

Richmond
Valley
Council



ATTACHMENTS

Tuesday, 21 February 2023

UNDER SEPARATE COVER

Ordinary Council Meeting

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MINUTES

Ordinary Council Meeting 20 December 2022

ORDINARY COUNCIL MEETING MINUTES

20 DECEMBER 2022

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ORDINARY COUNCIL MEETING MINUTES

20 DECEMBER 2022

**MINUTES OF RICHMOND VALLEY COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, 10 GRAHAM PLACE, CASINO
ON TUESDAY, 20 DECEMBER 2022 AT 6PM**

Please note: these minutes are subject to confirmation at the next Council Meeting. Decisions recorded in the draft minutes are subject to the Council's Code of Meeting Practice in relation to rescinding decisions.

PRESENT: Cr Robert Mustow (Mayor), Cr Stephen Morrissey (Deputy Mayor), Cr Sam Cornish, Cr Robert Hayes, Cr Sandra Humphrys, Cr Patrick Deegan, Cr Debra McGillan

IN ATTENDANCE: Vaughan Macdonald (General Manager), Angela Jones (Director Community Service Delivery), Ryan Gaiter (Director Organisational Services), Ben Zeller (Director Projects & Business Development), Jenna Hazelwood (Chief of Staff), Julie Clark (Personal Assistant to the General Manager and Mayor), Simon Breeze (IT Support Coordinator)

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor provided an Acknowledgement of Country by reading the following statement on behalf of Council:

"Richmond Valley Council recognises the people of the Bundjalung Nations as Custodians and Traditional Owners of this land and we value and appreciate the continuing cultural connection to lands, their living culture and their unique role in the life of this region in the past, present and future."

2 PRAYER

The meeting opened with a prayer by the General Manager.

3 PUBLIC ACCESS

A late request to address Council was received by Ms Cindy Lusted, Rappville BlazeAid Co-ordinator.

The Chair advised a resolution would be required to allow Ms Lusted to provide the address.

RESOLUTION 201222/1

Moved: Cr Robert Mustow

Seconded: Cr Robert Hayes

That Ms Cindy Lusted, Rappville BlazeAid Co-ordinator be permitted to address Council.

CARRIED

Ms Cindy Lusted, Rappville BlazeAid Co-ordinator; addressed Council in relation to Item 15.2 BlazeAid Contribution Acknowledgement and expressed concern regarding the end of the group's tenure at the Rappville Showgrounds.

Ms Lusted commented that the BlazeAid volunteers have worked tirelessly within the community assisting farmers since 2019 and asked that the volunteers be permitted to remain in the area to continue their good work.

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The Mayor thanked Ms Lusted for her attendance and address to the meeting.

A full recording of the public address to the meeting is available at:

<https://richmondvalley.nsw.gov.au/council/council-meetings/council-meeting-videos/>

4 APOLOGIES

Nil

5 MAYORAL MINUTES

5.1 MAYORAL MINUTE - ACKNOWLEDGEMENT OF THE RICHMOND VALLEY COMMUNITY

RESOLUTION 201222/2

Moved: Cr Robert Mustow

Seconded: Cr Stephen Morrissey

That Council extends its deep appreciation to all those who have worked tirelessly this year to support and rebuild the Richmond Valley community.

CARRIED

6 CONFIRMATION OF MINUTES

6.1 MINUTES ORDINARY MEETING HELD 15 NOVEMBER 2022

RESOLUTION 201222/3

Moved: Cr Sandra Humphrys

Seconded: Cr Stephen Morrissey

That Council confirms the Minutes of the Ordinary Meeting held on 15 November 2022.

CARRIED

7 GENERAL BUSINESS

Nil

8 MATTERS ARISING OUT OF THE MINUTES

Item 14.1 Flood Recovery Update;

In response to questions raised at the November meeting, Cr Sandra Humphrys provided an update on Rous County Council's progress in repairing the Bungawalbyn levee.

"Rous has been working actively to repair the damaged levee and return it to its pre-flood condition however, this has been hindered by wet conditions following the flood, availability of contractors to complete the work and access to the damaged sections of the levee."

The section of levee which runs close and adjacent to Bungawalbyn Creek has been returned to its pre-flood height. Rous is continuing to investigate solutions to the subsiding rock embankment at the location of the 2021 levee, and will continue to pursue funding to maintain and improve the

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condition of the levee and look for solutions to reduce the impact of over-topping events when they occur."

9 DECLARATION OF INTERESTS

Cr Robert Hayes declared a pecuniary interest in relation to item 17.1 Overheight Raising of Dwelling, due to being the applicant for DA 2023/0076.

Director Community Service Delivery Angela Jones declared a non pecuniary insignificant conflict in relation to Item 18.2 Northern Rivers Livestock Exchange Revenue Policy 2023/24 and Agent Licence Procurement Process, due to holding an account at the NRLX to buy and sell cattle.

Director Projects & Business Development Ben Zeller declared a non pecuniary insignificant conflict in relation to Item 20.4 Community Financial Assistance Program 2022/23 Round One, due to being a Committee member of Casino Cricket Club.

10 PETITIONS

Nil

11 NOTICE OF MOTION**11.1 NOTICE OF MOTION - RICHMOND VALLEY WATER & SEWERAGE CHARGES REVIEW****RESOLUTION 201222/4**

Moved: Cr Robert Hayes

Seconded: Cr Sam Cornish

That Council:

1. Notes the significant capital works program that will be required over the next 10 years to ensure Casino's long-term water security and improve water supply and sewerage services throughout the Richmond Valley;
2. Notes that the NSW Government's new Regulatory Assurance framework for Local Water Utilities requires Councils to implement sound pricing and prudent financial management in their water and sewerage operations;
3. Undertakes a comprehensive review of Council's water and sewerage pricing structure inclusive of all existing water supply agreements in Quarter 1 of 2023, with a view to:
 - Achieve full cost recovery of water and sewer operations
 - Ensure equity amongst all classes of water/sewer customers
 - Encourage efficient water usage and improved environmental performance.
4. Receives a further report on water and sewerage pricing at the April 2023 Ordinary Meeting.

CARRIED

ORDINARY COUNCIL MEETING MINUTES

20 DECEMBER 2022

12 MAYOR'S REPORT**12.1 MAYORAL ATTENDANCE REPORT 8 NOVEMBER - 12 DECEMBER 2022****RESOLUTION 201222/5**

Moved: Cr Robert Mustow

Seconded: Cr Stephen Morrissey

That Council receives and notes the Mayoral Attendance Report for the period 8 November – 12 December 2022.

CARRIED**13 DELEGATES' REPORTS**

Nil

14 MATTERS DETERMINED WITHOUT DEBATE**14.1 MATTERS TO BE DETERMINED WITHOUT DEBATE****RESOLUTION 201222/6**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That items 16.1, 16.2, 16.3, 17.2, identified be determined without debate.

CARRIED

ORDINARY COUNCIL MEETING MINUTES

20 DECEMBER 2022

15 GENERAL MANAGER**15.1 INSURANCE CLASS ACTION UPDATE****EXECUTIVE SUMMARY**

Richmond Valley Council has been involved in a class action against JLT Risk Solutions Pty Ltd (formerly called Jardine Lloyd Thompson Pty Ltd) (JLT) for the past three years. The class action follows concerns by RVC and 20 other local councils, with the governance and operations of the Statewide Mutual Scheme. At the time of preparing the report, Council was awaiting judgment in the Supreme Court of NSW following the Court proceedings which concluded in November 2021. Judgement was subsequently handed down on 19 December and the General Manager provided Council with an update of the outcome.

Richmond Valley Council was the lead plaintiff, with Parkes Shire Council and Mid-Western Regional Council forming a steering committee to guide proceedings on behalf of the group of 21 NSW Councils that signed up to the action. The matter relates to recovery of past losses claimed on the grounds that Richmond Valley Council, together with the other councils who are group members, suffered losses as a result of following the defendant's failure to provide proper broking advice regarding councils' property and/or public liability and professional indemnity insurance, through a scheme known as Statewide Mutual.

It was alleged that the defendant:

1. breached its general law and contractual duty to exercise reasonable care and skill in the performance of its broking services and in the provision of recommendations and advice; and
2. earned fees and commissions in breach of fiduciary duties that it owed to Council.

Since Council took action to question the NSW Local Government insurance industry the Richmond Valley community has benefited from significant premium savings in excess of \$1.4 million and a positive claims experience following the 2022 flood events.

Council's current insurer Civic Risk Mutual has been very supportive since Council joined and as a result of the floods in 2022 paid out the full flood cover limit of \$5 million. Civic Risk Mutual has also continued to provide Council with ongoing flood cover for future flooding events.

The savings on premiums and the flood events payout have led to financial benefits conservatively estimated at in excess of \$4.4 million since 2017/18, which enables Council to provide additional services and infrastructure support to its community.

RESOLUTION 201222/7

Moved: Cr Robert Mustow

Seconded: Cr Stephen Morrissey

That Council:

1. Notes the status of the judgment for the Insurance Class Action; and
2. Notes the financial benefits achieved for the Richmond Valley community, conservatively estimated at over \$4.4 million, as a result of Council challenging the previous insurance arrangements in NSW and successfully moving to Civic Risk Mutual.

CARRIED

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15.2 BLAZE Aid CONTRIBUTION ACKNOWLEDGEMENT**EXECUTIVE SUMMARY**

The BlazeAid charity and its many volunteers have been helping fire and flood-affected residents in the Richmond Valley clear debris and rebuild fences since the bushfires of 2019, and more recently following the 2022 flood events and gratefully acknowledges their support for our community.

Council has hosted BlazeAid at its Casino Showground since late 2019 and with the commencement of the showground upgrade project this year, the camp was moved to the Rappville Sportsground. The Casino Showground will not be available again until 2024 and the Rappville Sportsground Committee and the community want the Rappville Sportsground to be available for community events from 21 January 2023.

It is now time for the Richmond Valley community to move to its next phase of recovery, which is to move towards a business as usual approach, which will enable the BlazeAid volunteers to move to other parts of NSW which need assistance following recent flood events. The Richmond Valley community wishes BlazeAid well and looks forward to hearing about its support for other communities impacted by natural disasters.

RESOLUTION 201222/8

Moved: Cr Sandra Humphrys

Seconded: Cr Robert Hayes

That Council:

1. Acknowledges the significant contribution BlazeAid has made to support so many landowners across the Richmond Valley to recovery from damage to their properties and fences following the 2019 bushfire season and more recently the 2022 floods;
2. Writes to the founder of BlazeAid, Kevin Butler, to thank him and the many Blaze Aid volunteers for their support of the Richmond Valley community over the past three years.

CARRIED

16 ORGANISATIONAL SERVICES**16.1 REVIEW OF COUNCIL'S INVESTMENT POLICY****EXECUTIVE SUMMARY**

Council reviews its Investment Policy on an annual basis to ensure it remains appropriate in changing economic, investment and legislative environments. Following a major review in 2020 and some refinements to the policy last year, this year's review resulted in some minor changes to align with Council's current organisational structure. No mandatory changes are required.

RESOLUTION 201222/9

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

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That Council:

1. Adopts the revised Investment Policy;
2. Continues to utilise Laminar Capital as its financial advisory service provider and the Treasury Direct online investment platform for another 12 months.

CARRIED

16.2 CONDUCT OF LOCAL GOVERNMENT ELECTION SEPTEMBER 2024

EXECUTIVE SUMMARY

Under section 296AA of the *Local Government Act 1993* (LG Act), councils are required to make a decision by 13 March 2023, on how their ordinary elections in September 2024 are to be administered.

This report satisfies the requirement to make this determination, with notification to be made to the NSW Electoral Commission upon resolution.

RESOLUTION 201222/10

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That, in accordance with Section 296 of the *Local Government Act 1993* Council enters into an election arrangement by contract with the NSW Electoral Commissioner to administer all elections of the Council for the 2024 council term including:

- The 2024 ordinary election;
- Any subsequent by-elections that may arise; and
- Any polls or constitutional referenda that may be required.

CARRIED

ORDINARY COUNCIL MEETING MINUTES

20 DECEMBER 2022

16.3 FINANCIAL ANALYSIS REPORT - NOVEMBER 2022**EXECUTIVE SUMMARY**

The purpose of this report is to inform Council of the status and performance of its cash and investment portfolio in accordance with the *Local Government Act 1993* s.625, Local Government (General) Regulation 2021 cl.212, Australian Accounting Standard (AASB 9) and Council's Investment Policy.

The value of Council's cash and investments at 30 November 2022 is shown below:

Bank Accounts	Term Deposits	Floating Rate Notes	Fixed Rate Bonds	TCorp IM Funds	Total
\$19,426,127	\$41,000,000	\$4,750,390	\$2,000,000	\$14,953,772	\$82,130,289

The weighted average rate of return on Council's cash and investments as at 30 November 2022 was 7.52% which was above the Bloomberg AusBond Bank Bill Index for November of 0.25%, which is Council's benchmark.

RESOLUTION 201222/11

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council adopts the Financial Analysis Report detailing the performance of its cash and investments for the month of November 2022.

CARRIED

At 6:45 pm, Cr Robert Hayes left the meeting.

17 COMMUNITY SERVICE DELIVERY**17.1 OVERHEIGHT RAISING OF DWELLING****EXECUTIVE SUMMARY**

Council has received a development application for alternations and additions to a flood-affected home at Woodburn. This includes raising the dwelling by 1.8 m to help avoid future inundation. The proposal would result in the building being more than 10% above the permissible height limit and, therefore, it must be referred to Council for determination. As the home is located on a large rural lot and there will be no impacts on neighbouring properties, the variation is recommended for approval.

RESOLUTION 201222/12

Moved: Cr Robert Mustow

Seconded: Cr Stephen Morrissey

That pursuant to Clause 4.6 of *Richmond Valley Local Environmental Plan 2012* a variation in respect of Clause 4.3 Height of Buildings be granted for DA2023/0076, as outlined in this report.

CARRIED

At 6:47 pm, Cr Robert Hayes returned to the meeting.

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17.2 SUSTAINABLE COMMUNITIES STRATEGY**EXECUTIVE SUMMARY**

The Richmond Valley will experience new opportunities for growth and prosperity over the next 20 years with activation of the Regional Jobs Precinct and plans to provide more than 2000 new family homes within the community. Council recognises the need to balance this growth with strategies to preserve the unique lifestyle, identity and landscapes that the community values and to encourage sustainable living within a changing climate.

The Draft Richmond Valley Sustainable Communities Strategy, presented for Council's consideration, includes practical measures to support liveable, healthy communities and protect the environment as the region continues to grow. The strategy replaces Council's Environmental Charter, adopted in 2016, and focuses on protecting the Valley's unique bushland, biodiversity, rivers and waterways, as well as building community resilience in a changing climate and strengthening Council's environmental performance.

This includes opportunities for greening and cooling our communities, reducing Council's energy usage and waste production and attracting additional grant funding for environmental projects. It is proposed to exhibit the document for community feedback for an extended period until February 2023.

RESOLUTION 201222/13

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council endorses the Draft Sustainable Communities Strategy and authorises public exhibition of the document for an extended period from December 2022 to February 2023.

CARRIED

ORDINARY COUNCIL MEETING MINUTES

20 DECEMBER 2022

18 PROJECTS & BUSINESS DEVELOPMENT**18.1 LEEVILLE HALL****EXECUTIVE SUMMARY**

In February 2022, flood waters inundated the Leeville Hall and caused severe structural and internal damage to the hall. The force of the water shifted the building from its foundations and Council now faces significant costs to repair the damage and improve flood safety at the site. The hall has experienced declining patronage over the years, due to the limited population it serves and the proximity of other facilities at Casino. Assessments have been made on the required repair costs, and investigation into the value of repairing and raising the hall height. Council has consulted with the community and stakeholders regarding future options for the hall. While there is renewed local interest in revitalising the facility, Council needs to balance this against the high flood risk of the site and the likely inability of securing development consent for a proposal at this location under current standards. It is therefore proposed that the hall be decommissioned, and that Council commences discussions with the community on suitable future uses of the site.

RESOLUTION 201222/14

Moved: Cr Robert Mustow

Seconded: Cr Stephen Morrissey

That Council:

1. Notes the minimal usage of the Leeville Hall over the past 5-10 years and acknowledges the efforts of the new members of the hall committee to increase community support and patronage for the facility;
2. Notes that the proposed rebuild of the facility is unlikely to secure development consent due to its location within a floodway and inability to meet modern effluent management standards
3. Concedes that the Leeville Hall is no longer a viable facility at this location due to the issues noted in item 2 above and in this report; and
4. Authorises the General Manager to clear the site to make it safe and commence discussions with the members of the new committee on potential future suitable uses of the site and to reflect the history of the Leeville Hall.

CARRIED

18.2 NORTHERN RIVERS LIVESTOCK EXCHANGE REVENUE POLICY 2023/24 AND AGENT LICENCE PROCUREMENT PROCESS**EXECUTIVE SUMMARY**

Over the past six months Council has reviewed a revised Northern Rivers Livestock Exchange (NRLX) Business Plan for 2022. The business plan has evolved since the first iteration of 2020 and the current plan is strategically focused on a vertically integrated business that will provide future financial stability. The business plan outlines expansion and growth strategies, most notably through an Expression of Interest (EOI) process. The EOI is an approach to market allowing the Council to gauge interest with the opportunity for existing, additional, or alternative agencies to provide services from the NRLX. An EOI allows for an impartial, open, and competitive process that is aimed at refining the businesses that have the benefit of utilising community assets for commercial and financial gain and it is critical that Council ensures a competitive marketplace is provided.

A revised revenue policy is to be placed on exhibition for a period of 60 days from 21 December 2022. The revenue policy has only one change regarding an existing fee and the introduction of new operational processes with associated fees. The proposal is for the adoption of a new fee methodology and transition the Agent Business usage fee from a fixed per head charge to a percentage of gross revenue of 0.2 %

These changes are in the overall interests of future NRLX operations, NRLX site users and Richmond Valley ratepayers. It is critical that the NRLX remains competitive but financially sustainable into the future.

RESOLUTION 201222/15

Moved: Cr Robert Hayes

Seconded: Cr Sam Cornish

That Council:

1. Endorses the NRLX Business Plan 2022;
2. Approves the exhibition of the NRLX 2023/24 Revenue Policy for an extended period of 60 days;
3. Fixes the core Vendor Sale fees at existing levels for a further three years;
4. Adopts a new fee methodology and transition the Agent Business usage fee from a fixed per head charge to a percentage of gross revenue of 0.2%;
5. Endorses the Expression of Interest process for Agent Licence Agreements and the initial availability of seven Licence Agreements from 1 July 2023;
6. Authorises the General Manager to conduct the procurement process and approve the outcomes for 2023-2026 Agent Licences in line with the content of this report.

CARRIED

19 GENERAL BUSINESS

Nil

ORDINARY COUNCIL MEETING MINUTES

20 DECEMBER 2022

20 MATTERS FOR INFORMATION**RESOLUTION 201222/16**

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That the following reports submitted for information be received and noted.

CARRIED**20.1 OUTCOME OF NEGOTIATIONS OF TENDER VP311535 - DESIGN AND CONSTRUCT JACKYBULBIN BRIDGE REPLACEMENT****RESOLUTION 201222/17**

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That Council receives and notes the report on the outcome of negotiations for Tender VP311535 – Design and Construct JackyBulbin Bridge Replacement.

CARRIED**20.2 GRANT APPLICATION INFORMATION REPORT - NOVEMBER 2022****RESOLUTION 201222/18**

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That Council receives and notes the Grant Application Information Report for the month of November 2022.

CARRIED**20.3 DEVELOPMENT APPLICATIONS DETERMINED UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT FOR THE PERIOD 1 NOVEMBER 2022 TO 30 NOVEMBER 2022****RESOLUTION 201222/19**

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That Council receives and notes the Development Application report for the period 1 November 2022 to 30 November 2022.

CARRIED**20.4 COMMUNITY FINANCIAL ASSISTANCE PROGRAM 2022/2023 ROUND ONE****RESOLUTION 201222/20**

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

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That Council receives and notes the allocations under the Community Financial Assistance Program 2022/2023 Round One.

CARRIED

20.5 INTERNAL AUDIT AND RISK COMMITTEE MINUTES 22 NOVEMBER 2022**RESOLUTION 201222/21**

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That Council receives and notes the Minutes of the Internal Audit and Risk Committee Meeting held on 22 November 2022.

CARRIED

21 QUESTIONS ON NOTICE

Nil

22 QUESTIONS FOR NEXT MEETING (IN WRITING)

Nil

23 MATTERS REFERRED TO CLOSED COUNCIL

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

23.1 Water Restrictors

This matter relates to a discussion in relation to the personal hardship of a resident or ratepayer, is considered to be confidential under Section 10A(2) - (b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

23.2 Write-off under financial hardship provisions

This matter relates to a discussion in relation to the personal hardship of a resident or ratepayer, is considered to be confidential under Section 10A(2) - (b) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

The General Manager reported that no written representations had been received in respect of the items listed for consideration in Closed Council.

The Chair called for representations from the gallery.

There were no verbal representations from the gallery in respect of this item.

The Chair advised that under section 10A *Local Government Act 1993*, the media and public are to be excluded from the meeting on the basis that the business to be discussed is classified confidential under the provisions of section 10(2) as outlined above.

ORDINARY COUNCIL MEETING MINUTES

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RESOLUTION 201222/22

Moved: Cr Stephen Morrissey

Seconded: Cr Robert Hayes

That:

1. Council resolved to enter Closed Council to consider the business identified in Item 22.1, together with any late reported tabled at the meeting.
2. Pursuant to section 10A(2) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis the business to be discussed is classified confidential under the provisions of section 10(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) *Local Government Act 1993*.

CARRIED

Council closed its meeting at 7.07 pm.

The Open Council meeting resumed at 7.11 pm.

The resolutions of the Closed Council meeting were read by the Director Organisational Services.

24 RESOLUTIONS OF CLOSED COUNCIL**23.1 Water Restrictors**

That Council receives and notes the results of the installation of water restrictors for the purpose of debt collection on properties.

23.2 Write-off Under Financial Hardship Provisions

That Council approves the financial hardship provisions outlined in option two of this report for property id P115365.

The Meeting closed at 7.15pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 21 February 2023.

.....
CHAIRPERSON



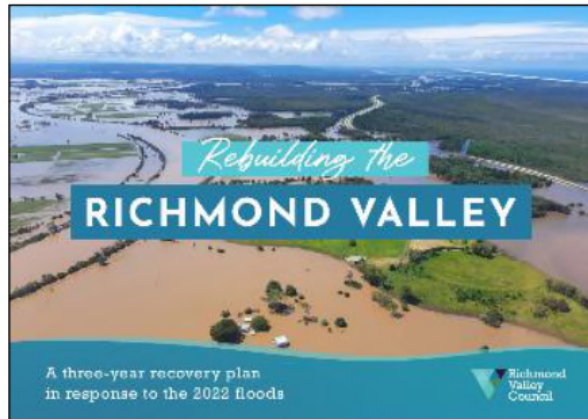
REBUILDING THE RICHMOND VALLEY

Progress Report

July – December 2022

Integrated Planning & Reporting

This Progress Report details action taken against the Rebuilding the Richmond Valley Recovery Plan (Plan), adopted by Council in June 2022. This report relates to the first and second quarters of the 2022/2023 year.



Following the flood event of February-March 2022, Council implemented a revised Integrated Planning & Reporting (IP&R) framework. The Plan detailed Council's vision to help restore the Richmond Valley and to 'build back better'.

The Plan replaces the Delivery Program for the 2022/2023 year, and is structured into three parts:

RECOVER

Council's direct response to the flood is detailed within the 'Recover' actions. This includes actions relating to rebuilding of homes, reconnection of communities and repairs to damaged roads and infrastructure.

Strategies include:

- Working with the community to revitalise towns and villages
- Leading local resilience and recovery programs
- Supporting temporary housing options that keep people connected to their community
- Supporting recovery of key industries
- Documenting the extent of infrastructure damage and identifying funding sources
- Restoring critical regional transport corridors and freight links
- Repairing water and sewerage supply networks
- Restoring riparian habitat zones and managing river water quality risks.

PREVENT & PREPARE

This section focuses on actions that will help to reduce the impact of floods in the future and assist communities with natural disaster preparation. Such as, finalisation of Council's flood studies and redesign of stormwater systems.

Strategies include:

- Restoring and strengthening emergency response infrastructure
- Improving stormwater and drainage networks
- Advocating for improved telecommunication networks
- Improving long-term flood planning and risk management
- Supporting local food production
- Reducing demand on natural resources.

SUSTAIN

The focus within the 'Sustain' actions, is on maintenance of "business as usual" activities, together with continued work on long-term strategies such as the Regional Jobs Precinct.

Strategies include:

- Developing the Northern Rivers Rail Trail and other signature projects for economic stimulus
- Supporting local businesses to recover and prosper
- Attracting new businesses to the Richmond Valley to support a diverse economy
- Providing a range of housing choices for the community
- Identifying, purchasing and developing suitable residential land to support growth
- Strengthening engagement between Council and the community
- Leading with integrity
- Managing resources responsibly and strengthening Council's role as a leading local employer.

RECOVER

OBJECTIVE 1: Help communities to recover and reconnect

1A: Work with the community to revitalize our towns and villages
Principal Activity 1A1: Prepare Place Plans for towns and villages
<i>The draft Casino Place Plan is on exhibition until 28 February 2023. The aim is to have the final Casino Place Plan before Council for adoption at the March Ordinary Meeting. Place Plans for our Mid-Richmond towns and villages will be prepared by early 2024.</i>
On Schedule
Principal Activity 1A2: Help community groups to recommence activities
<i>Work continues to repair and develop community facilities to enable groups to access safe and functional areas to meet and spend leisure/recreational time. Halls, playgrounds, sports grounds and clubrooms have been restored and are available for community use. The Casino Indoor Sports Stadium will be re-opening by early March and the new Rappville Hall opening is scheduled for 27 February 2023. These facilities are examples of community facilities that enable community groups to come together.</i>
On Schedule
1B: Lead local resilience and recovery programs
Principal Activity 1B1: Establish Local Recovery Advisory Groups
<i>Five Advisory groups have been established and meet every 4 - 6 weeks. Each group represents the communities of Rappville, Woodburn, Broadwater, Coraki and a Rural group which has members from Greenridge, Whiporie, Bungalwalbin and New Italy. Council also engages regularly with a range of community groups in Casino. These groups have provided valuable insights and information on each community's needs during the recovery journey which is used to inform Federal and NSW Government MPs and agencies. They also give Council the opportunity to provide the community with up-to-date information on recovery services and grants.</i>
Completed
1C: Deliver community events to encourage reconnection
Principal Activity 1C1: Support the Richmond Valley's Signature Events program
<p>Casino Beef Week Festival</p> <p><i>Council provides the Casino Beef Week Festival with \$30,000 cash sponsorship, as well as in-kind support. Beef Week was successful last year in securing a \$1 million grant from the Department of Agriculture, Forestry and Fisheries to assist with its growth. This is the second successful grant in seven years, which has been supported through advocacy by Council.</i></p> <p><i>Council is working with the Beef Week Committee to install cattle wash bays in the Simpson Parade car park and cattle tie rails to support the street cattle events. The NRLX is hosting a three-day Beef Week Calmview Charolais Junior Cattle Education event in March.</i></p>

Primex Field Days

Council continues to support the Primex Field Days, as it has done since 1985. The 2022 Primex Field Days was a success: 25,000+ attendance over three-days; 1,200 companies represented on-site; \$47 million estimated in sales for exhibitors; 26 percent of consumers bought major purchases (over \$1,000) averaging \$24,700.

The Primex exhibitors and attendees came from a range of industries and businesses across Northern NSW.

**Casino Truck Show – August 2022**

Now a Council run event with a supportive volunteer committee, feedback from businesses is the 2022 Casino Truck Show was bigger than Beef Week, with most recording their best-ever turnover in quite a while. All motels were booked out however not all retail businesses opened. Many businesses which did open put on extra staff to cope with the demand.

Another interesting fact – trucks like those attending last year cost around \$450,000. There were 370 of them, so we had \$166,500,000 worth of heavy vehicles parked in and around the Casino CBD.

On Schedule

Principal Activity 1C2: Work with communities to develop recovery events

Council has taken a proactive approach by actively seeking ideas and feedback directly from the community through the Advisory Groups regarding resilience and recovery events. Grant funding and allocated funds through the Community Recovery Officer Program have been utilised to support events throughout the Richmond Valley. Council organised a presence at the 2022 PRIMEX Field Days which various State agencies and NGOs also participated in. Preliminary discussions have been held with the Advisory Groups and other community leaders to determine the appetite to hold commemorative events to mark the anniversary of the 2022 flood events. To date, the Broadwater community is the only one who support a commemorative event.

Council Officers are planning a series of resilience/Get Ready workshops in conjunction with Red Cross for early 2023. The first rollout of workshops will target the more vulnerable sectors of our community such as the aged. These types of events had a positive impact when they were rolled out post bushfires and the expectation is that they will once again support the community in their recovery and resilience journey.

On Schedule

1D: Strengthen the role of local libraries in community recovery
Principal Activity 1D1: Increase technology support and digital resources at libraries
<i>The library continues to provide access to a number of online databases as well as continuing to expand eResources. Six Samsung tablets have been purchased to lend to members of our community that are aged 50 years or older to enable them to get experience with technology before going to the expense of purchasing devices. Tech savvy programs continue to be popular with over 130 tech savvy sessions held so far, this financial year.</i>
On Schedule
Principal Activity 1D2: Provide access to recovery and assistance information
<i>Assistance is being provided while noting that there has been a decrease in requests as time goes on. The libraries are continuing to serve members who are in recovering communities. The mobile library has recommenced servicing the communities of both Broadwater and Woodburn on a weekly basis.</i>
On Schedule
Principal Activity 1D3: Develop library-based programs for social connection and wellbeing
<i>The library is continuing to conduct regular programs that are assisting social connection and wellbeing. The library runs various art and craft groups, holds wellbeing days and classes that help seniors keep up with technology. The library was also successful in gaining grant funding to lend devices to those members of the community 50 years and over to assist them engage with the digital age.</i>
On Schedule

Casino Truck Show



Casino came alive in August as the streets filled with some of the best big rigs in the country for the North Coast Petroleum Casino Truck Show. This is the first year Council partnered in organising the show, which saw 375 trucks form a huge parade before parking in the CBD, where a crowd of around 8,000 enjoyed a day of sights, sounds and other thrilling entertainment.

