

Richmond
Valley
Council



ATTACHMENTS

Tuesday, 17 October 2023

UNDER SEPARATE COVER

Ordinary Council Meeting

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MINUTES

Ordinary Council Meeting 19 September 2023

ORDINARY COUNCIL MEETING MINUTES

19 SEPTEMBER 2023

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ORDINARY COUNCIL MEETING MINUTES

19 SEPTEMBER 2023

**MINUTES OF RICHMOND VALLEY COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, 10 GRAHAM PLACE, CASINO
ON TUESDAY, 19 SEPTEMBER 2023 AT 6PM**

Please note: these minutes are subject to confirmation at the next Council Meeting. Decisions recorded in the draft minutes are subject to the Council's Code of Meeting Practice in relation to rescinding decisions.

PRESENT: Cr Robert Mustow (Mayor), Cr Stephen Morrissey (Deputy Mayor), Cr Robert Hayes, Cr Sandra Humphrys, Cr Patrick Deegan, Cr Debra McGillan, Cr Sam Cornish (participated via audio visual link from 6.10pm).

IN ATTENDANCE: Vaughan Macdonald (General Manager), Angela Jones (Director Community Service Delivery), Ben Zeller (Director Projects & Business Development), Jenna Hazelwood (Chief of Staff), Hayley Martin (Principal Accountant), Julie Clark (Personal Assistant to the General Manager and Mayor), Simon Breeze (IT Support Coordinator).

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor provided an Acknowledgement of Country by reading the following statement on behalf of Council:

"Richmond Valley Council recognises the people of the Bundjalung Nations as Custodians and Traditional Owners of this land and we value and appreciate the continuing cultural connection to lands, their living culture and their unique role in the life of this region in the past, present and future."

2 PRAYER

The meeting opened with a prayer by the General Manager.

3 PUBLIC ACCESS

Mr Roger Bailey addressed Council in relation to Item 14.1 Northern Rivers Livestock Exchange Future Options raising concerns on behalf of producers at the current closure of the facility.

Mr Allan Berry addressed Council in relation to Item 14.1 Northern Rivers Livestock Exchange Future Options, referring to motions moved at the Public Meeting - Let's Put Beef Back into the Capital held on Monday 4 September, and called for sales to recommence at the NRLX.

The Mayor thanked Mr Bailey and Mr Berry for their attendance and address to the meeting.

A full recording of the public address segment is available at:

<https://richmondvalley.nsw.gov.au/council/council-meetings/council-meeting-videos/>

4 APOLOGIES

Nil

ORDINARY COUNCIL MEETING MINUTES

19 SEPTEMBER 2023

RESOLUTION 190923/1

Moved: Cr Robert Mustow

Seconded: Cr Stephen Morrissey

That Council approves Cr Sam Cornish's attendance via an audio visual link at 19 September and 17 October 2023 Ordinary meetings, due to being absent from the area with work commitments.

CARRIED**RESOLUTION 190923/2**

Moved: Cr Stephen Morrissey

Seconded: Cr Robert Hayes

That an extension of time be granted for presentation of the Mayoral Minute – Northern Rivers Livestock Exchange.

CARRIED**5 MAYORAL MINUTES****MAYORAL MINUTE - NORTHERN RIVERS LIVESTOCK EXCHANGE****RESOLUTION 190923/3**

Moved: Cr Robert Mustow

Seconded: Cr Sandra Humphrys

That Council:

1. Receives and notes the Mayoral Minute – Northern Rivers Livestock Exchange.
2. Continues to work towards a long-term solution to ensure that the NRLX is financially sustainable and provides benefits to the whole community.

CARRIED**6 CONFIRMATION OF MINUTES****6.1 MINUTES ORDINARY MEETING HELD 15 AUGUST 2023****RESOLUTION 190923/4**

Moved: Cr Sandra Humphrys

Seconded: Cr Debra McGillan

That Council confirms the Minutes of the Ordinary Meeting held on 15 August 2023.

CARRIED

ORDINARY COUNCIL MEETING MINUTES

19 SEPTEMBER 2023

7 MATTERS ARISING OUT OF THE MINUTES

Cr Robert Hayes referred to Item 10.1 – Notice of Motion – Rate Rebate Extension presented to the 15 August Ordinary meeting (below) and enquired if the letter had been forwarded.

“That Council writes to the Premier of NSW, the Hon. Chris Minns MP, seeking further rate relief for flood-affected residents across the Richmond Valley area for the 2023/24 financial year.”

The General Manager advised that Council had not yet received a reply to the letter and that any response would be reported to a future meeting.

8 DECLARATION OF INTERESTS

Nil

9 PETITIONS

Nil

10 NOTICE OF MOTION

Nil

11 MAYOR’S REPORT**11.1 MAYORAL ATTENDANCE REPORT 9 AUGUST - 11 SEPTEMBER 2023****RESOLUTION 190923/5**

Moved: Cr Robert Mustow

Seconded: Cr Stephen Morrissey

That Council receives and notes the Mayoral Attendance Report for the period 9 August – 11 September 2023.

CARRIED

12 DELEGATES’ REPORTS**12.1 DELEGATES’ REPORT SEPTEMBER 2023 - ROUS COUNTY COUNCIL****RESOLUTION 190923/6**

Moved: Cr Sandra Humphrys

Seconded: Cr Robert Mustow

That Council receives and notes the Delegates’ Report – Rous County Council for September 2023.

CARRIED

13 MATTERS DETERMINED WITHOUT DEBATE

ORDINARY COUNCIL MEETING MINUTES

19 SEPTEMBER 2023

13.1 MATTERS TO BE DETERMINED WITHOUT DEBATE**RESOLUTION 190923/7**

Moved: Cr Stephen Morrissey

Seconded: Cr Patrick Deegan

That items 16.1, 16.2, 16.3, 17.1, 17.2, 17.3 identified be determined without debate.

CARRIED**14 GENERAL MANAGER****14.1 NORTHERN RIVERS LIVESTOCK EXCHANGE FUTURE OPTIONS****EXECUTIVE SUMMARY**

Casino's cattle saleyard, now known as the Northern Rivers Livestock Exchange (NRLX) has been owned and operated by local government since 1985. Ownership of the facility passed from the former Casino Municipal Council to the newly-amalgamated Richmond Valley Council in February 2000.

Since that time, Council has worked hard to support the local beef industry and provide the capital investment and expertise required to develop the NRLX into a leading business facility, which reflects modern standards of safety, animal welfare and efficient operations. Council's efforts have been rewarded by the NRLX's current standing as the Number 2 saleyards in NSW, following a \$15m upgrade, funded by Council in partnership with the Federal and NSW Governments.

However, the path to continued improvement at the NRLX has been a long and challenging one, with persistent resistance to change and ongoing disputes with stock and station agents who operate as tenants of the facility, under a licence agreement. The latest dispute over fees and operational changes has seen cessation of cattle sales for more than two months. This has resulted in significant impacts on local beef producers and associated businesses.

At a public meeting in Casino on 4 September, cattle producers and stakeholders in attendance made it clear that they did not share Council's vision for the NRLX and no longer supported Council in its continued management of the facility. They advocated for industry representatives to take on this role. While transition out of direct operation of the NRLX may be an option for Council, any future arrangement would need to ensure that the NRLX is wholly self-funding, without continued subsidisation by Richmond Valley ratepayers. Councils are required to operate their business activities without cross-subsidisation to ensure competitive neutrality.

Following the public meeting, a further attempt was made to reach consensus with the agents and re-open sales at the NRLX. This meeting was unsuccessful, marking the seventh failed attempt at seeking details to achieve a resolution. In these circumstances, it would appear that the likelihood of reaching a consensus is minimal and further attempts at resolution will only prolong the impacts on cattle producers who use the NRLX.

Council now finds itself at the point where a long-term solution is required, to ensure that cattle sales can resume as soon as possible, and the NRLX continues to play a pivotal role in the regional economy.

Accordingly, it is recommended that Richmond Valley Council now proceeds to an open-market tender process, seeking applications from suitably qualified and experienced entities to lease the NRLX facility for a long term period. In the interim, Council will continue to explore avenues to re-establish sales at the facility.

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ORDINARY COUNCIL MEETING MINUTES

19 SEPTEMBER 2023

RESOLUTION 190923/8

Moved: Cr Robert Hayes

Seconded: Cr Sandra Humphrys

That Council:

1. Reaffirms its commitment to position the NRLX as one of the leading saleyards in NSW, and notes the significant investment in upgrading the facility since 2016, including \$10.5m in government funding and \$4.5 million by Council, including a \$3 million loan;
2. Notes the history of negotiations and stakeholder feedback when the issue of operational changes and user fees and charges at the NRLX have been proposed, consulted and determined by consecutive Councils;
3. Notes the detailed procurement process that has been implemented since December 2022 to secure Agent Licences for 2023-26 and the negotiation opportunities that have been offered;
4. Approves an open market tender process for a long term lease of the Northern Rivers Livestock Exchange to an appropriately experienced entity in line with the details in this report, with the appointment of a suitably qualified independent contractor to manage the procurement process;
5. As a short term measure to re-commence sales at the NRLX, continues with the existing open EOI process for interested businesses, including but not limited to previously successful agencies, on terms consistent with the 2023 – 2026 Agent licence agreement and in line with the adopted revenue policy, until a lease agreement is executed;
6. Notes that a further report will be brought to Council to consider the recommendations of the open market tender process and to determine the successful lessee.

CARRIED

ORDINARY COUNCIL MEETING MINUTES

19 SEPTEMBER 2023

15 COMMUNITY SERVICE DELIVERY**15.1 RICHMOND VALLEY FLOOD STUDY - POST EXHIBITION REPORT****EXECUTIVE SUMMARY**

BMT Commercial Australia Pty Ltd was commissioned in early 2021 to prepare a new flood model and study for the Richmond Valley LGA's floodplains. The scope of the project was to replace a number of smaller, often inconsistent, and dated flood studies with a single much larger modern flood model and study. The scope of the project was further expanded in 2022 to incorporate data from the 2022 floods into the model's calibration and Study flood frequency analysis.

The Draft Richmond Valley Flood Study (the Draft Study) was granted in principle support at the Ordinary Meeting of Council held on 20 June 2023, and subsequently publicly exhibition from 3 July 2023 to 13 August 2023.

Several submissions raised concerns about calibration of the model based upon historic flood observations or the lack of available flood information particularly in areas such as the Bungawalbin. Overall, these concerns have been addressed, resulting in no proposed changes to the exhibited Draft Study as a result of the exhibition process.

The final Richmond Valley Flood Study 2023 is now presented for Council's consideration.

RESOLUTION 190923/9

Moved: Cr Robert Mustow

Seconded: Cr Stephen Morrissey

That Council:

1. Notes the outcomes of community consultation on the Draft Richmond Valley Flood Study 2023.
2. Adopts the *Richmond Valley Flood Study 2023* to replace all existing flood studies, as they apply to Richmond Valley LGA.

