

PUBLIC ACCESS APPLICATION FORM



Please email completed form to council@richmondvalley.nsw.gov.au by 4.30pm on the Monday prior to the public access request date.

REQUEST FOR PUBLIC ACCESS

NAME _____

ORGANISATION _____

DO YOU HAVE APPROVAL TO SPEAK ON BEHALF OF THIS ORGANISATION? YES NO

ADDRESS _____

SUBURB _____ STATE _____ POSTCODE _____

EMAIL _____

PHONE _____ MOBILE _____

SPEAKING FOR AGAINST ITEM NUMBER _____

SUBJECT _____

MEETING DATE _____

REQUEST FOR POWERPOINT PRESENTATION YES NO

SIGNATURE _____ DATE _____

Note:

- 1) Public Access provides an opportunity to address Council on a topic that is on the Council business paper agenda.
- 2) All applications will be considered by the General Manager and notification of approval or refusal will be forwarded by email.
- 3) PowerPoint presentations must be provided in advance for review by the General Manager.
- 4) Questions on an agenda item should be written and addressed to the General Manager and will be responded to in line with Council's Customer Service Charter.