There were more stalls and entertainment than ever before, along with the fact that the show itself was bigger than ever.

Planning for the Casino Truck Show 2023 is already underway following the roaring success of the show in 2022.



RECOVER

OBJECTIVE 2: Support families and businesses to rebuild

2A: Support temporary housing options that keep people connected to their community
Principal Activity 2A1: Support Resilience NSW to establish temporary housing sites
<i>Significant support has been provided to Resilience NSW and the Flood Recovery Housing Taskforce to identify suitable sites to establish temporary housing solutions for the community who have been impacted by the 2022 flood events. Two temporary housing sites have been established and are now operational. The Coraki site has been established on the former Coraki Hospital site. This site supports pod dwellings and includes site/security office, amenity buildings, open spaces and playground. The site in Evans Head is on Crown Land adjacent to the Reflections Holiday Park. This site has been established with caravan sites which are homing flood impacted people.</i>
Completed
Principal Activity 2A2: Support rehoming and fostering of pets for displaced families
<i>Following the 2022 flood events, Council Rangers were very busy assisting flood impacted residents and their animals. This need has declined recently, however support is always available. Council Officers have built strong relationships with a number of rehoming organisations/charities which significantly contributed to the successful rehoming and arranging of foster care for companion animals following the flood.</i>
On Schedule
2B: Support flood-affected residents and businesses through the development approval process
Principal Activity 2B1: Provide development concierge services to support flood affected properties
<i>The Development and Certification department has been providing advice to those persons affected by the February/March 2022 flood events. Advice has been given on a range of issues such as voluntary house raising, flood levels, on-site sewage management, works permitted under complying and exempt codes. Council's Development and Certification staff keep abreast of policy and funding opportunities being released by the Northern Rivers Reconstruction Corporation to ensure we are providing up to date information to the community. Monthly reports on activities are provided to Council meetings.</i>
On Schedule
Principal Activity 2B2: Explore options to improve flood resilience through building design and location
<i>The development of new housing on flood prone land is stringently considered during the development application assessment process. Flood modelling allows staff to determine the suitability of a site for house construction with any proposed development being assessed against strict criteria to ensure risk and safety are acceptable.</i>
<i>Council continues to advocate and is awaiting the details of the Northern Rivers Reconstruction Corporation's Resilient Homes program, to continue to provide advice and support to people recovering from the floods.</i>
On Schedule

2C: Restore central business districts and town centres

Principal Activity 2C1: Ensure CBD precincts in Casino and the Mid-Richmond are well maintained

Council quickly restored our CBDs following the floods and continues to conduct regular inspections and maintenance as per established service levels in accordance with budget allocations. Council's public open spaces, including the CBD precincts have recovered well post the 2022 flood events due to the efforts of our staff. The completion of the new park space in Barker Street, Casino has added to the revitalisation of the Casino CBD area and made it an attractive asset for the community.

Council continues to pursue funding opportunities to enable the upgrade of the Woodburn CBD streetscape in line with the approved Master Plan and work continues on determining an appropriate solution for Richmond Terrace in Coraki to enable improvements to the road and streetscape.

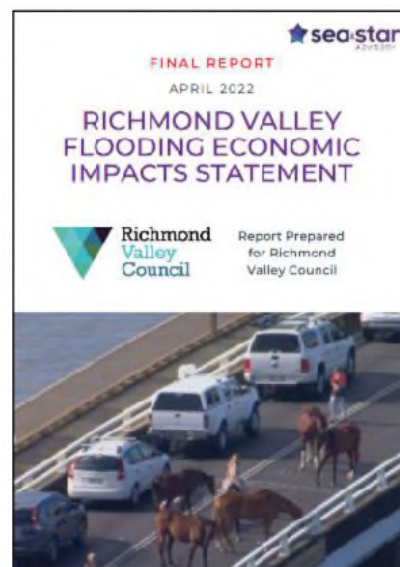
On Schedule

2D: Support recovery of key industries

Principal Activity 2D1: Advocate for government assistance for local businesses and employees

This action is ongoing, working with Service NSW and Office of Regional Economic Development to provide input and feedback on development of grant programs and issues arising from the roll out of programs. Council has been at the forefront in an advocacy role, to highlight the shortcomings and timeliness of support programs. In the initial flood response, Council was active in contacting our register of businesses, both from an immediate support perspective, but also in terms of leveraging the opportunity for some businesses who experienced a significant uplift in trade activity as the impacts of the event became obvious in Lismore and the wider Northern Rivers.

Council has also built on the Richmond Valley Flooding Economic Impacts Statement (April 2022) to prepare a Draft Richmond Valley Economic Development Key Directions document, which will be released for consultation in March 2023.



On Schedule

Principal Activity 2D2: Partner with Regional NSW, RDA and local business organisations to support business recovery

Department of Regional NSW have developed a regional business, industry and tourism flood recovery reference group that Council actively participates in. This forum has been utilised to gain information and provide feedback regarding business recovery initiatives being delivered by the State government.

Council continues to work with the Regional NSW Investment Attraction team to promote all that the Richmond Valley has to offer and to build on the work being done in preparing the Richmond Valley Regional Jobs Precinct Master Plan.

On Schedule

RECOVER

OBJECTIVE 3: Restore the Richmond Valley's road network

3A: Document the extent of infrastructure damage and identify funding sources
Principal Activity 3A1: Complete asset inspection programs and secure funding commitments through DRFA and other options
<i>Inspections of all road infrastructure have been completed. The Reconstruction team are actively submitting claims for Essential Public Asset Restoration works. Other grant funding opportunities are being explored and applied for as they arise. The majority of the unsealed road network has been made safe and gravel replacement and grading works are near complete. It is estimated the full road network damage bill will reach \$150M.</i>
On Schedule
3B: Restore critical regional transport corridors and freight links
Principal Activity 3B1: Support restoration works for Summerland Way and Bruxner Highway
<i>Council Officers continue to liaise with TfNSW who control these state roads and undertake works on behalf of the state to restore these important road networks. Council is playing a key role in advocating for funding to upgrade regionally important transport/freight corridors and make them more resilient.</i>
On Schedule
Principal Activity 3B2: Advocate to upgrade Woodburn-Casino Rd (MR145) as a key regional link road and complete restoration works
<i>Council Officers have advocated for continued funding on the Woodburn-Casino Road for several years in recognition of its role as a key transport link for both residents and commercial / agricultural business. To date, over \$10 million in funding has been secured and the resultant works are ongoing. Recent funding opportunities for culverts at the Dairy Flat flood way has been applied for through the significant NSW Government betterment program with the outcome of assessments due in before March 2023. Council's grants team regularly updates a Priority Projects Prospectus with MR145 identified as a key project to 'finish'. A further \$33 million in funding is needed to adequately upgrade the road to a suitable standard. Where funding is available, design of future sections is completed.</i>
On Schedule
Principal Activity 3B3: Restore essential freight links and community access roads
<i>There has been significant effort to ensure essential freight links and community access roads are all passable to traffic post the 2022 flood events. Additional works are scheduled to be undertaken on a number of key freight links to further add to the initial restoration works. For example, MR145 (Casino to Woodburn) is one of the most significant transport corridors through the Richmond Valley and is often subjected to inundation from flood water. Council Officers are exploring opportunities to improve the resilience of MR145 by identifying key risk areas and determining appropriate measures for betterment to improve resilience of essential freight links.</i>
On Schedule

3C: Remediate landslips and develop long-term solutions for North Casino link roads
Principal Activity 3C1: Complete Naughtons Gap Road realignment
<i>Council continues to advocate to all levels of government for a solution to this significant transport link. Council's funded investigations and options reports to identify the best solution possible to reopen the Naughtons Gap Road. The Transport for NSW preferred option is a repair solution, and not a realignment. A disaster funding claim for the damage has been lodged, along with an application to the significant road asset betterment grant fund. A decision on the success of the grant applications is expected by March 2023.</i>
Behind Schedule
Principal Activity 3C2: Complete Bentley Road landslip restoration
<i>The Infrastructure Reconstruction team is actively engaged with TfNSW on the scope for the repairs to the slip. Negotiations to finalise the scope of works for this project have taken some time to refine and gain acceptance from TfNSW. A revised scope and application were submitted in December 2022. It is expected that the restoration works will take several months to complete once commencement begins. The current estimated value of this reconstruction work is approximately \$1.3M.</i>
On Schedule
3D: Rebuild and repair damaged roads, bridges and culverts
Principal Activity 3D1: Develop & deliver a three-year capital works program for road, bridge & culvert restoration across road network
<i>The Infrastructure Recovery, Assets and Roads and Drainage teams are preparing a three-year program for restoration works across the road network now that road inspections have been completed.</i>
On Schedule
Principal Activity 3D2: Develop & deliver three-year maintenance and inspection program for roads, bridges & culverts
<i>Building on the flood recovery inspections program the Assets team will be preparing this program once the Asset Management Plans are finalised and adopted by Council this financial year. The priority has been to complete emergency works and road inspections to inform Disaster Recovery Funding applications for flood recovery works.</i>
On Schedule

RECOVER

OBJECTIVE 4: Restore essential infrastructure

4A: Repair/rebuild water supply networks
Principal Activity 4A1: Complete urgent repair works to water supply assets
<i>Urgent repair works have been completed to enable all water supply assets to function normally, with emergency repair works completed to ensure our water supply continues to meet the Australian Drinking Water Guidelines. Damage to our water/sewer infrastructure is currently estimated at \$15M.</i>
Completed
Principal Activity 4A2: Design, secure approvals & funding for Casino Water Treatment Plant upgrade
<i>The Powdered Activated Carbon (PAC) dosing system was damaged in the floods and has been restored. Council has signed a funding agreement under the NSW Government's Safe and Secure program to progress to the next stage of preparing proposals for the Casino Water Treatment Plant Review and Options Assessment which includes upgrading of the PAC dosing system have been received and are currently being evaluated. This investigation work has to be completed prior to detailed design work.</i>
On Schedule
Principal Activity 4A3: Deliver quality water supply services
<i>Council continues to deliver water supply services to the Casino community that meet the required service standard while being efficient and NSW Health compliant.</i>
On Schedule
4B: Repair/rebuild sewerage networks
Principal Activity 4B1: Complete urgent repair works to sewerage system assets
<i>Urgent repair works have been completed to allow sewerage services to be restored but we still have significant upgrades/renewals to complete as infrastructure has suffered long-term impacts from the flood. An example of this is the severely damaged comminutor that pumped sewerage from South Casino under the river to the Casino Sewage Treatment Plant. Funding has been secured to upgrade this to a modern pump station solution.</i>
<i>All sewerage assets are functioning normally with the emergency repairs completed, however significant investment and funding support from Governments will be required to upgrade the systems to be more resilient and environmentally compliant.</i>
<i>Damage to our water/sewer infrastructure is currently estimated at \$15M.</i>
Completed

Principal Activity 4B2: Complete Evans Head Sewage Treatment Plant (STP) Stage 2
<i>The Evans Head STP Stage 2 funding application through the Safe and Secure Pathway was approved in December 2022. Council is working with the Department of Planning and Environment (DPE) to finalise the options report and associated reports to enable the project to move through the gateways for the Safe and Secure funding program. The original design for Stage 2 is being reviewed with the aim to finalise concept design and move to detailed design and then tender.</i>
On Schedule
Principal Activity 4B3: Construct Rappville Sewerage Scheme
<i>This project received \$3 million funding under the Bushfire Local Economic Recovery program with approval for a contribution by Council if costs exceed that amount. Community members and the advisory group have been regularly updated on progress. A site has been selected, based on consultant research and community feedback with the system design well progressed. A construction start is proposed for by mid-2023 subject to a satisfactory tender response.</i>
On Schedule
Principal Activity 4B4: Design, secure approvals & funding for Casino STP upgrade
<i>A consultant has been requested to provide a proposal for the technical aspects of the design, project management, delivery and regulatory works for a new STP and delivered this in December 2022. A workshop was held in January 2023 with project delivery consultants to provide a roadmap for design, project management and funding pathways to achieve a fast-tracked delivery of a new STP. Through to the end of June 2023 the following tasks will be undertaken in the planning phase of the project: business case development, establishment of a Council project development team, establishment of a Steering Committee, engagement of a project management consultant, preparation of a project management plan including a schedule and financial forecast for the project, drafting a risk register and management plan, drafting a procurement plan, finalising the Council water management strategy, reviewing the DPE risk rating of the Casino STP and engaging a legal team to assist with the delivery of the project. The majority of the documentation produced during the planning phase will be used as required by Council to seek out funding opportunities for a new STP. The fast-tracked program of delivery has the options and concept design stage completed by the end of 2023, detailed design and procurement completed by the end of 2024 with the construction, commissioning and handover of the new STP in 2026.</i>
<i>A preliminary estimate of funding required is in the order of \$60-80 million, depending on effluent outcomes required by environment approval conditions.</i>
On Schedule
Principal Activity 4B5: Deliver efficient sewerage services
<i>Despite ongoing damage impacts to some of our facilities including the Casino STP and Rileys Hill STP, Council continues to deliver sewerage services to the community that meet the required service standard while being efficient and EPA compliant under normal operating conditions.</i>
On Schedule

4C: Restore and maintain community facilities and assets

Principal Activity 4C1: Restore damaged assets, including sporting facilities, parks, recreation areas, cemeteries, footpaths and cycleways

Multiple grant funding commitments, along with insurance funding, has allowed Council teams to restore and upgrade community facilities and assets. Priority has been given to asset restoration from a safety perspective, for example with Queen Elizabeth Park which was used as a temporary waste transfer station at the height of the flood clean-up effort. Community halls, parks, sporting fields and cycleways across the Richmond Valley have all been assessed and prioritised for restoration. This work is on track but subject to the availability of contractors.

The Casino Indoor Sports Stadium floor was significantly damaged in the floods and had to be replaced. A new more flood resilient flooring system has been procured and is being installed with the facility due to re-open by March 2023.

On Schedule

Principal Activity 4C2: Continue to maintain community buildings and assets in accordance with asset plans and programs

Asset and facility maintenance programs are ongoing, with works being scheduled following inspections or when CRMs are tasked to the Assets team. Post flood event, many of Council's buildings have required increased repair and maintenance efforts, some funded by insurance.

The flood event has required Council to make some difficult decisions regarding whether to rebuild damaged buildings, for example, the Leeville Hall which has experienced low patronage over several years and is located in a floodway, will be demolished. The updated Asset Management Plans, due for adoption in the first half of 2023, will inform the maintenance and renewal program of community buildings in future years.

On Schedule



Rappville Hall

Coronation Park



The \$5.4 million redevelopment was made possible thanks to the Australian Government's Building Better Regions Fund and Local Roads and Community Infrastructure Fund, where Council was successful in obtaining \$2.7 million for the first stage, followed by \$885,000 to build a memorial walk and a further \$405,000 for much-needed upgrades at Coronation Park.

The project also received \$252,000 from the NSW Government's ClubGRANTS scheme, which helped fund the construction of the Casino Visitor Information Centre, and a \$1.2 million contribution from Council.

Opened in 2019, the first stage included the restoration and expansion of the Drill Hall, now home to the Visitor Information Centre and the Northern Rivers Military Museum, creating an important site for community events with the nearby amphitheatre, and added much-needed parking and landscaping.

A magnificent granite monument honouring the community's diggers is the centrepiece of the final stage of the Casino Drill Hall Precinct upgrade project, which was officially opened in September 2022. The final stage includes the addition of a memorial walk, reflection pool and monument, which will stand alone as a major feature of the site, while also integrating the Drill Hall with the newly completed Coronation Park. The unique poppy-themed playground at Coronation Park is complemented by a shaded picnic and BBQ area, new landscaping, boardwalk and a viewing platform set above the banks of the Richmond River.



RECOVER

OBJECTIVE 5: Restore the environment

5A: Work with government partners to restore and stabilise damaged riverbanks
Principal Activity 5A1: Advocate for riverbank assessment and restoration programs in Casino, the Mid-Richmond and Bungawalbin
<i>Council has been successful in both the Flying Fox restoration grant for Casino Riverbank (\$299,992 over 5 years) and Coraki Riparian Project Partnership for Coraki Riverbank (with Rous County Council and NSW Fisheries). Restoration work commenced September 2022 on the Casino Riverbank. The Coraki grant launch was held on 24 November 2022. An application for a recreational fishing habitat grant for McDonald Park, Casino was submitted with allocation expected in March 2023. Local Land Services offer advice and recommendations to private rural landowners and encourage riverbank restoration. Council Officers continue to seek funding where available for environmental restoration works in the Richmond Valley.</i>
On Schedule
5B: Restore riparian habitat zones in Casino and the Mid-Richmond
Principal Activity 5B1: Seek funding to design and deliver riparian habitat restoration programs
<i>Northern Rivers Regional Partnership Steering Group are advocating for the planting of koala food trees which includes significant riparian areas. Fish habitat grants supporting riparian restoration have been applied for however will not be announced until March 2023. Flying fox habitat program is also a riparian habitat restoration program. Council was successful in securing a grant of \$299,992 for physical works to be undertaken over a 5-year period with further 3 years to the term covering establishment and maintenance. To date, we have been quite successful in securing grant funding for riparian habitat restoration and will continue to seek and advocate for additional funding for this vital work.</i>
On Schedule
5C: Finalise flood clean-up and incident management
Principal Activity 5C1: Complete inspections of underground petroleum storage systems (UPSS) and develop remediation plans
<i>UPPS inspections occur as required and remediation plans are required where appropriate. The EPA are continuing to take the lead role in addressing the issues with the flood impacted premises at Broadwater. Council Officers provide assistance to the EPA as required.</i>
On Schedule

Principal Activity 5C2: Partner with EPA to address flood-related chemical and biological hazard incidents
<i>EPA are facilitating the 'Clean up flood debris on private land program'. Council is assisting in reporting events and communicating with the EPA with regards to progress. In addition, Council has released a number of communications, including community newsletters and social media, regarding the services available to assist the community appropriately dispose of flood related waste. It is important that waste is handled and disposed of correctly to reduce the potential risk to the natural environment and hazard to human health.</i>
On Schedule
Principal Activity 5C3: Manage high risk on-site sewage management systems (OSMS)
<i>OSMS inspection programs are ongoing, however, flood affected properties have been identified and prioritised. OSMS systems which are not operating as intended pose a risk to the environment and human health due to inappropriately treated effluent entering the environment. Council is currently seeking to recruit an OSMS Officer to assist with the increased workload following the 2022 flood events. This resource will be dedicated to OSMS inspections and funded by inspection fees with the aim to inspect the identified high-risk systems as promptly as possible.</i>
On Schedule
5D: Manage water quality risks
Principal Activity 5D1: Partner with State agencies to support Richmond River water quality monitoring
<i>Council participates in the Beachwatch Program which includes monitoring of water quality. Council Officers are continuing to work with NSW Fisheries, Local Land Services, Public Works Authority and Rous County Council to monitor the impacts of the floods. Rous County Council have taken a lead role in monitoring river health and have regularly reported their findings to stakeholders. Water quality parameters such as dissolved oxygen and turbidity are indicators of the health of the waterway and can signal potential risks such as the formation of blackwater and fish kills.</i>
On Schedule
Principal Activity 5D2: Manage compliance with environmental licences
<i>The Sustainable Communities and Environment team provide internal auditing and monitoring of Council owned sites covered by Environment Protection Licenses and supports other teams and managers with advice on achieving environmental compliance. The team maintain a solid working relationship with the EPA and seeks guidance as necessary. A majority of the required audits have been completed and include recommended actions to reduce or remove non-compliance risk. Council has complied with its license conditions during this period.</i>
On Schedule

PREVENT & PREPARE

OBJECTIVE 6: Improve the disaster resilience of public assets

6A: Restore and strengthen emergency response infrastructure
Principal Activity 6A1: Repair flood damage to RFS and SES buildings
<i>Council staff continue to liaise with the relevant representatives of the RFS and SES. Inspections of all facilities in the Richmond Valley have been undertaken, with repair works completed in most cases. The Broadwater SES has been temporarily relocated to an alternative site, while the future of the existing site is re-assessed. Discussions to review this issue have been scheduled as the temporary location is not suitable long term.</i>
On Schedule
Principal Activity 6A2: Maintain Regional Emergency Operations Centre and equip council-owned evacuation centres
<i>An audit of evacuation centres is being led by a working group formed by the Local Emergency Management Committee. Any actions relating to Council owned or managed facilities will be actioned. The Casino RFS Regional Centre remains as the identified Emergency Operations Centre for the Northern Rivers LEMC group. It is well equipped as a result of funding provided by the state government post the 2019/2020 bushfires.</i>
On Schedule
Principal Activity 6A3: Strengthen the role of Casino aerodrome in emergency response
<i>Council recently commissioned the Casino Aerodrome Review 2022, which provided a detailed assessment and future actions list for the future direction of the Aerodrome. The actions will be considered in terms of prioritisation during the budget preparation process for next year. Several recommendations involve the role of the Aerodrome in Council's emergency response, including dedicated areas for helipads, an onsite fuel facility and improved access to the weather station.</i>
On Schedule
6B: Improve local stormwater and drainage networks
Principal Activity 6B1: Develop Casino & Evans Head stormwater models and stormwater risk management works program
<i>Casino stormwater drainage study is well advanced with a report provided by the consultant on the model results. Engineering solutions to the results is currently being investigated by the consultant and a proposal is to be developed for Council to consider. Council continues to review appropriate flood recovery funding options for this work, given the feedback from the community and the need for solutions to the flash flooding events that impact some parts of Casino and the Evans Head CBD. Identified works will be prioritised and undertaken within budget allocations in future capital programs.</i>
On Schedule

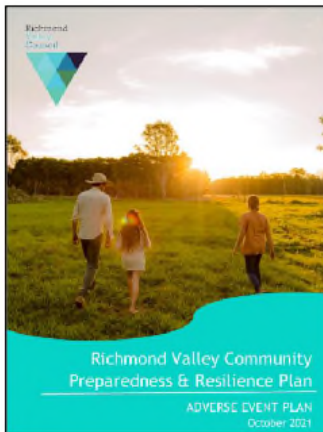
6C: Build resilience into our water supply and sewerage networks
Principal Activity 6C1: Secure long-term water supply for Casino & the Mid-Richmond
<i>Follow up actions from the Casino Water Security Report have commenced. Consultants have been engaged to further explore and scope the three options resulting from the Study being: accessing the "dead storage", raising the weir and creating off-line storage. Once this body of work is finalised, Council will determine the most appropriate measure/s to secure the long-term water supply for Casino. Council Officers will continue to liaise with Rous to inform its strategic planning and capital works programs are being undertaken to facilitate the projected future population growth of the Mid-Richmond.</i>
On Schedule
Principal Activity 6C2: Complete automation and telemetry upgrade for water/sewer assets
<i>Automation upgrade of the Casino WTP is continuing, and other water/sewer assets are being upgraded as part of the flood reconstruction works. Rileys Hill STP, all impacted sewerage pump stations and South Casino water booster pump station are some of the assets which are being upgraded.</i>
On Schedule
Principal Activity 6C3: Reduce inflow/infiltration in sewerage systems
<i>Works continue on the ground with contractors completing manhole and junction repairs associated with the inflow and infiltration program. These works are taking place in selective catchments that have been the subject of previous studies by consultants and will reduce inflow and infiltration in those catchments only. The work of this program will be ongoing.</i>
On Schedule
6D: Advocate for improved communications networks
Principal Activity 6D1: Assess local flood impacts on telecommunications services
<i>Poor telecommunications during the flood events were flagged as a crucial issue in the after-action review completed by the Local Emergency Management Committee. The Telecommunication Authority is a key stakeholder and are participating in infrastructure reviews. Council will continue to advocate for improved resilience for communication networks at every opportunity.</i>
On Schedule

PREVENT & PREPARE

OBJECTIVE 7: Build resilience in a changing climate

7A: Improve long-term flood planning and risk management
Principal Activity 7A1: Complete Richmond Valley Flood Study and Floodplain Risk Management Plans
<p><i>The February/March 2022 floods delayed the new Richmond Valley wide Flood Study and Modelling. The study is due for completion in the first half of 2023 subject to outcomes of neighbouring flood modelling that needs to be considered and integrated. Once the study is completed and adopted, the Floodplain Risk Management Plan can be prepared subject to funding being available. Given the importance of these plans, every effort is being made to finalise them as quickly as possible.</i></p> <p><i>The Flood Study and Risk Management Plan will inform Council and the community which land is appropriate for various land uses including residential, commercial and industrial developments and whether certain planning controls need to be applied to future development to mitigate flooding risk.</i></p> <p>On Schedule</p>
7B: Improve community preparedness and capacity to respond to natural disasters
Principal Activity 7B1: Support safe development in bushfire & flood prone areas
<p><i>Development proposals are assessed against various planning controls including hazards and risks such as bushfire, flooding, landslips and sea level rises. In addition, Council assessment officers utilise legislated controls like the provisions of the Planning for Bushfire Protection Guidelines to ensure development is only supported where it is deemed to be appropriate and safe.</i></p> <p>On Schedule</p>
Principal Activity 7B2: Support community disaster preparedness education
<p><i>Council's Resilience and Recovery Team are collaborating with Red Cross (Get Ready) and other community partners to develop and deliver education programs in 2023. The Team has participated in various community education forums such as workshops, seminars and Primex Field Days with agencies such as CSIRO, Resilience NSW and Department of Primary Industries.</i></p> <p>On Schedule</p>

Principal Activity 7B3: Implement the Richmond Valley Adverse Event Plan



The actions listed in the 2021 Adverse Event Plan are being worked through and actioned. Council's Resilience and Recovery Team are reviewing the plan to recommend any amendments required to address the implications of the 2022 Flood Events.

On Schedule

7C: Support local food production

Principal Activity 7C1: Continue to support farm-based food sales, farmers markets and Paddock to Plate initiatives

The Richmond Valley Made Paddock-to-Plate Feast was held in the gardens of Windara, Casino, in November 2022. From a Whiporie-Lismore beef business to Richmond Valley pastured poultry producers, dryland rice farmers, olive and cheese producers, and flower farmers, the paddock-to-plate evening featured some true gems of the region.

Council is currently liaising with the organisers of the Harvest Food Trail to see how it fits with the Richmond Valley.

On Schedule

7D: Reduce our demand on natural resources

Principal Activity 7D1: Implement demand management programs to reduce water consumption

This project is in its initial phase. Demand Management options will be investigated as part of the actions associated with the Water Security Study. Following the determination of the options, programs will be considered and actioned where appropriate to reduce water consumption.

On Schedule

Principal Activity 7D2: Explore options for alternative energy initiatives

Our region is undergoing a significant period of growth with Richmond Valley being named one of four regional job precincts to drive investment and development opportunities into existing industries in agriculture, manufacturing and renewable and alternative energy solutions.

Council is and has been actively promoting renewable investment into our Local Government area. There has been large scale solar farming interest with a number of state significant solar proposal enquiries. There have been preliminary enquiries for agricultural based bioreactor installations designed for the treatment of waste water and gas capture opportunities.

The Sustainable Communities Strategy identifies investigating and implementing renewable energy on Council infrastructure and is a key target area to ensure our organisation participates responsibly and leads by example.

Council's Administration Building is under review for the installation of a potential 90 -100kW solar system to offset our energy usage and we are updating the internal solar network to capture data and demonstrate savings. NRLX roof and Casino Water treatment plant have had solar installations for some time, offsetting their energy usage. The Raw Water Pump Station for the Casino water supply is scheduled for a solar system install in the 2023/2024 year.

On Schedule

7E: Explore alternative waste management options

Principal Activity 7E1: Work with North Coast councils on regional waste solutions

Council is an active member of NEWaste and our Waste and Resource Recovery Manager has relationships with colleagues across other councils.

Council has led a program of investigations with other North Coast councils aimed at finding solutions to regional waste management issues. The recent Alternate Waste Treatment Solutions Expressions of Interest process, conducted by Council in conjunction with other North Coast councils, confirmed there is a level of interest in establishing alternative waste treatment facilities and highlighted the challenges ahead to navigate government policy and regulation to deliver these solutions in an appropriate and timely manner.

On Schedule

Sustainable Communities Strategy

The new Draft Sustainable Communities Strategy 2023-2028 is currently on public display. The strategy aims to protect the Richmond Valley's natural environment and provide a beautiful place to live, work, play and invest in the future.



As the climate continues to change, the region could experience further challenges, with the possibility of increased periods of drought, higher temperatures, rising sea levels, more frequent floods and storms - and a greater risk of fire.

The draft strategy aims to address these challenges by building community awareness and resilience and achieving a healthy balance between growth and sustainable living. It does this with a focus on protecting our unique bushland, biodiversity, rivers and waterways, as well as building resilience in a changing climate and strengthening Council's environmental performance.

The strategy includes opportunities for greening and cooling our communities, reducing Council's energy usage and waste production and attracting additional grant funding for environmental projects.



SUSTAIN

OBJECTIVE 8: Strengthen the regional economy

8A: Establish the Richmond Valley Regional Jobs Precinct (RJP) and support regional economic growth
Principal Activity 8A1: Support regional economic development
<i>Regional economic development is being achieved via maintaining relationships with, and engaging with, both local and regional businesses and relevant State, Federal and non-government organisations. The Regional Jobs Precinct project has taken longer than expected, however, Council and the State Government remain committed to the process and are convinced of the value it will bring to the area in terms of business attraction and economic stimulus. Council's Economic Development team continue to field regular enquiries from various types of businesses regarding setting up in the Richmond Valley including in Council's recently developed industrial precinct with several lots under in-principle agreement to be sold for new business establishment.</i>
On Schedule
Principal Activity 8A2: Finalise and implement the Richmond Valley Regional Jobs Precinct (RJP) masterplan
<i>There have been delays with the RJP masterplan with work still being undertaken to finalise the required technical studies. There were further site visits during January 2023. At this stage, the draft RJP masterplan is scheduled for exhibition by August 2023.</i>
Behind Schedule
Principal Activity 8A3: Work with Regional NSW to attract investment to RJP precincts and the Richmond Valley
<i>Council has worked with the Office of Regional Economic Development to produce a Richmond Valley RJP Investment Opportunities Analysis. In conjunction with Office of Regional Development, engagement with the relevant industries identified within the document is ongoing.</i>
<i>The Regional Jobs Precinct project has taken longer than expected, however commitment remains strong, with Council receiving regular enquiries from multiple business types regarding setting up in the Richmond Valley.</i>
On Schedule

8B: Develop the Northern Rivers Rail Trail and other signature projects for economic stimulus

Principal Activity 8B1: Work with neighbouring councils to support completion of the full length of the Northern Rivers Rail Trail

Council has collaborated with Tweed Shire Council from the inception of the Northern Rivers Rail Trail project. Earlier funding approval for Tweed has seen them share their knowledge and experience in all facets of the rail trail build including governance models and construction and design methodology. Council is well advanced in the planning and design stage of the southern part of the trail with continued on the ground works re-commencing in 2023. Lismore City Council has received funding for their part of the trail and RVC has supported them, as it is critical that the trail links up in its entirety.

