



AGENDA

Ordinary Council Meeting

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 21 April 2020

Time: 5.00pm

**Location: Council Chambers
10 Graham Place, Casino**

**Vaughan Macdonald
General Manager**

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1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor will provide an Acknowledgement of Country by reading the following statement on behalf of Council:

"Richmond Valley Council recognises the people of the Bundjalung Nations as Custodians and Traditional Owners of this land and we value and appreciate the continuing cultural connection to lands, their living culture and their unique role in the life of this region in the past, present and future."

2 PRAYER**3 PUBLIC ACCESS AND QUESTION TIME****4 APOLOGIES**

5 MAYORAL MINUTES

5.1 MAYORAL MINUTE - BLAZE AID

Author: Robert Mustow, Mayor

RECOMMENDATION

That Council:

1. Acknowledge the significant contribution the BlazeAid camp at the Casino Showground, and the many volunteers who assisted, to securing properties with new fencing following the 2019 Bushfires;
2. Write to BlazeAid and thank them for their efforts and in particular the coordinators who ran the camp;
3. Write to relevant NSW Government Ministers to thank them for their financial support for the camp and to emphasise the importance of volunteer groups like BlazeAid in building resilience in communities to respond to natural disasters.

REPORT

Following efforts from community members to seek the support of BlazeAid, Council and the NSW Government to establish a BlazeAid camp following the devastating fires on 8 October 2019, a camp was established at the Casino Showground on 17 October 2019 and finished on 27 March 2020 (162 days) when the COVID-19 lockdown commenced.

Following is a summary of some of the key statistics that made the camp happen throughout this period and the work that it did across the Richmond Valley during this time. It was a true reflection of the community spirit that exists in the Richmond Valley to support such an operation over a five-month period.

Camp Coordinators

17 October 2019 – 14 November 2019 - Gilbert & Jeanine Sims

15 November 2019 – 9 March 2020 - Ron Murphy

10 March – 27 March 2020 - Greg & Mandy McCosker

Camp Stats

307 Volunteers

3,931 days of work

280 kilometres of fencing completed & over 100km cleared

Costs of the camp funded by NSW Govt

\$44,239 – to support catering

Catering support – Charities & Local Businesses

- Casino Show Society
- Casino Community Men's Shed
- Casino Rotary
- Casino Lions Club
- St Marks Anglican Church
- Windara
- Casino Racing Club
- Casino CWA
- Casino Salvation Army
- Casino Golf Club

- Casino RSM Club
- Commercial Hotel Casino
- Global Care
- Londy's Takeaway
- Chicken Mania
- Hong Kong Restaurant
- Community members who delivered cakes, slices - too many to mention but thank you!

Donations

- Northern Cooperative Meat Company - \$50,000, fencing materials and other supplies including meat
- St Marys and the Catholic Diocese
- Rotary
- Lions
- Many other local community members, farmers and local organisations such as sporting groups who have donated to local businesses to supply Blazeaid with fencing materials

Other points

- The camp also provided an economic boost to the township with the additional spend from the number of volunteers who have camped at the site over the five-month period,
- A number of community members have provided cakes, snacks, bottles of water by delivering out to the camp site unannounced, a great example of our community spirit
- Thank you to the users of the Casino Showground who have been very accommodating with the camp and made alternate arrangements where possible

Ron (Spud) Murphy was the Coordinator of the camp for four (4) months and became known to anyone involved in the camp and beyond. A big shout out to Spud is deserving and he will be remembered by many for his contribution. Spud was asked for his thoughts on who to thank for the operation of the camp and his email reply follows:

Hi Kelly, sorry to take so long with this but there are so many groups and people and without my records very hard to remember all. So I will start at the top...First up would be Robert, Vaughan, you and Lani. Particularly you and Lani for your boots on the ground work. Lani's organisation of the meals and maintaining of site was unbelievable. Ask and you shall receive. Made it so much easier for us. The amount of time and work you put into recovery was inspiring and I personally thank you for that.

Lani has a list of all the wonderful people who supplied meals and smoko so I don't need to go there...So there would be Rotary, Lions, St Mary's, St Marks and all the charities. Special mention to Kerrie Grae from Red Cross. The amount of time and concern she put into the recovery was unreal. John Oomen and his crew from Rotary went that bit further. Joe Leven from NCMC and the incredible amount of meat. NORCO for the milk and dairy. The team at the DIY Hardware store. Day's Machinery. The Dirt Bike Association and someone else associated with them. They were incredible. The Bangalow Fishing club. Special mention to Alstonville Automotive who maintained and repaired all our trailers for free. Richmond Valley Tyres and the Coles Express servo. Shayne Baker and his son Ben, they went above and beyond. Probably not on the list would be CWA. Loved their cakes! Almost forgot the Hotel Cecil Social Club. Their donation was unreal. The boys from the Army Reserve. Russell Cole for his contacts with the Strainer Posts and the Water Pods. One of the stand outs was Karen Gall from 60 Kookami Rd, West Coraki....she cooked and brought in meals while her property was burning just to keep occupied. The young lady that flew the schoolbags down and the young Army Cadet from the Gold Coast.

There are lots more Kelly that I can't remember names, like an elderly pensioner who showed up every fortnight with a box of groceries just to do his bit. I will try to find his name. There really are

so many. It is why I kept saying that I have never seen a community that gave so much and kept giving and who made our task so much easier and rewarding. Hope this helps. Cheers Spud

Well done to the Richmond Valley community and the many community organisations and charities who have helped the many people in our community who were severely impacted by the 2019 bushfires.

ATTACHMENT(S)

Nil

5.2 MAYORAL MINUTE - COUNTRY MAYORS' ASSOCIATION

Author: Robert Mustow, Mayor

RECOMMENDATION

That Council make application to join the Country Mayors' Association NSW.

REPORT

The Country Mayors' Association (CMA) provides a forum for local councils from rural and regional NSW to come together to discuss issues of specific interest to areas outside the major metropolitan centres. The association represents a collective voice on matters affecting councils outside of the metropolitan areas within New South Wales.

The CMA currently represents 69 rural and coastal councils across New South Wales and advocates for local government and issues affecting the members' local communities. This kind of representation will add enormous value to Council's advocacy efforts coming out of the COVID-19 pandemic.

The Country Mayors' Association meets in Sydney quarterly at Parliament House. Meetings in 2020 have been or will be held on 6 March, 29 May, 7 August and 6 November. At each meeting the CMA has a high calibre of guest speakers, usually Ministers or senior bureaucrats. This allows members to be informed on current issues facing Local Government and gives members the opportunity to make informal contact and to make appointments with Ministers or senior staff.

The cost of membership for councils with a population of 10,000 or more has been \$750 per annum for many years. Membership fees are decided at the Annual General Meeting, which is held in November each year. If Council does decide to apply to become a member, Council's application would be listed on the agenda at the CMA's next meeting in May this year, acceptance of any Council outside of the Sydney, Newcastle or Wollongong area is automatic.

ATTACHMENT(S)

Nil

5.3 MAYORAL MINUTE - LGNSW ECONOMIC STIMULUS TO SUPPORT COVID RECOVERY

Author: Robert Mustow, Mayor

RECOMMENDATION

That Council:

1. Commends the NSW and Federal Governments on their stewardship during this crisis and commits to working in partnership to protect community health and sustain local economies throughout this crisis.
2. Calls on the Federal Government and NSW Government to urgently deliver comprehensive financial support and stimulus packages to local government to enable them to continue to operate effectively and provide essential services during the COVID-19 pandemic.
3. Calls for the packages to include the following measures:
 - Increasing Financial Assistance Grants payments to 1% to help councils maintain essential functions and services, acknowledging the increased costs and likely revenue losses arising from COVID-19 (and drought and bushfire where affected) as well as giving councils capacity to provide hardship assistance to businesses and residents.
 - Providing stimulus funding to councils for projects that will help sustain council operations and boost local economies. This could be achieved through increasing or bringing forward funding under existing funding programs or introducing new programs.
 - Increased access to TAFE, VET and other apprenticeship opportunities that council staff can undertake to address skill shortages, especially for staff in non-essential services who are unable to be redeployed.
4. Write to our local Federal Member, the Hon Kevin Hogan MP, and our local State Member, the Hon Chris Gulaptis MP, to seek their support for increased financial assistance and stimulus funding for local government to help councils maintain essential services and employment during the COVID-19 pandemic.
5. Endorses Local Government NSW's sector-wide campaign to obtain financial assistance, employment support and stimulus funding for the local government sector.
6. Advise LGNSW of the passage of this Mayoral Minute.

REPORT

Councillors are asked to support the local government sector's campaign for assistance in dealing with the health and economic crisis caused by the COVID-19 pandemic.

Council is already suffering the consequences of the COVID-19 pandemic adding to the impacts of the drought, bushfires and floods.

As identified in the General Managers report, "Response to Coronavirus (COVID-19) community and Economic Resilience Package" presented to the 7 April 2020 Council meeting, Council is facing impacts on revenue, costs, services and staff operations due to the effects COVID-19. More importantly, the community is suffering and stimulus into the local economy is urgently required.

It is recommended that we support the campaign, which is being coordinated on behalf of the NSW sector by Local Government NSW (LGNSW) and at a national level by the Australian Local Government Association (ALGA).

Richmond Valley Council is being impacted by the compounding financial impacts of drought, bushfires and COVID-19. Council has faced increased costs and at the same time is experiencing a decline in revenue as more ratepayers are forced into financial hardship. The impacts are rapidly escalating.

Richmond Valley Council is doing everything possible to provide support and deliver the services needed to protect community health and keep our communities running during these difficult times. The wellbeing, safety and livelihoods of our communities, customers, and staff is our top priority. However, if additional assistance is not provided, Council may be forced to cut services, infrastructure maintenance and staff.

It is critical that the local government sector receives adequate funding and resources to coordinate and deliver the goods and services needed as we navigate through, and recover from, natural disasters and the new challenges presented by COVID-19 and its massive impacts on people and our local economies.

Council needs urgent financial assistance from the Federal Government and NSW State Government to maintain infrastructure, services and employment as well as funding to give councils the capacity to provide hardship assistance to the community.

The measures listed below would be effective and simple to implement:

- Increasing Financial Assistance Grants payments to 1% to help councils maintain essential functions and services, acknowledging the increased costs and mounting revenue losses arising from COVID-19 (and drought and bushfire where affected) as well as giving councils capacity to provide hardship assistance to businesses and residents.
- Providing stimulus funding to councils for projects that will help sustain council operations and boost local economies. This could be achieved through increasing or bringing forward funding under existing funding programs or introducing new programs. Existing Federal funding programs include the Roads to Recovery, Bridges Renewal and Road Safety Blackspots programs. State programs include Fixing Country Roads, Fixing Country Bridges and the Stronger Country Communities programs.
- Increased access to TAFE, VET and other apprenticeship opportunities that council staff can undertake to address skill shortages, especially for staff in non-essential services who are unable to be redeployed.

ATTACHMENT(S)

Nil

6 CONFIRMATION OF MINUTES

6.1 MINUTES ORDINARY MEETING HELD ON 17 MARCH 2020

Author: Vaughan Macdonald, General Manager

RECOMMENDATION

That Council confirms the Minutes of the Ordinary meeting held on 17 March 2020.

ATTACHMENT(S)

- 1. Unconfirmed Ordinary Minutes 17 March 2020 (under separate cover)**

6.2 MINUTES EXTRAORDINARY MEETING HELD ON 7 APRIL 2020

Author: Vaughan Macdonald, General Manager

RECOMMENDATION

That Council confirms the Minutes of the Extraordinary meeting held on 7 April 2020.

