

Richmond
Valley
Council



AGENDA

Ordinary Council Meeting

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 19 October 2021

Time: 5.00pm

**Location: Council Chambers
10 Graham Place, Casino**

**Vaughan Macdonald
General Manager**

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ORDER OF BUSINESS

1	ACKNOWLEDGEMENT OF COUNTRY	5
2	PRAYER	5
3	PUBLIC ACCESS AND QUESTION TIME	5
4	APOLOGIES	5
5	MAYORAL MINUTES	5
	Nil	
6	CONFIRMATION OF MINUTES	6
6.1	Minutes Ordinary Meeting held on 21 September 2021	6
6.2	Minutes of the Local Traffic Committee Meeting held 8 September 2021	7
7	MATTERS ARISING OUT OF THE MINUTES	8
8	DECLARATION OF INTERESTS	8
9	PETITIONS	8
	Nil	
10	NOTICE OF MOTION	8
	Nil	
11	MAYOR'S REPORT	9
11.1	Mayoral Attendances 14 September - 11 October 2021	9
12	DELEGATES' REPORTS	10
	Nil	
13	MATTERS DETERMINED WITHOUT DEBATE	10
13.1	Matters to be Determined Without Debate.....	10
14	GENERAL MANAGER'S REPORTS	10
	Nil	
15	FINANCIAL REPORTS	11
15.1	Draft Financial Statements 2020/2021	11
15.2	Quarterly Budget Review Statement for the Quarter Ended 30 September 2021	19
15.3	Financial Analysis Report - September 2021.....	24
15.4	Tatham and Broadwater Bridge design funding options	27
16	GENERAL BUSINESS	29
16.1	Flood Planning Reforms - LEP Flood Planning Clauses.....	29
16.2	Proposed Road Naming	35
16.3	Roads to Home Program - Bogal Local Aboriginal Land Council.....	38
16.4	Community Preparedness and Resilience Adverse Event Plan.....	40
17	MATTERS FOR INFORMATION	42
17.1	Correspondence - Australian Defence Force.....	42
17.2	Grant Application Information Report - September 2021	44

17.3	Customer Experience Report 1 July 2021 - 30 September 2021	51
17.4	Development Applications determined under the Environmental Planning and Assessment Act for the period 1 September 2021 to 30 September 2021	58
17.5	Community Recovery and Resilience Fund.....	64
18	QUESTIONS ON NOTICE	67
	Nil	
19	QUESTIONS FOR NEXT MEETING (IN WRITING).....	67
20	MATTERS REFERRED TO CLOSED COUNCIL	68
20.1	Tender VP260033 - Provision of Legal Services	68
20.2	Tender VP231943 - Tree Maintenance and Roadside Vegetation Management Services	68
20.3	Tender VP262603 - Construct Culverts and Bridge approach repair on Gores Road	68
20.4	Tender VP263156 - Design and Construct Unnamed Bridge on Elliotts Road, Myrtle Creek.....	68
20.5	Tender VP262608 - Flood Works Package 2 - Codrington Coraki Culverts - Design and Construct.....	68
20.6	Tender VP262609 - Design and Construct Piling and Causeway - Upper Cherry Tree Road Embankment.....	68
20.7	Tender VP264776 - Design and Construct Culverts - Barragunda and Busbys Flat Roads.....	68
20.8	Tender VP262610 - Ainsworth Road Embankment and Culvert Works	69
21	RESOLUTIONS OF CLOSED COUNCIL	70

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor will provide an Acknowledgement of Country by reading the following statement on behalf of Council:

"Richmond Valley Council recognises the people of the Bundjalung Nations as Custodians and Traditional Owners of this land and we value and appreciate the continuing cultural connection to lands, their living culture and their unique role in the life of this region in the past, present and future."

2 PRAYER**3 PUBLIC ACCESS AND QUESTION TIME****4 APOLOGIES****5 MAYORAL MINUTES**

Nil

6 CONFIRMATION OF MINUTES

6.1 MINUTES ORDINARY MEETING HELD ON 21 SEPTEMBER 2021

Author: Vaughan Macdonald, General Manager

RECOMMENDATION

That Council confirms the Minutes of the Ordinary Meeting held on 21 September 2021.

ATTACHMENT(S)

- 1. Unconfirmed Minutes Ordinary Meeting 21 September 2021 (under separate cover)**

6.2 MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING HELD 8 SEPTEMBER 2021

Author: Graeme Robertson, Coordinator Asset Management

RECOMMENDATION

That Council receives and endorses the recommendations contained within the report of the Local Traffic Committee meeting held via electronic format on 8 September 2021.

REPORT

The Local Traffic Committee (LTC) considered one item associated with vehicle access and speed zoning relating to a proposed housing development adjoining Hare Street, Casino.

The agenda item arose from a submission made to council by a development consultant from RPS Group requesting approval in principle for the extension of the 50kph zone in Hare Street so that a conforming design could be included as part of the housing development DA design submission.

The following committee members were contacted: Ms Angela Jones (Director Community Service Delivery), Sergeant Dearne Jeffree (NSW Police), Ms Alexie Miller (TfNSW), Mr Chris Gulaptis MP (Member for Clarence), and Cr Sam Cornish (Councillor, Richmond Valley Council).

The meeting (which was held online) was facilitated by Mr Graeme Robertson (Coordinator Asset Management).

The Committee considered the request to provide approval in principle for the extension of the 50kph zone on Hare Street, Casino, as proposed.

All responses were in favour of the request.

The responses received satisfy the requirements of the Local Traffic Committee as identified in TfNSW publication "Delegation to Councils for the Regulation of Traffic" March 2009.

ATTACHMENT(S)

- 1. Local Traffic Committee Meeting - Electronic Minutes 8 September 2021 (under separate cover)**
- 2. Local Traffic Committee Meeting - Attachments 8 September 2021 (under separate cover)**

7 MATTERS ARISING OUT OF THE MINUTES

8 DECLARATION OF INTERESTS

(Councillors to specify details of item and nature of interest)

9 PETITIONS

Nil

10 NOTICE OF MOTION

Nil

11 MAYOR'S REPORT**11.1 MAYORAL ATTENDANCES 14 SEPTEMBER - 11 OCTOBER 2021****Author: Robert Mustow, Mayor****RECOMMENDATION**

That Council receives and notes the Mayor's attendance report from 14 September – 11 October 2021.

REPORT**September**

- 17th Community Safety Precinct Committee meeting (Zoom)
- 21st Richmond Valley Council Ordinary meeting
- 24th Northern Rivers Joint Organisation workshop (Zoom)

ATTACHMENT(S)**Nil**

12 DELEGATES' REPORTS

Nil

13 MATTERS DETERMINED WITHOUT DEBATE

Each Councillor is given the opportunity to indicate which items they wish to debate or question. Item numbers identified for debate or questioning will be read to the Meeting.

Following identification of the above items a motion will be moved in regard to the balance of items being determined without debate.

13.1 MATTERS TO BE DETERMINED WITHOUT DEBATE**RECOMMENDATION**

That items identified be determined without debate.

14 GENERAL MANAGER'S REPORTS

Nil

15 FINANCIAL REPORTS

15.1 DRAFT FINANCIAL STATEMENTS 2020/2021

Author: Dean Fordham, Manager Finance and Procurement

EXECUTIVE SUMMARY

Council's draft financial statements for the year ended 30 June 2021 have been prepared and subjected to external audit by the Audit Office of New South Wales. A copy of the draft financial statements and draft auditor's report have been provided separately to Councillors for their information.

Council's external auditor, the Audit Office of New South Wales has advised that its representative firm, Thomas, Noble and Russell will be attending the Ordinary Meeting of Council 16 November 2021 and will provide a presentation on the 2020/2021 financial statements and the final audit report.

Council achieved a surplus from continuing operations of \$10.086 million for the 2020/2021 financial year, compared to a surplus of \$6.306 million in the previous year. Council recorded a loss before capital grants and contributions of \$2.407 million for 2020/2021, compared to a loss of \$3.476 million for the 2019/2020 financial year. The improvement in this result is positive and was one of the objectives of Council's special rate variation in moving towards a break-even result before capital grants and contributions over the medium term.

Total revenue increased to \$71.633 million, from \$69.032 million in 2019/2020. The main changes included increases in rates and annual charges of \$1.341 million and capital grants and contributions of \$2.711 million, offset by decreases in operating grants and contributions of \$1.37 million.

Council received \$12.493 million in capital grants and contributions during 2020/2021, an increase of \$2.711 million from the previous year. The main increases were in roads and bridges \$1.309 million and NSW Rural Fire Service non-cash grants of \$1.154 million.

Total operating expenditure was \$61.547 million, a decrease from \$62.726 million from the previous year. The main changes included an increase in depreciation of \$0.662 million and other expenses of \$0.296 million. These increases were offset by a reduction in the net loss from the disposal of assets of \$1.738 million.

Council's total cash, cash equivalents and investments increased by \$8.42 million to \$61.776 million as at 30 June 2021.

Council has achieved improvements in four out of nine of its key performance measures, with all but four of the ratios meeting or exceeding the industry benchmark. A notable improvement was in Council's rates and annual charges outstanding percentage for general fund, improving from 6.63% to 5.01%. Other improvements included Council's cash expense cover ratio, improving from 8.18 months to 11.31 months (benchmark > 3 months), the buildings and infrastructure renewals ratio, improving from 69.22% to 86.64% (benchmark >= 100%) and asset maintenance ratio, improving from 111.79% to 129.63% (benchmark > 100%). Results of the other key performance measures are detailed in the report.

RECOMMENDATION

That Council:

1. Adopts the general purpose financial statements, special purpose financial statements and special schedules for the year ended 30 June 2021.
2. Certifies the following in respect of the general purpose financial statements and special purpose financial statements for the year ended 30 June 2021:
 - (a) Council's general purpose financial statements and special purpose financial statements have been prepared in accordance with:
 - (i) The *Local Government Act 1993 (NSW)* and the regulations made thereunder, and
 - (ii) The Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board, and
 - (iii) The Local Government Code of Accounting Practice and Financial Reporting.
 - (b) The general purpose financial statements and special purpose financial statements present fairly Council's financial position and operating result for the year ended 30 June 2021 and:
 - (i) The reports are in accordance with Council's accounting and other records;
 - (ii) The signatories to this statement being the Mayor, a Councillor, General Manager and Responsible Accounting Officer are not aware of anything that would make the financial statements false or misleading in any way;
3. Fixes Tuesday 16 November 2021 as the date for the meeting to present the financial statements for the year ended 30 June 2021 to the public, invites submissions in writing and provides appropriate public notice of this meeting.
4. Receives and notes the draft auditor's report.
5. Adopts the restricted assets (reserves) schedule as detailed in this report.

DELIVERY PROGRAM LINKS

Making Council Great

CS2 Great Support

CS2.13 Ensure compliance with Accounting Standards and Local Government legislation.

BUDGET IMPLICATIONS

Nil.

REPORT

Council's operating result from continuing operations for 2020/2021 was a surplus of \$10.086 million, compared to a surplus of \$6.306 million in 2019/2020. Excluding capital grants and contributions, there was a loss of \$2.407 million in 2020/2021, compared to a loss of \$3.476 million in the previous year. Council's total cash, cash equivalents and investments increased by \$8.42 million to \$61.776 million as at 30 June 2021 and the majority of Council's key performance indicators remain above the industry benchmark. In terms of the draft auditor's report, Council has received an unmodified audit opinion.

There was an improvement in the operating result before capital grants and contributions, from a loss of \$3.476 million in 2019/2020 to a loss of \$2.407 million in 2020/2021. This is a positive improvement, despite another challenging 12-month period of ongoing recovery from drought,

bushfires and further flood events and the impacts of the COVID-19 pandemic. Council received \$12.493 million in capital grants and contributions during 2020/2021, which was an increase of \$2.711 million from the previous year and mainly related to increased grants for roads and bridges and NSW Rural Fire Service (RFS) grants.

Net losses from the disposal of assets totalled \$0.971 million, a decrease from \$2.709 million in the previous year.

The summarised financial results for the year ended 30 June 2021 are as follows:

Income Statement	Actual 2021 \$'000	Actual 2020 \$'000
Total Income from Continuing Operations	71,633	69,032
Total Expenses from Continuing Operations	61,547	62,726
Operating Result from Continuing Operations	10,086	6,306
Net Operating Result before grants and contributions provided for capital purposes	(2,407)	(3,476)

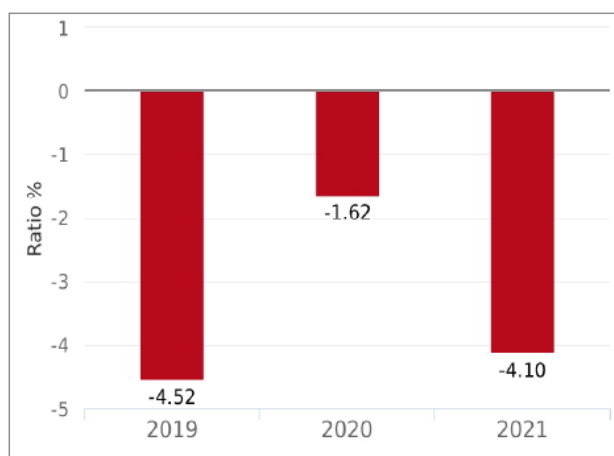
Statement of Financial Position	Actual 2021 \$'000	Actual 2020 \$'000
Total Current Assets	72,437	66,602
Total Non-Current Assets	804,879	792,654
Total Assets	877,316	859,256
Total Current Liabilities	20,594	15,864
Total Non-Current Liabilities	23,230	24,928
Total Liabilities	43,824	40,792
Net Assets	833,492	818,464
Equity		
Accumulated Surplus	369,653	359,567
Revaluation Reserves	463,839	458,897
Total Equity	833,492	818,464

Statement of Cash Flows	Actual 2021 \$'000	Actual 2020 \$'000
Cash Flows from Operating Activities - receipts	72,903	69,879
Cash Flows from Operating Activities - payments	(41,369)	(43,819)
Net Cash provided (or used in) Operating Activities	31,534	26,060
Cash Flows from Investing Activities - receipts	14,735	3,111
Cash Flows from Investing Activities - payments	(23,456)	(28,006)
Net Cash provided (or used in) Investing Activities	(8,721)	(24,895)
Cash Flows from Financing Activities - receipts	0	0
Cash Flows from Financing Activities - payments	(2,830)	(2,651)
Net Cash provided (or used in) Financing Activities	(2,830)	(2,651)
Net Increase/(Decrease) in Cash & Cash Equivalent	19,983	(1,486)

Statement of Cash Flows	Actual 2021 \$'000	Actual 2020 \$'000
Cash and Cash Equivalents - beginning of year	6,686	8,172
Cash and Cash Equivalents - end of year	26,669	6,686
Plus: Investments on Hand - end of year	35,107	46,670
Total Cash, Cash Equivalents and Investments	61,776	53,356

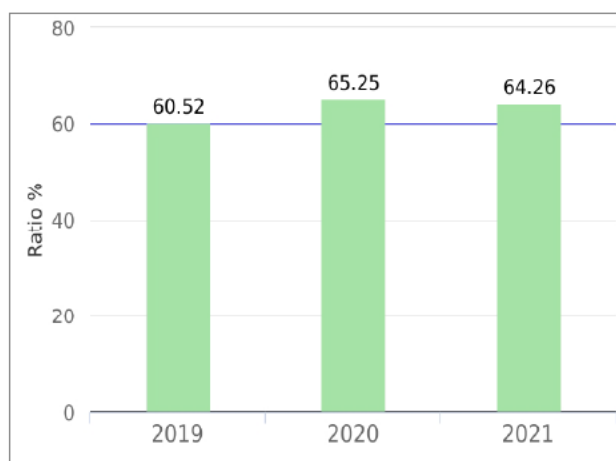
Council's key performance measures remain strong, with the majority of these being above the industry benchmark. These are summarised below:

Operating performance ratio



Benchmark: — > 0.00%

Own source operating revenue ratio

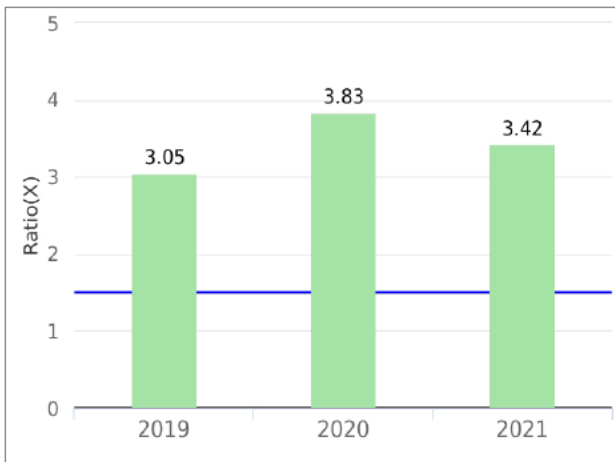


Benchmark: — > 60.00%

Council's operating performance ratio has declined to -4.10% on a consolidated basis, from -1.62% in 2019/2020. This is despite Council's net operating result before capital grants and contributions improving from a loss of \$3.476 million in 2019/2020 to a loss of \$2.407 million in 2020/2021. This ratio excludes fair value gains on investments and capital grants and contributions, both of which increased from 2019/2020. This has led to Council's operating income decreasing comparatively to 2019/2020 for the purpose of this ratio. The main decrease was \$1.37 million in operating grants and contributions. In addition, Council's operating expenditure increased comparatively to 2019/2020 after the net losses from the disposal of assets are excluded, which they are for the purpose of this ratio. The main increase was \$0.662 million in depreciation. The industry benchmark for this ratio is > 0.00%. As such, there is still a significant gap to close to ensure Council continues to move towards a break even result in the medium-term and this will remain as a key focus moving forward.

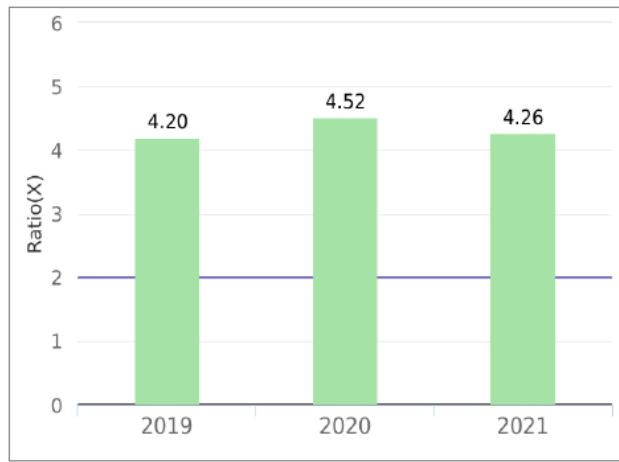
Council's own source operating revenue ratio has remained relatively stable at 64.26%, compared to 65.25% in 2019/2020. Council's special rate variation has contributed to having less reliance on external funding such as operating grants and contributions. The industry benchmark is > 60.00%.