We continue to pursue funding opportunities in line with Council's Priority Project Prospectus, which will also inform the new Community Strategic Plan, set to be adopted by Council by 30 June 2023.



On Schedule

Principal Activity 8B2: Complete Casino memorial pool upgrade

The weather events of late 2021 and 2022 have made the delivery of Stage 1 of this project highly challenging. Recent easing of rainfall has allowed the contractors to get a consistent run at the construction program. Both the main 50-metre pool and the new Learn to Swim pool structures have been completed with leakage tests returning positive results. It is expected, at this stage, that the Stage 1 project will be completed in June 2023 with opening planned for August after appropriate testing and landscaping works. Council continues to actively pursue funding opportunities to complete the remaining stages of the project.

Behind Schedule

Principal Activity 8B3: Complete Casino showground upgrade

The lead contractor of the Showgrounds project has commenced major earthworks and construction of the new horse stables. The sand training track is complete and is in use by race trainers. Works have commenced on the grass training track with a target of being ready to host the Beef Week Cup race meeting in May 2023. The entire program of works is expected to be completed by February 2024.

On Schedule

8C: Support local businesses to recover and prosper

Principal Activity 8C1: Enhance existing business networks to support business growth

The flood event of 2022 has necessitated an increased engagement from Council with local businesses. Support has been provided to navigate businesses through the various grant and recovery programs established by all levels of government. Council's Project and Business Development team (which manages the economic development function) has been active with interaction with local businesses and prospective new businesses as the Richmond Valley undertakes the recovery process.

Council has also built on the Richmond Valley Flooding Economic Impact Statement (April 2022) to prepare a Draft Richmond Valley Economic Development Key Directions document, which will be released for consultation in March 2023. The opportunity to comment on the Draft Urban Growth Management Strategy and Casino Plan has also been promoted to all businesses.

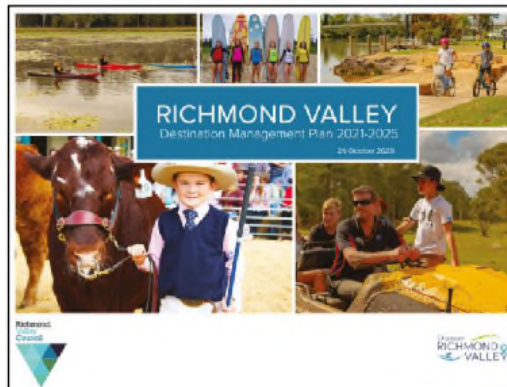
On Schedule

Principal Activity 8C2: Strengthen the visitor economy

Council continues to implement actions in its Destination Management Plan and work with businesses and the tourism sector to promote the Richmond Valley through various mediums.

The Discover Richmond Valley team wrapped up filming in December for the What's Up Down Under summer series shoot, which also involved Shannon Noll and Titanium Caravans. Episodes are due to air 25 February and 4 March.

On Schedule



Principal Activity 8C3: Continue to grow Council's business activities to benefit the community
<i>Council's business activities are continuing to grow. The NRLX has achieved a record-breaking result, justifying Council's decision to invest in multi-million dollar upgrades several years ago. Council's waste business is in a steady state of service delivery with contracts recently re-negotiated or under negotiation with a view to best community outcomes. Business models for the Aerodrome, Quarries, Showgrounds and Rail Trail will all require consideration in the coming year.</i>
On Schedule
8D: Attract new businesses to the Richmond Valley to support a diverse economy
Principal Activity 8D1: Create a regulatory environment that supports investment
<i>The provision of regulatory advice and information, in a format which can be easily understood, is one of the fundamental elements in supporting business to navigate complex legislation and requirements. The existing suite of development related reference material is continually enhanced and modified to reflect changes to planning and building regulations.</i>
<i>Since the recent introduction of the Planning Portal, a significant effort has been placed on ensuring customers are supported to navigate the required online process. The Customer Experience Team have committed to providing monthly community newsletter content in an effort to inform and educate readers of Council's regulatory requirements and development / planning news.</i>
<i>The Development Concierge is an integral conduit between the applicant and the complexities of planning legislation, able to communicate a succinct interpretation and navigation of planning policy requirements pertaining to an applicant's development. Customer Experience and the Regulatory Section works closely with the Economic Development Team, taking a case management approach with businesses to support investment.</i>
On Schedule

SUSTAIN

OBJECTIVE 9: Address long-term housing needs

9A: Ensure there is sufficient land and infrastructure to support long-term housing needs
Principal Activity 9A1: Complete the Richmond Valley Urban Growth Management Strategy and start to implement the recommendations
<p><i>Over the past year, Council has been working in partnership with Regional NSW to prepare pathways to deliver housing and jobs in the Richmond Valley. This will culminate with the production of several bodies of work including the Richmond Valley Growth Management Strategy (GMS), Casino Place Plan and the Richmond Valley Council Regional Job Precinct Master Plan to help deliver these opportunities. The GMS:</i></p> <ul style="list-style-type: none"> <i>provides evidence regarding the current and future projected demand for and supply of employment and residential land</i> <i>establishes key principles to enable Council to plan for sustainable growth</i> <i>provides clear direction regarding the location and priorities for managing employment and residential land growth.</i> <p><i>The Casino Place Plan has been prepared to guide planning for population and employment growth and place outcomes in Casino at a higher level of detail than has been provided in the GMS. Its preparation is in response to identified planning and urban design issues & opportunities. It aims to coordinate and put in place strategies and enablers to attract and manage employment and population growth at levels above those previously anticipated for Casino.</i></p> <p>On Schedule</p>
Principal Activity 9A2: Work with NSW Planning & Environment to release additional residential land in Richmond Valley growth areas
<p><i>The Draft Urban Growth Management Strategy and Place Plans identify potential sites for future urban growth. These draft plans address long-term housing need and set the future direction for residential growth but also land appropriate for commercial and Industrial land uses. Land affordability is a key consideration when assessing opportunities for future housing needs.</i></p> <p><i>Council is liaising with DPE to investigate land in the Fairy Hill area which has been earmarked for residential purposes in a number of strategic land use plans. Being flood free, the Fairy Hill site offers opportunities for not only the Richmond Valley but the Northern Rivers region. In addition to the Fairy Hill proposal, Council has several other residential planning proposals that are being discussed with DPE with a view to undertake the planning proposal pathway to facilitate rezoning of residential land.</i></p> <p><i>Council is also actively engaging with the Northern Rivers Reconstruction Corporation seeking its support for infrastructure investment to support the planned growth of the Richmond Valley which will contribute to the rebuilding of the Northern Rivers following the 2022 flood events.</i></p> <p>On Schedule</p>

Principal Activity 9A3: Streamline approvals for rezoning, sub-division and residential developments
<p><i>Council is actively engaging with the Northern Rivers Reconstruction Corporation and DPE seeking their support for the prioritisation of required planning processes to enable faster development assessment and approvals to support the planned growth of the Richmond Valley which will contribute to the rebuilding of the Northern Rivers following the 2022 flood events.</i></p> <p><i>Continuous training and upskilling of first point of contact staff, to enable them to provide comprehensive guidance to applicants in preparing and submitting quality and complete applications to ensure timely assessment times.</i></p> <p>On Schedule</p>
Principal Activity 9A4: Seek government funding for essential infrastructure to activate new housing areas
<p><i>All reports for infrastructure upgrades associated with the Regional Jobs Precinct (RJP) are currently being finalised by consultants. These reports along with other RJP documentation will inform Council of the quantum of funding required for activating new housing projects and the staging associated with the infrastructure.</i></p> <p><i>Council has been advocating for funds for the replacement and upgrading of infrastructure including a new Casino STP and will continue to do so as the RJP work is being finalised for consultation in the second half of 2023.</i></p> <p>On Schedule</p>
9B: Provide a range of housing choices for the community
Principal Activity 9B1: Partner with the NSW Government to activate Crown Land for affordable housing
<p><i>Council supported Resilience NSW to secure a temporary housing solution on Crown Land in Evans Head to provide housing for people displaced by the 2022 flood events.</i></p> <p><i>Options for housing on developments on Crown Land have been identified and communicated to NSW Government and will require appropriate resourcing and commitment from its agencies for the land to be activated for affordable housing. Most sites will require negotiation of native title and/or Aboriginal Land Claims.</i></p> <p>On Schedule</p>
Principal Activity 9B2: Promote opportunities for additional development in existing residential areas
<p><i>The Urban Growth Management Strategy and Place Plans will identify land which is suitable for residential purposes. Given the financial benefits of locating future residential land close to existing services (water, sewer, electricity and roads), most of the identified locations for future residential land is adjacent to existing developed residential land.</i></p> <p><i>A 45-lot subdivision has been approved on Lennox Street, Casino with the first stage now on the market. Our team continues to work with a number of proponents who are seeking rezoning and approval to develop residential land including a 60-lot sub-division in Broadwater and a 19-lot sub-division in Spring Grove. Council is also fielding numerous enquiries regarding scoping studies for planning proposals in the North Casino area.</i></p> <p>On Schedule</p>

9C: Identify, purchase and develop suitable residential land to support growth

Principal Activity 9C1: Identify suitable sites for council-led residential land development to increase housing availability

Whilst some preliminary investigation of sites has been undertaken, further progress has been put on hold until results of the new flood model are known and also the outcome of the Northern Rivers Reconstruction Corporation's Resilient Lands EOI for potential residential land development. These two projects have the potential to significantly influence the development of residential land within the Richmond Valley and we will continue to liaise with the Corporation closely.

On Schedule



Reynolds Road Industrial Estate development

SUSTAIN

OBJECTIVE 10: Lead and advocate for our community

10A: Strengthen engagement between Council and the community
Principal Activity 10A1: Develop and deliver the Richmond Valley Community Engagement Strategy
<p><i>Council is utilising its existing Community Engagement Strategy to guide engagement activities as we prepare our next Community Strategic Plan by 30 June 2023.</i></p> <p><i>A review of the Community Engagement Strategy and development of a framework for engagement activities has commenced to guide all activities we undertake and will be completed for adoption by Council by 30 June 2023.</i></p> <p>On Schedule</p>
Principal Activity 10A2: Complete the Community Strategic Plan review in consultation with the community
<p><i>Work is progressing on development of the new Community Strategic Plan, including completion of an updated community survey to explore community priorities in the flood recovery period. Major strategies to guide future growth and development in the Richmond Valley are currently on public exhibition. These include the RV Growth Management Strategy, Casino Place Plan and Sustainable Communities Strategy. Feedback from this consultation will help to inform the Community Strategic Plan on issues such as sustainable development, future housing options, employment and community resilience in a changing climate. Council has further CSP consultation sessions planned in March - May 2023, including consultation on economic development opportunities.</i></p> <p>On Schedule</p>
10B: Advocate to federal and state governments for community needs and priorities
Principal Activity 10B1: Advocate for community priorities and actively seek grant funding
<p><i>Council continues to advocate strongly for support with flood recovery and investment in economic development. This has so far resulted in: temporary housing options for 310 people being delivered for Coraki and Evans Head; successful implementation of the Caravan at Home program for Woodburn, with 153 vans provided; \$2 million in rating relief for Richmond Valley residents and \$7.4m in government funding to support recovery and flood repairs for community facilities.</i></p> <p><i>Council also continues to work with the NRRC to expedite Disaster Recovery Funding for essential infrastructure repairs. Work also continues on the Richmond Valley Regional Jobs Precinct, in collaboration with Regional NSW. Working in partnership with the NSW Government, Council has also achieved commitments of funding to support major water and sewerage service upgrades in Casino and Evans Head. Funding for road network upgrades has also been secured along with the Disaster Recovery funding that is available.</i></p> <p>On Schedule</p>

10C: Enhance partnerships with Northern Rivers councils and other regional agencies

Principal Activity 10C1: Actively support NRJO shared initiatives

Council continues to actively support the Northern Rivers Joint Organisation's regional advocacy and programs, including exploring initiatives for renewable energy, increased regional employment, alternative waste solutions, regional flood recovery and housing. The NRJO continues to advocate to the NSW Government and the Northern Rivers Reconstruction Corporation for early resolution of temporary housing, house raising and buy-back schemes and further implementation of the resilient lands program.

On Schedule

10D: Lead with integrity

Principal Activity 10D1: Provide representative and accountable community governance

Council meetings are live streamed, and the opportunity is available for Public Access at the start of each meeting. Councillors are available to the community and regularly attend community events and engage with community groups.



Council participates in a number of information sharing and knowledge building processes in order to provide the most representative and community focused governance system possible. Examples include Northern Rivers Risk Management Group, Northern Rivers Safety Group and CivicRisk Mutual Risk and Finance Committees.

On Schedule

SUSTAIN

OBJECTIVE 11: Manage community resources and provide great service

11A: Manage resources responsibly
Principal Activity 11A1: Undertake long-term financial and asset management planning
<i>Council undertakes an annual review of its long-term financial plan as part of the preparation and development of the Operational Plan and Delivery Program each year. The long-term financial plan is also updated each time a Quarterly Budget Review is adopted by Council throughout the year. Council has also, in the preparation of next year's programs and plans, undertaken a full review of all asset management plans.</i>
On Schedule
Principal Activity 11A2: Ensure resources are managed transparently and responsibly
<i>Council annual financial statements were adopted by Council in November 2022 and subject to public consultation and achieved an unmodified audit from the NSW Audit Office. The key performance ratio outcomes were positive, especially given the challenges that Council has endured and had to respond to in recent years.</i>
<i>Council's resources are managed in accordance with relevant laws and regulations. Council's budget is reviewed quarterly and presented to Council and the public. The Financial Analysis Report, detailing Council's investment portfolio, and Grants Report, outlining funding with applications submitted, approved grants and unsuccessful grants is presented to Council on a monthly basis.</i>
<i>Council also benefited from a \$5M insurance payout from the flood events, significantly more than the \$2M received by other Northern Rivers councils who are with a different insurance mutual.</i>
On Schedule
Principal Activity 11A3: Enhance procurement systems
<i>Council continues to utilise Vendor Panel and organisations such as Local Government Procurement and Regional Procurement, to ensure we are getting the best value in our procurement function. Council's tendering documents are regularly reviewed to ensure they meet legislative requirements and allow Council to get the most advantageous result when tendering for goods and services.</i>
On Schedule
11B: Provide a high standard of customer service
Principal Activity 11B1: Implement the RV Customer Service Charter
<i>The Customer Service Standards and Charter was revised and adopted by Council in 2022. Service level agreements are monitored regularly, and discussions held with Coordinators and Managers to ensure customer service provision is being undertaken in accordance with the Customer Service Standards and Charter. The Customer Experience team continue to model and promote a Customer Service culture across the organisation. Community feedback surveys regularly rank customer contact highly and a positive experience.</i>
On Schedule

Principal Activity 11B2: Deliver effective and progressive Regional Library and Casino Indoor Sports Stadium services and programs
<p><i>Council's library services continue to deliver programs for our community. Over 350 programs have been held this financial year with participation numbers of both adults and children in excess of 2,800 attending these programs.</i></p> <p><i>The Casino Indoor Sport Stadium was damaged in the flood events and will return to action in March 2023. The unavailability of this facility has impacted our community and we look forward to it being available again.</i></p> <p>On Schedule</p>
11C: Strengthen Council's role as a leading local employer
Principal Activity 11C1: Implement the Richmond Valley Council Workforce Strategy
<p><i>The Workforce Strategy was finalised in 2023 and is being implemented. A specific focus is on recruitment, retention and recognition given the challenges being faced nationwide in securing the resources we need to deliver our ambitious programs. The Strategy is continually reviewed as we progress to update policies and procedures and as part of our recruitment and training and development progression. We also continue to focus on growing our own talent with many examples throughout our business.</i></p> <p>On Schedule</p>
Principal Activity 11C2: Continue to provide local employment schemes and development opportunities
<p><i>Approximately 85% of our recent employees onboarded are from the local Richmond Valley community. Council ran a second Try a Trade program to provide opportunities to local people looking for a change in career. We were also part of the regional career expo and have run our usual Youth Employment Scheme, which enables Council to give employment and training opportunities to our local youth.</i></p> <p>On Schedule</p>
11D: Deliver quality services for the community
Principal Activity 11D1: Deliver efficient & affordable waste management services
<p><i>Council waste services have been delivered with minimal interruption, even through the flood event, with low budget impacts or significant breaches of environmental or safety legislation.</i></p> <p><i>To deliver efficient and affordable waste services, Council's team have recently re-negotiated waste transport and disposal contracts and are looking to achieve other improved outcomes regarding alternate waste streams.</i></p> <p>On Schedule</p>

Principal Activity 11D2: Deliver consistent regulatory and compliance services

Council's approach to regulatory and compliance work is regularly reviewed and discussed. Council Officers provide education in the first instance when dealing with the community and can use some discretion when considering what action to take. This approach in most instances leads to positive changes in behaviours and compliance. Unfortunately, Council officers are encountering an increasing level of conflict which can have a negative impact on the Officers and make the delivery of a customer focused approach difficult.

On Schedule

Principal Activity 11D3: Provide great corporate support services to improve efficiency

Laptop fleet is being upgraded incorporating greater security controls and giving staff increasing access to Council data when away from the office. Council now uses Microsoft Teams for communication including video conferencing. Technology One is migrating to the cloud (due for completion prior to June 2023). Council continues to minimise risks should a major disaster impact our operations. This is primarily achieved through migration of key systems to the cloud so they are no longer subject to localised disasters and we have efficient backup and recovery procedures.

On Schedule



Council's Customer Experience Team members

Try a Trade Program



Council's first Try a Trade program commenced in 2018. The aim is to provide women with an opportunity to work in non-traditional trade roles. Participants receive:

- General Construction Induction (White Card)
- Personal Protective Equipment (PPE)
- Work experience in water, sewer, roads, open spaces, waste or workshops.

In 2022/2023, two rounds of the successful program were run, offering even more opportunities to women with an interest in the non-traditional fields.



Council Policy



Policy Title:	Managing conflicts of interest for council-related development
Policy Number:	CPOL15.22
Focus Area:	11D2: Deliver consistent regulatory and compliance services
Responsibility:	Development & Certification
Meeting Adopted:	Date of Council Meeting – Resolution Number

OBJECTIVE

This policy aims to manage potential conflicts of interest and increase transparency at all stages of the development process for council-related development.

SCOPE

The policy applies to all council-related development, as defined below.

DEFINITIONS

In this policy:

Application means an application for consent under Part 4 of the Act to carry out development and includes an application to modify a development consent but does not include an application for a complying development certificate.

Council means Richmond Valley Council.

Council-related development means development for which Council is:

- The applicant developer (whether lodged by or on behalf of Council)
- The landowner, or
- Has a commercial interest in the land the subject of the application, where it will also be the regulator or consent authority.

Development process means application, assessment, determination, certification, and enforcement.

The Act means the *Environmental Planning and Assessment Act 1979*.

A word or expression used in this policy has the same meaning as it has in the Act, and any instruments made under the Act, unless it is otherwise defined in this policy.

POLICY

Introduction

Richmond Valley Council is committed to ethical, transparent and equitable management of all its development processes. In circumstances where Council must manage the preparation, assessment and regulatory processes for its own development proposals, or where it has a commercial interest in a development, it will take particular care to identify any potential conflicts

of interest and to manage them openly and consistently. The aim is to ensure that everyone who submits a development application for assessment, whether they are a private developer, or Council, is treated in the same manner, with the same high standards.

Councils undertake development for a variety of reasons. This may be as simple as building a new bus shelter or upgrading a local playground, or as complex as a major redevelopment of community infrastructure, such as a public swimming pool or showground. Council may also, on occasion, undertake development to provide a social outcome, such as providing more housing, or to support economic stimulus through commercial investment, such as the upgrade of the Northern Rivers Livestock Exchange.

This policy covers the full range of Council development activities. It should also be applied in conjunction with the Model Code of Conduct requirements, prescribed by the *Local Government Act 1993*. Under the Model Code, councillors and council employees have responsibilities to manage personal conflicts of interest when dealing with any council-related matters.

While the policy specifically addresses the requirements of the 2022 conflict of interest amendments to the Environmental Planning and Assessment Regulation 2021 (the Regulation), it also provides guidance on managing potential conflicts before a development application is submitted and after development consent is granted for council-related development. Additionally, it considers matters where council may not be the developer, but the application may still have potential impacts on its operations or commercial interest, for example where private developments are proposed next to a Council building or asset, or in direct competition with a business operated by the Council.

Process for identifying and managing potential conflicts of interest

Initiating a development

Where Council proposes a new development, the manager of the business unit responsible for the project will consult with the Director of Community Service Delivery, or her delegate, to determine whether a Development Application will be required for the works.

Where a development application is required, an initial risk assessment will be undertaken to determine whether the project is considered High, Medium or Low Risk for potential conflicts of interest, based on the guidance provided in this policy. The assessment will be referred to the General Manager, or his delegate, for concurrence.

Risk categories

Council will use the following guidance in determining the risk category for a proposed development:

Low risk: Minor changes, alterations or additions, with low impact, low construction risk and capital value of < \$250,000. No additional management controls will be required.

Medium risk: Projects up to \$5m in capital value, with moderate community impact, construction risk and complexity. Appropriate management controls will be required.

High risk: Complex projects, with high community impact/sensitivity, high construction risk and capital value exceeding \$5m. Multiple management controls will be required.

Preparing a Risk Management Statement

Once the General Manager concurs with the initial risk assessment, a Risk Management Statement for the development will be prepared, using a range of strategies from the Risk Management Table (Appendix 1), as appropriate. Where Council initiates the development, the risk management statement will address the pre-application phase, as well as the development assessment, determination and subsequent regulatory processes.

In low risk matters, it is expected that no additional management strategies will be required, and this must be noted. In high risk, complex matters, particularly where Council has a commercial interest, a third party may be engaged to prepare, or review the Risk Management Statement. The Risk Management Statement will be attached to Council's project management plan for the works.

Submitting a development application

The Risk Management Statement will be lodged via the NSW Planning Portal with the development application. Where a council-related development is assessed as High Risk, the General Manager must approve the Risk Management Statement. A sample statement is attached at Appendix B.

The Manager Development and Certification will be responsible for ensuring that the identified conflicts of interest are recorded in the DA register, as required under the Regulation. Council will undertake regular internal audits of the DA register to ensure compliance.

Advertising the development application

All Council-related development applications must be exhibited for a minimum of 28 days, in accordance with the requirements of the Act (Schedule 1, cl 9B). A copy of the Risk Management Statement must be included in the exhibition.

Assessing and determining the development application

All Council-related development applications will be assessed and determined in accordance with the controls outlined in the Risk Management Statement for the development. Council will undertake regular audits of compliance with these requirements, in consultation with its Internal Audit and Risk Committee.

Post-approval regulatory requirements and certification

If a Council-related development application is approved, the Director of Community Service Delivery and the relevant Project Manager will be responsible for ensuring post-approval processes, such as certification, inspections and compliance matters, are carried out in accordance with the Risk Management Statement for the project.

Certification of the development will be in accordance with industry standards, including the *Building and Development Certification Act 2018*, Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021, and the Department of Fair Trading's *Practice Standard for Registered Certifiers*.

Council will undertake regular audits of compliance with requirements for medium-high risk developments, in consultation with its Internal Audit and Risk Committee.

Managing conflicts where Council is not the applicant

There will be circumstances where Council does not initiate a development, yet still has potential conflicts of interest in the matter. Low risk examples might include circumstances where a proponent seeks to locate permanent outdoor dining facilities on a Council footpath. Higher risk examples may include instances where a private development proposal may impact council lands, facilities or business operations. Examples might include proposed developments adjoining council facilities or proposed commercial activities that would compete for market share with existing council businesses.

In circumstances where Council is the landowner, but not the applicant, the provisions of this policy will apply, in accordance with the conflict of interest amendments to the Environmental Planning and Assessment Regulation 2021. In these instances, Council will be required to provide owner's consent for lodgment of the application. In doing so, the General Manager, or his delegate, will be responsible for preparing a Risk Management Statement and supplying this to the applicant with the owner's consent.

In circumstances where Council is neither the landowner nor the applicant, yet has potential impacts from the development proposal, the General Manager, or his delegate, will be responsible for determining and implementing appropriate risk management strategies for assessment, determination and post-assessment regulation of these proposals, based on the control measures outlined in this policy.

Exempt Development and Development Without Consent

Exempt development is minor development with minimal environmental impacts. This includes routine maintenance of roads and public facilities. These works are excluded from the development application process. Council must ensure that when undertaking exempt development it complies with all the predetermined requirements for that development type.

Development without consent includes activities that can be undertaken without a development application. This includes infrastructure related construction and implementation of Plans of Management.

The Regulation does not required Council to prepare a Risk Management Statement for these activities. However, Part 5 of the Act requires consideration of the likely impact of an activity on the environment and preparation of a review of environmental factors (REF).

Council must publish on its website those REFs it produces:

- having a capital investment value (CIV) >\$5m, or
- that require any of the following approvals/permits-
 - *Fisheries Management Act 1994* approval (sections 144, 200, 205 or 219)
 - *Heritage Act 1977* (section 57)
 - *National Parks and Wildlife Act 1974* (section 90)
 - *Protection of the Environment Operations Act 1997* (section 47-49 or 122), or
- that the determining authority consider are in the public interest.

Council will incorporate a Risk Management Statement into its REF process.

REFERENCES

Department of Planning and Environment (Sept 2022). *Council-related Development Application Conflict Of Interest Guidelines*. <https://pp.planningportal.nsw.gov.au/news/council-related-development-application-conflict-interest-guidelines>

REVIEW

This policy will be reviewed by Council at the time of any relevant legislative changes, compliance requirements or at least every four years.

Version Number	Date	Reason / Comments
1	Date	New policy

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APPENDIX A

Table of Risk Management Strategies

Level of Risk	Low	Medium	High
Examples of Council-related development	<ul style="list-style-type: none"> Outdoor dining on Council footpath – with permanent fixtures or seating Applications for minor development that encroaches a road reserve Commercial fit-outs by tenants in Council facilities – for example cafes or gyms at Council pools or other buildings Capital Value Investment (CIV) <\$250K 	<ul style="list-style-type: none"> Subdivision with <24 lots Capital Investment Value (CIV) <\$5M 	<ul style="list-style-type: none"> Regionally Significant Development State Significant Development State Significant Infrastructure Capital Investment Value (CIV) >\$5 Million Subdivision with >24 lots
Non-Council-related development	n/a	<ul style="list-style-type: none"> Adjoining land with a Council interest 	<ul style="list-style-type: none"> Potential commercial impacts on Council

Management Strategies that may be applied			
Level of Risk	Low	Medium	High
Pre-Application Planning	No additional strategies required	<ul style="list-style-type: none"> Potential Conflict of Interest is identified early to ensure appropriate strategies are employed throughout the project 	<ul style="list-style-type: none"> Potential Conflict of Interest is identified early to ensure appropriate strategies are employed throughout the project
Application Preparation	No additional strategies required	<ul style="list-style-type: none"> Council prepares the application but seeks independent consultancies to provide advice on significant constraints 	<ul style="list-style-type: none"> Application prepared by an independent consultant Independent specialist consultancies used to provide advice on significant constraints

Richmond Valley Council – CPOL15.22 Managing conflicts of interest for council-related development applications

Adopted: Date

Page 7 of 10

Management Strategies that may be applied			
Level of Risk	Low	Medium	High
Assessment	No additional strategies required	<ul style="list-style-type: none"> • Application is assessed by Council staff not directly involved in the project design and application preparation • Optional - The assessment report is peer reviewed by an independent consultant or other council 	<ul style="list-style-type: none"> • Assessment by an independent consultant
Determination	No additional strategies required	<ul style="list-style-type: none"> • Development Assessment Panel (DAP) reviews the assessment report, recommendation, and conditions prior to determination under delegation • Determination by Council – where considered controversial, called up by at least 2 Councillors, or it exceeds the parameters for DAP 	<ul style="list-style-type: none"> • Regionally Significant Development will be determined by the Northern Regional Planning Panel • State Significant Development or State Significant Infrastructure will be determined by the Minister
Post Consent Certification	No additional strategies required	<ul style="list-style-type: none"> • Council Certifier carries out the process in accordance with relevant legislation and guidelines 	<ul style="list-style-type: none"> • Private Certifier, or where private certification is not available, Council certifier with pre-approved probity plan.
Enforcement	No additional strategies required	<ul style="list-style-type: none"> • Council-related development will be treated the same as non-Council development for regulatory enforcement 	<ul style="list-style-type: none"> • Council-related development will be treated the same as non-Council development for regulatory enforcement

Richmond Valley Council – CPOL15.22 Managing conflicts of interest for council-related development applications

Adopted: Date

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APPENDIX B

Sample Conflict of Interest Risk Management Statement

Richmond Valley Council Conflict of Interest Risk Management Statement	
Project Name	Regional sports stadium
DA Number	
Potential conflict	Richmond Valley Council is the applicant for the redevelopment of the XXX Park Regional Sports Stadium. The project has a CIV of \$20M and is therefore Regionally Significant Development. Council expects to receive revenue through the commercial lease and operation of the facility, including usage fees, events, kiosk/cafe facilities, a gymnasium, and several commercial lease spaces.
Assessed level of Risk	High
Management strategy	<p>Council is managing potential conflicts of interest in this matter as follows:</p> <ul style="list-style-type: none"> • The application will be prepared by an independent consultant • Council will engage another independent planning consultant to assess the application • The development is Regionally Significant Development and will be determined by the Northern Regional Planning Panel • A private certifier will be engaged to undertake the certification for the development • Key project milestones following the development consent will be reported to public Council Meetings • The facility will not operate until a final occupation certificate, or appropriate interim occupation certificate, has been issued for the development • Council will ensure that it follows the appropriate EOI and appointment processes before entering a lease to manage the facility or to let commercial spaces.
Contact	Anyone with concerns about Council fulfilling its obligations under this Statement should report their concerns to the Council or the NSW Local Government Ombudsman.

