

Richmond
Valley
Council



AGENDA

Ordinary Council Meeting

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 17 October 2023

Time: 6pm

**Location: Council Chambers
10 Graham Place, Casino**

**Vaughan Macdonald
General Manager**

Statement of Ethical Obligations

In accordance with clause 3.23 of the Model Code of Meeting Practice, Councillors are reminded of their Oath or Affirmation of Office made under section 233A of the Act and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Oath or affirmation of office

The Oath or Affirmation is taken by each Councillor whereby they swear or declare to:

Undertake the duties of the office of Councillor in the best interests of the people of the Richmond Valley and Richmond Valley Council, and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993 or any other Act to the best of their ability and judgment.

Conflicts of interest

All Councillors must declare and manage any conflicts of interest they may have in matters being considered at Council meetings in accordance with Council's Code of Conduct.

All declarations of conflicts of interest and how the conflict of interest was managed will be recorded in the minutes of the meeting at which the declaration was made.

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1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor will provide an Acknowledgement of Country by reading the following statement on behalf of Council:

"Richmond Valley Council recognises the people of the Bundjalung Nations as Custodians and Traditional Owners of this land and we value and appreciate the continuing cultural connection to lands, their living culture and their unique role in the life of this region in the past, present and future."

2 PRAYER**3 PUBLIC ACCESS****4 APOLOGIES****5 MAYORAL MINUTES**

Nil

6 CONFIRMATION OF MINUTES**6.1 MINUTES ORDINARY MEETING HELD 19 SEPTEMBER 2023**

Director: Vaughan Macdonald

Responsible Officer: Julie Clark

RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 19 September 2023.

REPORT

Refer attached Minutes.

ATTACHMENT(S)

- 1. Unconfirmed Minutes 19 September 2023 (under separate cover)**

7 MATTERS ARISING OUT OF THE MINUTES

8 DECLARATION OF INTERESTS

(Councillors to specify details of item and nature of interest)

9 PETITIONS

Nil

10 NOTICE OF MOTION**10.1 NOTICE OF MOTION - WOODBURN VILLAGE: IMPACTS OF BUY-BACK SCHEME****Author: Robert Hayes**

I, Councillor Robert Hayes, give notice that at the next Ordinary Meeting of Council to be held on 17 October 2023, I intend to move the following motion:

NOTICE OF MOTION

That Council writes to the Minister for Planning and Public Spaces and the CEO of the NSW Reconstruction Authority expressing its concern for the potential impacts of large-scale housing buy backs on the future of Woodburn and seeking alternative solutions that support flood-affected residents of the village to remain connected with their community.

RATIONALE

It is now more than 18 months since the 2022 flood devastated many homes in the village of Woodburn and surrounding areas. Since then, we have been waiting for clear leadership from the Northern Rivers Reconstruction Corporation to provide a long-term solution for flood-affected families in this community. The NRRC has now transitioned to the NSW Reconstruction Authority and still there are no answers for local residents - except to offer wholesale housing buy backs that will decimate this community. The people of Woodburn are tired of asking for help and not being heard. They want the government to understand that their community is not just made of bricks and mortar that can be knocked down and moved away, it is made of generations of family connections to the village and its people. They want their future to be in Woodburn, not in some distant place, away from their extended family, schools, sports and community activities.

While we all understand that there are challenges with a lack of flood-free residential land in Woodburn – and increasing planning restrictions on further rezoning of lands that may be flood affected – the government needs to start focusing on what can be done to support this community, to help it to stay connected. Some families in Woodburn have been able to find opportunities to raise their homes and restart their lives, but not everyone has been that fortunate. For many, the only option available is to take a buy back and move away, while those who are left watch their community slowly decline. Woodburn has already lost one school and the supermarket and service station remain unopened. There must be a better long-term solution for this community, and I seek Council's support to call on the Minister for Planning and Public Spaces and the NSW Reconstruction Authority to work with the people of Woodburn to find alternative solutions to large-scale buy backs.

I commend this Notice of Motion to Council.

General Manager's comment:

Council has allocated funding to prepare Place Plans for Evans Head, Woodburn, Broadwater and surrounding communities, including Coraki. These plans will include extensive consultation with the community on future options for housing, economic development and community facilities. The work currently underway on the Woodburn CBD redevelopment proposal will be included in the final planning solutions. The Place Plan project recognises that the 2022 flood has fundamentally changed the future of these communities and a new approach that combines Place Planning and Adaptation Planning is required. Council is currently working with the Reconstruction Authority to support a partnership approach to future planning for flood-affected villages that will consider a wide range of solutions. It is proposed to appoint a suitable consultant this month to commence the

project, with community consultation and plan development to continue through to 2024, with the final plans being adopted in July. While this work will not provide immediate solutions for local families, it will provide long-term options for the Mid Richmond communities to remain sustainable and connected. In the meantime, Council will continue to work directly with the Reconstruction Authority to support urgent housing options for those flood-affected families in the Mid Richmond who still do not have habitable homes.

ATTACHMENT(S)**Nil**

11 MAYOR'S REPORT**11.1 MAYORAL ATTENDANCE REPORT 12 SEPTEMBER - 9 OCTOBER 2023**

Author: Robert Mustow

RECOMMENDATION

That Council receives and notes the Mayoral Attendance Report for the period 12 September 2023 – 9 October 2023.

September

- 12th 41st Reunion and Remembrance Day Ceremony "B" Company
- 14th View Club Meeting
- 14th Meeting with community constituents
- 14th Performing Arts Festival, Casino
- 16th Family Fun Day – 50 years Evans Head Preschool
- 16th Northern Rivers Regional Business Awards Ballina
- 17th Fun Run Casino
- 17th Spring Orchid Show Woodburn
- 19th Casino Public School – Deadly Futures Expo
- 19th Citizenship Ceremony
- 19th Richmond Valley Council Ordinary meeting
- 20th Rous County Council Information Session
- 22nd Casino High School Graduation Ceremony
- 22nd Casino Christian College Year 12 Graduation Ceremony
- 22nd Casino Cobras Football Presentation evening
- 23rd Casino Memorial Pool Upgrade opening
- 29th National Police Remembrance Day Ceremony Lismore
- 30th Parkrun at Casino

October

- 2nd Evans Head Malibu Classic
- 3rd Richmond Valley Councillor Information Session
- 6th Momentum – Explore the World Expo and Level-Up Event
- 7th Toohey's Old Boys Sportsman Dinner

ATTACHMENT(S)

Nil

12 DELEGATES' REPORTS

Nil

13 MATTERS DETERMINED WITHOUT DEBATE

Each Councillor is given the opportunity to indicate which items they wish to debate or question. Item numbers identified for debate or questioning will be read to the Meeting.

Following identification of the above items a motion will be moved in regard to the balance of items being determined without debate.

13.1 MATTERS TO BE DETERMINED WITHOUT DEBATE**RECOMMENDATION**

That items identified be determined without debate.

14 GENERAL MANAGER

Nil

15 COMMUNITY SERVICE DELIVERY

15.1 REGIONAL JOBS PRECINCT

Director: Angela Jones

Responsible Officer: Angela Jones

EXECUTIVE SUMMARY

The Department of Regional NSW has been working with Richmond Valley Council, State agencies and local landowners over the past two years to develop plans for the Richmond Valley Regional Jobs Precinct. The precinct will create more than 600 direct jobs for the community, with additional employment opportunities through growth in service industries. The Draft Master Plan is now nearing completion and is ready for public exhibition.

The purpose of this report is to seek a letter of support from Council to the NSW Minister for Planning and Public Spaces, the Hon. Paul Scully MP, endorsing the public exhibition of the Richmond Valley Regional Jobs Precinct Master Plan and associated documentation. This will provide an opportunity for community feedback on the proposals.

The work undertaken by the Department of Regional NSW (DRNSW) and its appointed consultants, to be placed on public exhibition will include the following:

- Draft Master Plan;
- Draft Structure Plan/Urban Design Analysis;
- Draft Supporting Technical Studies; and
- A draft Discussion Paper (Explanation of Intended Effect), to outline the proposed delivery of planning changes in the draft Master Plan.

The public exhibition will be conducted by DRNSW.

Provision of the letter of support will not limit Council's discretion and ability to provide further comment and feedback during the public exhibition process. Submissions in their entirety, as well as summaries, will be shared with Council following exhibition.

It is proposed that Council supports the Department in the exhibition of the draft Master Plan and supporting documents, noting the strategic importance of the Regional Job Precinct to the community of Casino and the Richmond Valley local government area.

RECOMMENDATION

That Council:

1. Notes the extensive work carried out by the Department of Regional NSW to develop the Richmond Valley Regional Jobs Precinct Proposal, in consultation with Council, State Agencies and key stakeholders.
2. Endorses public exhibition of the Draft Master Plan and supporting documentation by the Department of Regional NSW, to encourage community feedback on the proposals.
3. Provides a letter of support for the public exhibition process to the NSW Minister for Planning and Public Spaces

DELIVERY PROGRAM LINKS

Objective 2: Establish the Richmond Valley as a regional growth centre

2B Create new employment opportunities

2B1 Activate the Richmond Valley Regional Jobs Precinct

BUDGET IMPLICATIONS

There are no direct budget implications associated with exhibition of the draft Master Plan and supporting documents.

REPORT

The Regional Jobs Precincts (RJPs) program is an important part of the NSW Government's commitment to Regional NSW.

The Richmond Valley precinct in Casino is one of four Regional Jobs Precincts, which have been progressed by the State Government in Stage 1 of the RJP program. The State Government's aim is to provide planning support to local councils to help fast-track approvals to drive investment, diversify economies and create new jobs in regional NSW.

Planning for the RJP is consistent with the aims and actions in the North Coast Regional Plan 2041, which identifies the Richmond Valley RJP as a key Collaboration Activity.

It is also consistent with the Richmond Valley Growth Management Strategy and Casino Place Plan, which were endorsed by the NSW Department of Planning in August 2023.

The Department of Regional NSW has led the master planning process in consultation with Council, other State agencies and key stakeholders in the Richmond Valley community.

The development of the Master Plan, urban design analysis, and supporting technical studies has occurred in three stages:

- Stage 1 involved an initial analysis and baseline reporting for the Precinct.
- Stage 2 included stakeholder workshops involving subject matter experts and government body representatives, which provided an opportunity for information gathering and feedback on potential master plan structures for the Regional Job Precinct.
- Stage 3 includes final analysis of the preferred master plan and further refinement of a solution for the Precinct, considering urban design, natural environment, infrastructure, connectivity, land use, economic and planning constraints, and opportunities.

The proposed precinct is made up of three parts, being:

- The Nammoona industrial area and adjoining rural land to the north;
- The Casino Co-op industrial land and adjoining land between Summerland Way and the North Coast Railway line, and
- The Primex industrial land, Casino Sewerage Treatment Plant and Cassino Drive Industrial Estate, and adjoining rural land to the north and east.

Council received a briefing on the Draft Regional Jobs Precinct Master Plan from DRNSW representatives, on 3 October 2022.

CONSULTATION

The public exhibition of the Richmond Valley Regional Jobs Precinct Master Plan and associated documentation will be conducted by DRNSW and DPE, with assistance from Council to help ensure that the community has access to exhibition material and information.

A 28-day exhibition period is proposed, including a variety of options for community input.

The community will be notified by webpage and social media, media and advertising, and e-mails/notification letters to the owners of land within and immediately surrounding the precinct.

Notification will be included in the Richmond Valley community newsletter and the exhibition material will be accessible via Council's website, consistent with community expectations and previously exhibited planning documents.

Face to face meetings and drop-in sessions will be held during the exhibition in Casino and Evans Head and there will be targeted engagement with stakeholders, including key landowners and businesses, Registered Aboriginal Parties and government agencies.

Submissions will be reviewed by DRNSW after completion of the engagement period, and this may lead to changes to the exhibited draft documents. The submissions and proposed responses will be shared with Council in their entirety, following exhibition and DRNSW will again seek a letter of support from Council prior to proceeding with proposed planning changes.

DRNSW aims to undertake the post exhibition review and report to Council by April 2024.

CONCLUSION

The Department is seeking an in-principle letter of support from Council to support exhibition of the draft Master Plan. The letter will be included with a submission to the Minister for Planning seeking endorsement of the Draft Masterplan for exhibition.

Given the strategic significance of this project to the Richmond Valley, and the level of public interest in the Regional Jobs Precinct initiative, it is recommended that Council provides a letter of support to the NSW Minister for Planning and Public Spaces endorsing the exhibition process.

ATTACHMENT(S)

Nil

16 PROJECTS & BUSINESS DEVELOPMENT

16.1 FOY STREET PROPOSED ROAD CLOSURE

Director: Ben Zeller

Responsible Officer: Kim Anderson

EXECUTIVE SUMMARY

Council is undertaking road upgrades within Foy Street, Country Lane, and Kent Street in Casino to improve road access and drainage to support a safer road network. Council aims to acquire part of the property at 6 Foy Street to construct a cul-de-sac with a radius suitable for a larger turning circle that would encroach into the property. The owners of 6 Foy Street (the Applicant) have requested that the unformed portion of Foy Street be closed in compensation, providing opportunity for additional car parking facilities. The severed land, being the southern part of Foy Street not required for the Applicant, would become Council operational land.

A report was presented to Council on 20 June 2023 regarding the proposed part road closure of Foy Street, Casino. Council resolved to undertake formal notification to close the public road in accordance with Section 38B of the *Roads Act 1993*.

Council completed consultation with notifiable authorities receiving four submissions including one objection from Crown Lands. Following further consultation, the objection was withdrawn on the provision of securing a right of carriageway connecting the public road to adjoining land and the river.

The Applicant has requested use of the closed road for additional car parking facilities which will support any future development of this site. It is proposed that Council consents for the Applicant to utilise the part Foy Street land as a car park on lodgement of a Development Application while the road closure process is being undertaken. During this process the public road will remain as a Council public road asset with the responsibilities of the car park being maintained by the Applicant.

RECOMMENDATION

That:

1. Council proceeds to acquire part of 6 Foy Street by negotiation as a public road to enable the construction of a cul-de-sac.
2. In accordance with Section 38D of the *Roads Act 1993*, Council supports the closure of part Foy Street Casino (as shown on Map 1 in this report).
3. Upon closure:
 - (a) Council offers part of the land for sale to the applicant, in accordance with the current market land valuation less the market valuation for the road widening on 6 Foy Street.
 - (b) The residual closed road land is vested in Richmond Valley Council as operational land.
 - (c) An 88B instrument accompanies the new plan registration to maintain public access to the crown reserve and river and for the protection of stormwater infrastructure.
4. The General Manager has delegated authority to negotiate the final boundaries of the proposed closure, the condition of sale, including the signing of documents and affixing the Council Seal as necessary.
5. The applicant is responsible for meeting the costs associated with the road closure and sale.

DELIVERY PROGRAM LINKS

Objective 6: Provide infrastructure that meets community needs

6C Provide a network of safe, well-constructed local roads, bridges, footpaths and cycleways

6C1 Deliver local infrastructure maintenance and renewal programs

BUDGET IMPLICATIONS

There will be no budget implications as the Applicant will be responsible for costs associated with the road closure and sale.

The cost of acquisition and construction of the cul-de-sac will be funded by the Fixing Local Roads grant for improving Country Lane rehabilitation.

REPORT

Council was successful in receiving a Fixing Local Roads NSW State Government Grant for Country Lane rehabilitation. This project involves reconstruction and sealing 250m of unsealed road, improving drainage, upgrading access for residential and heavy vehicles, installing kerb and guttering, line marking and signage, at a total value of \$750,000.

Country Lane is a narrow, unsealed lane in an urban fringe area. It is a heavy vehicle route being a vital link for industries including food product manufacturing, warehousing, retail and industry supplies, and residential homes.

Council has been unsuccessful in acquiring parts of the Crown Land adjoining Country Lane for road widening due to a determined Aboriginal Land Claim. This land was needed to widen the road to enable vehicles to safely turn around at the dead end of the road sections.

Council considered options including cancelling the project - returning grant funding or reducing the scope of the design to seal the road within the existing road widths. These two options did not provide the full designed project outcomes of supporting 'improved safety and access to services or industry'. Road construction as per the grant funding is due to commence in September 2023, with the full road opening by September 2024.

