What Must Be Reported

Injury
Someone was injured whilst at a Council Facility

Illness
Someone became sick due to a Council Facility

Incident
Plant, equipment or the environment was damaged, but no one was injured

Near Miss
Something happened that nearly caused an injury, illness or incident

Observation (not an event)
A hazard that cannot be immediately rectified

ALL INCIDENTS and INJURIES
must be reported as soon as possible
by calling Richmond Valley Council

02 6660 0300

Richmond
Valley
Council