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ZONE 1-CASINO INDOOR SPORTS STADIUM

- 1 ADDITIONAL CARPARKING BESIDE STADIUM
- 2 ENCLOSE VERANDAH TO PROVIDE MORE INDOOR SPACE
- 3 PROVIDE CANTEN, AIR CONDITIONING & STORAGE

ZONE 2 - CASINO NETBALL COMPLEX

- 4 RESURFACE ALL COURTS INTO 2 SOLID BLOCKS
- 5 IMPROVE SURFACE DRAINAGE AROUND COURTS
- 6 ADJUST LIGHT TOWER LOCATIONS FOR COURTS
- 7 DEMOLISH NETBALL CLUBHOUSE
- 8 NEW NETBALL CLUBHOUSE, TOILETS & CHANGE ROOMS
- 9 PROVIDE SEATING & SHADE AROUND COURTS

ZONE 3 - CASINO COBRAS SOCCER COMPLEX

- 10 NEW SOCCER CLUBHOUSE, TOILETS, CHANGEROOMS & CANTEN/BAR
- 11 NEW CARPARK OFF FARLEY STREET
- 12 RELOCATABLE GRANDSTANDS
- 13 NEW PUBLIC BBQ SHELTER
- 14 NEW PLAYGROUND
- 15 CONSIDER RETAINING EXISTING AMENITY BUILDING
- 16 DEMOLISH PUBLIC TOILETS
- 17 FORMALISE CARPARKING OFF PRATT STREET
- 18 PATHWAYS TO CLUBHOUSE BUILDING
- 19 REMOVE OLD PLAYGROUND
- 20 INSTALL FENCING ALONG WEST STREET

ZONE 4 - PLAYGROUP & SCOUT HALLS

- 21 RELOCATE STORAGE SHED
- 22 FENCE PLAYGROUP HALL YARD
- 23 NEW CARPARKING OFF PRATT STREET
- 24 NEW SECURITY FENCE/AWNING ON WEST SIDE OF SCOUT HALL
- 25 RAMPED ACCESS TO SCOUT HALL
- 26 BOLLARDS TO RESTRICT VEHICLE ACCESS
- 27 RESURFACE BASKETBALL COURT

KEY:

- EXISTING BUILDINGS
- NEW BUILDINGS
- NEW ROADS & CARPARKS
- EXISTING ROADS & CARPARKS
- PEDESTRIAN PATHWAYS (EXISTING & NEW)

COLLEY PARK - CASINO *Draft Masterplan*

Disclaimer: Information provided represents an indicative design and is intended as a guide only. There may be slight variation for the final layout depending on detailed design constraints.



November 2022 / Approx. Scale @ A2 = 1:1,000



CONCEPT MASTER PLAN REPORT

for

COLLEY PARK CASINO



for

Richmond Valley Council

November 2022

CONCEPT MASTER PLAN REPORT
for
COLLEY PARK CASINO

prepared by



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NOVEMBER 2022

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1 BACKGROUND

1.1 Introduction

Colley Park is a Council owned Public Reserve in the town of Casino. It is located approximately 1 kilometre north of the Richmond River and 800 metres from the town centre and has an area of approximately 7.32 hectares. Colley Park is surrounded by residential development on all four sides, with its main frontage to Farley Street and West Street, which forms part of the Summerland Way connecting Casino and Kyogle, heading north. It is a valuable recreation space for the Casino community and provides specialist sporting facilities including an indoor stadium, netball complex, soccer fields, scout hall and playgroup hall.

Richmond Valley Council is responsible for the ongoing management and future development of Colley Park to meet the sporting needs of the Casino community and visitors to the area. Council engaged Integrated Site Design to review the current layout of Colley Park and prepare a concept master plan to guide future park development. The master plan will incorporate strategies from the *Richmond Valley Made 2030 Community Strategic Plan* and the outcomes of discussions with community members and user groups.

Figure 1: Aerial image of Colley Park Casino



1.2 Council Vision

The *Richmond Valley Made 2030 Community Strategic Plan* consultation identified the need for a master plan for Colley Park. Council's broad strategic goal from the plan is to:

Create happy and healthy communities where community members enjoy living and working together"

To achieve this, Council has developed the following strategies:

- Provide clean and well-maintained public recreation and sporting facilities and outdoor spaces that are accessible and safe for everyone.
- Create and promote community places and spaces that encourage the community to participate in healthy and active lifestyles.
- Provide attractive, vibrant and clean town centres that residents and visitors enjoy.
- Provide safe and accessible play spaces for our children within each community.

The proposed master plan will guide the future development and improvement of facilities and structures in Colley Park. It will also incorporate opportunities identified by the local community. The diagram below illustrates the process for developing the master plan and identifies the current stage in the process:



The vision for Colley Park is to develop a cohesive, yet diverse sporting complex that provides a range of facilities for both the local community and visitors to Casino. Implementation of the proposed master plan will achieve the following:

- provide a high quality, integrated sporting complex for Casino and adjacent local government areas,
- provide new buildings and facilities to support the future requirements of sporting clubs,
- improve spectator comfort by providing seating and shade,
- improve drainage and stormwater movement through the park, and
- provide additional and improved car parking arrangements.

1.3 Site Analysis

Colley Park, described as Lot 1 DP 1199838, is Casino's largest sporting complex. The park measures approximately 320 metres along Farley Street and 230 metres along West Street. It is very flat, with only minimal grade from west to east and north to south. Grassed drainage swales direct water through the site, but there is often water ponding in areas where the grades are too flat. Most of the park comprises grassed playing fields, but there are some established trees along the boundaries and around buildings through the centre of the complex. Colley Park is serviced with electricity, water and sewerage connections, which are all in serviceable condition and connected to existing infrastructure. Future development may require these services to be upgraded to support increased usage.

The park contains several buildings including the indoor stadium, netball clubhouse and canteen, soccer clubhouse and canteen, toilets and change rooms, playgroup hall, storage shed and scout hall.

Colley Park can be broadly divided into the following four zones:

- **Zone 1: Casino Indoor Sports Stadium**

The stadium is only 10 years old and caters for a range of indoor sporting activities including basketball, netball, futsal and volleyball.

- **Zone 2: Casino Netball complex**

Nine netball courts (six hardcourts and three grass courts), clubhouse and canteen, with adjacent sealed car parking.

- **Zone 3: Casino Cobras Soccer complex**

One fenced main field, two full-size fields and four junior fields, clubhouse, canteen, change rooms and playground, with unsealed car parking off Pratt Street.

- **Zone 4: Casino playgroup and scout halls**

Playgroup hall, storage shed, scout hall and sealed basketball court.

Figure 2: Zones 1, 2, 3 and 4



The following images are of existing facilities within Colley Park:



Casino Indoor Sports Stadium



Covered verandah on eastern side of sports stadium



Netball clubhouse, canteen and drainage issues



Netball courts require resurfacing



'Plexipave' netball court surface and lighting



Drainage issues around courts



Soccer clubhouse, canteen and toilets/change rooms



Main soccer field

Concept Master Plan Report for Colley Park Casino



Junior fields in south-western corner



Soccer training field



Drainage through centre of complex



West Street road frontage



Storage shed adjacent to playgroup hall



Playgroup hall and storage shed



Scout hall



Sealed basketball court

1.4 Consultation

Richmond Valley Council staff undertook specific consultation with Colley Park user groups in July and August 2022, to identify the key improvements that each group desires in the future redevelopment of Colley Park. The groups that were consulted and the improvements they identified are listed below:

• Casino Indoor Sports Stadium

- Improve drainage around the building
- Provide additional car parking
- Install security lighting – motion activated/solar
- Provide a canteen
- Extend the existing facility to create a youth space over grassed netball court
- Enclose patio area to be part of the indoor facility – create an office area (that could be shared with netball), which overlooks all courts
- Provide synthetic surface to play indoor cricket/futsal/volleyball
- Provide additional storage
- Provide air conditioning for the building

• Casino Netball

- Install hard surface for grass courts 1, 6 and 7
- Relocate court 1 to avoid light poles
- Resurface concrete courts 8 and 9 (priority 1)
- Resurface asphalt courts 2 and 3 (priority 2)
- Resurface 'Plexipave' courts 4 and 5 (priority 3)
- Install synthetic grass between courts 3 and 4 to prevent dirt from blowing onto the court
- Install 24 bench seats along edge of the courts
- Install bollards along car park where the wheel stops are located
- Install shade shelters
- Topsoil all grassed areas, with grass lower than court level
- Construct a new clubhouse over the existing canteen. Integrate canteen into new building with a large storage area, and male and female toilets
- Construct a new playground for all ages, with a scooter track around the perimeter
- Install a picnic shelter with barbecue
- Improve drainage

• Casino Cobras Soccer

- Upgrade/topsoil fields 3, 6, 7, 8 and 9
- Upgrade floodlighting to LED on main field and training field
- Topsoil main field and returf goal areas
- Fence along field 3 to prevent balls going onto West Street

- Provide grandstands – permanent or relocatable
 - Extend and seal car park off Pratt Street
 - Relocate playground
 - Install a picnic shelter with barbecue
 - Install bollards around the perimeter to prevent vehicle access
 - Improve park signage – directional signs to parking
 - Construct a new clubhouse for soccer, including four change rooms (two – home; two – away), male and female referees' rooms, large storage areas, bar/serving area, veranda/awning
 - Retain existing amenities for storage
 - Improve drainage
- **2nd Casino Scout Group**
- Provide a new playground in central location
 - Provide new adventure equipment such as rock-climbing wall, zipline, ninja warrior course
 - Provide a picnic shelter
 - Upgrade the basketball court and erect a fence
 - Provide lights in the basketball court/car park area
 - Formalise the existing car park
 - Improve drainage around the scout hall
 - Fence around the scout hall
 - Provide a covered outdoor area along western side of the building
 - Provide ramped access into the scout hall
 - Provide a water tank on northern side of the scout hall
 - Install bench seats
 - Provide a unisex disabled toilet
 - Install a sign for the Scout Hall (corner of Pratt and West Streets)
 - Provide a garden on northern side of the scout hall
- **Northern Rivers Children's Services and Phoenix Friends**
- Provide fencing around the new playground
 - Seal and formalise the existing car park
 - Improve drainage around the hall
 - Replace perimeter fence so it is unscalable
 - Provide air conditioning to the hall
 - Remove and replace playgroup outdoor equipment – cubby house, sandpit and tower
 - Improve drainage

Some of the simpler operational improvements listed above have been implemented or will be implemented within future maintenance operations. The proposed master plan identifies the larger capital improvements that will require significant funding over time to complete.

2 PROPOSED MASTER PLAN

2.1 Design Principles

The following principles were established to guide the development of the master plan and its subsequent implementation:

- To provide structure to the layout of Colley Park by rationalising existing buildings and other facilities to deliver an integrated and functional sporting complex.
- To provide high-quality sporting and recreational facilities that meet the future needs of a growing community.
- To improve the connection between facilities within Colley Park through the installation of internal pathways and functional facility design.
- To improve the level of user comfort and convenience by installing shelters, seating and shade planting to encourage users to spend more time in the park.
- To increase the attractiveness of Colley Park as a destination for district and regional sporting events.
- To improve drainage and stormwater movement throughout the park.
- To provide adequate car parking for future uses.

2.2 Design Features

The proposed master plan for Colley Park proposes the establishment of high-quality sporting facilities for Casino and gives structure to the park layout by providing centralised spaces servicing the major sporting user groups of netball, soccer and the indoor stadium. Expansion and formalisation of the car parking off Pratt Street provides a significant number of car spaces in the centre of the park, with easy access to all facilities. The centralised playground and barbecue shelter provide shared facilities for all groups.

The reconstruction and resurfacing of all nine netball courts into two consolidated blocks provides the opportunity to improve drainage, circulation and spectator comfort while providing a higher standard facility for all players. The new clubhouse building is in a more functional location and will provide high-quality facilities.

The new soccer clubhouse, with access off Farley Street, will be the focal point for soccer activity and will provide improved facilities for players, officials and spectators. Access from the Pratt Street car park will also increase capacity significantly.

Additional car parking for the indoor stadium will address an existing shortfall, and internal improvements will improve comfort and functionality inside.

Improvements proposed for the playgroup and scout hall area will enhance the quality and functionality of these facilities, and potentially make them more inclusive and available to the broader community.

Features of the proposed master plan for each zone are outlined below:

- **ZONE 1: CASINO INDOOR SPORTS STADIUM**
 - Provision of additional car parking spaces adjacent to the stadium.
 - Investigate enclosing part of the verandah space to provide more indoor space for additional facilities and administrative functions.
 - Investigate the provision of a canteen, air conditioning, storage and security lighting within the building.

- **ZONE 2: CASINO NETBALL COMPLEX**

- Reconstruction and resurfacing of all nine netball courts (as necessary) into two solid blocks, including the relocation of light towers (as required).
- Construction of a new netball clubhouse incorporating toilets, change rooms and new canteen, with administration functions above and storage rooms.
- Improvements to surface drainage around the courts where opportunities allow.
- Provision of shade shelters and seating around the courts to improve spectator comfort.

- **ZONE 3: CASINO COBRAS SOCCER COMPLEX**

- Construction of a new soccer clubhouse incorporating toilets, change rooms, canteen, storage rooms and bar.
- Construction of a new 20-space car park off Farley Street.
- Installation of relocatable grandstands for the main field.
- Potential to retain the existing amenities building for additional soccer club storage.
- Demolition of the existing public toilet building.
- Expansion and formalisation of the Pratt Street car park, providing parking for 120 cars.
- Provision of pathways from the car park to the soccer clubhouse.
- Removal of the old playground and replacement with a new playground between the soccer and netball complexes.
- Provision of a new public barbecue shelter adjacent to the playground.
- Installation of fencing along the West Street boundary to contain soccer balls.

- **ZONE 4: CASINO PLAYGROUP AND SCOUT HALLS**

- Relocation of the storage shed to an area between the playgroup and scout halls.
- Fencing the playgroup hall yard.
- New car parking on Pratt Street for eight vehicles.
- New awning on western side of the scout hall.
- New access ramp to the scout hall.
- Bollards around the Pratt Street boundary to restrict vehicle access.
- Resurfacing of the basketball court on the corner of Pratt Street.

Colley Park has the potential to become a major sporting facility for the residents of Casino and visitors to the town. The proposed master plan at Annexure A has been prepared for community and Council consideration.

3 SUMMARY

The development planned in the proposed master plan for Colley Park Casino will establish the park as a significant sporting and recreational facility for both the local community and visitors to the town and region. Facilities such as the indoor stadium, soccer complex and netball complex will become major attractions, and their use will be enhanced with the barbecue shelter and playground providing a greater level of convenience to encourage people to spend more time enjoying the new attractions.


The proposed master plan provides the vision and framework for the redevelopment of Colley Park; however, several facilities/improvements require further detailed design to enable budgets to be prepared and implementation to be planned. These include:

- new car parking areas for the indoor stadium, Farley Street and Pratt Street,
- new soccer clubhouse building,
- new netball clubhouse building,
- indoor stadium building improvements,
- netball court reconstruction and resurfacing,
- new playground and barbecue shelter,
- drainage improvements throughout the site,
- landscaping and tree planting throughout the park.

Integrated Site Design can provide additional design services and the detailed cost estimates required for the above facilities/improvements to allow the proposed redevelopment of Colley Park to progress through to implementation.

CONTACT US**INTEGRATED Site Design**

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Richmond Valley Council

QUARTERLY BUDGET REVIEW STATEMENT

for the quarter ended 31 December 2022



Richmond
Valley
Council

"A great community with a relaxed lifestyle, beautiful environment and vibrant economy."

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022**

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**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022**

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulation 2021:

It is my opinion that the Quarterly Budget Review Statement for Richmond Valley Council for the quarter ended 31 December 2022 indicates that Council's projected financial position at 30 June 2023 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

From a cash perspective, the projected overall cash result for 2022/2023 has improved to an estimated deficit as at 31 December 2022 of \$3,670,113. This is largely as a result of an extensive review of the capital works program due to the recent unprecedented natural disaster with a number of projects now projected to continue into 2023/2024. The unrestricted cash surplus has remained unchanged at \$287,260.

With approval of the special rate variation, Council has taken steps to reduce cash deficits whilst still being able to maintain adequate expenditure on capital projects and maintenance of existing assets. Delivery of capital budgets will continue to be monitored in future budgeting processes as this has a significant effect on the cash result.

Signed:



Hayley Martin
Responsible Accounting Officer

Date:

3/02/2023

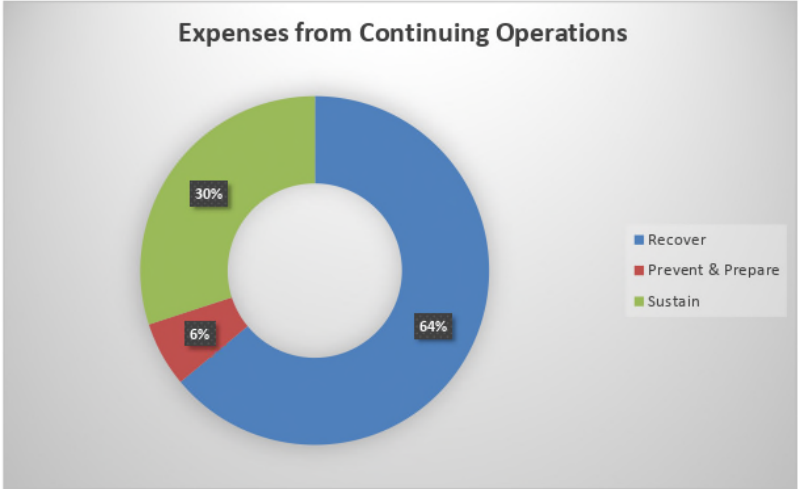
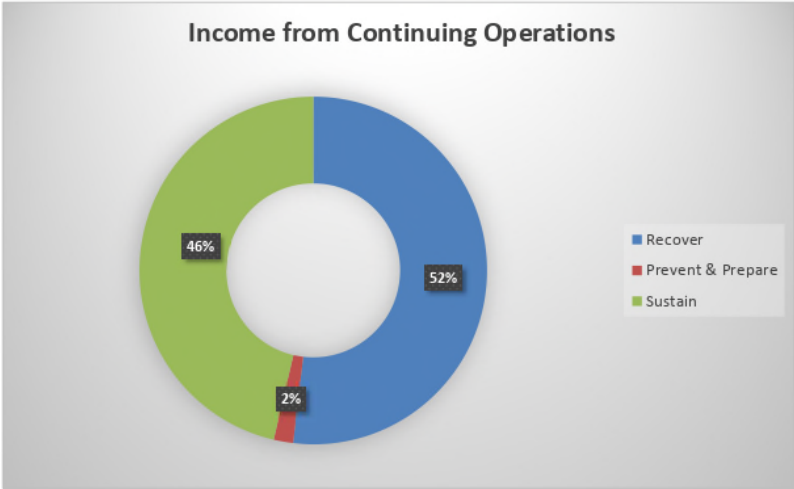
**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022**

Income & Expenses Budget Review Statement

	Original Budget 2022/2023	Approved Changes for Council Carry-Over from 2021/22	Approved Changes Monthly Adjustments	Approved QBR Changes Sep QBR	Revised Budget 2022/2023	Recommended Changes for Council Resolution Dec Qtr	Projected Year End Result	Actual YTD 31-Dec-22
Summary Budget Result								
Income								
Recover	48,999,652	1,249,261	-	571,972	50,820,885	7,073,388	57,894,272	24,854,052
Prevent & Prepare	1,677,085	113,500	-	(44,889)	1,745,696	282,333	2,028,029	946,815
Sustain	40,494,472	18,422	-	6,123,788	46,636,682	5,110,965	51,747,647	42,212,218
Total Income from Continuing Operations	91,171,209	1,381,183	-	6,650,870	99,203,262	12,466,686	111,669,948	68,013,085
Expenses								
Recover	45,560,779	303,962	-	612,279	46,477,020	2,963,042	49,440,062	24,568,854
Prevent & Prepare	4,121,879	140,990	-	366,069	4,628,938	11,749	4,640,687	2,051,000
Sustain	20,141,345	160,800	-	2,753,322	23,055,467	132,734	23,188,201	18,226,325
Total Expenses from Continuing Operations	69,824,003	605,752	-	3,731,670	74,161,425	3,107,526	77,268,951	44,846,178
Net Operating Result from Continuing Operations	21,347,206	775,431	-	2,919,201	25,041,838	9,359,160	34,400,998	23,166,907
Net Operating Result before Capital Items	(1,848,888)	(376,935)	-	2,697,290	471,467	4,965,099	5,436,566	11,580,156
Budget Result Reconciliation:								
Add: Non-Cash Expenses								
Depreciation & Amortisation	18,162,076	-	-	-	18,162,076	-	18,162,076	8,130,194
Rehabilitation Borrowing Expenses	71,254	-	-	-	71,254	-	71,254	-
Add: Non-Operating Funds Employed								
Loan Funds Utilised	1,000,000	-	-	-	1,000,000	(1,000,000)	-	-
Deferred Debtor Repayments	1,875	-	-	-	1,875	-	1,875	-
Gross Proceeds from the Disposal of Assets	3,495,024	-	-	-	3,495,024	(2,053,000)	1,442,024	151,863
Less: Funds Deployed for Non-Operating Purposes								
Capital Expenditure	50,611,790	9,361,887	-	(6,409,929)	53,563,748	519,574	54,083,322	22,312,354
Loan Principal Repayments	3,417,398	-	-	-	3,417,398	(39,642)	3,377,756	1,668,147
Estimated Funding Result - Surplus/(Deficit)	(9,951,754)	(8,586,456)	-	9,329,130	(9,209,079)	5,826,227	(3,382,853)	7,468,464
Equity Movements								
Restricted Funds - Increase/(Decrease)	(10,209,539)	(8,586,456)	-	9,299,655	(9,496,340)	5,826,227	(3,670,113)	7,468,464
Working Funds - Increase/(Decrease)	257,785	0	-	29,475	287,260	0	287,260	-
Total Equity Movements	(9,951,754)	(8,586,456)	-	9,329,130	(9,209,080)	5,826,227	(3,382,853)	7,468,464

Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022

Income & Expenses Budget Review Statement - Summary by Priority



for the quarter ended 31 December 2022

Income & Expenses Budget Review Statement

Income & Expenses - by Service	Original Budget 2022/2023	Approved Changes for Council	Approved Changes	Approved QBRS	Revised Budget 2022/2023	Recommended Changes for Council Resolution	Notes	Projected Year End Result	Actual YTD 31-Dec-22
		Carry-Overs from 2021/22	Monthly Adjustments	Sep QBRS		Dec			
Income									
Recover									
Festivals and Events	23,988	-	-	265,819	289,807	-		289,807	190,804
Libraries	1,437,257	-	-	-	1,437,257	-		1,437,257	536,041
Planning & Development Services	904,558	-	-	400,208	1,304,766	275,000	2	1,579,766	1,041,405
Tourism	5,840,414	-	-	(2,500,000)	3,340,414	(1,000,000)	3	2,340,414	25,872
Building and Maintaining Roads	14,613,131	1,300,957	-	(578,394)	15,335,694	7,580,311	4	22,916,005	9,094,456
Sports Grounds, Parks and Facilities	6,847,680	(189,063)	-	871,152	7,529,769	(1,041,923)	5	6,487,846	1,857,403
Community Centres and Halls	108,031	90,909	-	-	198,940	10,000	6	208,940	58,064
Swimming Pools	1,200,000	-	-	802,625	2,002,625	170,000	7	2,172,625	1,665,063
Water Supplies	7,769,882	46,458	-	-	7,816,340	430,000	8	8,246,340	3,873,287
Sewerage Services	9,749,939	-	-	1,200,000	10,949,939	650,000	9	11,599,939	6,038,651
Environmental Health	504,772	-	-	110,562	615,334	-		615,334	473,006
Prevent & Prepare									
Stormwater Management	204,256	-	-	-	204,256	282,333	10	486,589	201,865
Environmental Management	-	113,500	-	-	113,500	-		113,500	45,397
Emergency Management	1,262,829	-	-	(44,889)	1,217,940	-		1,217,940	699,554
Recovery	210,000	-	-	-	210,000	-		210,000	-
Sustain									
Economic Development	-	11,797	-	344,146	355,943	-		355,943	344,146
Northern Rivers Livestock Exchange	2,147,362	-	-	-	2,147,362	-		2,147,362	934,548
Quarries	1,786,370	-	-	-	1,786,370	-		1,786,370	1,290,907
Private Works	92,742	-	-	-	92,742	-		92,742	51,835
Strategic Planning	12,500	6,625	-	-	19,125	-		19,125	5,500
Real Estate Development	-	-	-	26,320	26,320	-		26,320	26,320
Governance & Advocacy	438,193	-	-	3,000,000	3,438,193	-		3,438,193	3,020,840
Customer Service	4,905	-	-	-	4,905	-		4,905	858
Information Technology Services	11,859	-	-	-	11,859	-		11,859	8,308
People & Culture	21,756	-	-	-	21,756	11,585	15	33,341	33,341
Financial Services	21,965,662	-	-	-	21,965,662	-		21,965,662	17,557,209
Engineering Support & Asset Management	31,103	-	-	-	31,103	57,596	16	88,699	80,431
Fleet Management	5,492,384	-	-	-	5,492,384	-		5,492,384	3,235,401
Cemeteries	371,292	-	-	-	371,292	-		371,292	223,256
Waste Management	8,118,344	-	-	2,753,322	10,871,666	5,041,784	19	15,913,450	15,399,319
Total Income from Continuing Operations	91,171,209	1,381,183	-	6,650,870	99,203,262	12,466,686		111,669,948	68,013,085

for the quarter ended 31 December 2022

Income & Expenses Budget Review Statement

	Original Budget 2022/2023	Approved Changes for Council Carry-Overs from 2021/22	Approved Changes Monthly Adjustments	Approved QBRs Changes Sep QBRs	Revised Budget 2022/2023	Recommended Changes for Council Resolution Dec	Notes	Projected Year End Result	Actual YTD 31-Dec-22
Income & Expenses - by Service									
Expenses									
Recover									
Festivals and Events	319,773	10,000	-	56,580	386,353	-		386,353	175,369
Libraries	2,461,911	-	-	-	2,461,911	-		2,461,911	796,980
Community Programs and Grants	186,836	-	-	-	186,836	-		186,836	98,614
Planning & Development Services	2,897,121	-	-	-	2,897,121	-		2,897,121	1,307,201
Tourism	371,194	-	-	-	371,194	8,802	3	379,996	160,790
Building and Maintaining Roads	17,214,007	271,304	-	445,137	17,930,448	2,841,300	4	20,771,748	11,319,887
Sports Grounds, Parks and Facilities	3,611,142	-	-	-	3,611,142	-		3,611,142	1,653,129
Community Centres and Halls	908,516	-	-	-	908,516	8,994	6	917,510	442,123
Swimming Pools	1,072,835	-	-	-	1,072,835	-		1,072,835	476,550
Water Supplies	6,937,560	-	-	-	6,937,560	25,035	8	6,962,595	3,607,873
Sewerage Services	8,363,782	-	-	-	8,363,782	78,912	9	8,442,694	3,854,971
Environmental Health	1,216,102	22,658	-	110,562	1,349,322	-		1,349,322	675,366
Prevent & Prepare									
Stormwater Management	957,397	-	-	-	957,397	10,000	10	967,397	453,892
Environmental Management	485,771	140,990	-	-	626,761	-		626,761	245,851
Emergency Management	2,259,392	-	-	366,069	2,625,461	1,749		2,627,210	1,351,257
Recovery	419,319	-	-	-	419,319	-		419,319	149,092
Sustain									
Economic Development	510,250	11,797	-	-	522,047	-		522,047	126,967
Northern Rivers Livestock Exchange	2,119,960	-	-	-	2,119,960	-		2,119,960	1,109,797
Quarries	438,555	-	-	-	438,555	-		438,555	316,330
Private Works	86,970	58,702	-	-	145,672	-		145,672	65,622
Strategic Planning	38,645	29,328	-	-	67,973	-		67,973	28,390
Real Estate Development	532,448	-	-	-	532,448	-		532,448	165,763
Governance & Advocacy	2,585,094	-	-	-	2,585,094	-		2,585,094	3,278,125
Community Connection	191,957	-	-	-	191,957	-		191,957	12,890
Customer Service	4,905	-	-	-	4,905	-		4,905	3,471
Information Technology Services	181,869	-	-	-	181,869	4,074		185,943	60,685
Work Health & Safety	40,000	-	-	-	40,000	-		40,000	39,560
Financial Services	142,849	-	-	-	142,849	-		142,849	46,106
Engineering Support & Asset Management	31,103	2,500	-	-	33,603	72,410	16	106,013	68,218
Fleet Management	4,826,395	-	-	-	4,826,395	-		4,826,395	2,915,760
Cemeteries	404,767	-	-	-	404,767	-		404,767	208,303
Waste Management	8,005,578	58,473	-	2,753,322	10,817,373	56,250	19	10,873,623	9,780,337
Total Expenses from Continuing Operations	69,824,003	605,752	-	3,731,670	74,161,425	3,107,526		77,268,951	44,995,270
Net Operating Result from Continuing Operations	21,347,206	775,431	-	2,919,201	25,041,838	9,359,160		34,400,998	23,017,815
Net Operating Result before Capital Items	(1,848,888)	(376,935)	-	2,697,290	471,467	4,965,099		5,436,566	11,580,156

for the quarter ended 31 December 2022

Capital Budget Review Statement

Capital Budget	Original Budget 2022/2023	Approved Changes for Council Carry-Overs from 2021/22	Approved Changes Monthly Adjustments	Approved QBRs Changes Sep QBRs	Revised Budget 2022/2023	Recommended Changes for Council Resolution Dec	Notes	Projected Year End Result	Actual YTD 31-Dec-22
Capital Expenditure									
Recover									
Festivals and Events	-	-	-	-	-	-		-	-
Libraries	157,237	253,929	-	691	411,857	38,651	1	450,508	184,308
Planning & Development Services	-	-	-	450	450	450		900	450
Tourism	6,800,000	212,450	-	(3,500,000)	3,512,450	(989,907)	3	2,522,543	276,038
Building and Maintaining Roads	14,844,663	3,602,656	-	(737,589)	17,709,730	3,139,011	4	20,848,741	11,400,837
Sports Grounds, Parks and Facilities	8,093,981	700,664	-	778,566	9,573,211	(327,140)	5	9,246,071	3,415,799
Community Centres and Halls	47,210	616,253	-	140,000	803,463	77,361	6	880,824	756,396
Swimming Pools	2,685,000	806,343	-	802,625	4,293,968	441,272	7	4,735,240	1,879,057
Water Supplies	2,508,000	564,207	-	(364,351)	2,707,856	(36,656)	8	2,671,200	793,617
Sewerage Services	3,110,180	418,446	-	916,533	4,445,159	326,902	9	4,772,061	1,000,882
Environmental Health	-	-	-	-	-	-		-	-
Prevent & Prepare									
Stormwater Management	404,985	-	-	-	404,985	(64,198)	10	340,787	285,787
Emergency Management	-	29,084	-	18,000	47,084	21,268	11	68,352	30,601
Sustain									
Northern Rivers Livestock Exchange	-	-	-	9,276	9,276	6,220	12	15,496	15,496
Real Estate Development	5,575,000	198,952	-	(2,973,680)	2,800,272	(1,780,000)	13	1,020,272	598,576
Customer Service	10,000	-	-	(1,350)	8,650	8,139	14	16,789	16,339
Information Technology Services	-	-	-	1,350	1,350	-		1,350	1,350
Financial Services	-	-	-	-	-	177		177	177
Engineering Support & Asset Management	105,000	77,945	-	(450)	182,495	124,926	16	307,421	49,987
Fleet Management	2,447,770	530,103	-	-	2,977,873	130,265	17	3,108,138	684,895
Cemeteries	53,000	-	-	-	53,000	(38,000)	18	15,000	-
Waste Management	3,769,764	1,350,855	-	(1,500,000)	3,620,619	(559,167)	19	3,061,452	921,762
Total Capital Expenditure	50,611,790	9,361,887	-	(6,409,929)	53,563,748	519,574		54,083,322	22,312,354

