



AGENDA

Ordinary Council Meeting

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 21 July 2020

Time: 5.00pm

**Location: Council Chambers
10 Graham Place, Casino**

**Vaughan Macdonald
General Manager**

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1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor will provide an Acknowledgement of Country by reading the following statement on behalf of Council:

"Richmond Valley Council recognises the people of the Bundjalung Nations as Custodians and Traditional Owners of this land and we value and appreciate the continuing cultural connection to lands, their living culture and their unique role in the life of this region in the past, present and future."

2 PRAYER**3 PUBLIC ACCESS AND QUESTION TIME****4 APOLOGIES**

5 MAYORAL MINUTES

5.1 MAYORAL MINUTE - PROPOSED ELECTORAL BOUNDARIES REDISTRIBUTION

Author: Robert Mustow, Mayor

RECOMMENDATION

That Council receives and notes the information on proposed electoral boundaries redistribution for the Clarence and Lismore electorates.

REPORT

The NSW Government is currently undertaking a review of State electorates, to ensure that each district remains approximately the same size over time. The review is required under the *Constitution Act 1902* and generally takes place after every second State election.

There are currently 93 electoral districts and, at the 2019 State election, there were 5,271,775 electors enrolled in NSW. This equates to an average number of 56,685 electors per district (commonly referred to as the quota). A 10% variation on the quota is allowed, meaning that electorate sizes can range from 51,017 to 62,354. The Clarence electorate currently has 56,937 electors, the Lismore electorate, 55,989 and Ballina, 59,417.

As part of the review process, the Governor of NSW convenes the Electoral Districts Redistribution Panel and appoints a Chairperson. The Panel then calls for suggestions on electoral boundary change and releases these suggestions for public comment. Redistribution suggestions for the Clarence and Lismore electorates, which directly affect the Richmond Valley Council area, were released for comment earlier this month. Council was not notified of the consultation process and there was a limited time (two weeks) to respond to the suggestions (closing on 15 July 2020).

A total of 41 suggestions were received State-wide, but the three most relevant to Council include:

- A suggestion from the NSW division of the Liberal Party of Australia to substantially change the electoral districts of Lismore and Clarence. Under this proposal, Casino would return to the Lismore electorate (along with Kyogle and Tenterfield) and the Mid-Richmond communities of Coraki, Broadwater, Woodburn and Evans Head would be included in an extended Clarence electorate encompassing Ballina, Grafton and Maclean.
- A suggestion from the NSW branch of the Australian Labor Party to transfer the Mid-Richmond communities from the existing Clarence electorate to the Lismore electoral district
- A suggestion from the National Party of Australia – NSW for the existing Clarence and Lismore electoral district boundaries to remain unchanged.

Given the short timeframe available, and the potential impacts on our communities, submissions on the three proposals were drafted and submitted, following consultation with the Acting General Manager.

Council has long held the view that the interests of the Richmond Valley community are best served by ensuring our entire local government area remains in a single electoral

district. This allows us to develop strong working relationships with the State Government through a single representative and to advocate for community priorities across the region – such as upgrades to the Woodburn-Casino road.

The Mid-Richmond and Casino communities have traditionally shared many cultural, social and economic ties and Council is keen to see these relationships continue. Accordingly, we have supported the only proposal that recommends no change to existing boundaries and expressed concern at suggestions to split our local government area between two electoral districts.

In assessing the submissions, the Redistribution Panel will consider:

- Economic, social and regional communities of interest
- Means of communication and travel
- Physical features and area of the electoral district
- Natural boundaries (such as mountains or rivers)
- The boundaries of existing electoral districts.

Council has based its submission on these criteria. The Redistribution Panel will also aim to ensure that, as far as practicable, the number of enrolled voters in each district does not vary by more than 10 per cent (up or down) from the quota at ‘the relevant future time’ set down in the Act (currently April 2023). With this in mind, Council’s submission suggests should numbers need to be reduced in the growing northern electorates, the district of Wardell could be transferred to the Clarence Electorate, as there are communities of interest between Wardell and Broadwater.

Council and the Richmond Valley community will have further opportunities to comment on these proposals as the redistribution process continues. The Redistribution Panel will consider the responses and publish a Draft Determination of Electoral District Boundaries on the NSW Electoral Commission website, inviting further submissions. This consultation period will be open for 30 days. The public will then have a further 14 days to comment on the submissions that were received in response to the Draft Determination.

Following this, the Redistribution Panel may decide to hold Public Hearings if there are particular concerns or differences of opinion. After considering all submissions, the Panel prepares a Revised Determination. There may be further opportunity for public comment if the Revised Determination is substantially different from the Draft. At the end of the consultation process, the Panel publishes its Final Determination in the Government Gazette and the new electoral districts come into effect at the next State General Election in March 2023. Council will be following the Redistribution process closely, to ensure there are ample opportunities to consider the proposals and make further submissions.

ATTACHMENT(S)

Nil

6 CONFIRMATION OF MINUTES

6.1 MINUTES ORDINARY MEETING HELD ON 23 JUNE 2020

Author: Vaughan Macdonald, General Manager

RECOMMENDATION

That Council confirms the Minutes of the Ordinary meeting held on 23 June 2020.

ATTACHMENT(S)

- 1. Unconfirmed Ordinary Minutes 23 June 2020 (under separate cover)**

7 MATTERS ARISING OUT OF THE MINUTES

8 DECLARATION OF INTERESTS

(Councillors to specify details of item and nature of interest)

9 PETITIONS

Nil

10 NOTICE OF MOTION

Nil

11 MAYOR'S REPORT**11.1 MAYOR ATTENDANCES 15 JUNE - 13 JULY 2020**

Author: Robert Mustow, Mayor

RECOMMENDATION

That Council receives and notes the Mayor's attendance report 15 June – 13 July 2020

REPORT**June**

- 17th Rous County Council, Ordinary meeting
- 17th Rappville Advisory Group Meeting
- 18th Meeting with constituents
- 23rd Richmond Valley Council, Ordinary Meeting
- 24th Kevin Hogan announcement – \$1m drought assistance funding at Casino Showground
- 24th Kevin Hogan announcement - \$20,000 Building Better Regions Funding
- 24th Richmond River Express Farewell
- 25th Deputy Premier John Barilaro meeting (zoom) - various matters discussed
- 26th Northern Rivers Joint Organisation Board meeting and workshop
- 26th Fly-in 100th Anniversary Tiger Moth (Lismore to Casino to Tenterfield - postal run)
- 27th Fly-in 100th Anniversary return flight (Tenterfield)
- 28th Casino Lions Club Change Over Luncheon
- 30th Richmond Valley Aboriginal Services Interagency Meeting

July

- 2nd Casino Drill Hall precinct - arrival of replica WW1 Nieuport 11 biplane
- 4th Rotary Club changeover meeting
- 7th Councillor Information Session
- 8th Launch of the Richmond River Independent Newspaper at Kyogle
- 9th Launch of Northern Rivers Times
- 9th Rappville Advisory Group Meeting

ATTACHMENT(S)

Nil

12 DELEGATE'S REPORTS

Nil

13 MATTERS DETERMINED WITHOUT DEBATE

Each Councillor is given the opportunity to indicate which items they wish to debate or question. Item numbers identified for debate or questioning will be read to the Meeting.

Following identification of the above items a motion will be moved in regard to the balance of items being determined without debate.

13.1 MATTERS TO BE DETERMINED WITHOUT DEBATE**RECOMMENDATION**

That items identified be determined without debate.

14 GENERAL MANAGER'S REPORTS

14.1 RESOURCE RECOVERY AND WASTE STRATEGY

Author: David Timms, Manager Infrastructure Services

EXECUTIVE SUMMARY

A draft Resource Recovery and Waste Management Strategy has been prepared to guide the future direction of Council's waste business from 2020-2030. The Strategy will help Council to navigate complex and ever-changing issues in the waste management industry and further develop resource recovery in the Richmond Valley.

The Strategy aims to provide a reliable, efficient, cost effective and environmentally sustainable resource recovery and waste management service for the community. It will provide a pathway for planning essential services and infrastructure investment.

RECOMMENDATION

That Council adopts the draft Strategy for Resource Recovery and Waste Management.

DELIVERY PROGRAM LINKS

Looking after our Environment

EH1: Managing our Waste and Water

EH1.1: Waste and resource recovery future options

BUDGET IMPLICATIONS

Nil.

REPORT

Over the last few years Council's waste management and resource recovery operations have been subject to the same challenges that are affecting the wider waste industry. This has expedited the need to develop a strategy for the Resource Recovery and Waste Management business.

The intent of the strategy is to provide direction to Council's Resource Recovery and Waste business over the next decade concerning the opportunities which can be explored and the infrastructure which might be required to meet the community's future needs. The strategy will also ensure the activities of the Resource Recovery and Waste business are aligned with the expectations of Council and the State Government more broadly.

There are a number of challenges, both on the domestic and international front, which have impacted on Council's Resource Recovery and Waste business. These include the introduction of the Container Deposit Scheme (Return & Earn), China's ban on mixed recyclables (China Sword Policy) and fire damage to Lismore City Council's Wyrallah Road Waste Facility, which previously processed some of council's waste. These have all increased the complexity and costs of the business. Increasing waste levies and the Federal Government's staged banning of exports of recovered recyclables will also have significant impacts.

There is a need to have a well-considered strategic plan in place to guide resource recovery and waste management in a business environment which is in a state of change.

The Strategy describes the current and future challenges faced by the business and sets a path to address those challenges, having regard to State and Federal Government strategies, regional priorities and local needs.

CONSULTATION

Nil.

CONCLUSION

A copy of the Strategy for Resource Recovery and Waste Management has been provided as an attachment. Should council decide to adopt the Strategy, the key directions and actions in the document will help to inform future business plans and the next Delivery Program.

ATTACHMENT(S)

1. **Resource Recovery and Waste Strategy (under separate cover)**

14.2 APPOINTMENT OF NATIVE TITLE MANAGER

Author: Kate Alder-Conn, Governance Officer

EXECUTIVE SUMMARY

Council is required to give notice to the Department of Planning, Industry and Environment of the name and contact details of any person the council has engaged as a Native Title Manager. Council's Manager Asset Planning has attended the one-day training required for qualifying as a Native Title Manager. This staff member has been a Native Title Manager since November 2018 and it is proposed to continue this appointment.

RECOMMENDATION

That:

1. Council give notice to the relevant Minister, in accordance with the *Crown Land Management Act 2016* requirements (s.8.8), that Council's Manager Asset Planning, Mr Andrew Leach, has been retained as Council's Native Title Manager.
2. That a copy of the resolution be provided to the Department of Planning Industry and Environment.

DELIVERY PROGRAM LINKS

Making Council Great

CS1: Leading and Advocating for our Community

CS1.2: Facilitate Council's compliance with legal and governance requirements, including risk and insurance

BUDGET IMPLICATIONS

Nil

REPORT

The *Crown Land Management Act 2016* ("CLM Act") provides a regime for the management of Crown land. It abolished reserve trusts, with the land previously managed by reserve trusts now being managed by Crown land managers.

The *CLM Act* continues to permit the Minister to vest Crown land in local councils, however the significant difference is that the *CLM Act* expressly provides that the vesting of the ownership of land in local councils will be subject to any native title rights and interests existing in the land prior to the vesting, as well as any stated reservations and exceptions.

Under the *CLM Act* Council is responsible for compliance with native title legislation in relation to vested land. To ensure that Council meets its responsibilities, it is required to employ or engage at least one Native Title Manager.

Council's Manager Asset Planning attended a one-day training session jointly provided by the Crown Solicitor's Office and the (then) Department of Industry (Crown Lands Office) and attained the native title manager qualification.

Section 8.8 of the *CLM Act* requires each Council to give notice to the Minister for Lands and Forestry of the name and contact details of any person the Council has engaged or employed as a Native Title Manager. The notice must be given as soon as practicable after 30 June (but not later than 31 October) of each year. Section 377 of the *Local Government Act 1993* requires that the giving of a notice to the Governor or Minister is a non-delegable function which requires a

resolution of council. Notification will be provided to the Department of Planning, Industry and Environment with a copy of the resolution.

CONSULTATION

Nil

CONCLUSION

Council is required under the *CLM Act* to appoint a suitably qualified Crown land manager and to give notice of that appointment to the Minister each year. Council's Manager Asset Planning currently performs the role of Native Title Manager, having acquired the necessary qualification and it is proposed to continue this appointment.