Unrestricted current ratio



Benchmark: — > 1.50x

Debt service cover ratio

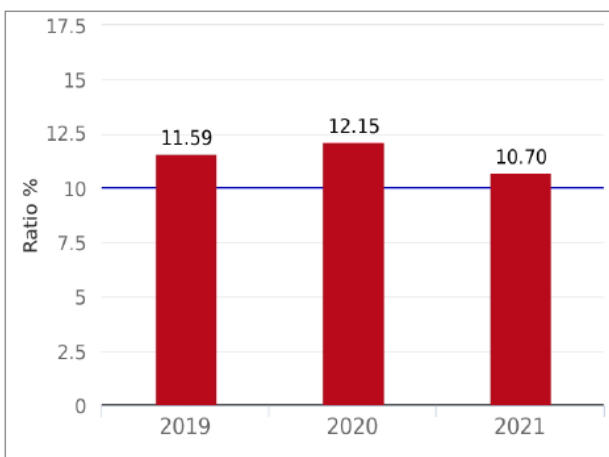


Benchmark: — > 2.00x

Council's unrestricted current ratio has decreased to 3.42x, from 3.83x in 2019/2020, meaning Council now has \$3.42 in unrestricted current assets for every \$1 of current liabilities. This ratio is well above the benchmark of > 1.50x.

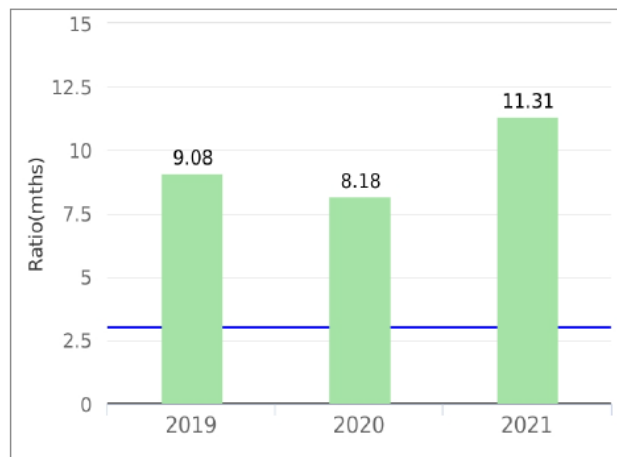
The debt service cover ratio remains relatively consistent at 4.26x, decreasing from 4.52x in 2019/2020. This ratio measures the availability of operating cash to service debt including interest, principal and lease payments. This ratio is well above the benchmark of > 2.00x.

Rates and annual charges outstanding percentage



Benchmark: — < 10.00%

Cash expense cover ratio

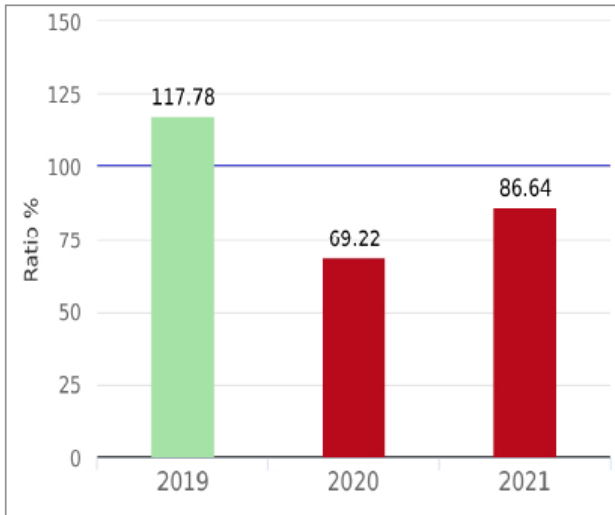


Benchmark: — > 3.00mths

Council's rates and annual charges outstanding percentage has improved to 10.70% on a consolidated basis, from 12.15% in 2019/2020. While this ratio does not meet the industry benchmark of < 10.00%, it is impacted by the fact that Council levies its water and sewerage annual charges in arrears. The general fund ratio is a more representative measure of outstanding rates and annual charges, which also improved to 5.01%, from 6.63% in 2019/2020. Given the number of challenges the Richmond Valley has faced in the last 12 months, this is a positive result and demonstrates that Council continues to actively monitor and pursue outstanding balances through its debt recovery practices. In addition, the general fund ratio is well below the benchmark of < 10.00%.

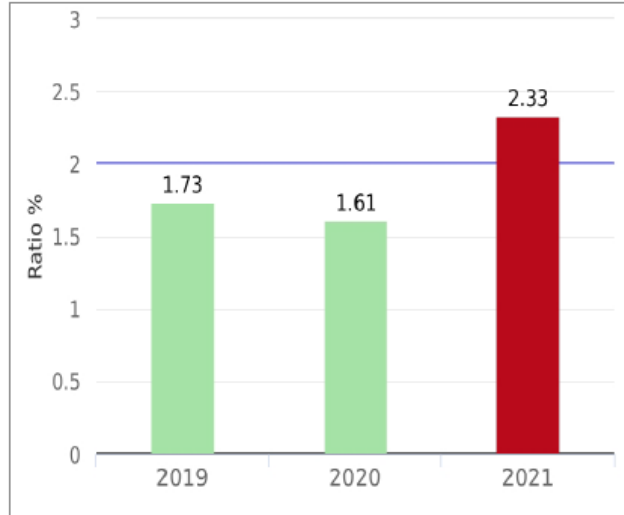
The cash expense cover ratio has improved to 11.31 months, from 8.18 months in 2019/2020. This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow and is well above the benchmark of > 3 months.

Buildings and infrastructure renewals



Benchmark: — $\geq 100.00\%$

Infrastructure backlog ratio

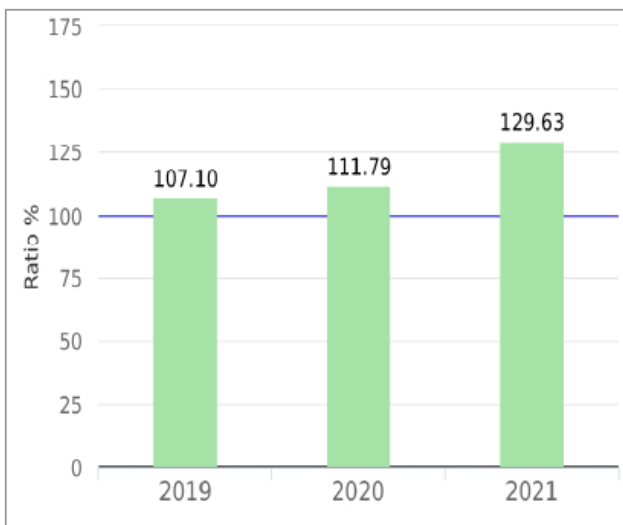


Benchmark: — $< 2.00\%$

Council's buildings and infrastructure renewals ratio has improved to 86.64%. The special rate variation has assisted with moving this ratio towards the benchmark. Focussing on the renewal of existing buildings and infrastructure, rather than expenditure on new assets will also assist in moving this ratio closer to the benchmark. The industry benchmark is $\geq 100.00\%$.

Council's infrastructure backlog ratio has increased to 2.33%, from 1.61% in 2019/2020. This is mainly due to the damage caused to roads and bridges from the flood events of 2020/2021. Council is currently working with Transport for NSW through its natural disaster funding to restore these assets to pre-flood condition. The industry benchmark is $< 2.00\%$.

Asset maintenance ratio



Benchmark: — $> 100.00\%$

Council's asset maintenance ratio has improved to 129.63%, from 111.79% in 2019/2020. This is above the benchmark of $> 100.00\%$, which indicates that Council is investing sufficient funds to stop its infrastructure backlog growing.

As at 30 June 2021, Council had \$61.776 million in cash, cash equivalents and investments, an increase of \$8.42 million from the previous year ended 30 June 2020. The schedule of restricted assets (reserves) held by Council as at 30 June 2021 is as follows:

Restricted Asset	30 June 2021 \$'000	30 June 2020 \$'000
External Restrictions		
Bonds and Deposits	481	581
Developer Contributions - General Fund	3,572	3,694
Developer Contributions - Water Fund	2,153	1,950
Developer Contributions - Sewerage Fund	4,237	3,874
Specific Purpose Unexpended Grants	6,119	3,670
Water Supplies	5,399	5,220
Sewerage Services	7,974	7,727
Domestic Waste Management	5,465	4,431
Stormwater Management	665	617
Other	877	968
Total External Restrictions	31,386	32,732
Internal Restrictions		
Employee Leave Entitlements	1,385	1,245
Richmond Upper Clarence Regional Library	147	141
Other Waste Management	4,132	3,681
Insurance Reserve	602	761
Plant Replacement	3,899	2,694
Real Estate and Infrastructure	4,178	2,772
Petersons Quarry	2,390	2,242
Woodview Quarry	1,911	1,513
Quarry Rehabilitation	252	208
Road Rehabilitation Reserve	1,608	1,273
Northern Rivers Livestock Exchange	2	119
Rural Road Safety Program	92	89
Unexpended Special Rates Variations	645	805
Financial Assistance Grant Advance Payment	2,708	2,712
TfNSW State Roads Maintenance Contract	6	6
Public Cemeteries Perpetual Maintenance Reserve	166	247
Carry Over Works	379	116
Revolving Energy and Sustainability Fund	0	0
Total Internal Restrictions	24,502	20,624
Total Restrictions	61,444	53,356
Total Cash, Cash Equivalents and Investments	61,776	53,356
Unrestricted Cash, Cash Equivalents and Investments	332	0

CONSULTATION

Council will advertise the financial statements for the year ended 30 June 2021 to the public and invite submissions in writing, with submissions closing at 4:00pm, Tuesday 23 November 2021. Any submissions will be reported to the first full Ordinary Meeting of the newly elected Council.

Council must also make available copies of the financial statements for inspection by the public from the date public notice is given until the day after the meeting where the financial statements were presented.

CONCLUSION

To formalise the financial reporting process, there are legislative steps that Council is required to follow. In accordance with Section 413 2(c) of the *Local Government Act 1993*, the following statements are required to be included in the resolution of this report to enable Council to adopt the financial statements for the year ended 30 June 2021:

- (a) Council's general purpose financial statements and special purpose financial statements have been prepared in accordance with:
- (i) The *Local Government Act 1993 (NSW)* and the regulations made thereunder, and
 - (ii) The Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board, and
 - (iii) The Local Government Code of Accounting Practice and Financial Reporting.
- (b) The general purpose financial statements and special purpose financial statements present fairly Council's financial position and operating result for the year ended 30 June 2021 and:
- (i) The reports are in accordance with Council's accounting and other records,
 - (ii) The signatories to this statement being the Mayor, a Councillor, General Manager and Responsible Accounting Officer are not aware of anything that would make the financial statements false or misleading in any way

In accordance with Section 418 of the *Local Government Act 1993*, Council must fix a date for a meeting to be held where the financial statements for the year ended 30 June 2021 are presented to the public. Council must also give public notice of this date and invite submissions in writing from the public which must be received within seven days of the financial statements being presented to the public. Council must also make available copies of the financial statements for inspection by the public from the date public notice is given until the day after the meeting where the financial statements were presented.

ATTACHMENT(S)

Nil

15.2 QUARTERLY BUDGET REVIEW STATEMENT FOR THE QUARTER ENDED 30 SEPTEMBER 2021

Author: Hayley Martin, Management Accountant

EXECUTIVE SUMMARY

This report outlines the proposed adjustments for the 2021/2022 budget for the quarter ended 30 September 2021 along with proposed carry over works from the financial year ended 30 June 2021.

The proposed changes see Council's projected operating surplus from continuing operations for 2021/2022 increase to \$14,682,369, from the original budget surplus of \$12,047,736. The operating result before capital grants and contributions has decreased slightly to a projected loss of \$3,563,482.

Income from continuing operations has increased by \$4,024,821, to a projected total of \$83,768,086. This is largely due to natural disaster grant funding being approved for several roads and bridges projects from the flood events in 2020/2021. Expenses from continuing operations have increased by \$1,390,188, to a projected total of \$69,085,717.

Council has performed a thorough review of its capital works program, resulting in an increase of \$2,459,058, to a projected total of \$49,339,614. This is largely due to projects being carried over to 2021/2022 having been delayed by wet weather and COVID-19 restrictions. The major increases are in the areas of Building and Maintaining Roads, which is largely natural disaster flood projects. There is a medium-level risk that the delivery of Council's capital works program will be impacted by supply constraints and contractor availability, which has been heightened by recent lockdowns and border closures due to COVID-19. These impacts will be closely monitored, with any adjustments required to be included in future quarterly budget reviews or monthly budget adjustment reports to Council.

Council's unrestricted cash surplus has decreased by \$18,000, to \$288,588 as at 30 September 2021. This is a result of Council adopting an interest free period from 1 October 2021 to 31 December 2021 for outstanding rates and annual charges to assist the community and businesses impacted by COVID-19 restrictions and lockdowns.

A detailed Quarterly Budget Review Statement for the first quarter of the 2021/2022 year has been circulated separately to each Councillor. These changes are disclosed by Priority Areas on pages 2-8 of the Quarterly Budget Review Statement and detailed explanations are provided on pages 9-17.

RECOMMENDATION

That Council adopts the Quarterly Budget Review Statement as at 30 September 2021 and approves the recommended variations.

DELIVERY PROGRAM LINKS

Making Council Great

CS1: Leading and Advocating for our Community

CS1.4: Provide high level financial and business analysis advice to monitor performance

BUDGET IMPLICATIONS

As detailed in the report.

REPORT

The budget review for the first quarter of the 2021/2022 financial year has seen Council's operating result from continuing operations improve to a projected surplus of \$14,682,369. This is an increase of \$2,634,633 from the original budget surplus of \$12,047,736. Council's projected operating result before capital grants and contributions is a loss of \$3,563,482.

Council's estimated budget result (unrestricted cash result) has decreased slightly from the original budget of \$306,588 to \$288,588 as at 30 September 2021. This is due to Council adopting an interest free period from 1 October 2021 to 31 December 2021 for outstanding rates and annual charges to assist community members and businesses impacted by COVID-19 restrictions, of which the impact on Council cash result is estimated to be \$18,000.

In overall cash terms, there is an increase in the estimated funding from reserves of \$916,425, with an estimated total transfer from reserves of \$12,138,418 for the 2021/2022 financial year. This is mainly due to the increase in capital works and carry over works.

Income from continuing operations has increased by \$4,024,821, with total income now projected to be \$83,768,086. Largely contributing to this increase is \$4,463,667 in approved natural disaster funding for roads and bridges damaged in the March 2021 flood. Offsetting this increase is the removal of grant funding for the Casino Showground and Racecourse Upgrade, with \$1,600,000 in grant funding now expected to be received in the 2022/2023 year in line with projected expenditure. Additional changes are the carry over of \$238,189 towards the construction of Rappville Fire Station, which was delayed due to flooding, along with \$207,400 for a new fire truck for Ellangowan Brigade. All recommended changes for Council resolution of \$4,024,821 are disclosed by Priority Area on page 4 of the Quarterly Budget Review Statement and detailed explanations are provided on pages 9-17.

Expenses from continuing operations have increased by \$1,390,188 to a projected total of \$69,085,717. This is largely comprised of the Essential Energy Bulk LED Upgrade Program of which \$655,683 was carried over from 2020/2021 along with \$241,005 in unexpended grant funding for the Community Grants Program which is a 12-month program. In addition, \$100,000 has been added to the waste program from unexpended contributions towards the North Coast Waste Investment Report and \$65,775 in Better Waste and Recycling grant funded projects for 2021/2022. All recommended changes for Council resolution of \$1,390,188 are disclosed by Priority Area on page 5 of the Quarterly Budget Review Statement and detailed explanations are provided on pages 9-17.

Council's capital works budget has increased from the original budget by \$2,459,058 at 30 September 2021. The projected capital works program now totals \$49,339,614, with increases being predominantly the result of projects carrying over from the 2020/2021 year as well as approved natural disaster projects. A comprehensive review of the 2021/2022 capital works program has been performed, considering recommended carry overs which totalled \$5,357,563 and resulted in the removal or deferral of \$2,898,505 in other capital works. All recommended changes to the Capital Works Program are disclosed by Priority Area on page 6 of Council's Quarterly Budget Review Statement and detailed explanations are provided on pages 9-17.

Recent lockdowns as a result of COVID-19 have highlighted a number of challenges with securing contractors, materials and plant and equipment. The closure of the Queensland border has heightened these supply issues and this has also restricted the pool of contractors submitting tenders for Council works. Further challenges include the supply of steel created by the lockdown in Greater Sydney. This will need to be monitored, particularly due to Council having a number of bridge replacements in its capital works program. There is a medium-level risk that the impacts of the availability of contractors, materials and plant and equipment will affect the delivery of Council's capital works program and this will be closely monitored and adjusted through future quarterly budget reviews and monthly budget adjustment reports to Council. By way of risk mitigation, local companies and those from larger regional centres will be further targeted to participate in future tenders.