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for the quarter ended 31 December 2022

Capital Budget Review Statement

	Original Budget 2022/2023	Approved Changes for Council	Approved Changes	Approved QBRs Changes	Revised Budget 2022/2023	Recommended Changes for Council Resolution Dec	Notes	Projected Year End Result	Actual YTD 31-Dec-22
		Carry-Overs from 2021/22	Monthly Adjustments	Sep QBRs					
Capital Budget									
Capital Revenue									
Capital Grants and Contributions									
Recover									
Libraries	45,400	-	-	-	45,400	-		45,400	20,065
Planning & Development Services	199,792	-	-	400,208	600,000	275,000	2	875,000	684,608
Tourism	5,800,000	-	-	(2,500,000)	3,300,000	(1,000,000)	3	2,300,000	-
Building and Maintaining Roads	8,787,814	1,204,062	-	(578,394)	9,413,482	4,739,011	4	14,152,493	5,279,753
Sports Grounds, Parks and Facilities	6,578,410	(189,063)	-	871,152	7,260,499	(1,041,923)	5	6,218,576	1,723,025
Community Centres and Halls	-	90,909	-	-	90,909	10,000	6	100,909	10,000
Swimming Pools	1,200,000	-	-	802,625	2,002,625	170,000	7	2,172,625	1,665,063
Water Supplies	150,000	46,458	-	-	196,458	430,000	8	626,458	596,522
Sewerage Services	100,000	-	-	1,200,000	1,300,000	650,000	9	1,950,000	1,342,486
Environmental Health	-	-	-	-	-	-		-	-
Prevent & Prepare									
Stormwater Management	-	-	-	-	-	282,333	10	282,333	-
Looking after our Environment									
Northern Rivers Livestock Exchange	214,318	-	-	-	214,318	-		214,318	89,818
Real Estate Development	-	-	-	26,320	26,320	-		26,320	26,320
Waste Management	120,360	-	-	-	120,360	(120,360)	19	-	-
Total Capital Grants and Contributions	23,196,094	1,152,366	-	221,911	24,570,371	4,394,061		28,964,431	11,437,660

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for the quarter ended 31 December 2022

Capital Budget Review Statement

Capital Budget	Original Budget 2022/2023	Approved Changes for Council Carry-Overs from 2021/22	Approved Changes Monthly Adjustments	Approved QBRs Changes Sep QBRs	Revised Budget 2022/2023	Recommended Changes for Council Resolution Dec	Notes	Projected Year End Result	Actual YTD 31-Dec-22
Capital Revenue (continued)									
Loan Funds Utilised									
<i>Sustain</i> Waste Management	1,000,000	-	-	-	1,000,000	(1,000,000)	19	-	-
Total Loan Funds Utilised	1,000,000	-	-	-	1,000,000	(1,000,000)		-	-
Deferred Debtor Repayments									
<i>Sustain</i> Financial Services	1,875	-	-	-	1,875	-		1,875	-
Total Deferred Debtor Repayments	1,875	-	-	-	1,875	-		1,875	-
Asset Sales									
<i>Recover</i> Libraries	10,500	-	-	-	10,500	-		10,500	432
<i>Sustain</i> Real Estate Development	2,750,000	-	-	-	2,750,000	(2,053,000)	13	697,000	-
Waste Management	60,132	-	-	-	60,132	-		60,132	30,378
Fleet Management	674,392	-	-	-	674,392	-		674,392	121,053
Total Asset Sales	3,495,024	-	-	-	3,495,024	(2,053,000)		1,442,024	151,863
Total Capital Revenue	27,692,993	1,152,366	-	221,911	29,067,270	1,341,061		30,408,330	11,589,523

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022**

**Budget Variation Explanations
Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 31 December 2022, excluding monthly budget adjustments previously adopted by Council.

Notes	Details	Variation
1	Libraries	
	<i>Capital Expenditure</i>	\$38,651
	It is proposed to allocate an additional \$33,140 from unspent special rate variation funds towards the completion of the Casino Library Courtyard Project along with \$5,511 from library reserves for furniture and equipment at the Casino Library.	
2	Planning and Development Services	
	<i>Capital Grants and Contributions</i>	\$275,000
	It is proposed to increase the income budget for section 7.12 development contributions and section 7.11 rural development heavy haulage fees in line with actuals received year-to-date.	
	Development Contributions Section 7.12	\$200,000
	Developer Contributions Section 7.11 Rural Development Heavy Haulage	\$75,000
		\$275,000
3	Tourism	
	<i>Capital Grants and Contributions</i>	(\$1,000,000)
	It is proposed to transfer \$1 million in grant funding for the Northern Rivers Rail Trail project to the 2023/2024 year due to extensive delays post the February 2022 flood event.	
	<i>Expenses from Continuing Operations</i>	\$8,802
	An increase in operating expenditure of \$8,802 in insurance funding towards repairs at the Woodburn Visitor Information Centre as a result of the February 2022 flood event.	
	<i>Capital Expenditure</i>	(\$989,907)
	A decrease in capital expenditure of \$1 million due to delays with the continuation of the Northern Rivers Rail Trail project as mentioned above, offset by an increase in capital expenditure of \$10,093 in insurance funding towards the fit out of the Woodburn Community Building and Visitor Information Centre.	

Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022

Budget Variation Explanations**Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 31 December 2022, excluding monthly budget adjustments previously adopted by Council.

Notes	Details	Variation
4	Building and Maintaining Roads	
	<i>Income from Continuing Operations</i>	\$2,841,300
	<i>Capital Grants and Contributions</i>	<u>\$4,739,011</u>
		\$7,580,311
	<i>Expenses from Continuing Operations</i>	\$2,841,300
	An increase in operating income and expenditure of \$2,841,300 for roads in line with expenditure incurred as a result of flood repair emergency works under the disaster recovery funding arrangements following the February 2022 flood event AGRN1012. There has also been a net increase in capital grants of \$4,739,011 with \$3,567,776 relating to works completed under disaster recovery funding arrangements for the immediate reconstruction of various roads post the February 2022 flood event AGRN1012. Council has also been successful in receiving various grants from Transport for NSW as detailed below, offset by the deferral of Country Lane due to delays with land acquisition.	
	Wattle Street School Zone	\$18,537
	Elliott's Rd Bridge - Fixing Country Bridges	\$238,719
	Walker Street Footpath Replacement	\$8,105
	Immediate Reconstruction Works on Urban Sealed Roads (Feb 2022 Flood)	\$30,556
	Immediate Reconstruction Works on Local Sealed Roads (Feb 2022 Flood)	\$102,644
	Immediate Reconstruction Works on Regional Sealed Roads (Feb 2022 Flood)	\$91,753
	Immediate Reconstruction Works on Local Unsealed Roads (Feb 2022 Flood)	\$3,206,647
	Immediate Reconstruction Works on Crown Sealed Roads (Feb 2022 Flood)	\$136,176
	Bridges Renewal Program - JTR Small Bridge	\$264,700
	Nat Dis AGRN960 Sealed Bridges Mar 21	\$121,192
	Nat Dis ARGN960 Unsealed Flood Mar 21	\$685,000
	TfNSW Speed Signs - Spring Grove Rd	\$3,732
	Fixing Country Roads - Country Lane	<u>(\$168,750)</u>
		\$4,739,011

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022**

Budget Variation Explanations**Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 31 December 2022, excluding monthly budget adjustments previously adopted by Council.

Notes	Details	Variation
	<i>Capital Expenditure</i>	\$3,139,011
	A review of the roads capital works program has resulted in a number of proposed adjustments taking into consideration the extensive work involved with disaster recover restoration works that are currently underway, resulting in an overall increase of \$3,139,011, as detailed below:	
	Wattle Street School Zone	Grant funded - As above \$18,537
	Tatham Bridges Design	Reallocate from Road Rehab Reserve \$20,279
	Broadwater Bridge Centre Span Design	Reallocate from Road Rehab Reserve \$31,875
	AGRN960 EPAR13 - Pelican Creek Bridge, Gores Road	Grant funded - As above \$76,142
	Flood Feb 20 - EPAR Ainsworth Rd Embankment	Grant funded - As above \$685,000
	Flood Feb 20 - EPAR Gores Rd Culvert	Grant funded - As above \$45,050
	Elliot's Rd Bridge	Grant funded - As above \$94,536
	Walker St, Casino footpath replacement	Grant funded - As above \$8,105
	Immediate Reconstruction Works on Urban Sealed Roads (Feb 2022 Flood)	Grant funded - As above \$30,556
	Immediate Reconstruction Works on Local Sealed Roads (Feb 2022 Flood)	Grant funded - As above \$102,644
	Immediate Reconstruction Works on Regional Sealed Roads (Feb 2022 Flood)	Grant funded - As above \$91,753
	Immediate Reconstruction Works on Local Unsealed Roads (Feb 2022 Flood)	Grant funded - As above \$3,206,647
	Immediate Reconstruction Works on Crown Sealed Roads (Feb 2022 Flood)	Grant funded - As above \$136,176
	TfNSW Signs - Spring Grove Road	Grant funded - As above \$3,732
	Pedestrian Access - to be allocated	Reallocate to Pedestrian access Barker St (\$11,436)
	Lennox Street, Drill Hall	Reallocate surplus to Library Courtyard (\$33,140)
	Footpath McAuliffe Park, Casino	Reallocate surplus to Parks Renewals (\$834)
	Spring Grove Rd - CH 6900 to 7800	Transfer to 2023/2024 (\$84,168)
	Rappville Rd	Transfer to 2023/2024 (\$101,942)
	Unsealed Resheets	Transfer to 2023/2024 (\$241,355)
	Unsealed Resheets	Transfer to 2023/2024 (\$189,401)
	Fixing Country Roads - Country Lane	Transfer to 2023/2024 (\$749,745)
		\$3,139,011

5 Sports Grounds, Parks and Facilities*Capital Grants and Contributions*

(\$1,041,923)

A reduction of \$1,041,923 in capital grants and contributions with the Coraki Riverside Pontoon extension of \$41,923 being postponed to 2023/2024 as Council work through Crown Land agreements. It is also proposed that \$1million be transferred to 2023/2024 for the showground upgrade project in line with the current project plan.

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022**

**Budget Variation Explanations
Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 31 December 2022, excluding monthly budget adjustments previously adopted by Council.

Notes	Details	Variation
	<i>Capital Expenditure</i>	(\$327,140)
	A review of sports grounds, parks and facilities capital works program has been undertaken resulting in an overall reduction of \$327,140, as outlined below. Major changes include an increase in capital expenditure of \$1,007,161 in insurance funding towards fit outs and repairs to council infrastructure including \$847,360 towards flooring at the Casino Indoor Sports Stadium. Natural disaster restoration works have been a priority with a focus on returning council's sports grounds, parks and facilities to pre 2022 flood conditions. Due to competing priorities, it is proposed that upgrades at Colley Park of \$320,000 and Windsor Park of \$80,000 are postponed to 2023/2024 in line with updated project plans.	
	Casino Sports Stadium - Floor Replacement	Reallocate from Insurance Reserve \$847,360
	Windsor Park - Flood Feb 22 Repairs	Reallocate from Insurance Reserve \$14,780
	Coraki Caravan Park Flood Feb 22	Reallocate from Insurance Reserve \$13,266
	Coraki Riverside Park Pontoon - Feb 22 Flood repairs	Reallocate from Insurance Reserve \$67,900
	Lower River Pks - Replacement BBQs (Flood Feb 22)	Reallocate from Insurance Reserve \$8,277
	Woodburn R/side Pk - Jetty Flood Repairs (Feb 22 Flood)	Reallocate from Insurance Reserve \$21,582
	Woodburn R/side Pk - Picnic Table Roof Repairs(Feb 22 Flood)	Reallocate from Insurance Reserve \$8,690
	Woodburn R/side Pk - Jetty Removal	Reallocate from Insurance Reserve \$18,697
	Broadwater Hall Tennis Courts - AGRN1012 Flood Repairs	Reallocate from Insurance Reserve \$2,708
	Croquet Club - Flood Feb 22 Repairs	Reallocate from Insurance Reserve \$2,770
	Coraki C/Park IT Equipment	Reallocate from Insurance Reserve \$1,131
	Sports Grounds, Parks - Equipment Purchases	Reallocate from Special Rates Reserve \$4,092
	Casino Tennis Club - Electrical Meter Box	Reallocate from Halls Renewal \$9,515
	Casino Drill Hall Walk	Reallocate from Section 94 Reserves \$30,898
	Barker Street Green Space Activation	Reallocate from Pedestrian Works Pool \$11,436
	Solar Powered Charging Stations	Reallocate from Unexpended Grant \$70,000
	Public Toilet - Coraki Youth Hall	Reallocate from Special Rates Reserve \$6,913
	Parks Renewals	Reallocate surplus from McAuliffe Pk Footpath \$834
	Parks Renewals	Reallocated to Casino Pool Upgrade Design (\$14,786)
	Parks Renewals	Reallocated to Woodburn Hall Honours Board (\$11,280)
	S/Ground Casino - Planning & Design (\$8mil upgrade)	Transfer to 2023/2024 (\$1,000,000)
	Colley Park - Netball & Basketball Court Upgrade (OLG)	Transfer to 2023/2024 (\$320,000)
	Windsor Park - Upgrade (OLG)	Transfer to 2023/2024 (\$80,000)
	Coraki Riverside Pontoon Extension	Transfer to 2023/2024 (\$41,923)
		(\$327,140)
6	Community Centres and Halls	
	<i>Capital Grants and Contributions</i>	\$10,000
	Council was successful in receiving a grant of \$10,000 from the Office of Veteran Affairs for works to be undertaken on the Woodburn Hall honours board.	
	<i>Expenses from Continuing Operations</i>	\$8,994
	An increase in operating expenditure of \$8,994 due to insurance repair works at the Coraki Youth Hall as a result of the February 2022 flood event.	
	<i>Capital Expenditure</i>	\$77,361
	An increase in capital expenditure of \$77,361 with \$56,081 in insurance funding towards repair works being carried out on the Broadwater, Woodburn and Yorklea halls as a result of the February 2022 flood event, along with an increase of \$21,280 for the Woodburn Hall honours board.	

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022**

**Budget Variation Explanations
Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 31 December 2022, excluding monthly budget adjustments previously adopted by Council.

Notes	Details		Variation
7	Swimming Pools		
	<i>Capital Grants and Contributions</i>		\$170,000
	Evans Head Pool Upgrade - LRCIP	50% of LRCIP Funding	\$140,000
	Woodburn Pool Upgrade - LRCIP	50% of LRCIP Funding	\$30,000
			\$170,000
	<i>Capital Expenditure</i>		\$441,272
	Casino Pool Upgrade Design	Reallocate from Parks Renewal	\$14,786
	Woodburn Pool - Feb 22 Flood Damage Works	Reallocate from Insurance Reserve	\$86,486
	Evans Pool - Amenities Floor (LRCIP)	Grant Funded - As above	\$15,000
	Evans Pool - Repaint Roof and Shade Structure (LRCIP)	Grant Funded - As above	\$265,000
	Woodburn Pool - Painting (LRCIP 3)	Grant Funded - As above	\$60,000
	Council was successful in being awarded funding of \$2,004,428 under Phase 3 of the Local Roads and Community Infrastructure Program (LRCIP) of which \$930,125 was allocated towards works at Council's swimming pools resulting in an increase in income and expenditure budgets, with 50% of the grant already being budgeted and received. A further increase in expenditure budgets with an additional \$14,786 proposed for the Casino Swimming Pool design along with \$86,486 in insurance works at the Woodburn Swimming pool as a result of the February 2022 flood event.		
8	Water Supplies		
	<i>Capital Grants and Contributions</i>		\$430,000
	An increase of \$430,000 in section 64 contributions to bring the budget in line with actual income received this financial year to date.		
	<i>Expenses from Continuing Operations</i>		\$25,035
	An increase in operating expenditure due to flood repair works on Council's water infrastructure assets as a result of the February 2022 flood event AGRN1012.		

Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022

Budget Variation Explanations**Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 31 December 2022, excluding monthly budget adjustments previously adopted by Council.

Notes	Details	Variation
	<i>Capital Expenditure</i>	(\$36,656)
	A review of the water supplies capital works program has been performed and resulted in a reduction of the capital program by \$36,656 as outlined below:	
	Water Treatment Plant Casino - Spare Clear Water Pump	Reallocate from Water Infrastructure Reserve \$70,000
	Water Treatment Plant Casino - Spare Raw Water Pump	Reallocate from Water Infrastructure Reserve \$130,000
	Water Reservoir Casino - Mural	Reallocate from Water Infrastructure Reserve \$27,083
	Flood Feb 22 Electrical Purchases - Casino	Insurance funding \$206
	Water Reservoir No.3 Valves Refurbishment	Surplus transferred to Reserve (\$1,885)
	Water Main Casino - Division St; West St to Rifle Range Rd	Surplus transferred to Reserve (\$9,641)
	Water Main Evans Head - Cypress St & Cedar St Service Relocation	Surplus transferred to Reserve (\$32,353)
	Water Main Casino - Colches St; Railway Bridge	Transfer to 2023/2024 (\$175,000)
	Water Reservoir Casino - North & South Flow Meter Renewals	Transfer to 2023/2024 (\$10,066)
	Water Reservoir Coraki - Res High Level Sensor Upgrade	Transfer to 2023/2024 (\$10,000)
	Water Treatment Plant Casino - Building Services Renewal	Transfer to 2023/2024 (\$25,000)
		<u>(\$36,656)</u>
9	Sewerage Services	
	<i>Capital Grants and Contributions</i>	\$650,000
	An increase in capital income for section 64 contributions of \$650,000 to bring budget in line with actuals received this financial year to date.	
	<i>Expenses from Continuing Operations</i>	\$78,912
	An increase in operating expenditure due to flood repair works on Council's sewerage infrastructure assets as a result of the February 2022 flood event AGRN1012.	
	<i>Capital Expenditure</i>	\$326,902
	A review of the sewerage capital works program for 2022/23 has been completed with a net transfer from the sewer infrastructure reserves of \$326,902 as outlined below:	
	Treatment Plant Casino - Re-roof Digester Valve Shed	Reallocate from Sewer Infrastructure Reserve \$15,000
	Treatment Plant Coraki - Auto Transfer Switch	Reallocate from Sewer Infrastructure Reserve \$7,000
	Treatment Plant Rileys Hill - Process Upgrade (Flood Feb 22 AGRN1012)	Reallocate from Insurance Reserve \$229,250
	Flood Feb 22 Electrical Purchases	Reallocate from Insurance Reserve \$171,113
	Flood Feb 22 Sewer Pods - Broadwater	Reallocate from Insurance Reserve \$107,539
	Treatment Plant Casino - Inlet Works Repairs	Transfer to 2023/2024 (\$127,000)
	Treatment Plant Casino - Radio renewal	Transfer to 2023/2024 (\$70,000)
	Pressure Pod Broadwater	Transfer to 2023/2024 (\$6,000)
		<u>\$326,902</u>

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022**

Budget Variation Explanations**Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 31 December 2022, excluding monthly budget adjustments previously adopted by Council.

Notes	Details	Variation																		
10	Stormwater Management																			
	<i>Capital Grants and Contributions</i>	\$282,333																		
	Council has been successful in receiving progress payments of \$282,333 from Transport for NSW for immediate reconstruction works on impacted stormwater infrastructure following the February 2022 flood event.																			
	<i>Expenses from Continuing Operations</i>	\$10,000																		
	It is proposed to transfer \$10,000 from drainage improvements towards the Casino Urban Drainage Study to enable future drainage improvements as apart of Council's overall strategy.																			
	<i>Capital Expenditure</i>	(\$64,198)																		
	A review of the stormwater capital works program has resulted in a net decrease of \$64,198 with Illawong Lane drainage improvements and Currajong St drainage works being transferred to next financial year. In addition, \$10,000 is proposed to be transferred towards Casino Drainage Study as mentioned above, offset by an increase of \$282,333 in line with immediate reconstruction works performed as a result of the February 2022 flood event.																			
	<table> <tr> <td>Drainage Casino - Improvements</td><td>Reallocate to Urban Drainage Study - As Above</td><td>(\$10,000)</td></tr> <tr> <td>Drainage Evans - Illawong Ln Drainage Improvements</td><td>Transfer to 2023/2024</td><td>(\$322,342)</td></tr> <tr> <td>Drainage Evans - Currajong St - CDS Unit Rehab</td><td>Transfer to 2023/2024</td><td>(\$14,189)</td></tr> <tr> <td>Drainage - AGRN1012 IRW - Budget Allocation</td><td>TfNSW funded - As Above</td><td>\$282,333</td></tr> <tr> <td></td><td></td><td>(\$64,198)</td></tr> </table>	Drainage Casino - Improvements	Reallocate to Urban Drainage Study - As Above	(\$10,000)	Drainage Evans - Illawong Ln Drainage Improvements	Transfer to 2023/2024	(\$322,342)	Drainage Evans - Currajong St - CDS Unit Rehab	Transfer to 2023/2024	(\$14,189)	Drainage - AGRN1012 IRW - Budget Allocation	TfNSW funded - As Above	\$282,333			(\$64,198)				
Drainage Casino - Improvements	Reallocate to Urban Drainage Study - As Above	(\$10,000)																		
Drainage Evans - Illawong Ln Drainage Improvements	Transfer to 2023/2024	(\$322,342)																		
Drainage Evans - Currajong St - CDS Unit Rehab	Transfer to 2023/2024	(\$14,189)																		
Drainage - AGRN1012 IRW - Budget Allocation	TfNSW funded - As Above	\$282,333																		
		(\$64,198)																		
11	Emergency Management																			
	<i>Capital Expenditure</i>	\$21,268																		
	An increase in capital expenditure of \$21,268 with \$20,920 in insurance funding towards equipment replacement and repair works as outlined below. \$348 has also been transferred from the Casino Office furniture budget to fund furniture purchases for recovery staff.																			
	<table> <tr> <td>Fire - RFS Equipment Replacement - Feb Flood 22 (Insurance)</td><td>Reallocate from Insurance Reserve</td><td>\$4,310</td></tr> <tr> <td>Broadwater RFS Building Flood Insurance AGRN1012</td><td>Reallocate from Insurance Reserve</td><td>\$3,645</td></tr> <tr> <td>SES Broadwater - Flood Feb 22 Repairs</td><td>Reallocate from Insurance Reserve</td><td>\$631</td></tr> <tr> <td>SES Woodburn - Flood Feb 22 Repairs</td><td>Reallocate from Insurance Reserve</td><td>\$12,334</td></tr> <tr> <td>Recovery - Recovery Office Furniture</td><td>Reallocate from Casino Office Budget</td><td>\$348</td></tr> <tr> <td></td><td></td><td>\$21,268</td></tr> </table>	Fire - RFS Equipment Replacement - Feb Flood 22 (Insurance)	Reallocate from Insurance Reserve	\$4,310	Broadwater RFS Building Flood Insurance AGRN1012	Reallocate from Insurance Reserve	\$3,645	SES Broadwater - Flood Feb 22 Repairs	Reallocate from Insurance Reserve	\$631	SES Woodburn - Flood Feb 22 Repairs	Reallocate from Insurance Reserve	\$12,334	Recovery - Recovery Office Furniture	Reallocate from Casino Office Budget	\$348			\$21,268	
Fire - RFS Equipment Replacement - Feb Flood 22 (Insurance)	Reallocate from Insurance Reserve	\$4,310																		
Broadwater RFS Building Flood Insurance AGRN1012	Reallocate from Insurance Reserve	\$3,645																		
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Recovery - Recovery Office Furniture	Reallocate from Casino Office Budget	\$348																		
		\$21,268																		

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022**

Budget Variation Explanations**Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 31 December 2022, excluding monthly budget adjustments previously adopted by Council.

Notes	Details	Variation
12	Northern Rivers Livestock Exchange	
	<i>Capital Expenditure</i>	\$6,220
	An increase in capital expenditure of \$6,220 from NRLX reserves to fund the purchase of plant and equipment.	
13	Real Estate Development	
	<i>Asset Sales</i>	(\$2,053,000)
	A review of the real estate capital works program has resulted in the proposal to remove \$2,053,000 in real estate sales as settlement is unlikely to occur prior to the end of the financial year.	
	<i>Capital Expenditure</i>	(\$1,780,000)
	A review of the real estate capital works program has resulted in the proposal to transfer \$1,780,000 in real estate industrial land purchases into next financial year.	
14	Customer Service	
	<i>Capital Expenditure</i>	\$8,139
	An net increase in capital expenditure of \$8,139 due to various furniture and equipment renewals within council's offices.	
15	People & Culture	
	<i>Income from Continuing Operations</i>	\$11,585
	An increase in income of \$11,585 due to long service leave being transferred from other Council's for new staff.	
16	Engineering Support & Asset Management	
	<i>Income from Continuing Operations</i>	\$57,596
	An increase in income of \$57,596 based on actual development application fees received year to date.	
	<i>Expenses from Continuing Operations</i>	\$72,410
	Operating expenditure has increased by \$72,410 with a \$57,596 increase in line with development application fees received along with \$14,814 of insurance funding towards Coraki Depot equipment damaged in the February 2022 flood.	

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022**

Budget Variation Explanations**Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 31 December 2022, excluding monthly budget adjustments previously adopted by Council.

Notes	Details	Variation
	<i>Capital Expenditure</i>	\$124,926
	Proposed increase in capital expenditure of \$124,926 with \$80,000 being allocated from the \$2 million OLG recovery grant to procure a vehicle mounted recording system to perform road network condition assessments. The other major increase of \$44,926 is in insurance funding towards the replacement of damaged equipment at the Coraki depot after the February 2022 flood event.	
17	Fleet Management	
	<i>Capital Expenditure</i>	\$130,265
	An increase in capital expenditure from insurance funding due to replacement of plant at Coraki Fabrication workshop due to damaged infrastructure from the February 2022 flood event.	
18	Cemeteries	
	<i>Capital Expenditure</i>	(\$38,000)
	A review of the Cemeteries capital works program has resulted in a number of projects being transferred to 2023/2024 as they are not required this financial year:	
	Cemetery Casino Lawn - Columbarium Walls	Transfer to 2023/2024 (\$13,000)
	Cemetery Evans Lawn - Concrete Strips	Transfer to 2023/2024 (\$5,000)
	Cemetery Evans Lawn - Columbarium Wall	Transfer to 2023/2024 (\$13,000)
	Cemetery Evans Lawn - Expansion Infrastructure	Transfer to 2023/2024 (\$7,000)
		<u>(\$38,000)</u>
19	Waste Management	
	<i>Income from Continuing Operations</i>	\$5,162,144
	<i>Capital Grants and Contributions</i>	(\$120,360)
		<u>\$5,041,784</u>
	Proposed increase in operating income of \$5,162,144 with funding of \$5,103,856 being received from Public Works Advisory in relation to transporting waste from the February 2022 flood event to Queensland. Further Increase of \$58,288 due to hiring of council plant to be used at the Peterson Quarry temporary waste facility formed as a result of the February 2022 flood event. In addition capital grants have decreased by \$120,360 with the removal of the FOGO Compost Facility project as it is not expected to be undertaken this financial year and will be reviewed for suitability in 2023/2024.	

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022**

**Budget Variation Explanations
Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 31 December 2022, excluding monthly budget adjustments previously adopted by Council.

Notes	Details	Variation															
	<i>Expenses from Continuing Operations</i>	\$56,250															
	An increase in operating expenditure for waste of \$56,250 is largely attributed to \$80,000 being allocated towards the completion of a waste audit, which is required to be performed and was delayed due to flooding, offset by the removal of interest repayments totalling \$23,750 for the proposed loan borrowing for Cell 6 construction which is not required this financial year.																
	<i>Capital Expenditure</i>	(\$559,167)															
	A review of the waste capital works program resulted in a net decrease in capital expenditure of \$559,167, as outlined below:																
	<table> <tr> <td>Nammoona FOGO Compost Facility</td><td>Transfer to 2023/2024</td><td>(\$500,000)</td></tr> <tr> <td>Evans Transfer Station - Masterplan</td><td>Transfer to 2023/2024</td><td>(\$20,000)</td></tr> <tr> <td>Evans - Compactor Bin Facility Upgrade</td><td>Reduce Scope of Project</td><td>(\$40,000)</td></tr> <tr> <td>Furniture Purchases</td><td></td><td>\$833</td></tr> <tr> <td></td><td></td><td><u>(\$559,167)</u></td></tr> </table>	Nammoona FOGO Compost Facility	Transfer to 2023/2024	(\$500,000)	Evans Transfer Station - Masterplan	Transfer to 2023/2024	(\$20,000)	Evans - Compactor Bin Facility Upgrade	Reduce Scope of Project	(\$40,000)	Furniture Purchases		\$833			<u>(\$559,167)</u>	
Nammoona FOGO Compost Facility	Transfer to 2023/2024	(\$500,000)															
Evans Transfer Station - Masterplan	Transfer to 2023/2024	(\$20,000)															
Evans - Compactor Bin Facility Upgrade	Reduce Scope of Project	(\$40,000)															
Furniture Purchases		\$833															
		<u>(\$559,167)</u>															
	<i>Loan Borrowings</i>	(\$1,000,000)															
	Following a review of projected expenditure for the Construction of Cell 6 at Nammoona, it was determined that the proposed borrowings for this year are postponed until 2023/2024 in line with projected expenditure.																