ATTACHMENT(S)

Nil

15 FINANCIAL REPORTS

15.1 FINANCIAL ANALYSIS REPORT - JUNE 2020

Author: Jono Patino, Financial Accountant

EXECUTIVE SUMMARY

The purpose of this report is to inform Council on the status and performance of its investment portfolio in accordance with the *Local Government Act 1993* (Section 625), *Local Government (General) Regulation 2005* (Clause 212), Australian Accounting Standard (AASB 9) and Council's Investment Policy.

The value of Council's Investment Portfolio as at 30 June 2020 including General Bank Accounts and Trust Funds is shown below.

Investment Portfolio	General Bank Accounts	Trust Funds	Total
\$52,820,318	\$512,191	\$87,050	\$53,419,559

The weighted average rate of return on Council's investments for June 2020 was 1.84% which was above the 90 Day Bank Bill Index for June of 1.015%.

RECOMMENDATION

That Council adopt the Financial Analysis Report detailing investment performance for the month of June 2020.

DELIVERY PROGRAM LINKS

Making Council Great

CS1: Leading and Advocating for our Community

CS1.4: Provide high level financial and business analysis advice to monitor performance

BUDGET IMPLICATIONS

As at 30 June 2020, Council had earned \$754,070 in interest and \$142,529 in fair value gains for total investment revenue of \$896,599 against a budget of \$995,000 (which equates to 90.11%).

Future fair value gains or losses will continue to be monitored and reported to Council.

REPORT

Reserve Bank of Australia (RBA) Cash Rate Update

The RBA left the cash rate at 0.25% per annum at its June 2020 meeting.

Rate of Return

The weighted average rate of return on investments in June 2020 was 1.84% a decrease of 275 basis points from the previous month. The rate of return is 82 basis points above the 90 Day Bank Bill Index of 1.015% which is Council's benchmark. Council's NSW Treasury Corporation Medium Term Growth Fund suffered significant losses of -\$740,995 during February and March 2020 due to the ongoing global economic impact of COVID-19. During June 2020 these funds have recovered slightly returning a gain of \$36,539 (after strong returns of \$163,277 in April 2020 and \$150,938 in May 2020) bringing the overall return on the Medium Term Growth Fund for the 2019/20 financial year to 30 June 2020 to \$33,631. While these funds have experienced significant losses during the past financial year, it is important to recognise that these are long term investments that are subject to market fluctuations.

NSW Treasury Corporation issued another market update on 25 June 2020, which is included as an attachment to this report. This update provides an overview of the current global market and NSW Treasury Corporation's ongoing response to effectively manage its investments out of this period.

Council's Investment Portfolio

The value of Council's Investment Portfolio as at 30 June 2020 including General Bank Accounts and Trust Funds is shown below.

Investment Portfolio	Face Value	General Bank Accounts	Trust Funds
\$52,820,318	\$51,653,311	\$512,191	\$87,050

The Investment Portfolio balance at 30 June 2020 of \$52,820,318 is made up of Council's Business Online Saver Account (\$5,150,000), Term Deposits (\$26,000,000) and NSW Treasury Corporation Investments (\$21,670,318).

Council's investment portfolio has maturity dates ranging from same day up to 731 days. Term deposits of \$26,000,000 represented 49.22% of the total portfolio as at 30 June 2020. Council made ten new term deposits during the month of June 2020; two with each of AMP Limited, Bank of Sydney and Members Equity Bank and one with each of Bank of Queensland, Greater Bank, Judo Bank and National Australia Bank. AMP Limited, Bank of Queensland and National Australia Bank have direct investment links to the fossil fuel industry while Bank of Sydney, Greater Bank, Judo Bank and Members Equity Bank do not have direct investment links to this industry. These term deposits were chosen as they offered the highest available return after diversification principles were applied in line with Council's Investment Policy. Eight term deposits matured during the month of June 2020. Council also invested an additional \$2,000,000 with NSW Treasury Corp in the Cash Facility Trust during June 2020.

Council had \$21,670,318 in longer term investments being the Cash Facility Trust and Medium-Term Growth Fund with NSW Treasury Corporation as at 30 June 2020. The investment values are shown below.

Investment Holding	Fair Value 30-June-2020	Fair Value Gain/(Loss) June 2020	Fair Value Gain/(Loss) YTD
Cash Facility Trust	\$12,217,826	\$5,536	\$108,898
Medium Term Growth Fund	\$9,452,492	\$36,539	\$33,631
Total	\$21,670,318	\$42,075	\$142,529

Environmentally Sustainable Investments (ESI's)

Council's current portfolio of \$52,820,318 includes \$38,670,318 or 73.21% with no direct investment in the fossil fuel industry. This percentage is calculated using all investments with no direct links to the fossil fuel industry including Council's investments with NSW Treasury Corporation.

NSW Treasury Corporation continues to take a stewardship approach to ESI's (this policy was last updated in December 2018). The focus of this policy is on the management of Environmental, Social and Governance (ESG) risks and opportunities as well as active ownership of assets which includes proxy voting and corporate engagement. A major focus is on the materiality of ESG issues including climate change which is expected to have an impact on portfolios over the long term both from a risk and opportunity perspective. These issues are managed through investment managers and stewardship principles are embedded into investment funds.

CONCLUSION

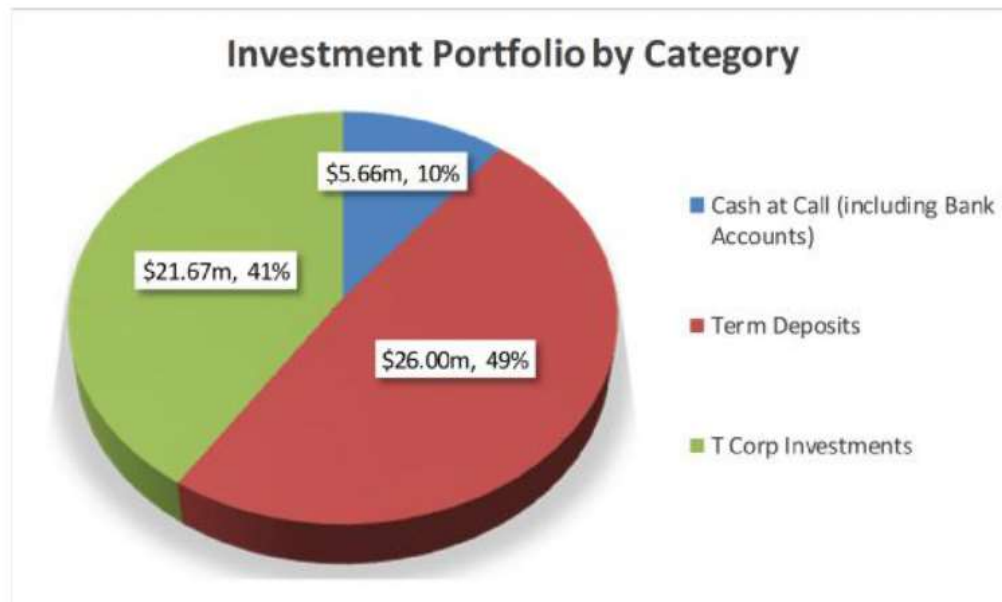
During the month of June 2020 Council's investments have been made in accordance with the Act, the Regulations and Council's Investment Policy. As at 30 June 2020 Council's investments totalled \$52,820,318 with a further \$599,241 held in bank accounts. The weighted average rate of return

was 1.84% for the month of June and total investment revenue equals 90.11% of budgeted revenue for the year to 30 June 2020.

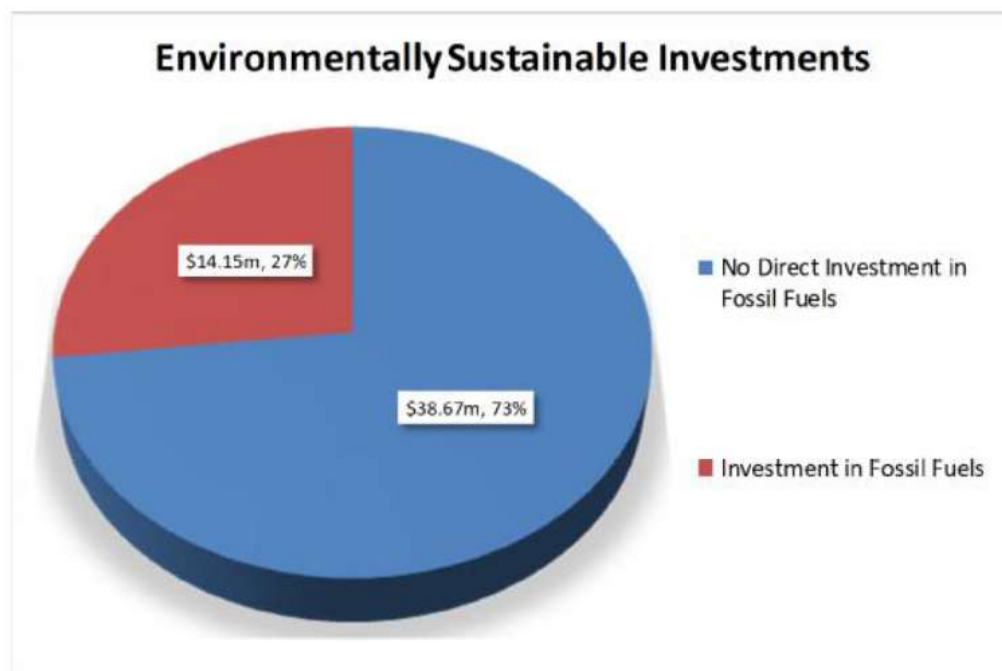
ATTACHMENT(S)

1. Financial Analysis Report Attachments
2. TCorp Market Update 25 June 2020

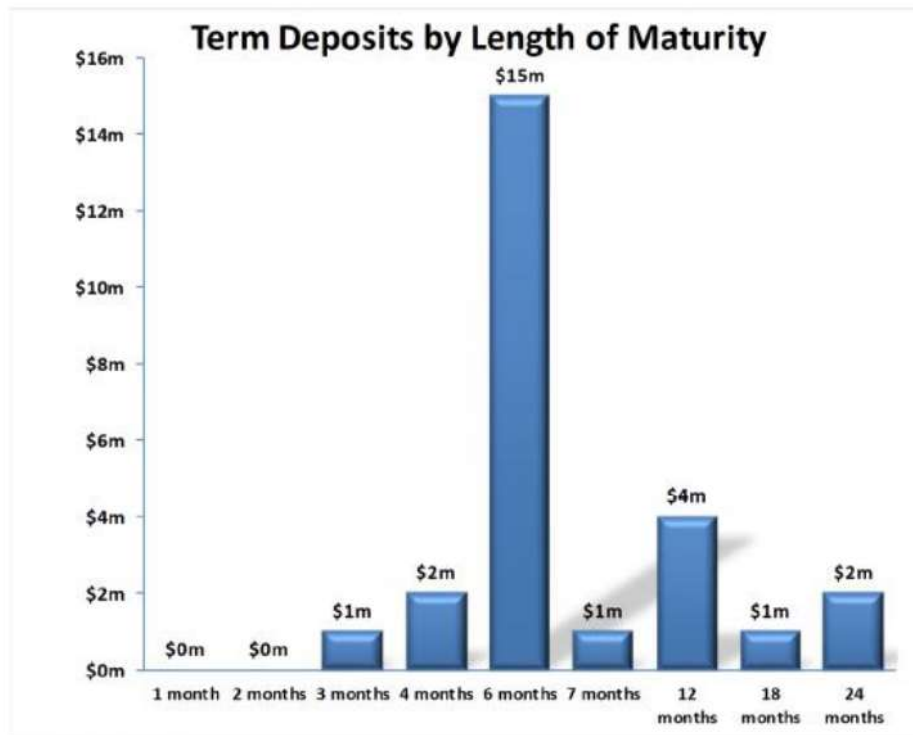
The following graph shows Council's investment portfolio by investment category as at 30 June 2020.



The following graph details Council's investments with no direct links to the Fossil Fuel Industry as a percentage of Council's investment portfolio as at 30 June 2020.