CARRIED

ORDINARY COUNCIL MEETING MINUTES

19 SEPTEMBER 2023

16 PROJECTS & BUSINESS DEVELOPMENT**16.1 PROPOSED LAND AND EASEMENT ACQUISITION FOR THE RAPPVILLE SEWAGE TREATMENT PLANT****EXECUTIVE SUMMARY**

Council is proceeding with its plans to develop a new sewerage system for Rappville. As part of this project, suitable land needs to be acquired for the sewage treatment plant and sewer easement.

The acquisition of the land and easement will enable the development of the Rappville STP in a suitable location to support improved infrastructure for the residents of Rappville following the devastating 2019 bushfires.

Council has consulted with the affected landholder to negotiate terms for the acquisition in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991* and *Local Government Act 1993*. It is recommended that Council now proceeds with the acquisition.

RESOLUTION 190923/10

Moved: Cr Stephen Morrissey

Seconded: Cr Patrick Deegan

That:

1. Council acquires by agreement as an authority contained in the *Local Government Act 1993* for the purpose of the Rappville Sewer Treatment Plant.
 - a. Lot 1 DP1296496, being part of Lot 160 Deposited Plan 755260 with an area of 10ha.
 - b. 3-meter-wide easement over Lot 1 Deposited Plan 724193 as shown on Deposited Plan 1296497.
2. The landholder be compensated the agreed value of \$160,000 for the land and easement acquisition.
3. Council authorises the General Manager to enter into relevant contracts and endorse documents and transfers, including affixing the seal of Council where appropriate, for the acquisition of the land and easement generally in accordance with the details contained within this report.
4. The acquisition is not for the purpose of resale.
5. The land is to be classified as Operational Land.
6. Minerals are to be excluded from the acquisition.
7. The necessary applications be made to the Minister and the Governor.

CARRIED

ORDINARY COUNCIL MEETING MINUTES

19 SEPTEMBER 2023

16.2 NAMING OF UNNAMED ROADS AND BRIDGES**EXECUTIVE SUMMARY**

Council is a Roads Authority, under Section 7 of the *Roads Act 1993*, and is responsible for formally naming public roads in accordance with the Act and Regulation.

Council publicly requested road name suggestions for unnamed roads, and unnamed bridges within the Richmond Valley. The purpose of the naming is for identification, addressing purposes, emergency response and service delivery.

Council has undertaken public exhibition of proposed road names and bridges names, in accordance with Section 162 of the *Roads Act 1993* and Part 2 of the *Roads Regulation 2018*. The proposed road names subject to this report received support or no feedback during the public exhibition period. Where multiple submissions were received these will be subject to a review and further consultation then will be presented as a future report to Council.

RESOLUTION 190923/11

Moved: Cr Stephen Morrissey

Seconded: Cr Patrick Deegan

That Council formally adopts the following:

1. Road names:
 - a) Patrica Street, Seller Lane, and Holloway Road Casino
 - b) Melaleuca Road, and Candido Rise New Italy
 - c) Joan Street, and Hull Lane Woodburn
 - d) Avenmore Road Greenridge
 - e) Tomkinsons Road Backmede
 - f) Willows Road Evans Head
 - g) Thomas Road Busbys Flat and
 - h) Burton Road Mongogarrie
2. Bridge names: Josephs Gully Bridge, Rosolen Bridge, Fred Rose Bridge, Hannas Bridge, Roy Steen Bridge, Campbell Bridge, Physics Creek Bridge, Cordato Bridge, Partridges Bridge, John Whites Bridge, Caminitti Bridge, Atkinson Bridge, Piers Bridge, and Yabsley Bridge

CARRIED

16.3 COMPULSORY LAND ACQUISITION FOR PUBLIC ROAD**EXECUTIVE SUMMARY**

The two bridges traversing Shannon Brook and Spring Creek located on Casino Coraki Road (known as twin Tatham Bridges) require replacement due to the poor structural condition of the infrastructure.

Council has approved a suitable design for the replacement of these bridges and has secured funding of \$18.7M for the construction of the two bridge replacements. Part of these works involve the land acquisition for the existing road footprint and the new alignment. It is proposed to negotiate with affected landholders and present a future report to Council for determination on the land acquisition.

Three parcels of land being Lots 5-7 Section 2 Deposited Plan 1494 impacted by the road realignment are residual lots from the original crown grant. The current owner of this land is the Estate of the late Francis Le Bon who died on 21 February 1892. There has been no estate claim recorded at the Land Titles Office to this residual land following his death.

Council's only option is to acquire this land by compulsory process under the *Land Acquisition (Just Terms Compensation) Act 1991*.

Council will seek to be reimbursed for outstanding rates and charges on the land using the proportion of compensation payable for the land acquisition.

RESOLUTION 190923/12

Moved: Cr Stephen Morrissey

Seconded: Cr Patrick Deegan

That Council

1. Acquires Lots 5-7 Section 2 Deposited Plan 1494 by the compulsory process under the *Land Acquisition (Just Terms Compensation) Act 1991* by authority contained in the *Roads Act 1993* for the purpose of public road.
2. Approves the making of an application to the Minister for Local Government for the issue of a Proposed Acquisition Notice under the *Land Acquisition (Just Terms Compensation) Act 1993 (NSW)* with respect to the subject land.
3. Authorises the General Manager to sign any related documents, including affixing the Common Seal of Richmond Valley Council as required.
4. Nominates that minerals are to be excluded from the acquisition.
5. Requests reimbursement for any monies outstanding for rating and charges deducted from any compensation claims should any parties declare an interest in the land.
6. Seeks authorisation to place in trust the compensation value less any amount payable outstanding for rating and charges to be held for the nominated 6-year trust period, and that compensation funds are directed to balance outstanding rates and charges.
7. Dedicates the subject land as a public road.

CARRIED

ORDINARY COUNCIL MEETING MINUTES

19 SEPTEMBER 2023

17 ORGANISATIONAL SERVICES**17.1 INTERNAL REPORTING (PUBLIC INTEREST DISCLOSURES) POLICY****EXECUTIVE SUMMARY**

The *Public Interest Disclosures Act 2022* (PID Act 2022) will commence in October 2023 and will repeal the *Public Interest Disclosures Act 1994* (PID Act 1994). The PID Act 2022 introduces significant reforms to the ways that public interest disclosures are made, received and dealt with in New South Wales and is intended to provide greater protection of persons who make public interest disclosures than that currently afforded under the PID Act 1994.

The introduction of the PID Act 2022 has necessitated a complete rewrite of the existing Internal Reporting (Public Interest Disclosures) Policy. The revised policy closely mirrors the NSW Ombudsman's model PID policy, released recently.

RESOLUTION 190923/13

Moved: Cr Stephen Morrissey

Seconded: Cr Patrick Deegan

That Council:

1. Adopts the Internal Reporting (Public Interest Disclosures) Policy; and
2. Acknowledges that all required training of Council Officers will be undertaken in accordance with legislative requirements.

CARRIED**17.2 DISCLOSURE OF INTERESTS - UPDATE TO PROCEDURE AND ANNUAL DESIGNATED PERSON RETURNS****EXECUTIVE SUMMARY**

In accordance with Council's Code of Conduct and Disclosure of Interest Procedure, Councillors and Designated Persons are required to lodge their completed disclosure of interest returns by 30 September annually. All of the required disclosures have now been received from Councillors and Designated Persons.

A review of Council's Disclosure of Interest Procedure has been carried out, with minor amendments proposed to the list of designated persons, to accommodate changes in job titles.

RESOLUTION 190923/14

Moved: Cr Stephen Morrissey

Seconded: Cr Patrick Deegan

That Council:

1. Notes that all required disclosure of interest returns have been received for the period ending 30 June 2023; and
2. Adopts the revised Disclosure of Interest Procedure.

CARRIED

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ORDINARY COUNCIL MEETING MINUTES

19 SEPTEMBER 2023

17.3 FINANCIAL ANALYSIS REPORT - AUGUST 2023**EXECUTIVE SUMMARY**

The purpose of this report is to inform Council of the status and performance of its cash and investment portfolio in accordance with the *Local Government Act 1993* s.625, Local Government (General) Regulation 2021 cl.212, Australian Accounting Standard (AASB 9) and Council's Investment Policy.

The value of Council's cash and investments at 31 August 2023 is shown below:

Bank Accounts	Term Deposits	Floating Rate Notes	Fixed Rate Bonds	TCorp IM Funds	Total
\$18,677,345	\$45,000,000	\$5,750,390	\$2,000,000	\$15,537,267	\$86,965,002

The weighted average rate of return on Council's cash and investments as at 31 August 2023 was 4.31% which was above the Bloomberg AusBond Bank Bill Index for August of 0.38%, which is Council's benchmark.

RESOLUTION 190923/15

Moved: Cr Stephen Morrissey

Seconded: Cr Patrick Deegan

That Council adopts the Financial Analysis Report detailing the performance of its cash and investments for the month of August 2023.

CARRIED**18 GENERAL BUSINESS**

Nil

19 MATTERS FOR INFORMATION**RESOLUTION 190923/16**

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

Recommended that the following reports submitted for information be received and noted.

CARRIED**19.1 CORRESPONDENCE - EMERGENCY SERVICES LEVY****RESOLUTION 190923/17**

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That Council receives and notes the correspondence from the Member for Clarence, Mr Richie Williamson MP regarding concerns with the discontinuation of subsidy on the Emergency Services Levy.

CARRIED

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ORDINARY COUNCIL MEETING MINUTES

19 SEPTEMBER 2023

19.2 CORRESPONDENCE - CASINO COURTHOUSE REPAIRS**RESOLUTION 190923/18**

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That Council receives and notes the correspondence from the Member for Clarence, Mr Richie Williamson MP, providing a timeline of works for repair of the Casino Courthouse.

CARRIED**19.3 GRANT APPLICATION INFORMATION REPORT - AUGUST 2023****RESOLUTION 190923/19**

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That Council receives and notes the Grant Application Information Report for the month of August 2023.

CARRIED**19.4 DEVELOPMENT APPLICATIONS DETERMINED UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT FOR THE PERIOD 1 AUGUST 2023 - 31 AUGUST 2023****RESOLUTION 190923/20**

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That Council receives and notes the Development Application report for the period 1 August 2023 to 31 August 2023.

CARRIED**19.5 MINUTES AUDIT, RISK & IMPROVEMENT COMMITTEE - 31 AUGUST 2023****RESOLUTION 190923/21**

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That Council receives and notes the Minutes of the Audit, Risk and Improvement Committee held on 31 August 2023.

CARRIED**20 QUESTIONS ON NOTICE**

Nil

21 QUESTIONS FOR NEXT MEETING (IN WRITING)

Cr Robert Hayes enquired if Council could investigate the 15 tonne load limit placed on the two Tatham bridges.

The Director Projects & Business Development advised detailed technical assessments undertaken have confirmed the current load limits in place are correct.

Council has approved a suitable design for the replacement of these bridges and has secured funding of \$18.7m for this purpose.