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022**

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Investments

Investments have been made in accordance with Council's Investment Policy.

Fair Value of Investments as at 31 December 2022 is \$78,571,675.

Cash

As at 31 December 2022, bank statements have been reconciled up to 30 November 2022.

Richmond Valley Council Quarterly Budget Review Statement for the quarter ended 31 December 2022							
Cash & Investments Budget Review Statement							
Income & Expenses Budget Review Statement	Opening Cash and Investments 1/07/2022	Original Budget Net Transfer to/(from)	Approved Changes Carry-Over from 2021/22	Approved Changes Monthly Adjustments	Approved Changes Sep QBRs	Recommended Changes for Council Resolution Dec	Projected Cash and Investments 30/06/2023
General Fund - External Restrictions							
Unexpended Grant - Evans Head Landcare	1,388	-	-	-	-	-	1,388
Unexpended Grant - Roads to Recovery	817,761	-	(817,761)	-	-	-	0
Unexpended Grant - Regional Roads Block Grant	235,000	-	(235,000)	-	-	-	0
Unexpended Grant - Industry & Investment NSW Manyweathers Weir	4,393	-	-	-	-	-	4,393
Unexpended Grant - Richmond Valley Floodplain Risk Management Plan	6,750	-	-	-	-	-	6,750
Unexpended Grant - NSW EPA Better Waste and Recycling Grant	76,596	-	(58,473)	-	-	-	18,123
Unexpended Grant - NSW EPA Waste Less Recycle More - Establish Coraki Transfer Station	200,000	-	-	-	-	-	200,000
Unexpended Grant - Office of Env & Heritage - Koala Survey & Habitat Mapping	3,170	-	-	-	-	-	3,170
Unexpended Grant - NSW RFS Subsidy Northern Rivers Zone	45,228	-	-	-	-	-	45,228
Unexpended Grant - Public Library Infrastructure Redesign Evans Head Library	2,616	-	-	-	-	-	2,616
Unexpended Grant - NSW State Library Casino Library Redesign	4,480	-	-	-	-	-	4,480
Unexpended Grant - Elsa Dixon Aboriginal Employment Funding	31,856	-	-	-	-	-	31,856
Unexpended Grant - LPMA - Surf Club Grant	7,241	-	-	-	-	-	7,241
Unexpended Grant - CPTIGS MR145 Woodburn Coraki Rd Bus Shelter	1,674	-	-	-	-	-	1,674
Unexpended Grant - Stronger Country Communities Fund Round 2	407,362	-	(193,080)	-	(170,000)	-	44,282
Unexpended Grant - Local Government Association - Flying Fox Colony QE Park	3,059	-	-	-	-	-	3,059
Unexpended Grant - Crown Lands - Plan of Management Implementation	1,461	-	-	-	-	-	1,461
Unexpended Grant - RUCRL - Art Van Go	2,289	-	-	-	-	-	2,289
Unexpended Grant - Bushfire Recovery	100,036	-	(56,378)	-	-	-	43,658
Unexpended Grant - Northern Rivers Rail Trail	1,000,000	(1,000,000)	(212,450)	-	1,000,000	-	787,550
Unexpended Grant - Waste - Narmoon FOGO Compost Facility	77,888	(22,888)	-	-	-	22,888	77,888
Unexpended Grant - Community Building Partnerships - Fairy Hill Hall Kitchen	12,727	-	(12,727)	-	-	-	0
Unexpended Grant - Local Roads and Community Infrastructure Program (LRCIP)	80,604	-	(80,603)	-	707,152	(170,000)	537,152
Unexpended Grant - Department of Regional NSW - Casino Showground and Racecourse Upgrade	405,143	(344,450)	(359,706)	-	299,014	-	0
Unexpended Grant - NSW DPIE - Crown Lands Showground Stimulus Funding Phase 2	958,254	(741,121)	(177,693)	-	(39,440)	-	0
Unexpended Grant - Fixing Local Roads - Naughtons Gap	988,329	(280,000)	(230,679)	-	280,000	-	757,650
Unexpended Grant - BCRRF - Resilience Officer & Community Grants Program	17,195	-	-	-	-	-	17,195
Unexpended Grant - North Coast Region Waste Investment Report	128,227	(72,112)	-	-	-	-	56,115
Unexpended Grant - Tourism Bushfire Recovery (RTBR) - Casino Scenic and Heritage Walk	15,438	-	(15,438)	-	-	-	0
Unexpended Grant - Casino Library Community Garden	192,830	-	(192,830)	-	-	-	0
Unexpended Grant - Fixing Country Roads - Country Lane	393,495	(393,495)	-	-	-	393,495	393,495
Unexpended Grant - Fixing Country Bridges	162,650	-	(162,650)	-	-	144,183	144,183
Unexpended Grant - Resilience NSW - Flood Recovery \$3mil	3,203,035	(209,319)	-	-	(1,348,906)	250,000	1,894,810
Unexpended Grant - Mobile Library Solar	46,509	-	(46,509)	-	-	-	0
Unexpended Grant - Heritage Advisory Grant	3,000	-	(3,000)	-	-	-	0
Unexpended Grant - EPA Bushfire Generated Green Waste	174,410	-	(174,410)	-	-	-	0
Unexpended Grant - Libraries Backyard Cricket	1,300	-	-	-	-	-	1,300
Unexpended Grant - ESL	440,433	-	-	-	(440,433)	-	0
Unexpended Grant - Department Planning & Environment - Flood response planning grant	166,666	-	-	-	-	-	166,666
Unexpended Grant - Department Planning & Environment - Streets Shared Space Barker Street	155,539	-	-	-	-	-	155,539
Unexpended Grant - DPIE - Crown Lands Flood Clean-up 2022	31,429	-	-	-	-	-	31,429
Unexpended Grant - Foundation for Rural Regional Renewal - Rappville Military History	25,000	-	-	-	-	-	25,000
Unexpended Grant - A Sporting Chance - Rappville Sporting Grounds	142,800	-	-	-	-	-	142,800
Unexpended Grant - TfNSW - AGRN 1012 Natural Disaster Funding	365,137	-	-	-	(365,137)	-	0
Unexpended Grant - PWA - Rappville Sewerage	28,693	-	-	-	-	-	28,693
Unexpended Grant - Reconnecting NSW Community Events	-	-	-	-	241,366	-	241,366

Richmond Valley Council Quarterly Budget Review Statement for the quarter ended 31 December 2022								
Cash & Investments Budget Review Statement								
Income & Expenses Budget Review Statement	Opening Cash and Investments 1/07/2022	Original Budget Net Transfer to/(from)	Approved Changes Carry-Over from 2021/22	Approved Changes Monthly Adjustments	Approved Changes Sep QBRS	Recommended Changes for Council Resolution Dec	Interest Earned	Projected Cash and Investments 30/06/2023
Unexpended Contribution - RUCRL Mobile Library Replacement Fund	235,262	20,400	-	-	-	-	-	255,662
Unexpended Contribution - Hannigan DA 2005/188 Benns Rd	10,338	-	-	-	-	-	-	10,338
Unexpended Contribution - Statecover WHS Incentive Works	279,468	(60,000)	-	-	-	-	-	219,468
Unexpended Contribution - Fire Fighting Infrastructure	10,000	-	-	-	-	-	-	10,000
Unexpended Contribution - Broadwater Sugar Mill DA Bridge Approaches	90,000	-	-	-	-	-	-	90,000
Unexpended Contribution - Casino Healthy Towns	2,700	-	-	-	-	-	-	2,700
Unexpended Contribution - North Coast Waste Investment Report	35,667	-	-	-	-	-	-	35,667
Unexpended Contribution - LEMC Technology Improvements from LCC & Kyogle Council	20,000	-	-	-	-	-	-	20,000
Unexpended Contribution - Broadwater Bridge Maintenance (LCC)	9,126	-	-	-	-	-	-	9,126
Unexpended Contribution - Pacific Complete Asset Handover	1,923,830	-	(58,702)	-	-	-	-	1,865,128
Unexpended Contribution - Events Sponsorship	51,818	-	-	-	(32,127)	-	-	19,691
Unexpended Contribution - Department of Communities and Justice	29,084	-	(29,084)	-	-	-	-	0
Unexpended Loan - Waste Cell 6 Construction	872,280	(500,000)	-	-	(372,280)	-	-	0
Unexpended Loan - Casino Swimming Pool	1,500,000	(1,500,000)	-	-	-	-	-	0
Domestic Waste Management	6,298,282	(1,837,992)	(460,855)	-	1,872,280	(599,856)	75,400	5,347,259
On-Site Sewerage Fees	208,931	-	-	-	-	-	2,500	209,431
Stormwater Management Service Charge	860,309	(200,729)	-	-	-	338,531	10,300	1,006,411
Section 7.11 - Road Network (new)	17,541	-	-	-	-	(17,541)	200	200
Section 7.11 - Quarry Road Contributions	73,594	8,208	-	-	-	-	900	80,702
Section 7.11 - Ex Copmanhurst Roads	89,942	(72,900)	-	-	-	(13,357)	1,100	4,785
Section 7.11 - Rural Development Heavy Haulage	2,375,439	49,792	(30,000)	-	50,208	75,000	28,400	2,548,839
Section 7.12 Development Contributions Plan	960,213	89,400	(6,230)	-	350,000	200,000	11,500	1,604,883
Contributions to Roadworks	77,100	(77,100)	-	-	-	-	-	0
Controlled Trust Funds	41,792	-	-	-	-	-	-	41,792
Bonds & Deposits (General Fund)	775,072	-	-	-	-	-	-	775,072
Total General Fund External Restrictions	28,015,776	(7,146,306)	(3,614,258)	-	2,031,697	621,343	130,300	20,038,551
General Fund - Internal Restrictions								
Employee Leave Entitlements	1,356,560	-	-	-	-	11,585	16,200	1,384,345
Employee Leave Entitlements - Richmond Upper Clarence Regional Library	50,287	-	-	-	-	-	600	50,887
Richmond Upper Clarence Regional Library	199,748	(13,300)	(14,590)	-	(691)	(5,511)	2,400	168,056
Unexpended Rates Variation	1,111,135	(242,726)	(633,741)	-	83,772	364,506	-	682,946
Financial Assistance Grant Advance Payment	4,374,281	-	-	-	-	-	-	4,374,281
Insurance Reserve	2,181,016	-	(492,262)	-	2,982,000	(2,030,472)	26,100	2,666,382
Plant Replacement	3,691,854	(31,406)	(608,048)	-	-	-	44,200	3,096,600
Real Estate and Infrastructure	3,131,852	(3,558,981)	(216,442)	-	3,000,000	5,144,074	37,500	7,538,003
Petersons Quarry	2,234,607	369,412	(816,343)	-	-	-	26,700	1,814,376
Woodview Quarry	1,771,377	269,812	-	-	(30,000)	-	21,200	2,032,389
Quarry Rehabilitation	355,070	50,000	-	-	-	-	4,200	409,270
Road Rehabilitation Reserve	1,872,107	306,000	-	-	-	(52,154)	22,400	2,148,353
Northern Rivers Livestock Exchange	322,122	165,654	-	-	(9,276)	(6,220)	3,900	476,180
Other Waste Management	3,551,736	648,633	-	-	-	-	42,500	4,242,869
Other Waste Management - Plant Reserve	1,868,216	(31,232)	(890,000)	-	-	-	22,400	969,384
Rural Road Safety Program	98,464	-	-	-	-	-	-	98,464
RMS State Roads Maintenance Contract	5,772	-	-	-	-	-	100	5,872
Public Cemeteries Perpetual Maintenance Reserve	158,223	(8,055)	-	-	-	38,000	1,900	188,068
Northern Rivers Rail Trail Maintenance Reserve	310,865	-	-	-	344,146	-	-	655,011
Carry Over Works	1,117,700	(330,584)	(380,016)	-	250,189	428,855	-	1,086,144
Total General Fund Internal Restrictions	29,760,992	(2,406,773)	(4,051,442)	-	6,620,140	3,892,663	272,300	34,087,881
Total General Fund Restrictions	57,776,767	(9,553,079)	(7,665,700)	-	8,651,837	4,514,006	402,600	54,126,432

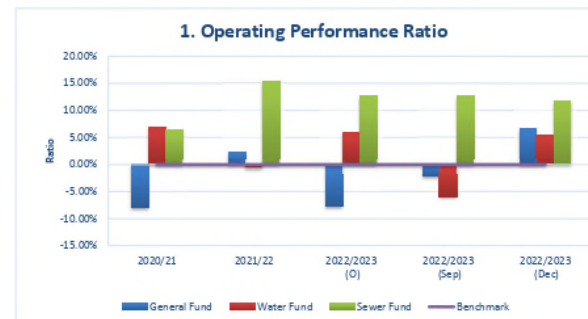
Richmond Valley Council Quarterly Budget Review Statement for the quarter ended 31 December 2022								
Cash & Investments Budget Review Statement								
Income & Expenses Budget Review Statement	Opening Cash and Investments 1/07/2022	Original Budget Net Transfer to/(from)	Approved Changes Carry-Overs from 2021/22	Approved Changes Monthly Adjustments	Approved Changes Sep QBRS	Recommended Changes for Council Resolution Dec	Interest Earned	Projected Cash and Investments 30/06/2023
Sewerage Fund								
External Restrictions								
Section 64 Contributions	4,794,892	15,151	-	-	-	650,000	84,849	5,544,892
Infrastructure Replacement	8,499,035	(1,115,545)	(418,446)	-	283,467	181,000	150,300	7,579,811
Total Sewerage Fund Restrictions	13,293,927	(1,100,394)	(418,446)	-	283,467	831,000	235,149	13,124,703
Water Fund								
External Restrictions								
Section 64 Contributions	2,412,541	139,600	-	-	-	430,000	10,400	2,992,541
Infrastructure Replacement	5,099,557	(365,815)	(502,311)	-	364,351	51,221	22,000	4,669,003
Total Water Fund Restrictions	7,512,098	(226,215)	(502,311)	-	364,351	481,221	32,400	7,661,544
Total Restrictions (All Funds)	78,582,792	(10,879,688)	(8,586,457)	-	9,299,655	5,826,227	670,149	74,912,679

Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022

Key Performance Indicators Budget Review Statement

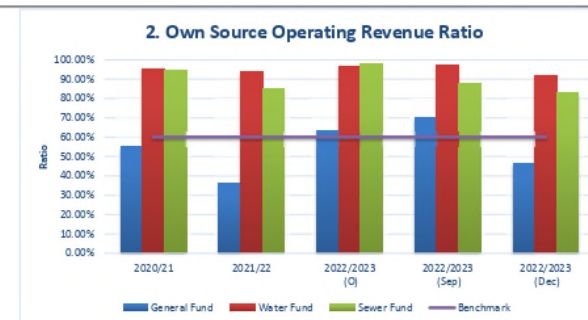
	Current Projection			
	General Fund	Water Fund	Sewerage Fund	Total
The Council monitors the following Key Performance Indicators:				
1. Operating Performance Ratio	6.69%	5.52%	11.83%	7.22%
Total Continuing Operating Revenue ⁽¹⁾				
(excl. Capital Grants & Contributions) - Operating Expenses	3,950,061	393,491	1,118,349	5,461,901
Total Continuing Operating Revenue ⁽¹⁾	59,084,240	7,126,341	9,455,058	75,665,639
(excl. Capital Grants & Contributions)				
⁽¹⁾ Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and net share of interests in joint ventures.				
Prior Periods:				
Revised Budget 2022/2023 - as at 30 September 2022	-2.19%	5.87%	12.66%	0.73%
Original Budget 2022/2023	-7.75%	5.87%	12.66%	-2.99%
2021/2022	2.37%	-0.61%	15.43%	3.64%
2020/2021	-8.00%	6.95%	6.38%	-4.10%

Purpose: This ratio measures Council's achievement of containing operating expenditure within operating revenue.
Commentary: Council's Operating Performance Ratio is above the benchmark of 0% because of the natural disaster spending incurred. Council obtained a special rate variation over 4 years and has taken steps to address this ratio as part of the current 10 year Long Term Financial Plan.



2. Own Source Operating Revenue Ratio	46.64%	91.92%	82.90%	53.95%
Total Continuing Operating Revenue ⁽¹⁾				
(less ALL Grants & Contributions)	39,855,053	7,126,341	9,455,058	56,436,452
Total Continuing Operating Revenue ⁽¹⁾	85,446,878	7,752,799	11,405,058	104,604,735
⁽¹⁾ Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and net share of interests in joint ventures.				
Prior Periods:				
Revised Budget 2022/2023 - as at 30 September 2022	69.94%	97.32%	87.91%	74.21%
Original Budget 2022/2023	63.22%	96.84%	98.12%	70.10%
2021/2022	36.32%	93.53%	85.08%	45.29%
2020/2021	55.00%	95.43%	94.76%	64.26%

Purpose: This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.
Commentary: Council's Own Source Operating Revenue Ratio is slightly below the benchmark of 60% which has been impacted by the recovery funding from recent natural disasters. Council obtained a special rate variation over 4 years and this will further support an improvement in this ratio.



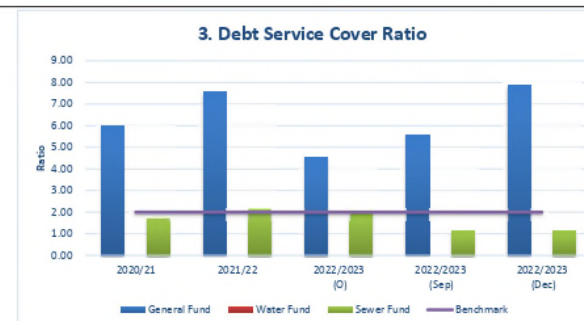
Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022

Key Performance Indicators Budget Review Statement

	Current Projection			
	General	Water	Sewerage	
	Fund	Fund	Fund	Total
3. Debt Service Cover Ratio	7.84	0.00	1.13	5.38
Operating Result ⁽¹⁾ before capital excluding interest and depreciation/impairment/amortisation (EBITDA)	18,482,299	2,829,678	2,306,665	23,598,642
Principal Repayments + Borrowing Interest Costs	2,353,785	0	2,035,565	4,389,350
⁽¹⁾ Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and net share of interests in joint ventures.				
Prior Periods:				
Revised Budget 2022/2023 - as at 30 September 2022	5.58	0	1.13	4.18
Original Budget 2022/2023	4.55	0.00	2.05	3.9
2021/2022	7.54	0.00	2.16	5.26
2020/2021	6.00	0.00	1.73	4.26

Purpose: This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

Commentary: Council's Debt Service Cover Ratio (General Fund) is above the benchmark minimum of 2.0, whilst Sewerage Fund is below the benchmark of 2.0. Water Fund is debt free.



Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 December 2022

Contracts & Other Expenses Budget Review Statement

Income & Expenses Budget Review Statement

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value (exc GST)	Start Date	Duration of Contract	Budgeted (Y/N)
Steve Ryan Builder Pty Ltd	Design and Construct amenities block at Casino Showground	\$ 341,018.18	24/10/22	18 Months	Y
Kyogle Earthworx	Codrington Coraki Culverts design and construction	\$ 652,559.09	05/12/22	18 Months	Y

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Part B - Consultancy & Legal Expenses

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies (including Capital Expenditure)	176,577	Y
Legal Expenses (including Capital Expenditure)	116,305	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments:

All consultancies and legal expenses incurred to date are within budget allocations. All figures exclude GST.



Concise Investment Report Pack

Richmond Valley Council

1 December 2022 to 31 December 2022



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1. Portfolio Valuation As At 31 December 2022

	Fixed Interest Security	Security Rating	Face Value Original	Face Value Current	Market Value	% Total Value	Running Yield	Weighted Running Yield
At Call Deposit								
	CBA Business Online Saver Acct RVC At Call	S&P ST A1+	4,605,000.00	4,605,000.00	4,605,000.00	5.86%	3.20%	
	CBA General Fund Bk Acct RVC At Call	S&P ST A1+	1,439,737.14	1,439,737.14	1,439,737.14	1.83%	2.10%	
	CBA Trust Acct RVC At Call	S&P ST A1+	87,050.17	87,050.17	87,050.17	0.11%	1.80%	
	MACQ 940323454 At Call	Moodys A2	10,026,095.97	10,026,095.97	10,026,095.97	12.76%	3.25%	
	NAB Business Cheque Acct RVC At Call	S&P ST A1+	24.71	24.71	24.71	0.00%	0.00%	
			16,157,907.99	16,157,907.99	16,157,907.99	20.56%		0.64%
Floating Rate Note								
	Auswide 0.9 06 Nov 2023 FRN	Moodys Baa2	750,000.00	750,000.00	750,000.00	0.95%	3.96%	
	Auswide 0.6 22 Mar 2024 FRN	Moodys Baa2	1,500,000.00	1,500,000.00	1,500,000.00	1.91%	3.81%	
	MACQ 0.48 09 Dec 2025 FRN	Moodys A2	1,000,390.00	1,000,390.00	1,000,390.00	1.27%	3.61%	
	MYS 0.65 16 Jun 2025 FRN	Moodys Baa2	1,500,000.00	1,500,000.00	1,500,000.00	1.91%	3.84%	
			4,750,390.00	4,750,390.00	4,750,390.00	6.05%		0.92%
Fixed Rate Bond								
	NTTC 1.1 15 Dec 2025 - Issued 10 September 2021 - Richmond Council Fixed	Moodys Aa3	2,000,000.00	2,000,000.00	2,000,000.00	2.55%	1.10%	
			2,000,000.00	2,000,000.00	2,000,000.00	2.55%		0.03%
Unit Trust								
	NSWTC Long Term Growth Fund UT		3,000,000.00	2,880,449.59	2,880,449.59	3.67%	-36.72%	
	NSWTC Medium Term Growth Fund UT		11,005,029.35	11,782,927.78	11,782,927.78	15.00%	-19.92%	
			14,005,029.35	14,663,377.37	14,663,377.37	18.66%		-4.33%



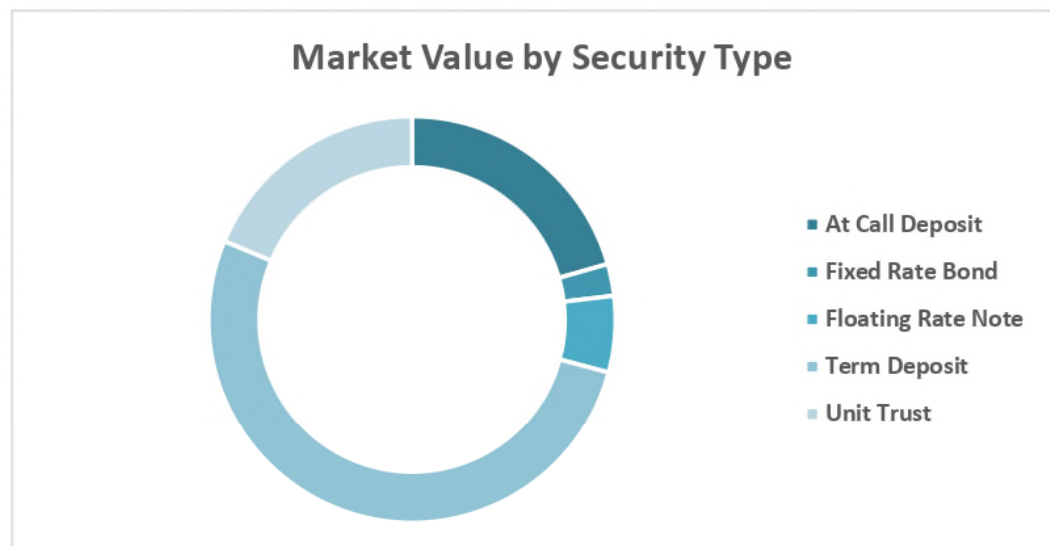
1. Portfolio Valuation As At 31 December 2022

Term Deposit						
AMP 3.7 06 Feb 2023 181DAY TD	S&P ST A2	1,000,000.00	1,000,000.00	1,000,000.00	1.27%	3.70%
AMP 3.65 20 Feb 2023 182DAY TD	S&P ST A2	2,000,000.00	2,000,000.00	2,000,000.00	2.55%	3.65%
AMP 3.85 21 Feb 2023 90DAY TD	S&P ST A2	1,000,000.00	1,000,000.00	1,000,000.00	1.27%	3.85%
AMP 3.7 27 Feb 2023 182DAY TD	S&P ST A2	1,000,000.00	1,000,000.00	1,000,000.00	1.27%	3.70%
AMP 3.7 01 Mar 2023 181DAY TD	S&P ST A2	1,000,000.00	1,000,000.00	1,000,000.00	1.27%	3.70%
AMP 3.8 06 Mar 2023 180DAY TD	S&P ST A2	1,000,000.00	1,000,000.00	1,000,000.00	1.27%	3.80%
AMP 4 14 Mar 2023 181DAY TD	S&P ST A2	1,000,000.00	1,000,000.00	1,000,000.00	1.27%	4.00%
AMP 4.3 24 Apr 2023 152DAY TD	S&P ST A2	2,000,000.00	2,000,000.00	2,000,000.00	2.55%	4.30%
AUBANK 4.3 11 May 2023 181DAY TD	S&P ST A2	2,000,000.00	2,000,000.00	2,000,000.00	2.55%	4.30%
Auswide 3.7 23 Feb 2023 182DAY TD	Moodys ST P-2	2,000,000.00	2,000,000.00	2,000,000.00	2.55%	3.70%
Auswide 3.7 23 Feb 2023 182DAY TD	Moodys ST P-2	2,000,000.00	2,000,000.00	2,000,000.00	2.55%	3.70%
Auswide 3.7 27 Feb 2023 181DAY TD	Moodys ST P-2	1,000,000.00	1,000,000.00	1,000,000.00	1.27%	3.70%
Auswide 4.45 31 May 2023 182DAY TD	Moodys ST P-2	2,000,000.00	2,000,000.00	2,000,000.00	2.55%	4.45%
Auswide 4.4 07 Jun 2023 182DAY TD	Moodys ST P-2	2,000,000.00	2,000,000.00	2,000,000.00	2.55%	4.40%
GCU 3.85 07 Mar 2023 91DAY TD	Moodys ST P-2	1,000,000.00	1,000,000.00	1,000,000.00	1.27%	3.85%
JUDO 3.7 22 Feb 2023 90DAY TD	S&P ST A3	2,000,000.00	2,000,000.00	2,000,000.00	2.55%	3.70%
MACQ 3.82 23 Mar 2023 120DAY TD	Moodys ST P-1	1,000,000.00	1,000,000.00	1,000,000.00	1.27%	3.82%
MACQ 3.82 23 Mar 2023 120DAY TD	Moodys ST P-1	1,000,000.00	1,000,000.00	1,000,000.00	1.27%	3.82%
ME Bank 3.6 24 Jan 2023 181DAY TD	Moodys ST P-2	2,000,000.00	2,000,000.00	2,000,000.00	2.55%	3.60%
MYS 3.7 06 Mar 2023 182DAY TD	Moodys ST P-2	2,000,000.00	2,000,000.00	2,000,000.00	2.55%	3.70%
MYS 3.85 07 Mar 2023 92DAY TD	Moodys ST P-2	1,000,000.00	1,000,000.00	1,000,000.00	1.27%	3.85%
MYS 4 04 Apr 2023 120DAY TD	Moodys ST P-2	2,000,000.00	2,000,000.00	2,000,000.00	2.55%	4.00%
MYS 4.25 29 May 2023 182DAY TD	Moodys ST P-2	1,000,000.00	1,000,000.00	1,000,000.00	1.27%	4.00%
SCC 3.85 27 Feb 2023 91DAY TD	Unrated ST UR	1,000,000.00	1,000,000.00	1,000,000.00	1.27%	3.85%
SCC 3.85 27 Feb 2023 91DAY TD	Unrated ST UR	1,000,000.00	1,000,000.00	1,000,000.00	1.27%	3.85%
SCC 3.85 27 Feb 2023 91DAY TD	Unrated ST UR	1,000,000.00	1,000,000.00	1,000,000.00	1.27%	3.85%
SCC 3.85 28 Feb 2023 90DAY TD	Unrated ST UR	2,000,000.00	2,000,000.00	2,000,000.00	2.55%	3.85%
TMC 3.9 23 Feb 2023 90DAY TD	Unrated ST UR	2,000,000.00	2,000,000.00	2,000,000.00	2.55%	3.90%
		41,000,000.00	41,000,000.00	41,000,000.00	52.18%	2.03%
Portfolio Total		77,913,327.34	78,571,675.36	78,571,675.36	100%	-0.72%



