

Richmond  
Valley  
Council



# **ATTACHMENTS**

**Tuesday, 19 October 2021**

**UNDER SEPARATE COVER**

**Ordinary Council Meeting**



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# **MINUTES**

## **Ordinary Council Meeting 21 September 2021**



## ORDINARY COUNCIL MEETING MINUTES

21 SEPTEMBER 2021

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ORDINARY COUNCIL MEETING MINUTES

21 SEPTEMBER 2021

**MINUTES OF RICHMOND VALLEY COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, 10 GRAHAM PLACE, CASINO  
ON TUESDAY, 21 SEPTEMBER 2021 AT 5.00PM**

*Please note: these minutes are subject to confirmation at the next Council Meeting. Decisions recorded in the draft minutes are subject to the Council's Code of Meeting Practice in relation to rescinding decisions.*

**PRESENT:** Cr Robert Mustow (Mayor), Cr Stephen Morrissey (Deputy Mayor), Cr Sam Cornish (arrived 5.40pm), Cr Robert Hayes, Cr Sandra Humphrys, Cr Jill Lyons, Cr Daniel Simpson

**IN ATTENDANCE:** Vaughan Macdonald (General Manager), Angela Jones (Director Community Service Delivery), Ben Zeller (Director Projects & Business Development), Jenna Hazelwood (Leader Strategy), Julie Clark (Personal Assistant to the General Manager and Mayor), Simon Breeze (IT Support Officer).

## **1 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor provided an Acknowledgement of Country by reading the following statement on behalf of Council:

*"Richmond Valley Council recognises the people of the Bundjalung Nations as Custodians and Traditional Owners of this land and we value and appreciate the continuing cultural connection to lands, their living culture and their unique role in the life of this region in the past, present and future."*

## **2 PRAYER**

The meeting opened with a prayer by the General Manager.

## **3 PUBLIC ACCESS AND QUESTION TIME**

### **3.1 PUBLIC ACCESS AND QUESTION TIME - ITEM 10.1 NOTICE OF MOTION - EVANS HEAD AMBULANCE STATION**

Mr Ben Fisher addressed the meeting in relation to Item 10.1 Notice of Motion – Evans Head Ambulance Station in support of the Notice of Motion.

Mr Fisher raised concerns with current staffing arrangements at the Evans Head Ambulance Station and a reported increase in emergency response times in Evans Head over the past two years. He pointed out that Evans Head relied heavily on its ambulance service as residents did not have access to 24 hour medical care from a hospital or medical facility.

Mr Fisher also said he was concerned that ambulances from the Evans Head Station were being allocated to non-urgent patient transfers outside of the area, impacting on the availability of ambulances for local emergencies.

A recording of the presentation is available at <https://richmondvalley.nsw.gov.au/council/council-meetings/council-meeting-videos/>

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The Mayor thanked Mr Fisher for his address to the meeting and advised the matter would be discussed during Item 10.1 Notice of Motion provided by Councillor Daniel Simpson.

### **3.2 PUBLIC ACCESS AND QUESTION TIME - ITEM 17.1 NORTH COAST ALTERNATE WASTE SOLUTIONS PROJECT UPDATE AND NSW ENERGY FROM WASTE INFRASTRUCTURE PLAN**

Ms Liz Stops addressed the meeting in relation to Item 17.1 North Coast Alternate Waste Solutions Project Update and NSW Energy from Waste Infrastructure Plan.

Ms Stops expressed concerns about the possibility of an energy from waste facility being installed in the Richmond Valley, including potential environmental and human health impacts. She advocated for other waste management solutions to be explored to support a circular economy. Ms Stops said she was particularly concerned with potential impacts from emissions quality and management of the by-products from energy from waste facilities. She encouraged Council to seek further information and advice on these facilities and to consider other options.

A recording of the presentation is available at <https://richmondvalley.nsw.gov.au/council/council-meetings/council-meeting-videos/>

Ms Stops also presented a series of questions to Council, prior to her address. The General Manager responded to each question at the meeting and a summary is provided at Appendix 1.

The Mayor thanked Ms Stops for her address to the meeting.

## **4 APOLOGIES**

Nil (noted Cr Cornish would be arriving late).

## **5 MAYORAL MINUTES**

Nil

### **5.1 MAYORAL MINUTE - SHARK MANAGEMENT PROGRAM**

#### **RESOLUTION 210921/1**

Moved: Cr Robert Mustow

Seconded: Cr Robert Hayes

That Council:

1. Notes the announcement of the 2021-22 NSW Shark Management Program, including drone surveillance, listening stations, smart drum lines and shark tagging for Richmond Valley's Evans Head Main and Airforce beaches.
2. Writes to the Deputy Premier and Minister for Regional NSW the Hon John Barilaro MP and the Member for Clarence, Chris Gulaptis MP to thank them for their continued support for this vital beach safety program.

**CARRIED**

**6 CONFIRMATION OF MINUTES****6.1 MINUTES ORDINARY MEETING HELD ON 17 AUGUST 2021****RESOLUTION 210921/2**

Moved: Cr Daniel Simpson  
Seconded: Cr Stephen Morrissey

That Council confirms the Minutes of the Ordinary Meeting held on 17 August,2021.

**CARRIED**

**7 MATTERS ARISING OUT OF THE MINUTES****7.1 MATTERS ARISING OUT OF THE MINUTES – CR HAYES**

Cr Robert Hayes referred to a question asked during Item 19.1 by Councillor Robert Mustow in relation to Richmond Valley Council's testing regime for COVID in our sewerage treatment facilities (STPs) and asked if Council is now testing all of its facilities following the most recent COVID detections in our neighbouring Council's sewage.

Response:

The Director Community Service Delivery advised weekly sampling is currently conducted at Casino, Coraki and Evans Head STPs. Samples are taken mid-week and sent to a laboratory in Sydney for testing with results generally coming back within 3 days (i.e. Friday or Saturday).

Staff are currently reviewing whether our STPs will accept effluent from outside Richmond Valley from contractors. It has been recommended that Council follows the same restrictions as our neighbouring Councils such as Ballina and Lismore and only accept effluent for properties within our LGA whilst the Covid Sewage Surveillance Program is operational. Council has no control over travellers coming through the area using local dump points.

**8 DECLARATION OF INTERESTS**

Nil

**9 PETITIONS**

Nil

Note: Councillor Sam Cornish attended the meeting at 5.40 pm.

**10 NOTICE OF MOTION****10.1 NOTICE OF MOTION - EVANS HEAD AMBULANCE STATION**

I Councillor Daniel Simpson give notice that at the next Ordinary Meeting of Council to be held on 21 September 2021, I intend to move the following motion:

**RESOLUTION 210921/3**

Moved: Cr Daniel Simpson

Seconded: Cr Robert Hayes

That Council writes to the Member for Clarence, Chris Gulaptis MP, to express its concern at staffing arrangements for the Evans Head Ambulance Station and the reported increase in waiting times for 000 calls.

**CARRIED**

**11 MAYOR'S REPORT****11.1 MAYORAL ATTENDANCES 10 AUGUST - 13 SEPTEMBER 2021****RESOLUTION 210921/4**

Moved: Cr Robert Mustow  
Seconded: Cr Stephen Morrissey

That Council receives and notes the Mayor's attendance report from 10 August – 13 September 2021.

**CARRIED**

**12 DELEGATES' REPORTS**

Nil

**13 MATTERS DETERMINED WITHOUT DEBATE****13.1 MATTERS TO BE DETERMINED WITHOUT DEBATE****RESOLUTION 210921/5**

Moved: Cr Sandra Humphrys  
Seconded: Cr Stephen Morrissey

That items 14.2, 14.4, 15.1, 16.1, 16.2 and 16.3 identified be determined without debate.

**CARRIED**

**14 GENERAL MANAGER'S REPORTS****14.1 ELECTION OF DEPUTY MAYOR****EXECUTIVE SUMMARY**

Section 231 of the *Local Government Act 1993* (The Act) provides for Councillors to elect a Deputy Mayor for the mayoral term or for a shorter term. The current Deputy Mayor's term of office is due to conclude this month. However, with the postponement of the local government elections until December 2021, for Council to continue to have a Deputy Mayor, there is a requirement to elect a new Deputy Mayor for the additional period.

Schedule 7 of the Local Government (General) Regulation 2021 (The Regulation) outlines the method of conducting the election of Deputy Mayor. Under the Regulation, nominations for the position of Deputy Mayor are to be made in writing by two or more councillors (one of whom may be the nominee) and delivered to the returning officer.

If more than one candidate is nominated, the Regulation provides for the election to be conducted by either preferential ballot, ordinary ballot or open voting. Following public declaration of the election result, nomination forms and any ballot papers used in the election may be destroyed.

It is recommended that the method of conduct for the election of Deputy Mayor be by open voting

**RESOLUTION 210921/6**

Moved: Cr Robert Mustow

Seconded: Cr Robert Hayes

That:

1. Council elects a Deputy Mayor for the duration of the current electoral term;
2. Nominations for the position of Deputy Mayor be submitted in accordance with the Local Government (General) Regulation 2021, Schedule 7;
3. The method of conduct for the election of Deputy Mayor be by open voting;
4. Following declaration of the election result, nomination forms be destroyed;
5. Notification of the result be made to the Office of Local Government and LGNSW.

**CARRIED**

The General Manager, as Returning Officer for the election, advised that he had received one nomination for the position of Deputy Mayor and called for further nominations from the floor, however none were submitted. He advised that the nomination he had received was a valid nomination and it was from Cr Morrissey.

As there was one nomination only, Cr Morrissey was declared elected as Deputy Mayor for the next 12 months.

The Mayor congratulated Cr Morrissey on his election as Deputy Mayor.



**14.2 NSW REGIONAL LOCKDOWN RATING RELIEF****EXECUTIVE SUMMARY**

The Richmond Valley community continues to experience significant impacts from the COVID-19 pandemic, having recently completed five weeks of lockdown where many local businesses were unable to trade. The Northern Rivers region has been particularly affected by the Queensland border closures and continues to face uncertainty around possible future lockdowns. As a result, some ratepayers are experiencing difficulties in meeting their quarterly rates payment. During the 2020 lockdown period, the NSW Government placed a freeze on interest charges for outstanding rates across all NSW councils. This requirement has not been imposed for 2021, however Council may wish to take the lead by offering an interest-free period to assist the Richmond Valley community.

**RESOLUTION 210921/7**

Moved: Cr Sandra Humphrys

Seconded: Cr Stephen Morrissey

That Council adopts an interest free period from 1 October 2021 to 1 January 2022 for outstanding rates and annual charges to assist community members and businesses impacted by COVID-19 restrictions.

**CARRIED**

**14.3 COMMUNITY PREPAREDNESS AND RESILIENCE ADVERSE EVENT PLAN****EXECUTIVE SUMMARY**

With the series of natural disasters that the Richmond Valley Council local government area has experienced in recent years it is evident that our region cannot be insulated from future adverse events. Council needs to ensure appropriate planning is undertaken so the community is better prepared, and can then recover more quickly from the shocks that a disaster brings to the social, economic, and built environment.

The Community Preparedness and Resilience Adverse Event Plan has been prepared in accordance with the Drought Communities Program as a requirement for funding acquittal. This plan will provide a framework for increasing resilience to the likely and potential adverse events that may occur in the future. The plan aims to improve preparation and recovery from adverse events.

**RESOLUTION 210921/8**

Moved: Cr Robert Mustow

Seconded: Cr Stephen Morrissey

That:

1. Council approves public exhibition of the draft Richmond Valley Community Preparedness and Resilience Adverse Event Plan for a period of at least 18 days.
2. Following consideration of any submissions received, the draft plan be presented to Council's 19 October 2021 Ordinary Meeting for adoption.

**CARRIED**

**14.4 DISCLOSURE OF INTERESTS - UPDATE TO PROCEDURE AND ANNUAL DESIGNATED PERSON RETURNS****RESOLUTION 210921/9**

Moved: Cr Sandra Humphrys  
 Seconded: Cr Stephen Morrissey

That Council:

1. Adopts the revised Disclosure of Interests Procedure; and
2. Notes the Returns for the period 1 July 2020 to 30 June 2021.

**CARRIED**

**15 FINANCIAL REPORTS****15.1 FINANCIAL ANALYSIS REPORT - AUGUST 2021****EXECUTIVE SUMMARY**

The purpose of this report is to inform Council of the status and performance of its cash and investment portfolio in accordance with the *Local Government Act 1993* s.625, Local Government (General) Regulation 2005 cl.212, Australian Accounting Standard (AASB 9) and Council's Investment Policy.

The value of Council's cash and investments at 31 August 2021 is shown below:

| Bank Accounts | Term Deposits | Floating Rate Notes | TCorp IM Funds | Total        |
|---------------|---------------|---------------------|----------------|--------------|
| \$22,988,556  | \$21,000,000  | \$4,750,390         | \$15,770,968   | \$64,509,914 |

The weighted average rate of return on Council's cash and investments for August 2021 was 3.65% which was above the Bloomberg AusBond Bank Bill Index for August of 0.00%, which is Council's benchmark.

**RESOLUTION 210921/10**

Moved: Cr Sandra Humphrys  
 Seconded: Cr Stephen Morrissey

That Council adopts the Financial Analysis Report detailing the performance of its cash and investments for the month of August 2021.

**CARRIED**

**16 GENERAL BUSINESS****16.1 ROAD WIDENING - NAUGHTONS GAP ROAD****EXECUTIVE SUMMARY**

Council has received funding from the Safer Roads Program for improvements to approximately 900 metres of Naughtons Gap Road, from Rambaldinis Road, north to 925 Naughtons Gap Road. The works include surface corrections and improvements to the geometric shape of the road. During discussions with one of the adjoining property owners, an offer of road widening was proposed on the northern most corner adjacent to 925 Naughtons Gap Road to allow for the road alignment to be adjusted and widen the road pavement.

**RESOLUTION 210921/11**

Moved: Cr Sandra Humphrys  
Seconded: Cr Stephen Morrissey

That Council:

1. Authorises the road widening plan for Naughtons Gap Road, as outlined in this report, under the Common Seal of Council (where required)
2. Authorises the General Manager to sign all required documentation in relation to the road widening plan.

**CARRIED**

**16.2 PROPOSED ROAD NAMING****EXECUTIVE SUMMARY**

Council is a Roads Authority, under Section 7 of the *Roads Act 1993*, and is responsible for formally naming public roads in accordance with the Act and Regulation.

Council has undertaken public exhibition of proposed names for two roads, one in Yorklea and the other in Broadwater, in accordance with Section 162 of the *Roads Act 1993* and Part 2 of the Roads Regulation 2018. Details of the community consultation are outlined within this report.

The proposed road names were presented to Council from affected residents during previous public consultation which resulted in further public exhibition of the new names. The two road names subject to this report did not receive any objections during the public exhibition period.

**RESOLUTION 210921/12**

Moved: Cr Sandra Humphrys  
Seconded: Cr Stephen Morrissey

That Council formally adopts the following road names: Aberfoyle Road, and Travellers Arm Lane.

**CARRIED**

**16.3 ROAD MAINTENANCE & CONSTRUCTION SERVICES REVIEW UPDATE ON IMPLEMENTATION ACTIONS****EXECUTIVE SUMMARY**

At the March 2017 Ordinary Meeting, Council resolved to adopt the recommendations of the Road Maintenance and Construction Services Review. Up to September 2019 update reports on actioning the recommendations had been provided to Council at six monthly intervals. In September 2019, Council resolved that the reporting period change to yearly and in September 2020, Council resolved that a final progress report be submitted in August 2021.

This report provides commentary on the actions undertaken in response to the recommendations made in the report through to 31 August 2021.

**RESOLUTION 210921/13**

Moved: Cr Sandra Humphrys  
Seconded: Cr Stephen Morrissey

That Council receives and notes the final progress report on the implementation of the recommendations of the Road Maintenance and Construction Services Review.

**CARRIED****16.4 REVIEW OF ASSET PLANNING POLICIES****EXECUTIVE SUMMARY**

As part of Council's ongoing policy review process, a review has been undertaken of five Asset Planning Policies.

**RESOLUTION 210921/14**

Moved: Cr Daniel Simpson  
Seconded: Cr Stephen Morrissey

That Council adopts the following updated Asset Planning Policies:

1. CPOL 13.5 Roadside and Reserve Memorials
2. CPOL 11.2 Bitumen Sealing adjacent to Residences on Unsealed Roads
3. CPOL 11.3 Contributions for Kerb and Guttering and Footpath Paving
4. CPOL 13.1 Naming of Public Parks, Reserves, Sporting Fields and Council Facilities

**CARRIED**

**17 MATTERS FOR INFORMATION****RESOLUTION 210921/15**

Moved: Cr Jill Lyons  
Seconded: Cr Daniel Simpson

That the following reports submitted for information be received and noted.

**CARRIED**

**17.1 NORTH COAST ALTERNATE WASTE SOLUTIONS PROJECT UPDATE AND NSW ENERGY FROM WASTE INFRASTRUCTURE PLAN****RESOLUTION 210921/16**

Moved: Cr Jill Lyons  
Seconded: Cr Daniel Simpson

That Council receives and notes the information on the next steps to seek Alternate Waste Treatment solutions for landfill and recyclable waste streams for councils along the North Coast and the recently announced NSW Energy from Waste Infrastructure Plan.

**CARRIED**

**17.2 OUTCOME OF CASINO DRILL HALL MEMORIAL WALK AND CORONATION PARK VIEWING PLATFORM TENDER NEGOTIATIONS****RESOLUTION 210921/17**

Moved: Cr Jill Lyons  
Seconded: Cr Daniel Simpson

That Council notes the outcome of the Casino Drill Hall Memorial Walk and Coronation Park Viewing Platform tender and the appointment of Boyds Bay Group as the project contractor.

**CARRIED**

**17.3 NAUGHTONS GAP ROAD LANDSLIP UPDATE****RESOLUTION 210921/18**

Moved: Cr Jill Lyons  
Seconded: Cr Daniel Simpson

That Council receives and notes the Naughtons Gap Road Update report.

**CARRIED**

**17.4 GRANT APPLICATION INFORMATION REPORT - AUGUST 2021****RESOLUTION 210921/19**

Moved: Cr Jill Lyons  
Seconded: Cr Daniel Simpson

That Council receives and notes the Grant Application Information Report for the month of August 2021.

**CARRIED****17.5 FINANCIAL ASSISTANCE GRANT 2021/2022****RESOLUTION 210921/20**

Moved: Cr Jill Lyons  
Seconded: Cr Daniel Simpson

That Council receives and notes the Financial Assistance Grant 2021/2022 report.

**CARRIED****17.6 CORRESPONDENCE - LETTER OF RESPONSE DEPUTY PREMIER, CASINO ANZ BANK CLOSURE****RESOLUTION 210921/21**

Moved: Cr Jill Lyons  
Seconded: Cr Daniel Simpson

That Council receives and notes the correspondence received from the Deputy Premier regarding the pending closure of ANZ Bank in Casino.

**CARRIED****17.7 DEVELOPMENT APPLICATIONS DETERMINED UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT FOR THE PERIOD 1 AUGUST 2021 TO 31 AUGUST 2021****RESOLUTION 210921/22**

Moved: Cr Jill Lyons  
Seconded: Cr Daniel Simpson

That Council receives and notes the Development Application report for the period 1 August 2021 to 31 August 2021.

**CARRIED****18 QUESTIONS ON NOTICE**

Nil

**19 QUESTIONS FOR NEXT MEETING (IN WRITING)****19.1 QUESTIONS WITH NOTICE - CR ROBERT HAYES**

Cr Robert Hayes asked the following questions;

1. When will Council change the speed limit signs on Airforce Beach to a blanket maximum speed of 20km per/hour as per Resolution 160221/18 from the Council meeting on 16 February 2021?  
**General Manager advised:** Unfortunately there has been a delay in finalising this request, however the required signage is currently being ordered and it is anticipated signage erection will occur within the month.
  
2. The allocated budget of \$25,000 for fencing works associated with the off-leash dog areas was to be used towards additional dog-friendly facilities. At the time the report at the September meeting in 2020, \$10,250.00 was estimated for signage upgrades, dog drinking fountain and dog dropping bag dispensers, it was suggested that the most southern access to the Airforce Beach could be upgraded at the point where it becomes covered with water during rain events and for a prolonged time after these events. Is this still the case?  
**General Manager advised:** Surplus funds were transferred to the Evans Head Cemetery works refurbishment via a monthly budget adjustment. Quotes will now be sought with a view to undertaking the southern access upgrade works as soon as possible.
  
3. Can Council provide an update on the indigenous street signage notice of motion that was brought to the Council meeting in September 2019. Members of the public have inquired as to why two years have passed and nothing is in place?  
**General Manager advised:** We have been active in liaising with various indigenous groups to gain consensus on draft designs for the new signage (which will replace existing entry/exit signage). A funding application has been submitted under the Stronger Country Communities program, with the funding outcome to be announced in November 2021. If Council's application is not successful, funds of approximately \$50,000 will need to be sourced internally.