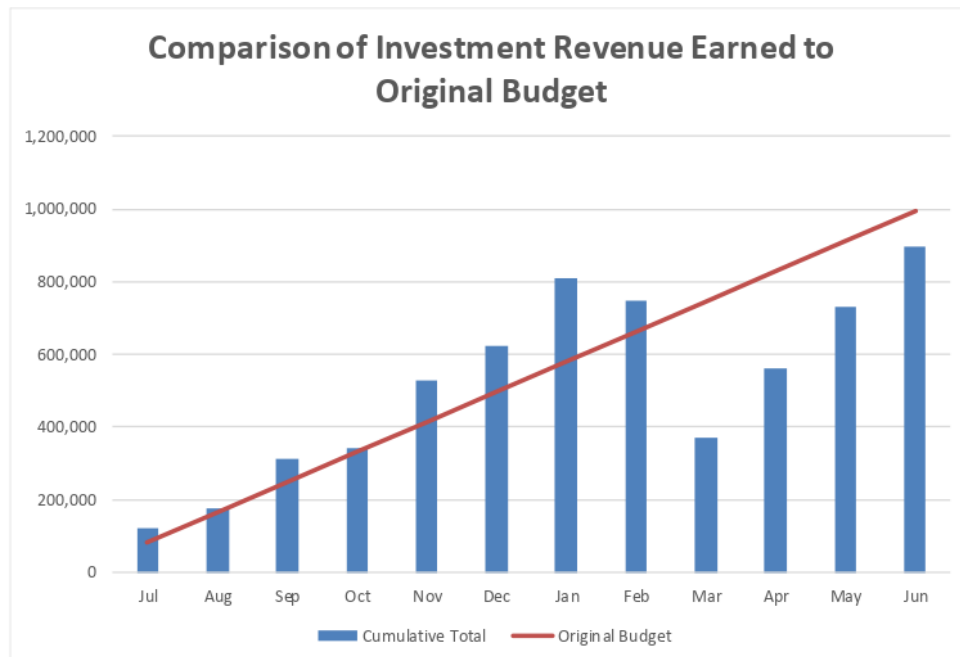
The following graph shows the length of time of Council's term deposit maturities as at 30 June 2020.



The following graph shows Council's total investment portfolio by month over the past two financial years to date.



The following graph compares Council's total investment revenue by month to the original budgeted revenue.



RICHMOND VALLEY COUNCIL FINANCIAL ANALYSIS REPORT AS AT 30 JUNE 2020										
Investment Source	Investment Type	Rating	Environmentally Sustainable Investments	Investment Date	Maturity Date	Rate of Return	Original Investment Value	Current Investment Fair Value	Interest/ Fair Value Gain Received	% of Total Portfolio
Cash at Call										
CBA Business Online Saver	At Call	A1+/AA	N	At Call		0.35%	N/A	5,150,000	1,624	9.75%
Interest on Other Bank Accounts								0		
						Total		5,150,000	1,624	9.75%
Term Deposits										
Defence Bank	Term Deposit	A2/BBB	Y	3/09/2018	3/09/2020	3.00%	N/A	1,000,000	0	1.89%
Judo Bank	Term Deposit	Unrated	Y	3/09/2019	3/09/2020	2.05%	N/A	1,000,000	0	1.89%
Judo Bank	Term Deposit	Unrated	Y	2/12/2019	1/12/2020	2.10%	N/A	1,000,000	0	1.89%
AMP Ltd	Term Deposit	A2/BBB+	N	24/02/2020	24/08/2020	2.05%	N/A	1,000,000	0	1.89%
ING Direct	Term Deposit	A2/A-	N	2/03/2020	2/03/2021	1.50%	N/A	1,000,000	0	1.89%
Warwick Credit Union	Term Deposit	Unrated	Y	2/03/2020	2/09/2020	1.90%	N/A	1,000,000	0	1.89%
AMP Ltd	Term Deposit	A2/BBB+	N	4/03/2020	30/08/2021	1.80%	N/A	1,000,000	0	1.89%
MyState Bank	Term Deposit	A2/BBB	Y	3/03/2020	3/09/2020	1.65%	N/A	1,000,000	0	1.89%
Warwick Credit Union	Term Deposit	Unrated	Y	3/03/2020	3/03/2021	1.90%	N/A	1,000,000	0	1.89%
Auswide Bank	Term Deposit	A2/BBB+	Y	3/03/2020	3/03/2022	1.75%	N/A	1,000,000	0	1.89%
Bank of Sydney	Term Deposit	Unrated	Y	5/03/2020	7/09/2020	1.85%	N/A	1,000,000	0	1.89%
Macquarie Bank	Term Deposit	A1/A	N	6/03/2020	2/09/2020	1.65%	N/A	1,000,000	0	1.89%
Macquarie Bank	Term Deposit	A1/A	N	6/03/2020	24/07/2020	1.70%	N/A	1,000,000	0	1.89%
Judo Bank	Term Deposit	Unrated	Y	10/03/2020	16/10/2020	1.85%	N/A	1,000,000	0	1.89%
MyState Bank	Term Deposit	A2/BBB	Y	16/03/2020	14/09/2020	1.75%	N/A	1,000,000	0	1.89%
Bank of Sydney	Term Deposit	Unrated	Y	20/05/2020	18/11/2020	1.60%	N/A	1,000,000	0	1.89%
AMP Ltd	Term Deposit	A2/BBB+	N	1/06/2020	30/11/2020	1.80%	N/A	1,000,000	0	1.89%
Bank of Sydney	Term Deposit	Unrated	Y	1/06/2020	30/11/2020	1.80%	N/A	1,000,000	0	1.89%
Bank of Sydney	Term Deposit	Unrated	Y	2/06/2020	2/12/2020	1.54%	N/A	1,000,000	0	1.89%
Members Equity Bank	Term Deposit	A2/BBB	Y	2/06/2020	30/09/2020	1.15%	N/A	1,000,000	0	1.89%
Members Equity Bank	Term Deposit	A2/BBB	Y	4/06/2020	4/12/2020	1.05%	N/A	1,000,000	0	1.89%
AMP Ltd	Term Deposit	A2/BBB+	N	9/06/2020	9/12/2020	1.75%	N/A	1,000,000	0	1.89%
Bank of Queensland	Term Deposit	A2/BBB+	N	9/06/2020	9/12/2020	1.05%	N/A	1,000,000	0	1.89%
Judo Bank	Term Deposit	Unrated	Y	11/06/2020	11/12/2020	1.80%	N/A	1,000,000	0	1.89%
National Australia Bank	Term Deposit	A1+/AA	N	11/06/2020	10/09/2020	0.90%	N/A	1,000,000	0	1.89%
Greater Bank	Term Deposit	A2/BBB	Y	13/06/2020	11/12/2020	1.20%	N/A	1,000,000	0	1.89%
AMP Rebate										
Matured Term Deposits										
AMP Ltd	Term Deposit	A2/BBB+	N	2/12/2019	1/06/2020	2.10%	N/A		9,474	
Westpac Bank	Term Deposit	A1+/AA	N	3/12/2019	3/06/2020	1.53%	N/A		7,671	
Australian Military Bank	Term Deposit	A2/BBB+	Y	4/12/2019	4/06/2020	1.81%	N/A		9,025	
AMP Ltd	Term Deposit	A2/BBB+	N	9/12/2019	9/06/2020	2.00%	N/A		9,025	
Judo Bank	Term Deposit	Unrated	Y	12/12/2019	11/06/2020	2.01%	N/A		10,022	
Bank of Sydney	Term Deposit	Unrated	Y	2/03/2020	2/06/2020	1.90%	N/A		4,790	
Greater Bank	Term Deposit	A2/BBB	Y	13/06/2018	12/06/2020	3.00%	N/A		61,430	
Australian Military Bank	Term Deposit	A2/BBB+	Y	16/12/2019	16/06/2020	1.70%	N/A		8,523	
						Total		26,000,000	119,959	49.22%
NSW Treasury Corporation Hourglass Investments										
Cash Facility Trust	Trust		N	Various	N/A	0.60%	11,498,282	12,217,826	5,536	23.13%
Medium Term Growth Fund	Trust		N	Various	N/A	4.68%	9,005,029	9,452,492	36,539	17.90%
						Total	20,503,311	21,670,318	42,075	41.03%
Bank Accounts							Total Investment Portfolio at Face Value			
							51,653,311			
							Total Investment Portfolio at Fair Value			
							52,820,318			
							Interest Revenue Received			
							163,657			
							Weighted Average Interest Rate			
							1.84%			
							Total Bank Account Portfolio			
							599,241			
							Total Portfolio			
							53,419,559			



25 June 2020

Market overview

- Equity markets have been buoyed in recent months by the combination of aggressive fiscal and monetary policy support combined with a progressive loosening of restrictions which has enabled economic activity to recover.
- Most economic indicators released over the last few weeks continue to suggest that activity has improved as restrictions are rolled back. Purchasing Manager's Indexes – a high-frequency indicator of business activity – rebounded back towards the 50 level in June in Australia, Europe and the US. At face value, this suggests that firms are seeing activity levels normalise.
- But while activity is improving, it seems too optimistic to think that business will simply “snap back” to its pre-COVID-19 levels. A survey by the Australian Bureau of Statistics in mid-June found that two-thirds of firms had weaker revenue than a year ago. And of those firms suffering from falling revenue, two-thirds of them had experienced a revenue decline greater than 25%. Thus, investors are concerned that these businesses could fail once some of the government's income-support measures are wound back over coming months.
- The other concerning development is the rising growth in COVID-19 case numbers in some large US states including Texas and Florida. While US authorities are reluctant to re-impose restrictions, there is some evidence that individuals are beginning to stay away from crowded places, such as restaurants, while some firms, such as Apple, have also announced store closures in COVID-19 hotspots. This undermines the notion that there will be a smooth increase in activity and raises the prospect that after the initial rebound in growth, activity could again decrease in the September quarter.

TCorp Investments – investing on behalf of clients

Below we provide commentary on returns and positioning of the TCorpIM Funds.

Asset classes

- Markets remain at heightened levels of volatility, driven primarily by two key concerns: rates of COVID-19 infection and China-US relations.

TCorp market update

1

- Although COVID-19 cases and protests surrounding racial inequality (particularly in the US) continued to dominate headlines, investors were encouraged by the continued policy responses and the comments from the US Federal Reserve that there would be continued support for credit markets to support the economy for the foreseeable future.
- Nevertheless, equity markets have continued to advance as economic news is 'less bad' than was anticipated in the depths of the crisis.
- While US equity markets have been re-testing their highs, the composition of the rally is striking. Technology stocks have led the way, with the surge in the share prices of large multinationals such as Apple and Amazon pulling the whole market up.
- As a gauge of the importance of these technology companies, the market value of Apple is approximately the same size as the whole Australian stock market.
- Government yields and bond markets have been unmoved. The Australian 3-year Commonwealth government bond yield has been anchored to the Reserve Bank of Australia's (RBA) target of 0.25%, and the 10-year government bond yield has been hovering just below the 1% mark.
- The RBA revealed in its latest meeting minutes that it was pleased with the impact of policy support in stabilising financial conditions. The RBA also noted that fiscal and monetary stimulus for an extended time is still required.
- As budget deficits increase, the federal government has a large borrowing programme ahead. The Commonwealth's pace of debt issuance remained steady, with \$4bn of bonds maturing in 2025 and 2032 sold last week.
- While investment sentiment remains fragile and subject to COVID-19 news flow, market trading has stabilised and investors are starting to focus on the fundamentals of the economic recovery and differentiating the prospects of companies in the new environment.

Managing the TCorpIM Funds

- TCorp's investment funds continue to participate in the market recovery. The TCorpIM funds are highly liquid and we have the portfolio flexibility to adjust the portfolios to maintain the desired risk and return characteristics during this rebound.
- In a scenario that seemed unlikely only a few weeks ago, as of mid-June, the TCorpIM Medium Term and Long Term Growth Funds are now posting modestly positive performances over the fiscal year to date.
- With cash rates anchored near zero, the future returns for the Cash Fund and Short term Income Fund will be lower than in past years.
- Nevertheless, compared to the official cash rate, the Cash Fund and Short Term Income Fund are generating strong, well above benchmark, performances.
- TCorp continues to monitor market conditions and will take advantage of opportunities as they arise.