2. Portfolio Valuation By Categories As At 31 December 2022

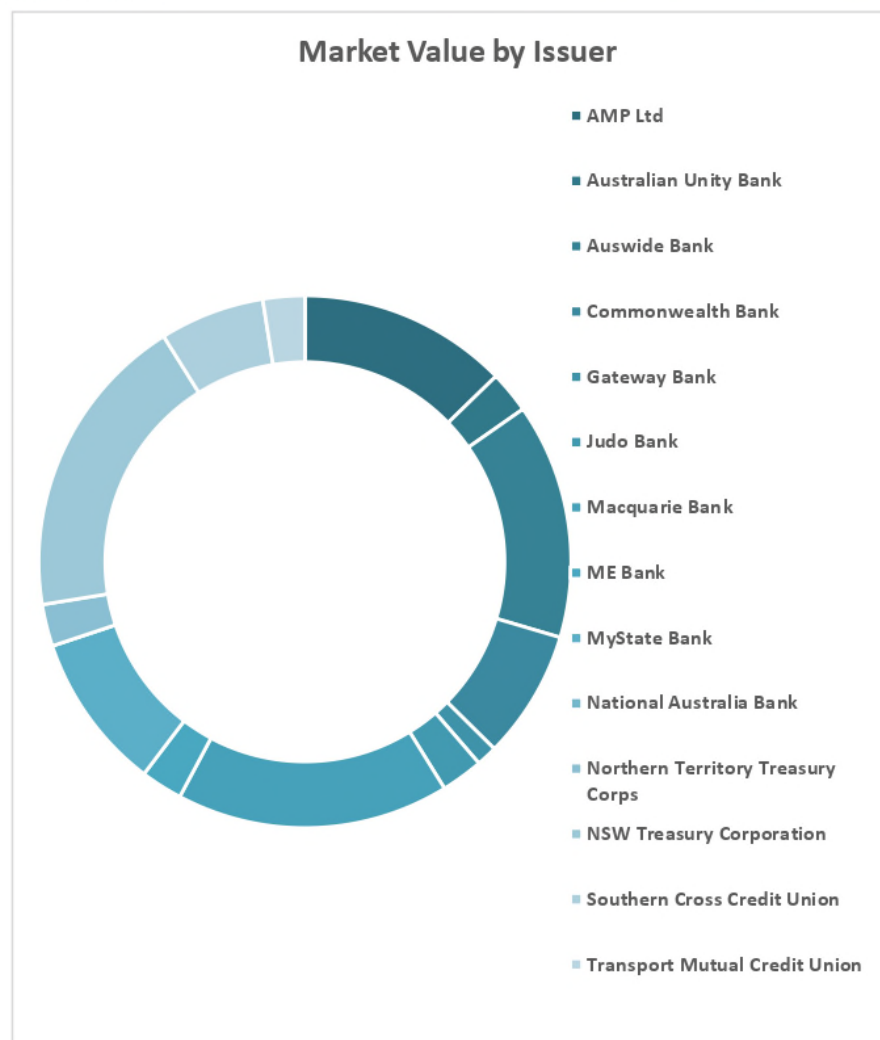
Security Type	Market Value	% Total Value
Fixed Rate Bond	2,000,000.00	2.55%
At Call Deposit	16,157,907.99	20.56%
Term Deposit	41,000,000.00	52.18%
Floating Rate Note	4,750,390.00	6.05%
Unit Trust	14,663,377.37	18.66%
Portfolio Total	78,571,675.36	100.00%





2. Portfolio Valuation By Categories As At 31 December 2022

Issuer	Market Value	% Total Value
AMP Bank Ltd	10,000,000.00	12.73%
Australian Unity Bank	2,000,000.00	2.55%
Auswide Bank Limited	11,250,000.00	14.32%
Commonwealth Bank of Australia Ltd	6,131,787.31	7.80%
Gateway Bank Ltd	1,000,000.00	1.27%
Judo Bank	2,000,000.00	2.55%
Macquarie Bank	13,026,485.97	16.58%
Members Equity Bank Ltd	2,000,000.00	2.55%
MyState Bank Ltd	7,500,000.00	9.55%
National Australia Bank Ltd	24.71	0.00%
Northern Territory Treasury Corporation	2,000,000.00	2.55%
NSW Treasury Corporation	14,663,377.37	18.66%
Southern Cross CU	5,000,000.00	6.36%
Transport Mutual Credit Union Limited	2,000,000.00	2.55%
Portfolio Total	78,571,675.36	100.00%



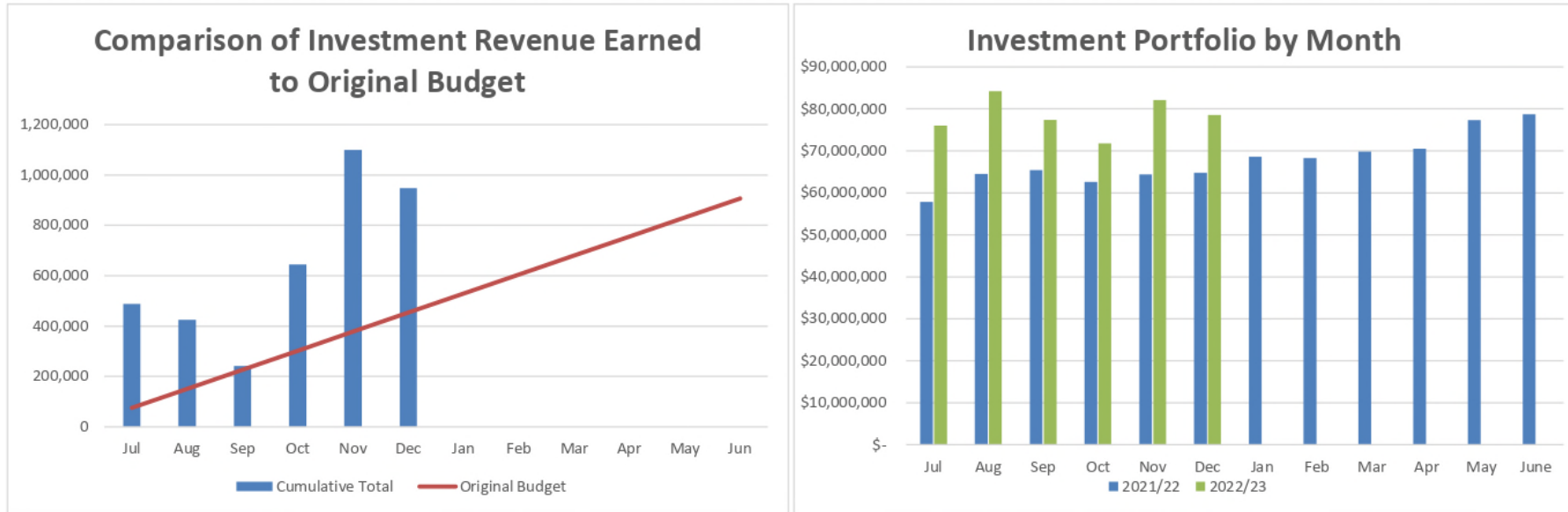


3. Investment Revenue Received For 1 December 2022 to 31 December 2022

Security	Issuer	Settlement Date	Face Value (Basis of Interest Calculation)	Consideration Notional	Income Type
ME Bank 2.45 05 Dec 2022 181DAY TD	Members Equity Bank Ltd	5 Dec 2022	1,000,000.00	12,149.32	Security Coupon Interest
MYS 3 05 Dec 2022 91DAY TD	MyState Bank Ltd	5 Dec 2022	1,000,000.00	7,479.45	Security Coupon Interest
GCU 3.4 06 Dec 2022 90DAY TD	Gateway Bank Ltd	6 Dec 2022	1,000,000.00	8,383.56	Security Coupon Interest
MACQ 0.48 09 Dec 2025 FRN	Macquarie Bank	9 Dec 2022	1,000,000.00	7,703.59	Security Coupon Interest
MACQ 3.43 12 Dec 2022 91DAY TD	Macquarie Bank	12 Dec 2022	1,000,000.00	8,551.51	Security Coupon Interest
MACQ 3.43 13 Dec 2022 90DAY TD	Macquarie Bank	13 Dec 2022	1,000,000.00	8,457.53	Security Coupon Interest
NTTC 1.1 15 Dec 2025 - Issued 10 September 2021 - Richmond Council Fixed	Northern Territory Treasury Corporation	15 Dec 2022	2,000,000.00	11,000.00	Security Coupon Interest
MYS 0.65 16 Jun 2025 FRN	MyState Bank Ltd	16 Dec 2022	1,500,000.00	12,910.66	Security Coupon Interest
SCC 3.5 19 Dec 2022 91DAY TD	Southern Cross CU	19 Dec 2022	1,000,000.00	8,726.03	Security Coupon Interest
Auswide 0.6 22 Mar 2024 FRN	Auswide Bank Limited	22 Dec 2022	1,500,000.00	12,963.70	Security Coupon Interest
Other		30 Dec 2022		26,095.97	Bank Interest
Other		30 Dec 2022		2,416.89	Bank Interest
Other		30 Dec 2022		129.50	Bank Interest
Other		30 Dec 2022		15,938.97	Bank Interest
				142,906.68	
Medium Term Growth Fund	NSW Treasury Corporation			(199,467.63)	Fair Value Gain/(Loss)
Long Term Growth Fund	NSW Treasury Corporation			(90,927.32)	Fair Value Gain/(Loss)
				(290,394.95)	
TOTAL				-147,488.27	



4. Comparison of Investment Revenue Earned to Original Budget and Investment Portfolio by Month 2022 - 2023 YTD





5. Environmentally Sustainable Investment Performance Report for the Period Ending 31 December 2022 Relative To 30 November 2022

Portfolio Summary by Fossil Fuel Lending ADIs

ADI Lending Status	% Total	Current Period	% Total	Prior Period
Fossil Fuel Lending ADIs				
AMP Bank Ltd	12.7%	10,000,000.00	12.2%	10,000,000.00
Commonwealth Bank of A	7.8%	6,131,787.31	11.4%	9,402,061.31
Macquarie Bank	16.6%	13,026,485.97	18.3%	15,024,431.10
National Australia Bank Lt	0.0%	24.71	0.0%	24.70
	37.1%	29,158,297.99	41.9%	34,426,517.11
Non Fossil Fuel Lending ADIs				
Australian Unity Bank	2.6%	2,000,000.00	2.4%	2,000,000.00
Auswide Bank Limited	14.3%	11,250,000.00	11.3%	9,250,000.00
Gateway Bank Ltd	1.3%	1,000,000.00	1.2%	1,000,000.00
Judo Bank	2.6%	2,000,000.00	2.4%	2,000,000.00
Members Equity Bank Ltd	2.6%	2,000,000.00	2.4%	2,000,000.00
MyState Bank Ltd	9.6%	7,500,000.00	9.1%	7,500,000.00
Northern Territory Treasur	2.6%	2,000,000.00	2.4%	2,000,000.00
NSW Treasury Corporatio	18.7%	14,663,377.37	18.2%	14,953,772.32
Southern Cross CU	6.4%	5,000,000.00	6.1%	5,000,000.00
Transport Mutual Credit U	2.6%	2,000,000.00	2.4%	2,000,000.00
	62.9%	49,413,377.37	58.1%	47,703,772.32
Total Portfolio		78,571,675.36		82,130,289.43

All amounts shown in the table and charts are Current Face Values.

The above percentages are relative to the portfolio total and may be affected by rounding.

A fossil fuel lending ADI appearing in the non-fossil fuel related table will indicate that the portfolio contains a "green bond" issued by that ADI.

Fossil Fuel vs Non Fossil Fuel Lending ADI



■ Fossil Fuel Lending ADIs (37.1%)
 ■ Non Fossil Fuel Lending ADIs (62.9%)



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Concise Investment Report Pack

Richmond Valley Council

1 January 2023 to 31 January 2023



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5. Environmentally Sustainable Investment Performance Report for the Period Ending 31 January 2023 Relative To 31 December 2022



1. Portfolio Valuation As At 31 January 2023

	Security Rating	Face Value Original	Face Value Current	Market Value	% Total Value	Running Yield	Weighted Running Yield
Fixed Interest Security							
At Call Deposit							
CBA Business Online Saver Acct RVC At Call	S&P ST A1+	6,200,000.00	6,200,000.00	6,200,000.00	8.19%	3.20%	
CBA General Fund Bk Acct RVC At Call	S&P ST A1+	596,681.29	596,681.29	596,681.29	0.79%	2.10%	
CBA Trust Acct RVC At Call	S&P ST A1+	87,050.17	87,050.17	87,050.17	0.11%	1.80%	
MACQ 940323454 At Call	Moodys A2	8,026,407.12	8,026,407.12	8,026,407.12	10.60%	3.25%	
NAB Business Cheque Acct RVC At Call	S&P ST A1+	24.71	24.71	24.71	0.00%	0.00%	
		14,910,163.29	14,910,163.29	14,910,163.29	19.69%		0.63%
Floating Rate Note							
Auswide 0.9 06 Nov 2023 FRN	Moodys	750,000.00	750,000.00	750,000.00	0.99%	3.96%	
Auswide 0.6 22 Mar 2024 FRN	Moodys	1,500,000.00	1,500,000.00	1,500,000.00	1.98%	3.81%	
MACQ 0.48 09 Dec 2025 FRN	Moodys A2	1,000,390.00	1,000,390.00	1,000,390.00	1.32%	3.61%	
MYS 0.65 16 Jun 2025 FRN	Moodys	1,500,000.00	1,500,000.00	1,500,000.00	1.98%	3.84%	
		4,750,390.00	4,750,390.00	4,750,390.00	6.27%		0.95%
Fixed Rate Bond							
NTTC 1.1 15 Dec 2025 - Issued 10 September 2021 - Richmond Council Fixed	Moodys Aa3	2,000,000.00	2,000,000.00	2,000,000.00	2.64%	1.10%	
		2,000,000.00	2,000,000.00	2,000,000.00	2.64%		0.03%
Unit Trust							
NSWTC Long Term Growth Fund UT		3,000,000.00	2,987,798.56	2,987,798.56	3.95%	44.76%	
NSWTC Medium Term Growth Fund UT		11,005,029.35	12,085,650.73	12,085,650.73	15.96%	30.84%	
		14,005,029.35	15,073,449.29	15,073,449.29	19.90%		6.69%



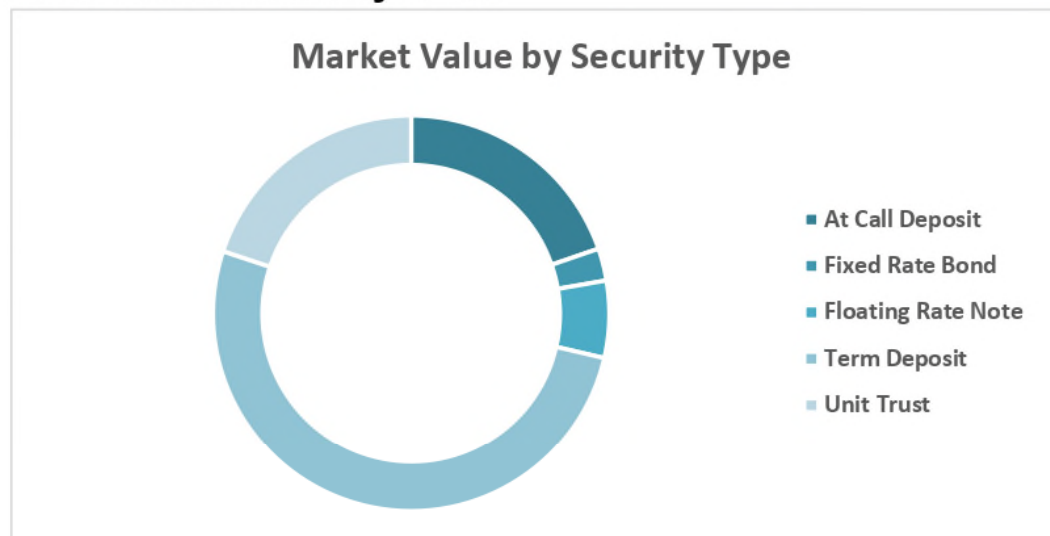
1. Portfolio Valuation As At 31 January 2023

Term Deposit							
AMP 3.7 06 Feb 2023 181DAY TD	S&P ST A2	1,000,000.00	1,000,000.00	1,000,000.00	1.32%	3.70%	
AMP 3.65 20 Feb 2023 182DAY TD	S&P ST A2	2,000,000.00	2,000,000.00	2,000,000.00	2.64%	3.65%	
AMP 3.85 21 Feb 2023 90DAY TD	S&P ST A2	1,000,000.00	1,000,000.00	1,000,000.00	1.32%	3.85%	
AMP 3.7 27 Feb 2023 182DAY TD	S&P ST A2	1,000,000.00	1,000,000.00	1,000,000.00	1.32%	3.70%	
AMP 3.7 01 Mar 2023 181DAY TD	S&P ST A2	1,000,000.00	1,000,000.00	1,000,000.00	1.32%	3.70%	
AMP 3.8 06 Mar 2023 180DAY TD	S&P ST A2	1,000,000.00	1,000,000.00	1,000,000.00	1.32%	3.80%	
AMP 4 14 Mar 2023 181DAY TD	S&P ST A2	1,000,000.00	1,000,000.00	1,000,000.00	1.32%	4.00%	
AMP 4.3 24 Apr 2023 152DAY TD	S&P ST A2	2,000,000.00	2,000,000.00	2,000,000.00	2.64%	4.30%	
AUBANK 4.3 11 May 2023 181DAY TD	S&P ST A2	2,000,000.00	2,000,000.00	2,000,000.00	2.64%	4.30%	
Auswide 3.7 23 Feb 2023 182DAY TD	Moodys ST P	2,000,000.00	2,000,000.00	2,000,000.00	2.64%	3.70%	
Auswide 3.7 23 Feb 2023 182DAY TD	Moodys ST P	2,000,000.00	2,000,000.00	2,000,000.00	2.64%	3.70%	
Auswide 3.7 27 Feb 2023 181DAY TD	Moodys ST P	1,000,000.00	1,000,000.00	1,000,000.00	1.32%	3.70%	
Auswide 4.45 31 May 2023 182DAY TD	Moodys ST P	2,000,000.00	2,000,000.00	2,000,000.00	2.64%	4.45%	
Auswide 4.4 07 Jun 2023 182DAY TD	Moodys ST P	2,000,000.00	2,000,000.00	2,000,000.00	2.64%	4.40%	
GCU 3.85 07 Mar 2023 91DAY TD	Moodys ST P	1,000,000.00	1,000,000.00	1,000,000.00	1.32%	3.85%	
JUDO 3.7 22 Feb 2023 90DAY TD	S&P ST A3	2,000,000.00	2,000,000.00	2,000,000.00	2.64%	3.70%	
MACQ 3.82 23 Mar 2023 120DAY TD	Moodys ST P	1,000,000.00	1,000,000.00	1,000,000.00	1.32%	3.82%	
MACQ 3.82 23 Mar 2023 120DAY TD	Moodys ST P	1,000,000.00	1,000,000.00	1,000,000.00	1.32%	3.82%	
MYS 3.7 06 Mar 2023 182DAY TD	Moodys ST P	2,000,000.00	2,000,000.00	2,000,000.00	2.64%	3.70%	
MYS 3.85 07 Mar 2023 92DAY TD	Moodys ST P	1,000,000.00	1,000,000.00	1,000,000.00	1.32%	3.85%	
MYS 4 04 Apr 2023 120DAY TD	Moodys ST P	2,000,000.00	2,000,000.00	2,000,000.00	2.64%	4.00%	
MYS 4.25 29 May 2023 182DAY TD	Moodys ST P	1,000,000.00	1,000,000.00	1,000,000.00	1.32%	4.25%	
SCC 3.85 27 Feb 2023 91DAY TD	Unrated ST	1,000,000.00	1,000,000.00	1,000,000.00	1.32%	3.85%	
SCC 3.85 27 Feb 2023 91DAY TD	Unrated ST	1,000,000.00	1,000,000.00	1,000,000.00	1.32%	3.85%	
SCC 3.85 27 Feb 2023 91DAY TD	Unrated ST	1,000,000.00	1,000,000.00	1,000,000.00	1.32%	3.85%	
SCC 3.85 28 Feb 2023 90DAY TD	Unrated ST	2,000,000.00	2,000,000.00	2,000,000.00	2.64%	3.85%	
TMC 3.9 23 Feb 2023 90DAY TD	Unrated ST	2,000,000.00	2,000,000.00	2,000,000.00	2.64%	3.90%	
		39,000,000.00	39,000,000.00	39,000,000.00	51.50%	2.01%	
Portfolio Total		74,665,582.64	75,734,002.58	75,734,002.58	100%	10.30%	



2. Portfolio Valuation By Categories As At 31 January 2023

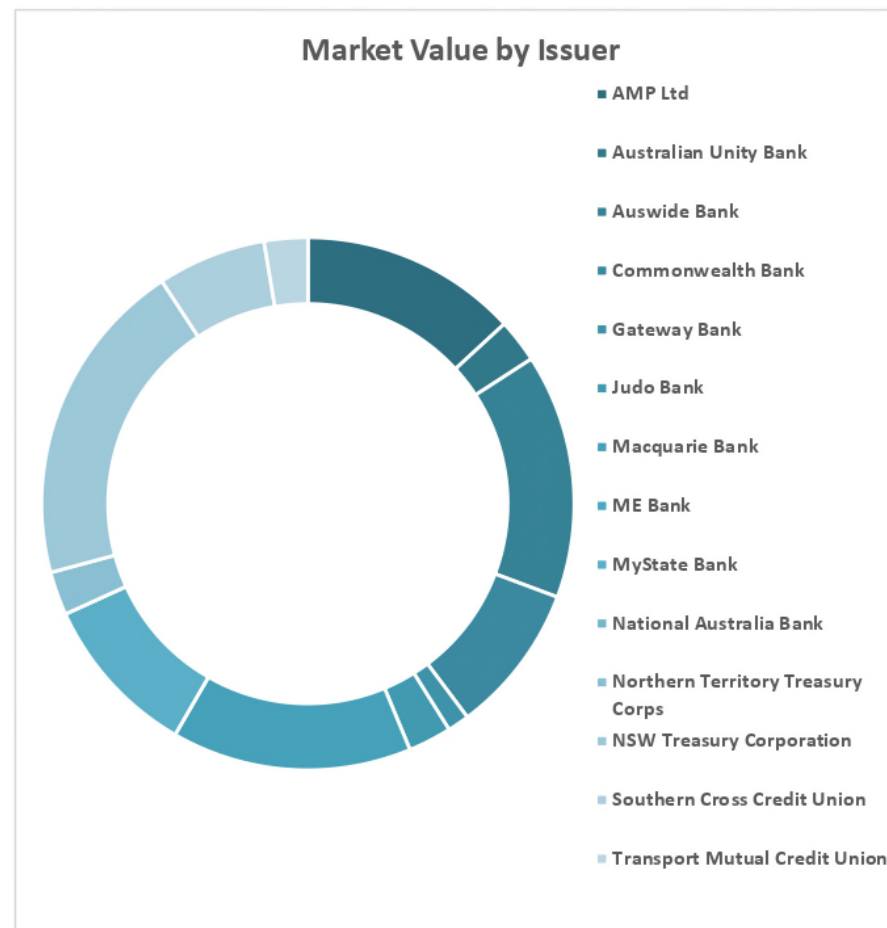
Security Type	Market Value	% Total
Fixed Rate Bond	2,000,000.00	2.64%
At Call Deposit	14,910,163.29	19.69%
Term Deposit	39,000,000.00	51.50%
Floating Rate Note	4,750,390.00	6.27%
Unit Trust	15,073,449.29	19.90%
Portfolio Total	75,734,002.58	100.00%





2. Portfolio Valuation By Categories As At 31 January 2023

Issuer	Market Value	% Total Value
AMP Bank Ltd	10,000,000.00	13.20%
Australian Unity Bank	2,000,000.00	2.64%
Auswide Bank Limited	11,250,000.00	14.85%
Commonwealth Bank of Australia Ltd	6,883,731.46	9.09%
Gateway Bank Ltd	1,000,000.00	1.32%
Judo Bank	2,000,000.00	2.64%
Macquarie Bank	11,026,797.12	14.56%
MyState Bank Ltd	7,500,000.00	9.90%
National Australia Bank Ltd	24.71	0.00%
Northern Territory Treasury Corporation	2,000,000.00	2.64%
NSW Treasury Corporation	15,073,449.29	19.90%
Southern Cross CU	5,000,000.00	6.60%
Transport Mutual Credit Union Limited	2,000,000.00	2.64%
Portfolio Total	75,734,002.58	100.00%



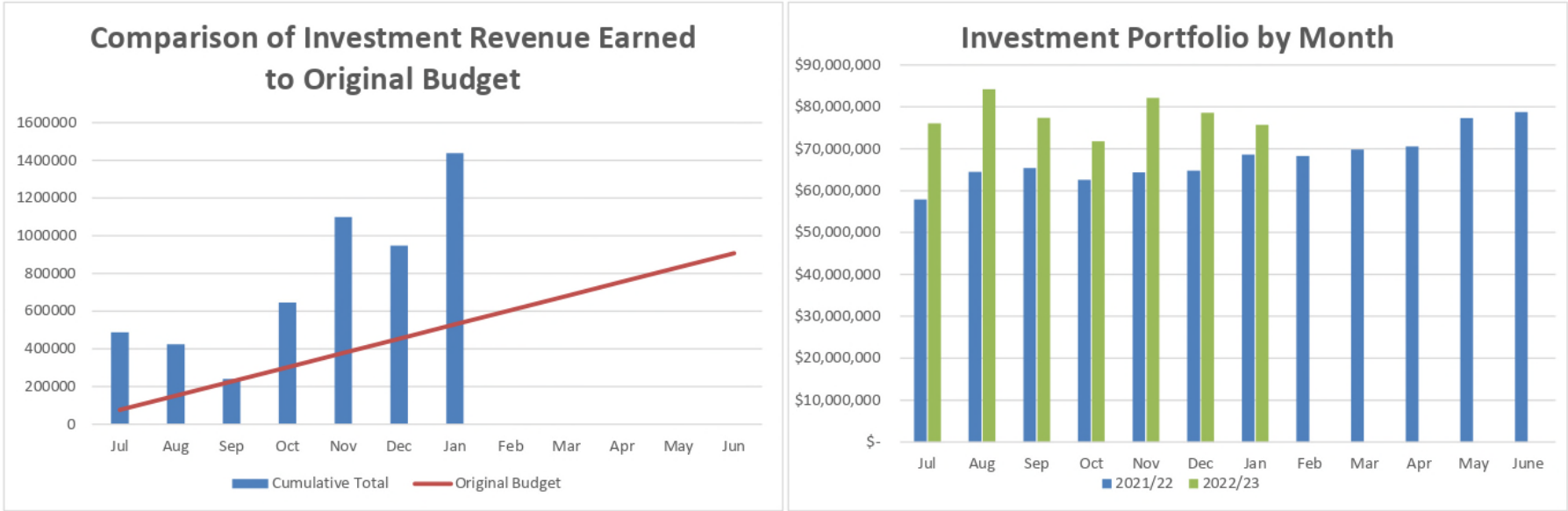


3. Investment Revenue Received For 1 January 2023 to 31 January 2023

Security	Issuer	Settlement Date	Face Value (Basis of Interest Calculation)	Consideration Notional	Income Type
ME Bank 3.6 24 Jan 2023 181DAY TD	Members Equity Bank Ltd	24 Jan 2023	2,000,000.00	35,704.11	Security Coupon Interest
Other		31 Jan 2023		12,288.85	Bank Interest
Other		31 Jan 2023		1,394.33	Bank Interest
Other		31 Jan 2023		133.08	Bank Interest
Other		31 Jan 2023		26,407.12	Bank Interest
				75,927.49	
Medium Term Growth Fund	NSW Treasury Corporation			302,722.95	Fair Value Gain/(Loss)
Long Term Growth Fund	NSW Treasury Corporation			107,348.97	Fair Value Gain/(Loss)
				410,071.92	
TOTAL				485,999.41	



4. Comparison of Investment Revenue Earned to Original Budget and Investment Portfolio by Month 2022 - 2023 YTD





5. Environmentally Sustainable Investment Performance Report for the Period Ending 31 January 2023 Relative To 31 December 2022

Portfolio Summary by Fossil Fuel

ADI Lending Status	% Total	Current Period	% Total	Prior Period
Fossil Fuel Lending ADIs				
AMP Bank Ltd	13.2%	10,000,000.00	12.7%	10,000,000.00
Commonwealth Bank of Australia Ltd	9.1%	6,883,731.46	7.8%	6,131,787.31
Macquarie Bank	14.6%	11,026,797.12	16.6%	13,026,485.97
National Australia Bank Ltd	0.0%	24.71	0.0%	24.71
	36.9%	27,910,553.29	37.1%	29,158,297.99
Non Fossil Fuel Lending ADIs				
Australian Unity Bank	2.6%	2,000,000.00	2.5%	2,000,000.00
Auswide Bank Limited	14.9%	11,250,000.00	14.3%	11,250,000.00
Gateway Bank Ltd	1.3%	1,000,000.00	1.3%	1,000,000.00
Judo Bank	2.6%	2,000,000.00	2.5%	2,000,000.00
Members Equity Bank	0.0%	0.00	2.5%	2,000,000.00
MyState Bank Ltd	9.9%	7,500,000.00	9.5%	7,500,000.00
Northern Territory Treasury Corporation	2.6%	2,000,000.00	2.5%	2,000,000.00
NSW Treasury Corporation	19.9%	15,073,449.29	18.7%	14,663,377.39
Southern Cross CU	6.6%	5,000,000.00	6.4%	5,000,000.00
Transport Mutual Credit Union Limited	2.6%	2,000,000.00	2.5%	2,000,000.00
	63.1%	47,823,449.29	62.9%	49,413,377.39
Total Portfolio		75,734,002.58		78,571,675.38

All amounts shown in the table and charts are Current Face Values.

The above percentages are relative to the portfolio total and may be affected by rounding.

A fossil fuel lending ADI appearing in the non-fossil fuel related table will indicate that the portfolio contains a "green bond" issued by that ADI.

Fossil Fuel vs Non Fossil Fuel Lending ADI





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Council Policy

Policy Title:	Gifts and Benefits
Policy Number:	1.05
Focus Area:	Lead and advocate for our community
Responsibility:	Governance and Advocacy
Meeting Adopted:	[Date]



OBJECTIVE

The purpose of the Gifts and Benefits Policy is to provide a framework for Council staff and Councillors on the ethical considerations and procedures involved in the giving and receiving of gifts and benefits in the course of their official duties.

It is essential that all Council staff and Councillors not place themselves in situations which could lead to, or be seen to give rise to, a conflict of interest.

Council's Code of Conduct provides information in relation to gifts and benefits that may be offered to Councillors and staff. Corrupt acts such as inducements are not considered acceptable by Council and instances of corrupt conduct must be reported to the Independent Commission Against Corruption (ICAC) in accordance with Council's Internal Reporting (Public Interest Disclosures) Policy.

SCOPE

This policy applies to all Council staff and Councillors and should be read in conjunction with Council's Code of Conduct relating to the giving and receiving of gifts and benefits. It is the responsibility of the individual staff member or Councillor to respond to offers of gifts and benefits in accordance with this policy.