22 MATTERS REFERRED TO CLOSED COUNCIL

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

22.1 Water and Sewer Project Delivery Services Panel

This matter relates to (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

This matter is considered to be confidential under Section 10A(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

22.2 Tender VP374503 - Old Casino Station Landscape & Construction Works

This matter relates to (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.3 Tender VP368772 - Design and Construct Casino to Bentley Rail Trail Bridges

This matter relates to (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.4 Tender VP366581 - Rehabilitation of Sewer Mains

This matter relates to (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22.5 Tender VP291058 - Design and Construct Naughtons Gap Road Landslip Reconstruction

This matter relates to (d)(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

This matter is considered to be confidential under Section 10A(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

ORDINARY COUNCIL MEETING MINUTES

19 SEPTEMBER 2023

The General Manager reported that no written representations had been received in respect of the items listed for consideration in Closed Council.

The Chair called for representations from the gallery.

There were no verbal representations from the gallery in respect of this item.

The Chair advised that under section 10A Local Government Act 1993, the media and public are to be excluded from the meeting on the basis that the business to be discussed is classified confidential under the provisions of section 10(2) as outlined above.

RESOLUTION 190923/22

Moved: Cr Stephen Morrissey

Seconded: Cr Debra McGillan

That:

1. Council enters Closed Council to consider the business identified in Item 22.1, together with any late reported tabled at the meeting.
2. Pursuant to section 10A(2) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis the business to be discussed is classified confidential under the provisions of section 10(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) *Local Government Act 1993*

CARRIED

Council closed its meeting at 7.23 pm

The Open Council meeting resumed at 7.34 pm

The resolutions of the Closed Council meeting were read by the Director Community Service Delivery (Item 22.1 and 22.4), Director Projects & Business Development (Item 22.2, 22.3 and 22.5).

23 RESOLUTIONS OF CLOSED COUNCIL**22.1 Water and Sewer Project Delivery Services Panel**

That Council

1. Appoints all Respondents to the Water and Sewer Project Delivery Services Tender to the Panel of Suppliers taking into account the comments noted by the Assessment Panel in the Report.
2. Appoints Uminex Pty Ltd as the Lead Project Management Consultant to assist Council in the delivery of the Casino STP replacement project.
3. Authorises the General Manager to negotiate and finalise the terms and conditions of any contract or agreement, in line with the content of this report and the available budget and affixing the seal of Council where necessary.

ORDINARY COUNCIL MEETING MINUTES

19 SEPTEMBER 2023

22.2 Tender VP374503 – Old Casino Station Landscape & Construction Works

That

1. Declines all tenders for Tender VP374503 – Old Casino Station Landscape & Construction Works, due to all tenders being more than Council's available budget.
2. The General Manager be authorised to negotiate and finalise the terms and conditions of any contract or agreement, in line with the content of this report and the available budget and affixing the seal of Council where necessary.
3. Notes the outcomes of the negotiations to be reported to Council for information at a future meeting.

22.3 Tender VP368772 - Design and Construct Casino to Bentley Rail Trail Bridges

That

1. Council accepts the tender from Frontier Assembly Pty Ltd for the design and construction of the Casino to Bentley Rail Trail bridges, as it represents the best value for Council at \$1,579,365.00 (exclusive of GST); and
2. The General Manager be authorised to negotiate and finalise the terms and conditions of any contract or agreement, in line with the content of this report and the available budget and affixing the seal of Council where necessary.

22.4 Tender VP366581 – Rehabilitation of Sewer Mains

That

1. Council accepts the tender from Insituform for rehabilitation of sewer mains, as it represents the best value for Council at \$1,037,530.09 (exclusive of GST); and
2. The General Manager be authorised to negotiate and finalise the terms and conditions of any contract or agreement, in line with the content of this report and the available budget and affixing the seal of Council where necessary.

22.5 Tender VP291058 – Design and Construct Naughtons Gap Road Landslip Reconstruction

That

1. Council accepts the tender from Civil Mining & Construction Pty Ltd to design and construct the Naughtons Gap Road landslip reconstruction, as it represents the best value for Council at \$9,932,342.10 (exclusive of GST); and
2. The General Manager be authorised to negotiate and finalise the terms and conditions of any contract or agreement, in line with the content of this report and affixing the seal of Council where necessary and seek concurrence with Transport for NSW for the available budget.

The Meeting closed at 7.40 pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 17 October 2023.

.....
CHAIRPERSON

Council Policy

Policy Title:	Asset Capitalisation Policy
Policy Number:	11.17
Focus Area:	Undertake long term financial planning & ensure compliance with financial regulation.
Responsibility:	Asset Systems and Planning
Meeting Adopted:	TBA



INTRODUCTION

The purpose of the policy is to ensure the appropriate recognition of physical infrastructure assets by Council, in accordance with Australian Accounting Standards and the *Local Government Act 1993*.

The policy provides consistent guidelines regarding which assets are to be capitalised (as opposed to expensed) in Council's corporate finance system and defines Council's reporting requirements for classifying and recording capital expenditure relating to the renewal or upgrade of an existing asset and to the creation of a new asset.

The policy supports Council's commitment to sustainable financial planning by providing clear guidelines on the distinctions between maintenance, renewal, upgrade and new capital expenditure for accounting purposes.

OBJECTIVE

The objective of this policy is to define Council's capital expenditure threshold for asset capitalisation purposes.

SCOPE

This policy applies to physical infrastructure assets controlled or owned by Council, including roads; bridges; footpaths; stormwater drainage; water supply network; sewerage network; land; buildings; and open space/recreational assets.

This policy does not apply to cash, inventory, library books, office furniture and fittings, office equipment, mobile plant and equipment, or heritage collections.

LEGAL FRAMEWORK

Local Government Act 1993 (NSW)

POLICY

Council is committed to ensuring that the values of its physical infrastructure assets are reported in a true, proper manner, and in accordance with the Integrated Planning & Reporting Framework. This policy aims to ensure that assets acquired or created are capitalised to reflect the value that they have in providing future economic benefits to the community.

Capitalisation Thresholds

Items of infrastructure are not capitalised unless their cost of acquisition exceeds the following values;

Land

- Council land 100% Capitalised
- Open space 100% Capitalised

Buildings and Land Improvements

- Park Furniture and Equipment > \$2,000
- Building
 - Construction/Extensions 100% Capitalised
 - Renovations > \$10,000
- Other Structures > \$2,000

Water and Sewer Assets

- Reticulation extensions > \$5,000
- Pumps/motor/electrical 100% Capitalised
- Relining 100% Capitalised
- Sewer junction repairs 100% Capitalised
- Other > \$5,000

Stormwater Drainage Assets

- Drains and culverts > \$5,000
- Other > \$5,000

Roads and Transport Assets

- road construction and reconstruction 100% Capitalised
- resealed/re-sheet and major repairs 100% Capitalised
- bridge construction and reconstruction 100% Capitalised
- footpath and cycleways > 20% of asset segment or > \$5,000
- furniture, traffic devices > \$2,000
- guard rails, surface drainage > \$5,000
- other (bus shelters, roadside furniture) > \$2,000

Other Infrastructure Assets

- Swimming pools > \$10,000
- Other open space/recreational assets > \$10,000
- Other Infrastructure > \$10,000

Council records group and network assets within the asset register (capitalised) that individually fall below the asset acquisition threshold but are collectively of a material/location value that exceeds the threshold. Group asset examples include water meters, bollards in a park, street signs, outdoor furniture, and hydrants.

Minor assets being acquired less than the capitalisation threshold is treated as an expense funded by maintenance and operational budgets.

Project Lifecycle Accounting

Councils whole-of-life asset accounting treatment of project expenditure is detailed in the following table:

Project Stage	Activity	Accounting Treatment
Planning and Feasibility Studies	Strategic Planning Feasibility Studies Master Plans ++	Expense
Site Preparation and Approvals	Survey Design Professional Fees Licences and application approvals Master Plans ++	Capitalised
Construction	Contract fees Professional Fees Council's direct costs Supervision Transport Overheads Installation Assembly Testing Project Management	Capitalised
Costs in defect period	Repairs Construction	Capitalised
Repairs and Maintenance	Repairs Maintenance Minor part replacements *	Expense
Repairs and Maintenance	Major part replacement *	Capitalised
Refurbishments	Renewals	Capitalised
Demolition	Demolition (no rebuild)	Expense
Demolition	Demolition (if rebuilding) Site Rehabilitation	Capitalised

*In deciding the difference between a minor or major part replacement, consideration is given based on if the maintenance improves the condition of the asset (i.e increasing useful lives) as well as the financial expense incurred for the replacement.

++ Master Plans that are produced as part of site upgrades, with project commencement within 12 months of plan adoption are considered capital. All other long-term masterplan documents that provide a conceptual layout to guide future growth and development are expensed.

Asset Valuation

Council's assets are progressively revalued to fair value in accordance with a staged implementation advised by the Office of Local Government (OLG). Full revaluations are undertaken for all assets on a five-year cycle.

All new assets fair value are initially at their cost of acquisition. The initial fair value of developer-provided assets are determined based on Council asset unit rate cost.

Unit rate cost is determined at revaluation and CPI annually.

For all assets not due for a comprehensive revaluation in the current financial year, Council undertakes an assessment of the estimated movement in fair value to determine whether there has been a material movement from the previous reporting period by reviewing potential changes in valuation inputs.

Valuation inputs between comprehensive valuations is based on indexations.

- Water and sewerage network assets, if indexed, are in accordance with the Rates Reference Manual issued by Department of Planning, Industry & Environment – Water.
- Road network, stormwater drainage, buildings, other structures and land Improvement's assets, if indexed, are in accordance with Australian Bureau of Statistics NSW Producer Price Indexes.
- Land assets, if index, is based on a desktop indexation provided by an external Valuer.

Depreciation

Land and Bulk Earthworks are not depreciated.

Depreciation on other assets is calculated using the straight-line method which determines the residual values. The assets estimated useful lives include:

Other Equipment

- | | |
|------------------------|----------------|
| • Playground equipment | 10 to 60 years |
| • Benches, seats etc | 30 to 90 years |

Road and Transport Assets

- | | |
|-----------------------------|------------------|
| • Sealed Roads: Surface | 12 to 60 years |
| • Sealed Roads: Structure | 50 to 200 years |
| • Unsealed roads | 15 to 60 years |
| • Bridge: Concrete & Timber | 100 to 200 years |
| • Kerb and Gutter | 70 to 150 years |
| • Footpaths and Cycleways | 12 to 100 years |
| • Minor and Major Culverts | 70 to 150 years |

Water and Sewer Assets

- | | |
|----------------------------------|-----------------|
| • Dams and reservoirs | 25 to 200 years |
| • Treatment Plant Structures | 15 to 200 years |
| • Treatment Plant mech and elect | 20 to 25 years |
| • Pump station structure | 15 to 200 years |
| • Pump station mech and elect | 20 to 25 years |
| • Reticulation pipes: PVC | 70 to 160 years |
| • Reticulation pipes: Other | 70 to 160 years |

Buildings and Other Structures

- Buildings 10 to 200 years

Stormwater Drainage

- Drains and Culverts 80 years

Other Infrastructure Assets

- Bulk earthworks Infinite
- Swimming Pools 40 to 120 years
- Other Open space/recreational assets 10 to 200 years

The assets useful lives are reviewed and adjusted if appropriate, at each reporting date.