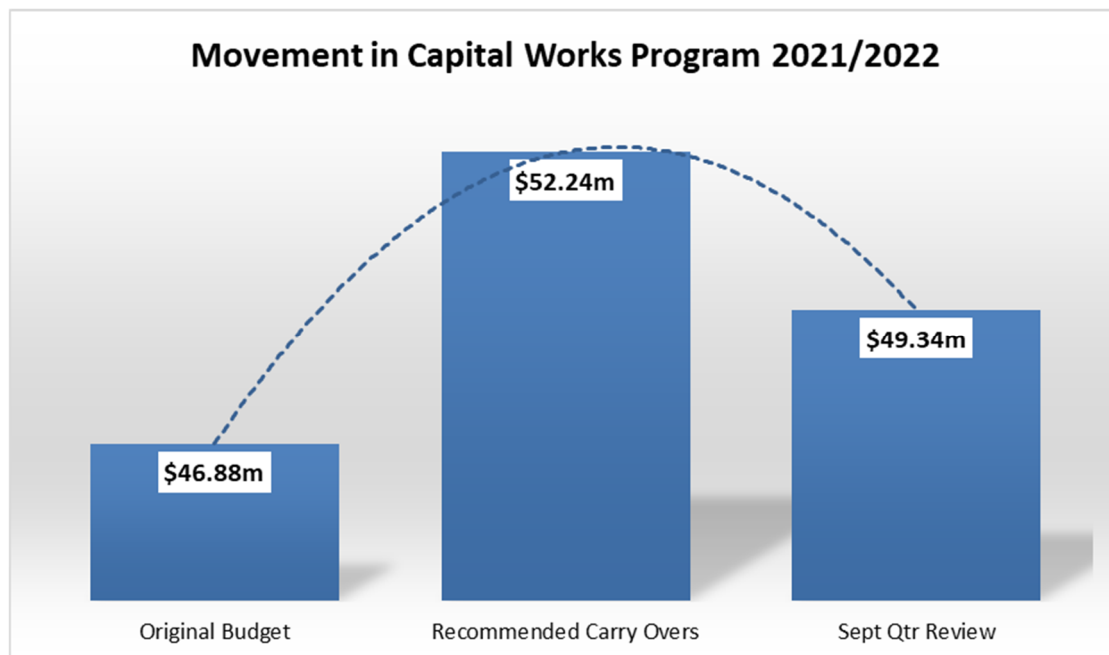
Carry Over Works

As mentioned above, the carry overs from 2021/2022 have been incorporated into the September Budget Review. Carry over works represent those projects that were not fully completed in the financial year ended 30 June 2021. Proposed carry over works total \$6,359,917 which includes \$1,002,354 in operational projects and \$5,357,563 in capital projects. Operational carry overs represent 1.2% of budgeted expenditure, whilst capital carry over works represent 19.4% of budgeted capital expenditure for 2020/2021 which excluded natural disaster approvals that were received subsequent to 31 March 2021. If these budgets were included, the capital carry over works would have totalled 17% of budgeted expenditure.

Carry overs are largely comprised of \$250,565 in Water Supplies projects, \$198,856 Sewerage Services, \$294,712 Libraries, \$2,409,724 Roads & Drainage, \$927,587 Natural Disaster Works and \$767,823 in Sports Grounds, Parks and Facilities. The carry-over of \$5,357,563 from 2020/2021 will bring the current year’s capital works budget to \$49,339,614 offset by the changes made as part of the September Quarterly Budget Review.

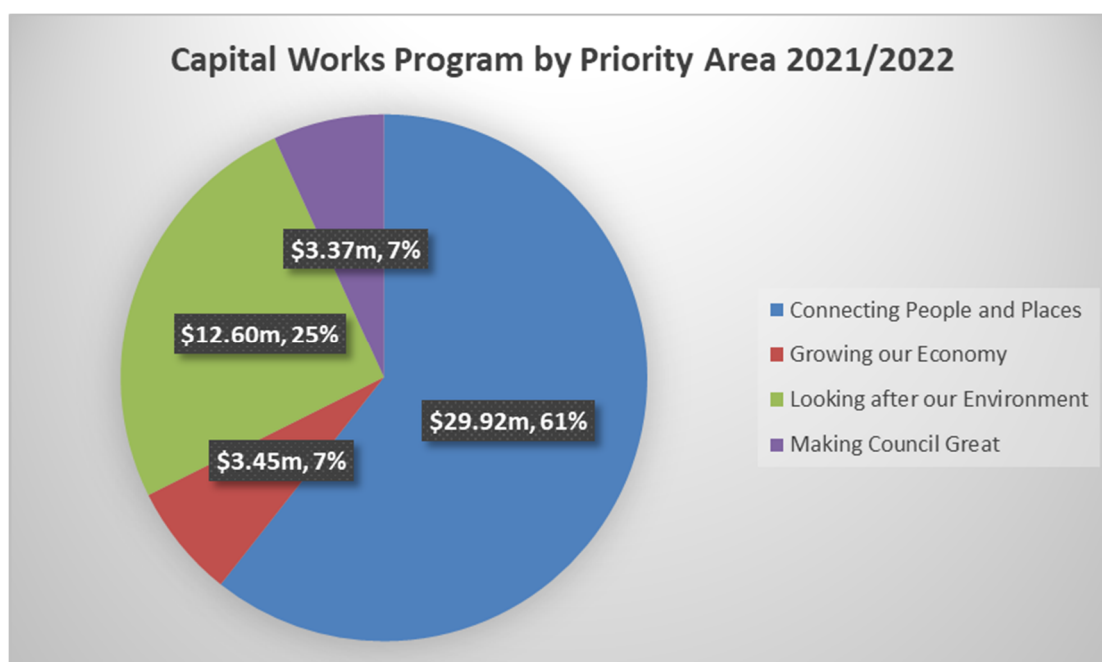
Carry over works comprise projects with unexpended grant funding totalling \$1,545,825, unexpended special rate variations of \$564,857, projects funded from other internal and external reserves of \$2,362,030 and projects funded from general revenues or grants yet to be received of \$1,887,205. Council is obligated to restrict unspent grant funds and carry over to enable the completion of these projects as per the funding agreements.

The following graph tracks the movement in the capital works program for 2021/2022. Council started the year with an adopted budget of \$46.88 million, once the carry over works were added the capital works budget totalled \$52.24 million, staff then completed a review of the capital works budget and removed \$2.9 million in projects that will not be completed this financial year, this leaves a capital works program of \$49.34 million as at 30 September 2021.



Council’s capital works program will need to be closely monitored and further reviewed throughout the remainder of the year to ensure all projects are able to be delivered.

The following graph provides a summary of the capital works program by Priority Area:



Council's projected budget position and recommended changes for Council resolution are summarised in the table below:

Quarterly Budget Review Statement for the quarter ended 30 September 2021	Original Budget 2021/2022	Recommended Changes for Council Resolution	Projected Year End Result 2021/2022
Income from Continuing Operations	79,743,265	4,024,821	83,768,086
Expenses from Continuing Operations	67,695,529	1,390,188	69,085,717
Operating Result from Continuing Operations	12,047,736	2,634,633	14,682,369
Operating Result before Capital Income	(2,220,872)	(1,342,610)	(3,563,482)
Add: Non-Cash Expenses	17,742,716	0	17,742,716
Add: Non-Operating Funds Employed	9,222,495	(1,110,000)	8,112,495
Less: Capital Expenditure	46,880,556	2,459,058	49,339,614
Less: Loan Repayments	3,047,794	0	3,047,794
Estimated Funding Result – Surplus/(Deficit)	(10,915,404)	(934,425)	(11,849,829)
Restricted Funds – Increase/(Decrease)	(11,221,993)	(916,425)	(12,138,418)
Unrestricted Funds – Increase/(Decrease)	306,588	(18,000)	288,588

Pages 9 to 17 of the attached Quarterly Budget Review Statement contain the detailed budget variation explanations. A summary of the main contributing factors within each Priority Area is as follows:

Connecting People & Places

- Increase in operating and capital expenditure due to approved natural disaster funding for roads and bridges from various flood events of 2020/2021.
- Decrease in capital expenditure for sports grounds, parks and facilities with \$1,905,000 being transferred to the 2022/2023 year for the Casino Showground Upgrade to bring the budget in line with the deliverables.
- Decrease in capital expenditure for swimming pools with \$1,085,000 being transferred to 2022/2023 for the Casino Memorial Pool Upgrade.

Growing our Economy

- Decrease in capital expenditure for real estate development of \$285,000 as work was mostly completed last financial year for the Canning Drive Land Development.

Looking after our Environment

- A reduction in capital works for waste management of \$2,805,960 largely due to \$1 million for cell capping at Nammoona along with \$1,110,000 for Cell 6 Construction being transferred to 2022/2023.
- Increase in Water Supplies capital works of \$533,524 following a review of the capital works program identifying a number of priority projects as well as \$336,980 in carry overs from 2020/2021.

Making Council Great

- Increase in capital expenditure for Casino Depot of which \$166,415 is being carried forward from 2020/2021 for pavement rehabilitation works and undercover parking for parks and gardens plant and equipment.

CONCLUSION

As at the end of the first quarter, Council's operating result from continuing operations is a projected surplus of \$14,682,369, with a projected loss before capital grants and contributions of \$3,563,482. Council's capital works budget has increased to \$49,339,614 and this will be closely monitored to ensure all projects can be delivered. Council's estimated budget result (unrestricted cash result) has decreased slightly to a projected surplus of \$288,588 and overall, Council's projected financial position at year end remains satisfactory.

ATTACHMENT(S)

1. **Quarterly Budget Review Statement for the quarter ended 30 September 2021 (under separate cover)**

15.3 FINANCIAL ANALYSIS REPORT - SEPTEMBER 2021**Author: Dean Fordham, Manager Finance and Procurement****EXECUTIVE SUMMARY**

The purpose of this report is to inform Council of the status and performance of its cash and investment portfolio in accordance with the *Local Government Act 1993* s.625, Local Government (General) Regulation 2005 cl.212, Australian Accounting Standard (AASB 9) and Council's Investment Policy.

The value of Council's cash and investments at 30 September 2021 is shown below:

Bank Accounts	Term Deposits	Floating Rate Notes	Fixed Rate Bonds	TCorp IM Funds	Total
\$18,110,017	\$25,000,000	\$4,750,390	\$2,000,000	\$15,551,632	\$65,412,039

The weighted average rate of return on Council's cash and investments for September 2021 was negative 3.38% which was below the Bloomberg AusBond Bank Bill Index for September of 0.00%, which is Council's benchmark.

RECOMMENDATION

That Council adopts the Financial Analysis Report detailing the performance of its cash and investments for the month of September 2021.

DELIVERY PROGRAM LINKS

Making Council Great

CS1: Leading and Advocating for our Community

CS1.4: Provide high level financial and business analysis advice to monitor performance

BUDGET IMPLICATIONS

As at 30 September 2021, Council has earned \$63,153 in interest and \$194,743 in fair value gains for total interest and investment income of \$257,896. This equates to 30.34% of the annual budget for interest and investment income of \$850,000 after the first quarter. Council currently receives a net return of 0.35% on its Macquarie CMA Account after Council's financial advisors receive their commission of 0.05%. Commissions for the 2021/2022 financial year to 30 September 2021 total \$1,146.

Future fair value gains or losses will continue to be monitored and reported to Council.

REPORT**Reserve Bank of Australia (RBA) Cash Rate Update**

The RBA maintained the cash rate at 0.10% per annum at its September meeting.

Rate of Return

The weighted average rate of return on cash and investments in September 2021 was negative 3.38%, a decrease of 703 basis points from the previous month. The rate of return is 338 basis points below the Bloomberg AusBond Bank Bill Index of 0.00% which is Council's benchmark. Council's Financial Management team continually looks for investments, within the adopted investment policy, that will give Council the most advantageous return.

Council's NSW Treasury Corporation IM Funds returned net losses of \$219,336 during September 2021. This follows strong gains during July and August of \$414,079. It is important to note that these are long term investments with returns being subject to market volatility, particularly in times of economic uncertainty. The Medium Term Growth Fund (MTGF) returned a loss of \$155,319 and the Long Term Growth Fund (LTGF) returned a loss of \$64,017. The MTGF has a recommended investment timeframe of 3-7 years (original investment was October 2018) and the LTGF has a recommended investment timeframe of 7 years or greater (original investment was June 2021).

Term deposits and floating rate notes continue to offer low rates of returns with some banking institutions still limiting the amount of deposits they will accept and others not accepting any deposits at present. In some cases, Council's bank accounts are returning a higher rate of interest than what is being offered for term deposits and floating rate notes.

Council invested \$2 million in a bond with Northern Territory Treasury Corporation during September. This is a fixed rate bond, yielding 1.10% per annum with interest payable half-yearly and provides further diversification of Council's investment portfolio. This investment matures in December 2025, however, along with floating rate notes, these investments are liquid in nature and can be withdrawn at any time within the investment period if needed.

Council's Cash and Investments Portfolio

Council held cash and investments of \$65,412,039 at 30 September 2021. This was made up of Council's Business Online Saver Account (\$7,475,000), Macquarie Cash Management Account (\$10,003,288), Term Deposits (\$25,000,000), Floating Rate Notes (\$4,750,390), Bonds (\$2,000,000), NSW Treasury Corporation Investments (\$15,551,632) and other bank accounts (\$631,729).

Council's investment portfolio had maturity dates ranging from same day up to 1,742 days. Term deposits, floating rate notes and bonds of \$31,750,390 represented 48.54% of the total portfolio as at 30 September 2021.

Council made the following new investments during September 2021:

Banking Institution	Investment Type	Environmentally Sustainable Investment	Amount Invested	Investment Term	Interest Rate
Bank of Sydney	Term Deposit	Y	\$1,000,000	3 months	0.50%
Judo Bank	Term Deposit	Y	\$1,000,000	12 months	0.80%
Bank of Sydney	Term Deposit	Y	\$1,000,000	3 months	0.50%
Bank of Sydney	Term Deposit	Y	\$1,000,000	3 months	0.50%
Bank of Sydney	Term Deposit	Y	\$1,000,000	6 months	0.55%
BNK Bank	Term Deposit	Y	\$2,000,000	6 months	0.75%
AMP Ltd	Term Deposit	N	\$2,000,000	6 months	0.65%
NT Treasury Corporation	Fixed Rate Bond	Y	\$2,000,000	4.3 years	1.10%
Total			\$11,000,000		

Council had the following investment maturities during the month of September 2021:

Banking Institution	Investment Type	Environmentally Sustainable Investment	Amount Invested	Interest Earned
Judo Bank	Term Deposit	Y	\$1,000,000	\$3,989
Warwick Credit Union	Term Deposit	Y	\$1,000,000	\$2,244

Banking Institution	Investment Type	Environmentally Sustainable Investment	Amount Invested	Interest Earned
Bank of Sydney	Term Deposit	Y	\$1,000,000	\$2,992
Greater Bank	Term Deposit	Y	\$1,000,000	\$9,980
Greater Bank	Term Deposit	Y	\$1,000,000	\$9,980
Total			\$5,000,000	\$29,185

Council's cash and investments increased by \$902,125 from the balance of \$64,509,914 held at 31 August 2021.

Council had \$15,551,632 in longer term investments being the MTGF and LTGF held with NSW Treasury Corporation as at 30 September 2021. The investment values and fair value returns are shown below:

Investment Holding	Fair Value 30-Sep-21	Fair Value Gain/(Loss) Sep-21	Fair Value Gain/(Loss) YTD	Fair Value Gain/(Loss) Life of Investment
Medium Term Growth Fund	\$12,479,987	(\$155,319)	\$142,682	\$1,474,958
Long Term Growth Fund	\$3,071,645	(\$64,017)	\$52,061	\$71,645
Total	\$15,551,632	(\$219,336)	\$194,743	\$1,546,603

Environmentally Sustainable Investments (ESIs)

Council's cash and investments portfolio of \$65,412,039 at 30 September 2021 includes \$39,301,632 or 60.1% with no direct investment in the fossil fuel industry.

These include Council's investments with NSW Treasury Corporation and Northern Territory Treasury Corporation.

NSW Treasury Corporation has a stewardship approach to ESIs which focuses on managing environmental, social and governance (ESG) risks and opportunities, particularly climate change which is expected to impact portfolios over the long term. The stewardship policy states NSW Treasury Corporation believes incorporating these principles into investment decisions results in better risk-adjusted financial outcomes. Even though NSW Treasury Corporation takes this stewardship approach, its monthly reporting only highlights the different asset classes, not individual investments and the level of investment in the fossil fuel industry.

Northern Territory Treasury Corporation utilises funds to assist with its infrastructure requirements such as housing, transport, health and education services. Whilst no statement has been provided on its investment strategy, it has been assumed that providing funding towards its own infrastructure will not involve direct investment in the fossil fuel industry.

CONCLUSION

During the month of September 2021 Council's investments have been made in accordance with the Act, the Regulations and Council's Investment Policy.

As at 30 September 2021 Council's cash and investments totalled \$65,412,039 with \$18,110,017 of this being funds held in bank accounts. The weighted average rate of return was (3.38%) for the month of September and total investment revenue equals 30.34% of budgeted revenue for the year to 30 September 2021.

ATTACHMENT(S)

- 1. Investment Report Pack - September 2021 (under separate cover)**

15.4 TATHAM AND BROADWATER BRIDGE DESIGN FUNDING OPTIONS

Author: Andrew Leach, Manager Asset Planning

EXECUTIVE SUMMARY

The Broadwater Bridge crossing the Richmond River at Broadwater and, the “twin” bridges at Tatham crossing Spring Creek and Deep Creek, need major works or replacement in the near future. Inspections and scope of works have been undertaken and now the detailed designs require commencement so that Council can develop an estimate of costs and seek funding from State or Federal agencies for the proposed works.

The result of a recent Request for Quotation (RFQ) process sees the preferred option of \$42,500 (exclusive of GST) for the design of the Broadwater Project and \$115,000 (exclusive of GST) for the design of the “twin” bridges at Tatham with the preferred quote received by Bridge Knowledge consultants. These design works are currently unfunded and officers request a budget adjustment from Council’s internally restricted Road Rehabilitation Reserve to fund the designs.

RECOMMENDATION

That Council:

1. Approves the transfer of \$42,500 from Council’s Road Rehabilitation Reserve to fund the design works for the Broadwater Bridge at Broadwater, and
2. Approves the transfer of \$115,000 from Council’s Road Rehabilitation Reserve to fund the design works for the “twin” bridges at Tatham on the Casino Coraki Rd (MR145).

DELIVERY PROGRAM LINKS

Connecting People and Places

PP2: Getting Around

PP2.1: Improve Road Management practices at Richmond Valley Council

BUDGET IMPLICATIONS

Currently the internally restricted Road Rehabilitation Reserve has a balance of \$1.6M. The internally restricted reserve allows Council to allocate funds from this reserve to rehabilitation projects which they deem appropriate. There are no funds allocated for these design projects within the existing budget.

REPORT

The Broadwater Bridge crossing the Richmond River at Broadwater and, the “twin” bridges at Tatham on the Casino Coraki Road (MR145) are critical infrastructure elements within the Richmond Valley transport network. These bridges have reached a time in their life where they require major works or will soon require replacement. The first step in this process is to undertake a survey and design of the bridges to specify replacement construction drawings.

The Broadwater Bridge was constructed with a lift span in the centre to allow for tall vessels to travel up the Richmond River to Woodburn, Coraki and surrounds. The lift section has not been raised for a substantial time, with Council passing a resolution in 2007 that the span remains closed. The span section is a wood and steel box structure, which has deteriorated to the extent that it is now necessary for traffic to travel in a single lane. The section has been patched with steel plates, however the remaining life for the lift span at current use is approximately 18 months. There are significant agricultural and freight vehicles using this bridge, with it being a vital access point to the Broadwater Sugar Mill. The proposed design work is for the construction and

integration of a solid concrete span which will restore the loading capacity of the structure and remove the redundant lift section.