POLICY

1. Gifts and Benefits

You must not:

- seek or accept a bribe or other improper inducement
- seek gifts or benefits of any kind
- accept any gift or benefit of more than a token value (for the purpose of this policy, token value is regarded as being a value of \$100.00 or less)
- accept an offer of cash or a cash-like gift, regardless of the amount, including but not limited to gift vouchers, credit cards, debit cards with credit on them, prepayments such as phone or internal credit, memberships or entitlements to discounts.

You must not seek or accept any payment, gift or benefit that may create a sense of obligation on your part or may be perceived to be intended or likely to influence you in carrying out your public duty to:

- act in a particular way (including making a particular decision)
- fail to act in a particular circumstance
- otherwise deviate from the proper exercise of your official duties.

You may accept gifts or benefits of a nominal or token value that do not create a sense of obligation on your part.

2. Token Gifts and Benefits

Generally speaking, token gifts and benefits may include:

- gifts of single bottles of reasonably priced alcohol to individual council officials at end of year functions, public occasions or in recognition of work done (such as providing a lecture/training session/address)
- free or subsidised meals, of a modest nature, and/or beverages provided infrequently (and/or reciprocally) that have been arranged primarily for, or in connection with the discussion of official business
- council work related events such as:
 - training, education sessions, workshops
 - conferences
 - council functions or events
 - social functions organised by groups, such as council committees and community organisations
- invitations to and attendance at local social, cultural or sporting events
- ties, scarves, coasters, tie pins, diaries, chocolates or flowers
- prizes of token value.

3. Dealing with Gifts and Benefits

You must never accept an offer of money, regardless of the amount.

In general, you must not accept gifts and benefits that have more than a nominal or token value. These include but are not limited to tickets to major sporting events, corporate hospitality at a corporate facility at a sporting venue, discounted products for personal use, the frequent use of facilities such as gyms, use of holiday homes, free or discounted travel.

If you receive a gift of more than token value in circumstances where it cannot reasonably be refused or returned, you should accept the gift and disclose this promptly to your supervisor, the Mayor or the General Manager. The supervisor, Mayor or General Manager will ensure that any gifts or benefits of more than token value that are received are recorded in a Register. The gift or benefit must be surrendered to council, unless the nature of the gift or benefit makes this impractical.

You must avoid situations in which the appearance may be created that any person or body, through the provision of hospitality or benefits of any kind, is securing or attempting to influence or secure a favour from you or the council.

You must also take all reasonable steps to ensure that your immediate family members do not receive gifts or benefits that could appear to an impartial observer to be an attempt to influence or secure a favour. Immediate family members ordinarily include parents, spouses, children and siblings.

Councillors and designated persons must by law disclose a description of any gift or gifts totalling a value exceeding \$500 made by the same person during a period of 12 months or less (refer to the Code of Conduct). This is required to be included in Disclosure of Interest Returns – section 449 *Local Government Act 1993*).

4. Disclosure

A Personal Benefit Disclosure form has been prepared for utilisation in conjunction with this policy. The disclosure form should be used by staff and Councillors to record the receipt of all gifts and benefits.

It is important to note that all offers of gifts and benefits need to be disclosed, even in circumstances where the gift or benefit is declined by the intended recipient.

REFERENCES

Internal Reporting (Public Interest Disclosures) Policy
Local Government Act 1993
 Richmond Valley Council Code of Conduct

REVIEW

This policy will be reviewed by Council at the time of any relevant legislative changes, compliance requirements or at least every four years.

Version Number	Date	Reason / Comments
1	19 September 2006	New policy
2	17 August 2010	Review
3	4 October 2017	Review
4	15 September 2020	Review and alignment with amended Code of Conduct, increasing token value of gifts from \$50 to \$100.
5	[Date]	Addition of clause stating that all offers of gifts and benefits must be disclosed, even if they are declined. Review of form to accommodate this update.



Councillor and Staff Personal Benefit Disclosure

GIFTS OR BENEFITS

You must not:

- seek or accept a bribe or other improper inducement
- seek gifts or benefits of any kind
- accept any gift or benefit of more than a token value (for the purpose of this policy, token value is regarded as being a value of \$100.00 or less).
- accept an offer of cash or a cash-like gift, regardless of the amount, including but not limited to gift vouchers, credit cards, debit cards with credit on them, prepayments such as phone or internal credit, memberships or entitlements to discounts.

You must not seek or accept any payment, gift or benefit that may create a sense of obligation on your part or may be perceived to be intended or likely to influence you in carrying out your public duty to:

- act in a particular way (including making a particular decision)
- fail to act in a particular circumstance
- otherwise deviate from the proper exercise of your official duties.

You may accept gifts or benefits of a nominal or token value that do not create a sense of obligation on your part.

TOKEN GIFTS AND BENEFITS

Token gifts and benefits may include:

- gifts of single bottles of reasonably priced alcohol to individual council officials at end of year functions, public occasions or in recognition of work done (such as providing a lecture/training session/address)
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 - social functions organised by groups, such as council committees and community organisations
- invitations to and attendance at local social, cultural or sporting events
- ties, scarves, coasters, tie pins, diaries, chocolates or flowers
- prizes of token value.

GIFTS OF VALUE

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- In general, you must not accept gifts and benefits that have more than a nominal or token value. These include, but are not limited to, tickets to major sporting events, corporate hospitality at a corporate facility at a sporting venue, discounted products for personal use, the frequent use of facilities such as gyms, use of holiday homes, free or discounted travel.
- If you receive a gift of more than token value in circumstances where it cannot reasonably be refused or returned, you should accept the gift and disclose this promptly to your supervisor, the Mayor or the General Manager. The supervisor, Mayor or General Manager will ensure that any gifts or benefits of more than token value that are received are recorded in a Register. The gift or benefit must be surrendered to council, unless the nature of the gift or benefit makes this impractical.
- You must avoid situations in which the appearance may be created that any person or body, through the provision of hospitality or benefits of any kind, is securing or attempting to influence or secure a favour from you or the council.
- You must also take all reasonable steps to ensure that your immediate family members do not receive gifts or benefits that could appear to an impartial observer to be an attempt to influence or secure a favour. Immediate family members ordinarily include parents, spouses, children and siblings.
- Councillors and designated persons must by law disclose a description of any gift or gifts totalling a value exceeding \$500 made by the same person during a period of 12 months or less. This is required to be included in disclosure of interests returns – section 449.

Personal Benefit Disclosure by:
(Full Name)

Description of Gift or Benefit:
.....

Was the Gift or Benefit accepted or declined? (please tick)

☐

Accepted

☐

Declined

Value of Gift or Benefit: \$ Date Received:

Signature: Date:

This form must be submitted to the General Manager

Richmond Valley Council – 1.05 Gifts and Benefits Policy

Adopted: [Date]

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LINE OF RECOVERY 1: ECONOMIC RECOVERY

Bushfires are not only an environmental threat but a high economic risk. The full extent of the impact of the 2019 bushfire disaster is yet to be measured, but with such widespread damage and impact on key industry sectors such as agriculture, forestry and tourism, it is expected to exceed hundreds of millions of dollars.

Actions identified under the economic line of recovery are interventions which will fast-track the recovery process, create new opportunities which will alleviate pressure in the impacted areas and ensure communities are given the opportunity not only to restore, but to grow following such a devastating event.

PROJECT DETAIL	LOCATION	COMPONENTS	APPROXIMATE COST	STATUS
Timber industry renewal A substantial area of NSW State forest and private plantations has been impacted. The full impact has yet to be measured but the flow on implications are considerable on direct and supporting industries, including local transport companies, forestry milling and clearing companies along with local service stations, shops and more.	Busbys Flat, Rappville, Whiporie and surrounds	<ul style="list-style-type: none"> Priority assessment is required to ensure the timber industry can recommence where possible and planning undertaken to ensure timely renewal of strategic timber industry locations and assets. 	To be determined	Council made representations to the Department of Regional NSW via the Business, Industry and Tourism Advisory Group on behalf the timber industry. At a State Government level actions were taken to assist with the recommencement of the timber industry via funding and access to forestry areas.
Beef industry support Already under strain from persistent drought, primary producers have been hit hard by the bushfires. Livestock have been killed, hundreds of kilometers of fencing has been destroyed along with other farm infrastructure such as irrigation and watering systems which were largely uninsured. Government support is available for certain aspects of the recovery, however, there are considerable gaps meaning not all farms will recover.	Richmond Valley	<ul style="list-style-type: none"> Extended support for primary producers is needed for restoring damaged farm infrastructure. 	To be determined	Various programs and funding have been made available to primary producers to provide both financial support and advice via the Rural Assistance Authority and the Rural Financial Counselling Service.
Timber industry business impacts Timber industry businesses have been devastated by the bushfires including complete destruction of a mill which employed up to 30 staff. Certainty around timber supply is essential to secure further private investment in both rebuilding and expanding capacity at these sites.	Rappville	<ul style="list-style-type: none"> NSW Forestry Corporation could provide certainty for the timber industry in the Richmond Valley and surrounding areas. Favourable borrowing conditions are needed to support investment to extend existing small mill operations to include additional production lines. 	To be determined	Measures to support re-establishment of forestry areas including \$60M forest road repair program to re-establish access to forestry areas, 4.3M tree replanting program out of Grafton nursery. Funding opportunities via grant initiatives and low-cost borrowing were made available to businesses.
Rappville village master plan A master plan is essential for the strategic implementation of the works to be undertaken to rebuild and revitalise the village of Rappville. This document will encompass all elements to ensure the growth and prosperity of Rappville. Over a third of Rappville's 30 dwellings were destroyed in the fire. At present the village doesn't have the scale to support public facilities and small businesses like a corner store in the medium to long term. Investment in a master plan aimed at expanding the scale of the village will enable community to rebuild with confidence and aim to attract new families to village life.	Rappville	Two stage process which addresses both the preliminary assessment and then detailed investigation of opportunities and constraints regarding: <ul style="list-style-type: none"> Residential expansion Social and community needs; Public infrastructure upgrades required (sewage, water and roads); and Economic opportunity and activation such as the opportunities for increased tourism and creation of employment-generating land. 	Stage 1: \$27,500 Stage 2: \$55,000	Rappville Master Plan Stage One completed. Overnight camping at the Rappville Sportsground was further discussed following the free camping trial at the Casino Showground, which targeted owners of fully self-contained vehicles, as access to facilities and electricity supply was limited. If the same rules are applied, it is feasible to allow overnight camping at Rappville. Funding opportunities were sought for a dump point connection, however, a shortfall in internal money meant necessary ground works could not go ahead. Council continues to engage with the Northern Rivers Dirty Wheels Mountain Bike Club. The Club was recently successful in a grant to help build a business case for more mountain biking facilities in the Northern Rivers. Stage Two involves more detailed investigations and is dependent on updated flood modelling (delayed due to 2022 floods). Further consideration may be given to Stage Two once flood modelling is completed.

PROJECT DETAIL	LOCATION	COMPONENTS	APPROXIMATE COST	STATUS
Improved NBN service Rappville and surrounds are only serviced by satellite NBN which is expensive and limited. Mobile phone reception is limited. Improvements to both resources are vital for future growth and community resilience.	Rappville	<ul style="list-style-type: none"> Work with NBN Co to investigate the feasibility of implementing fixed wireless NBN service in Rappville. 	To be determined	Council continues to advocate on behalf of the community for improved telecommunication services across the LGA.
New Italy Mountain Bike Trails Located in the Tabbimobile and Doubleduke State Forests, the New Italy Mountain bike trails were established by volunteers and are an important tourist attraction for the region. The bushfires have destroyed the timber features, bridges and signage used by the trails.	New Italy	<ul style="list-style-type: none"> Reinstatement of mountain bike trail infrastructure (bridges, timber features and signage). 	\$30,000	Project completed. Official reopening held on 5 November 2021.
Historic Rappville Pub The Rappville Pub has been a beacon and gathering place for the Rappville community since its construction in 1911. The character filled pub is in need of an upgrade to its facilities including the kitchen area to enable meals to be served to travelling tourists and the community.	Rappville	<ul style="list-style-type: none"> Enhance and purchase the facility 	Currently listed for sale \$425,000	Rappville Pub was purchased by new owners, who have undertaken renovations with kitchen operational and serving meals.
Bushfire Bounceback music festival A new family-friendly music festival to be held in Casino will be organised and provide an opportunity for further fundraising as well as aim to add a new larger annual event to the Richmond Valley event calendar. The event will leverage multiple funding sources to create a huge boost to the morale of the impacted communities.	Richmond Valley	<ul style="list-style-type: none"> Planning and staging costs to underwrite the festival \$50,000. Secure a high-profile headline act. The proposed budget will deliver income exceeding costs and surplus funds will be used in bushfire impacted communities. 	\$50,000 plus headline act (estimate)	Festival was postponed due to Covid and 2022 floods. Super Sunday Family Fun Day was held in Casino on 22 January 2023, as a morale boost following bushfires, Covid and floods.
New Italy rest area and museum The historic New Italy museum and rest area stands within a 5.58 ha site which was once part of the original settlement. The location, which is run by volunteers, is a vital rest stop on the Pacific Highway between Byron Bay and Yamba and offers visitors a coffee shop, museum and gift shop in an authentic bushland setting. The rural community of New Italy was severely impacted by the fires. Upgraded facilities will significantly improve the visitor experience which will provide much-needed financial stability for the volunteer association.	New Italy	<ul style="list-style-type: none"> Upgrade toilet block, water supply and onsite sewage system. Upgrade electrical infrastructure with power outlets travelers. Shaded playground and seating. Mural to recognise the Rural Fire Service in saving this community asset. Fire protection measures for the museum complex. 	\$100,000 (estimate) Project status: Funded: Australian Government Bushfire Assistance Fund	Project completed. Dedicated fire service water storage facility which is easily accessible from Swan Bay/New Italy Road has been established. Improvements have been made to the complex including open space areas around the buildings. These landscaped spaces are cleared and maintained to reduce fuel loads and therefore bush fire risk close to the structures.
Improved tourism capability and opportunities at Rappville There is a great opportunity to expand the capacity of Rappville to host overnight stays and camping which will boost economic activity in the village.	Rappville	<ul style="list-style-type: none"> Showground overnight camping / RV Friendly accommodation with dump point Investigate trail bike/ mountain bike riding in State forests near Rappville. Enhance eco-tourism opportunities through tree plantings and habitat for native fauna. 	\$50,000 (estimate)	Partnering with Landcare groups to support installation of habitat boxes for our native fauna and monitoring programs on unformed unleased road reserves around Rappville supporting local wildlife and working with Friends of Koalas to investigate and seek funding opportunities for the reinstatement of appropriate tree species for Koala food and habitat. Rappville Hall has had recent native tree plantings to help support wildlife habitat.

LINE OF RECOVERY 2: COMMUNITY AND SOCIAL

Timely action after a bushfire disaster of this scale is logistically challenging, but absolutely paramount for the communities affected. Particularly in small rural communities, there is a real threat that after widespread destruction to such an extent as seen in Rappville, many residents may choose simply not to rebuild, but to relocate.

It is a priority of Council to ensure that recovery and cleanup is affected in the most timely manner possible and that residents are encouraged to rebuild. To support this, Council is committed to investing in these communities, creating opportunities for new growth and prosperity.

PROJECT DETAIL	LOCATION	COMPONENTS	APPROXIMATE COST	STATUS
Rappville community hall precinct The existing community hall was completely destroyed by fire. A basic hall can be rebuilt under insurance however by activating surrounding vacant spaces and establishing further placemaking and community infrastructure, the Rappville community hall precinct has the opportunity to become the key to an active, vibrant and well-connected village which offers a wide variety of services and a great range of experiences, while respecting Rappville's unique character and sense of history.	Rappville	<ul style="list-style-type: none"> Hall replacement - \$600,000 (\$596,000 under insurance) Septic tank and field renewal \$16,000 Outdoor undercover community area \$150,000 Electric BBQ and outdoor kitchen \$20,000 Consideration of a larger site Playground equipment, including rubber soft-fall \$100,000 Landscaping, trees, turfing etc. \$40,000 Off street carparking \$90,000 	Budget: \$1,550,545 Funding: RVC Insurance Proceeds \$596,000 Federal Government Bushfire Funding \$500,000 Business Council of Australia \$454,545 \$100,000 allocated last year from Office of Local Government funding for cost over runs, compliant driveways and formalised landscaping.	Project nearing completion with opening set for 27 February 2023.
Improved pedestrian connections It is well known that good access for pedestrians and getting more people regularly walking, riding and using public spaces will result in a range of positive health and social outcomes. Improved pedestrian access plays a key role in Council's vision for the future of the village.	Rappville	Pedestrian/cycle path from post office to school, via hall: <ul style="list-style-type: none"> 800m of concrete path \$130,000 Railway line pedestrian crossing \$40,000 Associated drainage and traffic treatments \$30,000 	\$200,000	Project nearing completion New pathways completed. Waiting on approval from ARTC re railway line pedestrian crossing to complete connections.
Rappville Sportsground With bull rides, dog trials and community events like Australia Day celebrations, the Rappville Sportsground is already a key element in the tourism of Rappville attracting exhibitors and spectators from far and wide. The sportsground cattle yard facilities were destroyed by fire and will be replaced and upgraded to rejuvenate this vital resource.	Rappville	<ul style="list-style-type: none"> Replacement of fire damaged cattle yards and arena fencing \$35,000 Rural fencing \$16,000 Enhanced canteen, toilets and washrooms which will also support the free camping options \$200,000 	\$251,000	Project completed. All components of this project have been delivered.
Tennis courts As one of the two key sporting facilities in the village, the Rappville tennis courts are an important place for social inclusion and the promotion of a healthy lifestyle.	Rappville	<ul style="list-style-type: none"> Resurface Rappville town tennis courts 	\$55,000	Project has been completed. Basketball hoop has been purchased, ready for installation.

PROJECT DETAIL	LOCATION	COMPONENTS	APPROXIMATE COST	STATUS
Rates and charges deferral At its December meeting, Council introduced a new financial hardship policy for natural disasters, allowing property owners to defer the payment of rates and charges for the financial year in which they apply for the policy. The rates would need to be paid off over the following two years via a payment plan, but no interest would be charged on the outstanding amount.	Richmond Valley	<ul style="list-style-type: none"> Rates and charges deferral 	The rates relief option will delay revenue but in the scale of Council's rating income this can be managed across the next three years budgets.	Project completed. Overall, approximately 12 property owners applied for FHND. Interest was then not charged, and payment plans were calculated. Covid then became an issue and Council made the decision In March 2020 to stop all interest charges for all property owners so overall there were no financial implications to Council from the FHND. All applicants for the FHND then proceed to pay their rates over the following 2 years.
Proposal to waive DA fees for rebuilding A proposal to waive Council development fees for residents who are rebuilding dwellings and other structures which require a development application is currently on public exhibition until 22 January 2020. This initiative would waive all Council-imposed development assessment fees for a period of two years from 8 October 2019 for property owners where the bushfire occurred.	Richmond Valley	<ul style="list-style-type: none"> Based on a property value of \$250,000, the fees saved would add up to \$6495 	Potential cost to Council: \$340,000	Project completed. Council waived a total of \$46,299.91 in development fees. This was for 14 Development Applications, 3 Modifications and 10 Construction Certificates.
Rappville community bus Community transport plays a vital role in rural areas. A community bus in Rappville would have the capacity to act in multiple roles including a school bus for school runs and excursions and act as a courtesy bus for events. A bus could play a vital role in increasing the number of students at Rappville school.	Rappville and surrounds	<ul style="list-style-type: none"> Purchase of a small bus or people mover. 	\$50,000 - \$100,000	Project completed. Supported Rappville Social Club to source funding and purchase a community bus. Unfortunately, the bus was lost in the 2022 floods and is still being replaced, so has not seen any community use to date. A side project to this is the construction of the Rappville bus shed which is nearing completion (project managed by Council).
Dedicated Recovery Manager Council has appointed an experienced manager to lead Council's recovery process. The Recovery Manager will work closely with the General Manager to support the community's recovery process and provide a one stop shop for those impacted by the bushfires with the assistance of a Recovery Officer.	Richmond Valley	<ul style="list-style-type: none"> Liaise with government agencies. Facilitate charity groups. Support directly affected community members. 	\$60,000 Six-month role	Project completed. The Recovery Manager role was extended until March 2022 to support the community through the recovery process.
REgener8 Developed by the creators of the well-known children's television series Dirt girl world and Get Grubby TV, the REgener8 program has been designed to engage with children and their families to build their resilience and coping skills to work their way out of this devastating experience. The children will take the community's food waste and make nutrient rich compost and raise seedlings which will help restore the crucial habitat needed for our birds and insects and wildlife to return.	Richmond Valley and beyond	<ul style="list-style-type: none"> Cash and in-kind support options available which include infrastructure and gardening materials, technical equipment, project management and administration. 	Total fundraising target \$1m	Project did not proceed due to insufficient funding. Council provided letters of support and application advice to Cate McQuillen and her team and will continue to do so when suitable funding opportunities arise.

LINE OF RECOVERY 3: INFRASTRUCTURE AND ENVIRONMENT

Critical infrastructure has been put under incredible strain during the bushfires including road, rail, telecommunications, water and sewer. Essential services have been restored to our communities, yet there are actions which remain outstanding and require attention in order to coordinate the needed social and economic recovery actions.

Although recent rain has welcomed new growth and helped the regeneration of our bush and farmland to commence, the environmental impacts of the bushfires on the local flora and fauna are expected to be felt for many years. This plan incorporates a number of initiatives.

PROJECT DETAIL	LOCATION	COMPONENTS	APPROXIMATE COST	STATUS
Packaged sewage treatment system At present, the township of Rappville is not on reticulated sewer but rather each home has an on-site sewage management system. When rebuild commences, there are a number of houses which will not comply with current environmental requirements due to small lot size. A sewage treatment system is proposed which will have capacity to service the existing and planned extended population. A package sewage treatment plant is a completely self-contained system and will create a safer, more healthy and sustainable process for treatment of sewage in the village.	Rappville	<ul style="list-style-type: none"> Supply and install a package sewage treatment plant to service population of 200 – 300 people. Investigation of cost underway. Estimate provided. 	\$2.5 - 3 million (estimate)	In progress. Project to be placed for construction tender mid-2023. Aiming for construction starting August 2023. This project is managed by PWA as per funding conditions. Construction is planned to occur in the 'drier months' where possible. Need to award by mid-2023 if possible. - Design of reticulation is on hold due to SPS position being updated. - Aiming for early 2023 for draft reticulation tender to go Council for comment. - Aiming for May 2023 for draft STP tender to go Council for comment. Dependent upon site investigations access.
Rappville village Rural Fire Brigade shed Local RFS sheds play a vital role in the immediate response to bushfire threats. The establishment of a shed in the Rappville village will be a vital part the community resilience for future events. Given the psychological impact the bushfire has had on the community, providing a new RFS facility in the village will be a real confidence boost.	Rappville	<ul style="list-style-type: none"> Construction of rural fire brigade shed to required standards including infrastructure, services and project management. Potential block of publicly owned land available for the facility in the central part of the village. 	\$485,000	Project completed. New RFS Shed constructed in Rappville township and officially opened on 5 November 2021.
Emergency water access points Access to emergency water supply has proven to be crucial in the response to this bushfire disaster. This project will include the establishment of bores and water access points in remote locations which will be accessible for emergency and stock water supply. Potential locations include Myall Creek, Bora Ridge, Swan Bay and Rappville.	Bora Ridge Myall Creek Swan Bay Rappville	<ul style="list-style-type: none"> Drilling and installation of bore and public water access points at strategic remote locations <ul style="list-style-type: none"> - bore \$15,000 - water access point \$10,000 	\$100,000	Project completed. Two bulk water filling stations have been installed in Casino and Woodburn which can be used for stock water supply. Opened 20 August 2021.
Bora Ridge regional waste facility The safe disposal of waste created during large scale disaster events is a significant challenge. The existing Bora Ridge waste facility and nearby Council land is ideally located for the establishment of a regional waste facility. Upgrades to supporting infrastructure will be required in order for this vital service to be viable.	Bora Ridge	<ul style="list-style-type: none"> Upgrade roads accessing the Bora Ridge Regional waste facility site (11km) – approx. \$350,000 per km Myall Creek Rd is also an important link road for tea tree industries like Main Camp and a number of local quarries. 	\$3.85 million (estimate)	Bora Ridge is no longer operating as a waste facility. Following the 2022 floods, residual waste was stockpiled at Petersons Quarry, Coraki, prior to disposal at landfill. The quarry is owned by Council and leased to the operator, KIS Quarries. An agreement could be made with KIS Quarries to use the site as a transfer station in disaster events.

PROJECT DETAIL	LOCATION	COMPONENTS	APPROXIMATE COST	STATUS
<p>Solar initiatives</p> <p>Renewable energy provides communities with energy alternatives and affordable solutions to rising costs and supply interruptions. Council has undertaken several solar installations with great success and is keen to investigate installation of solar on existing infrastructure and new construction projects under this plan.</p>	Richmond Valley	<ul style="list-style-type: none"> Investigate potential of solar installations on existing council infrastructure. Incorporate solar in new project designs. 	To be determined	<p>The Sustainable Communities team as a starting point are investigating the installation of solar on Council's Casino administration building. Council is currently in a contract arrangement with an electricity service provider (Energy Action) until December 2024. The team will be meeting with the service provider in February 2023 to consider exit penalties or other contractual matters which may delay or impact an installation. Early investigations indicate an estimated \$200,000 is likely for a potential 100kW system to support the building's operational needs in addition to this Council needs to consider and ensure the structural integrity of the existing roof will support a solar structure. Regional Procurement are assisting the team with the process.</p> <p>As soon as we understand our contractual obligations, we can develop the process of procurement and progress to quotes and new contracts. The team will then be in a position to plan a progressive pathway to have solar installed on our major infrastructure where practicable and viable. This will extend to the consideration of solar to any new structure or future project design.</p>



MINUTES

Internal Audit and Risk Committee Meeting 15 February 2023

INTERNAL AUDIT AND RISK COMMITTEE MEETING MINUTES

15 FEBRUARY 2023

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INTERNAL AUDIT AND RISK COMMITTEE MEETING MINUTES

15 FEBRUARY 2023

**MINUTES OF RICHMOND VALLEY COUNCIL
INTERNAL AUDIT AND RISK COMMITTEE MEETING
HELD AT THE MICROSOFT TEAMS
ON WEDNESDAY, 15 FEBRUARY 2023 AT 4PM**

PRESENT: Chairperson Ron Gillard, Member Jesse Jo, Member Emma Fountain

IN ATTENDANCE: Gearoid Fitzgerald (NSW Audit Office), Adam Bradfield (Thomas, Noble and Russell), Jarrod Lean (Grant Thornton)

Vaughan Macdonald (General Manager), Ryan Gaiter (Director Organisational Services), Ben Zeller (Director Projects & Business Development), Hayley Martin (Principal Accountant) and Julie Clark (Personal Assistant to the General Manager and Mayor).

1 WELCOME

The Chair welcomed everyone to the meeting.

2 APOLOGIES

NIL

3 DECLARATION OF INTERESTS

Nil

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE INTERNAL AUDIT AND RISK COMMITTEE MEETING HELD ON 22 NOVEMBER 2022

COMMITTEE RESOLUTION IA150223/1

Moved: Member Jesse Jo

Seconded: Member Emma Fountain

That the Committee receives and notes the Minutes of the Internal Audit and Risk Committee Meeting held on 22 November 2022.

CARRIED

5 MATTERS FOR CONSIDERATION

5.1 MANAGEMENT LETTER ON THE FINAL PHASE OF THE EXTERNAL AUDIT FOR THE YEAR ENDED 30 JUNE 2022

COMMITTEE RESOLUTION IA150223/2

Moved: Member Jesse Jo

Seconded: Member Emma Fountain

That the Committee receives and notes the Management Letter on the Final Phase of the External Audit for the year ended 30 June 2022.

CARRIED

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INTERNAL AUDIT AND RISK COMMITTEE MEETING MINUTES

15 FEBRUARY 2023

5.2 EXTERNAL AUDIT**COMMITTEE RESOLUTION IA150223/3**

Moved: Member Emma Fountain

Seconded: Member Jesse Jo

That the Committee notes the discussion surrounding the progress and planning of the external audit for the year ending 30 June 2023, and requests that the engagement plan be presented to the next committee meeting when finalised.

CARRIED

At 4.30 pm Gearoid Fitzgerald (NSW Audit Office) and Adam Bradfield (Thomas, Noble and Russell) left the meeting.

5.3 INTERNAL AUDIT CHARTER UPDATE**COMMITTEE RESOLUTION IA150223/4**

Moved: Member Emma Fountain

Seconded: Member Jesse Jo

That the Committee receives and notes the status on the update of the Internal Audit Charter and Terms of Reference.

CARRIED**5.4 STATUS OF RISK REGISTER UPDATE****COMMITTEE RESOLUTION IA150223/5**

Moved: Member Emma Fountain

Seconded: Member Jesse Jo

That the Committee receives and notes the Status of the Risk Register Update and the suggestions from this meeting be considered in the future development and refinement of the risk register.

CARRIED**5.5 STATUS OF 2022/23 INTERNAL AUDIT PLAN****COMMITTEE RESOLUTION IA150223/6**

Moved: Member Emma Fountain

Seconded: Member Jesse Jo

That the Committee receives and notes the Status of the 2022/2023 Internal Audit plan.

CARRIED

INTERNAL AUDIT AND RISK COMMITTEE MEETING MINUTES

15 FEBRUARY 2023

5.6 PROGRESS OF INTERNAL AND EXTERNAL AUDIT ACTION ITEMS**COMMITTEE RESOLUTION IA150223/7**

Moved: Member Emma Fountain

Seconded: Member Jesse Jo

That the Committee receives and notes:

1. The Current Internal Processes for closing actions and revision of action due dates.
2. The contents of the Progress of Internal and External Audit Action Items report.

.CARRIED**6 GENERAL BUSINESS****6.1 GENERAL BUSINESS****COMMITTEE RESOLUTION IA150223/8**

Moved: Member Emma Fountain

Seconded: Member Jesse Jo

- I. Internal Audit Charter; to incorporate the independence requirements, which would provide a best practice procedure.
- II. ICT strategy document; update to be provided to the next meeting.
- III. Proposed future meeting dates to be circulated to Committee members with a suggestion of the last Wednesday of the month at 4pm for scheduled meeting months.

.CARRIED

The Meeting closed at 5.33pm.

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CHAIRPERSON