TCorp Debt – borrowing on behalf of clients

- The RBA has not undertaken any secondary market bond purchases for over seven weeks as the bond market is functioning well without this support.
- TCorp spreads have recently returned more typical levels and are currently in line with the average 2019 spread.
- TCorp has completed our FY20 funding task. We have recently been lengthening our maturity profile into strong investor demand for long-term debt issuance (17 to 21 year borrowings) by Japanese investors.

Our client portfolios

- We continue to work with a small number of clients who have remaining FY20 new debt requirements.
- Currently we are working with clients on FY21 management limits and strategies, and will be monitoring these strategies closely over the coming months as the later than usual budget process creates some uncertainties.
- TCorp's liquidity remains strong and our Come & Go facilities continue to provide for the ongoing working capital requirements of our clients.

Authors

Brian Redican
Chief Economist



Steve McKenna
Head of Investment Advisory



David Seymour
Head of Debt & Cash Portfolio

16 TENDER REPORTS**16.1 DESIGN OF CASINO MEMORIAL SWIMMING POOL UPGRADE (VP191367)**

Author: Michael Pontefract, Operations Coordinator Roads, Drainage & Quarries

EXECUTIVE SUMMARY

Richmond Valley Council called for tenders seeking appropriately qualified and experienced contractors to prepare design documentation for the upgrades to the Casino Memorial Pool. The successful tenderer will be responsible for developing and documenting all necessary drawings, specifications and amendments needed for a staged development including concept design, final design, development approvals and construction certification, tender/contract period and, construction period.

RECOMMENDATION

For Council's consideration.

DELIVERY PROGRAM LINKS

Connecting People and Places

PP1: Fresh and Vibrant Community

PP1.4: Provide safe and well maintained Swimming Pools

REPORT

Due to the tender closing on 6 July 2020 and the evaluation having not been finalised at the time of printing the business paper, further detailed information will be provided to Council as a confidential report prior to the Ordinary meeting.

ATTACHMENT(S)

Nil

17 GENERAL BUSINESS

17.1 ROCK FISHING SAFETY UPDATE

Author: Latoya Cooper, Coordinator Mid-Richmond

EXECUTIVE SUMMARY

Council resolved to opt-in to the *Rock Fishing Safety Act 2016* from 26 January 2019. Initially, there was a six-month educational period to help phase in the Act. However, in May 2019, Administration of the Act was changed to transfer responsibility to the Minister for Police and Emergency Services and the Minister for Local Government. Due to this change in Ministerial duties, Council resolved on 26 August 2019 to further extend the educational period until 26 July 2020. This report outlines the next steps in implementing the *Rock Fishing Safety Act 2016* following the end of the education period.

RECOMMENDATION

That Council notes the closure of the extended period of education for the *Rock Fishing Safety Act 2016*, with enforcement action to commence as at 27 July 2020.

DELIVERY PROGRAM LINKS

Connecting People and Places

PP3: Working Together

PP3.3: Ensure that Council is reaching all target groups for relevant community issues

BUDGET IMPLICATIONS

The long-term regulatory control impact of the Act is expected to be shared between the NSW Police Force and Council Rangers. Council Rangers will undertake enforcement functions pursuant to the Act as part of their existing patrols.

REPORT

Council resolved to opt-in to the *Rock Fishing Safety Act 2016* from 26 January 2019. By opting in to the Act, Council received \$33,000 in grant funding to produce educational material, host workshops and erect signage. The phase-in education period of 6 months commenced on 26 January 2019 to allow the community and visitors time to adjust to the new legislation.

Following the first workshop, there was a change to the *NSW Allocation of Administration of Acts*, with the Minister for Police and Emergency Services and the Minister for Local Government becoming jointly responsible for administering the Act from 1 May 2019.

Council was given the opportunity to extend the education period up to a maximum of 18 months from original gazettal. It was resolved on 26 August 2019 *"That Council consider the impact of the change in Ministerial duties as per Government Gazette and extend the educational period of the Rock Fishing Safety Act 2016 until 26 July 2020"*.

During the education period, Council Rangers have not reported any instances where fishers were found not wearing a lifejacket whilst rock fishing. However, it should be noted that Ranger patrols are limited and there may still be instances of non-compliance with the rock fishing requirements that have gone undetected. When the education period concludes on 26 July 2020 anyone found not wearing a life jacket in the areas specified under the Act could face enforcement action. During the implementation period of the Act, a \$100 penalty notice applies.

CONSULTATION

Council has consulted widely since the 26 January 2019 by hosting workshops, conducting community surveys and issuing media releases via both traditional and social media platforms. Merchandise promoting Richmond Valley as being an area under the *Rock Fishing Safety Act 2016* is available at Council's Visitor Information Centres. Educational material such as brochures promoting 'Fish Safe off the Rocks' are available in the Casino and Evans Head administration offices. Council planned to hold an additional workshop before the closure of the extension period, however with the current COVID19 restrictions this did not occur.

CONCLUSION

Council will continue to promote and regulate the *Rock Fishing Safety Act 2016* with the main aim being to educate the public in safe fishing practices. From 27 July 2020, Council Rangers and the NSW Police Force will be able to issue fines for rock fishers not wearing a lifejacket at high risk rock fishing locations within our LGA. A report will be provided to Council every twelve months detailing any regulatory action taken within that period and providing a general update on the Act.

There are now eight Local Government Areas in NSW declared under the *Rock Fishing Safety Act 2016*, including Ballina Shire Council.

ATTACHMENT(S)

Nil

18 MATTERS FOR INFORMATION**RECOMMENDATION**

Recommended that the following reports submitted for information be received and noted.

18.1 CUSTOMER SERVICE REPORT 1 APRIL 2020 - 30 JUNE 2020

Author: Sharon Banning, Acting Manager Customer Experience

RECOMMENDATION

That Council receives and notes the Customer Service Report for the period 1 April 2020 to 30 June 2020.

Council is committed to providing a high level of customer service to the community. The Customer Service Framework was adopted by Council at the Ordinary Meeting on 19 July 2016 and reviewed at the Ordinary Meeting on 25 June 2019. As a result, this report detailing Council's performance against the standards in the framework has been developed. The report also contains details on the resolution of customer requests made through the Contact Centre. Analysis is undertaken to determine what strategies or areas of improvement are required.

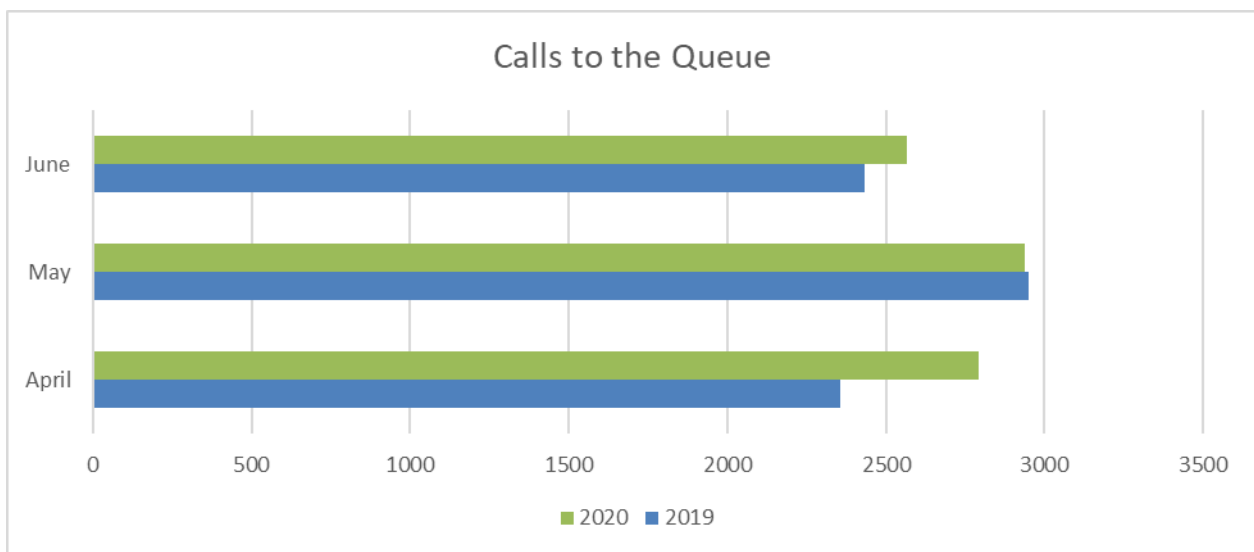
The report comprises of the following three parts:

- Customer Service Contact Centre data,
- Customer Request Management System (CRM) data, and
- Development Concierge Statistics

During the reporting period the Customer Experience Team adhered to the Government's Public Health Order with regard to the COVID-19 response by implementing social distancing and working remotely. Agents were dispersed and relocated across various Council sites, with some team members working from home. With the outstanding support of the Information Technology team, Customer Experience Officers were able to seamlessly continue to deliver uninterrupted, high level phone and administration service to the community. The front counter remains open to walk-in enquiries, though several WHS measures have been implemented to encourage social distancing and ensure the safety of Customer Service staff and the community. Foot traffic has slowed significantly since the tightening of social distancing requirements.

REPORT***Customer Service Contact Centre Data - Key Statistics*****Calls Statistics**

A total of 8298 calls were received during the report period which is a 7.2% increase from the same period last year and only a slight increase on the previous quarter's volumes. The Contact Centre has significantly exceeded all service targets for the report period including 88.8% of calls answered within 20 seconds, average time each caller spends in the queue is 15 seconds and the percentage rate for calls abandoned is less than 1%.

Figure 1. Calls received into the Queue

Receipt & Administration Statistics

A total of 2656 receipts were actioned for the report period which significant decrease of 20.3% from the previous reporting period, due to reduced foot traffic as a result of the response to COVID-19 and the Public health Orders. The month of May did see a marked increase which can be attributed to the rates notice being issued on 30 April 2020.