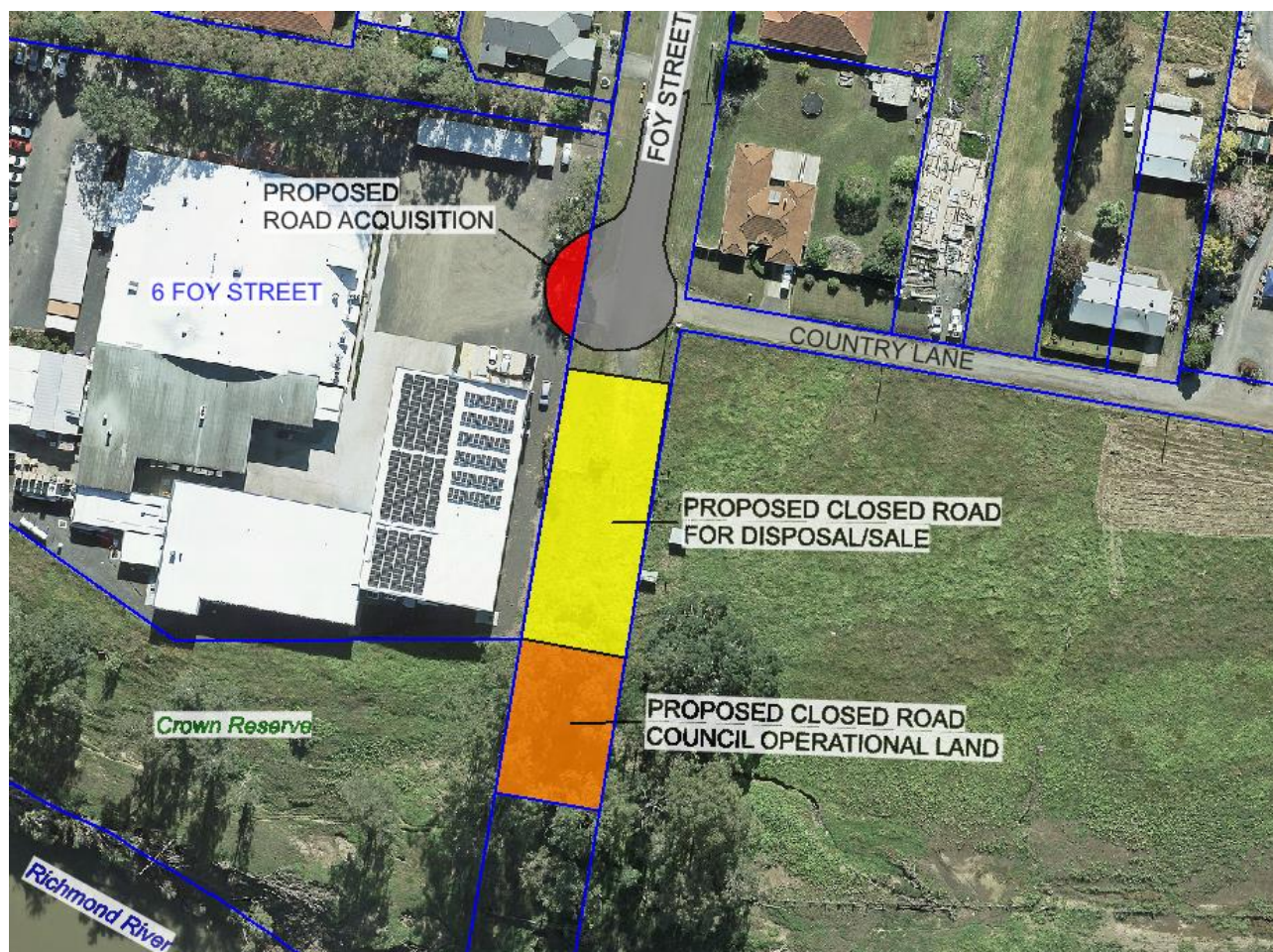
Preliminary discussions with the Applicant explored the opportunity to construct a cul-de-sac with a radius suitable for a larger turning circle that would encroach into their property. The Applicant has requested that the unformed portion of Foy Street be closed in compensation providing opportunity for additional car parking facilities (see Map 1).

The severed land, i.e. southern part of Foy Street not required for the Applicant is proposed to become Council operational land.



Image 1 - Current state of Foy Street adjacent to the Applicant's property would become car park and Council operational land.

The furthest southern extent of the part road closure of Foy Street is proposed to become Council operational land. This section of land contains Council's stormwater headwall infrastructure for release of urban drainage into the Richmond River. The land is not proposed to remain as road as it is severed from the road network and there is no future purpose as a road.



Map 1: Showing proposed road closure (disposal and operational land) and road acquisition for Foy Street cul-de-sac.

Council completed consultation with notifiable authorities receiving four submissions including one objection from Crown Lands. Following further consultation, the objection was withdrawn on the provision of securing a right of carriageway connecting the public road to adjoining land and the river.

The Applicant has requested use of the closed road for additional car parking facilities which will support any future development of this site. Additional process is required to proceed with the proposed road closure and Local Environmental Plan amendments which will take considerable time to finalise. It is proposed that Council consents for the Applicant to utilise the part Foy Street land as a car park on lodgement of a Development Application while the road closure process is being undertaken. During this process the public road will remain as a Council public road asset with the responsibilities of the car park being maintained by the Applicant. This solution provides Council the opportunity to meet grant funding timeframes in finalising the upgrade to Country Lane improving road safety.

Council is an authorised authority under the *Roads Act 1993*, and *State Environmental Planning Policy (Transport and infrastructure) 2021* to construct car parking facilities on public roads. This will not require any immediate amendment to *Richmond Valley Local Environmental Plan 2012*.

Assessment of any future development application for 6 Foy Street with Council's consent will be assessed on its merits in accordance with relevant planning legislation provisions.

Council's stormwater infrastructure within the proposed road closure will be protected via an easement upon closure. A right of carriageway will be required to access the Council operational land.



Map 2: Showing Stormwater Infrastructure Foy Street Casino.

Council is currently in the planning stage of the road design for the road construction upgrades in Country Lane, Foy, and Kent Street. This includes the options of construction within the existing road width as well as the proposed encroachment into the Applicant's land. The full land areas and dimensions are currently being finalised as part of the design.

It will be proposed that the Applicant be required to purchase the residual land to be utilised for the car parking facility at the conclusion of the road design and survey, at a value determined via an external valuation. It is also proposed that the Applicant be responsible for the full costs incurred in the road closure process including any survey, legal and registration costs.

CONSULTATION

Council has undertaken relevant public consultation of notifiable authorities in accordance with Section 38B of the *Roads Act 1993* to close the public road. Council received four submissions including one objection from Crown Lands. Following further consultation, the objection was withdrawn with request of a right of carriageway to the adjoining crown lot and river.

CONCLUSION

It is recommended that Council acquires part of 6 Foy Street for the construction of a cul-de-sac improving public access and essential services to the neighbouring residential and industry properties. This will enable Council to meet its grant funding obligations for the Country Lane rehabilitation project.

It is further recommended that Council supports the road closure as detailed in this report with a restriction on the land in the form of an easement protecting stormwater infrastructure services and public access to the reserve and river.

ATTACHMENT(S)

Nil

16.2 ASSET CAPITALISATION POLICY AND ROAD MANAGEMENT POLICY**Director:** Ben Zeller**Responsible Officer:** Kim Anderson**EXECUTIVE SUMMARY**

Council is seeking to improve its asset management framework methodology to reduce risk, obtain greatest value from available funds and balance the needs of the community. Asset Management methodology considers the planning, creation, operation, maintenance, review and disposal of assets. The framework methodology is supported by plans and procedures which govern its direction and operation.

The Asset Capitalisation Policy provides guidelines regarding which assets are to be capitalised or expensed in Council's finance and annual reporting requirements for renewal, upgrade or creation of new assets. The policy supports Council's commitment to sustainable financial planning by providing clear guidelines on the distinctions between maintenance, renewal, upgrade and new capital expenditure for accounting purposes and will help to ensure compliance with legislation and Australian Accounting Standards.

The Road Management Policy was adopted in June 2015 and is due for review. The policy has been updated to reflect changes supporting the Roads & Transport Asset Management Plan 2022-2023 which was adopted by Council in February 2023.

RECOMMENDATION

That Council adopts the Asset Capitalisation Policy and Road Management Policy.

DELIVERY PROGRAM LINKS

Objective 6: Provide infrastructure that meets community needs

6A Undertake whole-of life planning for community infrastructure

6A1 Develop and maintain asset management systems

BUDGET IMPLICATIONS

Nil.

REPORT**Key requirements of the Asset Capitalisation Policy**

This new policy supports compliance with legislation and Australian Accounting Standards. This policy aims to ensure that assets acquired or created are capitalised to reflect the value that they have in providing future economic benefits to the community.

The Asset Capitalisation Policy defines a financial threshold for expenditures that are recorded as fixed asset or as an expense. The capitalisation rules relate to the treatment of the asset value recognised in the current financial year and the net effect of expenses (maintenance) or new values of the assets. However, it should be noted that when the asset group is re-valued, the net effect of (expensed) maintenance work may be reflected in the asset condition, and hence in the new written-down value assigned to the asset.

Key requirements of the Road Management Policy

The Road Management Policy was adopted in June 2015 and is due to be reviewed. The Roads and Transport Asset Management Plan 2022-2023 simplified the hierarchy and service levels for

the maintenance and priority of the road network. These changes are now reflected in the Road Management Policy.

It is noted that this policy is to be read in conjunction with the Road Reserve Management Plan and Road Network Management Plan. These two management plans are currently being finalised and will provide operational guidance for management of roads and road reserves in accordance with the *Local Government Act 1993*, *Roads Act 1993* and other associated legislation.

CONSULTATION

The revised Road Management Policy supports the changes as reflected in the adopted Roads and Transport Asset Management Plan 2022-2023.

The new Asset Capitalisation Policy reflects the current business practices of Council and supports consistency throughout the organisation.

The two policies have undertaken review and consultation with various internal stakeholders. The policies reflect Councils' accountability for statutory obligations, providing a framework, governance and improved decision making for responsible asset management.

CONCLUSION

It is recommended that Council adopts the new Asset Capitalisation Policy, and the revised Road Management Policy supporting Council's Asset Management framework.

ATTACHMENT(S)

1. CPOL 11.17 - Asset Capitalisation Policy (under separate cover)
2. CPOL 11.7 - Road Management Policy (under separate cover)

16.3 TATHAM BRIDGES LAND ACQUISITION AND ROAD CLOSURES

Director: Ben Zeller

Responsible Officer: Kim Anderson

EXECUTIVE SUMMARY

The two bridges traversing Shannon Brook and Spring Creek located on Casino Coraki Road (known as twin Tatham Bridges) require replacement. Following the 2022 floods, a load restriction was placed on the bridges due to their poor structural condition.

Council has secured funding of \$18.7m through the Northern Rivers Recovery and Resilience Program to replace the bridges, and a suitable design has been developed.

Part of this work includes a series of land acquisitions for the existing road footprint and the new alignment. Council considered the first acquisitions at its September Ordinary Meeting and this report outlines further proposed acquisitions.

The existing road reserve traverses over land identified as Lot 16 DP1189548 (721.2m²) currently vacant Crown Land being part of closed road effective 8 December 1933. Council's only option is to acquire this land by compulsory process under the *Land Acquisition (Just Terms Compensation) Act 1991*.

Part of the existing road reserve can be closed and provided in compensation or sale to adjoining residents for the realignment footprint. This includes land identified as Lot 27, 29, 31 and part Lot 28 in Deposited Plan 1189548.

RECOMMENDATION

That Council:

1. Acquires the land identified as Lot 16 DP1189548 by the compulsory process under the *Land Acquisition (Just Terms Compensation) Act 1991* by authority contained in the *Roads Act 1993* for the purposes of public road and
 - (a) Approves the making of an application to the Minister for Local Government for the issue of a Proposed Acquisition Notice under the *Land Acquisition (Just Terms Compensation) Act 1991* with respect to the subject land.
 - (b) Authorises the General Manager to sign any related documents, including affixing the Common Seal of Richmond Valley Council, as required.
 - (c) Dedicates the subject land as public road.
2. Undertakes formal notification to close the council public road as identified as Lot 27, 29, 31 and part Lot 28 in Deposited Plan 1189548 in accordance with Section 38B of the *Roads Act 1993* with a further report to be submitted to Council following public consultation.

DELIVERY PROGRAM LINKS

Objective 6: Provide infrastructure that meets community needs

6C Provide a network of safe, well-constructed local roads, bridges, footpaths and cycleways

6C1 Deliver local infrastructure maintenance and renewal programs

BUDGET IMPLICATIONS

Costs incurred for land acquisition and road closure will be funded from Councils internal reserves. The value of the land is determined by the NSW Valuer Generals Department at market rate in accordance with the *Land Acquisition (Just Terms Compensation Act) 1991*.

REPORT

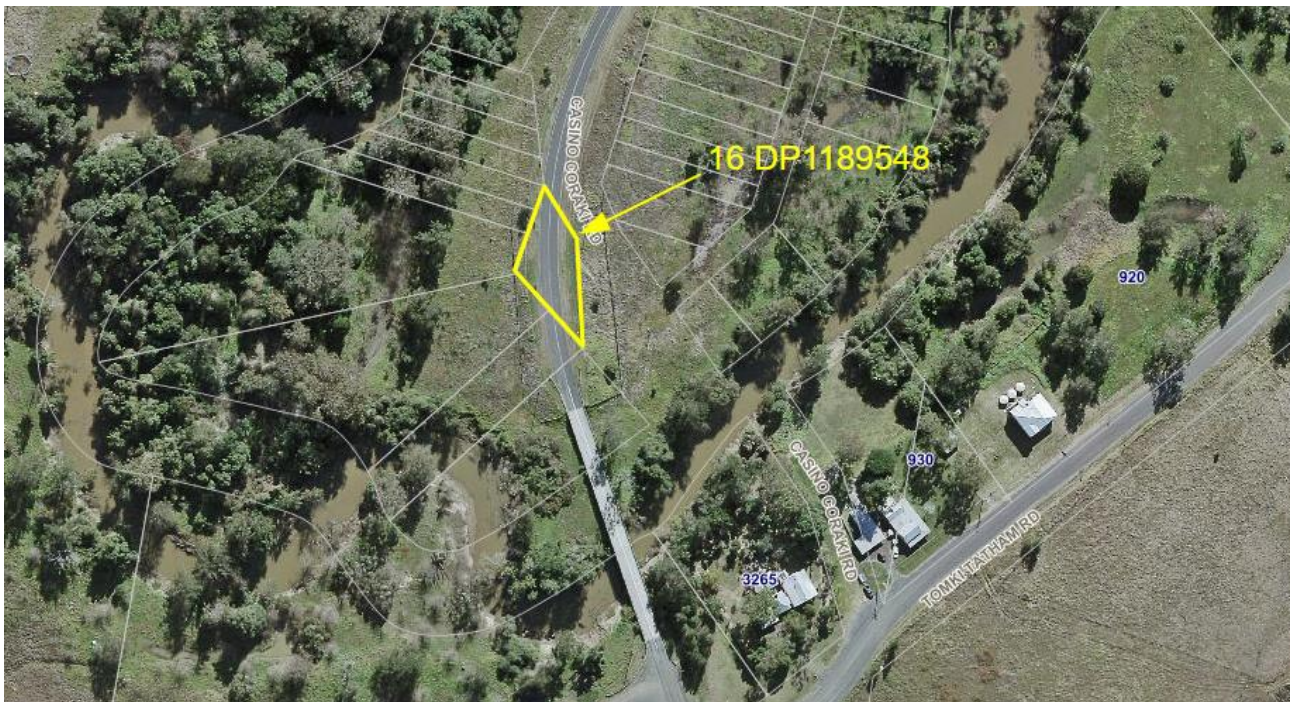
The two bridges traversing Shannon Brook and Spring Creek located on Casino Coraki Road (known as twin Tatham Bridges) require replacement. Following the 2022 floods, a load restriction was placed on the bridges due to their poor structural condition.

Council has approved a suitable design for the replacement of the bridges and has secured funding of \$18.7m for the works. Part of these works involve the land acquisition for the existing road footprint and the new alignment.

Section 178 of the *Roads Act 1993* and Section 187 of the *Local Government Act 1993* authorises a council to acquire such land or interest in land by agreement or by compulsory process in accordance with the *Land Acquisition (Just Terms Compensation Act) 1991*.

The existing formed road traverses over land identified as Lot 16 DP1189548 (721.2m²) currently vacant crown Land being part of closed road effective 8 December 1933. The vacant crown land is affected by determined Native Title Bandjalang People #1 (NCD2013/001). Native Title land being part not affected by a road (NCD2013/001 - ID256). It is proposed to acquire this land as public road to formalise the road alignment as part of the bridge replacement land acquisition and closure.