The construction of the twin bridges at Tatham are Doolan Deck (the uprights and superstructure are constructed in timber, with the decks being a concrete structure). The bridge closest to Casino has eight spans, with the eastern bridge having three. Over time (and increased freight loading) the bridges have deteriorated and require significant maintenance and ultimately need to be replaced. Recent assessment identified that with an appropriate maintenance plan, the bridges can remain serviceable for 5 to 10 years, however this does not account for intrusion and the effect of major floods, which will accelerate the deterioration process.

All bridges have recently been inspected allowing the development of a scope of works for appropriate design.

Council advertised an RFQ process through Vendor Panel which closed in late September. Two submissions were received from Bridge Knowledge, who are suitably qualified to undertake the works. Bridge Knowledge quoted the Broadwater project as \$42,500 (exclusive of GST), and the Tatham bridges as \$115,000 (exclusive of GST). The Tatham bridges are for a total replacement and two separate structures, hence the higher price.

Timing of the Broadwater project is urgent, with the span deteriorating and the criticality to industry of the structure. Council need to be able to have detailed designs to allow accurate construction pricing, which in turn will allow Council to actively seek funding from State or Federal agencies grant funding programs to support the replacement costs of the structures. Council has not allowed for the replacement cost of these structures in the forward budget planning, as the cost is currently unknown and will rely on the designs to substantiate the replacement cost.

Council Officers seek approval of Council to transfer funding from the Road Rehabilitation Reserve to activate this vital planning step in the replacement of these key bridges. The purpose of this Reserve is to allow Council to allocate funds to rehabilitation projects which they deem appropriate. Such a transfer will not affect the priority of other existing projects within the capital works program, as the Reserve is set aside for unaccounted necessity. There has been no funding identified in the current or future budgets for these design works as until now the cost of design works was unknown.

It should be noted that the Broadwater Bridge is a shared responsibility with Lismore City Council. Richmond Valley Council is driving the process with all costs to be shared with Lismore City Council as the project develops. Funding will be sought in partnership and cost will be recouped from Lismore City Council for the design works.

CONSULTATION

Officers have consulted with the Broadwater Sugar Mill and freight agencies regarding the Broadwater bridge and this will continue as the project develops. Consultation with other stakeholders is ongoing as required.

CONCLUSION

Council require the design works to be undertaken as matter of high priority for these key bridges. The current process of assessment and scoping of the proposed works has established the cost of designs and therefore Officers request the transfer from the reserve to this project to expedite the design outcome which will be used to secure construction grant funding.

ATTACHMENT(S)

Nil

16 GENERAL BUSINESS

16.1 FLOOD PLANNING REFORMS - LEP FLOOD PLANNING CLAUSES

Author: Tony McAteer, Strategic Land Use Planner

EXECUTIVE SUMMARY

NSW Flood Planning Reforms commenced on 14 July 2021. Amongst other things, the package of reforms included two new flood planning clauses which were added to the Standard Instrument LEP.

Upon commencement of the reforms, **Clause 5.21 Flood Planning** was automatically inserted into the *Richmond Valley LEP 2012* and replaced clause 6.5 of the same title. This new clause included additional considerations of flood planning guidelines; the compatibility of development with regard to flood function and behaviour and not just flood hazard; and the safe occupation and efficient evacuation of people from developments in a flood event.

Clause 5.22 Special Flood Considerations is optional for councils to adopt. This clause applies to:

- *sensitive and hazardous developments* on land outside the scope of clause 5.21, and
- any other development on land where flooding could cause a particular risk to life and require the evacuation of people or other safety considerations.

Council already considers the likely impacts of floods on development, including rarer/larger floods in certain locations, therefore the inclusion of clause 5.22 is consistent with existing assessment processes, should Council wish to include it in the *Richmond Valley LEP 2012*.

This report provides information on the new flood planning clauses and seeks a resolution of Council to adopt optional clause 5.22 into the *Richmond Valley LEP 2012*, and to define *sensitive and hazardous developments* by adopting all the development types listed within the Direction to the clause.

The adoption of clause 5.22 will be facilitated by a bulk LEP amendment to be prepared and publicly exhibited by the Department of Planning, Industry and Environment in 2022.

RECOMMENDATION

That Council:

1. Receives and notes the Flood Planning Reforms report;
2. Endorses the inclusion of *Clause 5.22 Special Flood Considerations* from the Standard Instrument LEP in the Richmond Valley Local Environmental Plan 2012, and accepts the Department of Planning, Industry and Environment's offer to prepare a bulk LEP amendment
3. Adopts a definition for *sensitive and hazardous development* that includes all the listed development types provided within the Direction to Clause 5.22.

DELIVERY PROGRAM LINKS

Growing our Economy

EC1: Driving Economic Growth

EC1.7: Provide flexible and innovative planning controls

BUDGET IMPLICATIONS

Nil

REPORT

The Department of Planning, Industry and Environment (DPIE) introduced a package of Flood Planning Reforms on 14 July 2021 which included:

- A new planning guideline *Considering Flooding in Land Use Planning* (May 2021);
- A revised Ministerial Direction (these are special Ministerial considerations for assessing Planning Proposals ie. LEP amendments, rezonings, etc.) considering additional flood matters such as the new guidelines, evacuation routes and likely emergency management response measures;
- A new Planning Circular on flood planning;
- Repealing all existing Flood Planning clauses from LEPs (*Clause 6.5 Flood Planning* was repealed from the *Richmond Valley LEP 2012*) and inserting a new Flood Planning clause (*Clause 5.21 Flood Planning* was added to the *Richmond Valley LEP 2012*);
- Providing *Clause 5.22 Special Flood Considerations* in the Standard Instrument LEP as an optional extra flood planning clause that councils may adopt for their respective LEPs; and
- Introducing changes to flood information that must be supplied within Planning Certificates (formerly Section 149 Certificate).

This report provides information on the Flood Planning Reforms that relate to LEP amendments.

History

In 2007 the *Environmental Planning and Assessment Act 1979* was amended to prevent councils from applying flood planning controls to larger/rarer floods above the Flood Planning Level (FPL). These changes were made in reaction to community and developer concerns that having flood planning controls for larger/rarer flood events, and their notation on 149 Planning Certificates, was devaluing land.

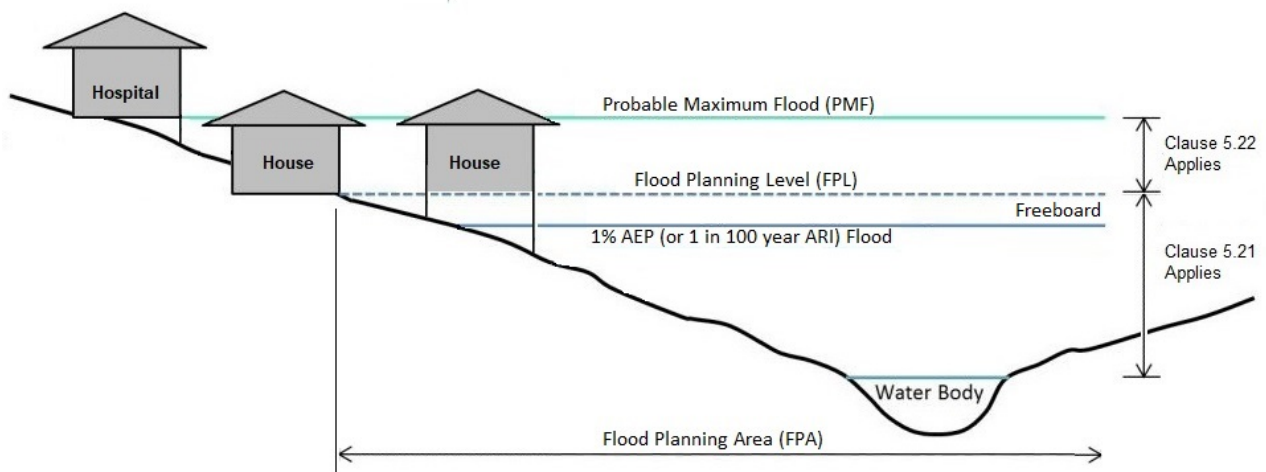
The 2021 Flood Planning Reforms

Significant flood events, like those in Brisbane in 2011 and more recently in NSW, showed the importance of managing flood risk up to and beyond the Flood Planning Level. This resulted in the NSW Government undertaking a review of flood planning and preparing the Flood Planning Reforms. The Reforms now require consideration of flood function and behaviour; the safe occupation and efficient evacuation of people; but also enable consideration to be given to larger/rarer flood events.

The Reform package included a number of changes but critical to this report are two new LEP clauses for Flood Planning which were added to the Standard Instrument LEP (SILEP)

- Clause 5.21 Flood Planning—is a mandatory clause which DPIE has automatically added to the *Richmond Valley LEP 2012* via a bulk amendment.
- Clause 5.22 Special Flood Considerations—an optional clause which is available for interested councils to adopt as an LEP Amendment.

Further information on these clauses is provided below.



Flood Planning Level (FPL)

Richmond Valley Council has adopted the 1 in 100 year Average Recurrence Interval (ARI) plus a 500mm freeboard as the FPL.

Note. a 1 in 100 year ARI flood event = 1% Annual Exceedance Probability (AEP) (that is, there is a 1% chance a flood of that magnitude could occur in any year).

Flood Planning Level (FPL) v Flood Planning Area (FPA)

The new flood planning clauses have replaced the term Flood Planning Level with Flood Planning Area. Within RVC the FPL and FPA cover the same area.

FPL relates to the vertical height for a planning control relative to a significant flood frequency, in the case of RVC the 1 in 100yr ARI flood event has been adopted as the relevant flood event and a freeboard of 500mm has been added to establish the FPL.

FPA relates to the area of land affected by the significant flood event plus freeboard, and thus the area to which the planning controls will apply.

Clause 5.21 Flood Planning

Clause 5.21 Flood Planning has been added to the Standard Instrument LEP as a compulsory clause for all LEPs. DPIE prepared a bulk LEP amendment which commenced on 14 July 2021 to repeal *Clause 6.5 Flood Planning* from the *Richmond Valley LEP 2012* and to replace it with the new clause.

The new flood planning clause is similar to the repealed clause but includes additional considerations for:

- new guidelines,
- compatibility with flood function and behaviour, not just flood hazard; and
- the safe occupation and efficient evacuation of people in a flood event.

Another change was made to terminology with Clause 5.21 referring to a “Flood Planning Area” whereas the previous clause referred to “Flood Planning Level”, see explanation of these terms above.

**The following extract is from the Standard Instrument LEP
(note this clause was added to the Richmond Valley LEP 2012 on 14 July 2021)**

5.21 Flood planning [compulsory]

- (1) The objectives of this clause are as follows—
- (a) to minimise the flood risk to life and property associated with the use of land,
 - (b) to allow development on land that is compatible with the flood function and behaviour on the land, taking into account projected changes as a result of climate change,
 - (c) to avoid adverse or cumulative impacts on flood behaviour and the environment,
 - (d) to enable the safe occupation and efficient evacuation of people in the event of a flood.
- (2) Development consent must not be granted to development on land the consent authority considers to be within the flood planning area unless the consent authority is satisfied the development—
- (a) is compatible with the flood function and behaviour on the land, and
 - (b) will not adversely affect flood behaviour in a way that results in detrimental increases in the potential flood affectation of other development or properties, and
 - (c) will not adversely affect the safe occupation and efficient evacuation of people or exceed the capacity of existing evacuation routes for the surrounding area in the event of a flood, and
 - (d) incorporates appropriate measures to manage risk to life in the event of a flood, and
 - (e) will not adversely affect the environment or cause avoidable erosion, siltation, destruction of riparian vegetation or a reduction in the stability of river banks or watercourses.
- (3) In deciding whether to grant development consent on land to which this clause applies, the consent authority must consider the following matters—
- (a) the impact of the development on projected changes to flood behaviour as a result of climate change,
 - (b) the intended design and scale of buildings resulting from the development,
 - (c) whether the development incorporates measures to minimise the risk to life and ensure the safe evacuation of people in the event of a flood,
 - (d) the potential to modify, relocate or remove buildings resulting from development if the surrounding area is impacted by flooding or coastal erosion.
- (4) A word or expression used in this clause has the same meaning as it has in the Considering Flooding in Land Use Planning Guideline unless it is otherwise defined in this clause.
- (5) In this clause—
- Considering Flooding in Land Use Planning Guideline** means the Considering Flooding in Land Use Planning Guideline published on the Department's website on 14 July 2021.
- flood planning area** has the same meaning as it has in the Floodplain Development Manual.
- Floodplain Development Manual** means the Floodplain Development Manual (ISBN 0 7347 5476 0) published by the NSW Government in April 2005.

Optional Clause 5.22 Special flood considerations

Clause 5.22 *Special Flood Considerations* was added to the Standard Instrument LEP as an optional LEP clause. The optional clause provides for additional flood impact considerations for:

- Any development listed as a *sensitive and hazardous development* type on land outside the Flood Planning Area (ie above the FPL) up to the Probable Maximum Flood (PMF); and
- Other development where a flood could cause a significant risk to life and require the evacuation of people or other safety considerations—this consideration applies to all flood types, big and small, but allows consideration to be given to significant impacts arising from larger/rarer flood events that would otherwise not cause concern. For example, a 1 in 100 year ARI event might consider an area to be low hazard but it becomes a floodway in a 1 in 500 year ARI event.

Council's Floodplain Risk Management Plan already provides for consideration of larger/rarer flood events. The adoption of clause 5.22 would further support the assessment considerations already being performed by Council.

In addition, the clause defines *sensitive and hazardous development* to mean any one of the listed development types provided within the definition. This list of development types is defined by Council when adopting the clause, but is limited to those development types provided in a Direction within the clause.

The following extract is from the Standard Instrument LEP**5.22 Special flood considerations [optional]**

- (1) The objectives of this clause are as follows—
- (a) to enable the safe occupation and evacuation of people subject to flooding,
 - (b) to ensure development on land is compatible with the land's flood behaviour in the event of a flood,
 - (c) to avoid adverse or cumulative impacts on flood behaviour,
 - (d) to protect the operational capacity of emergency response facilities and critical infrastructure during flood events,
 - (e) to avoid adverse effects of hazardous development on the environment during flood events.
- (2) This clause applies to—
- (a) for sensitive and hazardous development—land between the flood planning area and the probable maximum flood, and
 - (b) for development that is not sensitive and hazardous development—land the consent authority considers to be land that, in the event of a flood, may—
 - (i) cause a particular risk to life, and
 - (ii) require the evacuation of people or other safety considerations.
- (3) Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that the development—
- (a) will not affect the safe occupation and efficient evacuation of people in the event of a flood, and
 - (b) incorporates appropriate measures to manage risk to life in the event of a flood, and
 - (c) will not adversely affect the environment in the event of a flood.
- (4) A word or expression used in this clause has the same meaning as it has in the *Considering Flooding in Land Use Planning Guideline* unless it is otherwise defined in this clause.
- (5) In this clause—
- Considering Flooding in Land Use Planning Guideline**—see clause 5.21(5).
flood planning area—see clause 5.21(5).
Floodplain Development Manual—see clause 5.21(5).
probable maximum flood has the same meaning as it has in the Floodplain Development Manual.
sensitive and hazardous development means development for the following purposes—
- (a) [list land uses]

Direction— Only the following land uses are permitted to be included in the list—

- (a) boarding houses,
- (b) caravan parks,
- (c) correctional centres,
- (d) early education and care facilities,
- (e) eco-tourist facilities,
- (f) educational establishments,
- (g) emergency services facilities,
- (h) group homes,
- (i) hazardous industries,
- (j) hazardous storage establishments,
- (k) hospitals,
- (l) hostels,
- (m) information and education facilities,
- (n) respite day care centres,
- (o) seniors housing,
- (p) sewerage systems,
- (q) tourist and visitor accommodation,
- (r) water supply systems.

Opt-in for Clause 5.22 LEP Amendment

Because clause 5.22 is optional, those councils wanting to adopt the special flood considerations clause must do this by amending their respective LEPs. To facilitate these amendments, DPIE has offered to prepare a bulk LEP amendment. Alternatively, councils can prepare their own Planning Proposals and undertake the amendment themselves.

Opting in to the bulk LEP amendment would require a resolution of Council. The resolution must provide a list of *sensitive and hazardous development* types to be included in the future LEP clause. The list is limited to the development types shown below (extracted from the Direction contained within Clause 5.22)-

- (a) boarding houses,
- (b) caravan parks,
- (c) correctional centres,

- (d) early education and care facilities,
- (e) eco-tourist facilities,
- (f) educational establishments,
- (g) emergency services facilities,
- (h) group homes,
- (i) hazardous industries,
- (j) hazardous storage establishments,
- (k) hospitals,
- (l) hostels,
- (m) information and education facilities,
- (n) respite day care centres,
- (o) seniors housing,
- (p) sewerage systems,
- (q) tourist and visitor accommodation,
- (r) water supply systems.

The Special Flood considerations clause does not prohibit these development types from being developed on the flood plain but provides for additional considerations to be given towards their ability to operate safely in a flood environment. As such, it is recommended that the entire list be adopted.

CONSULTATION

If Council opted in to the bulk amendment, community engagement would be undertaken by DPIE as part of its preparation of a State Environmental Planning Policy to facilitate the bulk insertion of the optional flood planning clause into NSW LEPs. This engagement would be done in accordance with the DPIE Community Participation Plan. Council would also facilitate the engagement process by notifying the amendment on its website and Facebook page.

CONCLUSION

Flood Planning Reforms commenced on 14 July 2021. Part of the package of reforms were two new LEP clauses.

Clause 5.21 Flood Planning has replaced clause 6.5 with the inclusion of additional considerations of new flood planning guidelines; compatibility with flood function and behaviour and not just flood hazard; and the safe occupation and efficient evacuation of people in a flood event. This clause applies to development within a Flood Planning Area.

Clause 5.22 Special Flood Considerations is optional for councils to adopt. This clause applies to:

- *sensitive and hazardous developments* on land outside the Flood Planning Area, and below the Probable Maximum Flood, or
- any other development on land where flooding could cause a particular risk to life and require the evacuation of people or other safety considerations.

Council already considers the likely impacts of floods, including rarer/larger floods in certain locations, therefore the inclusion of clause 5.22 is consistent with existing assessment processes.

Clause 5.22 requires the identification of *sensitive and hazardous developments*, therefore, it is not only recommended that Council adopts clause 5.22 but that it also adopts the entire list of sensitive and hazardous developments as provided in the Direction to Clause 5.22.