## 20 MATTERS REFERRED TO CLOSED COUNCIL

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

### 20.1 Tender VP259162 Detailed Design and Construct Casino Showground Precinct

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

### 20.2 Casino Industries Activation - Power Infrastructure Tender

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

The General Manager reported that no written representations had been received in respect of the items listed for consideration in Closed Council.

The Chair called for verbal representations from the gallery.

There were no representations from the gallery.

The Chair advised that under section 10A of the *Local Government Act 1993*, the media and public are to be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10(2) as outlined above.

## RESOLUTION 210921/23

Moved: Cr Sandra Humphrys

Seconded: Cr Stephen Morrissey

That:

1. Council resolves to enter Closed Council to consider the business identified in Items 20.1 and 20.2 together with any late reports tabled at the meeting.
2. Pursuant to section 10A(2) – (c) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

**CARRIED**

Council closed its meeting at 6.20 pm. The public left the Chamber.

The Open Council meeting resumed at 6.32 pm.

The resolutions of Closed Council were read by the Director Projects & Business Development.



**21 RESOLUTIONS OF CLOSED COUNCIL****20.1 Tender VP259162 Detailed Design and Construct Casino Showground Precinct**

That Council:

1. Declines all submissions received for Tender VP259162 – Detailed Design and Construct Casino Showground Precinct due to all submissions being either higher than the budget allocated for the works, not meeting project scope or were non-conforming.
2. Determines not to call fresh Tenders, as this is the second tender process for this project and the impacts of COVID-19 restrictions have impacted on the number of responses to this tender, the price submitted and the ability to deliver in a timely manner.
3. Applies Clause 178 (3e) of the *Local Government (General) Regulation 2021* to authorise the General Manager to enter into direct negotiations with suitably qualified contractors (this may include contractors who did not tender), with a view to obtaining delivery of the priorities within the project scope and the available budget, and to finalise the terms of the contract or agreement, including affixing the seal of Council where necessary.
4. Notes that the outcomes of the negotiations will be reported to Council for information at a future meeting

**20.2 Casino Industries Activation - Power Infrastructure Tender**

That Council:

1. Writes to the Minister for Local Government, seeking the Minister's consent, under cl 393B(2) of the *Local Government (General) Regulation 2021* for Council to approve the Tender recommendation of the Richmond Valley Council assessment panel and General Manager for the Casino Industries Activation Power Upgrade Project if:
  - a) To meet project delivery timeframes, it is required to be made during the 2021 Local Government election Caretaker period and;
  - b) The tendered price provides best value for money, is within the approved budget and results in an acceptable delivery timeframe.

The Meeting closed at 6.35pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 October 2021.

.....  
CHAIRPERSON

**Appendix 1**

Ms Liz Stops addressed the meeting in relation to Item 17.1 North Coast Alternate Waste Solutions Project Update and NSW Energy from Waste Infrastructure Plan.

1. Why has there been no community consultation to date regarding the proposed incinerator project at the Reynolds Road precinct and when does Council intend to allow community input into this project?

**Response:**

- Council has been investigating a wide range of waste management solutions and communicating this to the community since 2019. There have been subsequent media releases, newsletter articles and reports on the North Coast Waste Investment Report initiative and many other waste business related matters.
- A Government announcement identified that Reynolds Road is a suitable area to construct such a facility. The usual planning processes will be required to be adhered to including Environmental Impact Studies and community consultation prior to any finalisation of the project.

2. Should the incinerator be built what contracts would RVC be locked into and what penalties would RVC be subject to should volume fall below the contracted amount?

**Response:**

- Council will not manage this facility, if a facility is constructed it will be managed by private enterprise.
- Contractual arrangements are generally negotiated if a facility proceeds as they do rely on the certainty of long-term waste contracts. Our aim is to get a better outcome for the community both environmentally and financially.

3. Is Richmond Valley Council aware that there have been over 50 accidents with similar projects across Europe, causing extremely polluting events?

**Response:**

- We've seen well run and managed facilities which is what we are interested in and the EPA requirements for these facilities will be the strictest in the world.
- Council has undertaken significant investigations into EfW facilities and visited EfW facilities. In Australia the Environmental Protection Authority has stringent requirements to be adhered to which would be observed.

4. Has RVC compared the number of long-term jobs gained running an incinerator to either cool waste-to energy technology such as anaerobic digesters, or recycling ventures?

**Response:**

- Council is reviewing all solutions available to our waste challenges. We are big supporters of the circular economy and as the NSW Government's plans identify, there needs to be solutions for landfill waste.
- Our interest in waste solutions is not being driven by jobs, but if we get new industries it's inevitable that new jobs will be created.

5. Has Council looked into the impacts of incinerator emissions on the beef and dairy industries and on our clean green image?

**Response:**

- Yes, through the North Coast Waste Report.
- EPA's NSW Energy from Waste Policy Statement and EfW Infrastructure Plan set clear requirements for these facilities to be approved and operate. This includes live data on emissions monitoring that is available to the public.
- The environmental impact of our current practices of putting waste in the ground creates Greenhouse gases, can lead to leachate pollution of waterways and leaves legacy management issues for generations to come.

6. Could Council list the twelve (12) councils that were originally part of the investigative group and also the three (3) councils that have left the group?

**Response:**

- The focus of the work was on how waste is managed across the North Coast Region and to understand the available volumes and infrastructure available to manage waste.
- The North Coast Councils from Tweed to the Mid-Coast Councils.
- All remain involved except Mid-Coast, Port Macquarie, Bellingen and Nambucca
- A market testing process seeking Alternate Waste Treatment solutions will be issued with the next two months.

Any projects that will progress will have to go through development approval processes that will require public consultation.

Information will be provided to the community of our progress in seeking better financial outcomes for our waste business in partnership with other Councils along the North Coast who face similar challenges. We aim to improve environmental outcomes while also providing jobs for our communities.



**LOCAL TRAFFIC COMMITTEE MEETING  
HELD VIA ELECTRONIC FORMAT (EMAIL) ON 8 SEPTEMBER 2021**

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**Background**

Council has numerous committees with varying functions. The report of the recent Local Traffic Committee meeting held via email, as the alternative meeting format in this instance, in accordance with section 5.3.1 of the Guidelines to the operation of the Traffic Committees is provided below.

**Recommendation**

Recommended that Council receives and endorses the recommendations contained within the report of the Local Traffic Committee meeting held via electronic format on 8 September 2021.

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**Agenda**

1. Apologies
2. Declaration of Interests
3. Reports

**1.0 Request for "Approval in Principle" for Extension of 50kph speed zone on approach to Casino on the Casino Coraki Road, MR145.**

4. Other Matters
- 

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD VIA ELECTRONIC FORMAT  
(EMAIL) ON 8 SEPTEMBER 2021

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**Present**

Angela Jones (Director Community Service Delivery), Sergeant Dearne Jeffree (NSW Police), Alexie Miller (TfNSW), Chris Gulaptis MP (Member for Clarence), Sam Cornish (Councillor - Richmond Valley Council).

**Apologies**

Nil

**Declaration of Interests**

Nil



**LOCAL TRAFFIC COMMITTEE MEETING  
HELD VIA ELECTRONIC FORMAT (EMAIL) ON 8 SEPTEMBER 2021**

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**Reports**

**1.0 Request for "Approval in Principle" for Extension of 50kph speed zone on approach to Casino on the Casino Coraki Road, MR145.**

**Proposed Lennox Street subdivision**

As part of the pre-DA acceptance process within Council and subsequent discussion with the subdivision consultant, RPS Group, it has been identified that a proposed subdivision housing development in Lennox Street, Casino would benefit from access to Hare Street (Casino Coraki Road).

The proposed access into Hare Street would currently be located on a classified road (MR145) within a 100kph zone and as such this would restrict this access being approved from an urban development.

**101 Development with frontage to classified road**

- (1) The objectives of this clause are—
  - (a) to ensure that new development does not compromise the effective and ongoing operation and function of classified roads, and
  - (b) to prevent or reduce the potential impact of traffic noise and vehicle emission on development adjacent to classified roads.
- (2) The consent authority must not grant consent to development on land that has a frontage to a classified road unless it is satisfied that—
  - (a) where practicable and safe, vehicular access to the land is provided by a road other than the classified road, and
  - (b) the safety, efficiency and ongoing operation of the classified road will not be adversely affected by the development as a result of—
    - (i) the design of the vehicular access to the land, or
    - (ii) the emission of smoke or dust from the development, or
    - (iii) the nature, volume or frequency of vehicles using the classified road to gain access to the land, and
  - (c) the development is of a type that is not sensitive to traffic noise or vehicle emissions, or is appropriately located and designed, or includes measures, to ameliorate potential traffic noise or vehicle emissions within the site of the development arising from the adjacent classified road.

In order to finalise a subdivision design layout suitable to submit with the DA, the consultant is requesting "approval in principle" for the extension of the 50kph zone so that this proposed access will be within a 50kph zone and can be included as part of the design submission.

A copy of the request from consultant, RPS Group, together with a copy of the plan showing the location of the existing signage and proposed speed zones, are attached.

**RECOMMENDED**

That the LTC consider this request to provide "approval in principle" for the extension of the 50kph zone as proposed.

**Responses received were all in favour of giving approval in principle.**



# Richmond Valley Council

## QUARTERLY BUDGET REVIEW STATEMENT

for the quarter ended 30 September 2021

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"A great community with a relaxed lifestyle, beautiful environment and vibrant economy."

**Richmond Valley Council Quarterly Budget Review Statement  
for the quarter ended 30 September 2021**

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**Richmond Valley Council Quarterly Budget Review Statement  
for the quarter ended 30 September 2021**

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Richmond Valley Council for the quarter ended 30 September 2021 indicates that Council's projected financial position at 30 June 2022 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

From a cash perspective, the projected overall cash result for 2021/2022 has declined to an estimated deficit as at 30 September 2021 of \$11,849,829. This is largely as a result of carry over works along with a review of the current year capital works program resulting in a revised capital works program of \$49,339,614, an increase of \$2,459,058 from the original budget. The unrestricted cash surplus has decreased from \$306,588 to \$288,588 as a result of Council adopting a interest-free period from 1 October 2021 to 31 December 2021 for outstanding rates and annual charges to assist community members and businesses impacted by COVID-19 restrictions.

With approval of the special rate variation, Council has taken steps to reduce cash deficits whilst still being able to maintain adequate expenditure on capital projects and maintenance of existing assets. Delivery of capital budgets will continue to be monitored in future budgeting processes as this has a significant effect on the cash result.

**Signed:**



**Date:**

14/10/2021

Dean Fordham  
Responsible Accounting Officer

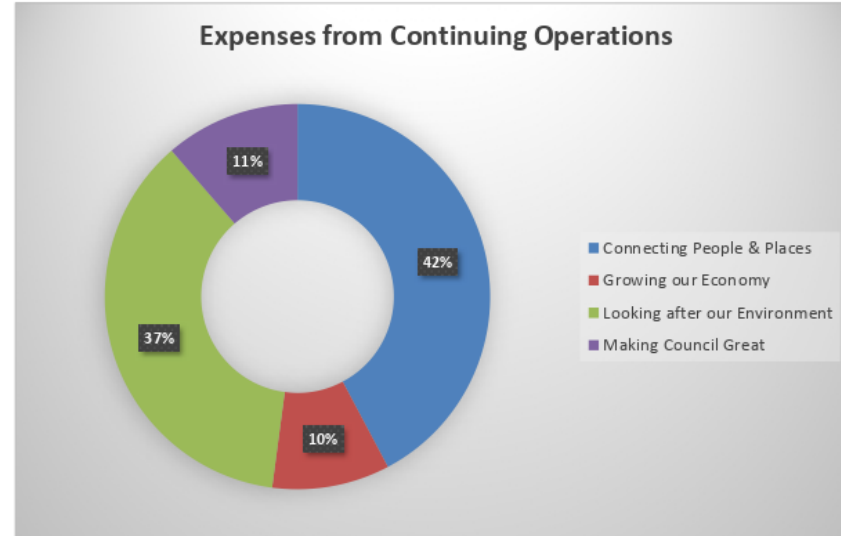
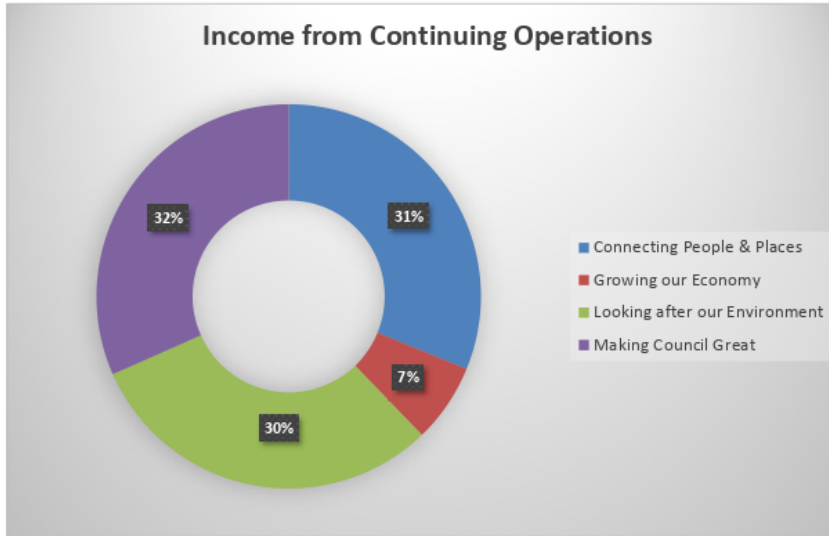
**Richmond Valley Council Quarterly Budget Review Statement  
for the quarter ended 30 September 2021**

**Income & Expenses Budget Review Statement**

| Summary Budget Result                                  | Original Budget<br>2021/2022 | Recommended Changes      | Recommended Changes for Council Resolution | Projected Year End Result | Actual YTD<br>30-Sep-21 |
|--|------------------------------|--------------------------|--|---------------------------|-------------------------|
|  |                              | Carry-Overs from 2020/21 | Sep  |                           |                         |
| <b>Income</b>  |                              |                          |  |                           |                         |
| Connecting People & Places                             | 22,156,232                   | 1,824,590                | 2,117,686                                  | 26,098,508                | 3,586,341               |
| Growing our Economy                                    | 5,540,218                    | 16,157                   | 28,500                                     | 5,584,875                 | 1,628,047               |
| Looking after our Environment                          | 25,561,753                   | 46,458                   | (15,570)                                   | 25,592,641                | 7,039,861               |
| Making Council Great                                   | 26,485,062                   | -                        | 7,000                                      | 26,492,062                | 17,013,753              |
| <b>Total Income from Continuing Operations</b>         | <b>79,743,265</b>            | <b>1,887,205</b>         | <b>2,137,616</b>                           | <b>83,768,086</b>         | <b>29,268,002</b>       |
| <b>Expenses</b>  |                              |                          |  |                           |                         |
| Connecting People & Places                             | 28,234,127                   | 922,751                  | 17,683                                     | 29,174,561                | 5,386,947               |
| Growing our Economy                                    | 6,634,533                    | 32,150                   | 149,816                                    | 6,816,499                 | 1,717,682               |
| Looking after our Environment                          | 25,059,229                   | 47,453                   | 165,335                                    | 25,272,017                | 5,162,578               |
| Making Council Great                                   | 7,767,640                    | -                        | 55,000                                     | 7,822,640                 | 1,836,621               |
| <b>Total Expenses from Continuing Operations</b>       | <b>67,695,529</b>            | <b>1,002,354</b>         | <b>387,834</b>                             | <b>69,085,717</b>         | <b>14,103,827</b>       |
| <b>Net Operating Result from Continuing Operations</b> | <b>12,047,736</b>            | <b>884,851</b>           | <b>1,749,782</b>                           | <b>14,682,369</b>         | <b>15,164,175</b>       |
| <b>Net Operating Result before Capital Items</b>       | <b>(2,220,872)</b>           | <b>(918,667)</b>         | <b>(423,943)</b>                           | <b>(3,563,482)</b>        | <b>12,627,468</b>       |
| <b>Budget Result Reconciliation:</b>                   |                              |                          |  |                           |                         |
| <b>Add: Non-Cash Expenses</b>                          |                              |                          |  |                           |                         |
| Depreciation & Amortisation                            | 17,673,200                   | -                        | -  | 17,673,200                | 2,645,633               |
| Rehabilitation Borrowing Expenses                      | 69,516                       | -                        | -  | 69,516                    | -                       |
| Quarry Inventory Movements                             | -                            | -                        | -  | -                         | -                       |
| <b>Add: Non-Operating Funds Employed</b>               |                              |                          |  |                           |                         |
| Loan Funds Utilised                                    | 5,850,000                    | -                        | (1,110,000)                                | 4,740,000                 | -                       |
| Deferred Debtor Repayments                             | 1,833                        | -                        | -  | 1,833                     | -                       |
| Gross Proceeds from the Disposal of Assets             | 3,370,662                    | -                        | -  | 3,370,662                 | 169,006                 |
| <b>Less: Funds Deployed for Non-Operating Purposes</b> |                              |                          |  |                           |                         |
| Capital Expenditure                                    | 46,880,556                   | 5,357,563                | (2,898,505)                                | 49,339,614                | 6,195,683               |
| Loan Principal Repayments                              | 3,047,794                    | -                        | -  | 3,047,794                 | 839,050                 |
| <b>Estimated Funding Result - Surplus/(Deficit)</b>    | <b>(10,915,404)</b>          | <b>(4,472,712)</b>       | <b>3,538,287</b>                           | <b>(11,849,829)</b>       | <b>10,944,081</b>       |
| <b>Equity Movements</b>                                |                              |                          |  |                           |                         |
| Restricted Funds - Increase/(Decrease)                 | (11,221,993)                 | (4,472,712)              | 3,556,287                                  | (12,138,418)              | 10,944,081              |
| Working Funds - Increase/(Decrease)                    | 306,588                      | -                        | (18,000)                                   | 288,588                   | -                       |
| <b>Total Equity Movements</b>                          | <b>(10,915,404)</b>          | <b>(4,472,712)</b>       | <b>3,538,287</b>                           | <b>(11,849,829)</b>       | <b>10,944,081</b>       |

Richmond Valley Council Quarterly Budget Review Statement  
for the quarter ended 30 September 2021

Income & Expenses Budget Review Statement - Summary by Priority



**Richmond Valley Council Quarterly Budget Review Statement  
for the quarter ended 30 September 2021**

**Income & Expenses Budget Review Statement**

| Income & Expenses - by Service                     | Original Budget   | Recommended Changes for Council Carry-Overs | Recommended Changes for Council Resolution | Notes | Projected Year End Result | Actual YTD 30-Sep-21 |
|--|-------------------|---|--|-------|---------------------------|----------------------|
|  | 2021/2022         | from 2020/21                                | Sep  |       |                           |                      |
| <b>Income</b>                                      |                   |   |  |       |                           |                      |
| <i><b>Connecting People &amp; Places</b></i>       |                   |   |  |       |                           |                      |
| Festivals and Events                               | 23,289            | -   | -  |       | 23,289                    | -                    |
| Swimming Pools                                     | 2,200,000         | -   | -  |       | 2,200,000                 | 1,000,000            |
| Libraries  | 1,383,860         | -   | 1,000                                      |       | 1,384,860                 | 422,990              |
| Emergency Management                               | 1,449,373         | 242,068                                     | 373,668                                    | 3     | 2,065,109                 | 195,431              |
| Cemeteries   | 353,683           | -   | -  |       | 353,683                   | 91,359               |
| Sports Grounds, Parks and Facilities               | 4,735,266         | 231,316                                     | (1,600,000)                                | 5     | 3,366,582                 | 33,645               |
| Community Centres and Halls                        | 559,430           | -   | 30,000                                     | 6     | 589,430                   | 112,338              |
| Building and Maintaining Roads                     | 11,451,331        | 1,351,206                                   | 3,313,018                                  | 7     | 16,115,555                | 1,730,579            |
| Community Engagement, Consultation & Communication | -                 | -   | -  |       | -                         | -                    |
| Community Programs and Grants                      | -                 | -   | -  |       | -                         | -                    |
| <i><b>Growing our Economy</b></i>                  |                   |   |  |       |                           |                      |
| Economic Development                               | -                 | -   | 28,500                                     | 8     | 28,500                    | -                    |
| Tourism  | 319,819           | 16,157                                      | -  | 9     | 335,976                   | 6,699                |
| Town Planning & Development Services               | 895,555           | -   | -  |       | 895,555                   | 214,677              |
| Quarries   | 1,394,039         | -   | -  |       | 1,394,039                 | 452,498              |
| Northern Rivers Livestock Exchange                 | 2,070,420         | -   | -  |       | 2,070,420                 | 473,636              |
| Private Works                                      | 90,041            | -   | -  |       | 90,041                    | 24,936               |
| Real Estate Development                            | 770,344           | -   | -  |       | 770,344                   | 455,600              |
| <i><b>Looking after our Environment</b></i>        |                   |   |  |       |                           |                      |
| Waste Management                                   | 7,698,681         | -   | (65,151)                                   | 12    | 7,633,530                 | 6,300,557            |
| Stormwater Management                              | 203,240           | -   | (443)                                      |       | 202,797                   | 201,681              |
| Water Supplies                                     | 7,614,119         | 46,458                                      | 73,970                                     | 14    | 7,734,547                 | 151,733              |
| Sewerage Services                                  | 9,491,612         | -   | (23,946)                                   | 15    | 9,467,666                 | 115,863              |
| Environmental Health                               | 490,068           | -   | -  |       | 490,068                   | 260,027              |
| Environmental Management                           | 64,033            | -   | -  |       | 64,033                    | 10,000               |
| <i><b>Making Council Great</b></i>                 |                   |   |  |       |                           |                      |
| Governance & Advocacy                              | 425,452           | -   | -  |       | 425,452                   | 1,415                |
| Customer Service                                   | -                 | -   | -  |       | -                         | -                    |
| Information Technology Services                    | 11,536            | -   | -  |       | 11,536                    | 4,636                |
| People & Culture                                   | 21,122            | -   | 25,000                                     | 17    | 46,122                    | 40,471               |
| Work, Health & Safety                              | -                 | -   | -  |       | -                         | -                    |
| Financial Services                                 | 20,671,673        | -   | (18,000)                                   | 19    | 20,653,673                | 15,672,813           |
| Engineering Support & Asset Management             | 40,827            | -   | -  |       | 40,827                    | 10,470               |
| Fleet Management                                   | 5,314,452         | -   | -  |       | 5,314,452                 | 1,283,948            |
| <b>Total Income from Continuing Operations</b>     | <b>79,743,265</b> | <b>1,887,205</b>                            | <b>2,137,616</b>                           |       | <b>83,768,086</b>         | <b>29,268,002</b>    |