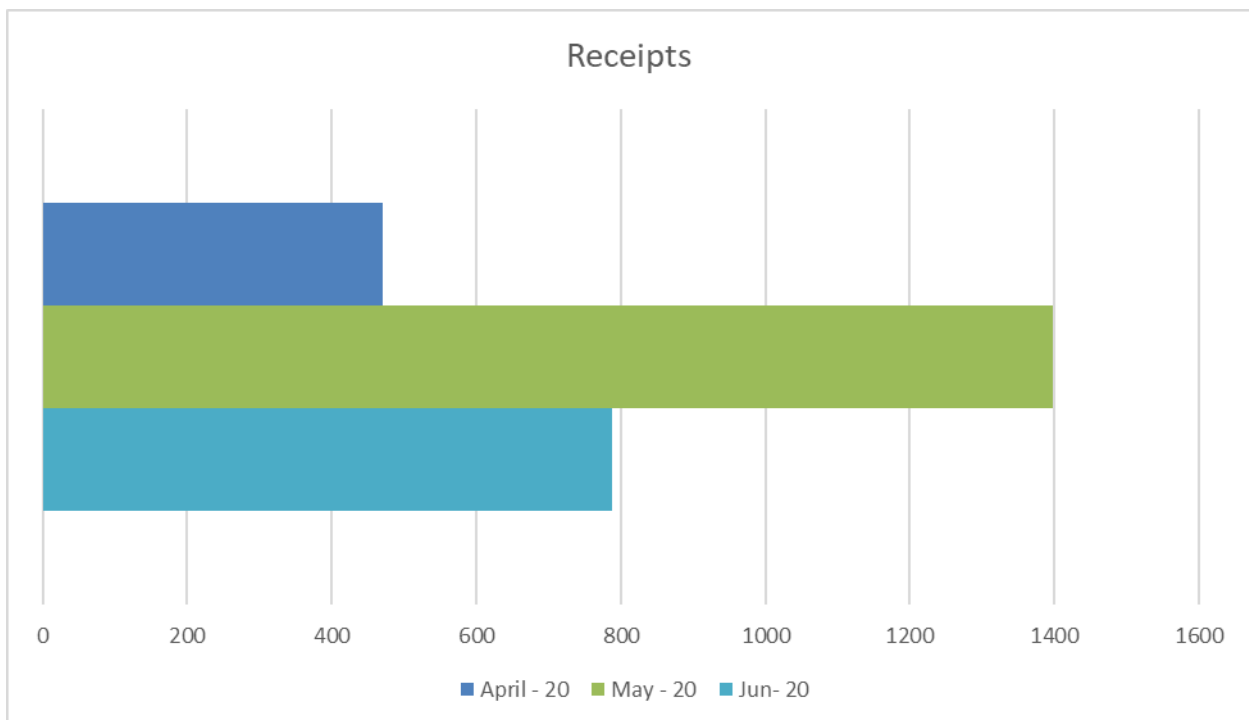
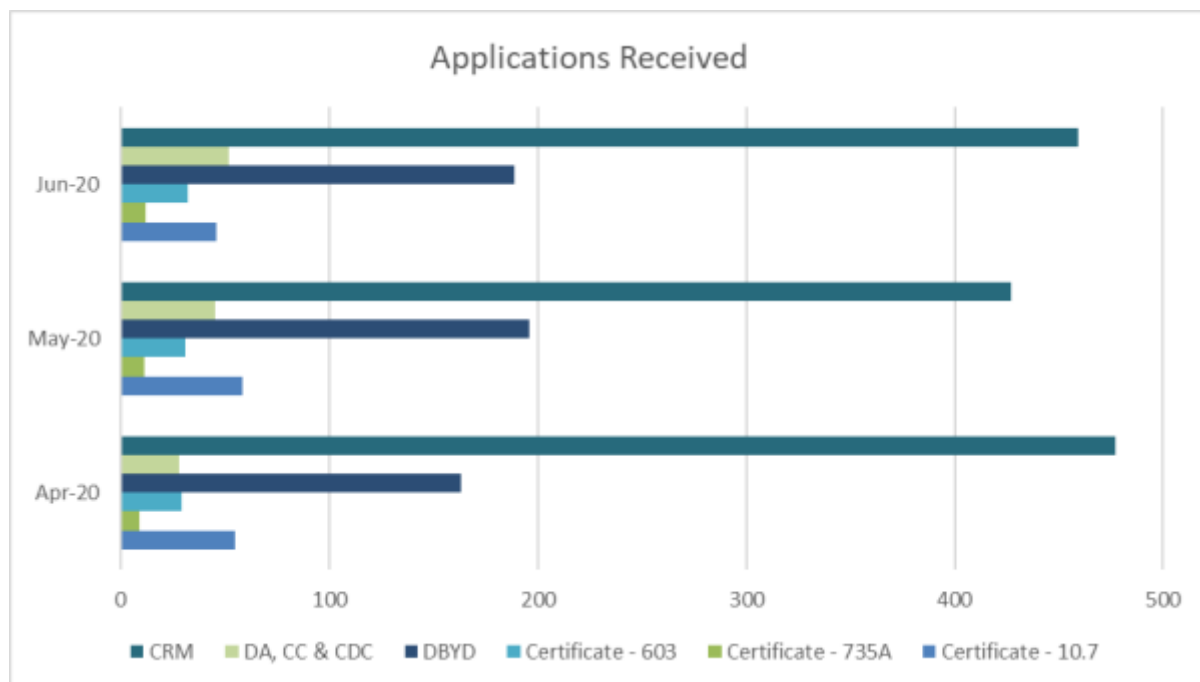
Figure 2. Total Numbers of Receipts

Figure 3. Administration Statistics



99.3% of Section 735A, 149, 603 Certificates were completed within set timeframes in accordance with Council's service standards. When comparing the statistics from this report period there is an increase of 11.84% for Dial Before You Dig Applications between April - June due to ongoing repair works in fire and flood affected areas.

Customer Request Management System - Key Statistics

This report has resulted in a total of 1383 requests being lodged, a decrease of 14.7% comparative to the corresponding period for the previous year. A total of 20% of requests were completed outside target which is a decrease from the previous reporting period result overall. A marked decrease in Resource Recovery CRMs through May and June is directly attributable to Covid-19 restrictions preventing the continuation of the bin auditing program.

Figure 4. Number of Requests

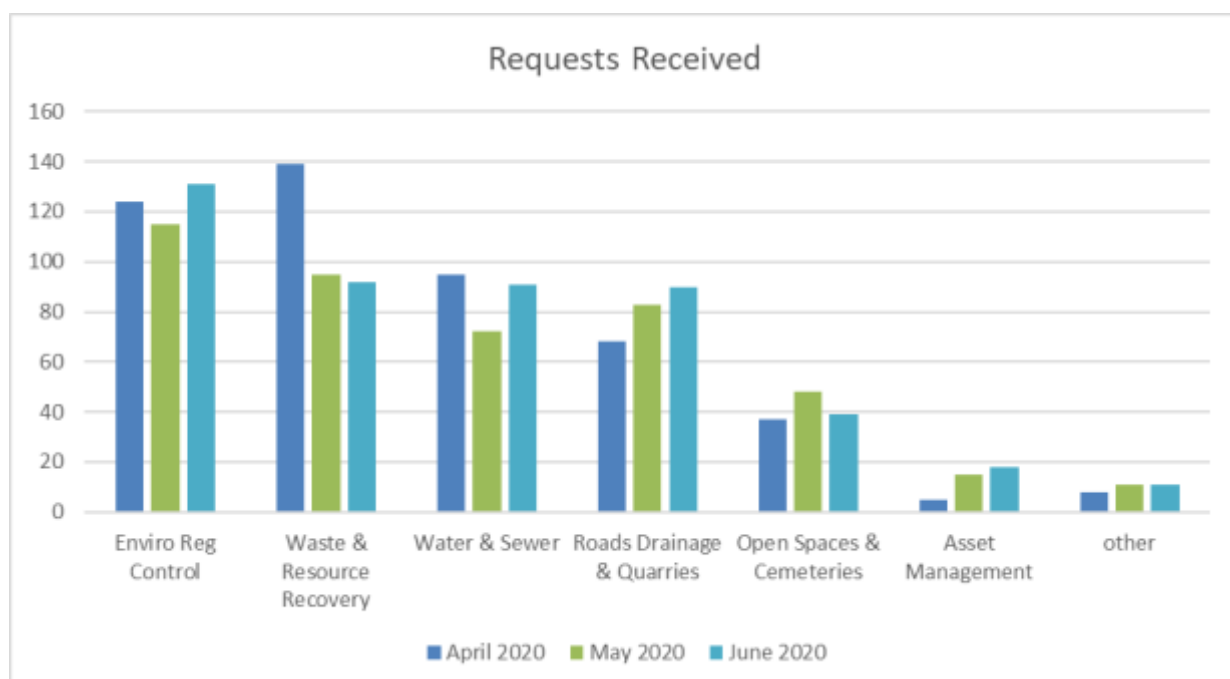
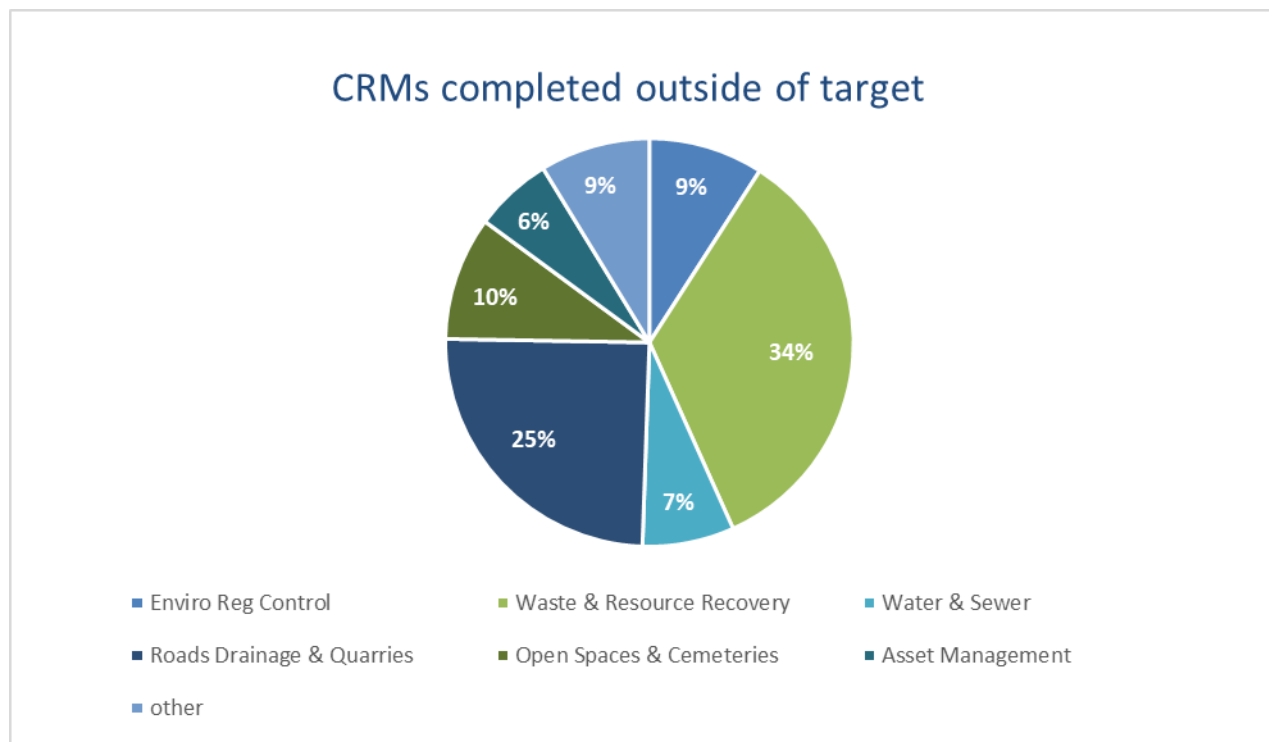
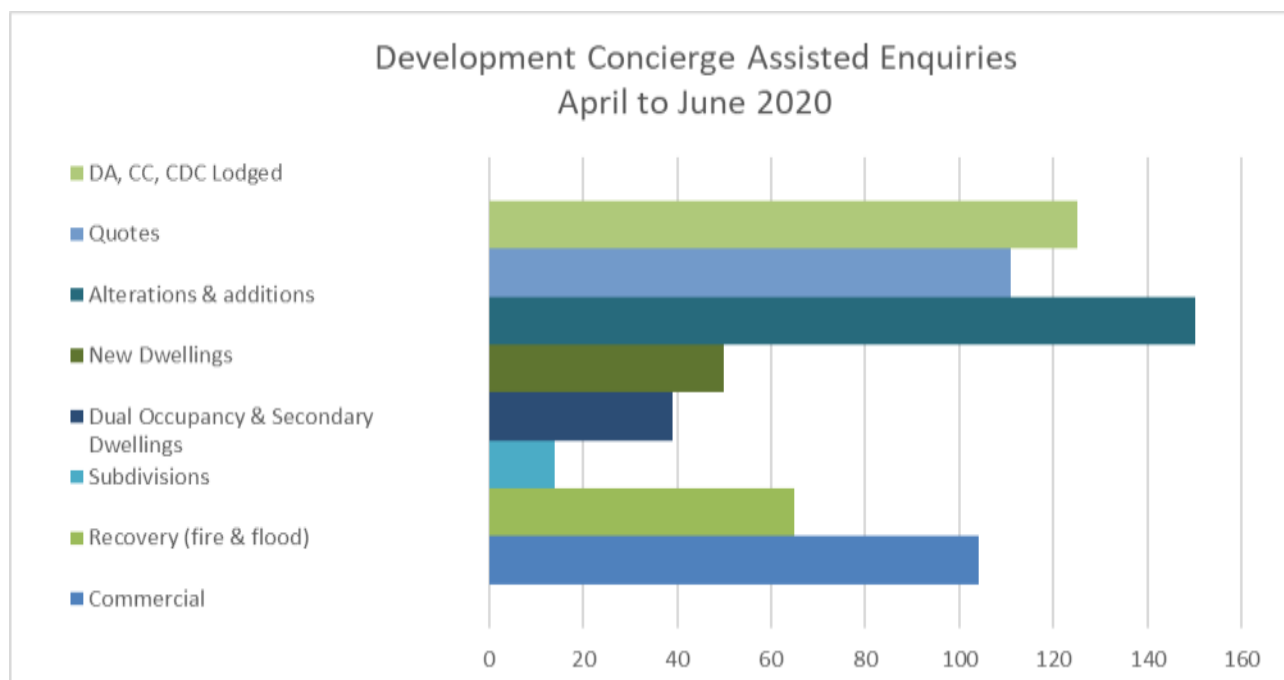


Figure 5. Completed Outside Target**Development Concierge – Key Statistics**

The Development Concierge continues to work closely with the Recovery Manager to assist owners of fire affected properties with their development applications to rebuild. Within the reporting period four development applications were received for new dwellings or repairs to damaged out buildings. Customer satisfaction survey found 99% of respondents ranked the general knowledge and expertise of the Development Concierge as good to excellent and they had received a clear outline of the DA lodgement process.