ATTACHMENT(S)

Nil

16.2 PROPOSED ROAD NAMING

Author: Kim Anderson, Coordinator Property and GIS

EXECUTIVE SUMMARY

Council is a Roads Authority, under Section 7 of the *Roads Act 1993*, and is responsible for formally naming public roads in accordance with the Act and Regulation.

Council has undertaken public exhibition of proposed names for two roads as part of the Reynolds Road Industrial Estate development, in accordance with Section 162 of the *Roads Act 1993* and Part 2 of the Roads Regulation 2018. The proposed road names subject to this report did not receive any submissions during the public exhibition period.

RECOMMENDATION

That Council formally adopts the following road names: Victory Camp Road and Liberty Road, as part of the Reynolds Road Industrial subdivision.

DELIVERY PROGRAM LINKS

Connecting People and Places

PP2: Getting Around

PP2.1: Improve Road Management practices at Richmond Valley Council

BUDGET IMPLICATIONS

Nil

REPORT

The Reynolds Road Industrial subdivision requires the new roads to be formally named for addressing purposes.

The proposed names have historic connections with the area, being acknowledgement of the Dutch Internment Camp for Indonesian Nationalists during WWII, which was located near the estate on land now occupied by the lawn cemetery. Several buildings from the camp were subsequently relocated to the industrial estate site. The Internment Camp became known as Victory Camp.

The names 'Victory Camp', and 'Liberty' have pre-approval as suitable road names from the Geographical Names Board of NSW.

Council publicly exhibited the proposed road names calling for public submissions during September and October 2021. No submissions were received during the public exhibition process.



Map 1 - Showing location of proposed road names: 'Victory Camp Road', and 'Liberty Road'.



Image 1 – Showing Reynolds Road site roadworks completed.

CONSULTATION

Advertisement of the proposed road names was conducted in accordance with Clause 7 of the Roads Regulation 2018 including publishing on Council's website from 15 September to 6 October 2021. Given the new development site, no affected residents were identified to be formally notified.

The proposed road names did not receive any submissions during the public exhibition period.

CONCLUSION

It is proposed that Council, as the Road Naming Authority, follow the recommendations and processes outlined in this report to adopt the names of the two new roads.

ATTACHMENT(S)

Nil

16.3 ROADS TO HOME PROGRAM - BOGAL LOCAL ABORIGINAL LAND COUNCIL

Author: Andrew Leach, Manager Asset Planning

EXECUTIVE SUMMARY

Council has received a request from the Bogal Local Aboriginal Land Council (LALC) to take over and manage the Box Ridge subdivision roads, road reserve and associated infrastructure as part of the NSW Government's Roads to Home Program. Under this program, the reserve would undergo significant infrastructure improvements. Currently, the entire Box Ridge Reservation is identified as one land parcel, and as part of this program, it is proposed the land be subdivided into separate housing blocks, which will be separately rated and serviced by Council. Bogal LALC is seeking Council acceptance of this proposal.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in this report.
2. Authorises the General Manager to continue to engage with the Bogal Local Aboriginal Land Council to establish the details of the proposed Roads to Home Project, the financial and management implications for Council and the benefits to the community.
3. Notes that a report on outcomes will be brought back to a future meeting of Council.

DELIVERY PROGRAM LINKS

Connecting People and Places

PP3: Working Together

PP3.1: Improve our Engagement/Consultation with the Community

BUDGET IMPLICATIONS

Budget implications will be confirmed when details of the infrastructure and utilities proposed to be handed over to Council are established. There will be depreciation implications and ongoing maintenance requirements but also rating revenue streams once formalisation of the lots and ownership are established.

REPORT

Council has been approached by the Bogal Local Aboriginal Land Council (LALC) requesting that Council take on the ongoing responsibility of reserves and infrastructure which would be created through the subdivision of the Box Ridge Reservation. This project has been encouraged by the NSW State Government Roads to Home Program. (see attached information sheet).

Council Officers met with representatives from Bogal LALC, along with consultants who are developing the subdivision proposal on their behalf, on 13 September 2021. A letter requesting Council acceptance of the proposal was received following that meeting, which included two concept drawings that illustrate the intended works (documents have been circulated to Councillors separately).

The Roads to Home Program is developed to fund the works to subdivide land and upgrade infrastructure to an acceptable standard and then dedicate it to Council. The Bogal LALC proposes the land to be subdivided into 17 lots, with 13 of those being residential and the remaining lots being Bogal LALC owned community land. Planning approval would need to be obtained to undertake the subdivision works.

If Council was to proceed with the proposal, it would be taking on the management and maintenance of approximately \$600,000 of road infrastructure, \$80,000 of storm water assets, \$120,000 of street lighting, with a total annual depreciation of \$20,000 added to Council's annual financial statement. Council currently has an existing Service Level Agreement with the Bogal LALC for the provision of water and sewer, which would need to be renegotiated to align with the individual land parcels. Estimated rates revenue from the residential blocks should realise approximately \$26,000 p.a.

The following points have been ascertained from both the discussion and the information provided to Council by Bogal LALC.

- The project would allow for the formalisation of the road into the reserve. Currently access travels over an easement and Crown Land, but no formal legal road reserve exists. This would need to be worked through and altered on any subdivision in conjunction with the Crown.
- During discussions, there are plans for community infrastructure such as toilets, playgrounds, basketball court, large meeting pergola and furniture to be placed on LALC land parcels within the subdivision. Bogal LALC would be responsible for the maintenance and repair of this infrastructure on this land.
- Currently there is a Community Centre on one of the proposed reserves. This would remain the responsibility of the Bogal LALC.
- Questions regarding the setback of property boundaries from the road pavement were raised and these would need to be addressed as part of the DA approval. Pre DA meetings will be sought to assist in the submission of the DA.
- Street lighting within the subdivision would need to be replaced, and ongoing power and maintenance agreements would need to be established. This is currently paid for by the Bogal LALC.

If the proposal was to proceed, there would need to be an agreed position of the stakeholders, Council and Bogal LALC regarding ongoing maintenance and responsibility. This could be addressed through the drafting of a Memorandum of Understanding signed by both parties.

The LALC is seeking an indication of Council's willingness to take on the dedication of the assets before it proceeds with the Development Application process. The Roads to Home program is designed to provide better access to infrastructure and services for discrete Aboriginal communities and Development Applications under this program have been recently lodged in Bowraville, Cabarita, Armidale and Coonamble.

The funding available to the Land Council under this program requires project completion by 30 June 2022.

CONSULTATION

Council Officers have met on site with representatives of the Bogal LALC and contracted planning consultants associated with the project to discuss the Roads to Home Program and proposed works.

Councillors have been provided with all currently available documentation and project details and will continue to be kept informed.

CONCLUSION

Council Officers will continue discussions with the Bogal LALC regarding this project, under the direction of the General Manager, to establish details of the proposed Roads to Home Project, the implications for Council and the benefits to the community.

ATTACHMENT(S)

1. **Roads To Home Information Document (under separate cover)**

16.4 COMMUNITY PREPAREDNESS AND RESILIENCE ADVERSE EVENT PLAN

Author: Kelly Moroney, Recovery Manager

EXECUTIVE SUMMARY

At its Ordinary Meeting of 21 September 2021, Council resolved to place the draft Community Preparedness and Resilience Adverse Event Plan on public exhibition.

This report provides information regarding public submissions received by Council during the exhibition period and recommends that Council adopts the plan.

RECOMMENDATION

That Council adopts the Community Preparedness and Resilience Adverse Event Plan.

DELIVERY PROGRAM LINKS

Connecting People and Places

PP1: Fresh and Vibrant Community

PP1.9: Planning, preparedness, response and recovery to Emergency Services

BUDGET IMPLICATIONS

The actions proposed in the plan will largely be funded through existing budget allocations or grant funding. Council will seek further funding opportunities to support delivery of the plan.

REPORT

Local Government plays a key role in helping local communities prepare for adverse events, such as bushfires, floods, storms, and pandemics, and supporting the recovery process.

The draft plan has been prepared with assistance from the Commonwealth Drought Communities Program \$1 million grant, received last year. As part of the funding conditions of this grant, Council was required to prepare and adopt an Adverse Event Plan.

The plan will help to ensure that the community is better prepared and can recover more quickly from the social and economic impacts of a disaster. It identifies a number of actions to reduce or eliminate the likelihood of an incident and to assist communities to prepare for future disasters. There are four stages of the plan:

- Prevention – actions taken to eliminate or reduce the likelihood of an incident
- Preparedness – steps taken to effectively anticipate the impacts of disasters
- Response – contain, control and/or manage the immediate impacts of an incident
- Recovery – the coordinated process of supporting community, businesses, and government to manage the impacts after a disaster

CONSULTATION

Council advertised the draft Community Preparedness and Resilience Adverse Event Plan from 22 September 2021 with public submissions closing at 11:30pm Sunday 10 October 2021. Advertising included coverage in the Richmond River Independent, Council's Facebook page and a copy of the draft document was also made available on Council's website. There were no submissions received during the exhibition period.

CONCLUSION

The Community Preparedness and Resilience Adverse Event Plan aims to provide a practical approach for Council and the community to work together to prevent, prepare for, respond to, and recover from future disasters. Council is required by the Drought Communities Program to adopt an Adverse Event Plan to meet funding and acquittal requirements.

Council did not receive any public submissions during the exhibition period. It is recommended that Council adopts the plan as presented in the attachment of this report.

ATTACHMENT(S)

1. **Draft Richmond Valley Council Adverse Event Plan (under separate cover)**

17 MATTERS FOR INFORMATION**RECOMMENDATION**

Recommended that the following reports submitted for information be received and noted.

17.1 CORRESPONDENCE - AUSTRALIAN DEFENCE FORCE

Author: Julie Clark, Personal Assistant to the General Manager and the Mayor

RECOMMENDATION

That Council receives and notes the correspondence from the Chief of Joint Operations, Australian Defence Force and the United States Armed Forces, thanking Council for supporting the exercise "Talisman Sabre 2021".

SUMMARY OF CORRESPONDENCE

A copy of the correspondence received follows.

ATTACHMENT(S)

- 1. Letter from Chief of Joint Operations**

23 SEP 2021

SCANNED

23 SEP 2021

**CHIEF OF JOINT OPERATIONS**

Headquarters Joint Operations Command

Doc. No.

BO15420686

Cr Robert Mustow

Mayor Richmond Valley Council
Locked Bag 10
CASINO NSW 2470

Dear Mayor Mustow,

On behalf of the Australian Defence Force and the United States Armed Forces, thank you for your support to assist us to successfully conduct Exercise TALISMAN SABRE 2021. Exercise TALISMAN SABRE is Australia's premier bilateral exercise with the United States and contributes significantly to the ANZUS alliance. The exercise showcases the military capabilities of both nations, and ensures that we can continue to meet readiness objectives within the near region.

The assistance provided by Council was vital to ensuring safe, effective training for approximately 17,000 defence personnel from Australia, the United States, Japan, the Republic of Korea, New Zealand, Canada and the United Kingdom. The strategic importance of Australia and the United States operating closely with the participating countries cannot be overstated. The COVID-19 pandemic posed a real challenge to the exercise, and the support of your Council and local community significantly contributed to our successes. This year over half the exercise occurred in Non-Defence Training Areas, from grazing properties to entire townships. This is a unique aspect of Exercise TALISMAN SABRE, and I thank you for the trust placed in the Australian Defence Force. As a direct result of the training conducted during this exercise, Australia's defence personnel, and those of our allied nations, are better equipped to safely and effectively respond to crises.

Thank you again for your support.

Yours Sincerely

Greg Bilton AO, CSC
Lieutenant General
Chief of Joint Operations

Department of Defence
PO Box 7928
CANBERRA ACT 2610

Tel: (02) 6128 4000

1 September 2021

17.2 GRANT APPLICATION INFORMATION REPORT - SEPTEMBER 2021**Author: Dean Fordham, Manager Finance and Procurement****RECOMMENDATION**

That Council receives and notes the Grant Application Information Report for the month of September 2021.

REPORT

This report provides information on grant applications that have been approved, grants that have been received, grant applications that were unsuccessful and grant applications that were submitted for the month of September 2021.

During the reporting period, six grants were approved and Council received funding for ten grants totalling \$3,082,212. Council was not notified as being unsuccessful with any grant applications and no grant applications were submitted.

Grants that have been approved

NSW Storms and Floods February 2020 onwards AGRN898 – Emergency and Immediate Reconstruction Works	
Project ID	10420
Funding Body	Transport for NSW
Funding Name	Disaster Recovery Funding Arrangements (DRFA)
Government Level	State
Project Value (excl GST)	\$5,502,366
Grant Funding (excl GST)	\$5,420,038
Council Funding (excl GST)	\$ 82,328
Date Application Submitted	N/A
Date Approved	9 September 2021
Comment	This relates to the approval of the final claim for the February 2020 flood event for emergency and immediate reconstruction works of \$97,783, taking total funding to \$5,420,038.

Fixing Local Roads – Benns Road Rehabilitation	
Project ID	10438
Funding Body	Transport for NSW
Funding Name	Fixing Local Roads Round 3
Government Level	State
Project Value (excl GST)	\$1,386,000
Grant Funding (excl GST)	\$1,039,500
Council Funding (excl GST)	\$ 346,500

Date Application Submitted	15 July 2021
Date Approved	30 September 2021
Comment	This funding will enable the rehabilitation of 2.3km of Bennis Road including pavement rehabilitation, sealing, and drainage works. The project will commence within 6 months of signing the funding agreement and work is estimated to be completed by December 2022.

NSW Storms and Floods March 2021 AGRN960 – Emergency & Immediate Reconstruction Works

Project ID	10443
Funding Body	Transport for NSW
Funding Name	Disaster Recovery Funding Arrangements (DRFA)
Government Level	State
Project Value (excl GST)	\$189,887
Grant Funding (excl GST)	\$189,887
Council Funding (excl GST)	\$ 0
Date Application Submitted	N/A
Date Approved	1 September 2021
Comment	Progress claim 1 approved, two further claims pending.

Northern NSW Bushfires August 2019 onwards AGRN871 – Immediate Reconstruction Works – Main Camp Culvert

Project ID	10444
Funding Body	Transport for NSW
Funding Name	Disaster Recovery Funding Arrangements (DRFA)
Government Level	State
Project Value (excl GST)	\$14,506
Grant Funding (excl GST)	\$14,506
Council Funding (excl GST)	\$ 0
Date Application Submitted	N/A
Date Approved	10 September 2021
Comment	Claim approved for Main Camp Culvert immediate reconstruction works.

NSW Storms and Floods 10 March 2021 onwards AGRN960 – Essential Public Asset Reconstruction Works (Sealed Roads)	
Project ID	10445
Funding Body	Transport for NSW
Funding Name	Disaster Recovery Funding Arrangements (DRFA)
Government Level	State
Project Value (excl GST)	\$465,100
Grant Funding (excl GST)	\$465,100
Council Funding (excl GST)	\$ 0
Date Application Submitted	N/A
Date Approved	21 September 2021
Comment	Council's claim for damage to sealed roads has been approved for \$465,100. This includes works on Bungawalbin Whiporie Road, Lagoon Road bridge approaches, Bailey Street and Coombell Road.

NSW Storms and Floods 10 March 2021 onwards AGRN960 – Essential Public Asset Reconstruction Works Naughtons Gap Road	
Project ID	10446
Funding Body	Transport for NSW
Funding Name	Disaster Recovery Funding Arrangements (DRFA)
Government Level	State
Project Value (excl GST)	\$4,335,445
Grant Funding (excl GST)	\$4,335,445
Council Funding (excl GST)	\$ 0
Date Application Submitted	N/A
Date Approved	21 September 2021
Comment	Council's claim for damage to Naughtons Gap Road has been approved for upper limit funding of \$4,335,445. Ongoing monitoring and design work will lead to an estimated construction start date in early 2022, with works estimated to be completed by October 2022.