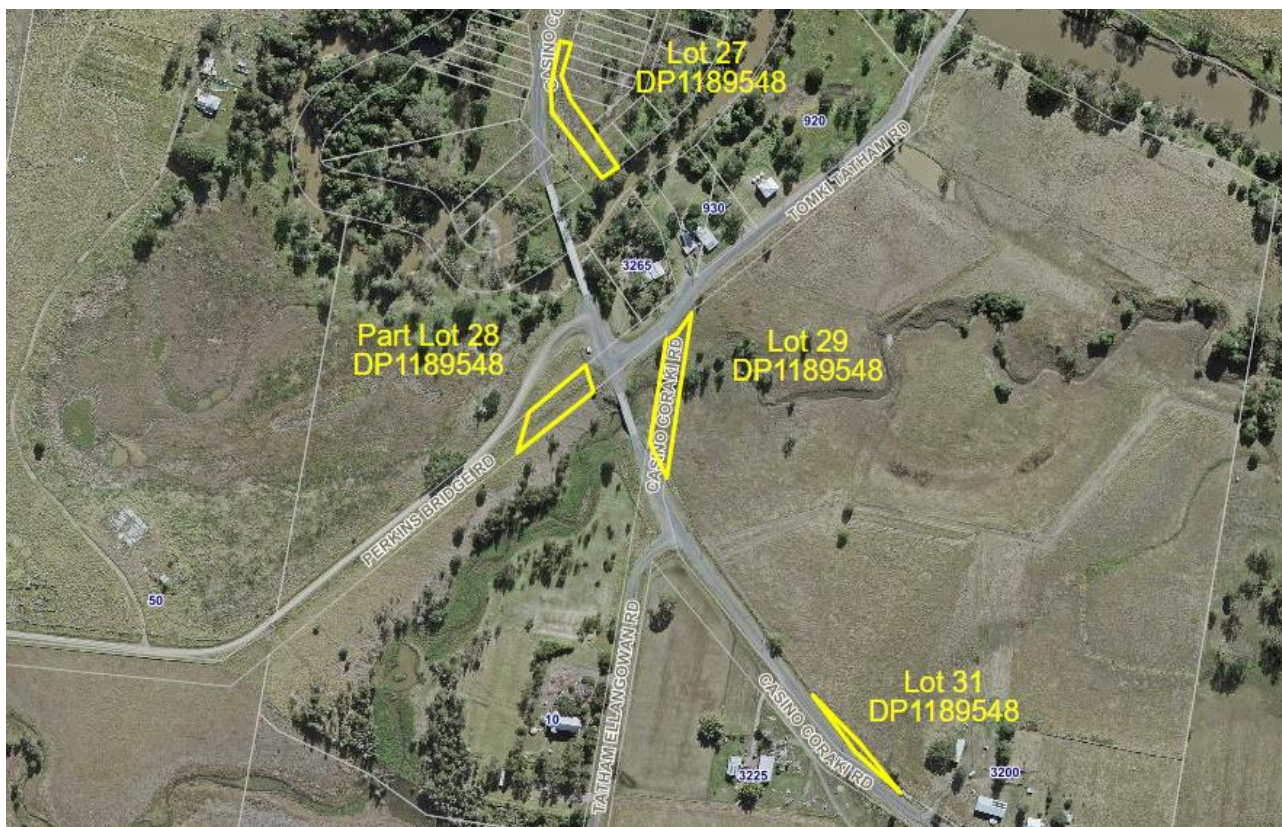
NSW Crown Lands has advised that Council's only option is to acquire this land by compulsory process under the *Land Acquisition (Just Terms Compensation) Act 1991*.



Map 1: Showing location of Lot 16 Deposited Plan 1189548 to be acquired from NSW Crown Lands.

Casino Coraki Road realignment has identified areas of public road that are deemed no longer required as a public road. This land is described as Lot 27, 29, 31 and part Lot 28 in Deposited Plan 1189548 as shown on Map 2. It is proposed that Council closes this public road in compensation or sale to the adjoining owner.

Council will undertake statutory advertising of the proposal which includes consultation with any notifiable authorities and affected landholders. All feedback received will be prepared in a Council report to consider the road closures at a future ordinary meeting. A decision to approve the closure of roads must be approved by formal Council resolution.



Map 2: Showing location of Lot 27, 29, 31 and part Lot 28 in Deposited Plan 1189548 for road closure in compensation to adjoining landholder.

Council is undertaking further consultation with surrounding landholders for additional land acquisitions required for the realignment and construction of the twin bridges.

CONSULTATION

Council is required to undertake the land acquisition in accordance with the Office of Local Government Guidelines for the Compulsory Acquisition of Land by Councils. This guideline provides detailed requirements for consultation regarding the acquisition of NSW Crown Land.

Council is required to undertake the relevant public consultation in accordance with Section 38B of the *Roads Act 1993* to close the public road. This includes notifications to relevant authorities, advertising in a local newspaper and writing to affected residents and adjoining landholders with a minimum 28-day period for submissions.

CONCLUSION

A further report will be submitted to Council at the completion of the public consultation for final determination on the proposed road closures.

ATTACHMENT(S)

1. **Deposited Plan 1189548 (under separate cover)**
2. **Acquisition of NSW Crown Land - Land Status (under separate cover)**

17 ORGANISATIONAL SERVICES

17.1 FINANCIAL ANALYSIS REPORT - SEPTEMBER 2023

Director: Ryan Gaiter

Responsible Officer: Rylee Vidler

EXECUTIVE SUMMARY

The purpose of this report is to inform Council of the status and performance of its cash and investment portfolio in accordance with the *Local Government Act 1993* s.625, Local Government (General) Regulation 2021 cl.212, Australian Accounting Standard (AASB 9) and Council's Investment Policy.

The value of Council's cash and investments at 30 September 2023 is shown below:

Bank Accounts	Term Deposits	Floating Rate Notes	Fixed Rate Bonds	TCorp IM Funds	Total
\$23,025,272	\$32,000,000	\$7,500,390	\$2,000,000	\$15,308,034	\$79,833,696

The weighted average rate of return on Council's cash and investments as at 30 September 2023 was 0.40% which was above the Bloomberg AusBond Bank Bill Index for September of 0.33%, which is Council's benchmark.

RECOMMENDATION

That Council adopts the Financial Analysis Report detailing the performance of its cash and investments for the month of September 2023.

DELIVERY PROGRAM LINKS

Objective 11: Manage resources responsibly

11A Manage finances responsibly and provide value for money

11A1 Undertake long-term financial planning and ensure compliance with financial regulation

BUDGET IMPLICATIONS

As at 30 September 2023, Council has earned \$749,806 in interest and \$29,290 in fair value losses from funds held in TCorp, for a total investment income of \$720,516. This equates to 56.91% of the annual budget for interest and investment income of \$1,266,010.

During September, Council deposited funds back into the Macquarie CMA Account as the net return of 4.45% is greater than the return Council receives on its Commonwealth Bank Business Online Saver Account which is 4.20%. Council's financial advisors receive a commission of 0.05% of the return on the Macquarie Account, with commissions for September totalling \$323.78.

Future fair value gains or losses will continue to be monitored and reported to Council.

REPORT

Reserve Bank of Australia (RBA) Cash Rate Update

The RBA held the cash rate at 4.10% per annum at its September meeting.

Rate of Return

The weighted average rate of return on cash and investments in September was 0.40%, a decrease in 391 basis points from the previous month. The rate of return is 8 basis points above the Bloomberg AusBond Bank Bill Index of 0.33% which is Council's benchmark.

Council's NSW Treasury Corporation IM Funds returned net losses of \$229,233 during the month of September. The Medium-Term Growth Fund (MTGF) returned a loss of \$156,705 and the Long-Term Growth Fund (LTGF) returned a loss of \$72,529.

During September, equity markets continued to fall further as investors reassessed their expectations for interest rates to remain high. The RBA continues to note that further tightening may be necessary if inflation continues to increase.

The MTGF has a recommended investment timeframe of 7 or more years (original investment was October 2018) and the LTGF has a recommended investment timeframe of 10 or more years (original investment was June 2021) during which time it is expected that there will be ups and downs in fair value gains. However, it should be noted that, despite the variation in returns, there has been no impact on the principal sum originally invested by Council.

Term deposits and floating rate notes continue to offer increasing rates of return, which is positive, however, some banking institutions are still limiting the number of deposits they will accept, and others are not accepting any deposits at present.

Council's Cash and Investments Portfolio

Council held cash and investments of \$79,833,696 at 30 September 2023. This was made up of Council's Business Online Saver Account (\$12,345,000), Macquarie Cash Management Account (\$10,032,055), Term Deposits (\$32,000,000), Floating Rate Notes (\$7,500,390), Bonds (\$2,000,000), NSW Treasury Corporation Investments (\$15,308,034) and other bank accounts (\$648,217).

Council's investment portfolio had maturity dates ranging from same day up to 1,742 days. Term deposits, floating rate notes and bonds of \$41,500,390 represented 51.98% of the total portfolio as at 30 September 2023.

Council made the following new investments during September 2023:

Banking Institution	Investment Type	Environmentally Sustainable Investment	Amount Invested	Investment Term	Interest Rate
Auswide Bank	Term Deposit	Y	\$2,000,000	3 months	4.80%
Auswide Bank	Term Deposit	Y	\$2,000,000	3 months	4.80%
Total			\$4,000,000		

Council had the following investment maturities during the month of September 2023:

Banking Institution	Investment Type	Environmentally Sustainable Investment	Amount Invested	Interest Earned
Auswide Bank	Term Deposit	Y	\$2,000,000	\$24,658
Auswide Bank	Term Deposit	Y	\$2,000,000	\$24,658
AMP Ltd	Term Deposit	N	\$1,000,000	\$23,186
Summerland Credit Union	Term Deposit	Y	\$1,000,000	\$13,107
Judo Bank	Term Deposit	Y	\$3,000,000	\$39,575
Judo Bank	Term Deposit	Y	\$3,000,000	\$39,575

Banking Institution	Investment Type	Environmentally Sustainable Investment	Amount Invested	Interest Earned
Judo Bank	Term Deposit	Y	\$3,000,000	\$39,575
Judo Bank	Term Deposit	Y	\$2,000,000	\$31,890
Total			\$17,000,000	\$236,224

Council had \$15,308,034 longer term investments being the MTGF and LTGF held with NSW Treasury Corporation as at 30 September 2023. The investment values and fair value returns are shown below:

Investment Holding	Fair Value 30 September 23	Fair Value Gain/(Loss) at 30 September 23	Fair Value Gain/(Loss) YTD	Fair Value Gain/(Loss) Life of Investment
Medium Term Growth Fund	\$12,244,471	(\$156,705)	(\$2,546)	\$1,241,988
Long Term Growth Fund	\$3,063,563	(\$72,528)	(\$26,744)	\$63,563
Total	\$15,308,034	(\$229,233)	(\$29,290)	\$1,303,004

The performance of the NSW Treasury Corporation Investments for September is disappointing; however, it follows strong gains in July and August, highlighting the ups and downs of long term investments in volatile markets.

Environmentally Sustainable Investments (ESI's)

Council's cash and investments portfolio of \$79,833,696, as at 30 September 2023 includes \$43,808,034 or 54.9% with no direct investment in the fossil fuel industry. These percentages include Council's investments with NSW Treasury Corporation and Northern Territory Treasury Corporation.

NSW Treasury Corporation has a stewardship approach to ESIs which focuses on managing environmental, social and governance (ESG) risks and opportunities, particularly climate change which is expected to impact portfolios over the long term. The stewardship policy states NSW Treasury Corporation believes incorporating these principles into investment decisions results in better risk-adjusted financial outcomes. Even though NSW Treasury Corporation takes this stewardship approach, its monthly reporting only highlights the different asset classes, not individual investments, and the level of investment in the fossil fuel industry.

Northern Territory Treasury Corporation utilises funds to assist with its infrastructure requirements such as housing, transport, health, and education services. While no statement has been provided on its investment strategy, it has been assumed that providing funding towards its own infrastructure will not involve direct investment in the fossil fuel industry.

CONCLUSION

During the month of September 2023, Council's investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

As at 30 September 2023 Council's cash and investments totalled \$79,833,696 with \$23,025,272 of this being funds held in bank accounts. The weighted average rate of return was 0.40% and total investment revenue equals 56.91% of budgeted revenue for the year to 30 September 2023.

ATTACHMENT(S)

- RVC Investment Pack - September 2023 (under separate cover)**

17.2 DRAFT FINANCIAL STATEMENTS 2022/2023**Director:** Ryan Gaiter**Responsible Officer:** Hayley Martin**EXECUTIVE SUMMARY**

Council's draft financial statements for the year ended 30 June 2023 have been prepared and subjected to external audit by the Audit Office of New South Wales. A copy of the draft financial statements and draft auditor's report have been provided separately to Councillors for information.

Council's external auditor, the Audit Office of New South Wales has advised that its representative firm, Thomas, Noble and Russell will be attending the Ordinary Meeting of Council 21 November 2023 and will provide a presentation on the 2022/2023 financial statements and the final audit report.

Council achieved a surplus from continuing operations of \$44.257 million for the 2022/2023 financial year, compared to a surplus of \$19.987 million in the previous year. Council recorded a surplus before capital grants and contributions of \$2.954 million for 2022/2023, compared to a loss of \$5.595 million for the 2021/2022 financial year. The improvement in this result is positive and was one of the objectives of Council's special rate variation in moving towards a break-even result before capital grants and contributions over the medium term. It is important to note that this result is prone to fluctuations due to the level of grant funding received by Council and other economic factors.

Total revenue increased to \$125.401 million, from \$101.857 million in 2021/2022 with \$41.303 million in capital grants and contributions, an increase of \$15.721 million from the previous year. The main factor contributing to this was an increase in grants and contributions of \$14.505 million as a result of the flood disaster, as well as significant infrastructure grants for Casino Showground, Casino Swimming Pool and MR145 Woodburn-Coraki Road Major Upgrade.

Total operating expenditure was \$81.144 million, a slight decrease from \$81.870 million in the previous year.

Council's total cash, cash equivalents and investments increased by \$11.933 million to \$90.585 million as at 30 June 2023.

Council has achieved improvements in seven out of nine of its key performance measures, with all but two of the ratios meeting or exceeding the industry benchmark. A notable improvement was in Council's building and infrastructure renewal ratio from 125.26% to 182.51%. Other improvements included Council's operating performance ratio, improving from -2.80% to 4.94% (benchmark >0.00%), and rates and annual charges outstanding ratio, improving from 10.73% to 9.19% (benchmark < 10%). Results of the other key performance measures are detailed in the report.

RECOMMENDATION

That Council:

1. Adopts the general purpose financial statements, special purpose financial statements and special schedules for the year ended 30 June 2023.
2. Certifies the following in respect of the general purpose financial statements and special purpose financial statements for the year ended 30 June 2023:
 - (a) Council's general purpose financial statements and special purpose financial statements have been prepared in accordance with:
 - (i) The *Local Government Act 1993 (NSW)* and the regulations made thereunder, and
 - (ii) The Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board, and
 - (iii) The Local Government Code of Accounting Practice and Financial Reporting.
 - (b) The general purpose financial statements and special purpose financial statements present fairly Council's financial position and operating result for the year ended 30 June 2023 and:
 - (i) The reports are in accordance with Council's accounting and other records;
 - (ii) The signatories to this statement being the Mayor, a Councillor, General Manager and Responsible Accounting Officer are not aware of anything that would make the financial statements false or misleading in any way;
3. Fixes Tuesday 21 November 2023 as the date for the meeting to present the financial statements for the year ended 30 June 2023 to the public, invites submissions in writing and provides appropriate public notice of this meeting.
4. Adopts the restricted assets (reserves) schedule as detailed in this report

DELIVERY PROGRAM LINKS

Objective 11: Manage resources responsibly

11A Manage finances responsibly and provide value for money

11A1 Undertake long-term financial planning and ensure compliance with financial regulation

BUDGET IMPLICATIONS

Nil.

REPORT

Council's operating result from continuing operations for 2022/2023 was a surplus of \$44.257 million, compared to a surplus of \$19.987 million in 2021/2022. Council received \$41.303 million in capital grants and contributions during 2022/2023, which was an increase of \$15.721 million from the previous year and mainly related to disaster recovery funding along with major projects of Casino Swimming Pool upgrade, Casino Showground and MR145 Woodburn-Coraki Road Major Upgrade.

There was an increase in the operating result before capital grants and contributions, from a loss of \$5.595 million in 2021/2022 to a surplus of \$2.954 million in 2022/2023. This is a positive result for Council and was a key objective of Council's special rate variations. It is important to note that this result can be influenced by natural disasters and the availability of operational grant funding, along with other economic factors.