Customer Satisfaction Survey

The half yearly customer satisfaction survey has been completed and 90% of respondents were either satisfied or very satisfied with the level of customer service received at the first point of contact. 67% of respondents were assisted by the first point of contact with Council, with 23% being transferred to DA Concierge and the remainder seeking direct assistance from a technical officer.

Opportunity for Improvement

Following a review of the report results, an opportunity for improvement have been identified. These areas, as highlighted below, will be the focus of the customer service team in the coming months.

1. Customer Request Management System (CRM)

Whilst the rate of requests completed within target has remained steady for this report period there are areas which require improvement. Additional monitoring and reporting of the CRM system will be utilised to identify potential efficiency gains. The customer service section will work with the relevant areas to ensure any unresolved requests are finalised and any opportunities to improve the CRM system are implemented.

2. Knowledge Hub

The Customer Experience team has commenced developing a digital information hub as a centralised point of reference of frequently asked questions. This will enable newer staff to confidently assist customers and be assured they are providing a consistent message. The intended outcome will be a decrease the volume of transferred calls and increase the depth knowledge across the team.

CONCLUSION

The information contained in this report demonstrates the significant volume of tasks and actions which are required to be completed by our frontline Customer Service staff. The Customer Service standards we have set ourselves are generally met and more often than not exceeded.

Statistical analysis of Customer Service Contact Centre data, Customer Request Management System (CRM) and the Development Concierge statistics enables identification of opportunities to improve Council's Customer Service and ensure our processes are as efficient and effective as they can be.

In accordance with Council's Customer Service Framework, we continue to strive for the provision of high standards in customer service to the community. For Council to continue to provide this high level of customer service, monitoring of our performance, the implementation of strategies and constant improvements to processes are required to this area of our business.

ATTACHMENT(S)

Nil

18.2 GRANT APPLICATION INFORMATION REPORT - JUNE 2020**Author: Jono Patino, Financial Accountant****RECOMMENDATION**

That Council receives and notes the Grant Application Information Report for the month of June 2020.

REPORT

This report provides information on grant applications that have been approved, grants that have been received, grant applications that were unsuccessful and grant applications submitted for the month of June 2020.

During the reporting period four grants were approved and funding was received for eight grants totalling \$971,634. Council was notified as being unsuccessful with one grant application and seven grants were applied for.

Grants that have been approved

Rejuvenate, Remodel, Renew and Refresh the Evans Head Library	
Project ID	10331
Funding Body	State Library NSW
Funding Name	Public Library Infrastructure Grants 2019/20
Government Level	State
Project Value (exc GST)	\$879,023
Grant Funding (exc GST)	\$399,053
Council Funding (excl GST)	\$479,970
Date Application Submitted	8 November 2019
Date Approved	5 June 2020
Comment (if required)	The original project costs were estimated at \$979,023 which has since been re-estimated at \$879,023 reducing Council's contribution by \$100,000.

Naughtons Gap Road Dilapidation Repairs and Maintenance	
Project ID	10333
Funding Body	Transport for NSW
Funding Name	Fixing Local Roads Round 1 2019
Government Level	State
Project Value (exc GST)	\$500,000
Grant Funding (exc GST)	\$400,000
Council Funding (excl GST)	\$100,000

Date Application Submitted	27 November 2019
Date Approved	30 June 2020
Comment (if required)	N/A

Casino Industries Activation Project	
Project ID	10342
Funding Body	Department of Infrastructure, Transport, Cities and Regional Development
Funding Name	Building Better Regions Fund – Infrastructure Projects Stream – Round 4 – Drought Support
Government Level	Federal
Project Value (exc GST)	\$3,081,375
Grant Funding (exc GST)	\$1,540,687.50
Council Funding (excl GST)	\$1,540,687.50
Date Application Submitted	19 December 2019
Date Approved	5 June 2020
Comment (if required)	N/A

Richmond Valley Destination Management Plan	
Project ID	10343
Funding Body	Department of Infrastructure, Transport, Cities and Regional Development
Funding Name	Building Better Regions Fund (BBRF) Round 4 - Community Investments Stream
Government Level	Federal
Project Value (exc GST)	\$47,217
Grant Funding (exc GST)	\$20,000
Council Funding (excl GST)	\$27,217
Date Application Submitted	18 December 2019
Date Approved	5 June 2020
Comment (if required)	Council funding of \$27,217 is in-kind funding.

Grants that have had funding received

Johnston Street, Bruxner Hwy, Shared Pathway	
Project ID	10274
Funding Body	Transport NSW

Funding Name	Active Transport, Walking and Cycling Program, Priority Cycleways
Government Level	State
Project Value (exc GST)	\$1,015,500
Grant Funding (exc GST)	\$1,015,500
Council Funding (exc GST)	\$ 0
Date Application Submitted	20 September 2017
Date Received	\$15,046 received 22 June 2020
Total Funds Received To Date	\$805,875
Comment (if required)	N/A

Stan Payne Oval Sporting Facility Enhancement with Grandstand Upgrade and Security Bollards

Project ID	10284
Funding Body	Office of Regional Development
Funding Name	Stronger Country Communities Fund (SCCF)
Government Level	State
Project Value (exc GST)	\$309,884
Grant Funding (exc GST)	\$309,884
Council Funding (exc GST)	\$ 0
Date Application Submitted	3 May 2018
Date Received	\$105,360 received 18 June 2020
Total Funds Received To Date	\$309,884 (total funding received)
Comment (if required)	N/A

Evans Head Main Beach Access Enhancement

Project ID	10289
Funding Body	Office of Regional Development
Funding Name	Stronger Country Communities Fund (SCCF)
Government Level	State
Project Value (exc GST)	\$185,765
Grant Funding (exc GST)	\$185,765
Council Funding (exc GST)	\$ 0
Date Application Submitted	3 May 2018
Date Received	\$124,463 received 25 June 2020
Total Funds Received To Date	\$185,765 (total funding received)

Comment (if required)	N/A
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Planting & Rehabilitation of Alternative Habitat - Queen Elizabeth Park

Project ID	10318
Funding Body	Local Government NSW
Funding Name	Flying-Fox Grant Program (FFGP)
Government Level	State
Project Value (exc GST)	\$15,000
Grant Funding (exc GST)	\$15,000
Council Funding (exc GST)	\$ 0
Date Application Submitted	N/A
Date Received	\$15,000 received 11 June 2020
Total Funds Received To Date	\$15,000 (total funding received)
Comment (if required)	N/A

Colley Park Premier Soccer Field Enhancement

Project ID	10325
Funding Body	Office of Regional Development
Funding Name	Stronger Country Communities Fund (SCCF)
Government Level	State
Project Value (exc GST)	\$205,166
Grant Funding (exc GST)	\$205,166
Council Funding (exc GST)	\$ 0
Date Application Submitted	N/A
Date Received	\$164,133 received 24 June 2020
Total Funds Received To Date	\$164,133
Comment (if required)	N/A

Rejuvenate, Remodel, Renew and Refresh the Evans Head Library

Project ID	10331
Funding Body	State Library NSW
Funding Name	Public Library Infrastructure Grants 2019/20
Government Level	State
Project Value (exc GST)	\$879,023
Grant Funding (exc GST)	\$399,053

Council Funding (exc GST)	\$479,970
Date Application Submitted	8 November 2019
Date Received	\$399,053 received 26 June 2020
Total Funds Received To Date	\$399,053 (total funding received)
Comment (if required)	The original project costs were estimated at \$979,023 which has since been re-estimated at \$879,023 reducing Council's contribution by \$100,000.

Improvements to Casino Showground Pavilion and Casino Show Society Office

Project ID	10359
Funding Body	NSW Department of Planning Industry & Environment – Crown Land (Crown Lands)
Funding Name	Showground Stimulus Package
Government Level	State
Project Value (exc GST)	\$78,579
Grant Funding (exc GST)	\$78,579
Council Funding (exc GST)	\$ 0
Date Application Submitted	24 April 2020
Date Received	\$70,405 received 5 June 2020 \$8,174 received 30 June 2020
Total Funds Received To Date	\$78,579 (total funding received)
Comment (if required)	Further funding of \$8,174 was approved on 26 June 2020. The total funding amount applied (excl GST) has now been received.

Improvements to Casino Showground, fencing upgrade

Project ID	10360
Funding Body	NSW Department of Planning Industry & Environment – Crown Land (Crown Lands)
Funding Name	Showground Stimulus Package
Government Level	State
Project Value (exc GST)	\$70,000
Grant Funding (exc GST)	\$70,000
Council Funding (exc GST)	\$ 0
Date Application Submitted	24 April 2020
Date Received	\$70,000 received 5 June 2020

Total Funds Received To Date	\$70,000 (total funding received)
Comment (if required)	N/A

Unsuccessful Grant Applications

Richmond Valley Community Healthy Mind and Body: Exercise Equipment for Local Libraries	
Project ID	10353
Funding Body	Foundation for Rural and Regional Renewal
Funding Name	Round 4 of FRRR's Strengthening Rural Communities Program, Small & Vital Stream
Government Level	State
Project Value (exc GST)	\$11,798
Grant Funding (exc GST)	\$ 8,798
Council Funding (exc GST)	\$ 3,000
Date Application Submitted	24 March 2020
Date Advised Unsuccessful	11 June 2020
Comment (if required)	N/A

Grant Applications Submitted

Completion of Casino's Queen Elizabeth Park Field 1 Boundary Fencing	
Project ID	10369
Funding Body	Department of Family and Community Services
Funding Name	Community Building Partnership 2020
Government Level	State
Project Value (exc GST)	\$37,727
Grant Funding (exc GST)	\$18,863.50
Council Funding (exc GST)	\$18,863.50
Date Application Submitted	1 June 2020
Comment (if required)	N/A

Fairy Hill Hall Kitchen and Supper Room Upgrade	
Project ID	10370
Funding Body	Department of Family and Community Services
Funding Name	Community Building Partnership 2020
Government Level	State
Project Value (exc GST)	\$26,451
Grant Funding (exc GST)	\$13,225.50

Council Funding (exc GST)	\$13,225.50
Date Application Submitted	1 June 2020
Comment (if required)	N/A

New Swing Set for Coraki Riverside Park Playground

Project ID	10371
Funding Body	Department of Family and Community Services
Funding Name	Community Building Partnership 2020
Government Level	State
Project Value (exc GST)	\$18,605
Grant Funding (exc GST)	\$ 9,303
Council Funding (exc GST)	\$ 9,302
Date Application Submitted	5 June 2020
Comment (if required)	N/A

Electrical Upgrade (Installation of New Transformer)

Project ID	10372
Funding Body	NSW Department of Planning Industry & Environment – Crown Land (Crown Lands)
Funding Name	Showground Stimulus Package (Round Two)
Government Level	State
Project Value (exc GST)	\$465,590
Grant Funding (exc GST)	\$465,590
Council Funding (exc GST)	\$ 0
Date Application Submitted	12 June 2020
Comment (if required)	N/A

Race Club Cutting Yard Upgrade

Project ID	10373
Funding Body	NSW Department of Planning Industry & Environment – Crown Land (Crown Lands)
Funding Name	Showground Stimulus Package (Round Two)
Government Level	State
Project Value (exc GST)	\$181,660
Grant Funding (exc GST)	\$181,660
Council Funding (exc GST)	\$ 0
Date Application Submitted	12 June 2020

Comment (if required)	N/A
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Race Club Toilets Upgrade	
Project ID	10374
Funding Body	NSW Department of Planning Industry & Environment – Crown Land (Crown Lands)
Funding Name	Showground Stimulus Package (Round Two)
Government Level	State
Project Value (exc GST)	\$296,045
Grant Funding (exc GST)	\$296,045
Council Funding (exc GST)	\$ 0
Date Application Submitted	12 June 2020
Comment (if required)	N/A

Chatter Boxes and Trailers Richmond Valley Place Activation	
Project ID	10375
Funding Body	NSW Department of Planning Industry & Environment – Crown Land (Crown Lands)
Funding Name	Streets as Shared Spaces
Government Level	State
Project Value (exc GST)	\$59,600
Grant Funding (exc GST)	\$54,600
Council Funding (exc GST)	\$ 5,000
Date Application Submitted	10 June 2020
Comment (if required)	Council funding of \$5,000 is in-kind funding.