**Richmond Valley Council Quarterly Budget Review Statement  
for the quarter ended 30 September 2021**

**Income & Expenses Budget Review Statement**

| Income & Expenses - by Service                         | Original Budget    | Recommended                                  | Recommended                        | Notes | Projected Year End Result | Actual YTD 30-Sep-21 |
|--|--------------------|--|------------------------------------|-------|---------------------------|----------------------|
|  | 2021/2022          | Changes for Council Carry-Overs from 2020/21 | Changes for Council Resolution Sep |       |                           |                      |
| <b>Expenses</b>  |                    |  |                                    |       |                           |                      |
| <i><b>Connecting People &amp; Places</b></i>           |                    |  |                                    |       |                           |                      |
| Festivals and Events                                   | 281,954            | 2,977  | -                                  |       | 284,931                   | 20,891               |
| Swimming Pools   | 971,012            | -  | -                                  |       | 971,012                   | 187,146              |
| Libraries  | 2,361,515          | -  | 1,000                              |       | 2,362,515                 | 306,830              |
| Emergency Management                                   | 2,426,576          | 244,884                                      | -                                  | 3     | 2,671,460                 | 534,503              |
| Cemeteries   | 385,649            | -  | -                                  |       | 385,649                   | 83,334               |
| Sports Grounds, Parks and Facilities                   | 3,477,231          | 19,207                                       | -                                  | 5     | 3,496,438                 | 719,317              |
| Community Centres and Halls                            | 851,735            | -  | -                                  |       | 851,735                   | 220,461              |
| Building and Maintaining Roads                         | 17,012,739         | 655,683                                      | 16,683                             | 7     | 17,685,105                | 3,292,967            |
| Community Engagement, Consultation & Communication     | 187,002            | -  | -                                  |       | 187,002                   | 7,048                |
| Community Programs and Grants                          | 278,714            | -  | -                                  |       | 278,714                   | 14,452               |
| <i><b>Growing our Economy</b></i>                      |                    |  |                                    |       |                           |                      |
| Economic Development                                   | 495,718            | -  | 40,591                             | 8     | 536,309                   | 103,701              |
| Tourism  | 326,733            | -  | 23,000                             | 9     | 349,733                   | 60,822               |
| Town Planning & Development Services                   | 2,806,083          | 32,150                                       | 86,225                             | 10    | 2,924,458                 | 683,149              |
| Quarries   | 418,293            | -  | -                                  |       | 418,293                   | 119,431              |
| Northern Rivers Livestock Exchange                     | 1,994,181          | -  | -                                  |       | 1,994,181                 | 536,658              |
| Private Works  | 84,411             | -  | -                                  |       | 84,411                    | 55,002               |
| Real Estate Development                                | 509,114            | -  | -                                  |       | 509,114                   | 158,919              |
| <i><b>Looking after our Environment</b></i>            |                    |  |                                    |       |                           |                      |
| Waste Management                                       | 7,519,884          | 33,563                                       | 165,775                            | 12    | 7,719,222                 | 1,471,069            |
| Stormwater Management                                  | 924,551            | -  | -                                  |       | 924,551                   | 179,896              |
| Water Supplies   | 6,722,393          | -  | -                                  |       | 6,722,393                 | 1,428,471            |
| Sewerage Services                                      | 8,238,048          | -  | -                                  |       | 8,238,048                 | 1,736,027            |
| Environmental Health                                   | 1,098,046          | 13,890                                       | -                                  | 16    | 1,111,936                 | 230,597              |
| Environmental Management                               | 556,307            | -  | (440)                              |       | 555,867                   | 116,518              |
| <i><b>Making Council Great</b></i>                     |                    |  |                                    |       |                           |                      |
| Governance & Advocacy                                  | 2,685,153          | -  | -                                  |       | 2,685,153                 | 778,583              |
| Customer Service                                       | -                  | -  | -                                  |       | -                         | -                    |
| Information Technology Services                        | 179,595            | -  | -                                  |       | 179,595                   | 15,424               |
| People & Culture                                       | -                  | -  | 25,000                             | 17    | 25,000                    | 83                   |
| Work, Health & Safety                                  | -                  | -  | 30,000                             | 18    | 30,000                    | -                    |
| Financial Services                                     | 137,570            | -  | -                                  |       | 137,570                   | 27,691               |
| Engineering Support & Asset Management                 | 90,827             | -  | -                                  |       | 90,827                    | 18,263               |
| Fleet Management                                       | 4,674,495          | -  | -                                  |       | 4,674,495                 | 996,576              |
| <b>Total Expenses from Continuing Operations</b>       | <b>67,695,529</b>  | <b>1,002,354</b>                             | <b>387,834</b>                     |       | <b>69,085,717</b>         | <b>14,103,827</b>    |
| <b>Net Operating Result from Continuing Operations</b> | <b>12,047,736</b>  | <b>884,851</b>                               | <b>1,749,782</b>                   |       | <b>14,682,369</b>         | <b>15,164,175</b>    |
| <b>Net Operating Result before Capital Items</b>       | <b>(2,220,872)</b> | <b>(918,667)</b>                             | <b>(423,943)</b>                   |       | <b>(3,563,482)</b>        | <b>12,627,468</b>    |

**Richmond Valley Council Quarterly Budget Review  
for the quarter ended 30 September 2021**

**Capital Budget Review Statement**

| Capital Budget                                     | Original Budget   | Recommended                                  | Recommended                        | Notes | Projected Year End Result | Actual YTD 30-Sep-21 |
|--|-------------------|--|------------------------------------|-------|---------------------------|----------------------|
|  | 2021/2022         | Changes for Council Carry-Overs from 2020/21 | Changes for Council Resolution Sep |       |                           |                      |
| <b>Capital Expenditure</b>                         |                   |  |                                    |       |                           |                      |
| <b>Connecting People &amp; Places</b>              |                   |  |                                    |       |                           |                      |
| Festivals and Events                               | -                 | -  | -                                  |       | -                         | -                    |
| Swimming Pools                                     | 6,085,000         | 1,808  | (1,085,000)                        | 1     | 5,001,808                 | 184,553              |
| Libraries  | 106,333           | 302,212                                      | -                                  | 2     | 408,545                   | 77,131               |
| Emergency Management                               | -                 | 238,189                                      | 403,668                            | 3     | 641,857                   | 330,367              |
| Cemeteries   | 60,000            | 75,331                                       | -                                  | 4     | 135,331                   | 74,832               |
| Sports Grounds, Parks and Facilities               | 6,962,551         | 528,799                                      | (1,905,000)                        | 5     | 5,586,350                 | 140,825              |
| Community Centres and Halls                        | 1,514,578         | 91,758                                       | 3,100                              | 6     | 1,609,436                 | 211,048              |
| Building and Maintaining Roads                     | 10,470,527        | 3,298,937                                    | 2,769,146                          | 7     | 16,538,610                | 2,807,489            |
| Community Engagement, Consultation & Communication | -                 | -  | 244                                |       | 244                       | 244                  |
| Community Programs and Grants                      | -                 | -  | -                                  |       | -                         | -                    |
| <b>Growing our Economy</b>                         |                   |  |                                    |       |                           |                      |
| Economic Development                               | -                 | -  | -                                  |       | -                         | -                    |
| Tourism  | 459,330           | 26,725                                       | (14,003)                           | 9     | 472,052                   | 15,370               |
| Town Planning & Development Services               | -                 | -  | -                                  |       | -                         | -                    |
| Quarries   | -                 | -  | -                                  |       | -                         | -                    |
| Northern Rivers Livestock Exchange                 | 70,000            | -  | -                                  |       | 70,000                    | 15,982               |
| Private Works                                      | -                 | -  | -                                  |       | -                         | -                    |
| Real Estate Development                            | 3,190,688         | -  | (285,000)                          | 11    | 2,905,688                 | 979,694              |
| <b>Looking after our Environment</b>               |                   |  |                                    |       |                           |                      |
| Waste Management                                   | 7,557,960         | 6,679  | (2,805,960)                        | 12    | 4,758,679                 | 10,463               |
| Stormwater Management                              | 374,985           | 38,374                                       | -                                  | 13    | 413,359                   | -                    |
| Water Supplies                                     | 2,685,804         | 336,980                                      | 196,544                            | 14    | 3,219,328                 | 483,279              |
| Sewerage Services                                  | 4,188,729         | 198,856                                      | (176,000)                          | 15    | 4,211,585                 | 403,289              |
| Environmental Health                               | -                 | -  | -                                  |       | -                         | -                    |
| Environmental Management                           | -                 | -  | 545                                |       | 545                       | 545                  |
| <b>Making Council Great</b>                        |                   |  |                                    |       |                           |                      |
| Governance & Advocacy                              | -                 | -  | 1,143                              |       | 1,143                     | 1,143                |
| Customer Service                                   | 10,000            | -  | (2,293)                            |       | 7,707                     | 2,345                |
| Information Technology Services                    | -                 | -  | 361                                |       | 361                       | 361                  |
| People & Culture                                   | -                 | -  | -                                  |       | -                         | -                    |
| Work, Health & Safety                              | -                 | -  | -                                  |       | -                         | -                    |
| Financial Services                                 | -                 | -  | -                                  |       | -                         | -                    |
| Engineering Support & Asset Management             | 105,000           | 166,415                                      | -                                  | 20    | 271,415                   | 90,216               |
| Fleet Management                                   | 3,039,071         | 46,500                                       | -                                  | 21    | 3,085,571                 | 366,509              |
| <b>Total Capital Expenditure</b>                   | <b>46,880,556</b> | <b>5,357,563</b>                             | <b>(2,898,505)</b>                 |       | <b>49,339,614</b>         | <b>6,195,683</b>     |

**Richmond Valley Council Quarterly Budget Review  
for the quarter ended 30 September 2021**

**Capital Budget Review Statement**

| Capital Budget                                     | Original Budget   | Recommended Changes for Council Carry-Overs | Recommended Changes for Council Resolution Sep | Notes | Projected Year End Result | Actual YTD 30-Sep-21 |
|--|-------------------|---|--|-------|---------------------------|----------------------|
|  | 2021/2022         | from 2020/21                                |  |       |                           |                      |
| <b>Capital Revenue</b>                             |                   |   |  |       |                           |                      |
| <b>Capital Grants and Contributions</b>            |                   |   |  |       |                           |                      |
| <i><b>Connecting People &amp; Places</b></i>       |                   |   |  |       |                           |                      |
| Festivals and Events                               | -                 | -   | -  |       | -                         | -                    |
| Swimming Pools                                     | 2,200,000         | -   | -  |       | 2,200,000                 | 1,000,000            |
| Libraries  | 45,400            | -   | -  |       | 45,400                    | 20,120               |
| Emergency Management                               | -                 | 238,189                                     | 373,668  | 3     | 611,857                   | 166,268              |
| Cemeteries   | -                 | -   | -  |       | -                         | -                    |
| Sports Grounds, Parks and Facilities               | 4,468,755         | 231,316                                     | (1,600,000)                                    | 5     | 3,100,071                 | -                    |
| Community Centres and Halls                        | 454,545           | -   | 30,000   | 6     | 484,545                   | 90,909               |
| Building and Maintaining Roads                     | 5,255,788         | 1,271,398                                   | 3,391,335                                      | 7     | 9,918,521                 | 559,453              |
| Community Engagement, Consultation & Communication | -                 | -   | -  |       | -                         | -                    |
| Community Programs and Grants                      | -                 | -   | -  |       | -                         | -                    |
| <i><b>Growing our Economy</b></i>                  |                   |   |  |       |                           |                      |
| Economic Development                               | -                 | -   | -  |       | -                         | -                    |
| Tourism  | 300,000           | 16,157                                      | -  | 9     | 316,157                   | -                    |
| Town Planning & Development Services               | 198,816           | -   | -  |       | 198,816                   | 75,908               |
| Quarries   | -                 | -   | -  |       | -                         | -                    |
| Northern Rivers Livestock Exchange                 | 204,600           | -   | -  |       | 204,600                   | 42,569               |
| Private Works                                      | -                 | -   | -  |       | -                         | -                    |
| Real Estate Development                            | 770,344           | -   | -  |       | 770,344                   | 455,589              |
| <i><b>Looking after our Environment</b></i>        |                   |   |  |       |                           |                      |
| Waste Management                                   | 120,360           | -   | (120,360)                                      | 12    | -                         | -                    |
| Stormwater Management                              | -                 | -   | -  |       | -                         | -                    |
| Water Supplies                                     | 150,000           | 46,458                                      | 99,082   | 14    | 295,540                   | 93,890               |
| Sewerage Services                                  | 100,000           | -   | -  |       | 100,000                   | 32,000               |
| Environmental Health                               | -                 | -   | -  |       | -                         | -                    |
| Environmental Management                           | -                 | -   | -  |       | -                         | -                    |
| <i><b>Making Council Great</b></i>                 |                   |   |  |       |                           |                      |
| Governance & Advocacy                              | -                 | -   | -  |       | -                         | -                    |
| Customer Service                                   | -                 | -   | -  |       | -                         | -                    |
| Information Technology Services                    | -                 | -   | -  |       | -                         | -                    |
| People & Culture                                   | -                 | -   | -  |       | -                         | -                    |
| Work, Health & Safety                              | -                 | -   | -  |       | -                         | -                    |
| Financial Services                                 | -                 | -   | -  |       | -                         | -                    |
| Engineering Support & Asset Management             | -                 | -   | -  |       | -                         | -                    |
| Fleet Management                                   | -                 | -   | -  |       | -                         | -                    |
| <b>Total Capital Grants and Contributions</b>      | <b>14,268,608</b> | <b>1,803,518</b>                            | <b>2,173,725</b>                               |       | <b>18,245,851</b>         | <b>2,536,707</b>     |

**Richmond Valley Council Quarterly Budget Review  
for the quarter ended 30 September 2021**

**Capital Budget Review Statement**

| Capital Budget                          | Recommended                     |   | Recommended<br>Changes for<br>Council<br>Resolution<br>Sep | Notes | Projected<br>Year End<br>Result | Actual<br>YTD<br>30-Sep-21 |
|---|---------------------------------|---|--|-------|---------------------------------|----------------------------|
|   | Original<br>Budget<br>2021/2022 | Changes for<br>Council<br>Carry-Overs<br>from 2020/21 |  |       |                                 |                            |
| <b>Capital Revenue (continued)</b>      |                                 |   |  |       |                                 |                            |
| <b>Loan Funds Utilised</b>              |                                 |   |  |       |                                 |                            |
| <i>Connecting People &amp; Places</i>   |                                 |   |  |       |                                 |                            |
| Sports Grounds, Parks & Facilities      | -                               | -   | -  |       | -                               | -                          |
| Building and Maintaining Roads          | -                               | -   | -  |       | -                               | -                          |
| <i>Looking after our Environment</i>    |                                 |   |  |       |                                 |                            |
| Waste Management                        | 3,350,000                       | -   | (1,110,000)  | 9     | 2,240,000                       | -                          |
| <b>Total Loan Funds Utilised</b>        | <b>3,350,000</b>                | <b>-</b>  | <b>(1,110,000)</b>   |       | <b>2,240,000</b>                | <b>-</b>                   |
| <b>Deferred Debtor Repayments</b>       |                                 |   |  |       |                                 |                            |
| <i>Making Council Great</i>             |                                 |   |  |       |                                 |                            |
| Financial Services                      | 1,833                           | -   | -  |       | 1,833                           | -                          |
| <b>Total Deferred Debtor Repayments</b> | <b>1,833</b>                    | <b>-</b>  | <b>-</b>   |       | <b>1,833</b>                    | <b>-</b>                   |
| <b>Asset Sales</b>                      |                                 |   |  |       |                                 |                            |
| <i>Connecting People &amp; Places</i>   |                                 |   |  |       |                                 |                            |
| Libraries                               | 500                             | -   | -  |       | 500                             | 18                         |
| <i>Growing our Economy</i>              |                                 |   |  |       |                                 |                            |
| Real Estate Development                 | 2,805,000                       | -   | -  |       | 2,805,000                       | -                          |
| <i>Looking after our Environment</i>    |                                 |   |  |       |                                 |                            |
| Waste Management                        | 112,000                         | -   | -  |       | 112,000                         | -                          |
| Sewerage Services                       | -                               | -   | -  |       | -                               | -                          |
| <i>Making Council Great</i>             |                                 |   |  |       |                                 |                            |
| Fleet Management                        | 453,162                         | -   | -  |       | 453,162                         | 168,988                    |
| <b>Total Asset Sales</b>                | <b>3,370,662</b>                | <b>-</b>  | <b>-</b>   |       | <b>3,370,662</b>                | <b>169,006</b>             |
| <b>Total Capital Revenue</b>            | <b>20,991,103</b>               | <b>1,803,518</b>                                      | <b>1,063,725</b>   |       | <b>23,858,346</b>               | <b>2,705,713</b>           |



**Richmond Valley Council Quarterly Budget Review Statement**  
for the quarter ended 30 September 2021

**Budget Variation Explanations****Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 30 September 2021, excluding monthly budget adjustments previously adopted by Council.

| Notes    | Details   | Variation      |
|----------|---|----------------|
| <b>1</b> | <b>Swimming Pools</b>   |                |
|          | <i>Recommended Changes - September Quarter Review</i>   |                |
|          | Capital Expenditure   | (\$1,085,000)  |
|          | Since the adoption of the original budget, Council has awarded the contract for the Casino Swimming Pool Upgrade. The project management office has revised the timeframe of the project which has resulted in \$1,085,000 being removed from this year's capital works program and will be transferred to 2022/2023.   |                |
| <b>2</b> | <b>Libraries</b>  |                |
|          | <i>Recommended Changes - Carry overs</i>  |                |
|          | Capital Expenditure   | \$302,212      |
|          | The below capital projects are proposed to be carried over as funds have been committed towards the project however works were not completed at 30 June 2021. The Evans Head Library Upgrade works were completed in July and the outdoor courtyard commenced in August.  |                |
|          | Coraki Library/Museum painting and repairs  | 7,500          |
|          | Evans Hd Library Upgrade  | 261,109        |
|          | Create Tech Space Casino Library  | 13,603         |
|          | Online PC Booking System  | 20,000         |
|          |   | <b>302,212</b> |
| <b>3</b> | <b>Emergency Management</b>   |                |
|          | <i>Recommended Changes - Carry overs</i>  |                |
|          | Income from Continuing Operations   | \$3,879        |
|          | Capital Grants and Contributions  | \$238,189      |
|          |   | \$242,068      |
|          | Expenses from Continuing Operations   | \$244,884      |
|          | Capital Expenditure   | \$238,186      |
|          |   | \$483,070      |
|          | The below projects are proposed to be carried over with grant funding received for the Grants Officer and Community Grants Program in the previous year of which \$241,005 was unexpended. The Grants Officer was appointed in late June so this project will continue for the next 12 months funded from unexpended grants. The bushfire generated green waste program had commenced in June and will continue into the 2021/2022 year (see operating income and expenditure of \$3,879). Rappville Station construction was delayed due to flooding in Rappville and is due to commence early October (see capital grants and expenditure \$238,189). |                |
|          | Resilience NSW - Community Grants Program (BCRRF) - Operating Expenditure   | 241,005        |
|          | Bushfire Generated Green Waste Program - Operating Expenditure  | 3,879          |
|          | Fire Control - Rappville Station - Capital Expenditure  | 238,189        |
|          |   | <b>483,073</b> |
|          | <i>Recommended Changes - September Quarter Review</i>   |                |
|          | Capital Grants and Contributions  | \$373,668      |