Grants that have been received

Casino Industries Activation Project	
Project ID	10342
Funding Body	Department of Infrastructure, Transport, Cities and Regional Development
Funding Name	Building Better Regions Fund – Infrastructure Projects Stream – Round 4
Government Level	Federal
Project Value (excl GST)	\$3,081,375
Grant Funding (excl GST)	\$1,540,688
Council Funding (excl GST)	\$1,540,687
Date Application Submitted	19 December 2019
Date Received	\$455,589 received 17 September 2021
Total Funds Received To Date	\$455,589
Comment	N/A

MR145 Woodburn-Coraki Road Major Upgrade	
Project ID	10382
Funding Body	Transport for NSW
Funding Name	N/A
Government Level	Federal
Project Value (excl GST)	\$10,000,000 (over 3 years 2020/2021 to 2022/2023)
Grant Funding (excl GST)	\$10,000,000
Council Funding (excl GST)	\$ 0
Date Application Submitted	N/A
Date Received	\$1,072,590 received 27 September 2021
Total Funds Received to Date	\$3,000,000
Comment	N/A

Casino Memorial Pool Redevelopment	
Project ID	10384
Funding Body	Department of Health
Funding Name	Female Facilities and Water Safety Stream
Government Level	Federal
Project Value (excl GST)	\$5,150,000
Grant Funding (excl GST)	\$3,200,000
Council Funding (excl GST)	\$1,950,000

Date Application Submitted	N/A
Date Received	\$1,000,000 received 2 September 2021
Total Funds Received to Date	\$2,000,000
Comment	N/A

Willox Bridge MR145 Redhill

Project ID	10386
Funding Body	Transport for NSW
Funding Name	Fixing Country Bridges
Government Level	State
Project Value (excl GST)	\$815,888
Grant Funding (excl GST)	\$482,988
Council Funding (excl GST)	\$332,900
Date Application Submitted	2 October 2020
Date Received	\$72,448 received 27 September 2021
Total Funds Received to Date	\$72,448
Comment	Payment for progress claim

NSW Bushfires 31 August 2019 onwards AGRN871 – Emergency & Immediate Reconstruction Works

Project ID	10390
Funding Body	Transport for NSW
Funding Name	Disaster Recovery Funding Arrangements (DRFA)
Government Level	State
Project Value (excl GST)	\$1,571,490
Grant Funding (excl GST)	\$1,489,162
Council Funding (excl GST)	\$ 82,328
Date Application Submitted	N/A
Date Received	\$89,544 received 3 September 2021
Total Funds Received to Date	\$1,489,162
Comment	Payment for bushfire vegetation works (extension 1)

NSW Storms and Floods February 2020 onwards AGRN898 – Emergency & Immediate Reconstruction Works

Project ID	10420
Funding Body	Transport for NSW
Funding Name	Disaster Recovery Funding Arrangements (DRFA)
Government Level	State
Project Value (excl GST)	\$5,502,366
Grant Funding (excl GST)	\$5,420,038
Council Funding (excl GST)	\$ 82,328
Date Application Submitted	N/A
Date Received	\$4,196 received 3 September 2021 \$93,588 received 27 September 2021
Total Funds Received to Date	\$5,502,366 (total funding received)
Comment	Payment for progress claim

NSW Storms and Floods 10 December 2020 onwards AGRN943 – Emergency & Immediate Reconstruction Works

Project ID	10422
Funding Body	Transport for NSW
Funding Name	Disaster Recovery Funding Arrangements (DRFA)
Government Level	State
Project Value (excl GST)	\$406,444
Grant Funding (excl GST)	\$315,041
Council Funding (excl GST)	\$ 91,403
Date Application Submitted	N/A
Date Received	\$151,702 received 3 September 2021 \$22,266 received 29 September 2021
Total Funds Received to Date	\$315,041 (total funding received)
Comment	Payment for final claims

Rappville Community Hall Project

Project ID	10430
Funding Body	Business Council of Australia
Funding Name	Biz Rebuild – Rebuilding for a Stronger Australia
Government Level	Other
Project Value (excl GST)	\$1,454,545

Grant Funding (excl GST)	\$ 454,545
Council Funding (excl GST)	\$1,000,000
Date Application Submitted	13 November 2020
Date Received	\$90,909 received 21 September 2021
Total Funds Received to Date	\$181,818
Comment	N/A

NSW Storms and Floods 10 March 2021 onwards AGRN960 – Essential Public Asset Reconstruction Works

Project ID	10441
Funding Body	Transport for NSW
Funding Name	Disaster Recovery Funding Arrangements (DRFA)
Government Level	State
Project Value (excl GST)	\$1,852,850
Grant Funding (excl GST)	\$1,852,850
Council Funding (excl GST)	\$ 0
Date Application Submitted	N/A
Date Received	\$14,874 received 3 September 2021
Total Funds Received to Date	\$459,017
Comment	Payment for progress claim on Busbys Flat Bridge

NSW Bushfires August 2019 AGRN871 – Immediate Reconstruction Works – Main Camp Culvert

Project ID	10444
Funding Body	Transport for NSW
Funding Name	Disaster Recovery Funding Arrangements (DRFA)
Government Level	State
Project Value (excl GST)	\$14,506
Grant Funding (excl GST)	\$14,506
Council Funding (excl GST)	\$ 0
Date Application Submitted	N/A
Date Received	\$14,506 received 30 September 2021
Total Funds Received to Date	\$14,506 (total funding received)
Comment	N/A

ATTACHMENT(S)

Nil

17.3 CUSTOMER EXPERIENCE REPORT 1 JULY 2021 - 30 SEPTEMBER 2021**Author: Sharon Banning, Acting Manager Customer Experience****RECOMMENDATION**

That Council receives and notes the Customer Experience Report for the period 1 July – 30 September 2021.

REPORT

Council is committed to providing a high level of customer service to the community. The Customer Service Framework was adopted by Council at the 19 July 2016 Ordinary Meeting and reviewed at the 25 June 2019 Ordinary Meeting. As a result, quarterly reporting on Council's performance against the standards in the framework has been introduced. This report also contains details on the resolution of customer requests made through the Contact Centre. Analysis is undertaken to determine what strategies or areas of improvement may be required.

The report includes three parts:

- Customer Service Contact Centre data,
- Customer Request Management System (CRM) data, and
- Development Concierge Statistics

Customer Service Contact Centre Data - Key Statistics**CRM module upgrade**

Council's IT department is currently undertaking a major upgrade of the customer request module (CRM). Improvements include cloud-based connectivity, providing operational staff accessibility to the Request Management system in field, via their mobile device. Customers will have the ability to raise their own requests online and receive notification when the requests have been completed. The upgrade has provided opportunity to review service levels for each request category. The upgrade is expected to go live in October and initial training has already been provided to all key users.

e-Planning Portal

The "First Responders" team, continues to work closely with customers assisting them to prepare quality applications acceptable for lodgement. Expectations and standards have been set and are aligned with those applied at other councils. The consistent approach will assist customers who submit applications in various council areas to know what is required for successful lodgement. Richmond Valley's pre-assessment times are well placed when compared to other LGAs, as demonstrated in Figure 1.

Electronic lodgement has reduced the number of additional Council forms as all relevant data is captured within the portal application.

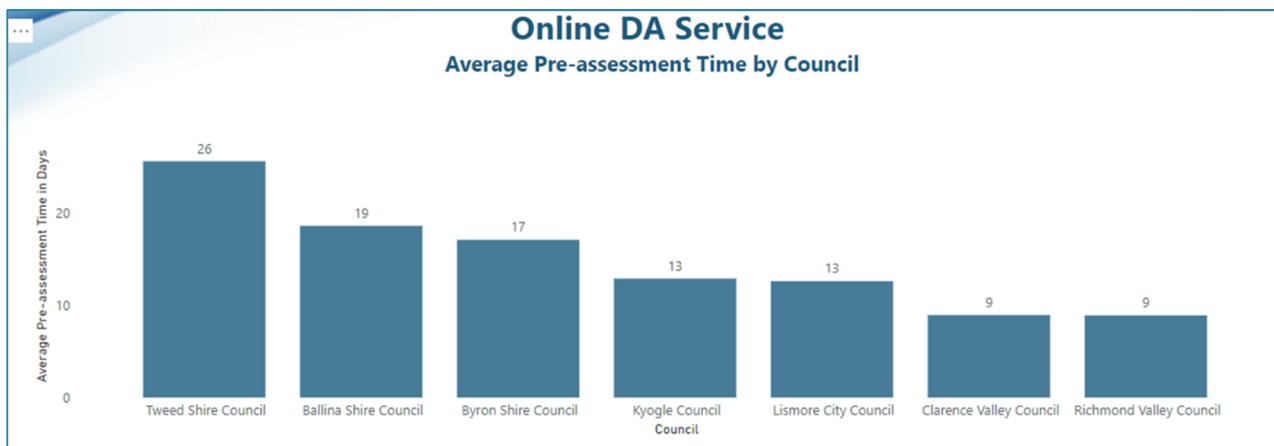
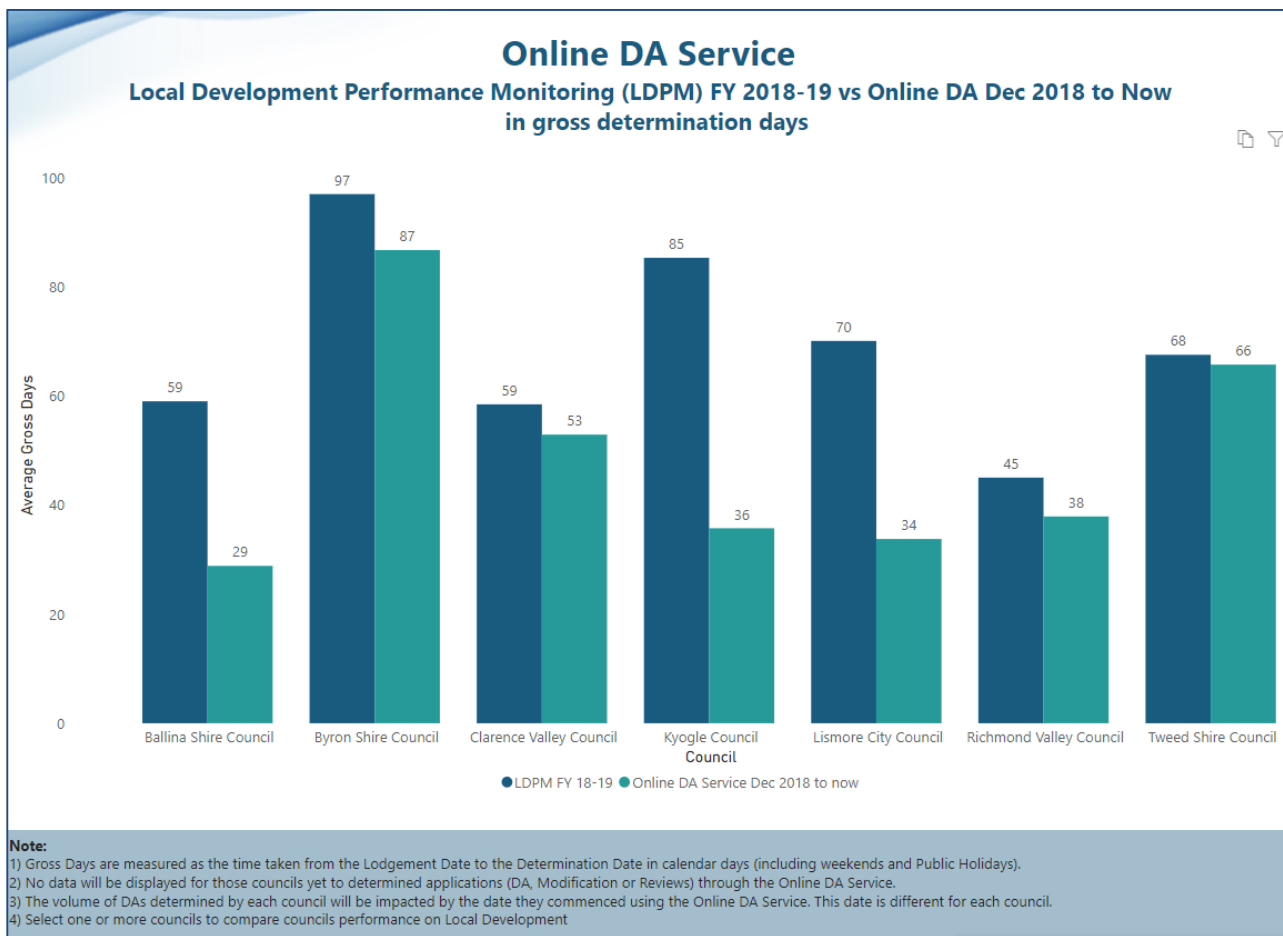


Figure 1: Average pre-assessment time by Council



Council	LDPM FY 18-19	Online DA Service Dec 2018 to now	Number of Applications (ePlanning)	Number of Applications (LDPM)
Richmond Valley Council	45.08	37.95	84	280
Clarence Valley Council	58.53	52.97	913	814
Ballina Shire Council	59.09	28.88	17	853
Tweed Shire Council	67.63	65.82	480	1099
Lismore City Council	70.18	33.81	27	533
Kyogle Council	85.43	35.79	43	108
Byron Shire Council	97.12	86.85	1380	830

Figure 2: Manual lodgement v online DA lodgement comparison

NSW Planning data indicates that councils in our region have recorded a reduction in assessment timeframes since moving to online lodgement.

Richmond Valley’s assessment timeframes can be partly attributed to the First Responder team’s thorough pre-assessment of applications. The First Responders cross-check their review of the application with the Building and Planning teams to identify gaps in information required by technical staff to undertake a full assessment of the proposal.

First Responders work closely with customers to ensure their applications and supporting documentation are presented to a high standard, reducing the need for additional requests for information (Stop the Clock) during the assessment phase and therefore providing faster assessment turnaround.

Volumes of submissions through the portal remain constant, with an average of five new DA applications per week, as well as the associated certificates and permits (CC, S68 and S138) required to support each development application.

Call Statistics

A total of 9,458 calls were received during the reporting period which is a 23% increase from the same period last year, and a 21.9 % increase on the previous quarter’s volumes. The Contact Centre has exceeded all service targets for the report period, including 84.6% of calls answered within 20 seconds, average time each caller spends in the queue is 13.6 seconds and the percentage rate for calls abandoned is less than 1%.

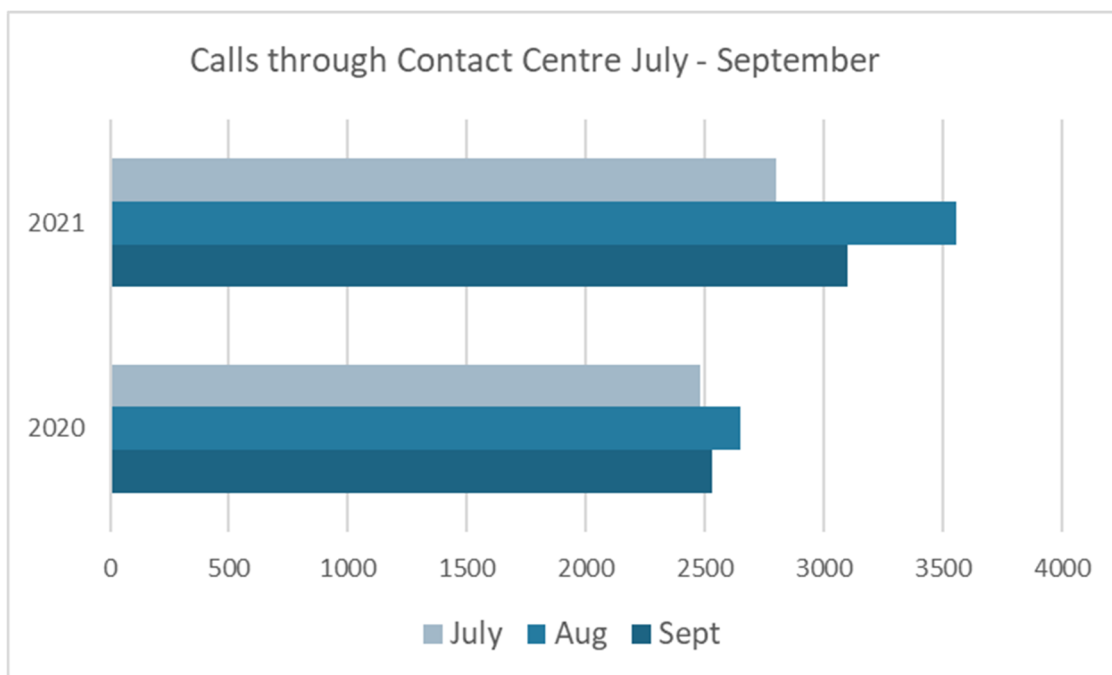


Figure 3: Calls received through the call centre

Receipt and Administration Statistics

A total of 2185 receipts were processed for the reporting period which is a decrease of 40.12% for the same period of the previous year of 3649 receipts. The month of September did see a decrease in number of receipts processed, which can be attributed to stay at home health orders and customers becoming accustomed to using alternate methods of payment.

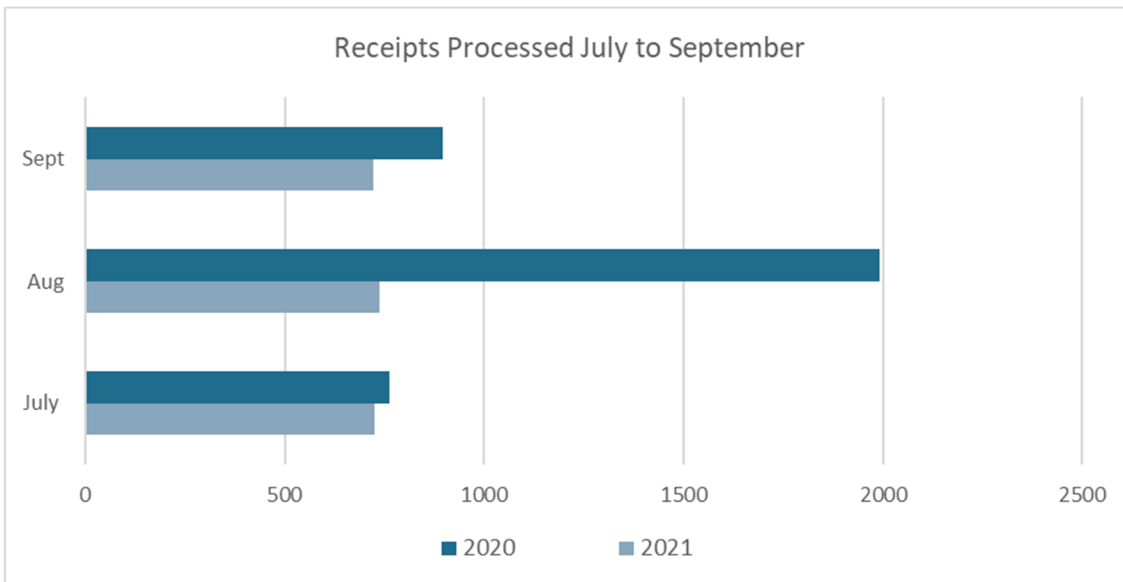


Figure 4: Total Number of Receipts

Certificates and Customer requests

94.9% of Section 735A, 10.7, 603 certificates were completed within set timeframes in accordance with Council’s service standards. Of the 553 certificate applications received, 52.2% were for 10.7 certificates.

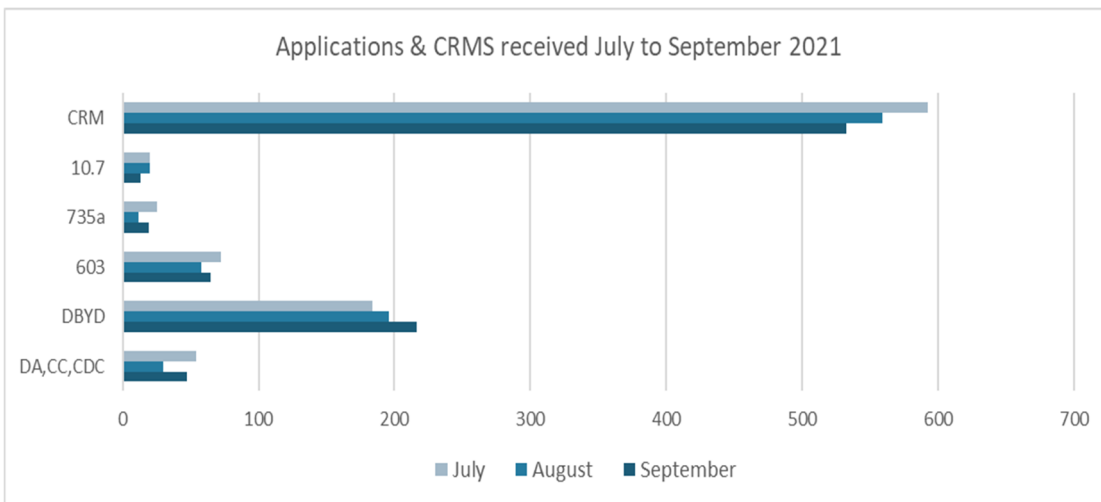


Figure 5. Administration Statistics

Volumes of applications increased markedly with s.603 up by 38.2%, s.735A up by 60.0% and s.10.7 up 29.2%, reinforcing the increased real estate sales activity in our LGA. Customer requests (CRMs) volumes remain stable, rising only 4.8%, compared to the same period last year.