Council's total cash, cash equivalents and investments increased by \$11.933 million to \$90.585 million as at 30 June 2023 and the majority of Council's key performance indicators remain above the industry benchmark.

Net losses from the disposal of assets totalled \$2.557 million, an increase from \$2.340 million in the previous year.

The summarised financial results for the year ended 30 June 2023 are as follows:

Income Statement	Actual 2023 \$'000	Actual 2022 \$'000
Total Income from Continuing Operations	125,401	101,857
Total Expenses from Continuing Operations	81,144	81,870
Operating Result from Continuing Operations	44,257	19,987
Net Operating Result before grants and contributions provided for capital purposes	2,954	(5,595)

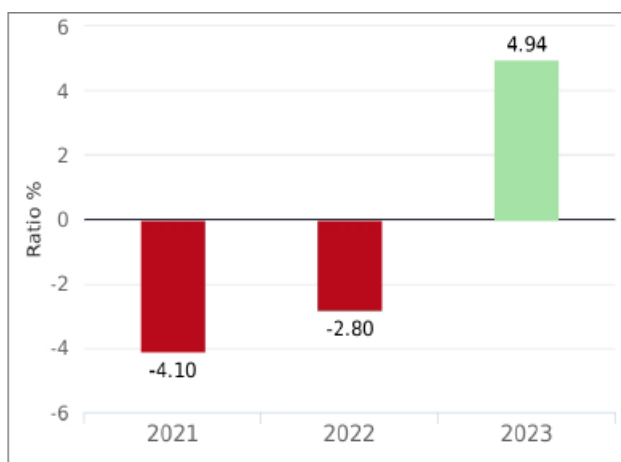
Statement of Financial Position	Actual 2023 \$'000	Actual 2022 \$'000
Total Current Assets	100,704	89,643
Total Non-Current Assets	941,505	842,277
Total Assets	1,042,209	931,920
Total Current Liabilities	33,306	26,170
Total Non-Current Liabilities	20,345	24,598
Total Liabilities	53,651	50,768
Net Assets	988,558	881,152
Equity		
Accumulated Surplus	433,897	389,640
Revaluation Reserves	554,481	491,512
Total Equity	988,378	881,152

Statement of Cash Flows	Actual 2023 \$'000	Actual 2022 \$'000
Cash Flows from Operating Activities - receipts	124,974	99,977
Cash Flows from Operating Activities - payments	(61,902)	(57,347)
Net Cash provided (or used in) Operating Activities	63,072	42,630
Cash Flows from Investing Activities - receipts	269	9,389
Cash Flows from Investing Activities - payments	(53,787)	(30,611)
Net Cash provided (or used in) Investing Activities	(53,518)	(21,222)
Cash Flows from Financing Activities - receipts	0	4,740
Cash Flows from Financing Activities - payments	(3,809)	(3,245)
Net Cash provided (or used in) Financing Activities	(3,809)	(1,495)
Net Increase/(Decrease) in Cash & Cash Equivalents	5,745	22,903
Cash and Cash Equivalents - beginning of year	49,572	26,669

Statement of Cash Flows	Actual 2023 \$'000	Actual 2022 \$'000
Cash and Cash Equivalents - end of year	55,317	49,572
Plus: Investments on Hand - end of year	35,088	29,080
Total Cash, Cash Equivalents and Investments	90,405	78,652

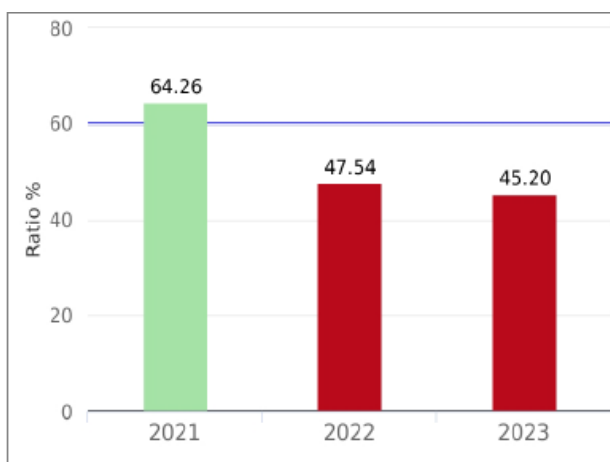
Council's key performance measures remain strong, with the majority of these being above the industry benchmark. These are summarised below:

Operating performance ratio



Benchmark: — > 0.00%

Own source operating revenue ratio

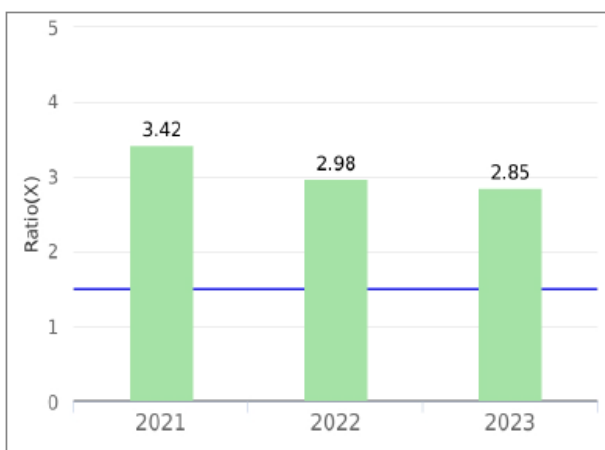


Benchmark: — > 60.00%

Council's operating performance ratio has improved to 4.94% on a consolidated basis, from -2.80% in 2021/2022. Council's operating income increased considerably from \$76.275 million in 2021/2022 to \$84,098 million in 2022/2023. The main increase was \$1.705 million in interest income, \$1.849 million in other income which includes fair value gains on investments and \$3.027 million in user charges and fees for Transport for NSW works. The industry benchmark for this ratio is > 0.00%. This is a positive result and will remain as a key focus moving forward.

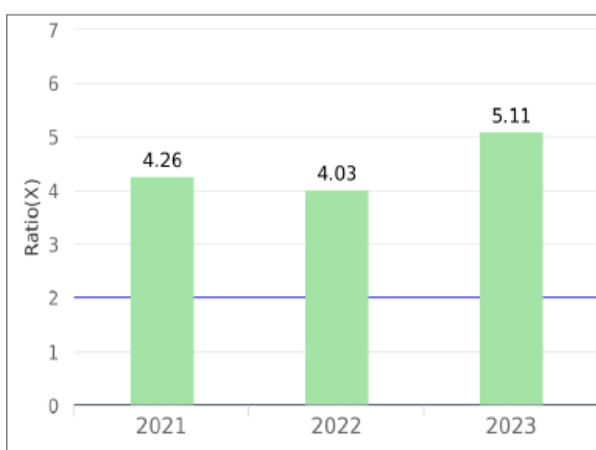
Council's own source operating revenue ratio has decreased to 45.20%, compared to 47.54% in 2021/2022. This is largely due to Council receiving insurance and natural disaster funding as a result of the major flood event in February 2022. Council's special rate variation has contributed to having less reliance on external funding such as operating grants and contributions. The industry benchmark is > 60.00%.

Unrestricted current ratio



Benchmark: — > 1.50x

Debt service cover ratio

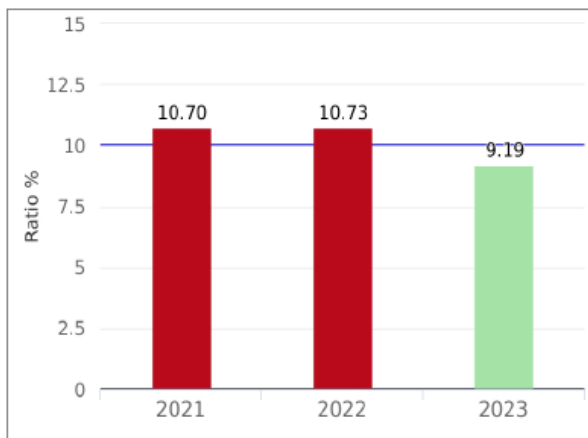


Benchmark: — > 2.00x

Council's unrestricted current ratio has decreased slightly to 2.85, from 2.98 in 2021/2022, meaning Council now has \$2.85 in unrestricted current assets for every \$1 of current liabilities. This ratio is well above the benchmark of $> 1.50x$.

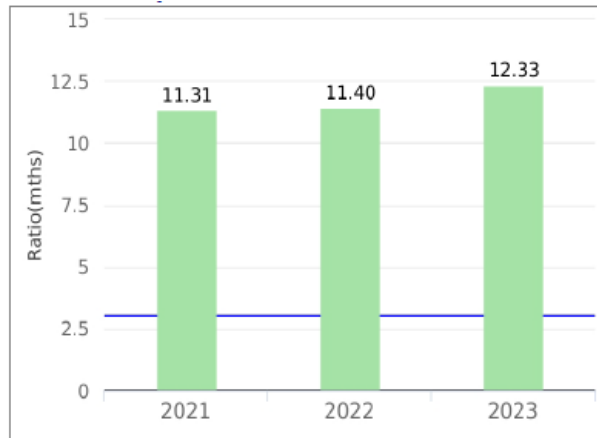
The debt service cover ratio has increased to 5.11, from 4.03 in 2021/2022. This ratio measures the availability of operating cash to service debt including interest, principal and lease payments. This ratio is well above the benchmark of $> 2.00x$.

Rates and annual charges outstanding percentage



Benchmark: — $< 10.00\%$

Cash expense cover ratio

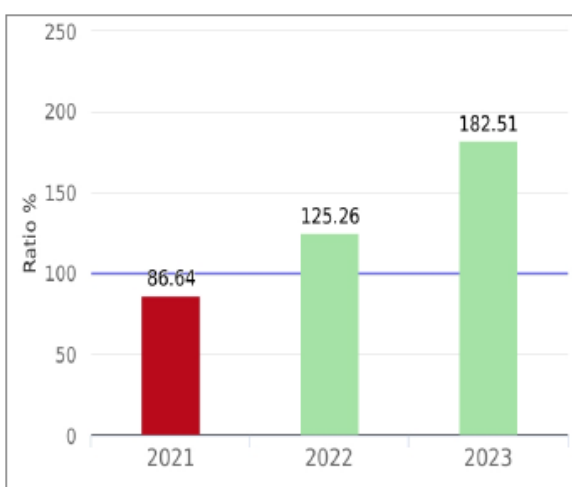


Benchmark: — $> 3.00\text{months}$

Council's rates and annual charges outstanding percentage has improved from the previous year at 9.19% on a consolidated basis. This ratio now meets the industry benchmark of $< 10.00\%$, however is still impacted by the fact that Council levies its water and sewerage annual charges in arrears. The general fund ratio is a more representative measure of outstanding rates and annual charges, which has also improved to 3.21%, from 4.80% in 2021/2022. Given the number of challenges the Richmond Valley has faced in the last 12 months, this is a positive result and demonstrates that Council continues to actively monitor and pursue outstanding balances through its debt recovery practices.

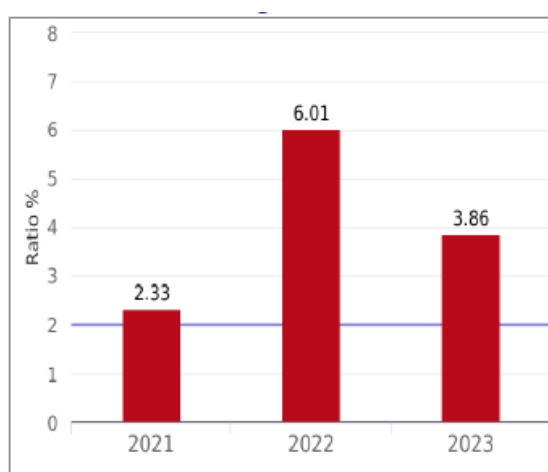
The cash expense cover ratio has increased slightly from the previous year at 12.33 months, from 11.40 months in 2021/2022. This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow and is well above the benchmark of > 3 months.

Building and infrastructure renewals



Benchmark: — $\geq 100.00\%$

Infrastructure backlog ratio



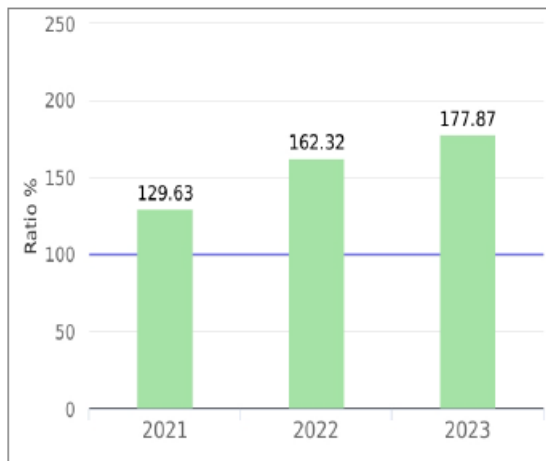
Benchmark: — $< 2.00\%$

Council's buildings and infrastructure renewals ratio has improved to 182.51%. The special rate variation has assisted with moving this ratio towards the benchmark. The fact that a number of

Council's signature projects this year were renewal of older assets rather than building new assets has helped improve this ratio. The industry benchmark is $\geq 100.00\%$.

Council's infrastructure backlog ratio has decreased to 3.86%, from 6.01% in 2021/2022. This is mainly due to restoration of damaged infrastructure from the major flood events of 2022. Council is currently working with Transport for NSW and NSW Public Works through its natural disaster funding to restore these assets to pre-flood condition. The industry benchmark is $< 2.00\%$.

Asset maintenance ratio



Benchmark: — $> 100.00\%$

Council's asset maintenance ratio has improved to 177.87%, from 162.32% in 2021/2022. This is above the benchmark of $> 100.00\%$, which indicates that Council is investing sufficient funds to stop its infrastructure backlog growing.

As at 30 June 2023, Council had \$90.585 million in cash, cash equivalents and investments, an increase of \$11.933 million from the previous year ended 30 June 2022. The schedule of restricted assets (reserves) held by Council as at 30 June 2023 is as follows:

Restricted Asset	30 June 2023 \$'000	30 June 2022 \$'000
External Restrictions		
Bonds and Deposits	536	818
Developer Contributions - General Fund	3,690	3,516
Developer Contributions - Water Fund	2,852	2,413
Developer Contributions - Sewerage Fund	5,739	4,795
Specific Purpose Unexpended Grants	6,390	11,169
Specific Purpose Unexpended Loans – General Fund	0	2,372
Water Supplies	5,534	5,096
Sewerage Services	8,919	8,268
Domestic Waste Management	7,137	6,298
Stormwater Management	1,096	860
Other	2,728	2,982
Total External Restrictions	53,492	48,587
Internal Restrictions		

Restricted Asset	30 June 2023 \$'000	30 June 2022 \$'000
Employee Leave Entitlements	1,481	1,407
Richmond Upper Clarence Regional Library	139	200
Other Waste Management	6,266	5,420
Insurance Reserve	2,455	2,181
Plant Replacement	4,199	3,692
Real Estate and Infrastructure	3,038	3,132
Petersons Quarry	2,503	2,235
Woodview Quarry	2,440	1,771
Quarry Rehabilitation	515	355
Road Rehabilitation Reserve	2,272	1,872
Northern Rivers Livestock Exchange	160	322
Rural Road Safety Program	91	98
Unexpended Special Rates Variations	865	1,111
Financial Assistance Grant Advance Payment	6,397	4,374
TfNSW State Roads Maintenance Contract	6	6
Public Cemeteries Perpetual Maintenance Reserve	186	156
Carry Over Works	3,035	1,118
Event Funding	75	0
Northern Rivers Rail Trail Maintenance	655	311
Total Internal Restrictions	36,778	29,761
Total Restrictions	90,270	78,348
Total Cash, Cash Equivalents and Investments	90,585	78,652
Unrestricted Cash, Cash Equivalents and Investments	315	304

CONSULTATION

Council will advertise the financial statements for the year ended 30 June 2023 to the public and invite submissions in writing, with submissions closing at 4:00pm, Tuesday 21 November 2023. Any submissions will be reported to the December 2023 Ordinary Meeting.

Council must also make available copies of the financial statements for inspection by the public from the date public notice is given until the day after the meeting where the financial statements were presented.