**Richmond Valley Council Quarterly Budget Review Statement**  
for the quarter ended 30 September 2021

**Budget Variation Explanations**  
**Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 30 September 2021, excluding monthly budget adjustments previously adopted by Council.

| <u>Notes</u> | <u>Details</u>  | <u>Variation</u> |
|--------------|---|------------------|
|              | <i>Capital Expenditure</i>  | \$403,668        |
|              | Council was successful in receiving funding from Resilience NSW for the Casino Emergency Operations Committee Critical Upgrade Program for the upgrade of the backbone resulting in an increase in capital grants and expenditure (\$166,268). In addition, the RFS received a new truck for Ellangowan Brigade (\$207,400) which also increased revenue in line with capital expenditure. Council resolved at its February 2021 Meeting to allocate \$30,000 in unspent Bushfire Recovery Funding towards a concrete pad at the Northern Rivers Fire Control Centre. |                  |
| <b>4</b>     | <b>Cemeteries</b>   |                  |
|              | <u>Recommended Changes - Carry overs</u>  |                  |
|              | <i>Capital Expenditure</i>  | \$75,331         |
|              | Carry over for the Evans Head Cemetery Entrance which was delayed due to contractors being delayed with previous commitments. Works have since been completed.  |                  |
| <b>5</b>     | <b>Sports Grounds, Parks and Facilities</b>   |                  |
|              | <u>Recommended Changes - Carry overs</u>  |                  |
|              | <i>Capital Grants and Contributions</i>   | \$231,316        |
|              | <i>Expenses from Continuing Operations</i>  | \$19,207         |
|              | <i>Capital Expenditure</i>  | <u>\$528,799</u> |
|              |   | \$548,006        |
|              | The below capital projects are proposed to be carried over as funds had been committed towards the projects however they were not completed by 30 June 2021. The Coraki Pontoon and Woodburn Jetty Upgrades have been revised due to now being 100% grant funded, resulting in a corresponding increase in capital grants of \$105,316. The Casino Showground Upgrade is continuing into this year with \$126,000 in Drought Funding expected to be received this financial year.   |                  |
|              | Parks Coraki - Riparian Restoration (Rec Fishing Trust) - Operating Expenditure   | 8,381            |
|              | Parks Other - Coastal Reserve Biodiversity - Operating Expenditure  | 10,826           |
|              | Casino Tennis Club - Storm Repairs to roof  | 39,932           |
|              | Rappville Tennis Club - Premiers Grant  | 24,055           |
|              | Coronation Pk Upgrades LRCIP  | 41,425           |
|              | Public Toilet - Coraki Youth Hall   | 40,000           |
|              | Coraki Riverside - Pontoon Extension  | 41,923           |
|              | Woodburn Riverside Park - Jetty Upgrade   | 63,393           |
|              | S/Ground Casino - Upgrades (Drought Funding)  | <u>278,071</u>   |
|              |   | <b>548,006</b>   |
|              | <u>Recommended Changes - September Quarter Review</u>   |                  |
|              | <i>Capital Grants and Contributions</i>   | (\$1,600,000)    |
|              | <i>Capital Expenditure</i>  | (\$1,905,000)    |
|              | The projected expenditure for the Casino Showgrounds Upgrade has been reviewed and resulted in a reduction in capital revenue and expenditure to bring the budget in line with the deliverables for the 2021/2022 year with the remaining budget being transferred to the following financial year.   |                  |

**Richmond Valley Council Quarterly Budget Review Statement**  
for the quarter ended 30 September 2021

**Budget Variation Explanations****Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 30 September 2021, excluding monthly budget adjustments previously adopted by Council.

| Notes | Details  | Variation       |
|-------|--|-----------------|
| 6     | <b>Community Centres and Halls</b>   |                 |
|       | <i>Recommended Changes - Carry overs</i>   |                 |
|       | <i>Capital Expenditure</i>   | \$91,758        |
|       | The carry overs below are proposed as these projects were all scheduled to commence in July. Yorklea Community Centre had commenced however was delayed and still required a meter installation in July.                             |                 |
|       | Fairy Hill Hall - Kitchen & Supper Room Upgrade  | \$10,991        |
|       | Rappville Common - Rebuild (Fire Recovery)   | \$57,284        |
|       | Yorklea Comm Ctr - Repair Foundations, Electrical  | \$23,483        |
|       |  | <b>\$91,758</b> |
|       | <i>Recommended Changes - September Quarter Review</i>  |                 |
|       | <i>Capital Grants and Contributions</i>  | \$30,000        |
|       | An increase in capital grants with the remainder of the Drought funding for the Community Halls Upgrade Program expected to be received this financial year.   |                 |
| 7     | <b>Building and Maintaining Roads</b>  |                 |
|       | <i>Recommended Changes - Carry overs</i>   |                 |
|       | <i>Income from Continuing Operations (Carry Overs)</i>   | \$79,808        |
|       | <i>Capital Grants and Contributions (Carry Overs)</i>  | \$1,271,398     |
|       |  | \$1,351,206     |
|       | <i>Expenses from Continuing Operations (Carry Overs)</i>   | \$655,683       |
|       | <i>Capital Expenditure (Carry Overs)</i>   | \$3,298,937     |
|       |  | \$3,954,620     |
|       | It is proposed to carry over a number of projects into the 2021/2022 year as outlined below, of which \$1,351,206 is expected to be received in corresponding revenue with the remainder to be transferred from unexpended reserves. |                 |
|       | The following projects were in progress at 30 June 2021:   |                 |
|       | Casino Rds. - High Street - Lockett to end   | 45,320          |
|       | Kerb & Gutter - Cashmore St  | 103,108         |
|       | Kerb & Gutter - Graham Place   | 6,000           |
|       | PAMP - Walker St Footpath Connection   | 9,000           |
|       | Whiporie Bus Shelter - CPTIGS - 5351 Summerland Way  | 44,000          |
|       | Unsealed Resheets - Swan Bay New Italy Rd (Drought Funding)  | 75,511          |
|       | Footpaths Casino - Colches St - Canterbury to Railway Pde  | 20,000          |
|       | Footpaths Coraki - Grenfell St - Martin to Bridge (northern)   | 25,000          |
|       | Footpaths Woodburn - Wagner St/Cedar St Linkage  | 4,614           |
|       | Footpaths Rappville - Shared Pathway   | 56,701          |
|       | Tatham Bridge Investigation  | 19,250          |
|       | The Bulk LED Upgrade being conducted by Essential Energy has commenced but was delayed due to COVID restrictions. It is expected to be completed within the next 6 months.   |                 |
|       | Street Lighting - Bulk LED Upgrade (EE)  | 655,683         |

**Richmond Valley Council Quarterly Budget Review Statement**  
for the quarter ended 30 September 2021

**Budget Variation Explanations**  
**Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 30 September 2021, excluding monthly budget adjustments previously adopted by Council.

| Notes | Details  | Variation        |
|-------|--|------------------|
|       | Carry over as awaiting Disaster Recovery Funding decision on the damage.   |                  |
|       | Rappville Rd - CH TBA  | 101,942          |
|       | Swampy Ck Rd - CH 0 to 1000  | 43,995           |
|       | Geotech works have been completed, construction scheduled into the 2021/22 works program   |                  |
|       | Spring Grove Rd - CH 6900 to 7800  | 204,168          |
|       | Spring Grove Rd - CH 12500 to 13000  | 274,989          |
|       | Delayed last financial year due to a weather. Preliminary works have commenced:  |                  |
|       | Naughtons Gap Rd (Nth of Rambaldinis) (Fixing Local Roads)   | 489,784          |
|       | Carry over towards culvert on Busby's Flat Rd  |                  |
|       | Rural Drainage - Replace Steel Culverts  | 28,886           |
|       | The following projects have been delayed due to flooding earlier this year.  |                  |
|       | JTR Small Bridge (Four Mile Creek)   | 264,700          |
|       | Ellangowan Rd Bridge LRCIP   | 400,000          |
|       | It is proposed to carry over the unsealed resheets budget to be utilised on roads that don't get flooded or for unfunded natural disaster works. |                  |
|       | Unsealed Resheets - Budget Allocation  | 154,382          |
|       | The below projects have approved natural disaster funding and will be completed within the next 6 months:  |                  |
|       | Unslid Flood Feb 20 - EPAR Gores Rd Culvert  | 113,900          |
|       | Unslid Flood Feb 20 - EPAR Codrington Rd Culvert   | 135,000          |
|       | Unslid Bridge - Fire 19 - EPAR Camira Ck Bridge  | 542,464          |
|       | Unslid Bridge - Fire 19 - EPAR Bridge, Bora Codrington Rd  | 62,053           |
|       | Unslid Bridge - Fire 19 - EPAR Log Culvert - Mount Marsh Rd  | 74,170           |
|       |  | <u>3,954,620</u> |

Recommended Changes - September Quarter Review

A review on the status of natural disaster works (flood and fire) has resulted in revised estimates for this year as some works were completed last year and additional projects have since received approvals to be completed this financial year. This has resulted in a net decrease in operating income and expenditure of \$183,067 and an increase in capital grants and capital expenditure of \$4,246,734.

|  |   |                    |
|--|---|--------------------|
|  | <i>Income from Continuing Operations</i>                | (\$78,317)         |
|  | <i>Capital Grants and Contributions</i>                 | <u>\$3,248,003</u> |
|  |   | \$3,169,686        |
|  | Various Natural Disaster Projects (Operating & Capital) | \$4,063,667        |
|  | Grant Funding - NBN Footpath Repairs                    | \$104,750          |
|  | Country Lane Rehab Transfer to 2022/2023                | (\$562,500)        |
|  | MR145 Woodburn-Coraki Reduce by overspend in 2020/2021  | (\$446,220)        |
|  | New Italy Swan Bay Road Drought Funding to be received  | \$9,989            |
|  |   | <u>\$3,169,686</u> |
|  | <i>Expenses from Continuing Operations</i>              | \$16,683           |
|  | Various Natural Disaster Projects                       | (\$183,067)        |
|  | Footpaths - NBN Footpath Repairs                        | \$199,750          |
|  |   | <u>\$16,683</u>    |
|  | <i>Capital Expenditure</i>                              | \$2,769,146        |
|  | Various Natural Disaster Projects                       | \$4,246,734        |
|  | Country Lane Rehab Transfer to 2022/2023                | (\$600,000)        |
|  | Coraki - Richmond Terrace Removed until scope reviewed  | (\$500,000)        |

**Richmond Valley Council Quarterly Budget Review Statement**  
for the quarter ended 30 September 2021

**Budget Variation Explanations**  
**Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 30 September 2021, excluding monthly budget adjustments previously adopted by Council.

| Notes | Details   | Variation          |
|-------|---|--------------------|
|       | Designs for Wyan Rd & Spring grove Rd                                   | \$20,300           |
|       | MR145 Woodburn-Coraki Reduce by overspend in 2020/2021                  | (\$446,220)        |
|       | Footpath Casino - Summerland Way  | \$143,332          |
|       | Footpaths Casino - Gitana St & North S Transfer to NBN Footpath repairs | (\$95,000)         |
|       |   | <u>\$2,769,146</u> |

**8 Economic Development**

Recommended Changes - September Quarter Review

*Income from Continuing Operations* \$28,500

*Expenses from Continuing Operations* \$40,591

Increase in operating income and expenditure with the remainder of the drought funding expected to be received this year for economic development projects with the difference being a transfer from unexpended grants reserves of \$12,091.

**9 Tourism**

Recommended Changes - Carry overs

*Capital Grants and Contributions* \$16,157

*Capital Expenditure* \$26,725

Carry over grant funded projects for the Casino Scenic and Heritage Walk which were delayed due to signage works requiring approval. They are now being prepared and will be installed in October. There is a photography component also once the water tower mural has been completed. All works are expected to be completed by December.

Recommended Changes - September Quarter Review

*Expenses from Continuing Operations* \$23,000

Increase in operating expenditure towards public art projects including the Evans Head Monuments by the Sea as well as Coraki and Woodburn Pool Murals.

*Capital Expenditure* (\$14,003)

Reduction in capital budget for the Northern Rivers Rail Trail due to more expenditure in the 2020/2021 financial year.

**10 Town Planning & Development Services**

Recommended Changes - Carry overs

*Expenses from Continuing Operations* \$32,150

Carry over of unexpended grant funding for the implementation of the E-Planning Portal. Further software licences and staff training were occurring this financial year post implementation.

**Richmond Valley Council Quarterly Budget Review Statement**  
for the quarter ended 30 September 2021

**Budget Variation Explanations****Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 30 September 2021, excluding monthly budget adjustments previously adopted by Council.

| Notes     | Details  | Variation     |
|-----------|--|---------------|
| <b>11</b> | <b>Real Estate Development</b>   |               |
|           | <u>Recommended Changes - September Quarter Review</u>  |               |
|           | Capital Expenditure  | (\$285,000)   |
|           | Reduction in capital budget for Canning Drive Residential Land Development due to revised estimates as work was mostly completed last financial year.  |               |
| <b>12</b> | <b>Waste Management</b>  |               |
|           | <u>Recommended Changes - Carry overs</u>   |               |
|           | Expenses from Continuing Operations  | \$33,563      |
|           | Originally Better Waste and Recycling grant funds, the funds from the waste education budget are proposed to be carried over towards printing and brochures for waste education material which were underway at 30 June.   |               |
|           | Capital Expenditure  | \$6,679       |
|           | Carry over towards the installation of the public place recycling and infrastructure bins which were purchased last financial year.  |               |
|           | <u>Recommended Changes - September Quarter Review</u>  |               |
|           | Income from Continuing Operations  | \$55,209      |
|           | Capital Grants and Contributions   | (\$120,360)   |
|           |  | (\$65,151)    |
|           | A decrease in operating income as Council adopted an interest free period from 1 October 2021 to 31 December 2021 for outstanding rates and annual charges to assist community members and businesses impacted by COVID-19 restrictions, offset by Council receiving \$65,775 in Better Waste and Recycling Grant Funding for 2021/2022. A decrease in capital grants due to the removal of the FOGO Compost Facility Grant Funding leaving enough budget to cover planning and environmental studies. |               |
|           | Loan Funds Utilised  | (\$1,110,000) |
|           | Expenses from Continuing Operations  | \$165,775     |
|           | An increase in operating expenditure with \$65,775 being added in Better Waste and Recycling Projects inline with the income above, as well as \$100,000 from unexpended contributions and grant funding for the North Coast Region Waste Investment Report.   |               |
|           | Capital Expenditure  | (\$2,805,960) |
|           | The budget for Nammoona Cell Capping has been reduced by \$1,000,000 and Cell 6 construction by \$1,110,000 with \$2,110,000 being transferred to 2022/2023. The removal of the FOGO project from this year budget resulted in a reduction of \$400,000 along with \$295,960 for Bora Ridge Transfer Station as this project requires further investigation.   |               |
| <b>13</b> | <b>Stormwater</b>  |               |
|           | <u>Recommended Changes - Carry overs</u>   |               |
|           | Capital Expenditure  | \$38,374      |
|           | Carried over as the drainage works on Booyong St Evans Head were in progress and are to be completed this financial year.  |               |

**Richmond Valley Council Quarterly Budget Review Statement**  
for the quarter ended 30 September 2021

**Budget Variation Explanations****Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 30 September 2021, excluding monthly budget adjustments previously adopted by Council.

| Notes | Details   | Variation        |
|-------|---|------------------|
| 14    | <b>Water Supplies</b>   |                  |
|       | <i>Recommended Changes - Carry overs</i>  |                  |
|       | Capital Grants and Contributions  | \$46,458         |
|       | Capital Expenditure   | \$336,980        |
|       | Council is expected to receive \$46,458 in Bushfire Recovery funding towards the Water Tower Mural offsetting the capital carry over below. A number of water infrastructure projects commenced last financial year and continued on into July. Below is the list of the proposed carry overs for these projects.   |                  |
|       | Water Main Casino - Colches St Nth; McDougall St to Waratah   | \$22,500         |
|       | Water Main Casino - Rayner St: Centre St to West St   | \$22,459         |
|       | Reservoir Casino - Mural (Regional Tourism Bushfire Recovery)   | \$86,415         |
|       | Reservoir Casino - South Reservoir Improvements   | \$24,585         |
|       | Reservoir Evans Head - Flow Meter renewals  | \$54,933         |
|       | WTP Casino - RWPS Slurry Pump & Control System  | \$8,339          |
|       | WTP Casino - RWPS Level & Stabilise Dosing Building   | \$113,045        |
|       | WTP Casino - RWPS Service Water Monitoring Upgrade  | \$4,704          |
|       |   | <b>\$336,980</b> |
|       | <i>Recommended Changes - September Quarter Review</i>   |                  |
|       | Income from Continuing Operations   | (\$25,112)       |
|       | Capital Grants and Contributions  | \$99,082         |
|       |   | <b>\$73,970</b>  |
|       | A decrease in operating income as Council adopted an interest free period from 1 October 2021 to 31 December 2021 for outstanding rates and annual charges to assist community members and businesses impacted by COVID-19 restrictions.. An increase in capital grants as Council is due to receive \$69,082 for the Casino Secure Water Supply Study along with \$30,000 in drought funding for Water Filling Stations. |                  |
|       | Capital Expenditure   | \$196,544        |
|       | A review of the water capital works program for 2021/22 has been completed with a net increase in the transfer from Water Infrastructure Reserves of \$80,844, see below:   |                  |
|       | Water Main Casino - Colches St Nth; McDougall St South  | \$32,000         |
|       | Water Main Casino - Rayner St: Centre St to West St   | \$15,741         |
|       | Water Main Casino - Reynolds Rd (from Rosewood Ave)   | \$96,000         |
|       | Water Main Evans Head - Water service separation Reflections  | \$48,000         |
|       | Reservoir Casino - Sth Res Backbone Panel   | (\$10,000)       |
|       | Reservoir Casino - North & South Flow Meter Renewals  | \$10,066         |
|       | Reservoir Casino - Nth Res No.3 Valves Refurbishment  | \$70,000         |
|       | Reservoir Casino - Sth Booster Stn SCADA upgrade  | (\$10,000)       |
|       | Reservoir Casino - Nth Res Backbone Comms upgrade   | (\$10,000)       |
|       | Reservoir Broadwater - Chlorine and pH Monitor Upgrade  | (\$12,000)       |
|       | Reservoir Coraki - Coraki Booster PS upgrade  | (\$60,000)       |
|       | Reservoir Evans Head - Chlorine and pH monitor upgrade  | (\$65,000)       |
|       | WTP Casino - Emergency Source Design  | \$49,082         |
|       | WTP Casino - RWPS Level & Stabilise Dosing Building   | \$66,955         |
|       | WTP Casino - Zone Meter refurbishment   | (\$35,000)       |
|       | WTP Casino - Renewal Alum Tank  | (\$70,000)       |
|       | WTP Casino - Building Upgrade   | \$180,700        |

**Richmond Valley Council Quarterly Budget Review Statement**  
for the quarter ended 30 September 2021

**Budget Variation Explanations**  
**Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 30 September 2021, excluding monthly budget adjustments previously adopted by Council.

| Notes     | Details  | Variation          |
|-----------|--|--------------------|
|           | WTP Casino - Chemical Dosing system integration  | (\$25,000)         |
|           | WTP Casino - Redundant Raw Water flow control valve  | (\$25,000)         |
|           | WTP Casino - VSD replacement (pump 2)  | (\$50,000)         |
|           |  | <u>\$196,544</u>   |
| <b>15</b> | <b>Sewerage Services</b>   |                    |
|           | <u>Recommended Changes - Carry overs</u>   |                    |
|           | <i>Capital Expenditure</i>   | \$198,856          |
|           | The below capital works had commenced at 30 June and continued into July:  |                    |
|           | Sew Connection - Country Lane, Casino  | 54,741             |
|           | STP Evans Head - Emergency Storm submersible pump SCADA  | 40,732             |
|           | STP Riley's Hill - EAT Spare aerator & VSD   | 33,086             |
|           | The electrical gland replacement equipment turned out to be a larger project than originally anticipated and as such is requested to be carried over.  |                    |
|           | STP Evans Head - Electrical Gland Replacement  | 27,416             |
|           | Carried over to implement ammonia monitoring at the Casino STP which was unable to be performed due to lack of resources available last financial year.  |                    |
|           | STP Casino Refurb EAT Aquablades   | 25,768             |
|           | Water Sewer has identified 10 manholes that require epoxy coating to minimise infiltration of stormwater into sewer. These funds are requested to complete necessary repairs.  |                    |
|           | Manhole Repairs to be allocated  | 17,113             |
|           |  | <u>198,856</u>     |
|           | <u>Recommended Changes - September Quarter Review</u>  |                    |
|           | <i>Income from Continuing Operations</i>   | (\$23,946)         |
|           | A decrease in operating income as Council adopted an interest free period from 1 October 2021 to 31 December 2021 for outstanding rates and annual charges to assist community members and businesses impacted by COVID-19 restrictions. |                    |
|           | <i>Capital Expenditure</i>   | (\$176,000)        |
|           | A review of the sewerage capital works program for 2021/22 has been completed with a net transfer to Sewer Infrastructure Reserves of \$176,000, see below:  |                    |
|           | Pump Station Casino - PS4 Upgrade  | \$55,000           |
|           | Pump Station Evans Head - PS7 MHL dosing system upgrade  | (\$70,000)         |
|           | Pump Station 1 Broadwater - PS1 Dosing system upgrade  | (\$70,000)         |
|           | Pump Station 1 Woodburn - PS3 Upgrade  | (\$70,000)         |
|           | STP Coraki - Stage 1 Upgrade - Designs concept   | (\$46,000)         |
|           | Sewer - CCTV Vehicle & Fit out   | \$75,000           |
|           | Sewer - SCADA Network server upgrade   | (\$50,000)         |
|           |  | <u>(\$176,000)</u> |
| <b>16</b> | <b>Environmental Health</b>  |                    |
|           | <u>Recommended Changes - Carry overs</u>   |                    |
|           | <i>Expenses from Continuing Operations</i>   | \$13,890           |
|           | Unexpended funds proposed to be carried over to fund the Casino Riverbank Planting project within the 2021/22 financial year.  |                    |



