Library Search User Guide



How do I search for library items?

Go to our online catalogue: https://bit.ly/rucrlcat or download the Library app from the app store



Type in the search box (you can also select an index such as title, author, series, any word) then click "OK"

	Enter search term/s then click the 'OK' button
james patterson	
	Index
Author	
Anyword	
Titles	
Author	
Articles	
Corp. Author	
Combined Author	
Limited Subject	
Notes	
Extended Subject	
Sounds Like	
Subjects	

The search results show the shelf location and which library the item/s are available at.



To use the Advanced Search, type in one or more boxes, select index and limit by library location, publication year, material type or collection, then click "Search"

Limit by Availability Init by Material Type Limit by Collection All Material All Collections ~ \sim

Search Term/s	Index	Operator	
james patterson	Author	AND ~ BROWSE INDEX	
canace fox	Author	AND ~ BROWSE INDEX	
2 Sisters Detective Agency	Titles	AND ~ BROWSE INDEX	
-	Anyword	AND ~ BROWSE INDEX	
	Anyword	AND ~ BROWSE INDEX	
Limit by Publication Year from YYYY Through to YYYY			
Records Display per page 20 ~			
Limit by Location			
All Locations CASINO EVANS HEAD			