CONCLUSION

To formalise the financial reporting process, there are legislative steps that Council is required to follow. In accordance with Section 413 2(c) of the *Local Government Act 1993*, the following statements are required to be included in the resolution of this report to enable Council to adopt the financial statements for the year ended 30 June 2023:

- a. Council's general purpose financial statements and special purpose financial statements have been prepared in accordance with:
 - i. The *Local Government Act 1993 (NSW)* and the regulations made thereunder, and
 - ii. The Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board, and

- iii. The Local Government Code of Accounting Practice and Financial Reporting.
- b. The general purpose financial statements and special purpose financial statements present fairly Council's financial position and operating result for the year ended 30 June 2023 and:
 - i. The reports are in accordance with Council's accounting and other records,
 - ii. The signatories to this statement being the Mayor, a Councillor, General Manager and Responsible Accounting Officer are not aware of anything that would make the financial statements false or misleading in any way

In accordance with Section 418 of the *Local Government Act 1993*, Council must fix a date for a meeting to be held where the financial statements for the year ended 30 June 2023 are presented to the public. Council must also give public notice of this date and invite submissions in writing from the public which must be received within seven days of the financial statements being presented to the public. Council must also make available copies of the financial statements for inspection by the public from the date public notice is given until the day after the meeting where the financial statements were presented.

ATTACHMENT(S)

Nil

18 GENERAL BUSINESS

Nil

19 MATTERS FOR INFORMATION

RECOMMENDATION

Recommended that the following reports submitted for information be received and noted.

19.1 CUSTOMER EXPERIENCE REPORT 1 JULY - 30 SEPTEMBER 2023

Director: Angela Jones

Responsible Officer: Sharon Banning

RECOMMENDATION

That Council receives and notes the Customer Experience Report for the period 1 July – 30 September 2023.

Council is committed to providing a high-level of customer service to the community. The Customer Service Charter and Standards were adopted by Council at the 25 June 2019 meeting and reviewed at the 19 April 2022 meeting. As a result, quarterly reporting on Council's performance against the Customer Service Standards is prepared and tabled for Council. This report also contains details on the resolution of customer requests made through the contact centre. Analysis is undertaken to determine what strategies or areas of improvement may be required.

REPORT

Recruitment across all sectors remains challenging, as people reassess their lives and careers, post Covid. To counter this ongoing issue, Richmond Valley Council (RVC) has adopted a "grow our own" approach to recruitment by continuing to offer a range of traineeships and apprenticeships as well as the Youth Employment Scheme (YES program) to bring new recruits into the organisation. Another avenue of resourcing has been from within the Customer Experience Team. Staff who have commenced their local government career as a Customer Experience Officer are recognised for their depth of general knowledge of Council operations and are sought after for secondments and internal recruitment by other departments. This has seen six staff members progress into specialised roles within Council in the past twelve months.

The Customer Experience Team is proud of the success past team members have achieved and the value they continue to add to the organisation in their areas of speciality. Team members continue to work with our new recruits to support their learning and development and help them step up to the challenge of maintaining performance standards.

Customer Service Contact Centre Data - Key Statistics

Call Statistics

A total of 6,677 calls were handled by the contact centre team during the reporting period, which is a 15.5 percent decrease for the same period of the previous year, and a 2 percent increase on the previous quarter's volumes. Calls have begun to return to normal volumes after four consecutive years affected by natural disasters and the pandemic. The contact centre has exceeded all service targets for the reporting period, including 84.5 percent of calls answered within 20 seconds, average time each caller spends in the queue is 18 seconds and the percentage rate for calls abandoned is less than half of a percent and average call time 2:40 minutes.

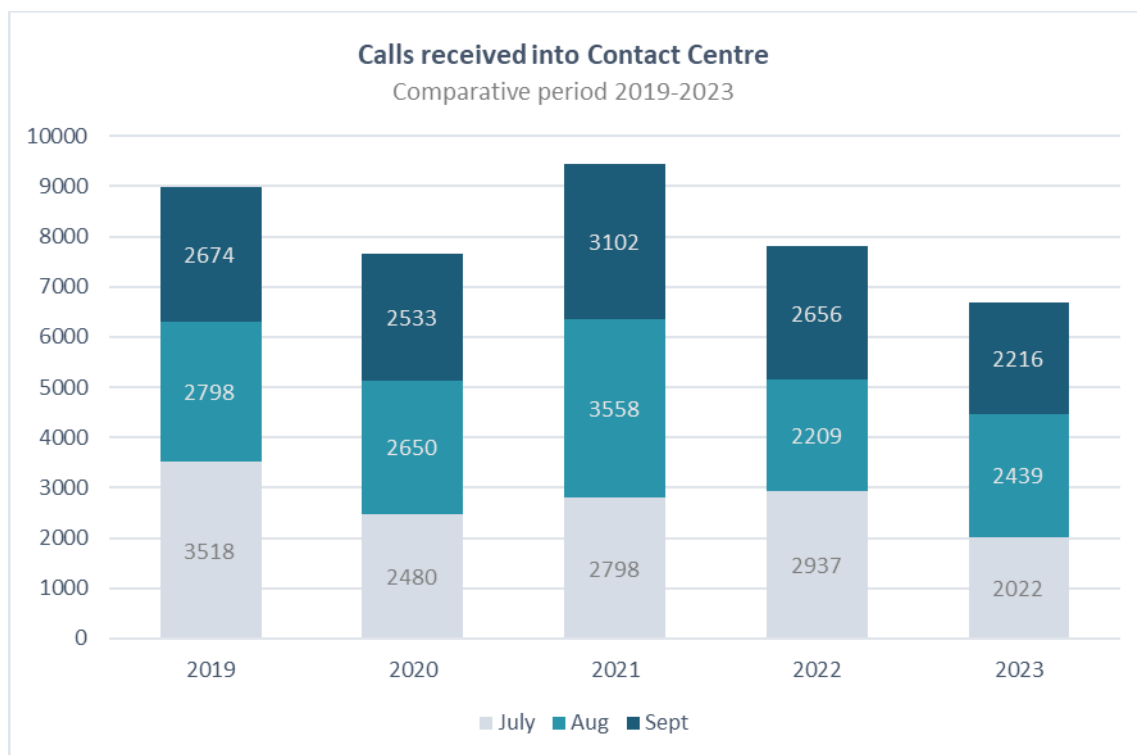


Figure 1: Calls received into the call centre, comparison year on year

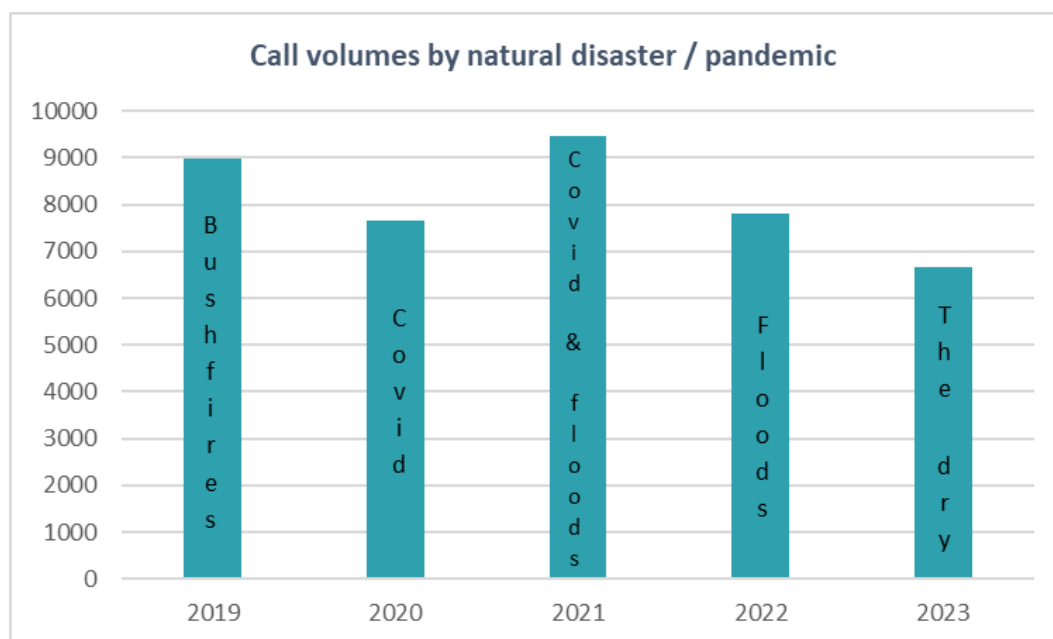


Figure 2: Calls volumes as a community's response to natural disasters and pandemic

Receipt and Administration Statistics

A total of 3,171 receipts were processed for the reporting period, a one percent increase for the same period the previous year. August saw an increase in the number of receipts processed, which can be attributed to the rates instalment period.

Of the total receipts processed, 53% were paid by EFTPOS, 26% as cash payments, and 10% by cheque, the remaining 11% were paid via direct bank transfer, no change in customer payment preference to the previous quarter.

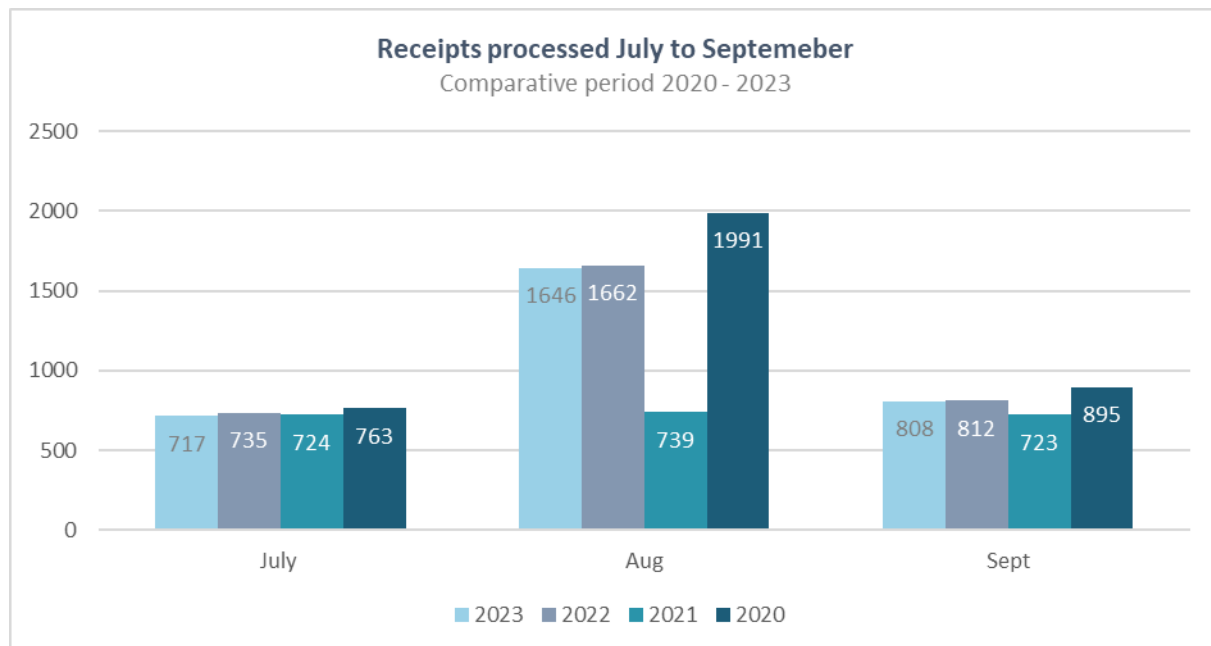


Figure 3: Total number of receipts

Certificates and Customer Requests

96.6 percent of Section 735A, 10.7 and 603 certificates were completed within set timeframes in accordance with Council's service standards. Of the 318 certificate applications received, 55 percent were 10.7 certificates.

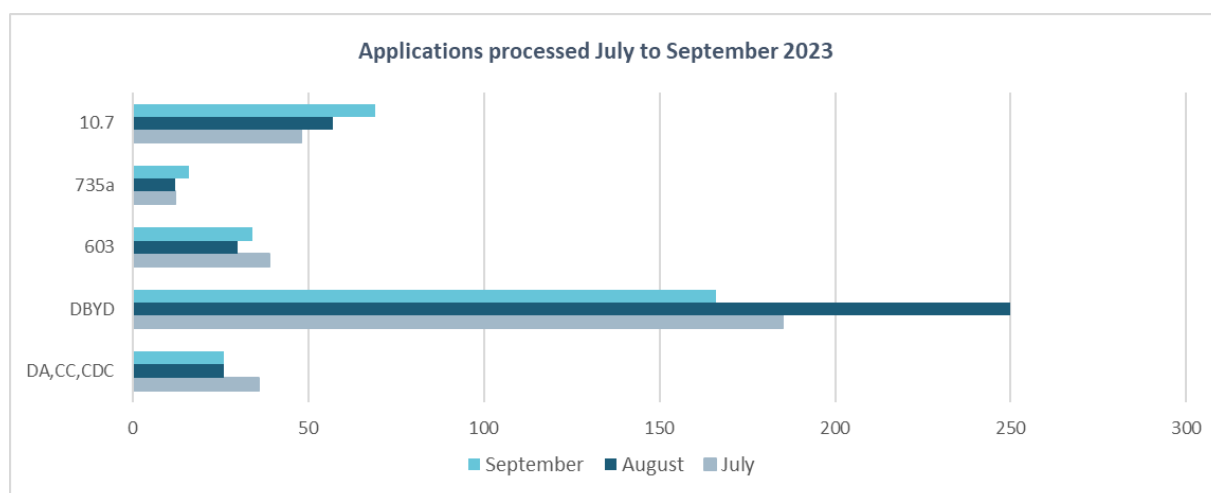


Figure 3. Applications received

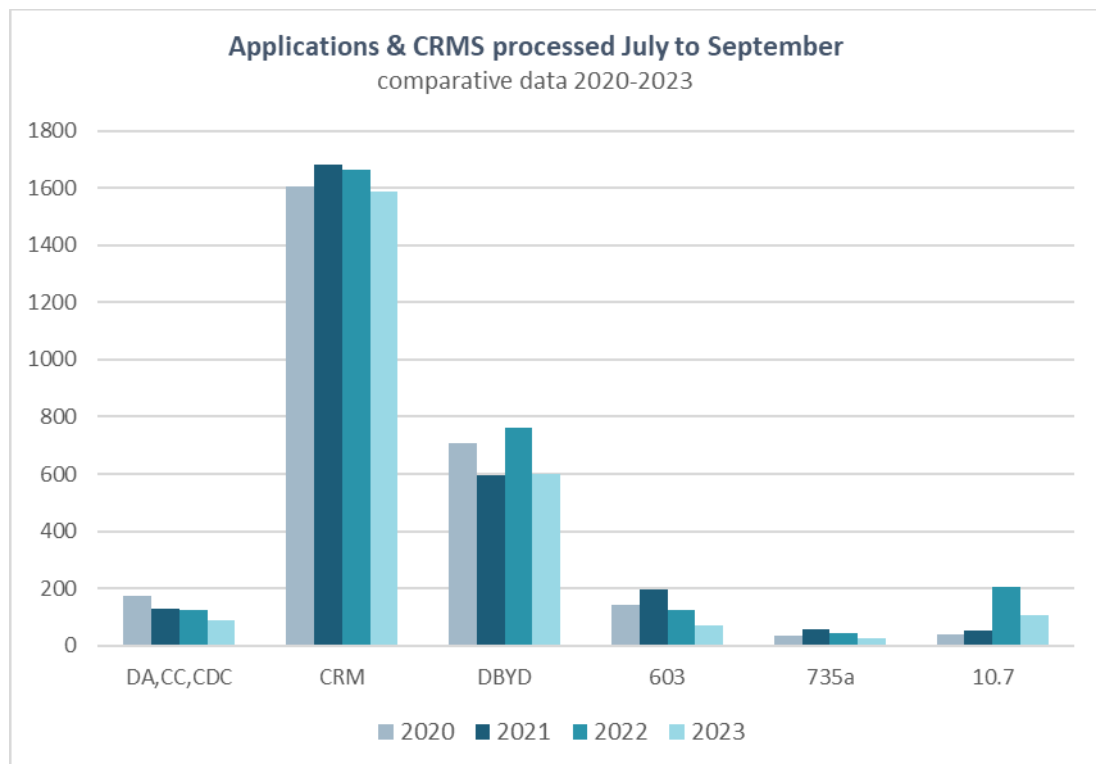


Figure 4. Applications comparison

Customer Request Management System - Key Statistics

During the reporting period, 1,588 new requests were logged, a decrease of 70% compared to the previous quarter and 5.2 % decrease on the same reporting period of the previous year, with Rangers and water sewer teams actioning almost half of the requests received for the quarter.