**Richmond Valley Council Quarterly Budget Review Statement  
for the quarter ended 30 September 2021**

**Budget Variation Explanations  
Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Original Budget to the Revised Budget as at 30 September 2021, excluding monthly budget adjustments previously adopted by Council.

| Notes | Details  | Variation  |
|-------|--|------------|
| 17    | <b>People &amp; Culture</b>  |            |
|       | <i>Recommended Changes - September Quarter Review</i>  |            |
|       | Income from Continuing Operations  | \$25,000   |
|       | Expenses from Continuing Operations  | \$25,000   |
|       | Council received contributions for staff towards employment and training which has resulted in an increase in operating income and expenditure.  |            |
| 18    | <b>Work, Health &amp; Safety</b>   |            |
|       | <i>Recommended Changes - September Quarter Review</i>  |            |
|       | Expenses from Continuing Operations  | \$30,000   |
|       | An increase in operating expenditure with \$30,000 being transferred from work, health and safety reserves towards health and wellbeing initiatives.   |            |
| 19    | <b>Financial Services</b>  |            |
|       | <i>Recommended Changes - September Quarter Review</i>  |            |
|       | Income from Continuing Operations  | (\$18,000) |
|       | A decrease in operating income as Council adopted an interest free period from 1 October 2021 to 31 December 2021 for outstanding rates and annual charges to assist community members and businesses impacted by COVID-19 restrictions. This reduction is the net effect on Council's operating surplus for the year.   |            |
| 20    | <b>Engineering Support &amp; Asset Management</b>  |            |
|       | <i>Recommended Changes - Carry overs</i>   |            |
|       | Capital Expenditure  | \$166,415  |
|       | It is proposed to carry over the budget of \$77,945 allocated towards pavement rehab at Casino Depot towards drainage works which have been deemed a higher priority and are scheduled to occur in this year's works program. In addition, it is proposed to carry over the remainder of the approved budget (\$88,470) for the construction of undercover parking for parks & gardens at the Casino Depot. The project was in progress at 30 June but held up as the contractor was completing another Council project and therefore the commencement of this work was delayed. |            |
| 21    | <b>Fleet Management</b>  |            |
|       | <i>Recommended Changes - Carry overs</i>   |            |
|       | Capital Expenditure      Workshops - Evans Head Mezzanine Floor Construction   | \$46,500   |
|       | It is proposed to carry over \$46,500 for the construction of a mezzanine floor at the Evans Head Workshop. Contractors were engaged last financial year however were unable to commence works prior to 30 June.   |            |

**Richmond Valley Council Quarterly Budget Review Statement  
for the quarter ended 30 September 2021**

**Cash & Investments Budget Review Statement**

**Comment on Cash & Investments Position**

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**Investments**

Investments have been made in accordance with Council's Investment Policy.

Fair Value of Investments as at 30 September 2021 is \$65,412,039.

**Cash**

As at 30 September 2021, bank statements have been reconciled up to 31 August 2021.

| Richmond Valley Council Quarterly Budget Review Statement<br>for the quarter ended 30 September 2021 |  |  |                                  |                                    |                 |   |
|--|--|--|----------------------------------|------------------------------------|-----------------|---|
| Cash & Investments Budget Review Statement   |  |  |                                  |                                    |                 |   |
| Income & Expenses Budget Review Statement  | Opening Cash and Investments 1/07/2021 | Original Budget Net Transfer to/(from) | Recommended                      | Recommended                        | Interest Earned | Projected Cash and Investments 30/06/2022 |
|  |  |  | Changes Carry-Overs from 2020/21 | Changes for Council Resolution Sep |                 |   |
| <b>General Fund - External Restrictions</b>  |  |  |                                  |                                    |                 |   |
| Unexpended Grant - Evans Head Landcare   | 2,020                                  | -                                      | -                                | -                                  | -               | 2,020                                     |
| Unexpended Grant - Roads to Recovery   | 264,700                                | -                                      | (264,700)                        | -                                  | -               | -   |
| Unexpended Grant - Industry & Investment NSW Manyweathers Weir                                       | 4,393                                  | -                                      | -                                | -                                  | -               | 4,393                                     |
| Unexpended Grant - Richmond Valley Floodplain Risk Management Plan                                   | 6,750                                  | -                                      | -                                | -                                  | -               | 6,750                                     |
| Unexpended Grant - NSW EPA Better Waste and Recycling Grant  | 18,123                                 | -                                      | (15,735)                         | -                                  | -               | 2,388                                     |
| Unexpended Grant - NSW EPA Waste Less Recycle More - Establish Coraki Transfer Station               | 200,000                                | (180,000)                              | -                                | 180,000                            | -               | 200,000                                   |
| Unexpended Grant - Office of Env & Heritage - Koala Survey & Habitat Mapping                         | 3,170                                  | -                                      | -                                | -                                  | -               | 3,170                                     |
| Unexpended Grant - DFHCS Volunteer Grants Program Evans Head Rec Hall                                | 182                                    | -                                      | -                                | -                                  | -               | 182                                       |
| Unexpended Grant - Public Library Infrastructure Redesign Evans Head Library                         | 2,616                                  | -                                      | -                                | -                                  | -               | 2,616                                     |
| Unexpended Grant - NSW State Library Casino Library Redesign   | 4,480                                  | -                                      | -                                | -                                  | -               | 4,480                                     |
| Unexpended Grant - Elsa Dixon Aboriginal Employment Funding  | 91,856                                 | (5,637)                                | -                                | -                                  | -               | 86,219                                    |
| Unexpended Grant - LPMA - Surf Club Grant  | 6,908                                  | -                                      | -                                | -                                  | -               | 6,908                                     |
| Unexpended Grant - NSW State Library - Expansion of Internet Equipment Access                        | 37                                     | -                                      | -                                | -                                  | -               | 37  |
| Unexpended Grant - CPTIGS MR145 Woodburn Coraki Rd Bus Shelter                                       | 1,674                                  | -                                      | -                                | -                                  | -               | 1,674                                     |
| Unexpended Grant - Stronger Country Communities Fund Round 2   | 3,100                                  | -                                      | -                                | (3,100)                            | -               | (0)                                       |
| Unexpended Grant - Local Government Association - Flying Fox Colony QE Park                          | 3,573                                  | -                                      | -                                | -                                  | -               | 3,573                                     |
| Unexpended Grant - Crown Lands - Plan of Management Implementation                                   | 1,461                                  | -                                      | -                                | -                                  | -               | 1,461                                     |
| Unexpended Grant - Rock Fishing Safety   | 1,519                                  | -                                      | -                                | -                                  | -               | 1,519                                     |
| Unexpended Grant - RUCRL - Art Van Go  | 3,968                                  | -                                      | -                                | -                                  | -               | 3,968                                     |
| Unexpended Grant - Broadwater Hall Kitchen Upgrade   | 283                                    | -                                      | -                                | -                                  | -               | 283                                       |
| Unexpended Grant - Bushfire Recovery   | 598,101                                | (451,808)                              | (113,985)                        | (30,000)                           | -               | 2,308                                     |
| Unexpended Grant - Northern Rivers Rail Trail  | 145,327                                | (159,330)                              | -                                | 14,003                             | -               | 0   |
| Unexpended Grant - Waste - Nammoona FOGO Compost Facility  | 77,888                                 | -                                      | (70,359)                         | (7,529)                            | -               | (0)                                       |
| Unexpended Grant - Community Building Partnerships - Fairy Hill Hall Kitchen                         | 13,521                                 | (13,521)                               | (10,991)                         | -                                  | -               | (10,991)                                  |
| Unexpended Grant - Local Roads and Community Infrastructure Program (LRCIP) - Phase 2                | 1,118,907                              | (794,982)                              | (323,925)                        | -                                  | -               | -   |
| Unexpended Grant - Department of Health - Casino Memorial Pool Redevelopment                         | 535,665                                | (400,400)                              | -                                | (135,255)                          | -               | (0)                                       |
| Unexpended Grant - Department of Regional NSW - Casino Showground and Racecourse Upgrade             | 489,450                                | (500,000)                              | -                                | 305,000                            | -               | 294,450                                   |
| Unexpended Grant - NSW Department of Planning, Industry & Environment (DPIE) - Crown Land            | 918,814                                | (918,814)                              | -                                | -                                  | -               | 0   |
| Unexpended Grant - Department of Regional NSW - Regional Youth April Holiday Break Activities        | 665                                    | -                                      | -                                | -                                  | -               | 665                                       |
| Unexpended Grant - Department of Industry (Lands and Water) - Yorklea Community Centre               | 23,483                                 | -                                      | (23,483)                         | -                                  | -               | (0)                                       |
| Unexpended Grant - Drought Funding -   | 90,208                                 | -                                      | (152,071)                        | 61,863                             | -               | (0)                                       |
| Unexpended Grant - Fixing Local Roads - Naughtons Gap  | 280,000                                | -                                      | (280,000)                        | -                                  | -               | -   |
| Unexpended Grant - Whiporie Bus Shelter  | 13,200                                 | -                                      | (13,200)                         | -                                  | -               | -   |
| Unexpended Grant - Premiers Grant - Rappville Tennis Court   | 24,065                                 | -                                      | (24,065)                         | -                                  | -               | 0   |
| Unexpended Grant - BCRRF - Resilience Officer & Community Grants Program                             | 241,005                                | -                                      | (241,005)                        | -                                  | -               | -   |
| Unexpended Grant - Planning Portal Grant   | 32,150                                 | -                                      | (32,150)                         | -                                  | -               | -   |
| Unexpended Grant - North Coast Region Waste Investment Report  | 136,445                                | -                                      | -                                | (64,333)                           | -               | 72,112                                    |
| Unexpended Grant - Tourism Bushfire Recovery (RTBR) - Casino Scenic and Heritage Walk                | 50,525                                 | -                                      | (50,525)                         | -                                  | -               | -   |
| Unexpended Grant - Casino Library Community Garden   | 192,830                                | -                                      | -                                | -                                  | -               | 192,830                                   |
| Unexpended Grant - BizRebuild - Rappville Hall   | 84,909                                 | -                                      | -                                | -                                  | -               | 84,909                                    |
| Unexpended Grant - Fixing Country Roads - Country Lane   | 393,495                                | -                                      | -                                | (150,000)                          | -               | 243,495                                   |
| Unexpended Grant - Fixing Country Bridges  | 34,206                                 | -                                      | -                                | -                                  | -               | 34,206                                    |
| Unexpended Grant - NSW EPA - Bushfire Generated Green Waste  | 1,879                                  | -                                      | -                                | -                                  | -               | 1,879                                     |
| Unexpended Grant - DPIE - Flying Fox Colony Manifold Rd  | 1,647                                  | -                                      | -                                | -                                  | -               | 1,647                                     |
| Unexpended Contribution - RUCRL Mobile Library Replacement Fund                                      | 189,862                                | 45,400                                 | -                                | -                                  | -               | 235,262                                   |
| Unexpended Contribution - Hannigan DA 2005/188 Bemis Rd  | 10,338                                 | -                                      | -                                | -                                  | -               | 10,338                                    |
| Unexpended Contribution - Statecover WHS Incentive Works   | 231,552                                | (61,272)                               | -                                | (30,000)                           | -               | 140,280                                   |
| Unexpended Contribution - Fire Fighting Infrastructure   | 10,000                                 | -                                      | -                                | -                                  | -               | 10,000                                    |
| Unexpended Contribution - Broadwater Sugar Mill DA Bridge Approaches                                 | 90,000                                 | -                                      | -                                | -                                  | -               | 90,000                                    |
| Unexpended Contribution - Casino Healthy Towns   | 2,700                                  | -                                      | -                                | -                                  | -               | 2,700                                     |
| Unexpended Contribution - North Coast Waste Investment Report  | 35,667                                 | -                                      | -                                | (35,667)                           | -               | -   |
| Unexpended Contribution - LEMC Technology Improvements from LCC & Kyogle Council                     | 20,000                                 | -                                      | -                                | -                                  | -               | 20,000                                    |
| Unexpended Contribution - Broadwater Bridge Maintenance (LCC)  | 9,262                                  | -                                      | -                                | -                                  | -               | 9,262                                     |
| Domestic Waste Management  | 5,464,757                              | (2,542,954)                            | (24,507)                         | 1,392,563                          | 60,600          | 4,350,459                                 |
| On-Site Sewerage Fees  | 201,011                                | -                                      | -                                | -                                  | 2,200           | 203,211                                   |
| Stormwater Management Service Charge   | 665,192                                | (171,745)                              | (38,374)                         | (443)                              | 7,400           | 462,030                                   |
| Section 7.11 - Infrastructure  | 38                                     | -                                      | -                                | -                                  | -               | 38  |
| Section 7.11 - Community Services  | 31,670                                 | -                                      | (1,726)                          | -                                  | -               | 29,944                                    |

| Richmond Valley Council Quarterly Budget Review Statement<br>for the quarter ended 30 September 2021 |  |  |  |  |                 |   |
|--|--|--|--|--|-----------------|---|
| Cash & Investments Budget Review Statement   |  |  |  |  |                 |   |
| Income & Expenses Budget Review Statement  | Opening Cash and Investments 1/07/2021 | Original Budget Net Transfer to/(from) | Recommended Changes Carry-Overs from 2020/21 | Recommended Changes for Council Resolution Sep | Interest Earned | Projected Cash and Investments 30/06/2022 |
| Section 7.11 - Recreation & Civil Facilities   | 1,083                                  | -                                      | -  | -  | -               | 1,083                                     |
| Section 7.11 - Road Network (new)  | 87,997                                 | -                                      | (25,534)                                     | -  | -               | 62,463                                    |
| Section 7.11 - Quarry Road Contributions   | 73,594                                 | 5,962                                  | -  | -  | 800             | 80,356                                    |
| Section 7.11 - Ex Copmanhurst Roads  | 89,942                                 | -                                      | -  | -  | -               | 89,942                                    |
| Section 7.11 - Ex Copmanhurst Community Facilities   | 5,100                                  | -                                      | -  | -  | -               | 5,100                                     |
| Section 7.11 - Ex Copmanhurst Bushfire   | 9,636                                  | -                                      | -  | -  | -               | 9,636                                     |
| Section 7.11 - Rural Development Heavy Haulage   | 2,556,941                              | (551,184)                              | (274,989)                                    | 500,000  | 28,400          | 2,256,168                                 |
| Section 7.12 Development Contributions Plan  | 715,735                                | (30,000)                               | (49,614)                                     | -  | -               | 636,121                                   |
| Contributions to Roadworks   | 77,100                                 | -                                      | -  | -  | -               | 77,100                                    |
| Controlled Trust Funds   | 41,792                                 | -                                      | -  | -  | -               | 41,792                                    |
| Bonds & Deposits (General Fund)  | 439,440                                | -                                      | -  | -  | -               | 439,440                                   |
| <b>Total General Fund External Restrictions</b>  | <b>17,179,582</b>                      | <b>(6,800,644)</b>                     | <b>(1,960,569)</b>                           | <b>1,997,102</b>                               | <b>99,400</b>   | <b>10,514,871</b>                         |
| <b>General Fund - Internal Restrictions</b>  |  |  |  |  |                 |   |
| Employee Leave Entitlements  | 1,334,467                              | -                                      | -  | -  | 14,800          | 1,349,267                                 |
| Employee Leave Entitlements - Richmond Upper Clarence Regional Library                               | 50,287                                 | -                                      | -  | -  | 600             | 50,887                                    |
| Richmond Upper Clarence Regional Library   | 146,733                                | -                                      | (33,603)                                     | -  | 1,600           | 114,730                                   |
| Unexpended Rates Variation   | 644,567                                | (21,000)                               | (564,857)                                    | -  | -               | 58,710                                    |
| Financial Assistance Grant Advance Payment   | 2,708,496                              | -                                      | -  | -  | 30,000          | 2,738,496                                 |
| Insurance Reserve  | 601,958                                | (587,331)                              | -  | -  | 8,700           | 21,327                                    |
| Plant Replacement  | 3,899,003                              | (898,652)                              | (212,915)                                    | -  | 43,200          | 2,830,636                                 |
| Real Estate and Infrastructure   | 4,178,257                              | (350,686)                              | (7,800)                                      | 176,215  | 46,300          | 4,042,306                                 |
| Petersons Quarry   | 2,390,318                              | (749,207)                              | (281,191)                                    | 1,195,990                                      | 28,500          | 2,602,410                                 |
| Woodview Quarry  | 1,911,426                              | 103,454                                | (575,875)                                    | -  | 21,200          | 1,460,205                                 |
| Quarry Rehabilitation  | 252,562                                | 50,000                                 | -  | -  | 2,800           | 305,362                                   |
| Road Rehabilitation Reserve  | 1,607,518                              | 270,000                                | -  | -  | 17,800          | 1,895,318                                 |
| Northern Rivers Livestock Exchange   | 1,831                                  | 159,110                                | -  | -  | -               | 160,941                                   |
| Other Waste Management   | 2,227,357                              | (58,156)                               | -  | -  | 24,700          | 2,193,901                                 |
| Other Waste Management - Plant Reserve   | 1,904,404                              | (240,000)                              | -  | -  | 21,100          | 1,685,504                                 |
| Rural Road Safety Program  | 91,830                                 | -                                      | -  | -  | -               | 91,830                                    |
| RMS State Roads Maintenance Contract   | 5,772                                  | -                                      | -  | -  | 100             | 5,872                                     |
| Public Cemeteries Perpetual Maintenance Reserve  | 166,555                                | (67,166)                               | (27,531)                                     | -  | 1,800           | 73,658                                    |
| Carry Over Works   | 378,950                                | -                                      | (378,950)                                    | 187,500  | -               | 187,500                                   |
| <b>Total General Fund Internal Restrictions</b>  | <b>24,502,290</b>                      | <b>(2,389,614)</b>                     | <b>(2,062,722)</b>                           | <b>1,559,705</b>                               | <b>259,200</b>  | <b>21,868,859</b>                         |
| <b>Total General Fund Restrictions</b>   | <b>41,681,872</b>                      | <b>(9,190,258)</b>                     | <b>(4,023,291)</b>                           | <b>3,556,807</b>                               | <b>358,600</b>  | <b>32,383,731</b>                         |
| <b>Sewerage Fund</b>   |  |  |  |  |                 |   |
| <b>External Restrictions</b>   |  |  |  |  |                 |   |
| Section 64 Contributions   | 4,237,084                              | 20,800                                 | -  | -  | 79,200          | 4,337,084                                 |
| Infrastructure Replacement   | 7,974,105                              | (2,290,457)                            | (198,856)                                    | 152,054  | 149,100         | 5,785,946                                 |
| <b>Total Sewerage Fund Restrictions</b>  | <b>12,211,189</b>                      | <b>(2,269,657)</b>                     | <b>(198,856)</b>                             | <b>152,054</b>                                 | <b>228,300</b>  | <b>10,123,030</b>                         |
| <b>Water Fund</b>  |  |  |  |  |                 |   |
| <b>External Restrictions</b>   |  |  |  |  |                 |   |
| Section 64 Contributions   | 2,152,878                              | 141,000                                | -  | -  | 9,000           | 2,302,878                                 |
| Infrastructure Replacement   | 5,399,058                              | (521,478)                              | (250,565)                                    | (152,574)                                      | 22,500          | 4,496,941                                 |
| <b>Total Water Fund Restrictions</b>   | <b>7,551,936</b>                       | <b>(380,478)</b>                       | <b>(250,565)</b>                             | <b>(152,574)</b>                               | <b>31,500</b>   | <b>6,799,819</b>                          |
| <b>Total Restrictions (All Funds)</b>  | <b>61,444,997</b>                      | <b>(11,840,393)</b>                    | <b>(4,472,712)</b>                           | <b>3,556,287</b>                               | <b>618,400</b>  | <b>49,306,579</b>                         |