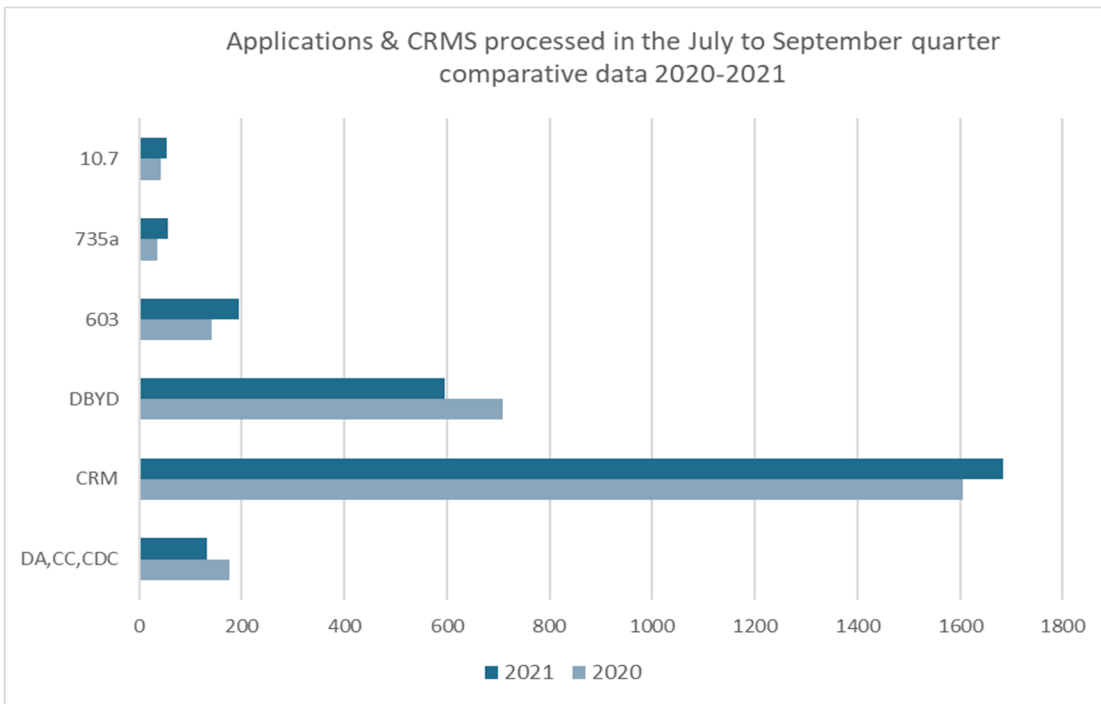


Figure 6. Applications comparison

Customer Request Management System - Key Statistics

During the reporting period, a total of 1683 requests were logged, an increase of 4.8% compared to the corresponding period in the previous year. Council’s Environmental Health / Rangers, Resource Recovery and Water/Sewer teams received the bulk of CRMs.

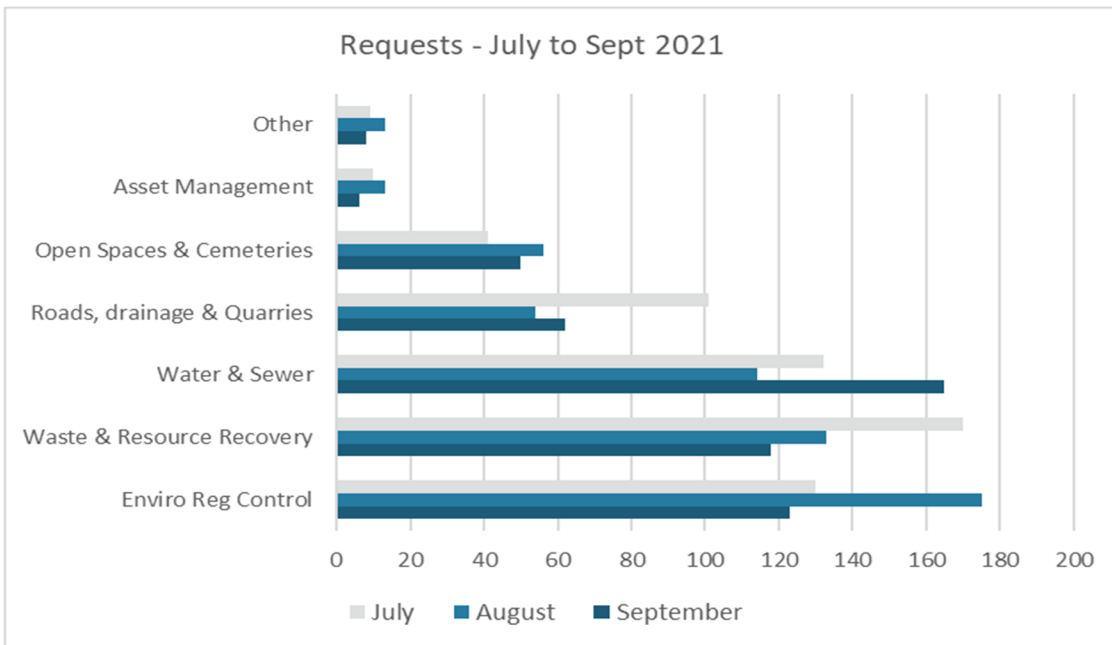


Figure 7: Number of Requests

Development Concierge – Key Statistics

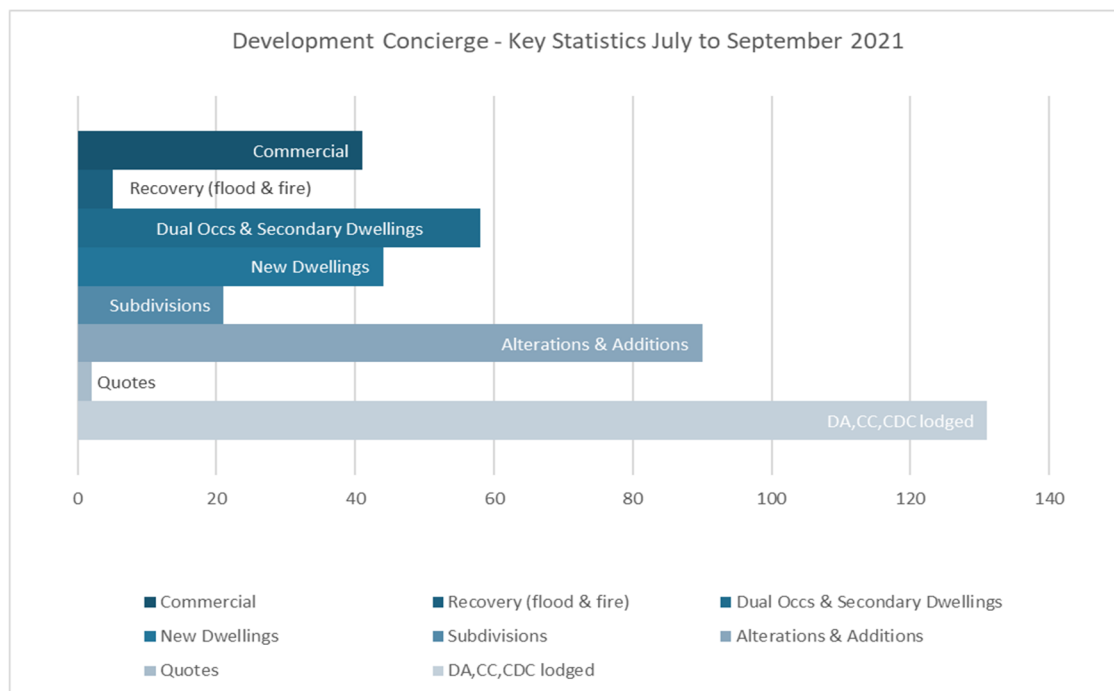


Figure 8: Development Concierge assisted enquiries

Enquiries for assistance from our Development Concierge service have returned to normal volumes, when compared to the previous quarter. During the reporting period, concierge assisted enquires resulted in 131 development related applications being lodged for assessment. The value of our concierge service has been recognised by the City of Hobart Council, which also intends to provide a similar service for its community.

The last of bush fire affected development applications have been received, with 14 applicants taking advantage of Council waiving development related fees to assist their rebuild within fire affected communities.

Opportunity for Improvement

Following a review of the report results, an opportunity for improvement has been identified. These areas as highlighted below will be the focus of the customer experience team in the coming months.

- Continue to work closely with applicants lodging applications via the e-planning portal to ensure submission to lodgement timeframes are maintained to our standard.
- Continue to provide training and upskilling of our newer inexperienced staff to increase their ability to achieve first contact resolution, particularly in relation to simple development assessment enquires.
- Continue to provide training to staff in the upgraded customer request module (CRM). Seek feedback from key users and review upgrade functionality within 3 months of going live.

CONCLUSION

The information contained in this report demonstrates the significant volume of tasks and actions which are required to be completed by Council's frontline Customer Experience staff. The Customer Service standards are generally met and more often than not exceeded.

Analysis of Customer Service Contact Centre data, Customer Request Management System (CRM) and the Development Concierge statistics enables identification of opportunities to improve Council's customer service and ensure processes are efficient and effective.

In accordance with Council's Customer Service Framework, staff continue to strive for high standards of customer service to the community, to monitor performance and implement efficiencies and improvements to process.

ATTACHMENT(S)

Nil

17.4 DEVELOPMENT APPLICATIONS DETERMINED UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT FOR THE PERIOD 1 SEPTEMBER 2021 TO 30 SEPTEMBER 2021

Author: Andy Edwards, Manager Development & Certification

RECOMMENDATION

That Council receives and notes the Development Application report for the period 1 September 2021 to 30 September 2021.

REPORT

This report provides a summary of development activity on a monthly basis. All Development Applications determined in the month are outlined in this report, including Section 4.55 approvals, applications which were refused and withdrawn, and applications with no development value, such as subdivisions.

Council receives a fortnightly summary of the status of applications (including all received) and notifications of all determinations of Development Applications are included in the Community Newsletter on a monthly basis.

The total number of Development Applications and Complying Development Applications determined within the Local Government area for the period 1 September 2021 to 30 September 2021 was 15, with a total value of \$5,462,808, with one of these applications being for a bushfire affected property.

The graph below shows the number of development applications processed by Council over five financial years.

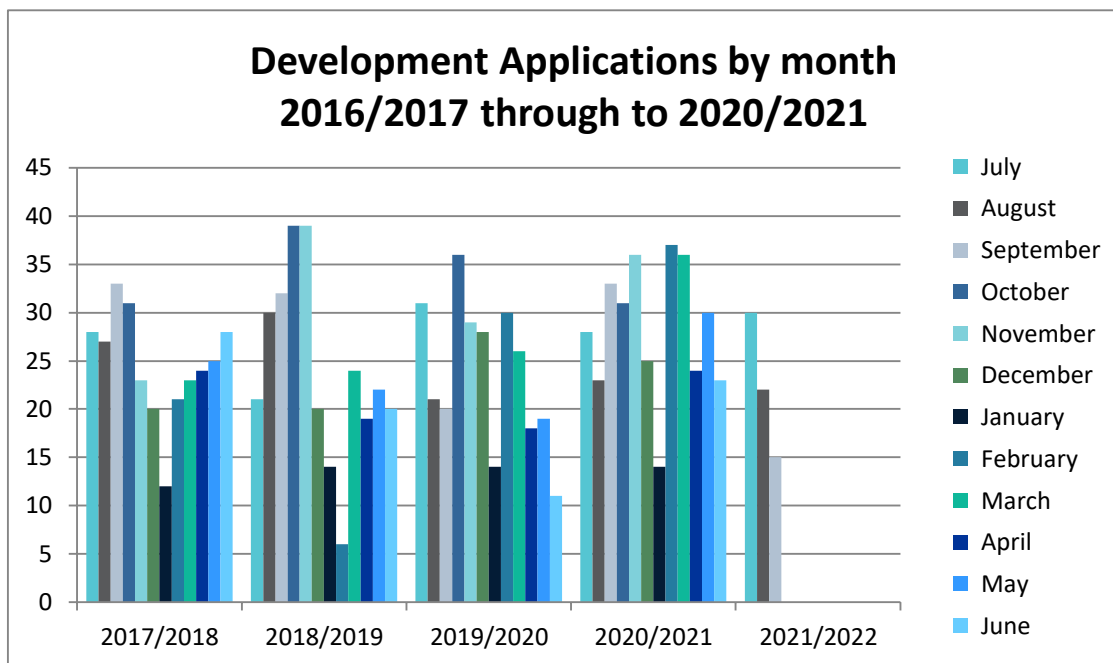


Figure 1: Monthly number of development applications processed by Council over five financial years.

Figure 2 graph provides the annual value of Development Consents issued by Council over five financial years and Figure 3 provides a detailed review of the value for the reporting month of September 2021.

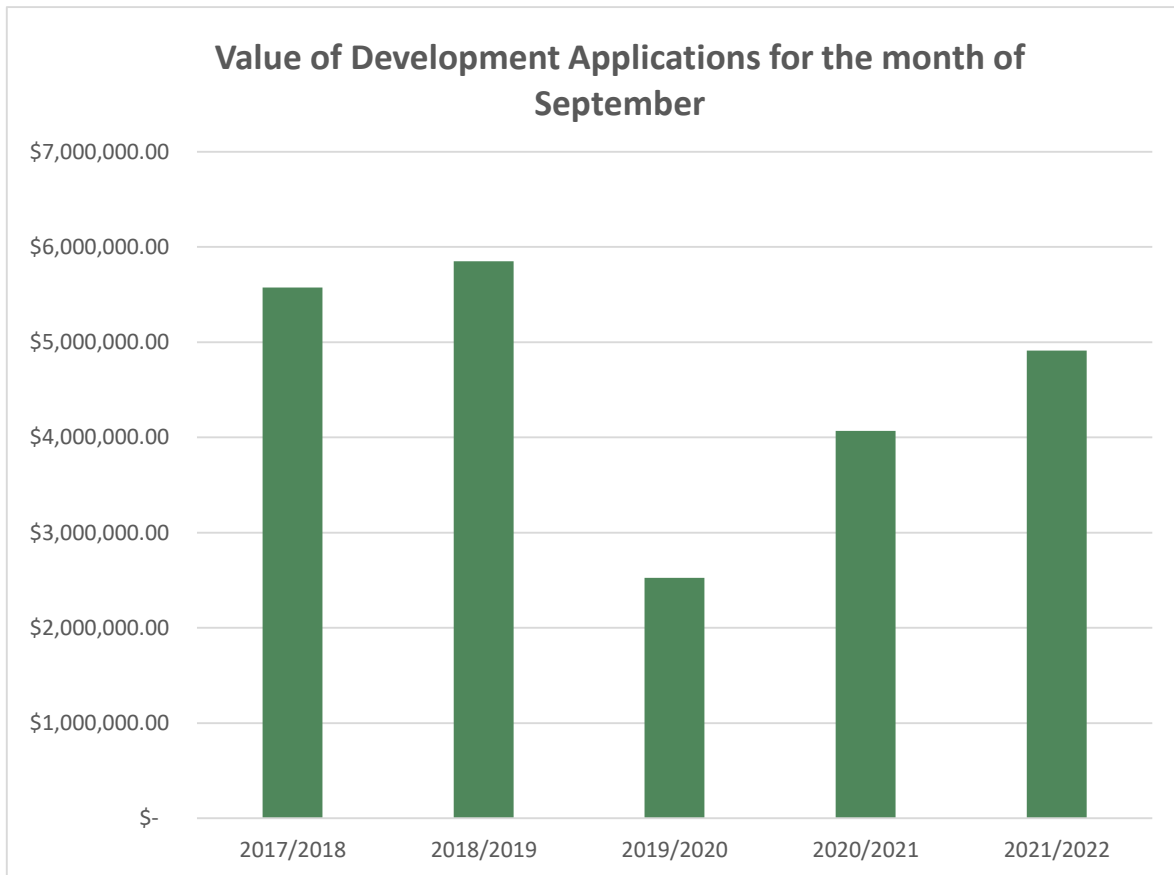


Figure 2: Value of development for the month of September.

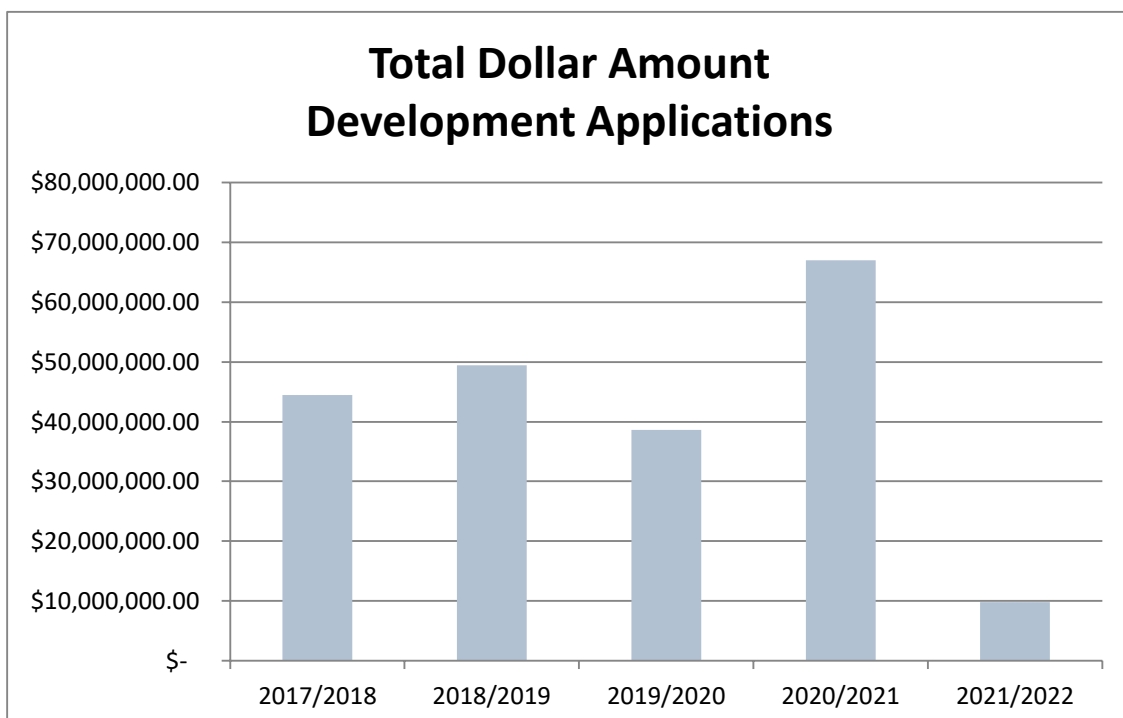


Figure 3: Annual value of development.