REFERENCES

Local Government Code of Accounting Practice and Financial Reporting – Section 5, Appendix E – Guidance for determining fair value of infrastructure, property, plant and equipment. <https://www.olg.nsw.gov.au/wp-content/uploads/2020/12/Section-5.pdf>

REVIEW

This policy will be reviewed at the time of any relevant legislative changes, compliance requirements or at least every four years.

Version Number	Date	Reason / Comments
1	Date	New policy

Adopted: Date

Richmond Valley Council – 11.17 Asset Capitalisation Policy

Page 5 of 5

Council Policy

Policy Title:	Road Management Policy
Policy Number:	11.7
Focus Area:	Provides infrastructure that meets community needs
Responsibility:	Asset Systems and Planning
Meeting Adopted:	TBA



INTRODUCTION

Richmond Valley Council (Council), as the roads authority under the *Roads Act 1993*, is responsible for the care, control and maintenance of 1,065km of public road network within the Local Government Area.

Council is responsible for funding, planning, designing and operating the road network and footpaths. This includes engaging with communities on the safe use of roads and other public spaces, planning for local communities and implementing community health and safety initiatives to improve road safety. Council has a responsibility to take reasonable steps to protect the public from foreseeable dangers on the road network and to adequately address risks which are known.

Council has an obligation to undertake the management of public road infrastructure with compliance with safety standards and implement general procedures and standards to exercise functions for risk management of the road network.

This policy aims to ensure that activity on or within Councils Road reserve is planned, assessed and managed in accordance with relevant legislation will ensure consistency, and transparency.

OBJECTIVE

The objective of this policy is to:

- Identify the circumstances under which Council will consider the acceptance of roads within the regular maintenance program.
- Define the operational management requirements relating to undertaking works on affected land within a road reserve.
- Ensure a framework for risk management of Councils road network is implemented;
- Define the criteria and hierarchy of roads directly linking to levels of service and treatment options for roads based on hierarchy and condition;
- Ensure a systematic approach is established for the inspection, prioritisation and response to risks;
- Provide the guidelines for crown roads or roads not managed by Council;
- Provide access throughout the Council area to facilitate the provision of assistance in times of emergency;
- Facilitate a safer local and regional road network.

SCOPE

The Policy applies to all roads within the Richmond Valley Local Government Area.

This policy is to read in conjunction with the *Road Reserve Management Plan* and *Road Network Management Plan*.

POLICY

Richmond Valley Council, as the roads authority under the Roads Act 1993, acknowledges responsibility to undertake reasonable steps to sustainably manage public road infrastructure to comply with safety standards and implement general procedures to protect the public from any foreseeable dangers on its road network.

General Principles

- Council funds shall not be expended on any road not included in the road maintenance register.
- Council may accept the responsibility for other roads for maintenance and ownership in accordance with the standards and requirements as outlined within this policy.
- Council may complete maintenance and construction on private roads or roads not under Councils control at the applicant's expense.
- The policy and associated management plans provide guidance for contractors, external service providers and the general public who seek to undertake identified activities within road reserves under Council's control.
- The policy and associated management plans ensure identified works performed within road reserves under Council's control are undertaken to standard, conducted by appropriately insured and licensed entities in a safe manner with minimal impact on the environment.

Any activities relating to works being conducted within a road reserve will be managed in accordance with the ***Road Reserve Management Plan***.

Council will undertake operational and maintenance of Councils public roads in accordance with the ***Road Network Management Plan***.

Background

NSW Roads are typically categorised into State, Regional and Local roads.

- State roads are classified with Transport for NSW as the relevant road's authority.
- Regional roads similarly are classified and managed by Council with funding assistance from Transport for NSW.
- Local roads are all public roads that are not State or Regional roads are managed and maintained by Council.

Roads categorised as Crown roads are under the ownership, care and control of NSW Crown Land as the relevant road's authority. As such, consent is required from NSW Department of Planning and the Environment – Crown Lands for any activities, events or works on Crown Roads.

1. Acceptance of Roads to the Maintenance Schedule (Roads Maintenance Register)

Existing Maintained Roads

Council may accept existing maintained roads for inclusion as part of Council's road maintenance schedule if they meet the following criteria:

- The subject road must be the sole means of access to at least one residence. If a residence can obtain access from another maintained road, the road shall not be included.
- The maximum maintainable length shall be the distance to the access point of the last residential property which contains at least one residence, unless the road serves as a significant thoroughfare to other maintained roads.
- The road shall be a dedicated public road:
 - Where Council accepts maintenance over a Crown Road that was previously maintained by Council, it shall approach the State Government to have the road reclassified as a public road over the maintenance length. If the road is accepted for inclusion to the Roads Maintenance Register, all costs for reclassification will be met by Council.
 - Maintained roads that are within a National Parks and Wildlife Service or State Forest controlled road reserve will be taken off the road register and are not to be maintained in the future.
 - Maintained roads that are located on private property will be taken off the road maintenance register and are not to be maintained in the future.
- Constructed roads shall be wholly located within the designated road reserve. If this is not attainable then Council will work towards that goal within Council's funding limits.

New Roads

Council may accept new roads for inclusion as part of Council's road maintenance schedule if they meet all the following criteria:

- The subject road must be the sole means of access to at least one residence. If a residence is able to obtain access from an existing maintained road, the road shall not be included.
- The maximum maintainable length shall be the distance to the access point of the last residential property which contains at least one residence, unless the road serves as a significant thoroughfare to other maintained roads.
- The road shall be a dedicated public road:
 - Where Council accepts maintenance over a Crown road that was not previously maintained by Council, it shall approach the State Government to

have the road reclassified as a public road over the maintenance length. If the road is accepted for inclusion to the roads asset register, all costs for reclassification will be met by the applicant.

- Roads within a National Parks and Wildlife Service or State Forest controlled road reserve will not be considered.
- Roads located on private property will not be considered.
- The road and appropriate structures shall be constructed or upgraded at no cost to Council to the required standard specified in the Northern Rivers Development and Design Manual (current version), the Northern Rivers Construction Manual (current version), AUSPEC and Councils current hierarchy standard.

Council will endeavour to provide a minimum of a Class C gravel unsealed hierarchy road to the access point of the last residential property which contains at least one residence in accordance with this policy and funding constraints.

Further additions to the road's maintenance asset register will only be considered on a written request to Council. In determining an application Council will consider the above criteria, community impact, Council's financial position and the ability to maintain the additional road length.

Council may consider acceptance of roads that do not meet the above criteria but serve as an access requirement for Council's operations (e.g. access to Council's infrastructure) or to State Government operations where a contribution is made to the road.

All roads created by approved subdivisions and constructed to standard shall be added to Council's roads maintenance register at the end of the construction period. This does not include subdivisions of community title or the like where the assets are maintained by the various owners.

2. Roads Not Accepted for Maintenance

Council may accept undertaking the responsibility of being the road authority of a road via transfer (existing road) or plan of subdivision (new road) however declines to accept future road maintenance.

This will be formalised via a Council resolution and details will be recorded against Councils road register. Council will ensure details of the decision are noted in future planning s10.7 certificates issued with respect to all properties requiring access from the road. This can be taken to occur when roads are added to the road asset register, but funding limitations prevent any maintenance being done on the subject road.

Current maintained roads that do not comply with criteria (1) above will be taken off the road maintenance register and are not to be maintained in the future.

Requests for roads to be included in the roads maintenance register that are outside this Policy will be addressed by Council on their individual merit.

3. Road Classification and hierarchy changes

Each road within the Richmond Valley has been assigned a classified hierarchy rating which defines the construction guidelines standards and service levels.

Council will undertake operational and maintenance of Councils public roads in accordance with the **Road Network Management Plan**.

A request can be made to upgrade a hierarchy classification from an unsealed to sealed road. The initial construction costs to construct the upgrade must be borne by the applicant/s.

A request can be made to upgrade the hierarchy of a road for maintenance purposes, eg Class D to C gravel road. Council will consider the construction standard, traffic use, community impact, Council's financial position and the ability to maintain the additional road at an increased service level.

Any costs for developments that generate extra traffic that require an unsealed road to become sealed will be borne by the applicant.

Determination on hierarchy classification and any changes is the sole responsibility of Council.

Upgrading works would only be permitted following Council agreement to accept responsibility for future maintenance of the road to the standard of the classification. Once the upgrade is approved and works completed then Council would accept the maintenance of this road at its new classification.

4 Crown Roads

Council acknowledges the NSW Crown Lands guidelines and criteria for transfer of Crown Road to Council.

Council may accept roads to be transferred from Crown roads to a Council public road but in doing so may specify that the Council will not accept future maintenance of the road.

5 Roads managed by other authorities

Council has no authority to approve use, construction, occupation or works which are the responsibility of another road authority. This includes roads owned by Transport for NSW, Local Land Services, national parks, state forests, crown road or privately owned roads. Council has no obligation for the inspection, maintenance, condition or safety of any roads managed by other authorities.

6 Authorisation of Works on Private Property

There are locations within the Richmond Valley where the road construction is formed outside of the road reserve. The intent of the policy is still to undertake maintenance and to work towards legalising these discrepancies. However, legally Council is not permitted to carry out works on roads that do not lie within a Council controlled road reserve. The adoption of this

policy authorises Council staff to enter private property and work on Council's assets where sections of the formed road lie outside of the designated road reserve in accordance with the provisions of the Section 67 of the *Local Government Act (1993)*.

A fee of zero dollars (\$0) applies to these works.

7 Budgeting

Council will assess in formulating its annual road budget (in context of its overall budget), the appropriate allocation of funding to maintenance works in such a way as to generally achieve the best possible long-term overall condition of the road network.