Richmond Valley Council Quarterly Budget Review Statement  
for the quarter ended 30 September 2021

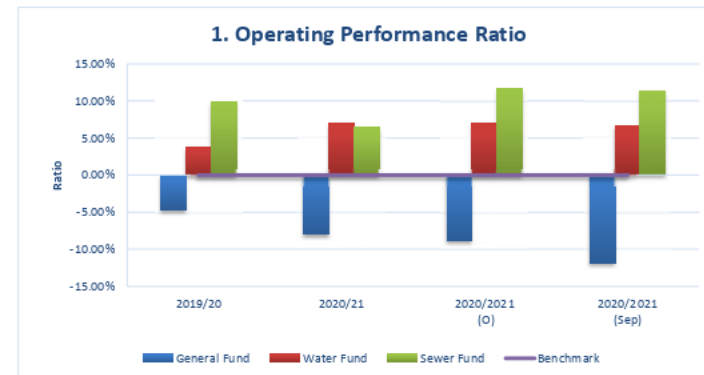
Key Performance Indicators Budget Review Statement

| Current Projection |            |               |       |
|--------------------|------------|---------------|-------|
| General Fund       | Water Fund | Sewerage Fund | Total |

The Council monitors the following Key Performance Indicators:

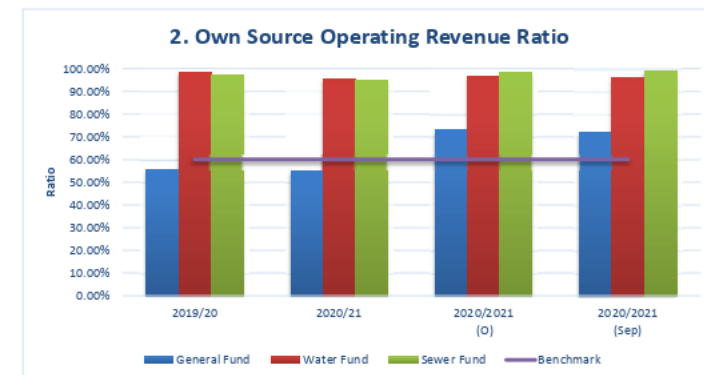
| 1. Operating Performance Ratio   | -11.84%     | 6.68%     | 11.35%    | -6.02%      |
|--|-------------|-----------|-----------|-------------|
| Total Continuing Operating Revenue <sup>(1)</sup><br>(excl. Capital Grants & Contributions) - Operating Expenses   | (5,045,559) | 465,510   | 1,041,847 | (3,538,202) |
| Total Continuing Operating Revenue <sup>(1)</sup><br>(excl. Capital Grants & Contributions)  | 42,613,024  | 6,968,988 | 9,178,470 | 58,760,482  |
| <sup>(1)</sup> Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and net share of interests in joint ventures. |             |           |           |             |
| <b>Prior Periods:</b>  |             |           |           |             |
| Original Budget 2021/2022  | -8.82%      | 7.01%     | 11.58%    | -3.74%      |
| 2020/2021  | -8.00%      | 6.95%     | 6.38%     | -4.10%      |
| 2019/2020  | -4.69%      | 3.68%     | 9.87%     | -1.62%      |

Purpose: This ratio measures Council's achievement of containing operating expenditure within operating revenue.  
Commentary: Council's Operating Performance Ratio is below the benchmark of 0%. Council obtained a special rate variation over 4 years and has taken steps to address this ratio as part of the current 10 year Long Term Financial Plan.



| 2. Own Source Operating Revenue Ratio  | 71.74%     | 95.93%    | 98.92%    | 77.30%     |
|--|------------|-----------|-----------|------------|
| Total Continuing Operating Revenue <sup>(1)</sup><br>(less ALL Grants & Contributions)   | 43,357,783 | 6,968,988 | 9,178,470 | 59,505,241 |
| Total Continuing Operating Revenue <sup>(1)</sup>  | 60,438,055 | 7,264,528 | 9,278,470 | 76,981,053 |
| <sup>(1)</sup> Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and net share of interests in joint ventures. |            |           |           |            |
| <b>Prior Periods:</b>  |            |           |           |            |
| Original Budget 2021/2022  | 72.91%     | 96.77%    | 98.07%    | 78.45%     |
| 2020/2021  | 55.00%     | 95.43%    | 94.76%    | 64.26%     |
| 2019/2020  | 55.58%     | 98.57%    | 97.42%    | 65.25%     |

Purpose: This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.  
Commentary: Council's Own Source Operating Revenue Ratio is above the benchmark of 60% and indicates a trend towards less reliance on grants and contributions. Council obtained a special rate variation over 4 years and this will further support an improvement in this ratio.



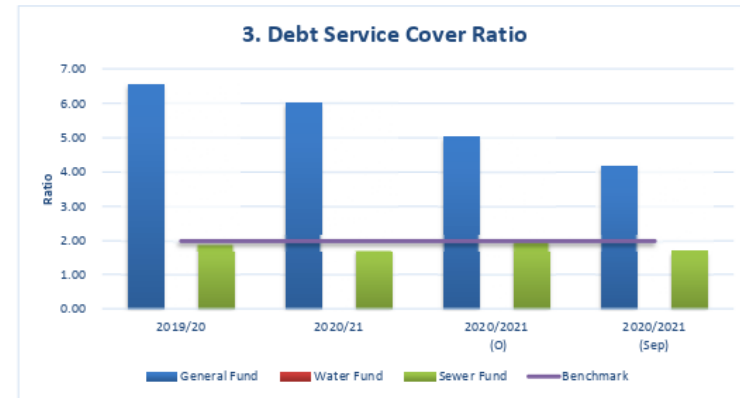
**Richmond Valley Council Quarterly Budget Review Statement  
for the quarter ended 30 September 2021**

**Key Performance Indicators Budget Review Statement**

|   | Current Projection |             |               |             |
|---|--------------------|-------------|---------------|-------------|
|   | General Fund       | Water Fund  | Sewerage Fund | Total       |
| <b>3. Debt Service Cover Ratio</b>  | <b>4.18</b>        | <b>0.00</b> | <b>1.69</b>   | <b>3.47</b> |
| Operating Result <sup>(1)</sup> before capital excluding interest and depreciation/impairment/amortisation (EBITDA) | 8,502,786          | 2,161,714   | 3,445,218     | 14,109,718  |
| Principal Repayments + Borrowing Interest Costs   | 2,036,109          | 0           | 2,035,566     | 4,071,675   |
| <b>Prior Periods:</b>   |                    |             |               |             |
| Original Budget 2021/2022   | 5.01               | 0.00        | 2.01          | 4.05        |
| 2020/2021   | 6.00               | 0.00        | 1.73          | 4.26        |
| 2019/2020   | 6.55               | 0.00        | 1.90          | 4.52        |

<sup>(1)</sup> Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and net share of interests in joint ventures.

Purpose: This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.  
 Commentary: Council's Debt Service Cover Ratio (General Fund) is above the benchmark minimum of 2.0, whilst Sewerage Fund is below the benchmark of 2.0. Water Fund is debt free.



**Richmond Valley Council Quarterly Budget Review Statement**  
for the quarter ended 30 September 2021

**Contracts & Other Expenses Budget Review Statement**

Income &amp; Expenses Budget Review Statement

**Part A - Contracts Listing** - contracts entered into during the quarter

| Contractor                         | Contract detail & purpose                                    | Contract Value<br>(exc GST) | Start<br>Date | Duration<br>of Contract | Budgeted<br>(Y/N) |
|------------------------------------|--|-----------------------------|---------------|-------------------------|-------------------|
| Bennett and Robertson Construction | Construction of Rappville Hall                               | 1,199,495                   | 06/08/21      | 8 Months                | Y                 |
| Quanta Lines Pty Ltd               | Reynolds Road Industrial Subdivision Electrical Reticulation | 244,540                     | 02/08/21      | 106 Days                | Y                 |
| Dash Integrated Systems Pty Ltd    | Install and Monitor Councils Security System                 | Per pricing schedule        | 01/09/21      | 3 Years                 | Y                 |

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

**Part B - Consultancy & Legal Expenses**

| Expense  | Expenditure YTD<br>\$ | Budgeted<br>(Y/N) |
|--|-----------------------|-------------------|
| Consultancies (including Capital Expenditure)  | 57,054                | Y                 |
| Legal Expenses (including Capital Expenditure) | 16,332                | Y                 |

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments:

All consultancies and legal expenses incurred to date are within budget allocations. All figures exclude GST.



# Concise Investment Report Pack

Richmond Valley Council

1 September 2021 to 30 September 2021





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1. Portfolio Valuation As At 30 September 2021
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3. Investment Revenue Received For 1 September 2021 to 30 September 2021
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5. Environmentally Sustainable Investment Performance Report for the Period Ending 30 September 2021 Relative To 31 August 2021



1. Portfolio Valuation As At 30 September 2021

|                        | Fixed Interest Security   | Security Rating | ISIN         | Face Value Original  | Bond Factor | Face Value Current   | Capital Price | Accrued Interest Price | Market Value         | % Total Value  | Running Yield | Weighted Running Yield |
|------------------------|---|-----------------|--------------|----------------------|-------------|----------------------|---------------|------------------------|----------------------|----------------|---------------|------------------------|
| Fixed Rate Bond        | NTTC 1.1 15 Dec 2025 - Issued 10 September 2021 - Richmond Valley Council Fixed | Moodys Aa3      |              | 2,000,000.00         | 1.00000000  | 2,000,000.00         | 100.000       | 0.080                  | 2,000,000.00         | 3.06%          | 1.10%         |                        |
|                        |   |                 |              | 2,000,000.00         |             | 2,000,000.00         |               |                        | 2,000,000.00         | 3.06%          |               | 0.03%                  |
| At Call Deposit        | CBA Business Online Saver Acct RVC At Call                                      | S&P ST A1+      |              | 7,475,000.00         | 1.00000000  | 7,475,000.00         | 100.000       | 0.000                  | 7,475,000.00         | 11.43%         | 0.20%         |                        |
|                        | CBA General Fund Bk Acct RVC At Call  | S&P ST A1+      |              | 544,659.13           | 1.00000000  | 544,659.13           | 100.000       | 0.000                  | 544,659.13           | 0.83%          | 0.00%         |                        |
|                        | CBA Trust Acct RVC At Call  | S&P ST A1+      |              | 87,050.17            | 1.00000000  | 87,050.17            | 100.000       | 0.000                  | 87,050.17            | 0.13%          | 0.00%         |                        |
|                        | MACQ 940323454 At Call  | Moodys A2       |              | 10,003,287.70        | 1.00000000  | 10,003,287.70        | 100.000       | 0.000                  | 10,003,287.70        | 15.29%         | 0.35%         |                        |
|                        | NAB Business Cheque Acct RVC At Call  | S&P ST A1+      |              | 20.00                | 1.00000000  | 20.00                | 100.000       | 0.000                  | 20.00                | 0.00%          | 0.00%         |                        |
|                        |   |                 |              | 18,110,017.00        |             | 18,110,017.00        |               |                        | 18,110,017.00        | 27.69%         |               | 0.08%                  |
| Term Deposit           | AMP 0.5 29 Nov 2021 91DAY TD  | S&P ST A2       |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.50%         |                        |
|                        | AMP 0.95 30 Nov 2021 365DAY TD  | S&P ST A2       |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.95%         |                        |
|                        | AMP 0.95 07 Dec 2021 365DAY TD  | S&P ST A2       |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.95%         |                        |
|                        | AMP 0.95 22 Feb 2022 365DAY TD  | S&P ST A2       |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.95%         |                        |
|                        | AMP 0.95 03 Mar 2022 365DAY TD  | S&P ST A2       |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.95%         |                        |
|                        | AMP 0.65 28 Mar 2022 180DAY TD  | S&P ST A2       |              | 2,000,000.00         | 1.00000000  | 2,000,000.00         | 100.000       | 0.000                  | 2,000,000.00         | 3.06%          | 0.65%         |                        |
|                        | Auswide 1.75 03 Mar 2022 730DAY TD  | Moodys ST P-    |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 1.75%         |                        |
|                        | SYD 0.5 30 Nov 2021 90DAY TD  | Unrated ST      |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.50%         |                        |
|                        | SYD 0.6 01 Dec 2021 90DAY TD  | Unrated ST      |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.50%         |                        |
|                        | SYD 0.5 02 Dec 2021 90DAY TD  | Unrated ST      |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.50%         |                        |
|                        | SYD 0.55 02 Mar 2022 180DAY TD  | Unrated ST      |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.55%         |                        |
|                        | BNK 0.75 18 Mar 2022 181DAY TD  | Unrated ST      |              | 2,000,000.00         | 1.00000000  | 2,000,000.00         | 100.000       | 0.000                  | 2,000,000.00         | 3.06%          | 0.75%         |                        |
|                        | GB 0.7 12 Nov 2021 365DAY TD  | S&P ST A2       |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.70%         |                        |
|                        | GB 0.8 13 Dec 2021 367DAY TD  | S&P ST A2       |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.80%         |                        |
|                        | JUDO 0.7 28 Feb 2022 273DAY TD  | S&P ST A3       |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.70%         |                        |
|                        | JUDO 0.7 04 Mar 2022 270DAY TD  | S&P ST A3       |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.70%         |                        |
|                        | JUDO 0.7 11 Mar 2022 273DAY TD  | S&P ST A3       |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.70%         |                        |
|                        | JUDO 0.99 14 Apr 2022 365DAY TD   | S&P ST A3       |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.99%         |                        |
|                        | JUDO 0.8 01 Sep 2022 365DAY TD  | S&P ST A3       |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.80%         |                        |
|                        | ME Bank 0.45 29 Oct 2021 150DAY TD  | Moodys ST P-    |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.45%         |                        |
|                        | ME Bank 0.45 23 Nov 2021 180DAY TD  | Moodys ST P-    |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.45%         |                        |
|                        | ME Bank 0.5 12 Jan 2022 210DAY TD   | Moodys ST P-    |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.50%         |                        |
|                        | ME Bank 0.5 12 Jan 2022 210DAY TD   | Moodys ST P-    |              | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.000                  | 1,000,000.00         | 1.53%          | 0.50%         |                        |
|                        |   |                 |              | 25,000,000.00        |             | 25,000,000.00        |               |                        | 25,000,000.00        | 38.22%         |               | 0.28%                  |
| Floating Rate Note     | Auswide 0.9 06 Nov 2023 FRN   | Moodys Baa2     | AU3FN0057352 | 750,000.00           | 1.00000000  | 750,000.00           | 100.730       | 0.137                  | 750,000.00           | 1.15%          | 0.91%         |                        |
|                        | Auswide 0.8 22 Mar 2024 FRN   | Moodys Baa2     | AU3FN0059317 | 1,500,000.00         | 1.00000000  | 1,500,000.00         | 99.976        | 0.013                  | 1,500,000.00         | 2.29%          | 0.82%         |                        |
|                        | MACQ 0.48 09 Dec 2025 FRN   | S&P A+          | AU3FN0057709 | 1,000,000.00         | 1.00000000  | 1,000,000.00         | 100.000       | 0.028                  | 1,000,390.00         | 1.53%          | 0.49%         |                        |
|                        | MYS 0.65 16 Jun 2025 FRN  | Moodys Baa2     | AU3FN0061024 | 1,500,000.00         | 1.00000000  | 1,500,000.00         | 100.000       | 0.025                  | 1,500,000.00         | 2.29%          | 0.66%         |                        |
|                        |   |                 |              | 4,750,000.00         |             | 4,750,000.00         |               |                        | 4,750,390.00         | 7.26%          |               | 0.20%                  |
| Unit Trust             | NSWTC Long Term Growth Fund UT  |                 |              | 3,000,000.00         |             | 3,000,000.00         |               |                        | 3,071,645.01         | 4.70%          |               | -2.82%                 |
|                        | NSWTC Medium Term Growth Fund UT  |                 |              | 11,005,029.35        |             | 11,005,029.35        |               |                        | 12,479,987.05        | 19.08%         |               | -1.15%                 |
|                        |   |                 |              | 14,005,029.35        |             | 14,005,029.35        |               |                        | 15,551,632.06        | 23.77%         |               | -3.97%                 |
| <b>Portfolio Total</b> |   |                 |              | <b>63,865,046.35</b> |             | <b>63,865,046.35</b> |               |                        | <b>65,412,039.06</b> | <b>100.00%</b> |               | <b>-3.38%</b>          |



**2. Portfolio Valuation By Categories As At 30 September 2021**

| Security Type          | Market Value         | % Total Value  |
|------------------------|----------------------|----------------|
| Fixed Rate Bond        | 2,000,000.00         | 3.06%          |
| At Call Deposit        | 18,110,017.00        | 27.69%         |
| Term Deposit           | 25,000,000.00        | 38.22%         |
| Floating Rate Note     | 4,750,390.00         | 7.26%          |
| Unit Trust             | 15,551,632.06        | 23.77%         |
| <b>Portfolio Total</b> | <b>65,412,039.06</b> | <b>100.00%</b> |

Market Value by Security Type

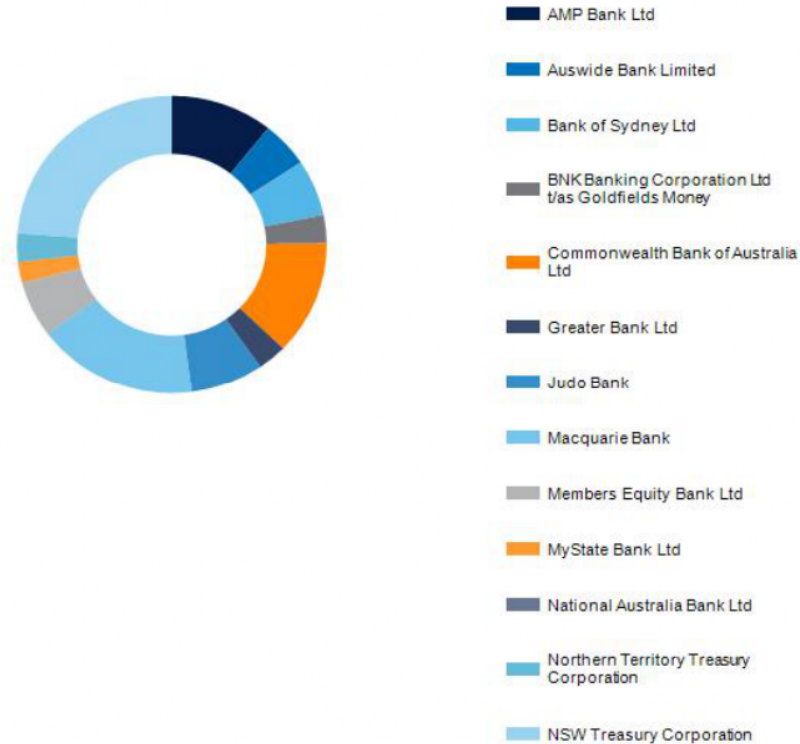




**2. Portfolio Valuation By Categories As At 30 September 2021**

| Issuer  | Market Value         | % Total Value  |
|---|----------------------|----------------|
| AMP Bank Ltd                                      | 7,000,000.00         | 10.70%         |
| Auswide Bank Limited                              | 3,250,000.00         | 4.97%          |
| Bank of Sydney Ltd                                | 4,000,000.00         | 6.12%          |
| BNK Banking Corporation Ltd t/as Goldfields Money | 2,000,000.00         | 3.06%          |
| Commonwealth Bank of Australia Ltd                | 8,106,709.30         | 12.39%         |
| Greater Bank Ltd                                  | 2,000,000.00         | 3.06%          |
| Judo Bank   | 5,000,000.00         | 7.64%          |
| Macquarie Bank                                    | 11,003,677.70        | 16.82%         |
| Members Equity Bank Ltd                           | 4,000,000.00         | 6.12%          |
| MyState Bank Ltd                                  | 1,500,000.00         | 2.29%          |
| National Australia Bank Ltd                       | 20.00                | 0.00%          |
| Northern Territory Treasury Corporation           | 2,000,000.00         | 3.06%          |
| NSW Treasury Corporation                          | 15,551,632.06        | 23.77%         |
| <b>Portfolio Total</b>                            | <b>65,412,039.06</b> | <b>100.00%</b> |