Number of Development Applications

The number of applications received by Council does not necessarily reflect the value of developments, as single large developments can be equivalent in value to a large number of more standard type developments such as sheds, dwellings and small commercial developments.

Figures 4 and 5 detail the number of applications determined by Council over the past five years.

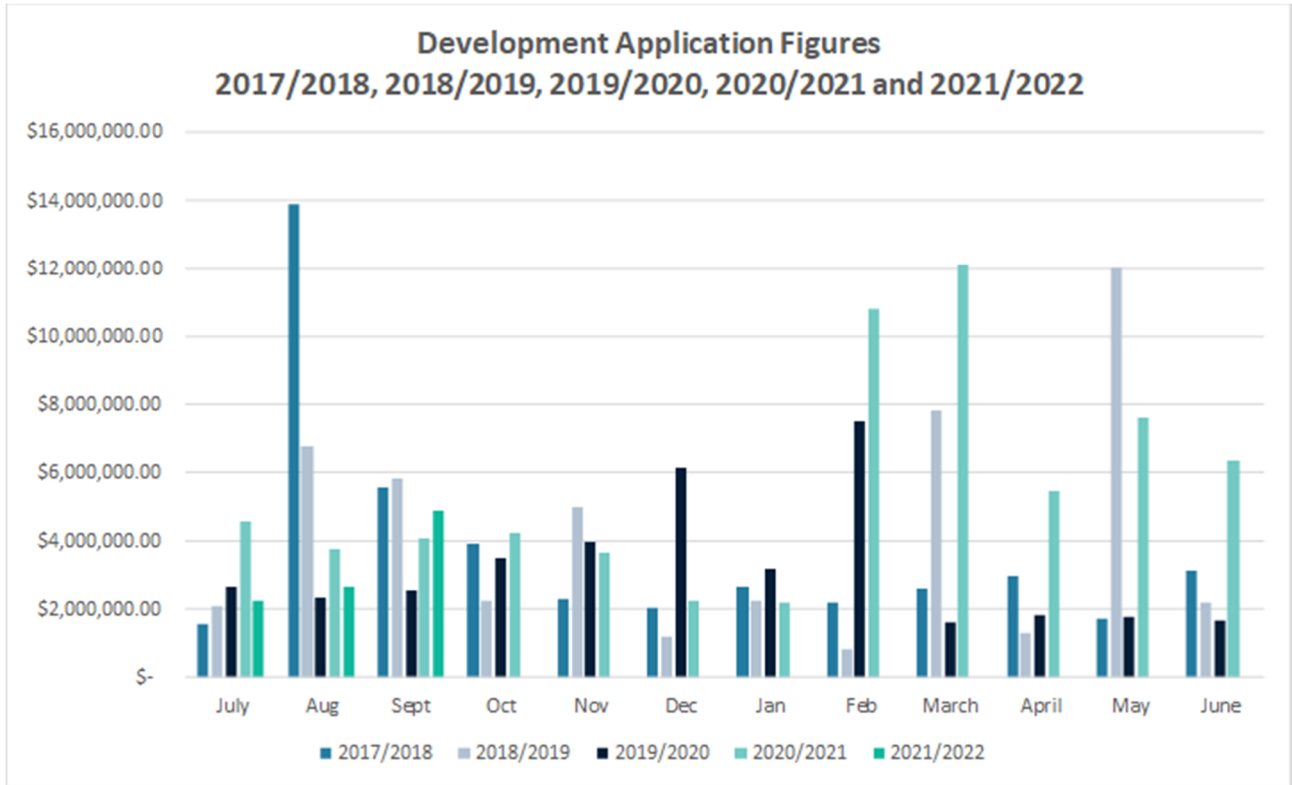


Figure 4: Value of development applications per month over five financial years.

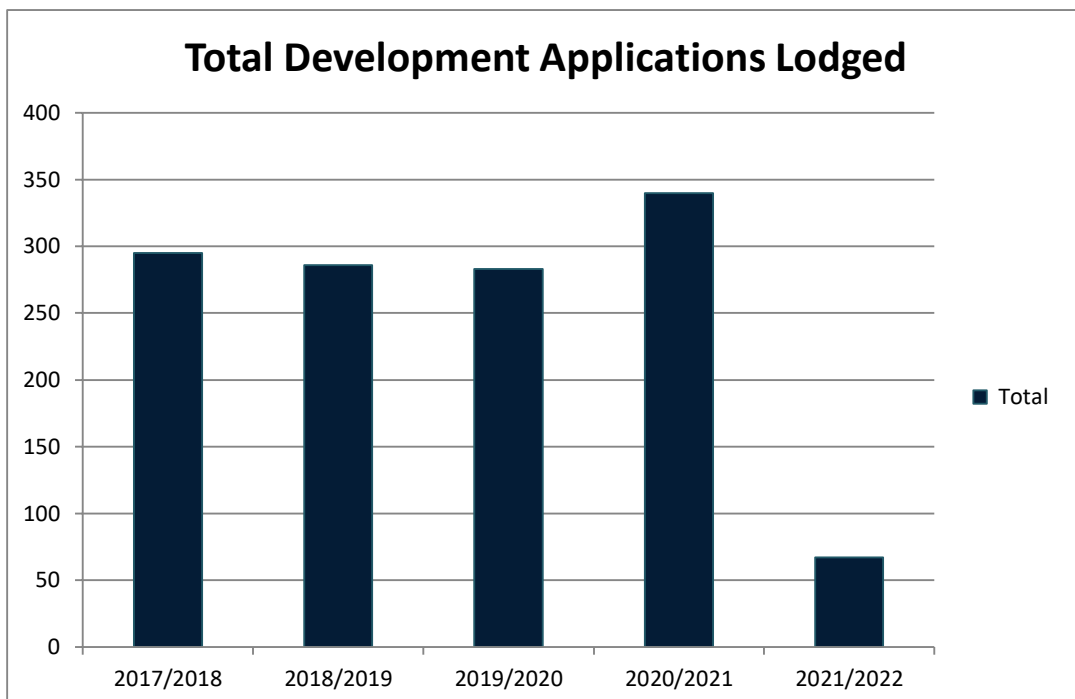


Figure 5: Number of Development Applications per annum over five financial years.

Activity for the month of September 2021

General Approvals (excluding Subdivisions, Section 4.55)	12
Section 4.55 amendments to original consent	2
Subdivision	
Refused	
Withdrawn	
Complying Development (Private Certifier Approved)	1
TOTAL	15
Average assessment days for applications determined in September 2021	36
No. of Integrated development applications determined in September 2021	1
No. of building/ compliance inspections undertaken in September 2021	79

DELIVERY PROGRAM LINKS

Growing our Economy

EC1: Driving Economic Growth

EC1.6: Improved customer satisfaction with the DA process

BUDGET IMPLICATIONS

Nil

CONSULTATION

Nil

**Summary of Development Applications determined under the Environmental Planning and Assessment Act
for the period 1 September 2021 to 30 September 2021**

Application ID	Applicant	Owners	Location	Development	Date Lodged	Determination Date	Estimated Cost
DA2017/0054.03	Manage-Design-Engineer Pty Ltd	Serenitas Communities Holdings Pty Ltd	Memorial Airport Drive, Evans Head	<p>Section 4.55 (1A) modification to accommodate minor internal site planning amendments including:</p> <ul style="list-style-type: none"> - Stage 1 layout amended from 17 sites to 13 sites; with four (4) sites being relocated into later Stages via adjustment of lot frontage widths. - Road geometry of roads 11 & 12 modified to provide a consistent 6m carriageway. - Basin No.2 moved to be central with the original runway and to align with the central axis of Basin No.1. - The roundabout at the intersection of Roads 4 and 5 removed and replaced with a low speed 4 way intersection. - The electrical substation moved from the northeast corner of the community lawn to the southwest corner in accordance with the electrical designer's requirements. - Entry pavement widened to improve access and manoeuvrability. - Managers residence site relocated to Lot 199. - Bowling green relocated to the northern community lawn. - Car turn around bay moved to north side of Road 11 from previous location on the south side of Road 11. 	13/07/2021	16/09/2021	\$ -
DA2021/0255	Prestige Properties Design & Construction	T & SP Manwarring	29 Riverview Street, Evans Head	Construction of two (2) new two storey dwellings with attached double garages to create a detached dual occupancy development and associated works including new reinforced concrete driveway and concrete masonry retaining walls	8/04/2021	9/09/2021	\$ 1,700,000.00
DA2021/0268	Perry Homes (Aust) Pty Ltd	FO Robinson	44B Ocean Drive, Evans Head	Two storey dwelling	21/04/2021	22/09/2021	\$ 670,860.00
DA2022/0012	Ocean Shire Developments	KW & HM Bloem	14 Riverview Street, Evans Head	New two storey dwelling	15/07/2021	14/09/2021	\$ 731,634.39
DA2022/0013	M Cavanagh	M Toohey	15 Ryans Road, Leeville	Construction of a dwelling to create a dual occupancy	15/07/2021	7/09/2021	\$ 98,222.00
DA2022/0017	LG Morrow	LG Morrow	60 Reynolds Road, Codrington	Installation of a re-sited dwelling with laundry, toilet and shower downstairs and associated works. Demolition of existing dwelling once re-sited dwelling is habitable.	21/07/2021	20/09/2021	\$ 196,900.00

Summary of Development Applications determined under the Environmental Planning and Assessment Act for the period 1 September 2021 to 30 September 2021							
Application ID	Applicant	Owners	Location	Development	Date Lodged	Determination Date	Estimated Cost
DA2022/0024	Professional Planning Group - Pplan	Lennox Future Pty Ltd	57 Canning Drive, Casino	Two single storey detached dwellings with attached double garages & retaining walls to create a dual occupancy	28/07/2021	7/09/2021	\$ 460,070.00
DA2022/0027	J Alexander	Y & BH Davis	14 Diary Street, Casino	Construction of a secondary dwelling	29/07/2021	7/09/2021	\$ 155,000.00
DA2022/0030	Apex Building & Development Consultants	RA & GS Foster	2 Kimberley Place, Casino	Dwelling	2/08/2021	3/09/2021	\$ 274,802.00
DA2022/0031	Ballina Pool Shop	BP & KL Lennon	25 Bottlebrush Crescent, Evans Head	Inground concrete swimming pool & associated fencing	2/08/2021	9/09/2021	\$ 34,400.00
DA2022/0032	Hayes Building Consultancy	VAO O'Rourke & JA Burford	14 Rosolen Lane, Evans Head	First floor additions and renovations to an existing three (3) bedroom ground floor residence including some demolition	2/08/2021	9/09/2021	\$ 300,300.00
DA2022/0034	Crestwood Drafting Services	VJH & KL Beek	44 Laurel Avenue, Casino	Dwelling alterations & additions being living room extension, additional 2 bedrooms, new laundry & renovation of existing bathroom	10/08/2021	16/09/2021	\$ 210,000.00
DA2022/0041	ML Gollan	ML & EJ Gollan	12 Duke Street, Coraki	Installation of timber deck and patio awning attached to existing house	24/08/2021	28/09/2021	\$ 19,900.00
CDC2022/0005	Certifiers 2U	GJ & CM Scott	14 Flatley Place, North Casino	Installation of ingfound fibreglass swimming pool & associated fencing	13/09/2021	28/09/2021	\$ 60,720.00
Summary of Bushfire Affected Development Applications determined under the Environmental Planning and Assessment Act for the period 1 September 2021 to 30 September 2021							
DA2021/0257.01	DR Shields	DR & MW Shields	95 Avenue Road, Myrtle Creek	BUSHFIRE AFFECTED - dwelling & carport	8/09/2021	27/09/2021	\$ -

17.5 COMMUNITY RECOVERY AND RESILIENCE FUND

Author: Angela Jones, Director Community Service Delivery

RECOMMENDATION

That Council receives and notes the allocations under the Federal Government's Bushfire Community Recovery and Resilience Fund.

REPORT

Phase two of the Bushfire Community Recovery and Resilience Fund was designed to support community recovery by funding projects and initiatives that will promote community well-being, recovery and future disaster resilience following the 2019 bushfires that impacted the Richmond Valley local government area.

The objective of this community grants program is to support small scale community recovery activities which benefit the Richmond Valley community and contribute to one or more of the disaster recovery outcomes.

A funding pool of \$150,000 is available for locally led projects. This funding was provided through the joint Commonwealth-State Disaster Recovery support. Fifteen applications were received seeking funding totalling \$233,365.

Based on advice from Resilience NSW, which is the state agency administering the funding, and the processes of other councils that have administered the same funding program, a three member assessment panel was appointed. It consisted of two council staff, being the Recovery Manager and Coordinator Fleet & Procurement, together with an independent Resilience NSW Community Coordination Officer. Each assessment panel member was required to complete a signed declaration form declaring that they do not have any conflicts of interest regarding the assessment of the applications. An assessment matrix was completed for each project with a rating of 1 to 3 for each evaluation question:

- How well does the project contribute to the disaster recovery outcomes?
- Increases community resilience – Will the project increase resilience of the community in crisis, natural disaster or emergency response?
- Supports community recovery – Does the program/initiative support community recovery?
- Meets community needs – Will the project support activities and services needed by local communities?
- Increases community participation – Does the project encourage participation in activities or services needed by a broad section of the community?
- Capacity to deliver the project – Is the project well thought out and planned? Does the project scope provide adequate detail? Does the organisation have the capacity and resources to deliver the project?
- Project is financially viable – Is the budget detailed, realistic and balanced? Have quotes been provided? Are all activity items eligible to be funded? Does the project represent value for money?
- Overall merit – Overall, how would you rate this project and the expected benefits to the Richmond Valley community?

The grant recipients are required to enter into a funding agreement with Council and complete the projects by 31 May 2022. The end of project acquittal report is to include income and expenditure and any other evidence to support acquittal of the grant by the 15 June 2022. Council will then

submit the final project acquittal report by 30 June 2022 in accordance with the funding deed of agreement.

The funding has been allocated to the projects that were ranked the highest by the assessment panel, with a funding allocation of \$125,475 leaving an amount of \$24,526 to be allocated. The projects ranked ninth both received an identical assessment panel ranking and therefore it was recommended that the remaining funding be split between the two organisations. Council's Community Grants and Recovery Officer will work with the project owners who enter into a funding agreement to assist in the delivery of the projects and to contribute to positive disaster outcomes.

In accordance with the Funding Agreement, the Assessment Panel made its recommendations to the General Manager who has accepted them under Delegated Authority, noting the thoroughness of the assessment process and the independence of the panel, and has authorised that funding agreements with each recipient be signed and funds released.

Name of Group	Project Summary	Total Project Cost	Amount of Funds Requested	Assessment Panel Ranking	Positional Ranking	Recommended Allocation
Northern Rivers Community Gateway Incorporated	Women on the Land, Get Ready Workshops	\$76,816	\$47,498	72	1	\$39,998
CWA Coraki Branch	CWA Hall Kitchen Upgrade	\$40,533	\$15,000	69	2	\$15,000
Evans Head Pre-School	Tomorrow Man and Tomorrow Women Evening for Parents	\$12,106	\$12,106	69	2	\$12,106
Casino Show Society	Casino Show & Horsepower Weekend	\$73,623	\$10,000	64	3	\$10,000
Casino Beef Week Promotions Inc	Beef Feast Bringing Community to Country	\$30,000	\$16,000	63	4	\$16,000
2 nd Casino Scout Group	Mental Health First Aid	\$5,870	\$5,870	62	5	\$5,870
Bungawalbyn Landcare	Bungawalbyn Community Recovery	\$10,000	\$7,500	61	6	\$7,500
Social Futures	Supporting Women to Access Health Services	\$5,000	\$5,000	61	6	\$5,000

Rotary Club of Evans Head	Purchase equipment for the purpose of supply aid	\$6,000	\$5,500	60	7	\$5,000
Casino RSM Club Ltd	Casino Community Carols	\$19,250	\$9,000	58	8	\$9,000
Casino's Own Wireless Association Inc	Casino/Valley Country Music Muster	\$30,000	\$22,000	57	9	\$12,263
Rappville & Surrounds Landcare	Managing Cane Toads and Community Safe Access in the Bio Security Zone	\$,66,418	\$45,242	57	9	\$12,263
Evans Head Mens Shed	Replacement of aging cordless power tools	\$5,500	\$5,500	55	10	\$0.00
Coraki Tennis Club	Upgrade of Court Lights	\$19,800	\$19,800	38	11	\$0.00
Community Radio Coraki Association Incorporated	88.9FM Portaloo Mt Moonimba	\$8,005	\$7,349	34	12	\$0.00

CONCLUSION

Phase two of the Bushfire Community Recovery and Resilience Fund aims to support small scale community recovery activities which benefit the Richmond Valley community and contribute to one or more of the disaster recovery outcomes. A total of \$150,000 is available in this phase for locally led projects. Fifteen applications were received seeking funding totalling \$233,365.

A thorough assessment of the applications was undertaken by a panel of three, with one being independent from outside the organisation, using a matrix and rating system. The above table ranks the applications and shows the recommended funding allocation.

Council's Community Grants and Recovery Officer will liaise with all successful recipients to sign a funding agreement and ensure they deliver their projects in line with Council's grant funding agreement requirements with the Federal Government.

ATTACHMENT(S)

Nil

18 QUESTIONS ON NOTICE

Nil

19 QUESTIONS FOR NEXT MEETING (IN WRITING)

20 MATTERS REFERRED TO CLOSED COUNCIL**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

20.1 Tender VP260033 - Provision of Legal Services

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

20.2 Tender VP231943 - Tree Maintenance and Roadside Vegetation Management Services

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

20.3 Tender VP262603 - Construct Culverts and Bridge approach repair on Gores Road

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

20.4 Tender VP263156 - Design and Construct Unnamed Bridge on Elliotts Road, Myrtle Creek

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

20.5 Tender VP262608 - Flood Works Package 2 - Codrington Coraki Culverts - Design and Construct

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

20.6 Tender VP262609 - Design and Construct Piling and Causeway - Upper Cherry Tree Road Embankment

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

20.7 Tender VP264776 - Design and Construct Culverts - Barragunda and Busbys Flat Roads

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

20.8 Tender VP262610 - Ainsworth Road Embankment and Culvert Works

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

21 RESOLUTIONS OF CLOSED COUNCIL