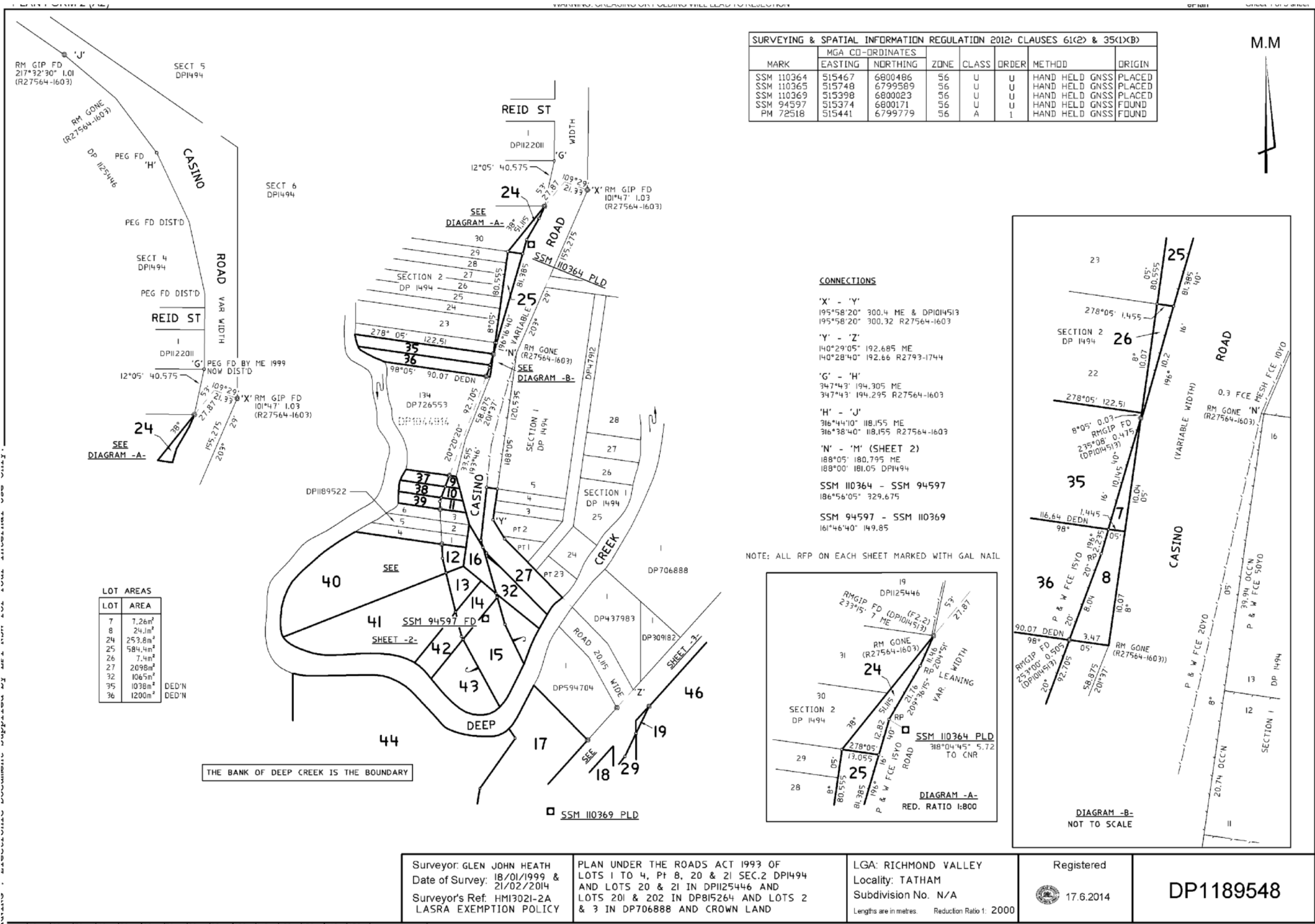
REFERENCES

- *Roads Act 1993 (NSW)*
- *Crown Land Management Act 2016 (NSW)*
- *Local Government Act 1993 (NSW)*
- NSW Department of Industry – Guideline administration of Crown Roads.
https://www.industry.nsw.gov.au/_data/assets/pdf_file/0017/164033/Administrati-on-of-Crown-roads-guideline.pdf
- Richmond Valley Council Revenue Policy
- Asset Management Policy
- Asset Management Strategy
- Road and Transport Asset Management Plan 2022-2032
- Road Network Management Plan
- Road Reserve Management Plan

REVIEW

This policy will be reviewed at the time of any relevant legislative changes, compliance requirements or at least every four years.

Version Number	Date	Reason / Comments
1	23 June 2015	New policy
2	Date	Review and updated to Councils hierarchy as per the Roads and transport Asset Management Plan 2022-2032.



SURVEYING & SPATIAL INFORMATION REGULATION 2012 CLAUSES 61(2) & 35(1)(B)							
MARK	MGA CO-ORDINATES		ZONE	CLASS	ORDER	METHOD	ORIGIN
	EASTING	NORTHING					
SSM 110364	515467	6800486	56	U	U	HAND HELD GNSS	PLACED
SSM 110365	515748	6799589	56	U	U	HAND HELD GNSS	PLACED
SSM 110369	515398	6800023	56	U	U	HAND HELD GNSS	PLACED
SSM 94597	515374	6800171	56	U	U	HAND HELD GNSS	FOUND
PM 72518	515441	6799779	56	A	1	HAND HELD GNSS	FOUND

CONNECTIONS

'X' - 'Y'
195°58'20" 300.4 ME & DP1014513
195°58'20" 300.32 R27564-1603

'Y' - 'Z'
140°29'05" 192.685 ME
140°28'40" 192.66 R2793-1744

'G' - 'H'
347°43' 194.305 ME
347°43' 194.295 R27564-1603

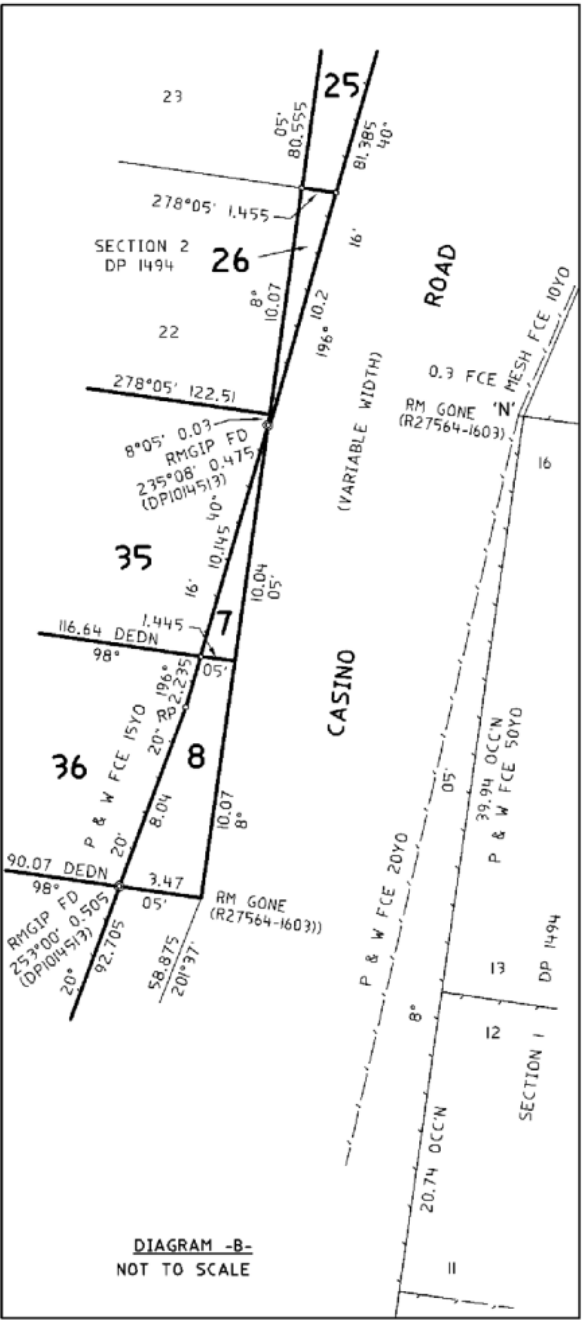
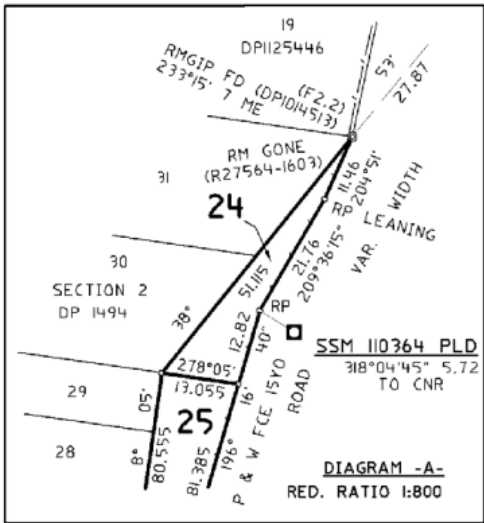
'H' - 'J'
316°44'10" 118.155 ME
316°38'40" 118.155 R27564-1603

'N' - 'M' (SHEET 2)
188°05' 180.795 ME
188°00' 181.05 DP1494

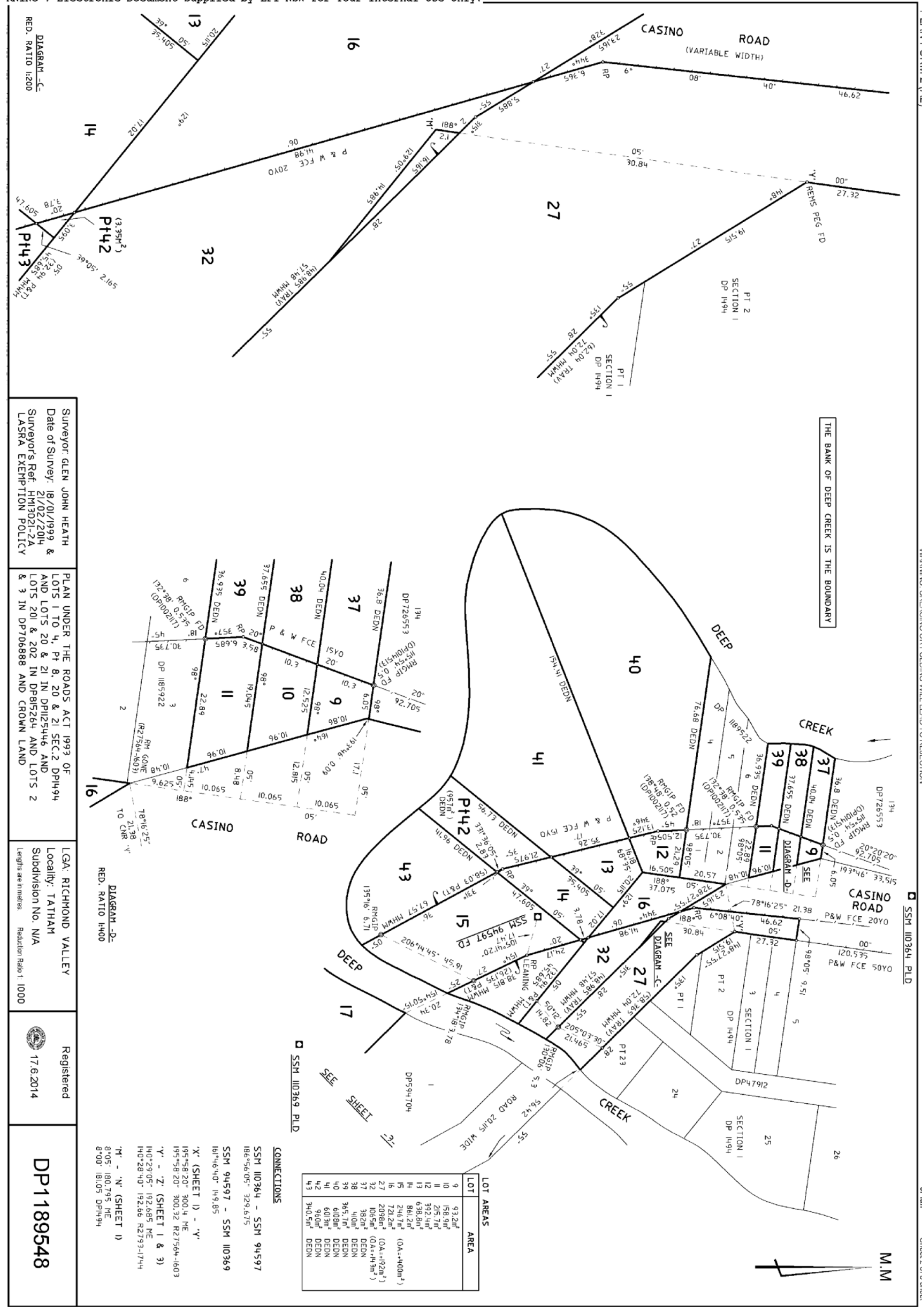
SSM 110364 - SSM 94597
186°56'05" 329.675