ATTACHMENT(S)

- 1. Unconfirmed Extraordinary Minutes 7 April 2020 (under separate cover)**

7 MATTERS ARISING OUT OF THE MINUTES

8 DECLARATION OF INTERESTS

(Councillors to specify details of item and nature of interest)

9 PETITIONS

Nil

10 NOTICE OF MOTION

Nil

11 MAYOR'S REPORT**11.1 MAYOR ATTENDANCES 11 MARCH - 13 APRIL 2020**

Author: Robert Mustow, Mayor

RECOMMENDATION

That Council receive and note the Mayor's attendance report 11 March – 13 April 2020.

REPORT**March**

- 11th Rappville Advisory Group Meeting
- 12th Richmond Valley Volunteer Health Transport Open Day
- 12th Royal Commission into National Natural Disaster Arrangements
- 13th Casino Hospital Auxiliary St Patricks Day Morning tea
- 14th Casino & District Historical Society AGM
- 14th Casino Stockman's Challenge
- 17th Meeting with constituent
- 17th Richmond Valley Council Ordinary meeting
- 18th Meeting with Chris Gulaptis MP
- 18th Major General Andrew Hocking meeting
- 19th Community Safety Precinct Committee meeting
- 23rd Community Safety Precinct Committee (CSPC) teleconference
- 23rd COVID-19 – Local Government Update2 Confirmation
- 27th Meeting and drawing of Bushfire raffle (Lions Club/Red Cross) & discussion dispersing of funds
- 30th Community Safety Precinct Committee (CSPC) teleconference

April

- 6th Community Safety Precinct Committee (CSPC) teleconference
- 7th Police media conference on closure to 4WD beach access
- 7th Richmond Valley Council Extraordinary Meeting
- 7th Richmond Valley Council Councillor Information Session

ATTACHMENT(S)

Nil

12 DELEGATE'S REPORTS

Nil

13 MATTERS DETERMINED WITHOUT DEBATE

Each Councillor is given the opportunity to indicate which items they wish to debate or question. Item numbers identified for debate or questioning will be read to the Meeting.

Following identification of the above items a motion will be moved in regard to the balance of items being determined without debate.

13.1 MATTERS TO BE DETERMINED WITHOUT DEBATE**RECOMMENDATION**

That items identified be determined without debate.

14 GENERAL MANAGER'S REPORTS

14.1 REVIEW OF INCREASED RANGER PATROLS ON RICHMOND VALLEY COUNCIL BEACHES - OPERATION HIGH SANDS

Author: Andy Edwards, Manager Development and Environment

EXECUTIVE SUMMARY

Over the course of 2019, Richmond Valley Council explored options to deal with anti-social behaviour, vehicle offences and to a lesser degree dog issues, that were being experienced on the region's beaches. During this period, discussions were held with Ballina Shire Council representatives with regard to introducing a shared permit system, such discussions resulted in Ballina Shire Council indicating a reluctance to enter into such a permit system.

A proposal to introduce a permit system on Richmond Valley Council controlled beaches was exhibited in 2019 and community feedback considered. The majority of the feedback was not supportive of a permit system, with a preference for increased Police and Ranger patrols. A report was provided to the Ordinary Meeting on 17 September 2019, Item 14.2 'Review of Submissions for Beach Permit System'. It was resolved:

That Council:

- 1. Increase ranger patrols, including weekend patrols, commencing from October 2019. This would be in liaison with NSW Police Force, Crowns Lands and the National Parks and Wildlife Service and will commence at the start of the October Long-weekend School holidays which begin on 28 September 2019.*
- 2. Develop and implement a media campaign focusing on improved behaviour from beach goers and highlighting that a zero-tolerance approach will be taken by Council rangers.*
- 3. Review beach signage to ensure beach rules and speed limits are clear.*
- 4. Approve a budget adjustment of \$11,800 from the 2019/20 budget surplus to fund additional Ranger salaries to undertake beach patrols.*
- 5. Undertake a periodical review of the effectiveness of the increased patrolling with a report to be submitted to Council after June 2020.*

It should be noted that Ballina Shire Council recently resolved to introduce a beach permit system on their controlled beaches, one of which adjoins Broadwater Beach which is under Richmond Valley Council control. It was deemed prudent to bring forward the periodical review of the effectiveness of the increased patrolling to determine whether any changes to the current procedures is warranted.

RECOMMENDATION

That Richmond Valley Council continue to undertake beach patrols on weekends and school holiday periods with the ongoing support of the NSW Police and other Government agencies into the foreseeable future and that the introduction of a permit system is not warranted at this time nor supported by the local community.

DELIVERY PROGRAM LINKS

Looking after our Environment

EH2: Promoting the Protection of the Environment

EH2.1: Provide services and programs which protect and enhance our natural and built environment

BUDGET IMPLICATIONS

There will be a need to increase the overtime budget for animal control for the 2020/2021 financial year to make allowances for weekend Ranger beach patrols. It is estimated an additional \$20,000 per annum will be required if the current level of patrolling is to continue. Should Council resolve to continue the weekend and school holiday patrols, a more detailed costing can be established and reported during the budget process.

REPORT

Since 6 October 2019, Council Rangers have been undertaking 'Operation High Sands' which involves, at a minimum, one four-hour shift per weekend with additional shifts during holiday periods. For instance, on the four-day Easter long weekend 2020 there will be one shift a day.

The Rangers have undertaken approximately 1000 engagements with the public during this time on the beaches with many verbal warning or directions being issued. Between 6 October 2019 and 22 March 2020, Rangers have issued 72 penalty infringement notices (PINs) for offences on the beach (Table 1). and 26 PINs whilst undertaking patrols in the Mid-Richmond area (Table 2). During this period numerous joint patrols have been undertaken with NSW Police.

PINs for dog offences were the largest group, followed by vehicles above the high tide mark. During the patrols, the Rangers have observed a reduction in vehicles driving above the high tide mark. Unfortunately, the number of dog offences has not decreased which indicates a need for additional education in this area.

The increased Ranger presence in the Mid-Richmond during weekends has also facilitated other necessary compliance actions over weekends such as illegal camping and vehicles parking in the bus zone at Woodburn.

Annexure 1 – Breakdown of the Penalty Infringement Notices issued

Table 1: Beach PINs Issued between 6.10.2019 and 22.3.2020

Penalty Offence	NSW rego vehicle	QLD rego vehicle	Total
Dogs in prohibited area	24	18	42
Drive above high tide mark	5	14	19
Not comply with notice re: motorbikes on beach	4	1	5
Not comply with notice re: excess speed	1	1	2
Litter from vehicle	0	1	1
Illegal camping on beach	0	3	3

Table 2: Mid-Richmond Area PINs Issued between 6.10.2019 and 22.3.2020

Penalty Offence	NSW rego vehicle	QLD rego vehicle	Total
Stop in bus zone	11	3	14
Disobey no stopping	1	0	1

Not park parallel	2	0	2
Litter from vehicle	1	0	1
Set fire to crown land	1	0	1
Illegal camping	2	5	7

CONCLUSION

The local NSW Police have stated there has been a decrease in 'hooning' behaviour on Richmond Valley Council beaches and such behaviour is believed to have shifted to the Ballina section of the beaches. The additional presence of the Rangers over weekends on beaches and in the greater Mid-Richmond area has improved the already good relationship Council staff have with the NSW Police. Members of the public through their interaction with the Rangers and comments to staff at the Evans Head office, are stating that they are satisfied with the weekend patrols providing feedback there has been an improvement in anti-social behaviour on the beaches.

The weekend patrols have also allowed the Rangers the opportunity to undertake necessary compliance action in relation to illegal campers and vehicles stopping in the bus zone at Woodburn.

The increased patrols have been a success and welcomed by the residents of the Mid-Richmond area including Evans Head, Woodburn and Broadwater. In addition, it should be noted that Council has not received any complaints regarding the weekend patrols.

ATTACHMENT(S)

Nil

14.2 COUNCILLOR SUPERANNUATION DISCUSSION PAPER

Author: Ryan Gaiter, Chief Financial Officer / Manager Mid-Richmond

EXECUTIVE SUMMARY

The Office of Local Government issued Circular 20-05 3 March 2020. This circular advises councils about the release of a discussion paper on councillor superannuation. The paper provides information on the current process for setting councillor remuneration, the arguments for and against the payment of superannuation contributions for mayors and councillors as well as providing four different options for consideration.

The Office of Local Government is seeking the views of councils, councillors and council staff on this issue. Councils are also encouraged to inform their local communities about the discussion paper and to encourage members of the community to make submissions. Submissions on this issue close Friday 8 May 2020.

RECOMMENDATION

That Council

1. Authorise the General Manager to make a submission to the Office of Local Government supporting Option 4 with the requirement that consultation with the community happen before it is implemented.
2. Informs the local community of the discussion paper and invites the community to make submissions direct to the Office of Local Government on this issue.

DELIVERY PROGRAM LINKS

Making Council Great

CS1: Leading and Advocating for our Community

CS1.1: Improve decision making by engaging stakeholders and taking community input into account

BUDGET IMPLICATIONS

Nil as this report is just to give feedback on the discussion paper.

REPORT

There is currently no obligation to pay superannuation contributions to mayors and councillors as they are not defined as employees of councils under the Commonwealth *Superannuation Guarantee (Administration) Act 1993* (SG Act). The rationale for why mayors and councillors should receive superannuation payments in addition to their fees are discussed in the Discussion Paper. They include ensuring adequate remuneration for the performance of duties, addressing the historical anomaly of being denied this benefit enjoyed by the broader workforce and that it is hoped it would encourage more women to stand for council election.

The remuneration of mayors and councillors is currently set by the Local Government Remuneration Tribunal, pursuant to sections 239 and 240 of the *Local Government Act 1993*. Richmond Valley Council is classified as a Regional Rural Council and the following fees for the Mayor and Councillors were adopted at the May 2019 Ordinary Meeting for the 2019/2020 financial year:

	Individual Fee	Total Cost
Councillor Fees	\$20,280.00	\$141,960.00
Mayoral Fee	\$44,250.00	\$44,250.00
Total		\$186,210.00

If superannuation of 9.5% was to be paid to the Mayor and Councillors of Richmond Valley Council, this would cost \$17,689.95 for the current financial year. The estimated annual cost of paying the superannuation guarantee for the local government sector as a whole is close to \$3 million. These costs would need to be funded out of councils' existing budgets.

The key points of the discussion paper are that four options are presented for consideration:

Option 1 is maintaining the status quo. Under this option councils will continue to have no obligation to make superannuation payments in relation to mayors and councillors.

Option 2 is to amend the *NSW Local Government Act 1993* to require councils to pay a portion of the mayor's and councillors' fees equivalent to the superannuation guarantee into a complying superannuation fund nominated by the mayors and councillors. This would be a portion of the current fee being paid as superannuation rather than in addition to the current fee.

Option 3 is to amend the *NSW Local Government Act 1993* to require councils to pay an amount equivalent to the superannuation guarantee into a complying superannuation fund nominated by the mayors and councillors in addition to the payment of the mayor's and councillors' fees. This option would require councils to pay the 9.5% superannuation guarantee in addition to the payments of fees for the mayor and councillors.

Option 4 is to amend the *NSW Local Government Act 1993* to give councils the option to pay an amount equivalent to the superannuation guarantee into a complying superannuation fund nominated by the mayor and councillors in addition to the mayor's and councillors' fees. This option would also give the option to pay superannuation as a portion of the existing payment of fees.

The Office of Local Government is seeking the views of councils, councillors and council staff on this issue. Councils are also encouraged to inform their local communities about the discussion paper and to encourage members of the community to make submissions. Submissions on this issue close Friday 8 May 2020.

CONSULTATION

The Office of Local Government are encouraging councils to seek feedback from the community on this discussion paper and they are encouraging the community to make submissions.

CONCLUSION

The Office of Local Government has released a discussion paper on councillor superannuation, it is recommended that Council lodge a submission supporting option 4 as discussed in this report. It is also recommended that Council advise the community of the discussion paper and encourage them to lodge submissions directly to the Office of Local Government.