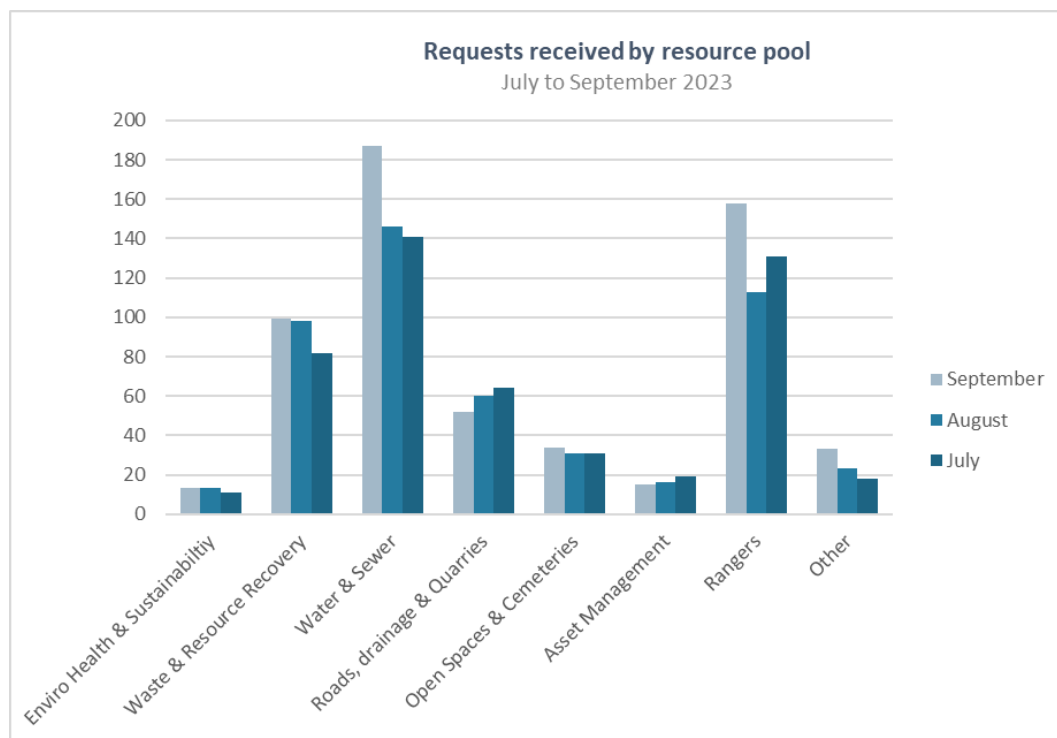


Figure 5: Number of requests

Development Concierge

Enquiries to the Development Concierge have remained consistent throughout, with a notable increase in recent weeks, taking enquiries to 338 for the quarter. The concierge is committed to responding to enquiries by the end of the next business day, followed up by an email containing reference material and information to support the advice.

The current focus of enquiry is house raising and re-sited dwellings. Information factsheets for these topics have been reviewed and updated to reflect changes to planning policy affecting this type of development in response to flood recovery.

To improve customer communication and support applicants through the development assessment process, we have introduced a courtesy phone call and email system upon the construction certificate (CC) being issued. This contact is to guide the applicant through the next steps of the construction certificate process, by confirming the necessary inspections, follow up on the Principal Certifiers Agreement (PCA) and reinforce the importance of making application via the planning portal for the Occupation Certificate.

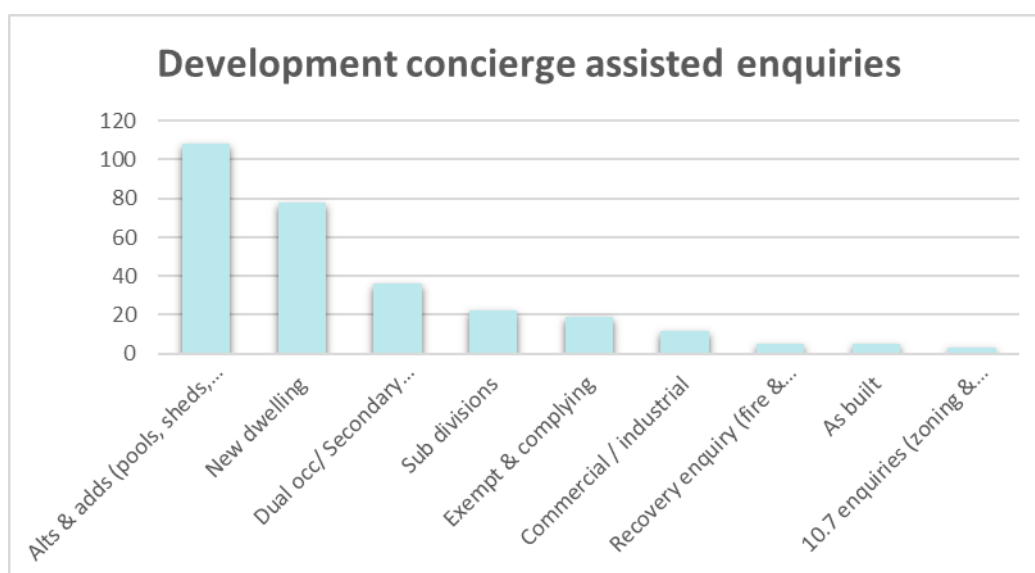


Figure 6: Concierge enquiries by type

e-Planning Portal – Key Statistics

Council Summary											
Development Applications (DAs, Mods & Reviews)											
	65	43	36	17	69	35	\$7M	15	54	Last Refreshed Date 04/10/2023	
	Submitted	Lodged	Determined	Avg Days to Lodge	Avg Days to Determine	Approved	Cost of Dev Approved	Dwellings [†] Approved	Under Assessment (%)		
OLG Classification	Submitted	Lodged	Avg Days to Lodge	Determined	Avg Days to Determine	Median Days to Determine	Approved	Cost of Development Approved	Dwellings [†] Approved	Applications Under Assessment	Dwellings [†] Under Assessment
⊖ Regional City Councils	65	43	17	36	69	42	35	\$7,235,075	15	54	29
RICHMOND VALLEY COUNCIL	65	43	17	36	69	42	35	\$7,235,075	15	54	29
Total	65	43	17	36	69	42	35	\$7,235,075	15	54	29

Figure 7: RVC planning portal summary

Applicaton Type	Totals	July	August	September
Total DA Received	60	24	13	23
Total CC Received	26	7	8	11
Complying Development	5	2	1	2
Subdivision Certificate	4	0	2	2
S138 - Road Reserve Activities	21	6	8	7
S68 - Plumbing Permits & Events	79	17	33	29
PC Appointments	23	8	6	9
Occupation Certificate	28	11	7	10
Building Certificate	7	2	3	2
Private Certificate	27	11	8	8

Figure 8: Applications received via the NSW Planning Portal

OneRoad – Key Statistics

Members of the Customer Experience team collaborate with Roads & Drainage, Events and Assets teams, as well as Emergency Services to ensure all scheduled and unplanned road incidents are entered through the One Road portal in a timely manner. Road users can be confident conditions and closures on Live Traffic app, are current and regularly updated and includes details of expected delays and provides alternate routes to minimise disruptions.

Richmond Valley Council has been recognised by the One Road Project Team as a key user consistently and effectively utilising the platform to its fullest capacity. RVC has been invited to participate in the testing of dashboard and reporting upgrades in the next phase of the OneRoad development.

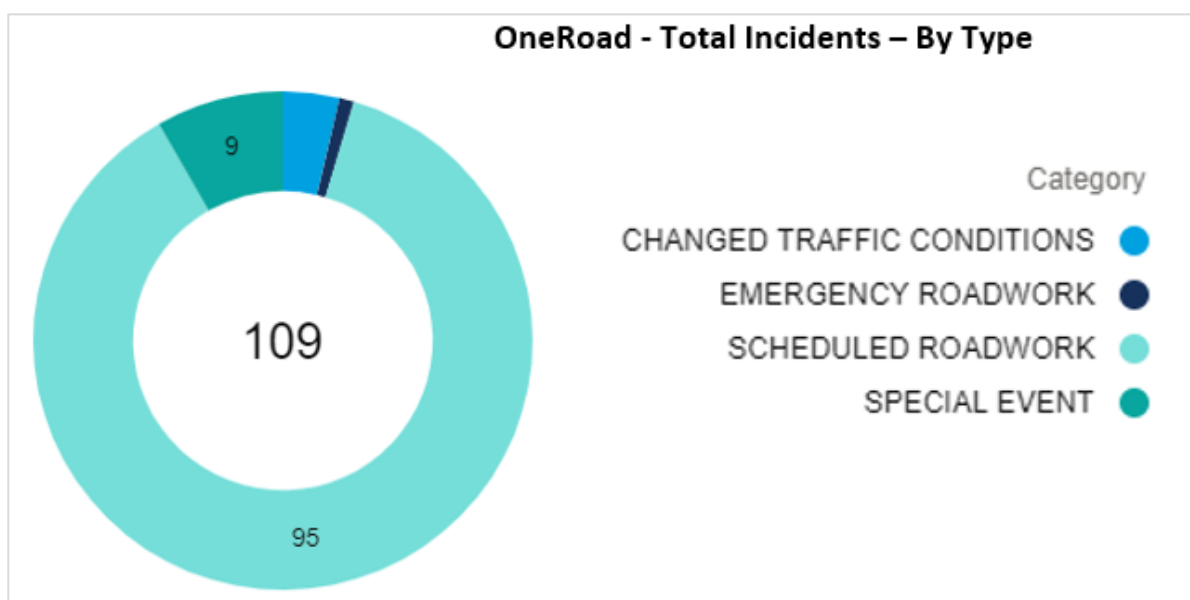


Figure 9: Total planned and unplanned road incidents recorded

Opportunities for Improvement

Following a review of the report results, an opportunity for improvement has been identified. These areas as highlighted below will be the focus of the Customer Experience team in the coming months.

- Continue to work closely with customers lodging applications via the e-planning portal to ensure submission to lodgement timeframes are maintained to our standard.
- Continue to review and update public access (web) information guides and factsheets to ensure their relevance and accuracy.
- Work with operational teams to review service level targets and monitor outcomes and adjust as required.

CONCLUSION

The information contained in this report demonstrates the significant volume of tasks and actions which are required to be completed by Council's frontline Customer Experience staff. The Customer Service Standards are met and, more often than not, exceeded.

Analysis of Customer Service Contact Centre data, Customer Request Management System and the Development Concierge statistics enables identification of opportunities to improve Council's customer service and ensure processes are efficient and effective.

In accordance with Council's Customer Service Framework, staff continue to strive for high standards of customer service to the community, to monitor performance and implement efficiencies and improvements to process.

ATTACHMENT(S)

Nil

19.2 CORAKI TO WOODBURN ROAD (MR145) PROJECT COMPLETION UPDATE**Director: Ben Zeller****Responsible Officer: Daniel Rowlands****RECOMMENDATION**

That Council receives and notes the Coraki to Woodburn (MR145) Project Completion Update report.

REPORT

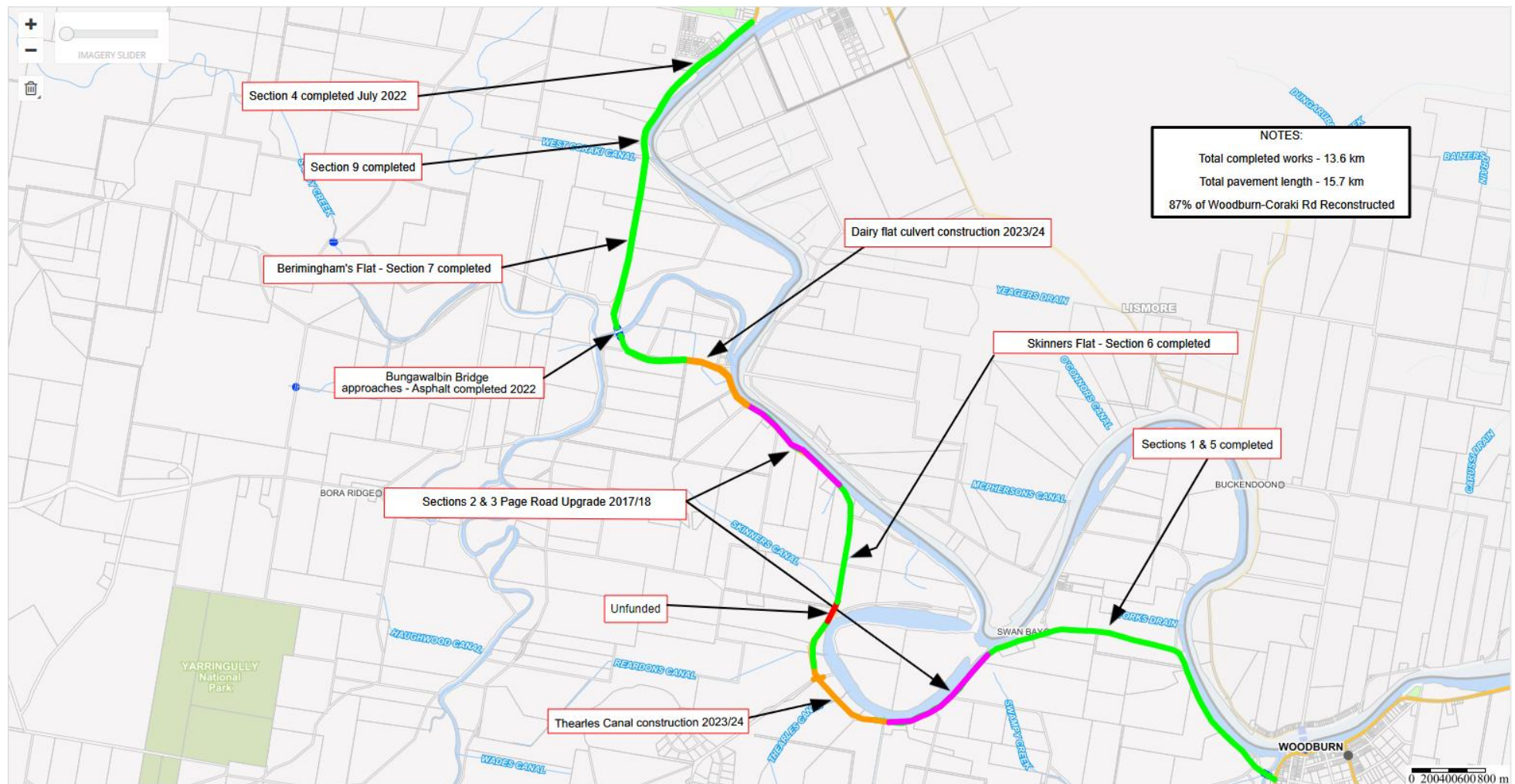
The Woodburn-Casino Road (MR145) is a critical transport link for the Richmond Valley, connecting essential freight routes, supporting the visitor economy and preserving community connections between Casino and the Mid-Richmond.

Some 1,819 vehicles travel this road every day, with 20% of traffic being heavy vehicles.

Local Industries using Woodburn Coraki Road include:

- Forestry, which represents 10.7% of the Gross Regional Product in Richmond Valley, with hard wood production concentrated in Northern NSW. NSW Freight Commodity Demand Forecast predicts the North Coast production will fluctuate between 330,000 and 845,000m3 per annum. Transport is via road for domestic sawmills within Richmond Valley and Clarence Valley, with Woodburn Coraki Road serving as a key route to the port of Brisbane to access export markets.
- Broadwater Sugar Mill industry supports more than 500 farming families and over 1,000 direct and indirect employees. The farming footprint covers some 34,000 hectares with up to 2.4 million tonnes of cane grown and 275,000 tonnes of raw sugar produced each year. These operations contribute over \$200m per annum to the Northern Rivers economy. Woodburn Coraki Road has and continues to play an important link from farms to the plant at Broadwater.

Council was successful in receiving \$10 million to be programmed over three years to upgrade the Coraki to Woodburn section of MR145 (\$1m in 2020/2021, \$2m in 2021/2022 and \$7m in 2022/2023). Council has now delivered this program of works, with details of each section shown on the map on the following page.





ACHIEVEMENTS

Council adopted a different construction method for the works, changing to an unbound pavement to ensure the upgraded road would be more resilient. Areas where the pavement failures needed full pavement replacement, including subgrade replacement, were identified. The existing pavement was then rehabilitated to a conforming subbase before placing an unbound base course layer conforming with all relevant Transport for NSW requirements. Drainage including aggregate drainage was installed where upgrading was required during construction.

The decision to change to an unbound pavement has resulted in improved performance in the completed sections with little to no maintenance issues since the eight sections were completed.

Total cost of the project was \$10m or \$948,000 per kilometre. Council has reconstructed 10.5 kilometres of pavement and the upgrade included total pavement redesign with geometry and lane widths constructed to current Australian Standards.