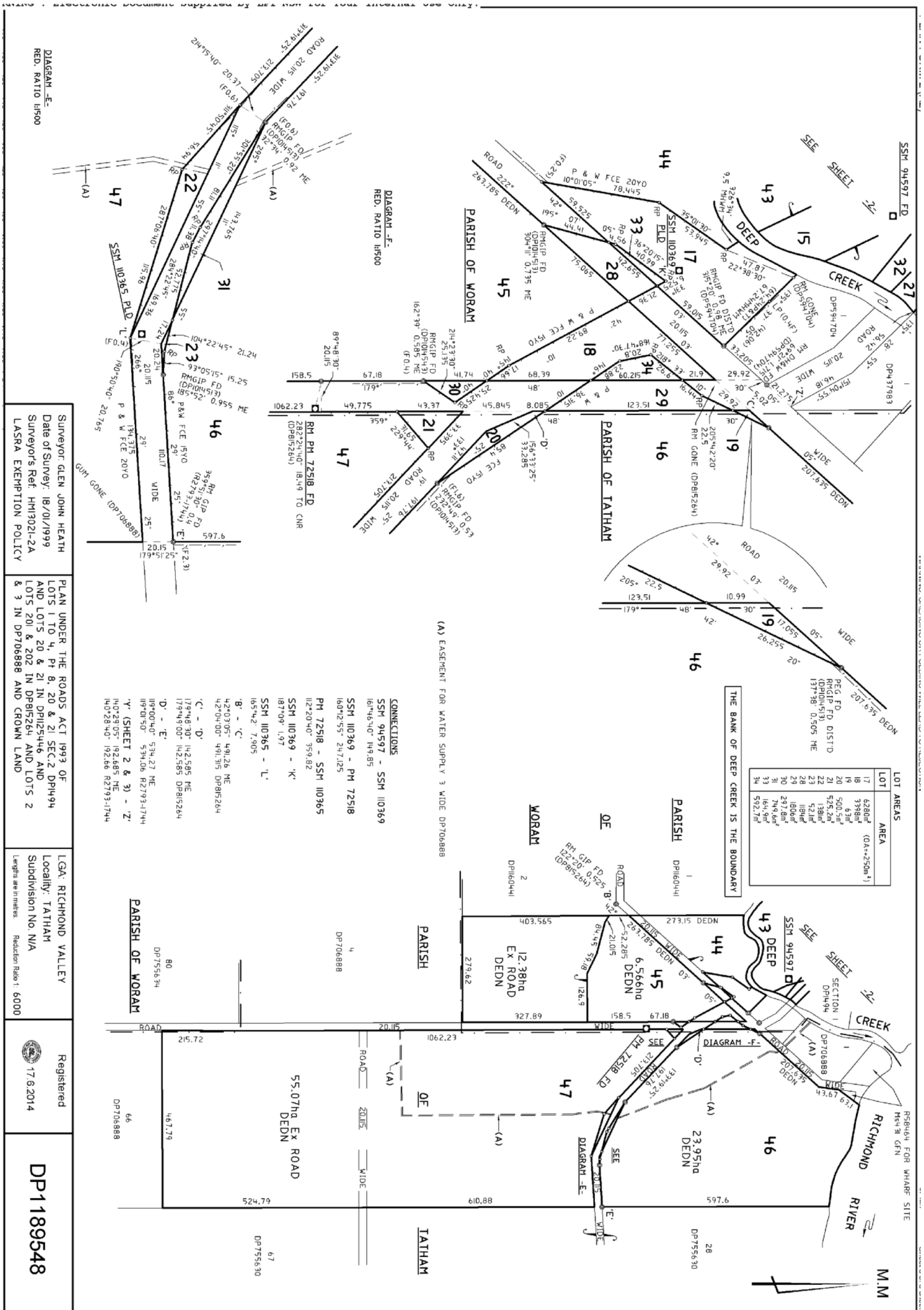
SSM 94597 - SSM 110369
161°46'40" 149.85

NOTE: ALL RFP ON EACH SHEET MARKED WITH GAL NAIL



Surveyor: GLEN JOHN HEATH Date of Survey: 18/01/1999 & 21/02/2014 Surveyor's Ref: HMI3021-2A LASRA EXEMPTION POLICY	PLAN UNDER THE ROADS ACT 1993 OF LOTS 1 TO 4, PT 8, 20 & 21 SEC.2 DPI494 AND LOTS 20 & 21 IN DPI125446 AND LOTS 201 & 202 IN DP815264 AND LOTS 2 & 3 IN DP706888 AND CROWN LAND	LGA: RICHMOND VALLEY Locality: TATHAM Subdivision No. N/A Lengths are in metres. Reduction Ratio 1: 2000	Registered 17.6.2014	DP1189548
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PLAN FORM 6 (2012)

WARNING: Creasing or folding will lead to rejection

ePlan

DEPOSITED PLAN ADMINISTRATION SHEET

Sheet 1 of 2 sheet(s)

Registered:  17.6.2014

Office Use Only

Office Use Only

Title System: TORRENS

DP1189548

Purpose: ROADS ACT, 1993

PLAN UNDER THE ROADS ACT 1993 OF
LOTS 1 TO 4, Pt 8, 20 & 21 SEC.2 DP1494
AND LOTS 20 & 21 IN DP125446 AND
LOTS 201 & 202 IN DP815264 AND LOTS 2
& 3 IN DP706888 AND CROWN LAND

LGA: RICHMOND VALLEY

Locality: TATHAM

Parish: WORAM & TATHAM

County: RICHMOND

Crown Lands NSW/Western Lands Office Approval

I, (Authorised Officer) in
approving this plan certify that all necessary approvals in regard to the
allocation of the land shown herein have been given.

Signature:

Date:

File Number:

Office:

Survey Certificate

I, GLEN JOHN HEATH

HEATH & McPHAIL SURVEYING
of PO BOX 502, THE CHANNON NSW 2480.

a surveyor registered under the *Surveying and Spatial Information Act*
2002, certify that:

~~*(a) The land shown in the plan was surveyed in accordance with the
Surveying and Spatial Information Regulation 2012, is accurate
and the survey was completed on~~

*(b) The part of the land shown in the plan (*being/*excluding ^.....
LOTS 7 TO 34 Inc. & CONNECTIONS)
was surveyed in accordance with the *Surveying and Spatial*
Information Regulation 2012, is accurate and the survey was
completed on 18/01/1999 & 21/02/2014 the part not
surveyed was compiled in accordance with that Regulation.

~~*(c) The land shown in this plan was compiled in accordance with the
Surveying and Spatial Information Regulation 2012.~~

Signature:  Dated: 3/3/2014

Surveyor ID: 1278

Datum Line: X - Y

Type: ~~Urban~~/*RuralThe terrain is *Level-Undulating / ~~*Steep Mountainous~~

*Strike through if inapplicable.

^Specify the land actually surveyed or specify any land shown in the plan that
is not the subject of the survey.

Subdivision Certificate

I,
*Authorised Person/*General Manager/*Accredited Certifier, certify that
the provisions of s.109J of the *Environmental Planning and*
Assessment Act 1979 have been satisfied in relation to the proposed
subdivision, new road or reserve set out herein.

Signature:

Accreditation number:

Consent Authority:

Date of endorsement:

Subdivision Certificate number:

File number:

*Strike through if inapplicable.

Statements of intention to dedicate public roads, public reserves and
drainage reserves.

IT IS INTENDED TO OPEN LOTS 7 TO 23 FOR
ROAD PURPOSES.

IT IS INTENDED TO CLOSE LOTS 24 TO 32

IT IS INTENDED TO ACQUIRE LOTS 33 & 34

RESIDUE WILL COMPRISE LOTS 35 TO 47

Plans used in the preparation of survey/compilation

DP 1494	RI40-1744	R2793-1744
DP 128349	RI50-1744	R27564-1603
DP 706888	R389-1744	
DP 726553	R392-1744	Ms431 GFN
DP 815264	R411-1744	
DP 1014513		

If space is insufficient continue on PLAN FORM 6A

Signatures, Seals and Section 88B Statements should appear on
PLAN FORM 6A

Surveyor's Reference: HMI3021-2A
LASRA EXEMPTION POLICY

NOTE: ELECTRONIC DOCUMENT SUPPLIED BY DEPT OF LAND AND WATER CONSERVATION FOR OFFICE USE ONLY.

PLAN FORM 6A (2012)

WARNING: Creasing or folding will lead to rejection

ePlan

DEPOSITED PLAN ADMINISTRATION SHEET

Sheet 2 of 2 sheet(s)

Registered:  17.6.2014

Office Use Only

Office Use Only

DP1189548

PLAN UNDER THE ROADS ACT 1993 OF
LOTS 1 TO 4, Pt 8, 20 & 21 SEC.2 DPI494
AND LOTS 20 & 21 IN DPII25446 AND
LOTS 201 & 202 IN DP815264 AND LOTS 2
& 3 IN DP706888 AND CROWN LAND

Subdivision Certificate number: N/A

Date of endorsement: N/A

This sheet is for the provision of the following information as required:

- A schedule of lots and addresses - See 60(c) *SSI Regulation 2012*
- Statements of intention to create and release affecting interests in accordance with section 88B *Conveyancing Act 1919*
- Signatures and seals- see 195D *Conveyancing Act 1919*

Any information which cannot fit in the appropriate panel of sheet 1 of the administration sheets.

THE LOCATION OF MEAN HIGH WATER MARK SHOWN HEREON HAS
BEEN APPROVED BY THE DEPUTY DIRECTOR-GENERAL, REGIONAL AND
COMMERCIAL SERVICES, DEPARTMENT OF LAND AND WATER CONSERVATION
IN FILE GF 00 H0047 ON 12/10/2000 (SEE DPI014513)

If space is insufficient use additional annexure sheet

Surveyor's Reference: HMI3021-2A
LASRA EXEMPTION POLICY

Your Ref: Rds: 5/34 MI:HB (99.91)
 C. Ref: AAD(R)
 C. I: Wayne McIntyre
 Phone: (02) 6640 2062

The General Manager
 Richmond River Shire Council
 PO Box 378
 CASINO NSW 2470



Attention: Mr Matthew Ingle.

