

Lease of road reserve

Section 153-157 Roads Act 1993

Applicant details	
Name(s):	
Business Name (if applicable):	
Address:	
Suburb:	Post Code:
Phone:	Mobile:
Email:	
Applicants Signature:	Date:

Details of road reserve
Name of road reserve:
Locality:
Nearest crossroad or reference point or Lot/DP:
Purpose for proposed use:

Term of lease – up to a maximum period of five (5) years					
<table style="width: 100%; text-align: center;"> <tr> <td>1 year</td> <td>2 years</td> <td>3 years</td> <td>4 years</td> <td>5 years</td> </tr> </table>	1 year	2 years	3 years	4 years	5 years
1 year	2 years	3 years	4 years	5 years	

Site plan – must be attached to this Application
Site plan must show proposed area of use, also any existing infrastructure in the road reserve.

Fees and charges
<p>Fees and charges will apply in accordance with Council's adopted Revenue Policy and available to view on the Council's website www.richmondvalley.nsw.gov.au</p> <p>Please refer to Other Engineering Support Services – Public Road Lease Application.</p> <p>Application fee and charges include:</p> <ul style="list-style-type: none"> • Application fee. • Annual Rent (determined by market valuation). • Applicant to meet costs associate with plan preparation, advertising/public notices, lease documentation preparation and lodgment.

Lodging your application

Please lodge your completed application and supporting documents in person at our Council office, by mail or alternatively email to council@richmondvalley.nsw.gov.au

Application fees must be paid at time of lodgment.

All applications are assessed on its merits and lodgement of this application does not automatically guarantee granting of a lease agreement.

If the application is approved, the applicant will be required, during the term of the lease, to provide a Certificate of Currency for Public Liability with a minimum value of \$20 million listing Richmond Valley Council as an interested party on the Certificate.

Disclaimer

Purpose of collection: Public access to Council's documents.

Intended recipients: Council staff and is publicly available under the Government Information Public Access Act 2009.

Supply: Voluntary, a consequence of non-provision could result in delays or refusal of your application.

Access / Correction: Requests for access / correction of information under the Government Information (Public Access) Act or Privacy & Personal Information Protection Act 1998, contact the Council's Right to Information Officer.

Storage: This form will be recorded in Council's corporate record management system upon receipt.

Office use

Application ID - LEA	Date lodged	
Amount \$	Receipt #	
<input type="checkbox"/> Public Liability \$20 mil cover	<input type="checkbox"/> Site plan	
Cashier:		