Continued professional development of Council staff was an important focus during this program, with two staff progressing to complete a Certificate IV in Civil Construction. Both staff members are now leading teams in the construction of pavements and civil earthworks.

Council has also updated and purchased a new GPS machinery control system that allows a safer and more productive work site. With the purchase of a Komatsu GD655 grader and W200 Wirtgen Stabilizer (see image below) for the project, Council is now in a good position to be productive in repairs to our road network after the 2022 floods.

Materials, plant and equipment for the project were procured from local contractors and suppliers to supplement Council's workforce in delivering this project.



W200 Wirtgen Stabilizer at work



Pavement Design: Geogrid System

ATTACHMENT(S)

Nil

19.3 ROCK FISHING SAFETY UPDATE**Director:** Ryan Gaiter**Responsible Officer:** Latoya Cooper**RECOMMENDATION**

That Council receives and notes the information contained within the Rock Fishing Safety Update report, noting that reporting to Council will continue, on an annual basis.

REPORT

Council resolved to opt-in to the *Rock Fishing Safety Act 2016* (the Act) from 26 January 2019. The phase-in education period of 6 months commenced on 26 January 2019 and was further extended to 26 July 2020, to allow the community and visitors time to adjust to the new legislation.

Since the commencement of the project, there have been no infringement notices issued by Council Rangers within the legislated high-risk areas, and other enforcement agencies have also reported full compliance from observations on their patrols.

On average there are 13 fatalities in Australia each year as a result of rock fishing, with NSW counting 11 fatalities towards this national figure in 2022. Some of the contributing factors included failure to wear a life jacket and lack of risk awareness around rock fishing. To date, nine local government areas across NSW have opted into the rock fishing safety legislation, including Ballina Council.

Funded by the NSW Recreational Fishing Fund, the Surf Life Saving NSW Beach Safety Hub continues to provide fishing targeted safety and skills programs across the state, including Rock Fishing Safety workshops. A request to hold a Beach Safety Hub fishing safety workshop in our local government area has been submitted to Surf Life Saving NSW.

ATTACHMENT(S)**Nil**

19.4 CASINO MEMORIAL OLYMPIC POOL PROJECT COMPLETION**Director:** Ben Zeller**Responsible Officer:** Daniel Rowlands**RECOMMENDATION**

That Council receives and notes the Casino Memorial Olympic Pool Stage One Project Completion report.

REPORT

The Casino Memorial Olympic Pool Upgrade has been a signature project for Council over the past four years. The Masterplan was completed and adopted by Council in February 2021 with a vision of redeveloping the Casino Pool into a state-of-the-art community facility, to be undertaken in three stages. Council has devoted extensive effort and resources to the completion of Stage One, and worked closely with contractor Momentum Built Pty Ltd, to achieve this major milestone for the Richmond Valley community.

Stage One is valued at \$6.7 million, which was funded by the combined support of the Australian Government and Richmond Valley Council. The Australian Government contributed \$3.74 million from its Female Facilities and Water Safety Stream Program, with Richmond Valley Council providing the remaining \$2.96 million.



Stage One works were carried out by Momentum Built Pty Ltd and include:

- Construction of a new concrete and tiled, eight-lane 50m heated pool with an all-ability access ramp and stairs.
- Refurbishment of the plant room and construction of new filtration infrastructure for the 50m pool.
- Construction of a new concrete and tiled, multi-purpose toddlers splash pool.
- Construction of a new plant room and filtration infrastructure for the splash pool.
- Shade structures at each end of the 50m pool and over the toddlers' pool.
- Refurbishment of the existing water slide.
- A new electrical switch room and the installation of an electrical substation suitable for the full redevelopment of the swimming centre including provisions for the future development of stages two and three.
- New flood lighting.
- Refurbishment of the shower facilities and change rooms complying with Workplace Health and Safety and mobility access standards, including non-slip flooring, new showers and plumbing fixtures.



The Stage One works were officially opened on Saturday, 23 September 2023 by Mayor Robert Mustow and Karen Hogan, representing Kevin Hogan MP. A free family fun day was held to mark the official opening, with hundreds of locals keen to enjoy the activities.

Council continues to seek funding for Stage Two and Three works which will include:

- A new steel framed pool hall incorporating the 25m heated multi-purpose pool, family change room, adult change room, and plant room.
- Refurbishment of the facility entrance, control area, kiosk, administration, first aid and staff facilities.
- Refurbishment of the gymnasium including the creation of a swim squad room.
- A new swimming club building and contractor storage area.

- Firefighting infrastructure.
- Formalised carparking.
- 12m high twin flume water slide.

ATTACHMENT(S)

Nil

19.5 DEVELOPMENT APPLICATIONS DETERMINED UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT FOR THE PERIOD 1 SEPTEMBER 2023 - 30 SEPTEMBER 2023

Director: Angela Jones

Responsible Officer: Andy Edwards

RECOMMENDATION

That Council receives and notes the Development Application report for the period 1 September 2023 to 30 September 2023.

REPORT

This report provides a summary of development activity on a monthly basis. All Development Applications determined in the month are outlined in this report, including Section 4.55 approvals, applications which were refused and withdrawn, and applications with no development value, such as subdivisions.

Council receives a fortnightly summary of the status of applications (including all received) and notifications of all determinations of Development Applications are included in the Community Newsletter on a monthly basis.

The total number of Development Applications and Complying Development Applications determined within the Local Government area for the period 1 September 2023 to 30 September 2023 was ten (10) (which includes one privately certified application), with a total value of \$1,229,659.00, less a refused application.

During September, Council determined three (3) flood affected applications being DA2024/0006 – 218 Baraang Drive, Broadwater – Construction of new two storey dwelling, DA2024/0017 – 69 East Coraki Road, East Coraki - Proposed raising of existing dwelling with additions of 2 bedrooms and ensuite and DA2024/0021 – 2 Barker Street, Casino - Raise existing dwelling 2.5m and associated works including decking, stairs and a concrete floor for a garage underneath existing dwelling.

We had one (1) application determined that had a Clause 4.6 Variation being DA2024/0015 -655 Gores Road, Spring Grove & 400 Spring Grove Road, Spring Grove for a proposed subdivision to create four (4) lots. Clause 4.1 was varied being the minimum subdivision lot size.

We had one (1) application refused being DA2023/0100 – 59 Rileys Hill Road, Broadwater – Integrated Development to undertake a Torrens Title subdivision to create sixty (60) vacant residential lots, removal of vegetation/trees, and associated site and civil works including site filling, construction of roads and the installation of and connection to public infrastructure services. This was due to various reasons including flood risk.

The graph below shows the number of development applications processed by Council over five financial years.

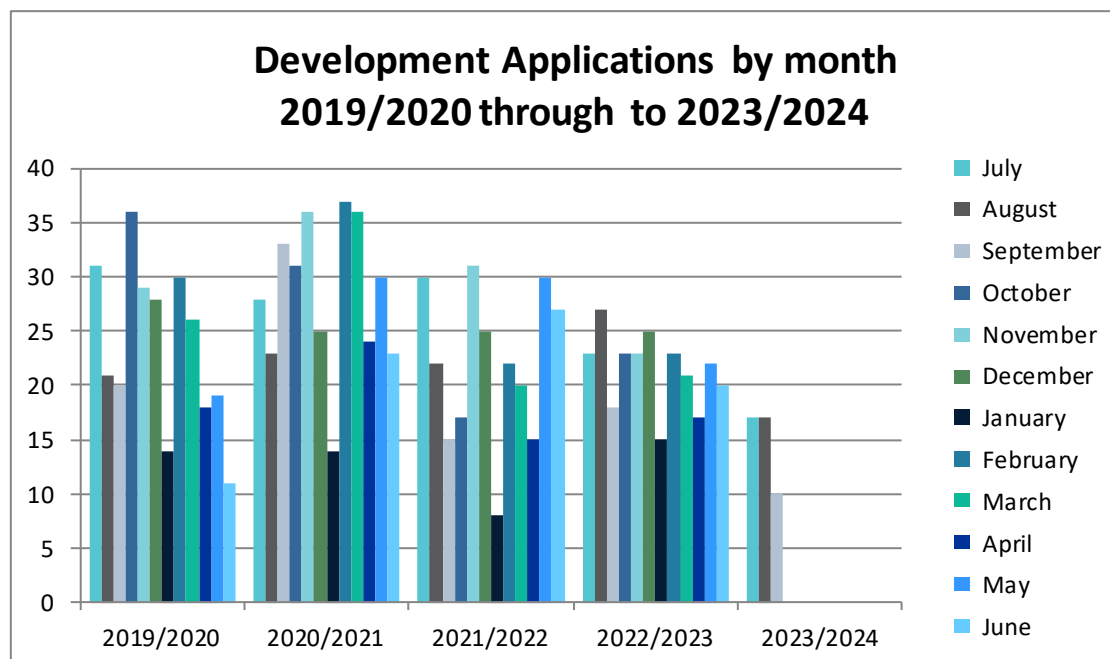


Figure 1: Monthly number of development applications processed by Council over five financial years.

Figure 2 graph provides the annual value of Development Consents issued by Council over five financial years and Figure 3 provides a detailed review of the value for the reporting month of September 2023.

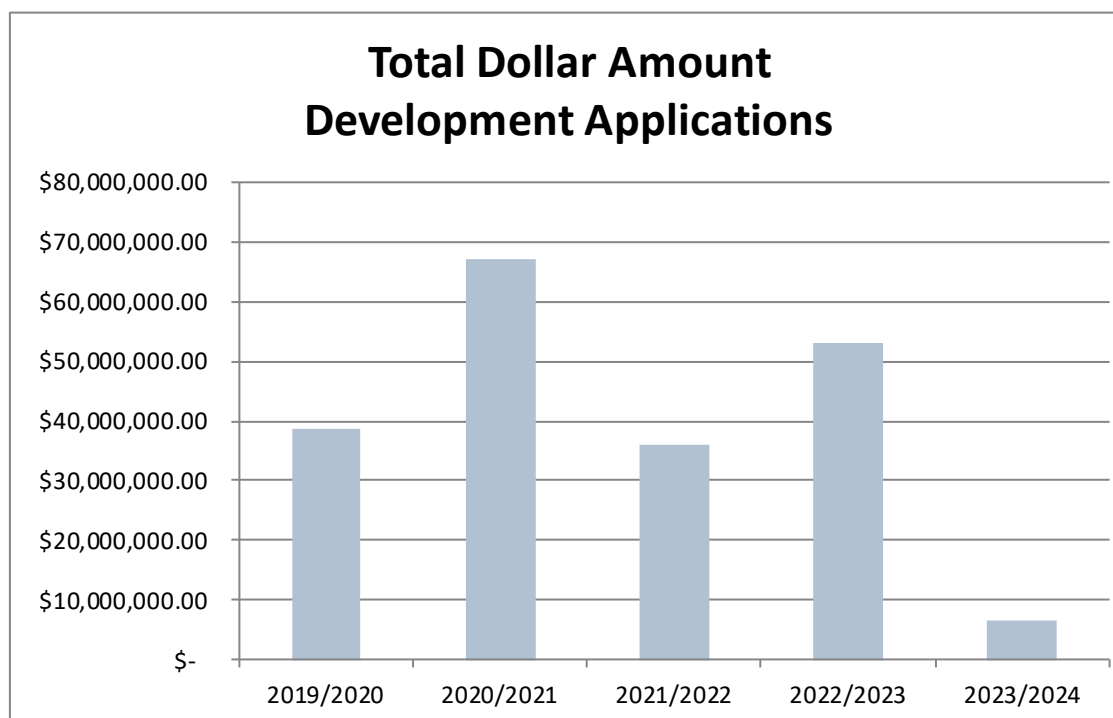


Figure 2: Annual value of development

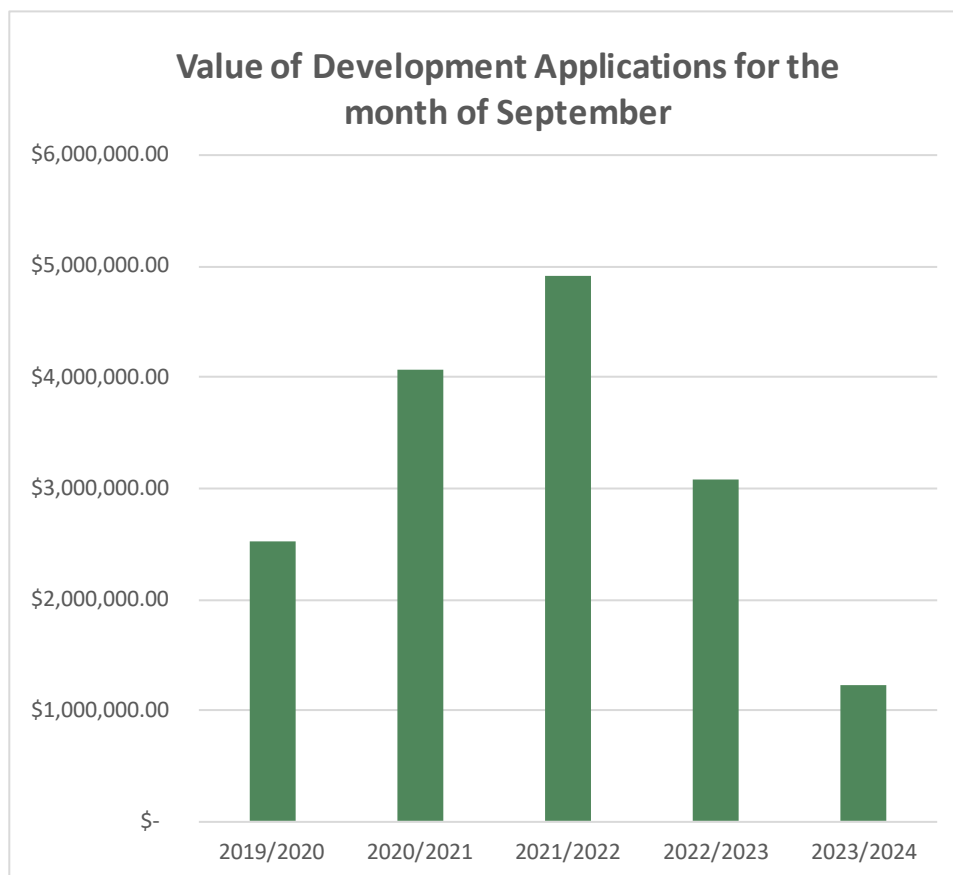


Figure 3: Value of development for the month of September 2023

Number of Development Applications

The number of applications received by Council does not necessarily reflect the value of developments, as single large developments can be equivalent in value to a large number of more standard type developments such as sheds, dwellings and small commercial developments.

Figures 4 and 5 detail the number of applications determined by Council over the past five years.

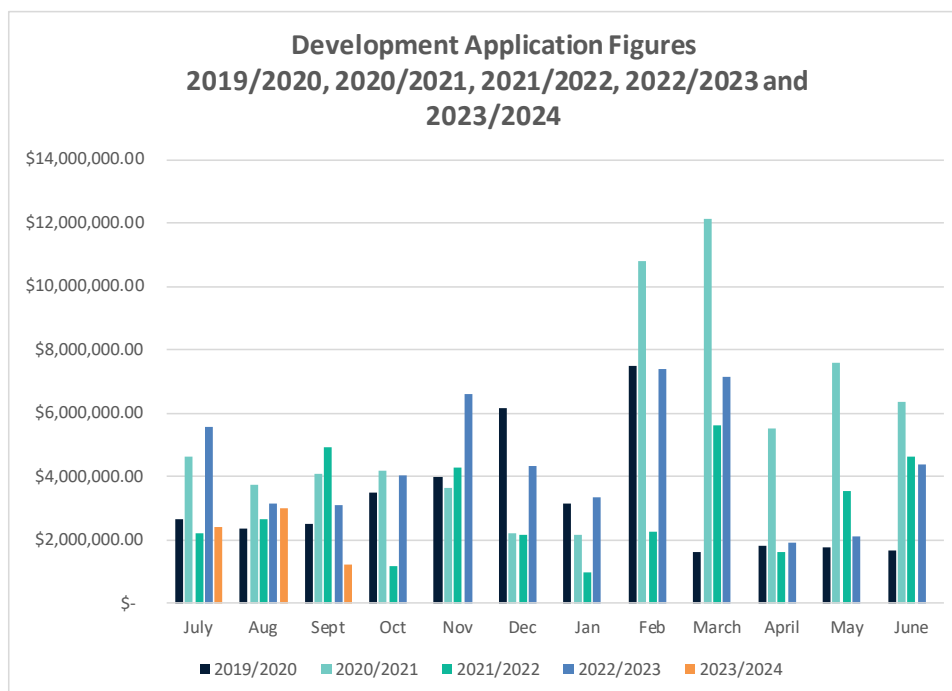


Figure 5: Value of development applications per month over five financial years.