Dear Sir,

RE: Status of closed road at Tatham.

I refer to your letter of 24 February 1999 (fax received 14 May 1999) regarding the current status of an area of closed road at Tatham, Parish Woram, County Richmond.

The land, as shown by red edge on the attached diagram "A", is identified as Crown land being former closed road closed by gazette notification of 8 December 1933. While I have no doubt that it was originally intended that the Crown land within that closed road be granted to the owner of the adjoining land in compensation for land resumed for the new road, as indicated by the 1933 gazette notice, there is nothing in the records of the Department of Land and Water Conservation to indicate that such a grant of compensation ever issued. The area in question remains un-reserved Crown land for which no Crown grant or Certificate of Title has issued.

At the date that the abovementioned road closure was gazetted, the then Department of Lands was responsible for the settlement of compensation in money or in land or in both money and in land. In fact, the question of payment of compensation never arose until after the notification of the resumption and dedication of the new road and consequently, in the absence of any evidence to the contrary, I can only assume that compensation was settled in money only with the area of closed road being left as vacant Crown land.

The adjoining landholder (or any future purchaser of those lands) would no longer have any compensatory entitlement in respect of the area of closed road.

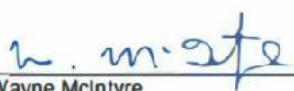
The process of now dedicating any area of that Crown land for the purposes of a Council public road would necessitate that the Council acquire that land in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991.

For further information regarding the acquisition of Crown land, I suggest that you contact Mr Stephen Houlihan at this Office. Similarly, your letter of 21 October 1998 - addressed to Mr John Cairns, has been forwarded to Mr Houlihan for direct response to yourself.

I have attached road plan R19073.1603 which may be of some assistance in this matter. You will note that a small section of freehold land (now Lot 1 Section 1 DP 1494 - [REDACTED]) is situated between the boundaries of the existing road and the area of closed road.

Should you require any further information in regards to this matter, please contact me on the above phone number.

Yours sincerely,

 18/5/1998
 Wayne McIntyre
 Crown Land Access
 GRAFTON

76 Victoria Street, Locked Bag 10, Grafton NSW 2460
 Telephone: (02) 6640 2000





Concise Investment Report Pack

Richmond Valley Council

1 September 2023 to 30 September 2023



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1. Portfolio Valuation As At 30 September 2023

		Security Rating	Face Value Original	Face Value Current	Market Value	% Total Value	Running Yield	Weighted Running Yield
Fixed Interest Security								
At Call Deposit								
	CBA Business Online Saver Acct RVC At Call	S&P ST A1+	12,345,000.00	12,345,000.00	12,345,000.00	15.46%	4.20%	
	CBA General Fund Bk Acct RVC At Call	S&P ST A1+	561,142.01	561,142.01	561,142.01	0.70%	3.10%	
	CBA Trust Acct RVC At Call	S&P ST A1+	87,050.17	87,050.17	87,050.17	0.11%	2.80%	
	MACQ 940323454 At Call	Moodys A2	10,032,054.88	10,032,054.88	10,032,054.88	12.57%	4.45%	
	NAB Business Cheque Acct RVC At Call	S&P ST A1+	24.71	24.71	24.71	0.00%	0.00%	
			23,025,271.77	23,025,271.77	23,025,271.77	28.84%		1.23%
Floating Rate Note								
	Auswide 0.9 06 Nov 2023 FRN	Moodys	750,000.00	750,000.00	750,000.00	0.94%	5.04%	
	Auswide 0.6 22 Mar 2024 FRN	Moodys	1,500,000.00	1,500,000.00	1,500,000.00	1.88%	4.74%	
	Auswide 1.5 17 Mar 2026 FRN	Moodys	1,000,000.00	1,000,000.00	1,000,000.00	1.25%	5.64%	
	CACU 1.7 21 Sep 2026 FRN	S&P BBB-	1,750,000.00	1,750,000.00	1,750,000.00	2.19%	5.84%	
	MACQ 0.48 09 Dec 2025 FRN	Moodys A2	1,000,390.00	1,000,390.00	1,000,390.00	1.25%	4.61%	
	MYS 0.65 16 Jun 2025 FRN	Moodys	1,500,000.00	1,500,000.00	1,500,000.00	1.88%	4.78%	
			7,500,390.00	7,500,390.00	7,500,390.00	9.40%		0.48%
Fixed Rate Bond								
	NTTC 1.1 15 Dec 2025 - Issued 10 September 2021 - Richmond Council Fixed	Moodys Aa3	2,000,000.00	2,000,000.00	2,000,000.00	2.51%	1.10%	
			2,000,000.00	2,000,000.00	2,000,000.00	2.51%		0.03%
Unit Trust								
	NSWTC Long Term Growth Fund UT		3,000,000.00	3,063,562.71	3,063,562.71	3.84%	-27.72%	
	NSWTC Medium Term Growth Fund UT		11,005,029.35	12,244,471.08	12,244,471.08	15.34%	-15.12%	
			14,005,029.35	15,308,033.79	15,308,033.79	19.17%		-3.38%



1. Portfolio Valuation As At 30 September 2023

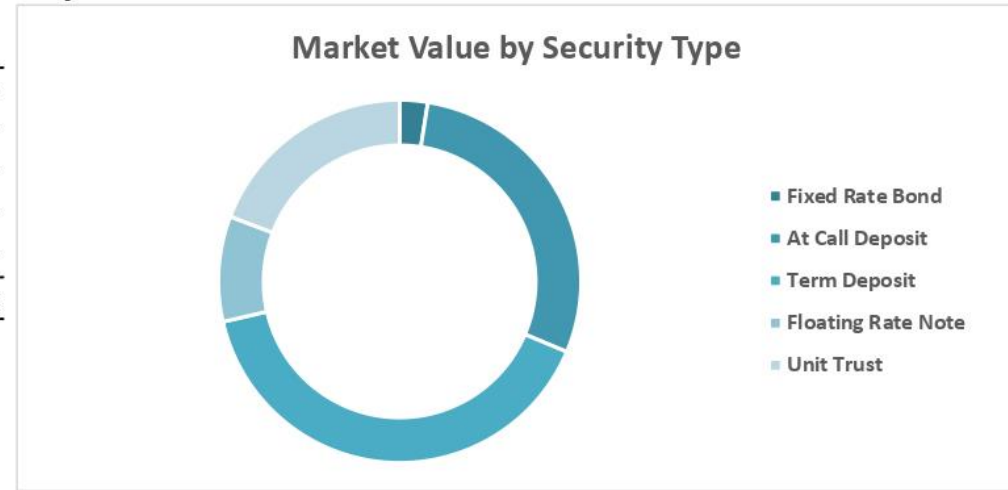
Term Deposit

AMP 4.95 24 Oct 2023 183DAY TD	S&P STA2	2,000,000.00	2,000,000.00	2,000,000.00	2.51%	4.95%
AMP 5.2 27 Oct 2023 92DAY TD	S&P STA2	2,000,000.00	2,000,000.00	2,000,000.00	2.51%	5.20%
AMP 5.15 31 Oct 2023 92DAY TD	S&P STA2	1,000,000.00	1,000,000.00	1,000,000.00	1.25%	5.15%
AMP 5.05 22 Nov 2023 184DAY TD	S&P STA2	1,000,000.00	1,000,000.00	1,000,000.00	1.25%	5.05%
AMP 5.15 29 Nov 2023 184DAY TD	S&P STA2	2,000,000.00	2,000,000.00	2,000,000.00	2.51%	5.15%
AMP 5.15 30 Nov 2023 184DAY TD	S&P STA2	2,000,000.00	2,000,000.00	2,000,000.00	2.51%	5.15%
AMP 5.3 07 Dec 2023 183DAY TD	S&P STA2	2,000,000.00	2,000,000.00	2,000,000.00	2.51%	5.30%
Auswide 5.4 03 Oct 2023 90DAY TD	Moodys ST	2,000,000.00	2,000,000.00	2,000,000.00	2.51%	5.40%
Auswide 4.75 28 Nov 2023 92DAY TD	Moodys ST	1,000,000.00	1,000,000.00	1,000,000.00	1.25%	4.75%
Auswide 4.8 05 Dec 2023 91DAY TD	Moodys ST	2,000,000.00	2,000,000.00	2,000,000.00	2.51%	4.80%
Auswide 4.8 05 Dec 2023 91DAY TD	Moodys ST	2,000,000.00	2,000,000.00	2,000,000.00	2.51%	4.80%
BENAU 5.05 22 Jan 2024 153DAY TD	Moodys ST	2,000,000.00	2,000,000.00	2,000,000.00	2.51%	5.05%
BENAU 4.95 30 Jan 2024 154DAY TD	Moodys ST	2,000,000.00	2,000,000.00	2,000,000.00	2.51%	4.95%
BENAU 4.95 30 Jan 2024 154DAY TD	Moodys ST	2,000,000.00	2,000,000.00	2,000,000.00	2.51%	4.95%
JUDO 5.4 03 Oct 2023 90DAY TD	S&P STA3	2,000,000.00	2,000,000.00	2,000,000.00	2.51%	5.40%
JUDO 5.4 06 Oct 2023 93DAY TD	S&P STA3	2,000,000.00	2,000,000.00	2,000,000.00	2.51%	5.40%
Summerland 5.55 21 Dec 2023 183DAY TD	Unrated ST	1,000,000.00	1,000,000.00	1,000,000.00	1.25%	5.55%
TMC 4.9 23 Nov 2023 273DAY TD	Unrated ST	2,000,000.00	2,000,000.00	2,000,000.00	2.51%	4.90%
		32,000,000.00	32,000,000.00	32,000,000.00	40.08%	2.05%
Portfolio Total		78,530,691.12	79,833,695.56	79,833,695.56	100.00%	0.40%