ATTACHMENT(S)

- 1. Councillor Superannuation Discussion Paper (under separate cover)**

15 FINANCIAL REPORTS

15.1 MONTHLY BUDGET ADJUSTMENTS REPORT - MARCH 2020

Author: Hayley Martin, Business Development Accountant

EXECUTIVE SUMMARY

This report details the proposed budget adjustments for the month of March 2020. The main adjustment includes the allocation of \$636,667 of the \$1,416,667 in Bushfire Recovery funding towards projects to be completed in the 2019/2020 financial year. Further adjustments include the addition of \$195,500 in Water Supplies capital works as well as \$47,367 towards Sewerage Services capital works.

The proposed changes see Council's income from continuing operations increase by \$1,416,667 as a result of the Fire Recovery grant. Operating expenditure has also increased by \$356,500 and the capital works program increased by \$502,534 to a projected total of \$24,534,874. Council's projected surplus of \$240,304 for 2019/2020 will remain unchanged as all the proposed changes are fully funded from reserves or reallocations from other project budgets. The report provides further details of the proposed changes as well as the revised budget position as at 31 March 2020.

RECOMMENDATION

That Council:

1. Approve the proposed budget adjustments for the month of March 2020.
2. Note the revised budget position for 2019/2020 as at 31 March 2020.

DELIVERY PROGRAM LINKS

Making Council Great

CS1: Leading and Advocating for our Community

CS1.4: Provide high level financial and business analysis advice to monitor performance

BUDGET IMPLICATIONS

As detailed in the report.

REPORT

During the month of March 2020, the following adjustments have been proposed.

Addition of new projects

Bushfire Recovery Funding

As reported to Council at its 17 March 2020 Ordinary Meeting, \$1,416,667 was received in National Bushfire Recovery grant funding to support recovery projects within the Richmond Valley Council area. It is proposed to allocate \$636,667 of this grant towards projects in the 2019/2020 financial year, with the remaining balance of \$780,000 to be transferred to unexpended grants reserve and included in the draft Operational Plan for 2020/2021.

Project Description	Revised Budget 29-Feb-20	Proposed Adjustment	Revised Budget 31-Mar-20
New Italy Museum	0	100,000	100,000
New Italy Bike Trails	0	50,000	50,000
Rappville Masterplan	0	50,000	50,000
Rappville Shared Pathway & Recovery Items	0	236,667	236,667
Portable Showers & Toilets	0	80,000	80,000
Fire Recovery Team Costs	0	110,000	110,000
Local Emergency Management Centre Technology Improvements	0	10,000	10,000
Unexpended Grants Reserve	0	780,000	780,000
National Bushfire Recovery Grant Revenue	0	1,416,667	1,416,667

Information Technology Services

It is proposed to reallocate \$60,000 from the mobile computing budget towards implementing cyber security measures to prevent malicious applications from operating on Council's network. With a large portion of staff currently working remotely the implementation of these measures is critical to ensuring the security of Council's network.

Project Description	Revised Budget 29-Feb-20	Proposed Adjustment	Revised Budget 31-Mar-20
Cyber Security	0	60,000	60,000
Mobile Computing	67,533	(60,000)	7,533

Woodview Quarry

It is proposed to transfer \$13,000 from Woodview Quarry Reserve towards the preparation of the tender and lease documents for leasing of the Quarry.

Project Description	Revised Budget 29-Feb-20	Proposed Adjustment	Revised Budget 31-Mar-20
Woodview Quarry Tender Documentation	0	13,000	13,000

Sewerage Services

A number of adjustments are proposed for the Sewerage Services capital works program with an additional \$47,367 being funded from sewerage infrastructure reserves. These adjustments are outlined in the table below.

Project Description	Revised Budget 29-Feb-20	Proposed Adjustment	Revised Budget 31-Mar-20
Casino Pump Station 7 Submersible Pump	0	14,500	14,500
Casino Pump Station 1 Submersible Pump	0	27,500	27,500
Coraki STP Air Conditioning System	0	5,367	5,367

Pump Station 1 & 7 in Casino are critical infrastructure that pump sewerage into the Casino Sewer Treatment Plant. It is proposed to purchase a spare pump for each pump station in the event one of the duty pumps fail or require maintenance or repair. In addition, the air conditioning system at the Coraki Sewer Treatment Plant has seized and due to the age of the unit, requires replacement. This is all proposed to be funded from sewerage infrastructure reserves.

Water Supplies

A number of adjustments are proposed for the Water Supplies capital works program with an additional \$162,000 being funded from water infrastructure reserves. These adjustments are outlined in the table below.

Project Description	Revised Budget 30-Dec-19	Proposed Adjustment	Revised Budget 29-Feb-20
Casino Mains – Centre St to Johnson St	0	118,000	118,000
Woodburn Mains – Coraki-Woodburn Rd St Josephs School	0	33,500	33,500
Casino WTP – Instrument Air Compressor Filters & Dryers	0	10,500	10,500
Casino WTP – Filters Investigation Upgrades	602,747	33,500	636,247

It is proposed to commence works on two mains replacements, one in Casino and another in Woodburn. It is also proposed to allocate \$10,500 towards filters and dryers of the instrument air compressor at Casino Water Treatment Plant which are failing, resulting in moisture and contaminants travelling through to instrumentation.

Revised Budget Position

The effect of the proposed adjustments on the 2019/2020 budget is summarised in the table below, with the important information for Council to note being the recommended changes for resolution.

Budget Adjustments February 2020	Revised Budget 29-Feb-20	Recommended Changes for Council Resolution	Revised Budget 31-Mar-20
Income from Continuing Operations	67,682,241	1,416,667	69,098,908
Expenses from Continuing Operations	65,682,267	356,500	66,038,767
Operating Result from Continuing	1,999,974	1,060,167	3,060,141

Operations			
Add: Non-cash Expenses	18,446,841	0	18,446,841
Add: Non-Operating Funds Employed	2,176,428	0	2,176,428
Less: Capital Expenditure	24,032,340	502,534	24,534,874
Less: Loan Repayments	2,485,648	0	2,485,648
Estimated Funding Result - Surplus/(Deficit)	(3,894,745)	557,633	(3,337,112)
Restricted Funds - Increase/(Decrease)	(4,135,049)	557,633	(3,577,416)
Working Funds - Increase/(Decrease)	240,304	0	240,304

CONCLUSION

In conclusion, the proposed budget adjustments for the month of March 2020 will have no impact on the projected budget surplus of \$240,304 for 2019/2020 as all works are fully funded from reserves or the reallocation of funding from other project budgets.

ATTACHMENT(S)

Nil

15.2 FINANCIAL ANALYSIS REPORT - MARCH 2020

Author: Jono Patino, Financial Accountant

EXECUTIVE SUMMARY

The purpose of this report is to inform Council on the status and performance of its investment portfolio in accordance with the *Local Government Act 1993* (Section 625), *Local Government (General) Regulation 2005* (Clause 212), Australian Accounting Standard (AASB 9) and Council's Investment Policy.

The value of Council's Investment Portfolio as at 31 March 2020 including General Bank Accounts and Trust Funds is shown below.

Investment Portfolio	General Bank Accounts	Trust Funds	Total
\$50,100,962	\$517,093	\$87,050	\$50,705,105

The weighted average rate of return on Council's investments for March 2020 was -12.06% which was below the 90 Day Bank Bill Index for March of 0.373%. This was due to the economic impacts of COVID-19, which has adversely affected the NSW Treasury Corporation Medium Term Growth Fund. Further details are provided in the report, along with a market update statement from NSW Treasury Corporation.

RECOMMENDATION

That Council adopt the Financial Analysis Report detailing investment performance for the month of March 2020.

DELIVERY PROGRAM LINKS

Making Council Great

CS1: Leading and Advocating for our Community

CS1.4: Provide high level financial and business analysis advice to monitor performance

BUDGET IMPLICATIONS

As at 31 March 2020, Council had earned \$621,173 in interest and -\$251,238 in fair value losses for total investment revenue of \$369,935 against a budget of \$995,000 (which equates to 37.18%).

Future fair value gains or losses will continue to be monitored and reported to Council.

REPORT**Reserve Bank of Australia (RBA) Cash Rate Update**

The RBA met twice during March 2020 (the first time it has done so since 1997) and on both occasions cut the cash rate by -0.25% meaning that the cash rate at 31 March 2020 has been reduced by -0.50% to 0.25% per annum.

Rate of Return

The weighted average rate of return on investments in March 2020 was -12.06% a decrease of 916 basis points from the previous month. The rate of return is 1,243 basis points below the 90 Day Bank Bill Index of 0.373% which is Council's benchmark. During March 2020 the NSW Treasury Corporation Medium Term Growth Fund suffered significant losses due to the ongoing global economic impact of COVID-19, returning a fair value loss of -\$565,104, which equates to an annual return of -70.20%. The Cash Facility Trust also experienced a loss of -\$12,954 which

represents an annual return of -1.56%. Whilst these funds have experienced significant losses in March 2020, it is important to recognise that these are long term investments that are subject to market fluctuations.

NSW Treasury Corporation issued a market update during March 2020, which is included as an attachment to this report. This update provides more detailed information on the state of the global economy and NSW Treasury Corporation's response to effectively manage its investments during this period.

It should be noted that the NSW Treasury Corporation Medium Term Growth Fund has made significant improvements during April 2020. As of 14 April 2020, the fund has returned a gain of \$88,649 for the month of April 2020. While this still equates to a loss of -\$228,424 for the 2019/20 financial year to date it is an encouraging sign that the fund may be starting to recover from the significant impacts of COVID-19.

Council's Investment Portfolio

The value of Council's Investment Portfolio as at 31 March 2020 including General Bank Accounts and Trust Funds are shown below.

Investment Portfolio	Face Value	General Bank Accounts	Trust Funds
\$50,100,962	\$49,328,311	\$517,093	\$87,050

The Investment Portfolio balance at 31 March 2020 of \$50,100,962 is made up of Council's Business Online Saver Account (\$6,825,000), Term Deposits (\$24,000,000) and NSW Treasury Corporation Investments (\$19,275,962).

Council's investment portfolio has maturity dates ranging from same day up to 731 days. Term deposits of \$24,000,000 represented 47.90% of the total portfolio as at 31 March 2020. Council made twelve new term deposits during the month of March 2020: two with each of Bank of Sydney, Macquarie Bank, MyState Bank, Warwick Credit Union and one with each of AMP Ltd, Auswide Bank, ING Direct and Judo Bank. Of these funds AMP Ltd, ING Direct and Macquarie Bank support the fossil fuel industry. These term deposits were chosen as they offered the highest available return after diversification principles were applied. Ten term deposits matured during the month.

Council had \$19,275,962 in longer term investments being the Cash Facility Trust and Medium-Term Growth Fund with NSW Treasury Corporation as at 31 March 2020. The investment values are shown below.

Investment Holding	Fair Value 31-Mar-20	Fair Value Gain/(Loss) March 2020	Fair Value Gain/(Loss) YTD
Cash Facility Trust	\$10,174,175	-\$12,954	\$65,835
Medium Term Growth Fund	\$9,101,787	-\$565,104	-\$317,074
Total	\$19,275,962	-\$578,057	-\$251,238

Environmentally Sustainable Investments (ESI's)

Council's current portfolio of \$50,100,962 includes \$35,275,962 or 70.41% with no direct investment in the fossil fuel industry. This percentage is calculated using all investments with no direct links to the fossil fuel industry including Council's investments with NSW Treasury Corporation.

NSW Treasury Corporation continues to take a stewardship approach to ESI's (this policy was last updated in December 2018). The focus of this policy is on the management of Environmental, Social and Governance (ESG) risks and opportunities as well as active ownership of assets which includes proxy voting and corporate engagement. A major focus is on the materiality of ESG

issues including climate change which is expected to have an impact on portfolios over the long term both from a risk and opportunity perspective. These issues are managed through investment managers and stewardship principles are embedded into investment funds.

