

Notice to Withdraw a Development Application

Applicants Details

The applicant is the name(s) or company on the Development Application form

Given Name		Surname	
Company / Organisation			
Postal Address		State	Postcode
Telephone (H)	Telephone (B)	Mobile	
Email			
Signature		Date	

Land

The information is obtainable from your application

Development Application Number			
No.		Street/Road	
Locality (town/village/area)			
Lot No	Section	Strata / Deposit Plan No.	

Applicant(s) Consent

*The applicant or all owners must sign, attach separate sheet if required, provide the name of every applicant - for company, body corporate or Crown land refer to page 2 of this form. * If signing on the owner's behalf as the owner's legal representative, you must state the nature of your legal authority and attach documentary evidence (e.g. power of attorney, executor, trustee, or company director).*

Given Name		Surname	
Company / Organisation			
Postal Address		State	Postcode
Being the owners of the land described above			
Name (Print)		Signature	
Name (Print)		Signature	
Name (Print)		Signature	
Date			

Bank Details

BSB:	Financial Institution:
Account Number:	Account Name:

Office Use

Date lodged	DA No.	Land No.
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Owners Consent Where the Owner is a Company

Where the owner is a company

If the owner of the land is a company, the company must sign as the owner. Section 127 of the Corporations Act 2001 details how a company may execute a document. This outlines the following requirements:

A Company may execute a document without using a common seal if they document is signed by:

- two (2) directors of the company; or
- a director and a company secretary of the company; or
- for a proprietary company that has a sole director who is also the sole company secretary - that director.

Where the owner of the land is a company, and owner's consent is provided on documentation accompanying the form, Council requests that the names and positions held (e.g. Company Director) by those signing the form are clearly printed adjacent to the relevant signature(s).

Where the owner is identified as a body corporate

Where the owner is identified as a Body corporate, the following is required:

- Body Corporate Seal; and
- A letter of consent signed by the Chairperson and Secretary. or
- Body Corporate Seal;

and

- Body Corporate resolution consenting to the proposal (i.e. minutes of meeting where proposal was adopted); and
- two (2) signatures, one of which must be the Chairperson. or
- a signed letter of consent from each lot owner covered by the Body Corporate.

Where the land is identified as crown land

If the land is Crown land, an authorised officer of the Department of Land and Water Conservation must sign the application.