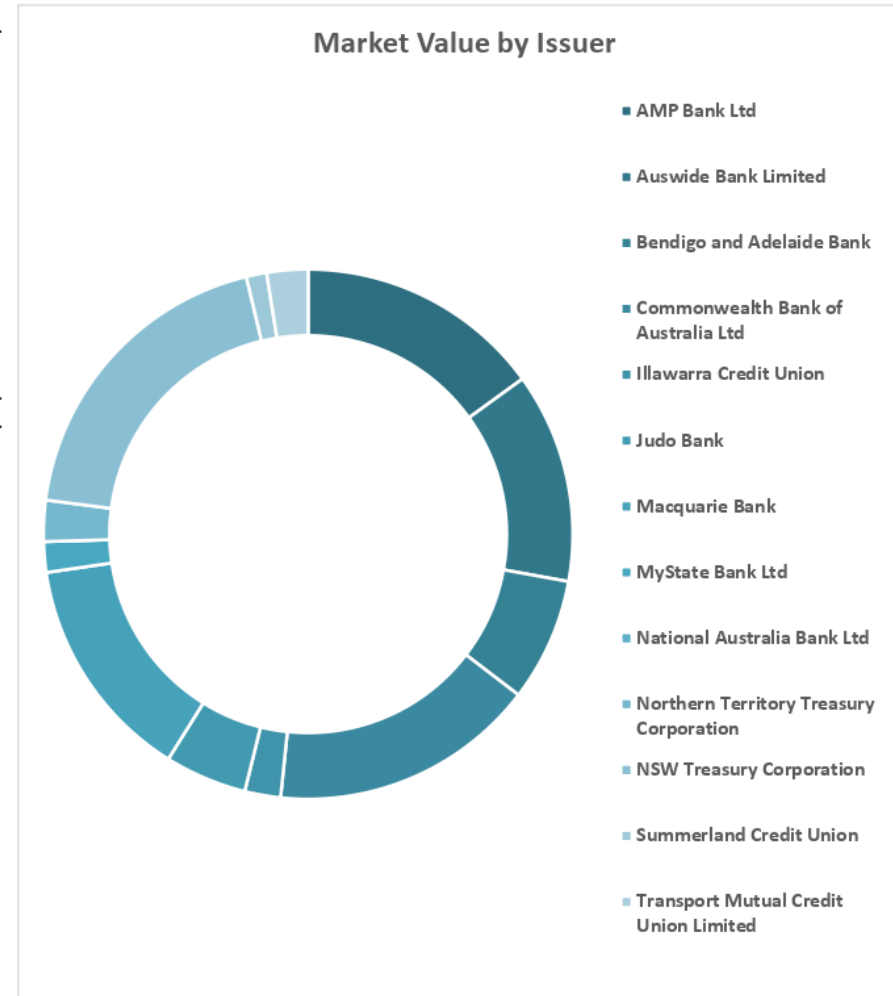
2. Portfolio Valuation By Categories As At 30 September 2023

Security Type	Market Value	% Total Value
Fixed Rate Bond	2,000,000.00	2.51%
At Call Deposit	23,025,271.77	28.84%
Term Deposit	32,000,000.00	40.08%
Floating Rate Note	7,500,390.00	9.40%
Unit Trust	15,308,033.79	19.17%
Portfolio Total	79,833,695.56	100.00%



2. Portfolio Valuation By Categories As At 30 September 2023

Issuer	Market Value	% Total Value
AMP Bank Ltd	12,000,000.00	15.03%
Auswide Bank Limited	10,250,000.00	12.84%
Bendigo and Adelaide Bank	6,000,000.00	7.52%
Commonwealth Bank of Australia Ltd	12,993,192.18	16.28%
Illawarra Credit Union	1,750,000.00	2.19%
Judo Bank	4,000,000.00	5.01%
Macquarie Bank	11,032,444.88	13.82%
MyState Bank Ltd	1,500,000.00	1.88%
National Australia Bank Ltd	24.71	0.00%
Northern Territory Treasury Corporation	2,000,000.00	2.51%
NSW Treasury Corporation	15,308,033.79	19.17%
Summerland Credit Union	1,000,000.00	1.25%
Transport Mutual Credit Union Limited	2,000,000.00	2.51%
Portfolio Total	79,833,695.56	100.00%





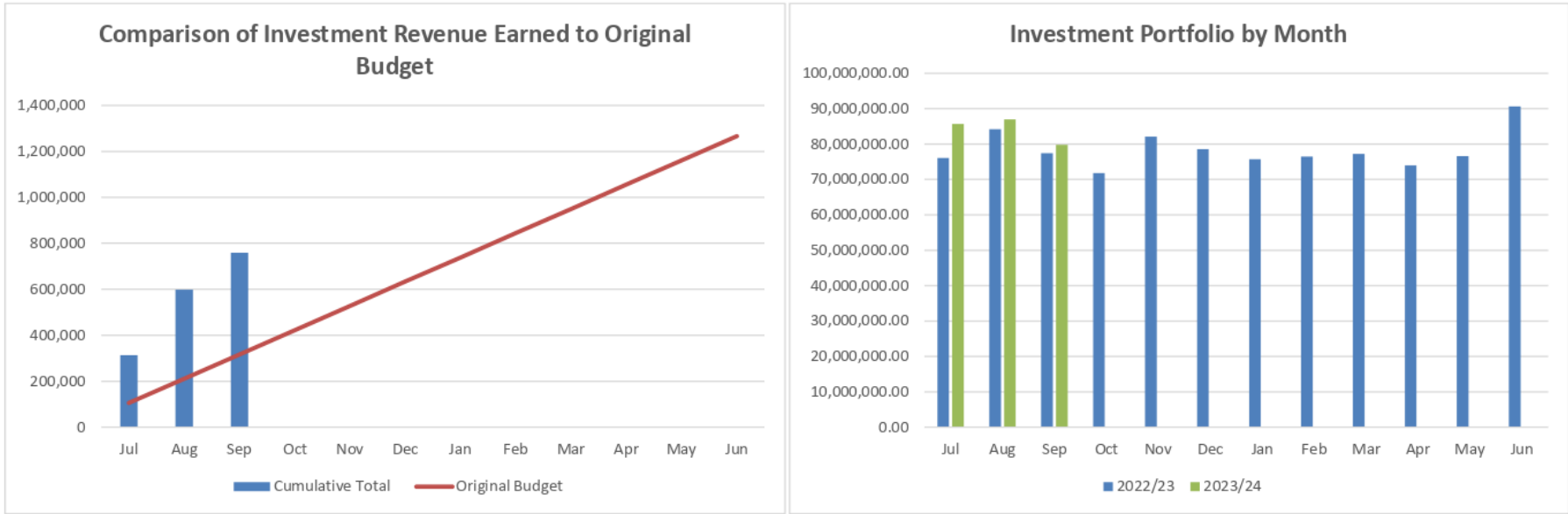
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3. Investment Revenue Received For 1 September 2023 to 30 September 2023

Security	Issuer	Settlement Date	Face Value (Basis of Interest Calculation)	Consideration Notional	Income Type
Auswide 5 05 Sep 2023 90DAY TD	Auswide Bank Limited	5 Sep 2023	2,000,000.00	24,657.53	Security Coupon Interest
Auswide 5 05 Sep 2023 90DAY TD	Auswide Bank Limited	5 Sep 2023	2,000,000.00	24,657.53	Security Coupon Interest
MACQ 0.48 09 Dec 2025 FRN	Macquarie Bank	11 Sep 2023	1,000,390.00	12,069.86	Security Coupon Interest
AMP 4.65 12 Sep 2023 182DAY TD	AMP Bank Ltd	12 Sep 2023	1,000,000.00	23,186.30	Security Coupon Interest
Auswide 1.5 17 Mar 2026 FRN	Auswide Bank Limited	18 Sep 2023	1,000,000.00	14,498.42	Security Coupon Interest
MYS 0.65 16 Jun 2025 FRN	MyState Bank Ltd	18 Sep 2023	1,500,000.00	19,131.19	Security Coupon Interest
Summerland 5.2 21 Sep 2023 92DAY TD	Summerland Credit Union Ltd	21 Sep 2023	1,000,000.00	13,106.85	Security Coupon Interest
Auswide 0.6 22 Mar 2024 FRN	Auswide Bank Limited	22 Sep 2023	1,500,000.00	18,463.64	Security Coupon Interest
JUDO 5.35 26 Sep 2023 90DAY TD	Judo Bank	26 Sep 2023	3,000,000.00	39,575.34	Security Coupon Interest
JUDO 5.35 27 Sep 2023 90DAY TD	Judo Bank	27 Sep 2023	3,000,000.00	39,575.34	Security Coupon Interest
JUDO 4.85 28 Sep 2023 120DAY TD	Judo Bank	28 Sep 2023	2,000,000.00	31,890.41	Security Coupon Interest
JUDO 5.4 28 Sep 2023 90DAY TD	Judo Bank	28 Sep 2023	3,000,000.00	39,945.21	Security Coupon Interest
Other		30 Sep 2023		32,054.88	Bank Interest
Other		30 Sep 2023		24,588.77	Bank Interest
Other		30 Sep 2023		2,766.71	Bank Interest
Other		30 Sep 2023		200.33	Bank Interest
				360,368.31	
Medium Term Growth Fund	NSW Treasury Corporation			(156,704.59)	Fair Value Gain/(Loss)
Long Term Growth Fund	NSW Treasury Corporation			(72,528.56)	Fair Value Gain/(Loss)
				(229,233.15)	
TOTAL				131,135.16	



4. Comparison of Investment Revenue Earned to Original Budget and Investment Portfolio by Month 2023 - 2024 YTD





5. Environmentally Sustainable Investment Performance Report for the Period Ending 30 September 2023 Relative To 31 August 2023

Portfolio Summary by Fossil Fuel Lending ADIs

ADI Lending Status	% Total	Current Period	% Total	Prior Period
Fossil Fuel Lending ADIs				
AMP Bank Ltd	15.0%	12,000,000.00	14.9%	13,000,000.00
Commonwealth Bank of Australia Ltd	16.3%	12,993,192.18	21.5%	18,677,320.72
Macquarie Bank	13.8%	11,032,444.88	1.2%	1,000,390.00
National Australia Bank Ltd	0.0%	24.71	0.0%	24.71
	45.1%	36,025,661.77	37.6%	32,677,735.43
Non Fossil Fuel Lending ADIs				
Auswide Bank Limited	12.8%	10,250,000.00	11.8%	10,250,000.00
Bendigo and Adelaide Bank	7.5%	6,000,000.00	6.9%	6,000,000.00
Illawarra Credit Union	2.2%	1,750,000.00	0.0%	0.00
Judo Bank	5.0%	4,000,000.00	17.2%	15,000,000.00
MyState Bank Ltd	1.9%	1,500,000.00	1.7%	1,500,000.00
Northern Territory Treasury Corporation	2.5%	2,000,000.00	2.3%	2,000,000.00
NSW Treasury Corporation	19.2%	15,308,033.79	17.9%	15,537,266.94
Summerland Credit Union	1.3%	1,000,000.00	2.3%	2,000,000.00
Transport Mutual Credit Union Limited	2.5%	2,000,000.00	2.3%	2,000,000.00
	54.9%	43,808,033.79	62.4%	54,287,266.94
Total Portfolio		79,833,695.56		86,965,002.37

All amounts shown in the table and charts are Current Face Values.

The above percentages are relative to the portfolio total and may be affected by rounding.

A fossil fuel lending ADI appearing in the non-fossil fuel related table will indicate that the portfolio contains a "green bond" issued by that ADI.

Fossil Fuel vs Non Fossil Fuel Lending ADI



- Fossil Fuel Lending ADIs (45.1%)
- Non Fossil Fuel Lending ADIs (54.9%)



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