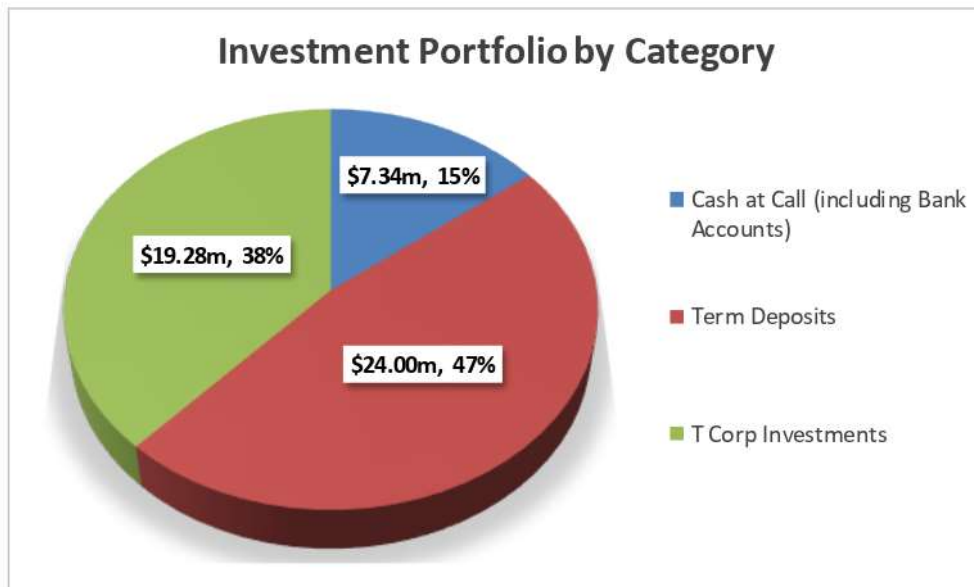
CONCLUSION

During the month of March 2020 Council's investments have been made in accordance with the Act, the Regulations and Council's Investment Policy. As at 31 March 2020 Council's investments totalled \$50,100,962 with a further \$604,143 held in bank accounts. The weighted average rate of return was -12.06% for the month of March and total investment revenue equals 37.18% of budgeted revenue for the year to 31 March 2020.

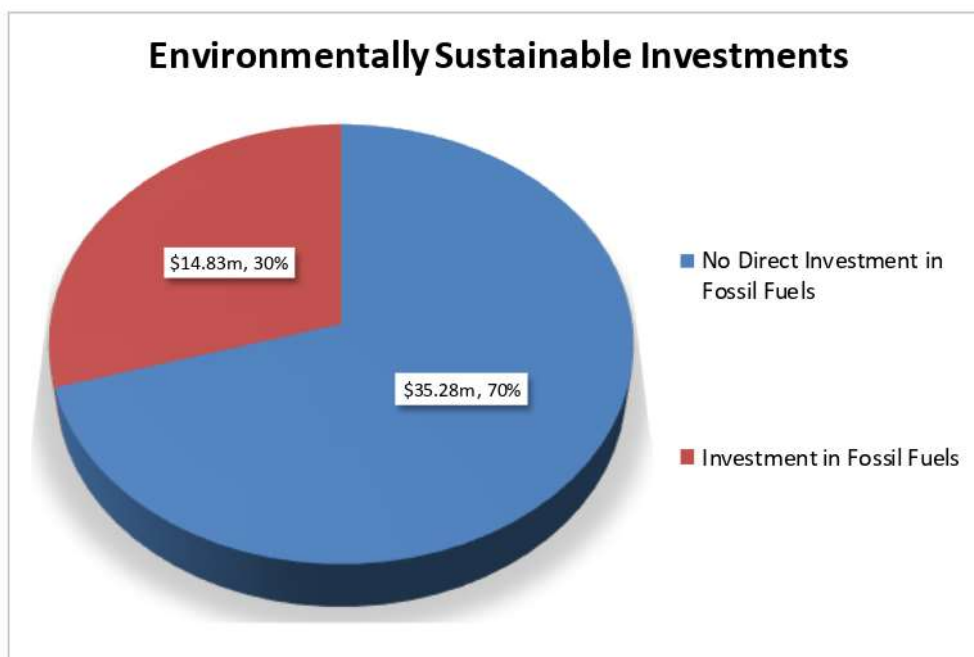
ATTACHMENT(S)

- 1. Financial Analysis Report Attachments**
- 2. NSW Treasury Corporation Market Update 19 March 2020**

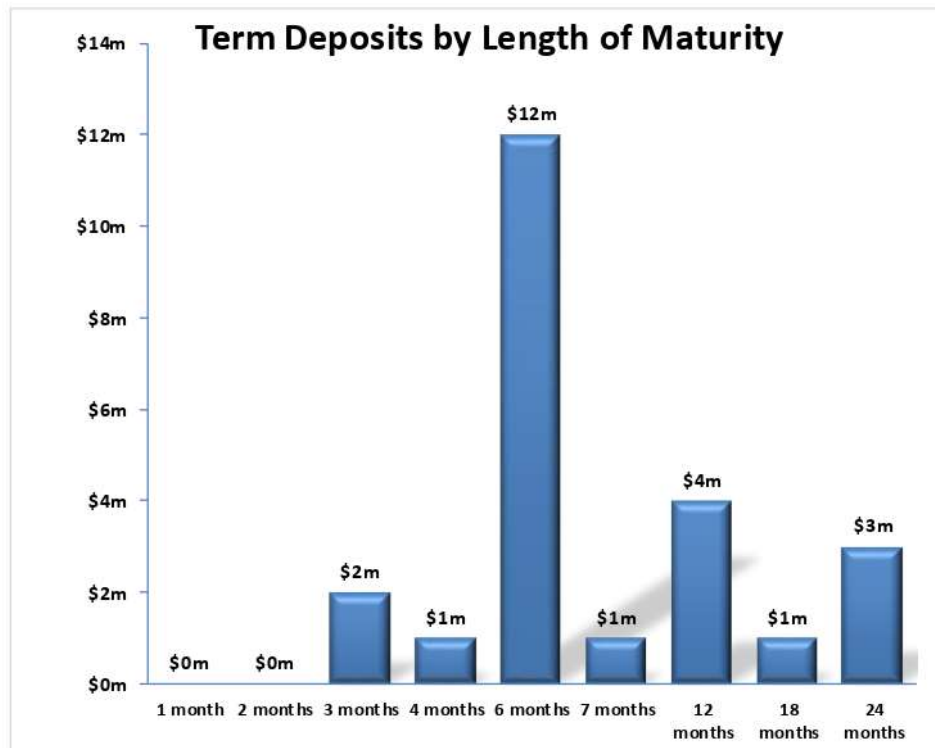
The following graph shows Council's investment portfolio by investment category as at 31 March 2020.



The following graph details Council's investments with no direct links to the Fossil Fuel Industry as a percentage of Council's investment portfolio as at 31 March 2020.



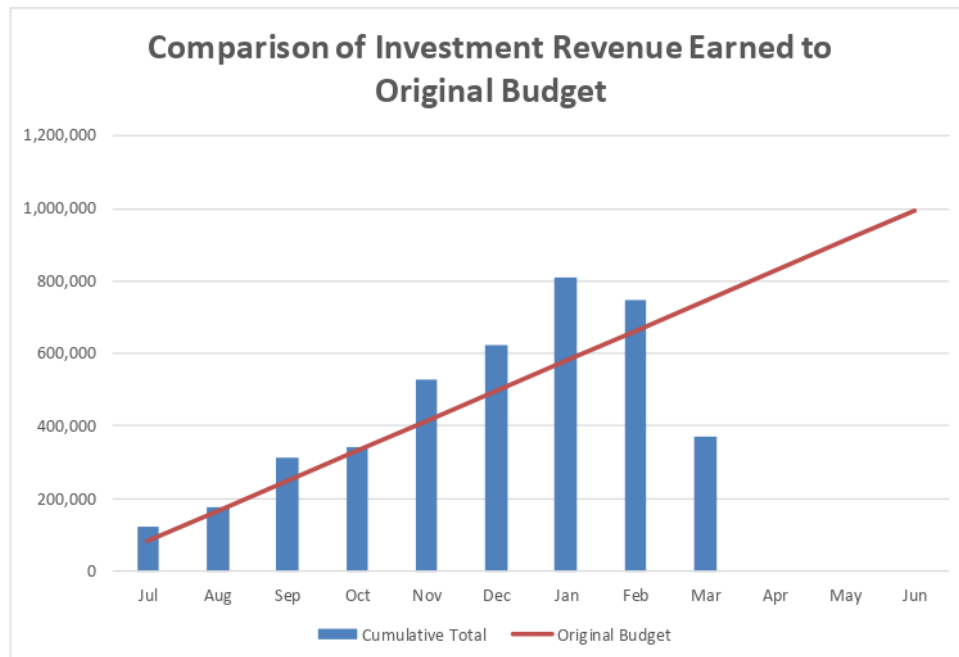
The following graph shows the length of time of Council's term deposit maturities as at 31 March 2020.



The following graph shows Council's total investment portfolio by month over the past two financial years to date.



The following graph compares Council's total investment revenue by month to the original budgeted revenue.