Market Value by Issuer



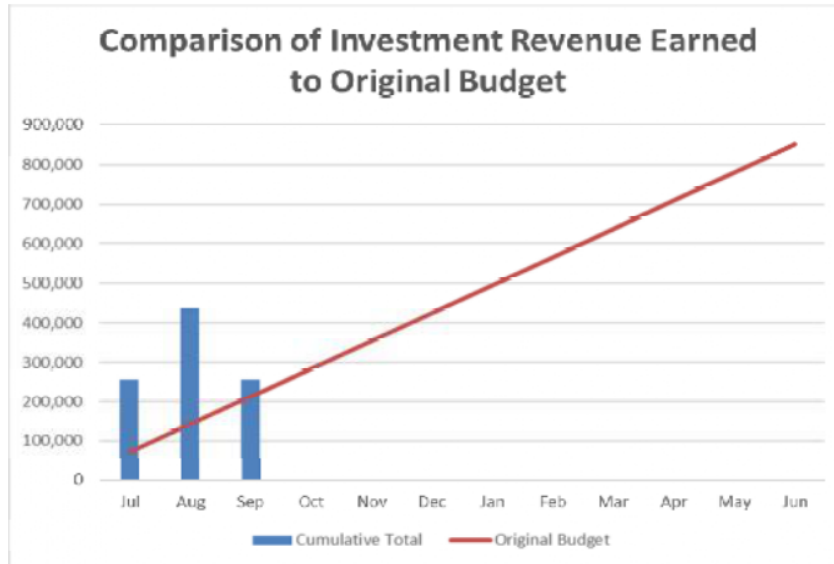


### 3. Investment Revenue Received For 1 September 2021 to 30 September 2021

| Security ISIN | Security                              | Issuer                   | Settlement Date | Face Value (Basis of Interest Calculation) | Consideration Notional    | Income Type              |
|---------------|---------------------------------------|--------------------------|-----------------|--|---------------------------|--------------------------|
|               | Other                                 | Commonwealth Bank        | 30 Sep 2021     |  | 1,683.26                  | Bank Interest            |
|               | Other                                 | Macquarie Bank           | 30 Sep 2021     |  | 3,287.70                  | Bank Interest            |
|               | JUDO 0.8 01 Sep 2021 182DAY TD        | Judo Bank                | 1 Sep 2021      | 1,000,000.00                               | 3,989.04                  | Security Coupon Interest |
|               | Warwick CU 0.45 01 Sep 2021 182DAY TD | Warwick Credit Union     | 1 Sep 2021      | 1,000,000.00                               | 2,243.84                  | Security Coupon Interest |
|               | SYD 0.6 02 Sep 2021 182DAY TD         | Bank of Sydney Ltd       | 2 Sep 2021      | 1,000,000.00                               | 2,991.78                  | Security Coupon Interest |
|               | GB 1 03 Sep 2021 365DAY TD            | Greater Bank Ltd         | 3 Sep 2021      | 1,000,000.00                               | 9,980.00                  | Security Coupon Interest |
|               | GB 1 03 Sep 2021 365DAY TD            | Greater Bank Ltd         | 3 Sep 2021      | 1,000,000.00                               | 9,980.00                  | Security Coupon Interest |
| AU3FN0057709  | MACQ 0.48 09 Dec 2025 FRN             | Macquarie Bank           | 9 Sep 2021      | 1,000,000.00                               | 1,272.88                  | Security Coupon Interest |
| AU3FN0061024  | MYS 0.65 16 Jun 2025 FRN              | MyState Bank Ltd         | 16 Sep 2021     | 1,500,000.00                               | 2,541.09                  | Security Coupon Interest |
| AU3FN0059317  | Auswide 0.6 22 Mar 2024 FRN           | Auswide Bank Limited     | 22 Sep 2021     | 1,500,000.00                               | 2,360.37                  | Security Coupon Interest |
|               |                                       |                          |                 |  | <u>40,329.96</u>          |                          |
|               | Medium Term Growth Fund               | NSW Treasury Corporation |                 |  | (155,318.94)              | Fair Value Gain/(Loss)   |
|               | Long Term Growth Fund                 | NSW Treasury Corporation |                 |  | (64,017.27)               | Fair Value Gain/(Loss)   |
|               |                                       |                          |                 |  | <u>(219,336.21)</u>       |                          |
|               | <b>TOTAL</b>                          |                          |                 |  | <u><u>-179,006.25</u></u> |                          |



**4. Comparison of Investment Revenue Earned to Original Budget and Investment Portfolio by Month 2021 - 2022 YTD**



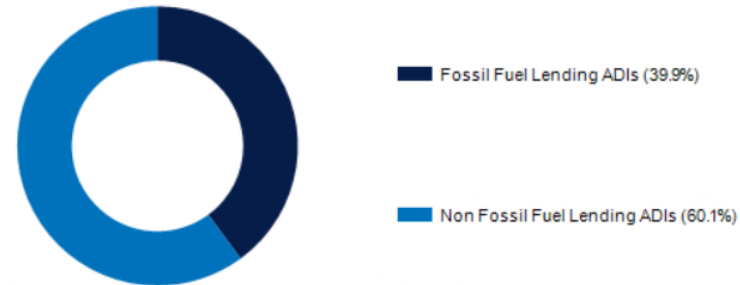


### 5. Environmentally Sustainable Investment Performance Report for the Period Ending 30 September 2021 Relative To 31 August 2021

#### Portfolio Summary by Fossil Fuel Lending ADIs

| ADI Lending Status                                | % Total      | Current Period       | % Total      | Prior Period         |
|---|--------------|----------------------|--------------|----------------------|
| <b>Fossil Fuel Lending ADIs</b>                   |              |                      |              |                      |
| AMP Bank Ltd                                      | 10.7%        | 7,000,000.00         | 7.8%         | 5,000,000.00         |
| Commonwealth Bank of Australia Ltd                | 12.4%        | 8,106,709.30         | 20.1%        | 12,985,138.57        |
| Macquarie Bank                                    | 16.8%        | 11,003,677.70        | 17.1%        | 11,003,397.31        |
| National Australia Bank Ltd                       | 0.0%         | 20.00                | 0.0%         | 20.00                |
|   | <b>39.9%</b> | <b>26,110,407.00</b> | <b>44.9%</b> | <b>28,988,555.88</b> |
| <b>Non Fossil Fuel Lending ADIs</b>               |              |                      |              |                      |
| Auswide Bank Limited                              | 5.0%         | 3,250,000.00         | 5.0%         | 3,250,000.00         |
| Bank of Sydney Ltd                                | 6.1%         | 4,000,000.00         | 1.6%         | 1,000,000.00         |
| BNK Banking Corporation Ltd t/as Goldfields Money | 3.1%         | 2,000,000.00         | 0.0%         | 0.00                 |
| Greater Bank Ltd                                  | 3.1%         | 2,000,000.00         | 6.2%         | 4,000,000.00         |
| Judo Bank   | 7.6%         | 5,000,000.00         | 7.8%         | 5,000,000.00         |
| Members Equity Bank Ltd                           | 6.1%         | 4,000,000.00         | 6.2%         | 4,000,000.00         |
| MyState Bank Ltd                                  | 2.3%         | 1,500,000.00         | 2.3%         | 1,500,000.00         |
| Northern Territory Treasury Corporation           | 3.1%         | 2,000,000.00         | 0.0%         | 0.00                 |
| NSW Treasury Corporation                          | 23.8%        | 15,551,632.06        | 24.4%        | 15,770,968.27        |
| Warwick Credit Union                              | 0.0%         | 0.00                 | 1.6%         | 1,000,000.00         |
|   | <b>60.1%</b> | <b>39,301,632.06</b> | <b>55.1%</b> | <b>35,520,968.27</b> |
| <b>Total Portfolio</b>                            |              | <b>65,412,039.06</b> |              | <b>64,509,524.15</b> |

Fossil Fuel vs Non Fossil Fuel Lending ADI



All amounts shown in the table and charts are Current Face Values.

The above percentages are relative to the portfolio total and may be affected by rounding.

A fossil fuel lending ADI appearing in the non-fossil fuel related table will indicate that the portfolio contains a "green bond" issued by that ADI.



Concise Investment Report Pack  
Richmond Valley Council  
1 September 2021 to 30 September 2021

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Trading Entity: Richmond Valley Council  
Trading Book: Richmond Valley Council



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Roads to Home -

# Roads to Home

Roads to Home is a program designed to provide better access to infrastructure and services for discrete Aboriginal communities across NSW.

Roads to Home supports the delivery of essential road upgrades and empowers Aboriginal landowners to make decisions about how and if their land is used to provide infrastructure.

The program provides a coordinated and cooperative approach that respects the rights of local landowners to make decisions about matters that affect them, and to do so in a way that strengthens organisational and community assets.

## What is the program?

The program is aimed at improving the quality of life, economic opportunities and to provide upgraded roads and services to discrete Aboriginal communities across NSW.

This includes improve access to services such as:

- household waste collection
- postal delivery
- emergency vehicles
- community transport.

This program also provides the option for Aboriginal communities to subdivide their land and for roads and infrastructure services to be dedicated to local government providing a long term solution through a transition to maintenance funding.

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Roads to Home -

The program gives a choice to each Aboriginal community about how their land is used and empowers the community to decide what will work for them.

## Who is the program for?

The program is for discrete Aboriginal communities, such as former Aboriginal reserves and missions that were handed over to the Local Aboriginal Land Council (LALC) ownership under the NSW Aboriginal Land Rights Act (1983).

The program requires a coordinated and cooperative approach that respects the rights of local landowners to make decisions about matters that affect them, and to do so in a way that strengthens organisational and community assets.

## How does the program work?

The program invests in road asset and service infrastructure upgrades and includes a transition period maintenance funding.

The community can also participate without subdividing and dedicating the road as the decision is ultimately determined by the community. The approach to delivering the program will be tailored to the needs of each community.

We will work with other Government agencies to ensure the Roads to Home program is coordinated with other programs being delivered in discrete Aboriginal communities.

## What is the timeframe?

The program commenced in July 2019 with ten discrete Aboriginal communities selected to be rolled out over a four year period. This program is staged so early outcomes can be achieved and information

<https://www.planning.nsw.gov.au/Policy-and-Legislation/Aboriginal-land-use-planning/Roads-to-Home>

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Roads to Home -

gathered will inform subsequent phases.

The process for seeking expressions of interest and the sequencing of the roll out for future phases of the program will be developed. When more information is available it will be shared with communities, other stakeholders and will be available on this webpage.

- **Commenced July 2019:** Program design & initial community engagement
- **Early 2020:** Work commences (First four communities)
- **Mid 2020 onwards:** Ongoing roll out to other six communities

## Who has been involved so far?

Image caption: From left to right: Leslie Johnston – Roads to Home Program Manager, Nicole Shepherd – A/CEO Walgett Local Aboriginal Land Council, Uncle George Fernando – Chairperson Walgett Local Aboriginal Land Council, Kerrie Lee – Roads to Home

<https://www.planning.nsw.gov.au/Policy-and-Legislation/Aboriginal-land-use-planning/Roads-to-Home>

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Roads to Home -

A/Stakeholder Engagement Manager.

**Four of the communities have development consent for subdivision:**

- Bowraville Reserve (Bowraville LALC) Nambucca Shire Council
- Cabarita Reserve (Forster LALC) Mid Coast Council
- Narwan Village (Armidale LALC) Armidale Regional Council
- Gulargambone Top (Weilwan LALC) Coonamble Shire Council

**Six additional communities have been selected to strengthen a knowledge base for how to address community needs across a diversity of geographic locations and to achieve economies of scale:**

- Bellwood Reserve (Nambucca LALC) Nambucca Shire Council
- Threeways (Griffith LALC) Griffith City Council
- Namoi Reserve (Walgett LALC) Walgett Shire Council
- Gingie Reserve (Walgett LALC) Walgett Shire Council
- La Perouse Mission (La Perouse LALC) Randwick City Council
- Wallaga Lake Koori Village (Merrimans LALC) Eurobodalla Shire Council

This will support roll out of the program to the remaining 51 Aboriginal communities yet to be funded.

## **Training and employment opportunities for Aboriginal people**

Local Aboriginal Land Councils (LALC) have identified the importance of local training and employment opportunities. Roads to Home have identified three areas aligned to different stages of program delivery. LALCs have indicated support for partnerships with TAFE NSW, Registered Training Organisations and Yarpa NSW Indigenous Business and Employment hub to explore opportunities training & employment pathways.

<https://www.planning.nsw.gov.au/Policy-and-Legislation/Aboriginal-land-use-planning/Roads-to-Home>

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Roads to Home -

## More information

If you would like any further information or would like to talk to the team you can [email us](#).

Page last updated: **29/04/2021**

Richmond  
Valley  
Council



# Richmond Valley Community Preparedness & Resilience Plan

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ADVERSE EVENT PLAN  
September 2021

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Richmond Valley Council recognises the people of the Bundjalung nations as custodians and traditional owners of this land and we value and appreciate the continuing cultural connection to lands, their living culture and their unique role in the life of this region in the past, present and future.

---

***This plan will build community leadership capability and the capacity to adapt and cope with the chronic stresses and acute shocks caused by adverse events.***

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## INTRODUCTION

---

The Richmond Valley Community Preparedness and Resilience Plan has been prepared by Richmond Valley Council as a requirement of the Drought Communities Programme. This adverse event plan will provide a strategy and guidance framework for increasing resilience to the likely and potential adverse events that threaten Richmond Valley Council Local Government Area (LGA).

In August 2019 the Richmond Valley LGA was severely impacted by bushfire events which resulted in 48.6% of the local government area and more than 350 homes, outbuildings and facilities being impacted by fire. This large-scale bushfire burnt 142,741 hectares of land within the LGA and severely impacted key industries including primary producers and forestry.

Since then, the Richmond Valley Council LGA has suffered numerous adverse events; the longest drought in living memory, severe storms and flooding, and the global COVID-19 pandemic. This period of overlapping natural disasters and adverse events has shown the strength of the local Council, combat agencies and the overall emergency response management arrangements, as

well as the resilience of our local communities.

This plan has been developed with the valuable input of Council staff and the community, including local farmers, local business owners, representatives from crisis support and health services.

This Adverse Event Plan aims to improve preparation for and recovery from adverse events. The key strategies and actions within this plan are intended to help build community leadership capability, community resilience and the capacity to adapt and cope with chronic stresses and acute shocks caused by adverse events. It articulates Council's role as vital in providing accurate and timely information to its community and to advocate to state and federal governments on their behalf.

This plan is a public document that Council can implement in its preparation for future adverse events and to assist recovery from the recent bushfires, flooding and pandemic. It can be used by the community, farmers, local business and service providers to understand Council's role in building preparedness and how Council can support them in recovery.

This plan was endorsed by Council on **insert date.**



## ABOUT THE RICHMOND VALLEY

The Richmond Valley Local Government Area (LGA) is located in the Northern Rivers region of NSW and covers 3050 square kilometres of land which extends from the coastline at Evans Head to the foothills of the Great Dividing Range in the west, interspersed with prime agricultural land, regional villages, state forests and national parks.

A vastly dispersed but close-knit and supportive community, Richmond Valley is home to over 23,000 people and the median resident age is 44 years. Casino, the largest population centre (10,900) is supported by centres such as Evans Head (2,850), Coraki (1,278), Woodburn (730) and Broadwater (643) which provide rural lifestyle and coastal living opportunities (North Coast Regional Plan).

Children aged 0 – 14 years old comprise 19.2% of the population in the Richmond Valley LGA and 22.5% of the population is over the age of 65. Over 1,630 residents identify as Aboriginal or Torres Strait Islander People. The average weekly household income is \$953, lower than the NSW average of \$1,486. At the time of the 2016 Census, 8.7% of the population indicated that they had a need for assistance for a disability (ABS Census 2016).

The Richmond Valley also has a number of important environmental assets, including

wetlands and coastal heath systems located within the Broadwater and Bundjalung National Parks. These assets continue to draw tourists and contribute to attractive lifestyles (North Coast Regional Plan).

Rural communities are the lifeblood of our regional economy. The Richmond Valley contributes \$870 million to Gross Regional Product (NIER 2019) with the economy dominated by the manufacturing and agriculture sectors. The Richmond Valley is a leader in primary industries and food manufacturing with agricultural businesses located across the valley specialising in grain, dairy, beef, fruits, vegetables, timber and tea-tree.

Manufacturing is the region's largest industry in terms of both value-add and employment due to the agricultural processing facilities at NSW Sugar Mill located at Broadwater and Northern Cooperative Meat Company at Casino. The region also supports a healthy retail and tourism sector, growing creative industries and building and construction industry sectors (RDA Northern Rivers).

As key drivers for the Richmond Valley economy, the agricultural and food manufacturing industries are inextricably linked to the environment and the community's resilience, and as such provide dramatic exposure to economic disruption in the aftermath of an adverse event.



## THE INTENT OF THIS PLAN

---

### Purpose

The purpose of the Richmond Valley Community Preparedness and Resilience Plan is to provide guidance for Council and the community to prepare for, and manage, adverse events that directly and indirectly affect the Richmond Valley.

### Objectives

The objectives of this plan are to:

- Identify key strategies and actions to be undertaken by Council and other relevant stakeholders, to prepare for and manage adverse events that affect the Richmond Valley
- Standardise the approach of Council to meet the needs of the community in dealing with adverse events
- Build community leadership capability and community resilience and capacity to adapt and cope with chronic stresses and acute shocks caused by adverse events
- Learn from adverse events and consequently make improvements as appropriate in preparation for future occurrences

### Scope

The plan describes the key strategies and actions at a local level to prevent, prepare for, respond to and recover from adverse events. These events may be events for which Richmond Valley Council has full or partial responsibility, or external events which are the responsibility of another agency (e.g. Rural Fire Service, Local Area Health Service) that may involve a commitment from Council.



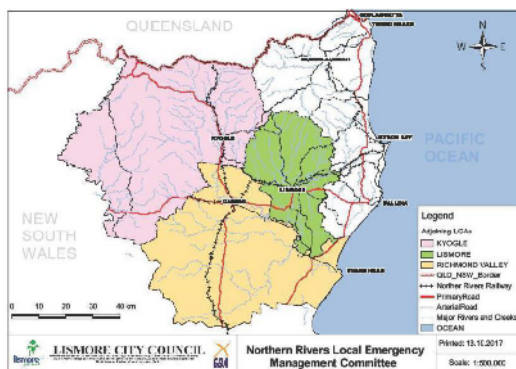
As key drivers for the Richmond Valley economy, the agricultural and food manufacturing industries are inextricably linked to the environment and the community's resilience



## RELATIONSHIP TO OTHER PLANS

This Adverse Event Plan is one of three interconnected plans: Northern Rivers Local Emergency Management Plan (EMPLAN); Northern Rivers Local Recovery Plan; and the Richmond Valley Council Community Preparedness and Resilience Plan.

The Northern Rivers Local Emergency Management area covers Kyogle, Lismore City and Richmond Valley Local Government Areas (LGA).



The **Northern Rivers Local Emergency Management Plan (EMPLAN)** focuses on Council's role in an emergency and outlines steps for preparedness by the Local Emergency Management Committee in compliance with the State Emergency and Rescue Management Act 1989.

The **Northern Rivers Local Recovery Plan** provides a framework for the management and coordination of recovery operations to support the affected community following a disaster, in accordance with the NSW Recovery Plan.

Whilst the **Richmond Valley Community Preparedness and Resilience Plan** will focus on building resilience within the community, the economy and the environment. It demonstrates initiatives for preparedness and recovery from the identified hazards that currently do and could affect the LGA.



This Adverse Event Plan should be considered in conjunction with these documents and other relevant plans and policies, including:

- Richmond Valley Council Risk Management Policy
- Richmond Valley Council Community Strategic Plan
- Rebuilding the Richmond Valley Community Revitalisation Plan from 2019 Bushfires
- North Coast Regional Emergency Management Plan (EMPLAN)
- NSW State Emergency Management Plan (EMPLAN)
- Disaster Assistance Guidelines

Responsibility for the preparation and maintenance of these supporting documents lies with a variety of internal and external stakeholders.



## WHAT IS AN ADVERSE EVENT?

An adverse event means an event or incident that has a negative impact on the wellbeing of the community. An adverse event can be a drought, flood, bushfire earthquake, storm, biosecurity, spill, terrorist attack, major accident or health pandemic event. It can have environmental, social, cultural, health and economic impacts.

Adverse events may be either events for which Council has full or partial responsibility, or external events which are the responsibility of another agency (e.g. Rural Fire Service, Department of Primary Industries, Area Health Service).