ATTACHMENT(S)**Nil**

18.3 WRITE-OFF OF MONIES UNDER DELEGATION

Author: Latoya Cooper, Coordinator Mid-Richmond

EXECUTIVE SUMMARY

At the April 2015 Ordinary Meeting Council resolved to provide a summary report on a bi-annual basis outlining the write-offs made during the period under the General Manager's delegation.

This summary report covers the period commencing 1 January 2020 – 30 June 2020.

RECOMMENDATION

That Council receives and notes the information provided in this report.

DELIVERY PROGRAM LINKS

Making Council Great

CS2: Great Support

CS2.12: Ensure compliance with Accounting Standards and Local Government Legislation

BUDGET IMPLICATIONS

Write off in charges reducing Council's debt recovery percentages.

REPORT

At Council's Ordinary Meeting held on 21 April 2015 it was resolved that where the General Manager exercises his delegation in regard to refunds/write-offs that exceed \$1000, an information summary report be submitted to Council on a bi-annual basis.

This summary report covers the period commencing 1 January 2020 – 30 June 2020.

As at the 30 June 2020 the General Manager has used his delegation to write off 1 amount in excess of \$1000.

- Property ID 145055 – \$1921.80 – Debtor write off due to a concealed water leak.

CONSULTATION

Nil.

CONCLUSION

The General Manager has exercised his delegation to write off monies over \$1,000 on 1 occasion during the period 1 January 2020 – 30 June 2020 as detailed above.

ATTACHMENT(S)

Nil

18.4 DEVELOPMENT APPLICATIONS DETERMINED UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT FOR THE PERIOD 1 JUNE TO 30 JUNE 2020

Author: Andy Edwards, Manager Development and Environment

RECOMMENDATION

That Council receives and notes the development application report for the period 1 June to 30 June 2020.

REPORT

This report provides a summary of development activity on a monthly basis. All Development Applications determined in the month are outlined in this report, including Section 96 approvals, applications that are refused and withdrawn, and applications with no development value such as subdivisions.

Council receives a fortnightly summary of the status of applications (including all received). Council notifies all determinations of Development Applications in the local newspaper pursuant to Clause 101 of the *Environmental Planning and Assessment Act 1979* (as amended) on a monthly basis.

The total number of Development Applications and Complying Development Applications determined within the Local Government area for the period 1 June to 30 June 2020 was 11 with a total value of \$1,652,960.00.

In order to provide a better understanding of the value of Development Consents issued by Council over a 12-month period, a graph is set out below detailing this information.

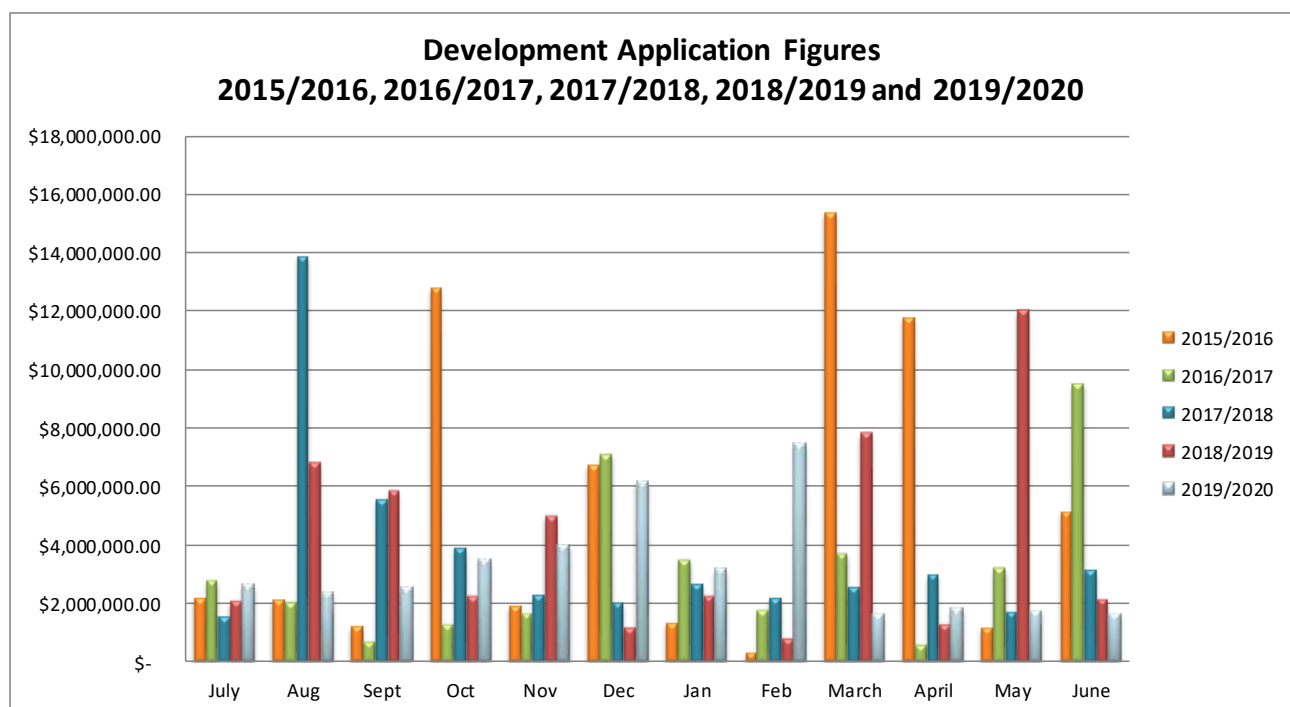


Figure 1: Monthly dollar value of development processed by Council over five financial years.

Figure 2 graph provides the annual value of Development Consents issued by Council over five financial years and Figure 3 and 4 graphs provide a detailed review of the value for the reporting month of June 2020.

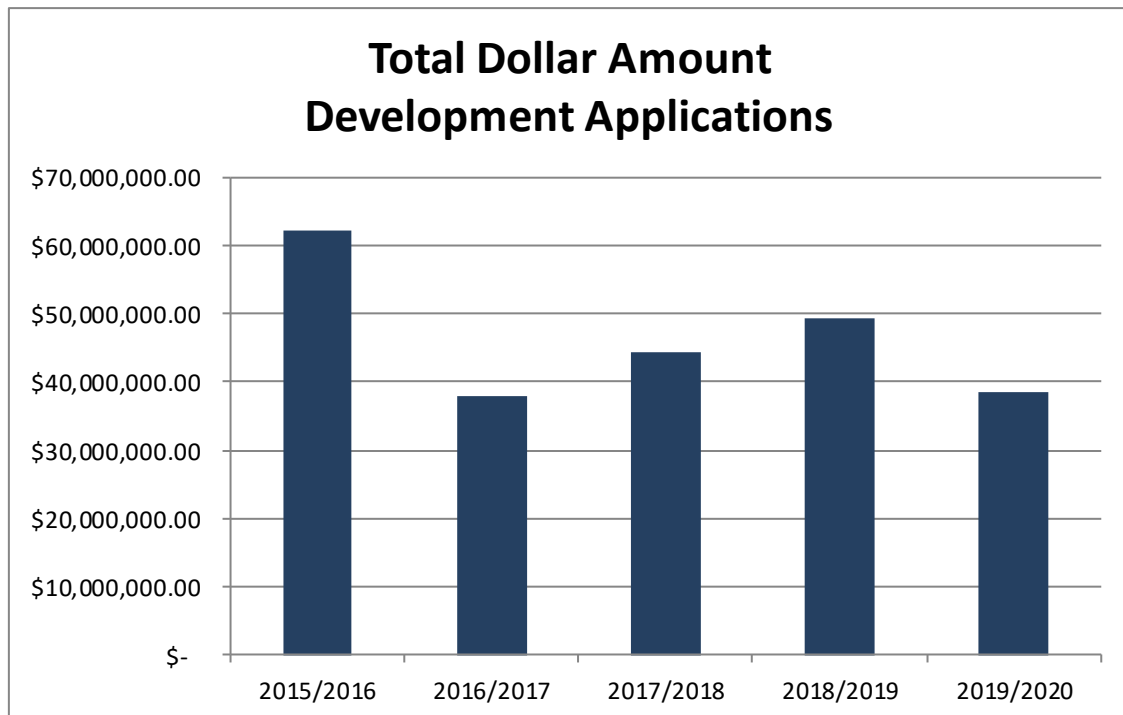


Figure 2: Annual value of development.

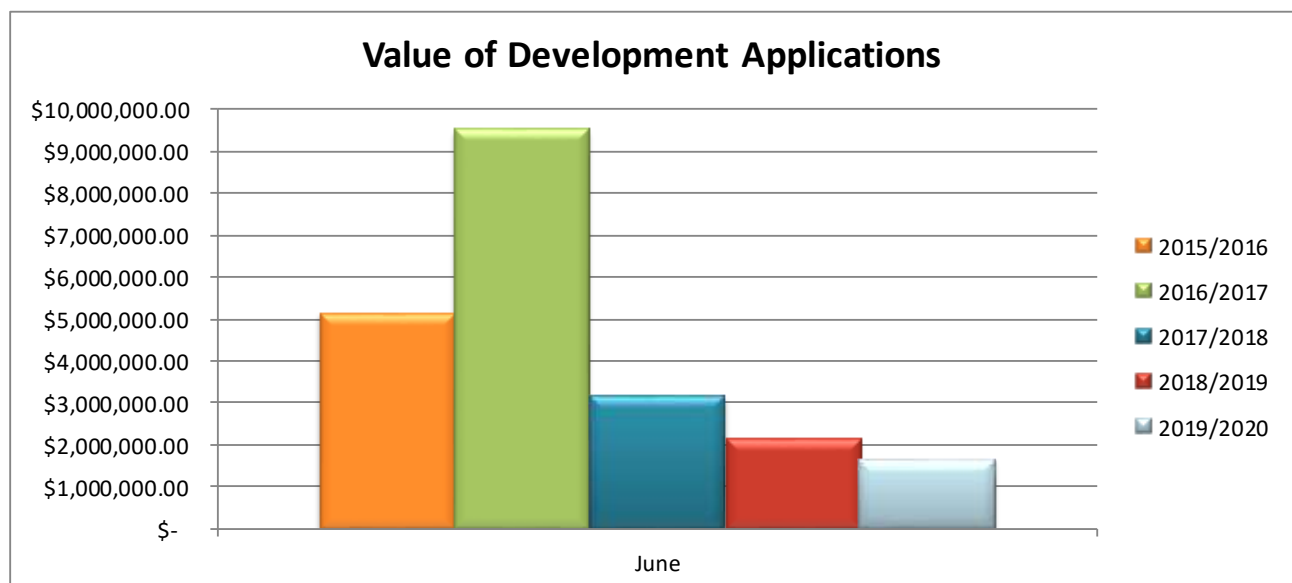


Figure 3: Value of development for the month of June.

Number of Development Applications

The number of applications received by Council does not necessarily reflect the value of developments as single large developments can be equivalent in value to a large number of more standard type developments such as sheds, dwellings and small commercial developments.

Figures 5 and 6 following, detail the number of applications determined by Council which, as stated above, is not necessarily reflective of the value of development.