RICHMOND VALLEY COUNCIL FINANCIAL ANALYSIS REPORT AS AT 31 MARCH 2020										
Investment Source	Investment Type	Rating	Environmentally Sustainable Investments	Investment Date	Maturity Date	Rate of Return	Original Investment Value	Current Investment Fair Value	Interest/ Fair Value Gain Received	% of Total Portfolio
Cash at Call	At Call	A1+/AA	N	At Call		0.80%	N/A	6,825,000	3,587.56	13.62%
CBA Business Online Saver										
Interest on Other Bank Accounts										
Total								6,825,000	3,643	13.62%
Term Deposits										
Greater Bank	Term Deposit	A2/BBB	Y	13/06/2018	12/06/2020	3.00%	N/A	1,000,000	0	2.00%
Defence Bank	Term Deposit	A2/BBB	Y	3/09/2018	3/09/2020	3.00%	N/A	1,000,000	0	2.00%
Judo Bank	Term Deposit	Unrated	Y	3/09/2019	3/09/2020	2.05%	N/A	1,000,000	0	2.00%
AMP Ltd	Term Deposit	A2/BBB+	N	2/12/2019	1/08/2020	2.10%	N/A	1,000,000	0	2.00%
Judo Bank	Term Deposit	Unrated	Y	2/12/2019	1/12/2020	2.10%	N/A	1,000,000	0	2.00%
Westpac Bank	Term Deposit	A1+/AA-	N	3/12/2019	3/08/2020	1.53%	N/A	1,000,000	0	2.00%
Australian Military Bank	Term Deposit	A2/BBB+	Y	4/12/2019	4/08/2020	1.81%	N/A	1,000,000	0	2.00%
AMP Ltd	Term Deposit	A2/BBB+	N	9/12/2019	9/08/2020	2.00%	N/A	1,000,000	0	2.00%
Judo Bank	Term Deposit	Unrated	Y	12/12/2019	11/08/2020	2.01%	N/A	1,000,000	0	2.00%
Australian Military Bank	Term Deposit	A2/BBB+	Y	16/12/2019	16/08/2020	1.70%	N/A	1,000,000	0	2.00%
Bank of Sydney	Term Deposit	Unrated	Y	20/02/2020	20/05/2020	1.90%	N/A	1,000,000	0	2.00%
AMP Ltd	Term Deposit	A2/BBB+	N	24/02/2020	24/08/2020	2.05%	N/A	1,000,000	0	2.00%
ING Direct	Term Deposit	A2/A-	N	2/03/2020	2/03/2021	1.50%	N/A	1,000,000	0	2.00%
Warwick Credit Union	Term Deposit	Unrated	Y	2/03/2020	2/09/2020	1.90%	N/A	1,000,000	0	2.00%
Bank of Sydney	Term Deposit	Unrated	Y	2/03/2020	2/06/2020	1.90%	N/A	1,000,000	0	2.00%
AMP Ltd	Term Deposit	A2/BBB+	N	4/03/2020	30/08/2021	1.80%	N/A	1,000,000	0	2.00%
MyState Bank	Term Deposit	A2/BBB	Y	3/03/2020	3/09/2020	1.65%	N/A	1,000,000	0	2.00%
Warwick Credit Union	Term Deposit	Unrated	Y	3/03/2020	3/03/2021	1.90%	N/A	1,000,000	0	2.00%
Auswide Bank	Term Deposit	A2/BBB+	Y	3/03/2020	3/03/2022	1.75%	N/A	1,000,000	0	2.00%
Bank of Sydney	Term Deposit	Unrated	Y	5/03/2020	7/09/2020	1.85%	N/A	1,000,000	0	2.00%
Macquarie Bank	Term Deposit	A1/A	N	6/03/2020	2/09/2020	1.65%	N/A	1,000,000	0	2.00%
Macquarie Bank	Term Deposit	A1/A	N	6/03/2020	24/07/2020	1.70%	N/A	1,000,000	0	2.00%
Judo Bank	Term Deposit	Unrated	Y	10/03/2020	16/10/2020	1.85%	N/A	1,000,000	0	2.00%
MyState Bank	Term Deposit	A2/BBB	Y	16/03/2020	14/09/2020	1.75%	N/A	1,000,000	0	2.00%
AMP Rebate									0	
Matured Term Deposits										
ING Direct	Term Deposit	A2/A-	N	1/03/2018	2/03/2020	2.88%	N/A		57,758	0.00%
ING Direct	Term Deposit	A2/A-	N	5/03/2018	5/03/2020	2.88%	N/A		57,679	0.00%
Westpac	Term Deposit	A1+/AA-	N	1/03/2019	2/03/2020	2.63%	N/A		28,452	0.00%
AMP Ltd	Term Deposit	A2/BBB+	N	3/09/2019	2/03/2020	2.20%	N/A		9,918	0.00%
Macquarie Bank	Term Deposit	A1/A+	N	6/09/2019	6/03/2020	1.75%	N/A		8,858	0.00%
Judo Bank	Term Deposit	Unrated	Y	9/09/2019	10/03/2020	2.15%	N/A		10,779	0.00%
Macquarie Bank	Term Deposit	A1/A+	N	13/09/2019	16/03/2020	1.75%	N/A		8,870	0.00%
National Australia Bank	Term Deposit	A1+/AA-	N	18/09/2019	18/03/2020	1.75%	N/A		8,726	0.00%
Bank of Sydney	Term Deposit	Unrated	Y	2/12/2019	2/03/2020	1.85%	N/A		4,612	0.00%
MyState Bank	Term Deposit	A2/BBB	Y	3/12/2019	3/03/2020	1.82%	N/A		4,538	0.00%
Total								24,000,000	198,190	47.90%
NSW Treasury Corporation Hourglass Investments										
Cash Facility Trust	Trust		N	Various	N/A	-1.56%	9,488,282	10,174,175	-12,954	20.31%
Medium Term Growth Fund	Trust		N	Various	N/A	-70.20%	9,005,029	9,101,787	-565,104	18.17%
Total								18,503,311	-578,057	38.47%
Bank Accounts										
Account Name		Balance \$ 31-Mar-20		Total Investment Portfolio at Face Value		49,328,311		50,100,962		
General Fund Bank Account		517,073		Total Investment Portfolio at Fair Value						-376,224
Trust Fund Bank Account		87,050		Interest Revenue Received						
NAB Cheque Account		20		Weighted Average Interest Rate		-12.06%				
Total		604,143		Total Bank Account Portfolio				604,143		
				Total Portfolio				50,705,105		



19 March 2020

Market overview

- Financial markets continue to be characterised by severe risk aversion and volatility as the very large market movements are resulting in distressed selling and a widespread shift to cash. Over the last week, US equities have fallen by 12.5 per cent, European stocks are down 16 per cent, Japanese shares have declined by 14 per cent and Australian equities are down 13.5 per cent.
- During risk-off episodes, investors usually seek the safe havens of bonds and precious metals such as gold. But as noted above, as many investors seek cash, the gold price has fallen by 9.2 per cent over the last week, while US 10-year bonds have risen by 31 basis points and Australian 10-year yields have increased by 54 basis points.
- Currency markets have also been caught up in the market pandemonium with the Australian dollar falling by 9 per cent against the US dollar over the past week to US\$0.58 cents. Oil prices also continue to fall sharply, with West Texas Intermediate crude down 32 per cent in the last week.
- While markets remain volatile, policymakers are responding with large, timely and decisive policy responses. The US central bank cut its key policy rate by 100 basis points this week, restarted its quantitative easing program and is providing ample liquidity to banks. Other central banks are pursuing similar policies. Encouragingly, fiscal policy is also coming into play, with large stimulus packages being introduced in many countries including, the US, UK, France and New Zealand.

TCorp Investments – investing on behalf of clients

Below we provide commentary on returns and positioning of the TCorpIM Funds.

Asset classes

- The media's attention has mainly focused on the listed equity markets—the most volatile of the investment markets. Declines in the equity markets have been sharp and unusually rapid. The travel and oil sectors are among the worst performers. As an example, shares in Qantas declined by more than 50 per cent after the announcement it would cut international capacity by 90 per cent, and domestic capacity by 60 per cent. Just today, Qantas announced it will ground its entire international fleet, including overseas Jetstar flights, from late March following the federal government's most recent advice for Australians to avoid travel.
- In contrast, other asset classes in the diversified core funds are experiencing more modest losses and defensive strategies such as high grade Australian government bonds have performed well. Diversification across investment strategies continues to mitigate against the declining equity markets.
- The prices of high grade Australian bonds tend to increase in value when interest rates decline. The Funds' allocation to these defensive strategies has been an important risk mitigant in these volatile markets.



- In addition, alternative investment strategies with less exposure to equities are broadly providing an important source of diversification for the Funds, delivering more modest negative returns to slightly positive outcomes.
- Declines in the Australian dollar relative to developed market currencies are an additional source of risk mitigation. The dollar has fallen over 14 per cent against the US dollar in 2020 which has helped cushion the losses experienced in the overseas equity markets.

Managing the TCorpIM Funds

- TCorp is actively managing the Funds to maintain exposures within appropriate ranges, being mindful of transaction costs and liquidity.
- The Medium Term Growth and the Long Term Growth Funds are diversified across a number of different asset classes. While equities are the largest contributor to total risk, the declines in the value of these funds are significantly less than the losses of the equity markets.
- Cash rates are now close to zero in Australia. While the historical performance of the Cash and Short Term Income Funds is very strong, investors should expect low returns from these funds for the foreseeable future.
- Given the deteriorating economic situation and heightened uncertainty, markets have not moved sufficiently for TCorp to take overweight positions in any particular asset class.
- TCorp continues to monitor the evolution of markets conditions and will take advantage of opportunities as they arise.

TCorp Debt – borrowing on behalf of clients

- Financial markets continue to be extremely volatile and erratic with market liquidity in long dated debt almost non-existent. Long-dated semi government bonds have been heavily sold by off-shore hedge funds and investors seeking to liquidate and raise cash. We had been anticipating that a period of disruption was likely to occur and as a result had been actively raising funding at good levels, allowing us to enter this period of volatility in a sound position.
- Looking ahead, we need to be prepared for the possibility that this period of volatility persists. If the global economy does fall into recession, credit markets will come under more pressure. Intermediaries are now quoting markets with 30 point spreads as they struggle to clear their inventory while all state government spreads have widened to greater than 25 basis points above the Commonwealth government securities yield curve.
- We believe that all client portfolios are in a strong position to withstand the market volatility with minimal requirements for new long dated debt.

TCorp 'Come and Go' facilities have strong liquidity and we continue to provide cash to clients as required.

Authors

[Brian Redican](#) - Chief Economist

[Steve McKenna](#) - Head of Investment Advisory

[David Seymour](#) - Head of Debt & Cash Portfolio Management

**Important Information**

The information in this Market update is subject to change without notice. TCorp does not guarantee the accuracy, timeliness, reliability or completeness of the information and will not be liable for any errors, omissions or actions taken in reliance on this information. Investments in TCorpIM Funds are subject to investment risks, which could include delays in repayment, and loss of income and capital invested. None of TCorp, the NSW Government or any investment manager assumes any liability to an investor in connection with investments in TCorpIM Funds or guarantees the performance of the TCorpIM Funds or of any particular rate of return. The repayment of capital is not guaranteed. Investments in the TCorpIM funds are not deposits or liabilities of TCorp or of any investment manager.

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About New South Wales Treasury Corporation (TCorp)

TCorp provides best-in-class investment management, financial management, solutions and advice to the New South Wales (NSW) public sector. With A\$108 billion of funds under management, TCorp is a top five Australian investment manager and is the central borrowing authority of the state of NSW, with a balance sheet of A\$82 billion.

TCorp

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16 TENDER REPORTS

Nil

17 GENERAL BUSINESS

Nil

18 MATTERS FOR INFORMATION**RECOMMENDATION**

Recommended that the following reports submitted for information be received and noted.

18.1 CUSTOMER SERVICE REPORT 1 JANUARY - 31 MARCH 2020

Author: Sharon Banning, Acting Manager Customer Experience

RECOMMENDATION

That Council receive and note the Customer Service Report for the period 1 January 2020 to 31 March 2020.

Council is committed to providing a high level of customer service to the community. The Customer Service Framework was adopted by Council at the Ordinary Meeting on 19 July 2016 and reviewed at the Ordinary Meeting on 25 June 2019. As a result, this report detailing Council's performance against the standards in the framework has been developed. The report also contains details on the resolution of customer requests made through the Contact Centre. Analysis is undertaken to determine what strategies or areas of improvement are required.

The report comprises of the following three parts:

- Customer Service Contact Centre data,
- Customer Request Management System (CRM) data, and
- Development Concierge Statistics

In the last week of March, as a direct response to the increasing threat of Covid-19 transmission and adhering with Federal Government guidelines for social distancing, the Customer Service team dispersed and relocated across various RVC sites and with some team members working from home. IT department support enabled the customer service team to seamlessly continue to deliver a high level of phone and administration service to the community. The front counter remains open to walk-in enquiries, though several WHS measures have been implemented to encourage social distancing and ensure the safety of customer service staff and the community. Foot traffic has slowed significantly since the tightening of isolation.

