

Development activity and associated plumbing must be approved by Council in accordance with Section 68 of the Local Government Act 1993 before a plumber starts work on any job.

A completed S68 Plumbing Permit application form, an application fee and inspection fees will be required for lodgement of the application **prior to issue of a Construction Certificate**. The application can also be lodged concurrently with the Development Application and this is the preferred method by Council.

Approval

The following activities require a Section 68 approval:

- Part B1 - Carry out water supply work.
- Part B4 - Sewerage work.
- Part B5 - Stormwater drainage work.
- Part B6 - Connecting a private drain or sewer with a public drain or sewer under the control of a Council or with a drain or sewer which connects with such a public drain or sewer.
- Part C4 - Dispose of Waste into a sewer of Council.

An approval for an activity can be sought from Council under two separate assessment processes.

These two processes are either as a stand-alone application for the activity, or in conjunction with a development application (DA) which is seeking approval under the Environmental Planning and Assessment Act 1979 for a use to which the activity is related.

For a Section 68 application made in conjunction with a DA (e.g. stormwater, sewer and/or water work), the application form is required, and the approval will be issued within the development consent.

For a stand-alone application, please complete the Section 68 Plumbing Permit application form and submit to Council with the relevant fees and plans.

Plans

A Sewer Service Diagram (SSD) is to show the location of private wastewater service pipes on a property. All Sewer Service Diagrams need to be submitted meeting the following specifications:

- A4 and A3 SSD Templates are available via the Fair Trading website
- All drawn and required text information on the diagram must be complete and legible in a fine point black pen
- SSD must be drawn to a scale
- North point must be shown on the diagram
- Include only symbols and abbreviations as shown on the template legend
- All lettering and figures are to be drawn clear and legible
- Diagrams are only to show sanitary drainage up to the point of connection within the property boundary, property boundaries and building outlines
- Clearly show the sanitary drainage layout up to the point of connection with the property boundary indicating all internal points, external drainage, trade waste and any greywater treatment / diversion system up to the point of connection with the

For further information phone Richmond Valley Council on (02) 6660 0300, email council@richmondvalley.nsw.gov.au or visit www.richmondvalley.nsw.gov.au

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Council system including any existing sanitary drainage remaining in use on the property.

- Street name, suburb and number (for street frontage) and/or Lot number and DP (deposited plan) number.
- If there is no connection to Council sewer please label as private sewer, community title, onsite septic tank or AWTS etc.

The following Licensee details must be provided on the SSD including:

- Licence number
- Certificate of compliance number
- Signature and date

Notification

Following the issue of an approval the licensed plumber must submit to Council a Notice of Work under the Plumbing and Drainage Act at least 48 hours prior to commencing work. There are no fees for this notice. Plumbers are required to look or check for any conditions of approval that affect their work. You can apply for a Notice of Work online by visiting NSW Fair Trading at www.fairtrading.nsw.gov.au where you will find the combined Notice of Work and Certificate of Compliance form to download as well as standard drawings for Sewer Service Diagrams that you can print, fill out and submit to Council.

Inspections

The licensed plumber must call for inspection by contacting Council on 6660 0300. Inspections will be paid for at time of lodgement of the DA or Section 68 application. It is the licensed plumber's responsibility to ensure the inspections are booked. The number of inspections required will depend on the type and nature of the work.

If an inspection is to fail, a re-inspection will occur to ensure work meets the standards required under the Local Government Act 1993.

Where an inspection has failed an invoice will be issued for the additional inspections required and will be charged at the standard inspection rate.

Compliance

On completion of work the licensed plumber must submit a Certificate of Compliance to Council within 48 hours of completing works. If there has been any sewerage work carried out the Certificate of Compliance must be accompanied by a Sewerage Service Diagram (SDD). Additionally, if there are any fire services and/or testable backflow prevention devices installed the plumber must submit test reports for these services with the Certificate of Compliance.

If you require further information or clarification on any of the above, please phone Council on 6660 0300 and speak with our Development Team. For further information regarding the Plumbing and Drainage Act visit NSW Fair Trading.

Disclaimer:

This information is provided in good faith as a guide. The relevant legislation and planning documents take precedent over the information in this fact sheet.

An example of SSD provided on following page.

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SEWER SERVICE DIAGRAM

Lot No. 161 DP No. 175864 House No. 55 Street Sydney Street
 Suburb Casino LGA Richmond Valley Council
 Licence No. L012345 Scale 1:500 SSD No. 00000001
 Signature John Clifton Now/COC No. 1234567 Date 1/07/2020

	Boundary Trap	AAV	Air Admittance Valve	BS	Sink (bar)		Chr	Chamber
	Inspection Shaft	B	Basin	(L)	Trough Laundry		Pit	Pit
	Inspection Opening	Bth.	Bath Waste	WC	Water Closet		G	Grease Interceptor
	Gully	Bid	Bidet	Vert	Vertical Pipe			Pump Unit
	FW	CO	Clean Out	WS	Waste Stack			Onsite Treatment System
	Vertical Junction	FW	Floor waste Gully	SVP	Sewer Vent Pipe		R	Reflux Valve
	Sloped Junction	Shr	Shower	V	Vent Pipe			Sealed Capped Point
	On back Junction	S	Sink (kitchen)	IPMF	Induct Pipe Mica Flap		Prov	Provisional (future) drain point
AT	Autopsy Table	LS	Sink (laboratory)		Vacuum Chamber	BPWS	BPWS	Bedpan Washer Sterilizer
BM	Bain Marie	PP	Potato Peeler		Boundary Valve	CWF	CWF	Circular Wash Fountain
BPS	Bedpan Sterilizer	SH	Slophopper		Manhole	CWM	CWM	Clothes-washing machine
BPW	Bedpan Washer	ST	Sterilizer		Assumed Drainage	DWM	DWM	Dishwashing Machine
CS	Cleaners Sink	Tr(A)	Trough (Ablution)		Rising Main	GWM	GWM	Glasswashing Machine
DU	Dental Unit	TD	Tundish		Trade Waste	PRS	PRS	Combination Pan Room Sink
DF	Drinking Fountain	Ur	Urinal		Flushing Point	SNDU	SNDU	Sanitary Napkin Disposal Unit

NOTES: This diagram was supplied by the plumber/drafter who licence number appears above.
 It has been drawn to show the approximate location of the private sewerage service pipes and may not be accurate.
 Any broken/dashed lines denote the assumed (not verified) position of private sewerage services.
 Further acceptable abbreviations may be used as identified in AS/NZS3500.2:2003 Sanitary Plumbing and Drainage Table 6.1 and Fair Trading's Sewer Service Diagram Requirements document.

