EST) Monday 5 August 2024.

By post: Locked Bag 10 Casino NSW 2470

By hand: 10 Graham Place Casino NSW 2470

By email: council@richmondvalley.nsw.gov.au

Do not use this form if you are an individual owner, occupier or ratepaying lessee. Use 'Form for individual owners, occupiers and ratepaying lessees'.

Note: A person may not be enrolled or vote more than once in a Council area.

Section 1 – Property details

Lot #: _____ DP/SP#: _____ For ratepaying lessees only – Rates assessment number: _____

Suite/Level/Unit/Street Number & Street Name: _____

Town/Suburb: _____ State: _____ Postcode: _____

Council _____

Section 2 – Details of nominator/s

Identify the joint/several, corporate or trustee owners, occupiers or ratepaying lessees nominating the elector. Include full names of individuals, company names, trusts, ABNs and ACNs as appropriate: *(If more space is required, attach another page)*

We are the (tick one): Owners Ratepaying Lessees Occupiers of the property described in Section 1.

For occupiers only – Date our occupancy expires: ____/____/____

For ratepaying lessees only – Date until which we are liable to pay rates: ____/____/____

Nominator's contact details:

Surname: _____ Given name(s): _____

Date of birth: ____/____/____

Phone number: _____ Email address: _____

Postal address: _____

I nominate _____ as an elector for Richmond Valley Council.

I am authorised by the above nominators to make this nomination.

Nominator's signature _____ Date ____/____/____

PLEASE COMPLETE BOTH SIDES OF THIS FORM 

Section 3 - Nominated elector's details

Surname: _____ Given name(s): _____

Date of birth: ____ / ____ / ____

Phone number: _____ Email address: _____

Residential Address Street Number & Street Name: _____

Town/Suburb: _____ State: _____ Postcode: _____

Postal address (if different to residential): _____

I am entitled to enrol and claim the inclusion of my name on the roll of non-resident owners of rateable land or the roll of occupiers and ratepaying lessees for Richmond Valley Council.

Claimant's signature _____ Date ____ / ____ / ____

Section 4 – Statement by witness

I am of or above the age of 18 years. I saw the nominated elector sign this claim, and believe, to the best of my knowledge that the statements in the claim are true.

Witness surname: _____ Witness given name(s): _____

Witness signature: _____ Date ____ / ____ / ____

OFFICE USE ONLY

Date received ____ / ____ / ____ Received by: _____

Processed date ____ / ____ / ____ Processed by: _____

Claim allowed? Yes No Elector informed of outcome? Yes No Date ____ / ____ / ____