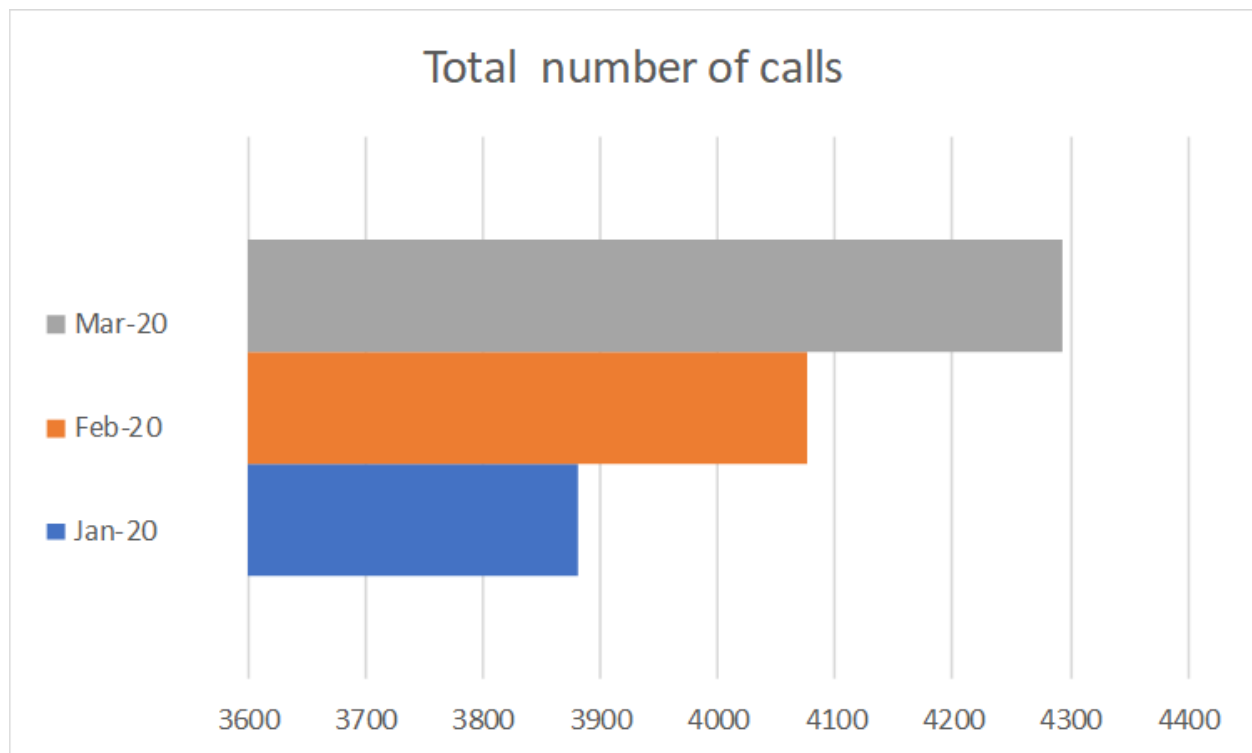
REPORT

Customer Service Contact Centre Data - Key Statistics

Calls Statistics

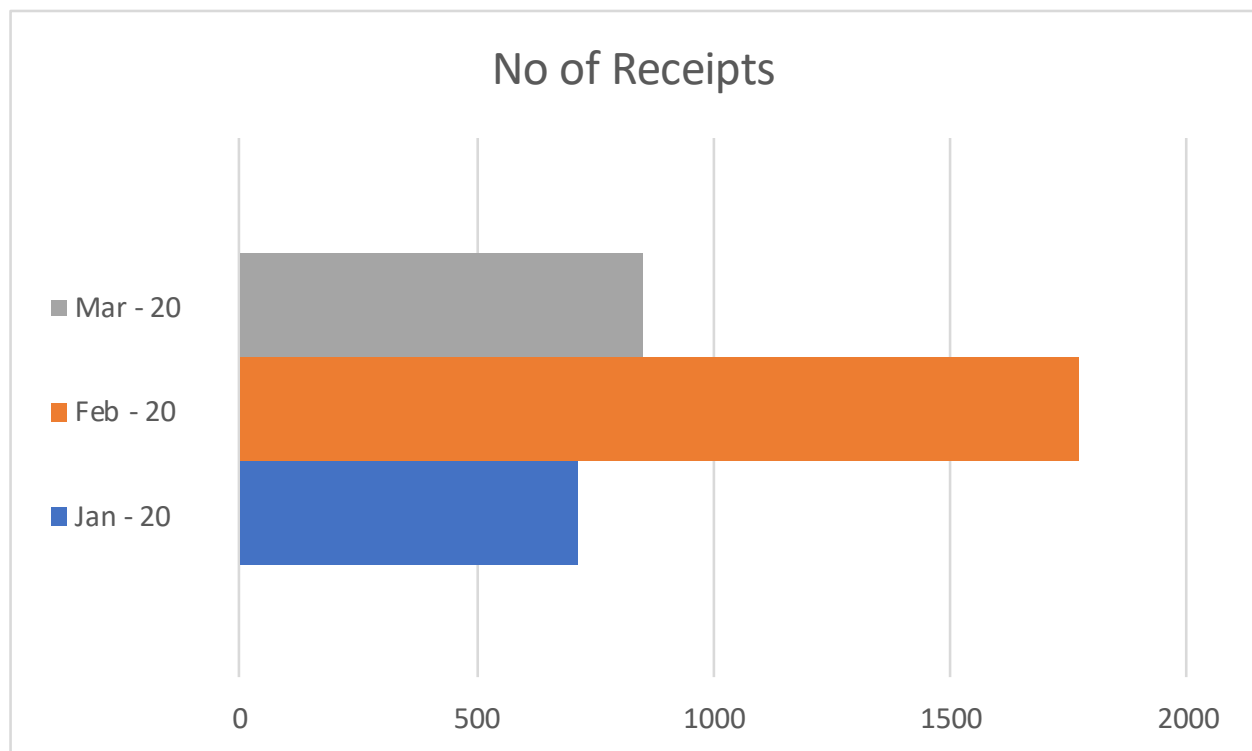
A total of 12,253 calls were received during the report period which is a slight decrease from previous comparative periods. The Contact Centre has significantly exceeded all service targets for the report period including 88.7% of calls answered within 20 seconds, average time each caller spends in the queue is 16 seconds and the percentage rate for calls abandoned is less than 1%.

Figure 1. Total Number of Calls

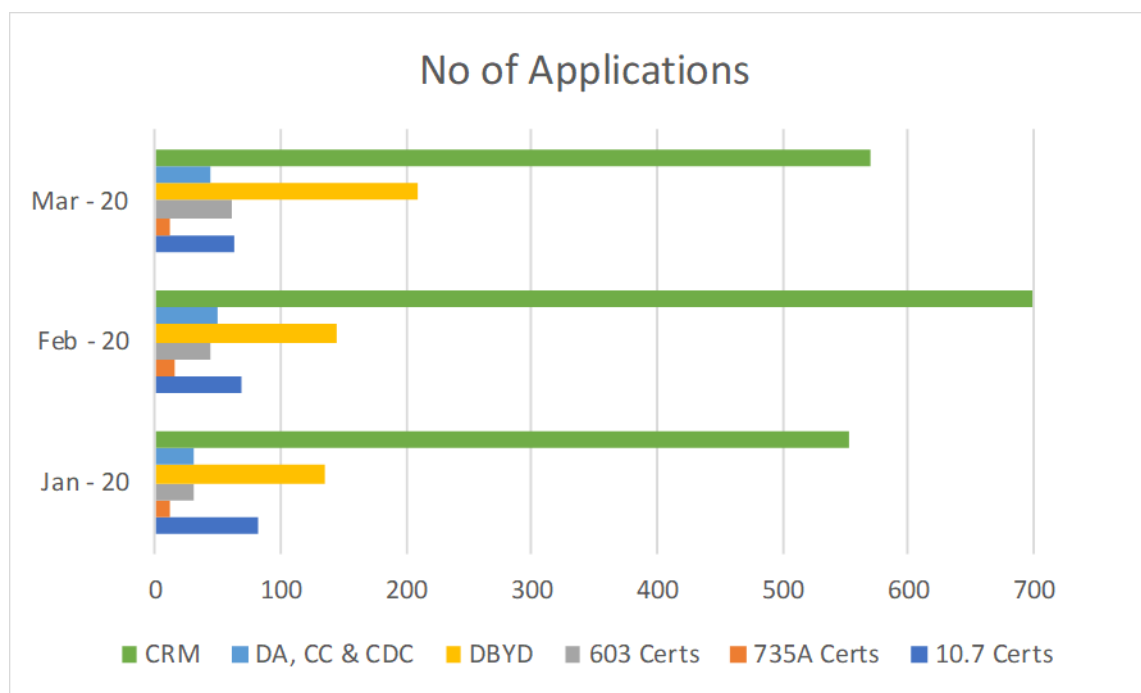


Receipt & Administration Statistics

A total of 3334 receipts were actioned for the report period which is a slight increase from the previous comparative period. The month of February did see a marked increase which can be attributed to the rates notice being issued on 31 January 2020.

Figure 2. Total Numbers of Receipts*Figure 3. Administration Statistics*

95% of Section 735A, 149, 603 Certificates were completed within set timeframes in accordance with Council's service standards. When comparing the statistics from this report period there is an increase Dial Before You Dig Applications in February – March due to ARTC railway repairs in the Rappville area.



Customer Request Management System - Key Statistics

This report has resulted in a total of 1822 requests being lodged this has resulted in an increase of 3.2% comparative to the corresponding period for the previous year. A total of 22% of requests were completed outside target which is a decrease from the last comparative period result overall. A marked increase in Road & Drainage CRMs is directly attributable to the flood event earlier in the year.

Figure 4. Number of Requests

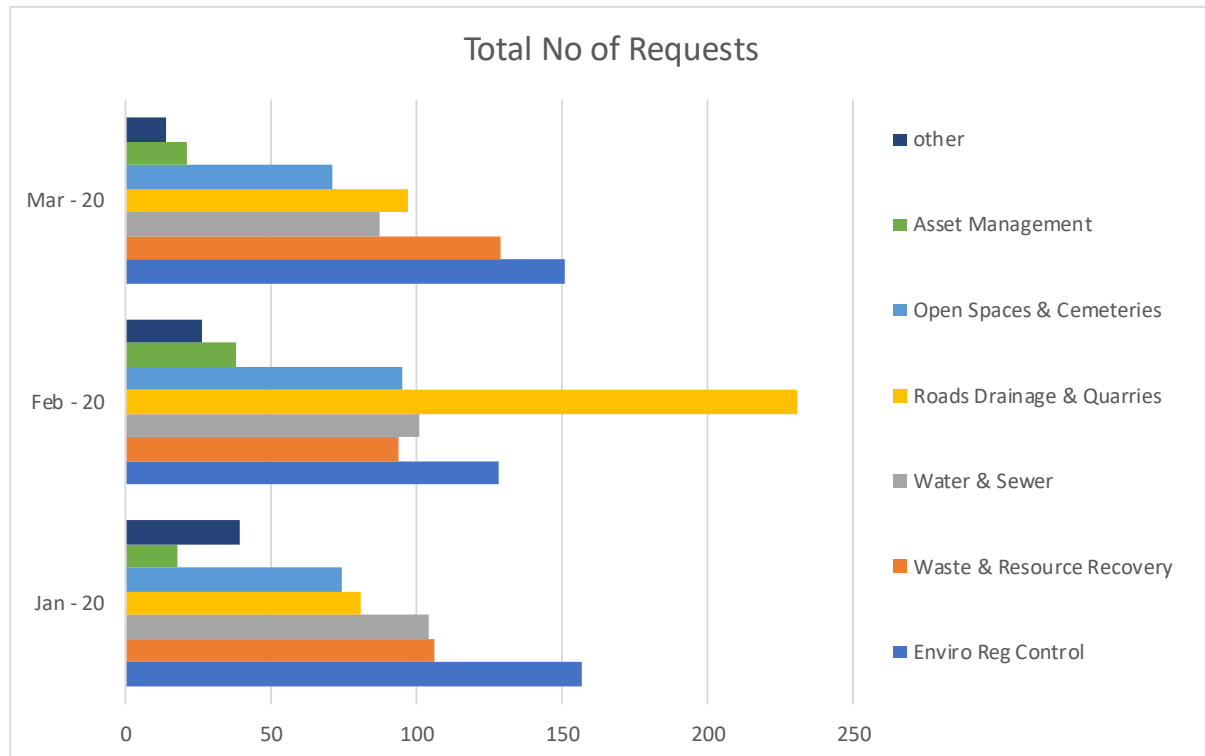
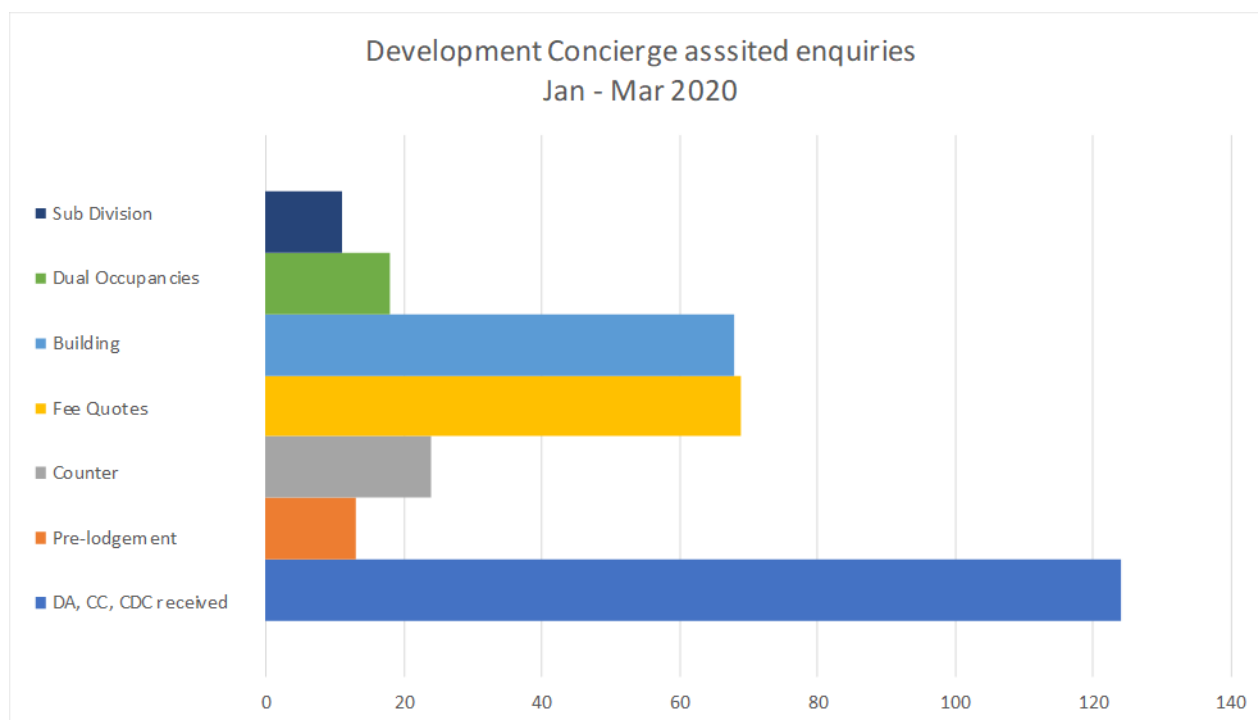