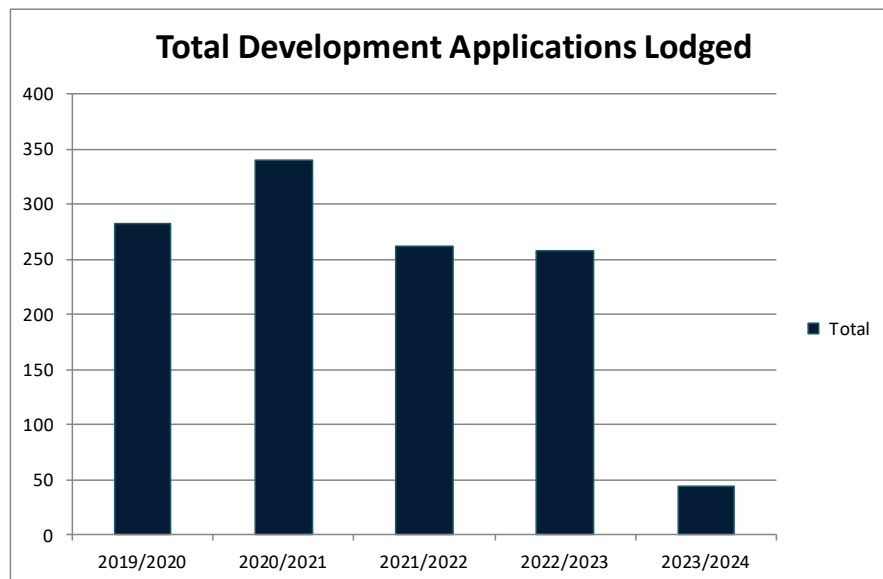


Figure 6: Number of Development Applications per annum over five financial years

Activity for the month of September 2023

General Approvals (excluding Subdivisions, Section 4.55)	6
Section 4.55 amendments to original consent	1
Subdivision	1
Refused	1
Rejected	0
Withdrawn	0
Complying Development (Council Approved)	
Complying Development (Private Certifier Approved)	1
TOTAL NUMBER OF APPLICATIONS DETERMINED (Excluding withdrawn applications)	10
Average assessment days for applications determined in September 2023	40
No. of Integrated development applications determined in September 2023	2
No. of Designated development applications determined in September 2023	0
No. of building/ compliance inspections undertaken in September 2023	135

ATTACHMENT(S)

Nil

Summary of Development Applications determined under the Environmental Planning and Assessment Act for the period 1 September 2023 to 30 September 2023							
Application ID	Applicant	Owners	Location	Development	Date Lodged	Determination Date	Estimated Cost
DA2021/0316.02	Mr F G Duce	Mr F G & Mrs D D Duce	57 Forest Street, Coraki	S4.55(1A) Modification - Rotate the approved proposed dwelling 90 degrees clockwise	24/07/2023	5/09/2023	\$0.00
DA2024/0020	Ms L E Wright	Mr K A Lane & Ms L E Wright	210 Old Dyraaba Road, Wooview	Above ground swimming pool & associated fencing	01/08/2023	11/09/2023	\$20,450.00
DA2024/0024	Mr C Crook	Mr M G & Mrs N E Porter	4A Wills Place, Casino	8m x 5m shed, 5m x 4m enclosed the remaining open bay	11/08/2023	19/09/2023	\$21,740.00
DA2024/0025	Evolve Pools	Mrs M A Underhill	11 Daisy Place, Fairy Hill	Inground fibreglass swimming pool with associated fencing	15/08/2023	29/09/2023	\$56,150.00
Summary of Flood Affected Development Applications determined under the Environmental Planning and Assessment Act for the period 1 September 2023 to 30 September 2023							
Application ID	Applicant	Owners	Location	Development	Date Lodged	Determination Date	Estimated Cost
DA2024/0006	Mr D J & Mrs C Ainsworth	Mr D J & Mrs C Ainsworth	218 Baraang Drive, Broadwater	Construction of a new two storey dwelling	17/07/2023	01/09/2023	\$794,200.00
DA2024/0017	Mr A D Hicks	Ms G L Goodwin & Mr A D Hicks	69 East Coraki Road, East Coraki	Proposed raising of existing dwelling with additions of 2 bedrooms and en-suite	26/07/2023	14/09/2023	\$206,250.00
DA2024/0021	Mr V A Moss	Mr T J D Kerslake & Mr V A Moss	2 Barker Street, Casino	Raise existing dwelling 2.5m and associated works including decking, stairs and	08/08/2023	28/09/2023	\$90,000.00
Summary of Development Applications determined under the Environmental Planning and Assessment Act with a Clause 4.6 Variation for the period 1 September 2023 to 30 September 2023							
Application ID	Applicant	Owners	Location	Development	Date Lodged	Determination Date	Estimated Cost
DA2024/0015	Newton Denny Chapelle	Mrs L & Mr L Blok	655 Gores Road, Spring Grove & 400 Spring Grove Road, Spring Grove	Proposed subdivision to create four (4) lots	24/07/2023	12/09/2023	\$0.00
Summary of Development Applications Refused under the Environmental Planning and Assessment Act for the period 1 September 2023 to 30 September 2023							
Application ID	Applicant	Owners	Location	Development	Date Lodged	Determination Date	Estimated Cost
DA2023/0100	Ardill Payne & Partners	Broadwater Riley Ptd Ltd	59 Rileys Hill Road, Broadwater	Integrated Development to undertake a Torrens Title subdivision to create sixty (60) vacant residential lots, removal of vegetation/trees, and associated site and civil works including site filling, construction of roads and the installation of and connection to public infrastructure services	01/12/2022	26/09/2023	\$1,683,619.00

Summary of Privately Certified Applications determined under the Environmental Planning and Assessment Act for the period 1 September 2023 to 30 September 2023							
Application ID	Applicant	Owners	Location	Development	Date Submitted to Council for Registration	Determination Date	Estimated Cost
CDC2024/0010	Buildcert Certification Pty Ltd	Ms L S Radovic	13 Grevillea Place, Swan Bay	Swimming pool	12/09/2023	8/09/2023	\$40,869.00

19.6 GRANT APPLICATION INFORMATION REPORT - SEPTEMBER 2023**Director:** Ryan Gaiter**Responsible Officer:** Rylee Vidler**RECOMMENDATION**

That Council receives and notes the Grant Application Information Report for the month of September 2023.

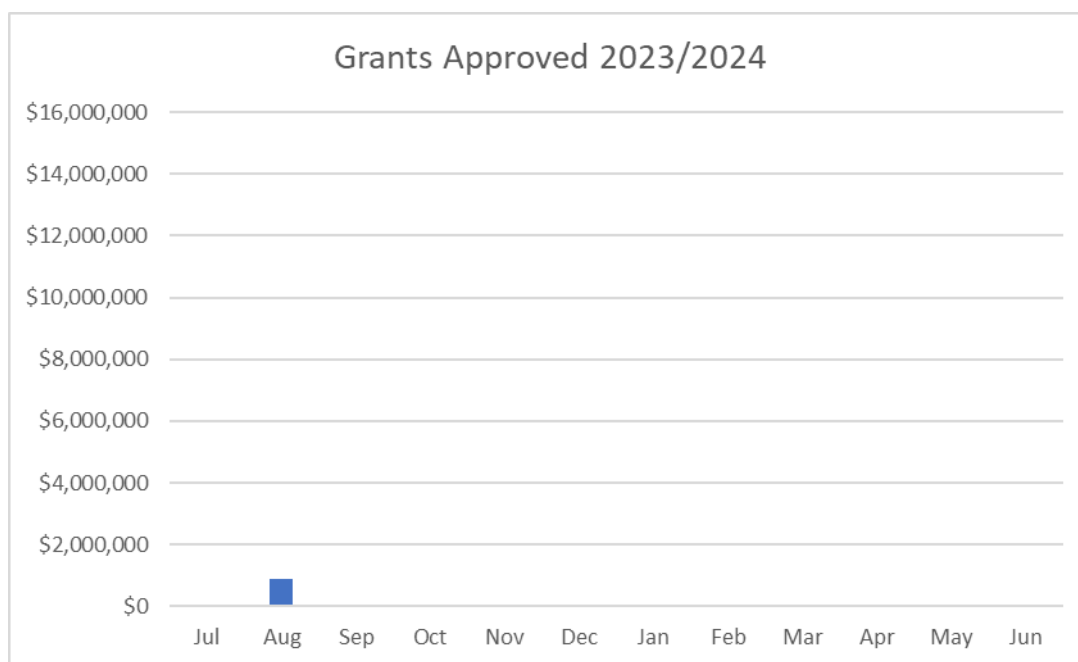
REPORT

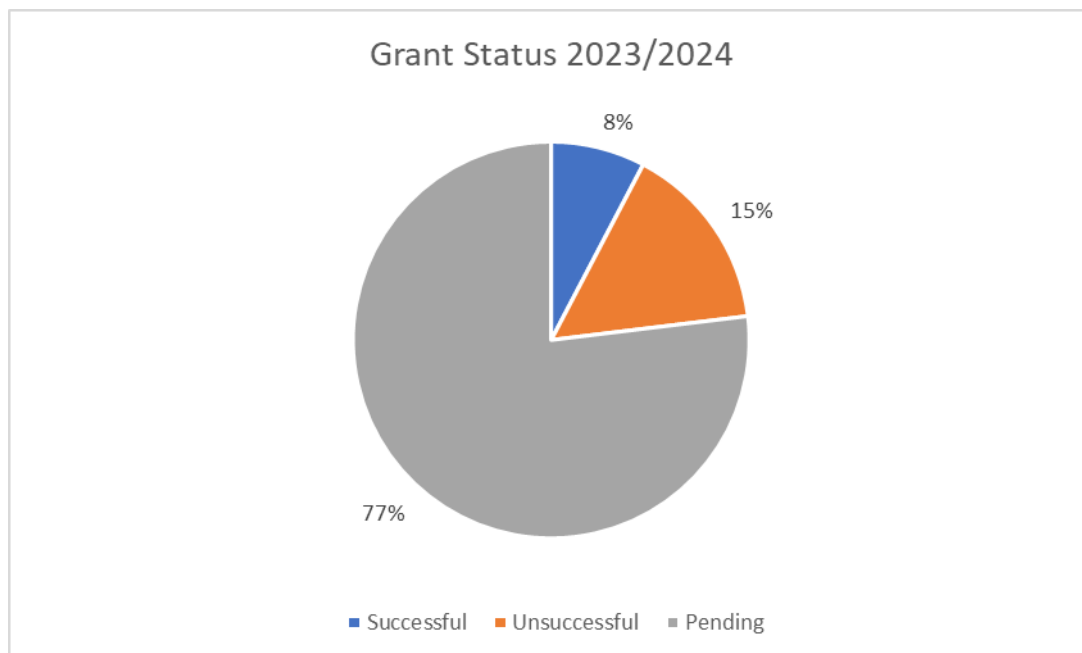
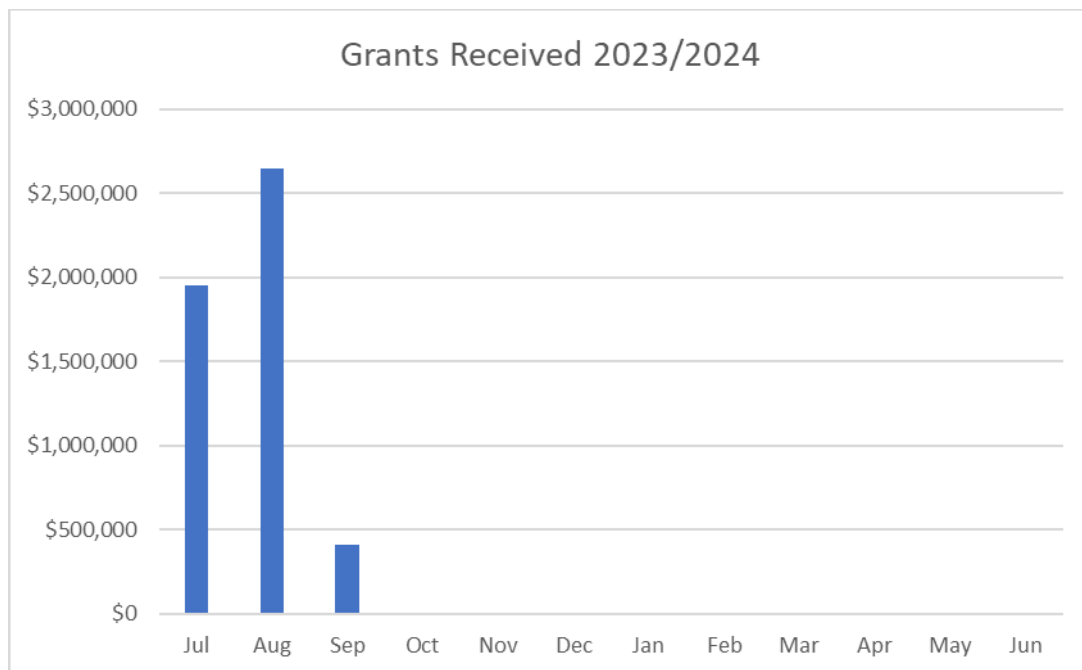
This report provides information on grant applications that have been approved, grants that have been received, grant applications that were unsuccessful and grant applications that were submitted for the month of September 2023.

During the reporting period, there were no grants approved and one submitted. Council was notified of one unsuccessful grant application from the previous financial year.

Council received funding for 3 grants totalling \$412,599, and there are 9 pending applications from the previous financial year outstanding.

A summary of grants approved and received, as well as the status of applications for the current financial year to 30 September 2023 is shown below:





The above graph shows that most of Council's current applications are pending approval.

Grants that have been received

Project Name	Funding Body	Funding Name	Project Value	Grant Funding	Council Funding	Application Submitted	Date Received	Total Received
LRCIP Phase 3: Pool and Colley Park Upgrades	Department of Infrastructure, Transport, Regional Development and Communications (Federal)	Local Roads and Community Infrastructure Grants (LRCI).	\$ 2,004,428	\$ 2,004,428	\$ -	7 June 2022	\$ 226,266 20 September 2023	\$ 1,228,480
Comment: Funding received for progress claim submitted.								
AGRN960 Naughtons Gap Landslip EPAR	Transport for NSW (State)	Disaster Recovery Funding Arrangements (DRFA)	\$ 129,383	\$ 129,383	\$ -	N/A	\$ 98,833 27 September 2023	\$ 129,383
Comment: Final payment for works completed on Naughtons Gap Road prior to the March 2022 Floods.								
Evans Head Sewage Treatment Project (Stage 2 Concept Design)	Department of Planning and Environment (State)	Safe and Secure Water Program	\$ 700,000	\$ 350,000	\$ 350,000	N/A	\$ 87,500 28 September 2023	\$ 175,000
Comment: 25% of funding received for completion of Milestone 2 (contractor engaged).								

Grant Applications Submitted

Project Name	Funding Body	Funding Name	Project Value	Grant Funding	Council Funding	Application Submitted
Richmond Valley Housing Strategy	Department of Planning and Environment	Regional Housing Strategic Planning Fund Round 2	\$ 150,000	\$ 150,000	\$ -	29 September 2023
Comment: If successful, Council will engage a consultant to prepare a housing strategy for the Richmond Valley LGA.						

Unsuccessful Grant Applications

Project Name	Funding Body	Funding Name	Project Value	Grant Funding	Council Funding	Application Submitted	Advised Unsuccessful
Regional Event Fund Program 2023/2024 Flagship Stream - Casino Truck Show	Destination NSW (State)	Regional Event Fund 2023/24	\$ 20,000	\$ 20,000	\$ -	29 March 2023	4 September 2023
Comment: Funding oversubscribed and the application was not deemed a priority.							

ATTACHMENT(S)

Nil

20 QUESTIONS ON NOTICE

Nil

21 QUESTIONS FOR NEXT MEETING (IN WRITING)

22 MATTERS REFERRED TO CLOSED COUNCIL**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

22.1 Tender RFT-10059501 - Rappville Sewerage Reticulation System Construction

This matter relates to a (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.2 Tender VP375416 - Queen Elizabeth Park Fencing Upgrades

This matter relates to a (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

This matter is considered to be confidential under Section 10A(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

23 RESOLUTIONS OF CLOSED COUNCIL