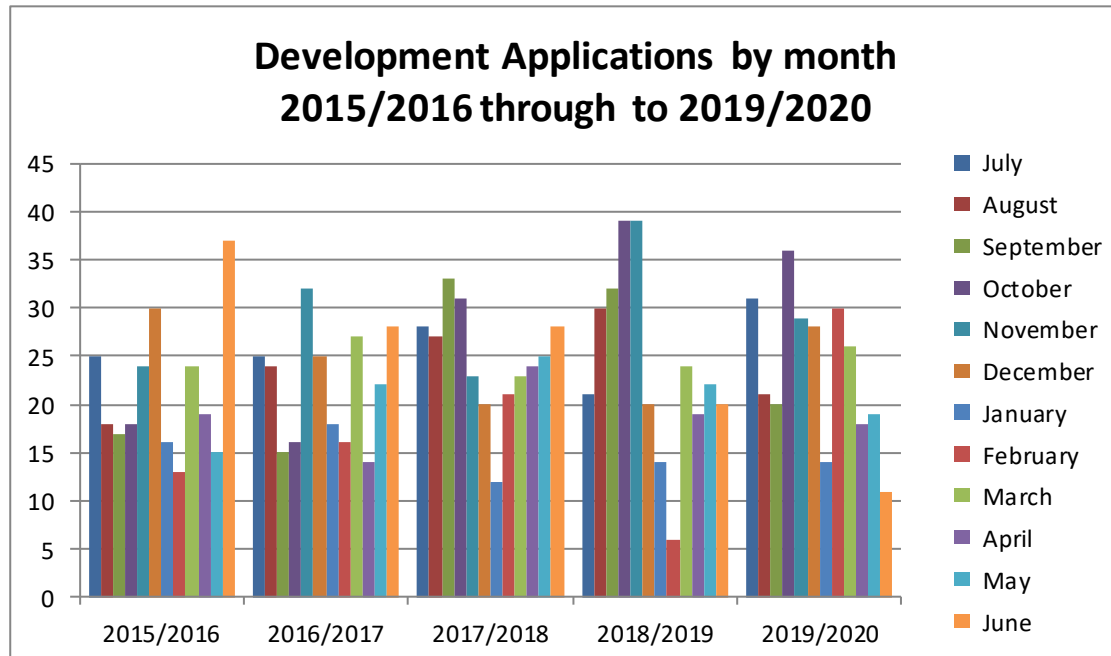


Figure 5: Number of Development Applications per month over five financial years.

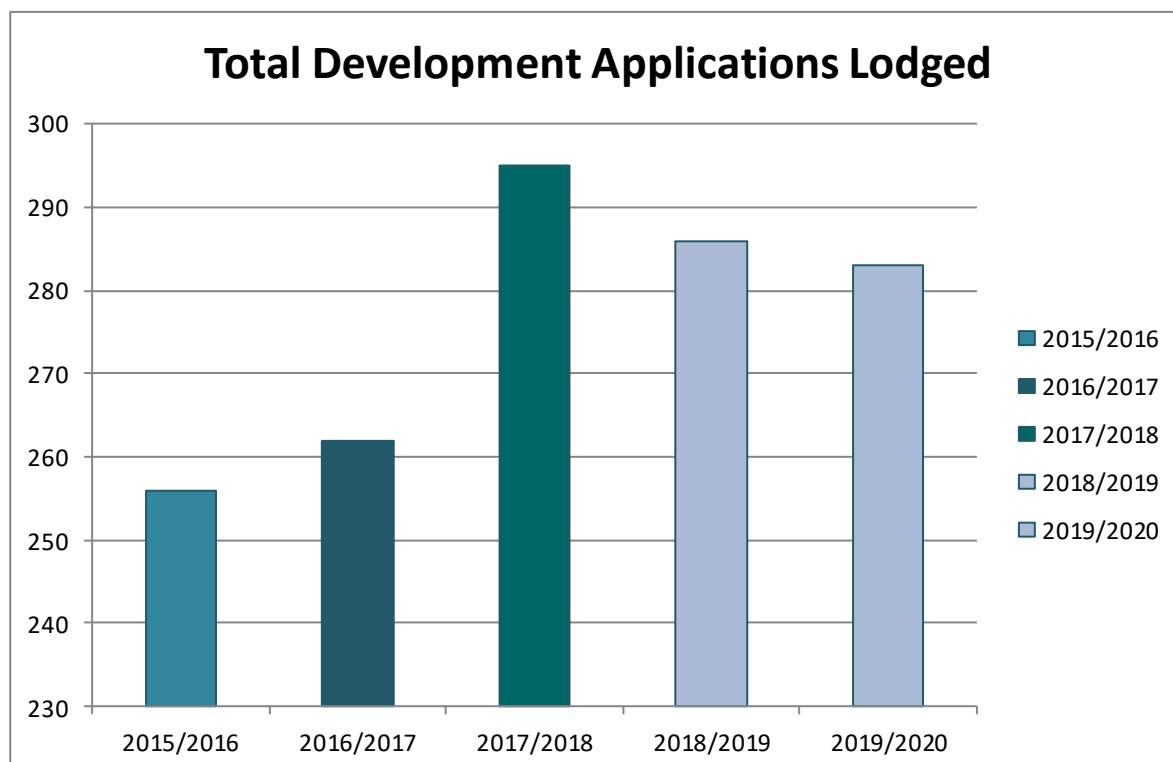


Figure 6: Number of development applications per year over five financial years.

Activity for the month of June 2020

General Approvals (excluding Subdivisions, Section 96s)	11
Section 96 amendments to original consent	0
Subdivision	0
Refused	0
Withdrawn	0
Complying Development (Private Certifier Approved)	0
TOTAL	11

DELIVERY PROGRAM LINKS

Growing our Economy

EC1: Driving Economic Growth

EC1.6: Improved customer satisfaction with the DA process

BUDGET IMPLICATIONS

Nil.

CONSULTATION

Nil

Summary of Development Applications determined under the Environmental Planning and Assessment Act for the period 1 June 2020 to 30 June 2020							
Application ID	Applicant	Owners	Location	Development	Date Lodged	Determination Date	Estimated Cost
DA2020/0181	Mr T J Kelly	Mr T J and Mrs J P Kelly	52 Currajong Street Evans Head	Construction of a shed, awning, in-ground swimming pool and associated works	11/03/2020	23/06/2020	\$ 64,000.00
DA2020/0189	GM Project Development & Management	Mr R L O'Connor	3 Grenfell Street Coraki	Installation of a portable building to be used as a secondary dwelling, construction of a new garage and associated works	30/03/2020	16/06/2020	\$ 55,000.00
DA2020/0198	Profile Pools and Landscaping	Mr C J and Mrs I J Conte	62 Currajong Street Evans Head	Construction of an in-ground swimming pool and associated works	16/04/2020	23/06/2020	\$ 37,941.00
DA2020/0214	Pplan	Mr D J Hammond	14 Walsh Place Casino	Dwelling	13/05/2020	2/06/2020	\$ 303,654.00
DA2020/0216	Perry Homes (Aust) Pty Ltd	Mr J M Roberts and Ms R E Clark	51 Verulam View Spring Grove	Dwelling	14/05/2020	15/06/2020	\$ 348,100.00
DA2020/0222	Perry Homes (Aust) Pty Ltd	Mr P D and Mrs L M J Glasby	41 Verulam View Spring Grove	Dwelling	2/06/2020	25/06/2020	\$ 441,300.00
DA2020/0223	Mrs C A Leis	Mrs C A Leis	21 North Street Casino	Pool demolition	3/06/2020	23/06/2020	\$ 1,900.00
DA2020/0217	Mr D G Barton	Mr D G Barton	25 Cascade Drive Casino	Carport	15/05/2020	25/06/2020	\$ 13,000.00
DA2020/0221	TMMM Constructions Pty Ltd t/as GJ Gardner Homes	Mrs T M Hosking-Norris and Mr G A Norris	28 Casuarina Drive Swan Bay	Dwelling	28/05/2020	22/06/2020	\$ 346,365.00
DA2020/0224	Mr M G Kelly-Gleeson	Mr M G Kelly-Gleeson	48 Pratt Street Casino	2 x Private office/workshop/storage spaces located at the rear of property. The building components come in flat pack kit form and are pre-manufactured.	4/06/2020	30/06/2020	\$ 22,000.00
DA2020/0218	Mr S D K and Mrs C M Olive	Mrs C M and Mr S D K Olive	9 Verulam View Spring Grove	Shed	18/05/2020	11/06/2020	\$ 19,700.00

ATTACHMENT(S)

Nil

18.5 CORRESPONDENCE - ROUS COUNTY COUNCIL'S PROPOSED FUTURE WATER PROJECT 2060

Author: Julie Clark, Personal Assistant to the General Manager and the Mayor

Council receives and notes the correspondence from Rous County Council's Proposed Future Water Project 2060.

AUTHOR

Rous County Council.

SUMMARY OF CORRESPONDENCE

Rous County Council has provided a copy of its proposed Future Water Project (FWP) 2060 currently on public exhibition. The project sets out Rous County Council's \$245 Million preferred option for future proofing the region's drinking water supplies.

ATTACHMENT(S)

1. Rous County Council's Proposed Future Water Project 2060 (under separate cover)

18.6 CORRESPONDENCE - TARGET STORE CASINO CLOSURE

Author: Julie Clark, Personal Assistant to the General Manager and the Mayor

That Council receives and notes the correspondence regarding the proposed closure of Target Store in Casino.

AUTHOR

Target Australia

SUMMARY OF CORRESPONDENCE

Council has now received a second letter from Target Australia advising of the upcoming closure of the Target store in Casino, which follows;

ATTACHMENT(S)

- 1. Target response**



26 June 2020

Cr Robert Mustow
Mayor of Richmond Valley Council
council@richmondvalley.nsw.gov.au

Dear Cr Mustow,

Thank you for taking the time to express your concern and disappointment about the scheduled closure of our Target Country store in Casino. I understand the concerns surrounding the impact of the closure on the wider Casino community and wish to express that our hearts go out to all those who are affected by the drought and bushfires all across Australia, and who are going through hardships.

While there is probably little we can say that will change your perceptions about our actions, we would like to share a little more with you about why the decision, which was not taken lightly, has been necessary. We are very aware that our recent announcement will have a significant impact on many people in Casino, most importantly our team members and customers.

As you may know, Target has struggled for many years and with its current financial performance unsustainable we have had to implement a comprehensive restructure of the business. Rather than simply close Target, we considered many options and have made a significant effort to avoid store closures and retain our people where we can.

Approximately half our network of Target Countrys are suited to being converted to Kmart Hub stores. These converted stores meet a range of criteria including network location, population catchments and are large enough to make the Kmart Hub model work, as it relies on simplicity, standardisation and relatively high volumes of product turnover. Regrettably, our Casino store is not suitable for conversion, and while we appreciate the sentiment behind, and intent of, your community's wishes to keep the store open, we are unable to revisit the decision. I can however assure you that the changes we have announced will occur progressively over the next 12 months, providing time for affected team members to consider other options for employment and, wherever possible, for us to support them with redeployment across other Wesfarmers businesses including Kmart, Bunnings and Officeworks. We know redeployment won't be possible everywhere, but we are confident that across the Wesfarmers portfolio, Wesfarmers will be able to create employment opportunities over the next year. Target team members who are unable to be redeployed will be provided with access to support services, along with all entitlements.

We acknowledge this is a tough time for our team members and for our customers, and we will support you all as best we can. We continue to focus on improving our online shopping offer within Target and our digital capability across Kmart, Target and Catch more broadly - and where regional Targets are closing, we will accelerate this focus. We're working hard to retain, as best we can, the convenience our customers currently have access to in store, by providing a range of online pickup and delivery options.

Target Australia Pty
Ltd
ABN 75 004 250 944

2 Kendall Street
Williams Landing VIC
3027



Whilst we understand that not all of our customers choose to shop online, we are committed to assisting our customers in affected areas to help make this process an easier one, with a focus on explaining the attributes and features of Target online, including the accessibility and broad range of products on offer. Our extensive range online is considerable larger than what is currently available within our Target Country stores and can be delivered to any location or address across the country. We are also looking to create additional collection points for online orders in locations where Target stores will close, and where Target and Kmart stores might be too far for convenient collection.

Again, we respect that there is little we can say that will ease your disappointment over the closure of the Casino store, but we hope that this information provides additional context around what was a difficult but necessary decision.

Yours sincerely,

A handwritten signature in purple ink, appearing to read "Marina Joanou".

Marina Joanou
Managing Director, Target Australia

Target Australia Pty
Ltd
ABN 75 004 250 944

2 Kendall Street
Williams Landing VIC
3027

19 QUESTIONS ON NOTICE

Nil

20 QUESTIONS FOR NEXT MEETING (IN WRITING)

21 MATTERS REFERRED TO CLOSED COUNCIL**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

21.1 Woodview Quarry Lease Tender VP186832

This matter is considered to be confidential under Section 10A(2) - (d)(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

21.2 Plant Hire Service Tender - VP186847

This matter is considered to be confidential under Section 10A(2) - (d)(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

22 RESOLUTIONS OF CLOSED COUNCIL