Figure 5. Completed Outside Target



Development Concierge – Key Statistics



Council's Development Concierge continues to provide an essential service to customer's development related enquiries. Contact with the concierge prior to application lodgement ensures quality applications are presented for assessment. The role has also realised a productivity saving for the technical officers who are able to spend more of their time assessing development applications.

The concierge is working closely with the Recovery Manager by producing a suite of fire recovery fact sheets covering rebuilding, temporary and emergency accommodation. Also providing an interpretation of funding, emergency housing announcements and government fee waivers and conveying the benefits to our fire affected families.

Opportunity for Improvement

Following a review of the report results, an opportunity for improvement have been identified. These areas, as highlighted below, will be the focus of the customer service team in the coming months.

1. Customer Request Management System (CRM)

Whilst the rate of requests completed within target has remained steady for this report period there are areas which require improvement. Additional monitoring and reporting of the CRM system will be utilised to identify potential efficiency gains. The customer service section will work with the relevant areas to ensure any unresolved requests are finalised and any opportunities to improve the CRM system are implemented.

CONCLUSION

The information contained in this report demonstrates the significant volume of tasks and actions which are required to be completed by our frontline Customer Service staff. The Customer Service standards we have set ourselves are generally met and more often than not exceeded.

Statistical analysis of Customer Service Contact Centre data, Customer Request Management System (CRM) and the Development Concierge statistics enables identification of opportunities to improve Council's Customer Service and ensure our processes are as efficient and effective as they can be.

In accordance with Council's Customer Service Framework, we continue to strive for the provision of high standards in customer service to the community. For Council to continue to provide this high level of customer service, monitoring of our performance, the implementation of strategies and constant improvements to processes are required to this area of our business.

ATTACHMENT(S)

Nil

18.2 REVIEW OF COMPLAINTS MANAGEMENT AND MANDATORY REPORTING POLICY

Author: Kate Alder-Conn, Governance Officer

EXECUTIVE SUMMARY

As part of Council's ongoing policy review process, a review has been undertaken of Council's Complaints Management Policy. The policy has been updated and renamed as it now incorporates the Complaints Handling Policy, which was formerly a standalone policy. The policy has been renamed as the Complaints Management and Mandatory Reporting Policy, and now includes a section on the Reportable Conduct Scheme under the *Children's Guardian Act 2019*.

RECOMMENDATION

That Council receive and note the Complaints Management and Mandatory Reporting Policy.

DELIVERY PROGRAM LINKS

Making Council Great

CS1: Leading and Advocating for our Community

CS1.2: Facilitate Council's compliance with legal and governance requirements, including risk and insurance

BUDGET IMPLICATIONS

Nil

REPORT

A review of Council Policy 1.1.14 Complaints Management has been undertaken. The review included a change of title and reference number, together with an update to the document formatting. The amended policy is now known as Council Policy 1.18 Complaints Management and Mandatory Reporting.

Changes to the policy include:

- The inclusion of the formerly separate Complaints Handling Procedure – this now forms an annexure to the policy;
- Update of the reference to the National Competition Policy Statement from the 1996 to the 2002 version;
- Inclusion of a review period, being at the time of any relevant legislative changes, compliance requirements or at least every four years;
- Inclusion of the References section; and
- A new section related to Mandatory Reporting under the *Children's Guardian Act 2019*.

The *Children's Guardian Act 2019* commenced on 1 March 2020. Under the Act, the Reportable Conduct Scheme is administered by the Office of the Children's Guardian. Councils are required to have systems in place for identifying, receiving and responding to 'reportable allegations' of abuse against children and for preventing reportable conduct.

Under the new reporting requirements, the General Manager is required to give written notice to the Children's Guardian within seven business days of becoming aware of a reportable allegation or a reportable conviction and conduct an investigation into the allegation.

The policy also outlines the conduct deemed as 'reportable conduct' under the scheme.

CONSULTATION

The review has been conducted with reference to Office of the Children's Guardian resources, together with consultation with Council customer service staff.

CONCLUSION

In order to comply with Council's reporting obligations under the *Children's Guardian Act 2019*, together with Council's ongoing policy review process, the Complaints Management and Mandatory Reporting Policy has been reviewed.

ATTACHMENT(S)

1. **Current Complaints Management Policy (under separate cover)**
2. **Draft Complaints Management and Mandatory Reporting Policy (under separate cover)**

18.3 LGNSW SUPER DEFINED BENEFITS SCHEME

Author: Julie Clark, Personal Assistant to the General Manager and the Mayor

That Council receive and note correspondence received regarding LGNSW Super Defined Benefits Scheme.

SUMMARY OF CORRESPONDENCE

Two items of correspondence are included with this report and are provided as follows:-

- 1) Letter written to Local Government Super and Local Government New South Wales raising Council's concerns with matters to the Defined Benefit Superannuation Scheme
- 2) Response provided from the LGNSW.

Note: No response has been received from LG Super at the time of writing this report.

ATTACHMENT(S)

1. Letter to LGNSW Super
2. LGNSW Defined Benefits Scheme



10 Graham Place Casino NSW 2470
Postal: Locked Bag 10 Casino NSW 2470

t: 02 6660 0300 f: 02 6660 1300

council@richmondvalley.nsw.gov.au
www.richmondvalley.nsw.gov.au

ABN 54 145 907 009

Telephone Enquiries to:
Vaughan Macdonald 02 6660 0300

19 March 2020

Chair Mr Kyle Loades
Local Government Super
PO Box N835
Grosvenor Place NSW 1220

Dear Mr Loades

Richmond Valley Council resolved at its February 2020 meeting to write to Local Government Super and Local Government New South Wales raising its concerns with matters in relation to the Defined Benefit Superannuation Scheme.

As you know, LG Super advised councils in November 2008 the global financial crisis had a significant impact on the Scheme's financial position. As a result, LG Super requested that councils pay an additional monetary contribution on an annual basis until the Scheme returned to a satisfactory financial position.

As a sector, local government has been contributing around \$40 million per annum since the 2009/2010 financial year. As at 30 June 2020, Richmond Valley Council will have contributed over \$2.8 million and has been advised a further contribution of \$215,300 is required for the 2020/2021 financial year.

Recent correspondence from LG Super has highlighted that the Scheme returned to a satisfactory financial position as at 30 June 2019. This raises the question why the local government sector are still required to contribute an additional \$40 million per annum. Whilst LG Super has advised that these contributions will be required until at least 30 June 2021, it was also advised the fund would need to be consistently monitored and the funding requirement may need to be reassessed. This has left the ending date uncertain, which is a concern for the entire local government sector, not just Richmond Valley Council as this is a significant cost burden.

It is noted that LG Super has recently re-considered the requirement for these additional contributions following requests from a number of councils. This was due to the financial pressures being experienced as a result of the recent bushfires and other natural disasters. The result of this review was that the additional contributions were still required and no relief would be provided to councils.

Richmond Valley Council wishes to express its concern around the sustainability and justification for these ongoing contributions, particularly given the Scheme has returned to a satisfactory financial position as at 30 June 2019. In addition, Council would like clarification of when the requirement to pay the additional contributions will cease.

Whilst Council recognises the challenges of providing sustainable management of the Scheme going forward, this is a challenge Council encourages LG Super to undertake without the requirement to continue to make additional contributions on an annual basis.

Love where we live and work



-2-

In conclusion, Council is seeking clarification on the issues raised in this letter and I look forward to your response. If you would like to discuss further please contact me on 6660 0312 or email vmacdonald@rvc.nsw.gov.au

Yours sincerely

A handwritten signature in black ink, appearing to read 'V Macdonald', with a stylized, cursive script.

Vaughan Macdonald
General Manager

cc Linda Scott
President Local Government New South Wales



Our ref: R19/0002 Out-30409

30 March 2020

Cr Robert Mustow
Mayor
Richmond Valley Council
Locked Bag 10
CASINO NSW

Email: robert.mustow@richmondvalley.nsw.gov.au

Dear Cr Mustow

Local Government Super- additional contributions for Defined Benefits Scheme

Thank you for Richmond Valley Council's ongoing interest in Local Government Super, and the obligations on NSW councils under the Defined Benefits Scheme. Thank you also for providing LGNSW with a copy of your correspondence of 19 March 2020 to Kyle Loades, the Chair of Local Government Super (LGS).

LGNSW has been working closely with member councils impacted by the recent bushfire crisis and drought and is now working closely with member councils and their communities as they adjust to the rapidly escalating impacts of Covid-19.

I met with LGS on two occasions earlier this year to discuss the call for Defined Benefit Scheme contributions for FY 20/21. At the request of LGNSW, the CEO of LGS undertook to better understand the impacts of the DBS contributions call on bushfire affected councils, and to explore options that may be available to assist our members, while meeting regulatory funding requirements.

In response to an ongoing program of advocacy by LGNSW, we have welcomed that Local Government Super has now agreed to send out communications informing councils of their DBS obligations much earlier than in previous years, to allow councils more notice in order to assist them ensure funds can be incorporated into their annual budgeting processes.

I am confident our members appreciate that the Board of LGS has the primary role of managing the LGS business, and ensuring LGS meets its regulatory requirements, including maintaining required funding levels for the DBS. LGNSW can advocate on behalf of our members but cannot direct Local Government Super to take action.

I look forward to working with you in the future as we continue to advocate on behalf of our member councils.

Yours sincerely

A handwritten signature in blue ink that reads 'Linda Scott'.

Cr Linda Scott
President

LOCAL GOVERNMENT NSW
GPO BOX 7003 SYDNEY NSW 2001
L8, 28 MARGARET ST. SYDNEY NSW 2000
T 02 9242 4000 F 02 9242 4111
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ABN 49 853 913 882

18.4 DEVELOPMENT APPLICATIONS DETERMINED UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT FOR THE PERIOD 1 MARCH TO 31 MARCH 2020

Author: Andy Edwards, Manager Development and Environment

RECOMMENDATION

That Council receive and note the development application report for the period 1 March to 31 March 2020.