The response of Council will vary in relation to adverse events depending on the:

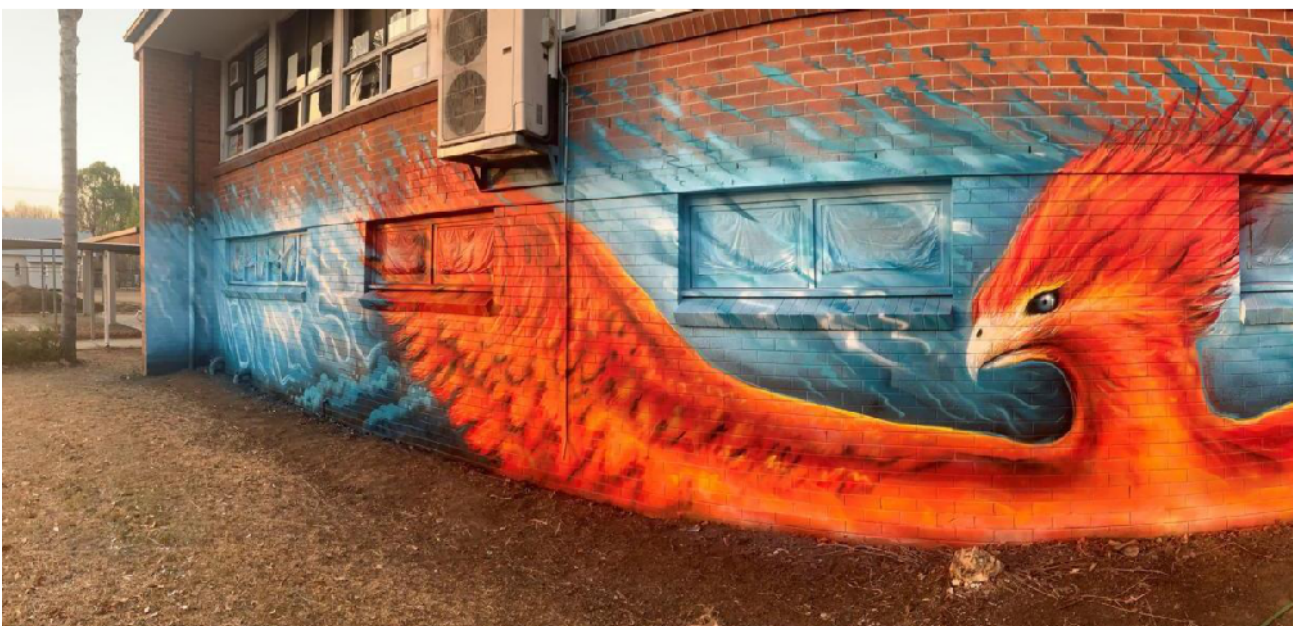
- Seriousness of the event
- Numbers of people involved
- Risk exposure
- Financial impacts
- Media interest
- Need to involve other stakeholders

Therefore, the response to each adverse event should be proportionate to its scale, scope and complexity.

---

***The impacts of disasters are complex and a need to plan for future disasters and provide our community with information is necessary to ensure we are assisting the community in its recovery and maximise our potential to rebuild and recover better.***

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## WHAT ARE THE HAZARDS?

The Richmond Valley Council LGA has in recent years been impacted by drought, bushfire, storms, flooding and the Covid-19 pandemic, presenting many challenges for the community and all levels of government. These devastating events have seen many homes, grazing land, forestry, crops, machinery and infrastructure lost or damaged impacting on the community, businesses and tourism across the valley.

A critical assessment of the key hazards for the Richmond Valley LGA is detailed in the Northern Rivers EMPLAN and is depicted below. Each hazard has been rated according to the likelihood of the hazard occurring and the potential consequence of each hazard on the Richmond Valley LGA community, environment and economy.

It is important to recognise that the likelihood of some hazards may be seasonal and fluctuate up or down at different times of the year or between years. Similarly, the consequences of these hazards can vary based on the severity and/or duration of the occurrence.

For the Richmond Valley LGA, with our heavy reliance on the agricultural sector for employment, anything which significantly impacts on the environment can be identified as 'High' risk. These include weather and climate related hazards (flood, heatwave); communicable diseases (human epidemic or pandemic, animal or plant disease, agricultural pests); fires, especially bush or grass fires. Floods are a frequent event within the Northern Rivers of NSW, with high rainfall and our tendency to be impacted by Queensland tropical storms, resulting in damage to our roads and bridge infrastructure and environmental issues such as erosion of riverbanks, farmland and the overall health of waterways.

The next highest level of risk classification is the 'Medium' risk category. This includes natural hazards such as storms, drought and blue green algae outbreaks, as well as utilities failure (electricity, water, telecommunications).

And our lowest risk category identifies hazards with potentially devastating impacts which are less likely to occur in our LGA, such as an earthquake.

|               |                   |                      |                             |                 |                             |          |
|---------------|-------------------|----------------------|-----------------------------|-----------------|-----------------------------|----------|
| <b>HIGH</b>   | Fire              | Flood                | Hazardous substance release | Heatwave        | Communicable disease        |          |
| <b>MEDIUM</b> | Utilities failure | Agricultural disease | Blue green algae outbreak   | Storm           | Drought                     | Landslip |
| <b>LOW</b>    | Earthquake        | Transport emergency  | Terrorism                   | Coastal erosion | Bridge or building collapse | Tsunami  |

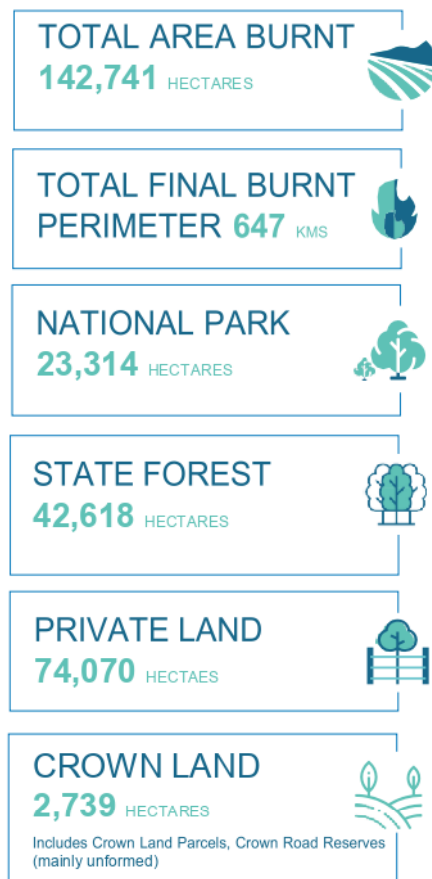
## THE BUSHFIRE EVENT

On 8 October 2019 the rural township of Rappville was devastated by the Busbys Flat Road fire which burned through the township and surrounding areas. Of the 42 homes in the village of Rappville, 9 were destroyed and six damaged by the fire, the community hall was also destroyed by fire.

The day after the disaster struck, work began on the clean-up and recovery for these small but resilient communities. The primary focus was to restore access, electricity and provide potable water to the impacted areas. Council has played a vital role in the coordination of both recovery and the emergency response as the bushfire event continues to impact our region.

On 8 November the Myall Creek Road fire first started and burnt significant rural areas from Bora Ridge across to New Italy South, to Woombah in the Clarence Valley and west to Whiporie for almost two months.

Overall, the Richmond Valley has been significantly impacted by the bush fire events with 48.6% of the local government area burnt.



| BUILDING IMPACT        | BUSBYS FLAT RD FIRE<br>(COMMENCED 8 OCTOBER 2019) | MYALL CREEK ROAD FIRE<br>(COMMENCED 8 NOVEMBER 2019) |
|------------------------|---|--|
| DESTROYED HOUSES       | 44  | 18   |
| DESTROYED OUTBUILDINGS | 81  | 84   |
| DESTROYED FACILITIES   | 7 (INCLUDES SAWMILL)                              | 1 (TEA TREE DISTILLERY)                              |
| DAMAGED HOUSES         | 9   | 10   |
| DAMAGED OUTBUILDINGS   | 31  | 31   |
| DAMAGED FACILITIES     | 9   | 3  |

In February 2020 Richmond Valley Council adopted a revitalisation plan, Rebuilding the Richmond Valley: Community Revitalisation Plan from 2019 Bushfires, to analyse the impact of the bushfire disaster and initiate recovery actions and projects to help impacted communities recover, rebuild, grow and thrive. The projects identified in the plan were based on need and community feedback. With Council and community working together, and the support of the state and federal governments, significant progress has been made with this plan.

Richmond Valley Council has learnt a lot from this devastating event in regard to the recovery process and the need to better prepare the community for adverse events and has incorporated these strategies in this plan.



## KEY STRATEGIES AND ACTIONS

The key strategies and actions within the Richmond Valley Adverse Event Plan respond to the objectives of the plan to build community leadership capability and community resilience and the capacity to adapt and cope with chronic stresses and acute shocks caused by adverse events.

The identified hazards, in particular drought as well as the potential for floods and bushfires, affect local businesses and communities. These events impact upon the productivity and profitability of farms and manufacturing which are the main employment areas within the Richmond Valley.

With the constraints of poor internet, phone and physical connectivity the impact of these

threats is increased without a clear plan to prepare the community.

In terms of adverse event management, there are four (4) recognised stages of managing events: prevention, preparedness, response and recovery, also known as the PPRR model.

Richmond Valley Council has identified the following key strategies and actions in order to prepare for and manage adverse events that affect the Richmond Valley LGA. These initiatives are part of preparedness but also influence the recovery of the LGA from the existing bushfire and flood impacts and COVID-19 pandemic.



“Council’s priority following the Black Summer Bushfires is to rebuild stronger and more resilient communities.”



## PREVENTION

Prevention refers to actions Council could undertake to reduce or eliminate the likelihood of an incident.

| Strategy   | Action  |
|--|---|
| Encourage efficient stewardship of important natural resources   | Support and encourage workshops and seminars organised by government agencies, including Local Land Services to assist farmers and farm businesses, including feed and pest management.   |
| Actively manage water assets within the Richmond Valley  | Invest in and manage water and sewer assets in the Richmond Valley LGA whilst looking for opportunities to improve our water resources; and educate the community on preserving the health of the Richmond River and our waterways. |
| Improve emergency water supply for rural residents   | Improve access to emergency non-potable water filling stations for residents not serviced by town water through the installation of bulk water filling stations.  |
| Improve access to communication networks in the Richmond Valley LGA                                      | Advocate for improved telecommunications infrastructure across the LGA, particularly in our villages and small rural localities.  |
| Improve the provision of local infrastructure, facilities and services in our towns                      | Actively pursue grant opportunities that benefit the Richmond Valley community in the long term.  |
| Ensure Council owned resources are well maintained to manage the impacts of adverse events on facilities | Continue to maintain Council facilities including roads and buildings in accordance with Council's maintenance schedules to manage impacts of minor adverse events, including minor storm events through drainage work maintenance. |
| Inform the community about the local flood risk; allowing the community to build safely and resiliently  | Ensure flood modelling for the Richmond Valley LGA is up-to-date; and planning and development controls are in place to prevent inappropriate development in areas of flood risk.   |

## PREPAREDNESS

### How do we help our communities prepare for future disasters?

Preparedness refers to the steps taken before an incident to ensure effective response and enhance the capacity of an agency to manage response and recovery. A number of recovery action plans and tools have been identified to assist our community in future disasters.

| Strategy   | Action   |
|--|--|
| Council staff are trained and prepared to assist in managing the impacts of adverse events   | Council staff receive training relevant to their area of work to assist and protect the community in adverse events, such as clearing fallen trees from roads as a result of storms and managing road access during flood events and traffic incidents.  |
| Review our road and bridge network for escape options  | The road and bridge network should be reviewed to identify any points that, if cut off, would isolate communities in times of flood, bushfire or storm events. If alternate options for escape can be made available, they should be considered.   |
| Support and promote disaster preparedness in the community   | Facilitate disaster preparedness activities/ events (including bushfire, flood and storm preparedness sessions) and help to distribute up-to-date preparedness resources to the community, e.g. the Get Ready program  |
| Build community resilience   | Support capacity and resilience of individuals to support others through programs such as mental health/ incidental counsellor training, first aid and digital and financial literacy sessions.  |
| Introduce Community-led Resilience Teams (CRTs)  | Partner with Red Cross to implement Community Resilience Teams in villages across the LGA. Local communities are best placed to know what their community needs, and with advice and support from emergency management agencies, communities can improve their level of preparedness for future events.  |
| Improve cross-sector communication, coordination, and collaboration mechanisms between emergency management, community services and people with disability | Assist in the rollout of Disability Inclusiveness Disaster Risk Management. Training will be offered to disability service providers to develop emergency preparedness plans for people with disability. The aim of this project is to ensure people with disability are included in emergency preparedness programs and enabling community partners to address the barriers to emergency preparedness for people with disability. |
| Improve access for emergency aircraft  | Seek funding to make improvements to Casino Aerodrome, thereby increasing its capacity to be used for emergency aircraft   |

## RESPONSE

### Timely action during and after a disaster is challenging, particularly in our small rural communities.

In the event of a disaster, Council will act in accordance with the Northern Rivers EMPLAN and Council's operational plans, which detail obligations in responding to events which fall under regulatory requirements (e.g. managing road safety by clearing trees, ensuring waste water facilities continue to operate, assisting in the management and recovery of council-owned environmental assets).

| Strategy   | Action   |
|--|--|
| Provide accurate, clear and timely communication in relation to adverse events     | Develop an Emergency Communication Plan detailing how Council will communicate with the community during and following an adverse event.   |
| Provide easy-to-access real time information related to emergencies and assistance | Introduce, promote and maintain a community disaster dashboard as a one-stop location for adverse event information.   |
| Support the establishment of a Recovery Hub  | Following a disaster, event emergency staff from the relevant NSW agencies will set up a recovery hub to provide assistance and information to the impacted community. Council needs to assist in this process identifying suitable locations and providing staff to resource the hub. Council is a trusted source of information and local knowledge is beneficial to assist agency staff best assist the impacted community.       |
| Manage spontaneous volunteerism and donated goods                                  | To harness the charity and well wishes of the wider community to assist the impacted community, effective plans need to be implemented to manage spontaneous volunteerism and donated goods. This includes understanding the needs after the event, clear communication, and an effective management system or agency to prioritise donations. Any strategy or plan needs to be embedded within existing emergency management plans. |

## RECOVERY

Recovery refers to the steps taken to minimise disruption and attempt to assist the community, businesses and government to return to a normalised state and restore wellbeing. For example, disaster recovery can include the coordinated process of supporting emergency- affected communities in reconstruction of the physical infrastructure and restoration of emotional, social, economic and physical well-being. Recovery is crucial to and has been further divided into three focus areas.

### Focus Area 1: Community and Social Recovery

Timely action after a disaster is challenging particularly in small communities. It is important that Council is committed to investing in these communities to support community led recovery.

| Strategy  | Action/ Project  |
|---|--|
| Support a variety of recovery outreach events/ activities       | Identify the preferred approach for recovery events, engaging with the community on what type of events will be beneficial to the community's recovery.  |
| Facilitate a Community Advisory Group                           | A community advisory group framework should be considered as part of any major disaster planning and recovery action plan. After the 2019 bushfire disaster an advisory group was implemented in the Rappville area. Members of the group, including Council staff and community members, meet regularly to consult on recovery needs, future activities and to provide feedback to Council and other government agencies. |
| Support the development of a Community Resilience Network (CRN) | The CRN brings together organisations that are not traditionally represented within local recovery committees, this enables local community service organisations and non-government organisations to take part in recovery planning and resilience building.  |
| Build the capacity of the community                             | Support awareness of available government assistance and resources.  |
| Advocate on behalf of the Richmond Valley community             | Support continued advocacy by Councillors and the General Manager towards Federal and State Government members of parliament in the interests of the Richmond Valley community.  |
| Improve access to emotional wellbeing support                   | After a disaster it is vital mental health support is available to the community. Advocate for community access to these services and ensure information on services available is effectively communicated. This support will be needed for years to come with increased rates of PTSD, depression and/or severe distress.   |
| Reduce the financial stress of impacted residents               | Provision of Council policy that allows for deferral of Council rates with no penalty for those landholders, experiencing genuine hardship as a result of an adverse event, who have a good rates payment history.   |

## Focus Area 2: Economic Recovery

Local business and tourism operators have been feeling the effects of compounding disasters over recent years which directly impacts on employment, revenue and services available within the community. Council has advocated for several projects aimed at boosting the economy for our existing business and tourism operators and to attract future investment, employment and tourism opportunities.

| Strategy  | Action   |
|---|--|
| Diversify the local economy to minimise impacts of adverse events                                       | Support a proactive Council that is innovative and progressive in responding to opportunities to diversify the Richmond Valley's economic base.  |
| Support local business by procuring goods locally   | Council should consider opportunities to source local goods and services from within the LGA, subject to achieving the "best value" outcome for the community in determining tenders and contracts for services and goods  |
| Build the capacity of small local agricultural businesses   | Facilitate and promote the Richmond Valley Paddock to Plate Collaborative, supporting Richmond Valley producers to develop their paddock-to-farm sector collectively.  |
| Activate our towns and villages   | Partner with local Chambers of Commerce to implement marketing plans for towns and villages to understand business and industry needs including economic profile strengths, challenges and opportunities.  |
| Establish the Casino Industries Activation Project  | The Casino Industries Activation project will deliver critical infrastructure needed to secure major business investment in Casino, driving significant economic and social outcomes for the region.   |
| Upgrade Casino Showground, a major recreational facility to attract more regional and interstate events | The master plan features a new indoor equestrian arena, redevelopment of the horse racing training stables, upgrade to the sand-based training track, establishment of a cross country equestrian course, new day yards, holding yards and pens to support equestrian events. This will position Casino to be the equestrian capital of the Northern Rivers, bringing visitors from across the region and interstate providing a sustained economic boost. |
| Support local businesses through the implementation of a Business Recovery Plan                         | Assist Chambers of Commerce to implement emergency preparedness and recovery plans for future disasters. This could be supported by a program of workshops, business seminars and opportunities to help local business adapt and build resilience.   |
| Develop an investment prospectus and marketing campaign to promote investment opportunities             | Develop an investment prospectus and marketing campaign to promote opportunities in support of the Regional Jobs Precinct and Casino Industries Activation Project. Job Precincts are designed to cut red tape. With a 30-day target for planning approvals, the job precinct will provide opportunities for current employers looking to expand operations and new investors looking to invest in the region  |



### Focus Area 3: Built and Natural Environment Recovery

The environmental impacts of a disaster can be felt for generations.

Critical infrastructure can be placed under great strain during and after a disaster including rail, road, telecommunications, water and sewer. The restoration of essential services to the community is crucial, as is identifying infrastructure that will assist the community in its recovery.

Additionally, the destruction of the natural environment cannot be underestimated. The emotional wellbeing of landowners and the community due to lost livestock, destroyed crops and grazing land, and the loss of forests and wildlife can be significant.

| Strategy  | Action   |
|---|--|
| Support the community through the rebuild process   | Following a disaster, Council should consider prioritising development applications to support community through the rebuild process.  |
| Rebuild important community infrastructure: Rappville Community Hall Precinct                               | The Rappville Community Hall was completely destroyed in the 2019 bushfires and has been identified by the community as integral to the community's recovery. This important project is being jointly funded by the Australian Government, the Business Council of Australia through its BizRebuild program and through insurance funds from the loss of the original hall.                              |
| Support future residential development: Sewer Treatment Option Rappville Village                            | At present the township of Rappville is not sewered and each residence has its own stand-alone system. If a property owner wishes to rebuild or a new resident wished to build within the village the current environmental requirement does not permit this due to allotment size. Options are currently being investigated for a sustainable process to support future development within the village. |
| Develop a Resilience Innovation Program   | Council to identify and develop shovel-ready projects ready for future disaster or other funding.  |
| Encourage initiatives and projects which seek to regenerate and support recovery of our natural environment | Seek out funding opportunities and encourage interested groups, such as National Parks, Envite, Landcare, Aboriginal organisations and Council, to apply and deliver environmental projects.   |



Council's Vision  
The Richmond Valley community  
prepared for, and is capable of managing  
adverse events to remain prosperous and  
sustainable into the future



## WHAT IS COUNCIL'S ROLE?

This Adverse Event Plan has been prepared by Richmond Valley Council but is not solely for Council to implement. The Plan will only be successful with the input of many people and organisations across the community.

The contribution that Council will provide is described below:

### **Coordination**

To use its convening power to bring together the various community committees and working groups discussed earlier in the plan to progress the preparedness and capacity building agenda of this Plan.

### **Communication**

Communication plays a critical role in empowering community lead recovery. Communication in relation to any adverse events shall be in accordance with Council's existing communication procedures. Council will use a variety of communication media to provide the community with relevant information in relation to adverse events including print, radio and social media.

Communications should:

- begin as early as possible in an emergency or adverse event
- include an event-specific website and/or other medium that show all available information and is updated regularly
- specifically address the needs and concerns of local communities
- be expressed in clear, consistent, plain English
- be tailored to local communities and delivered to the various groups within communities
- be provided in easy to understand formats with the aid of visual comparisons
- include practical information and advice

(Australian Disaster Resilience Handbook 2, Community Recovery, 2018, p. 46)

A well-informed community is a critical aspect in terms of Council managing expectations of timeframes, costs and impacts along the road to recovery.

### **Advocacy**

To use its influence and to create a platform to gain support and funding from state and federal governments for socioeconomic and cultural support for the resilience of the LGA.

### **Training**

Several training sessions have been recommended in this plan. Providing training to build the capacity of the community to be prepared to cope is a great way that Council can lead preparedness.

### **Review**

Council will also be responsible for regularly reviewing and testing the Adverse Event Plan and keeping it in the consciousness of the community. This plan should be reviewed after an adverse event occurs to include any lessons learned and to update appropriate initiatives for recovery.