REPORT

This report provides a summary of development activity on a monthly basis. All Development Applications determined in the month are outlined in this report, including Section 96 approvals, applications that are refused and withdrawn, and applications with no development value such as subdivisions.

Council receives a fortnightly summary of the status of applications (including all received). Council notifies all determinations of Development Applications in the local newspaper pursuant to Clause 101 of the *Environmental Planning and Assessment Act 1979* (as amended) on a monthly basis.

The total number of Development Applications and Complying Development Applications determined within the Local Government area for the period 1 March to 31 March 2020 was 26, with a total value of \$1,602,822.00.

In order to provide a better understanding of the value of Development Consents issued by Council over a 12-month period, a graph is set out below detailing this information.

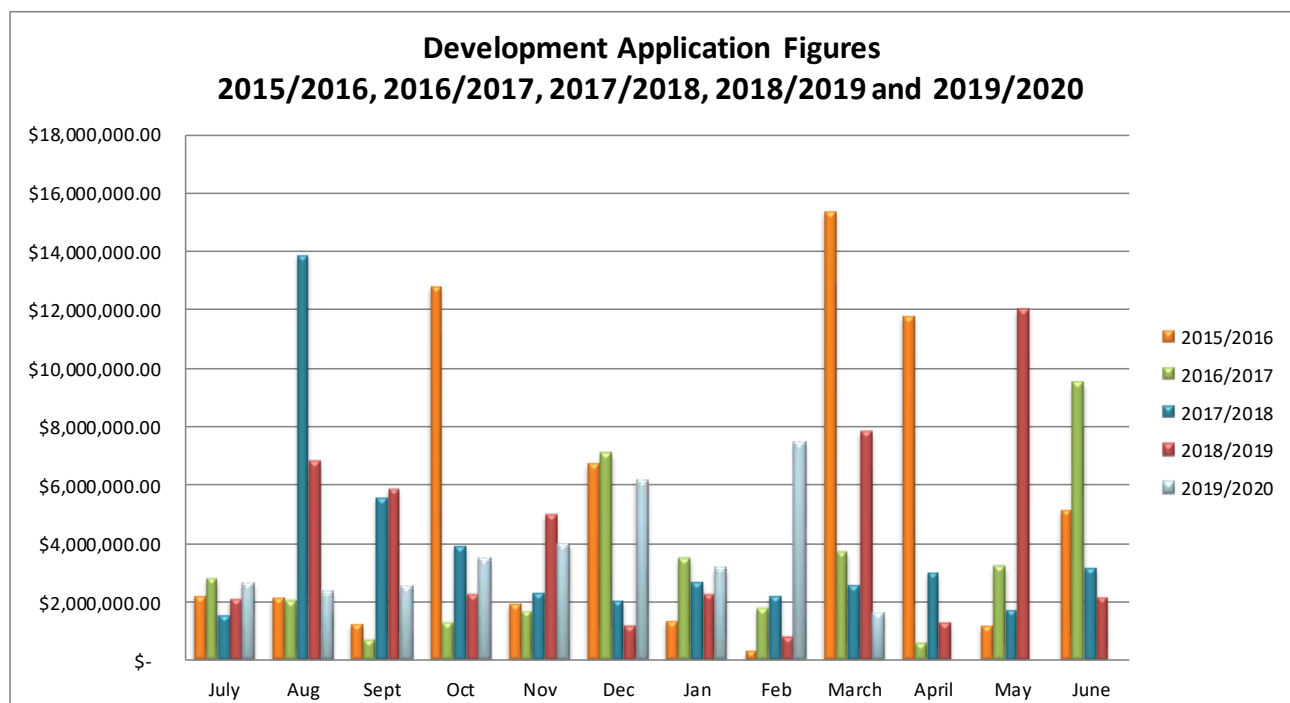


Figure 1: Monthly dollar value of development processed by Council over five financial years.

Figure 2 graph provides the annual value of Development Consents issued by Council over five financial years and Figure 3 and 4 graphs provide a detailed review of the value for the reporting month of March 2020.

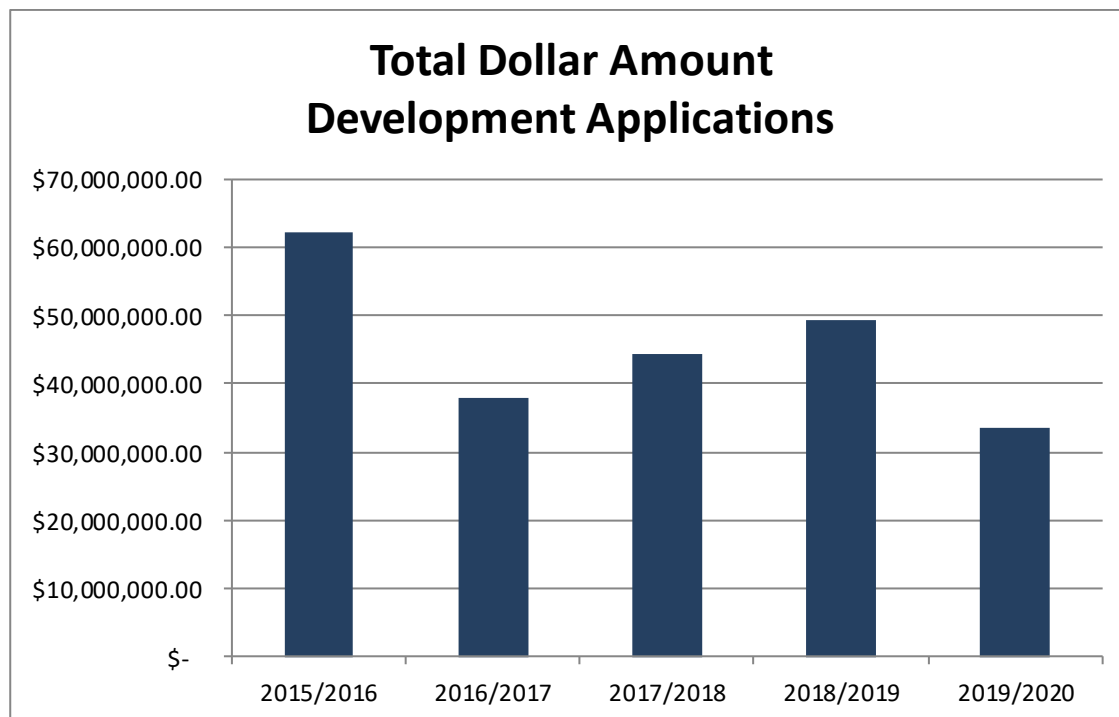


Figure 2: Annual value of development.

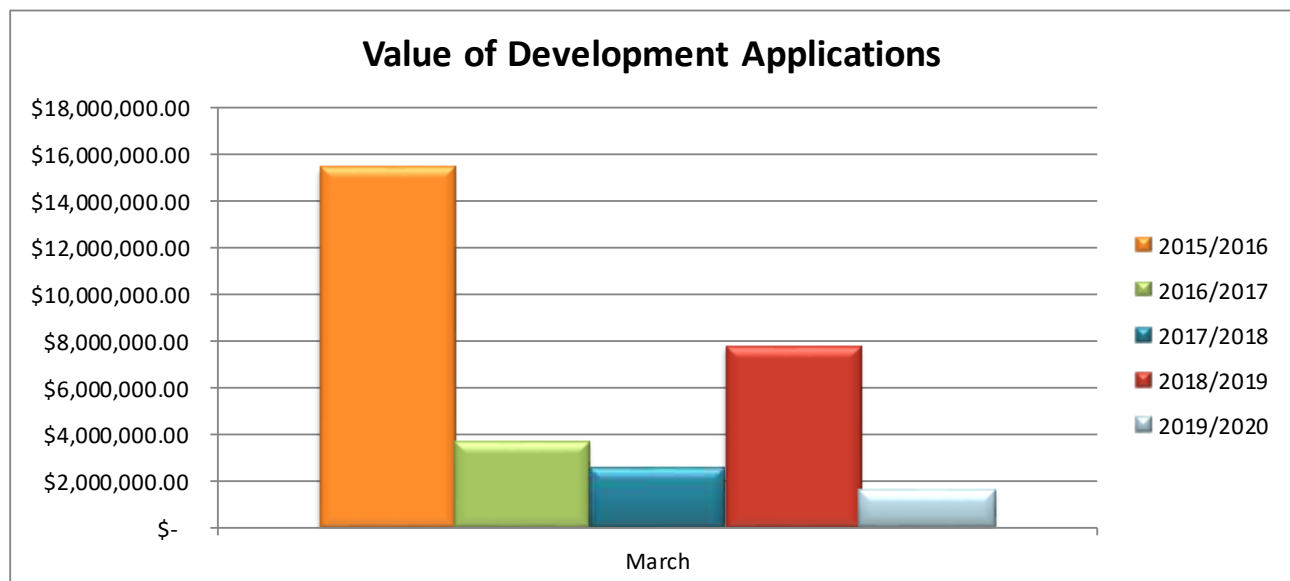


Figure 3: Value of development for the month of March.

Number of Development Applications

The number of applications received by Council does not necessarily reflect the value of developments as single large developments can be equivalent in value to a large number of more standard type developments such as sheds, dwellings and small commercial developments.

Figures 5 and 6 below detail the number of applications determined by Council which, as stated above, is not necessarily reflective of the value of development.

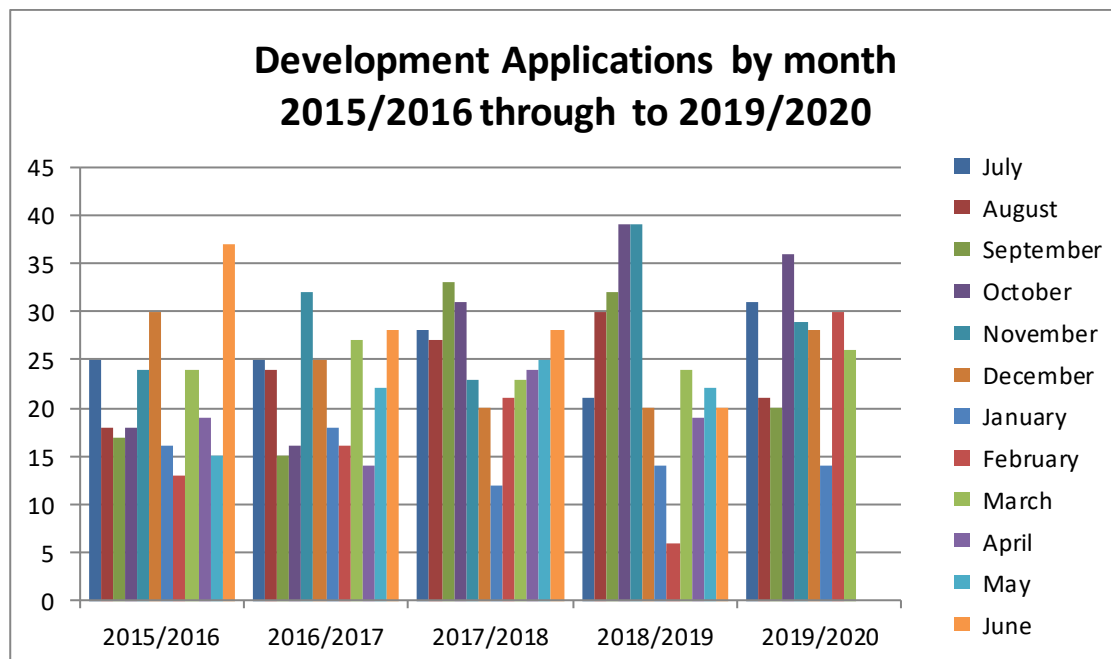


Figure 5: Number of Development Applications per month over five financial years.

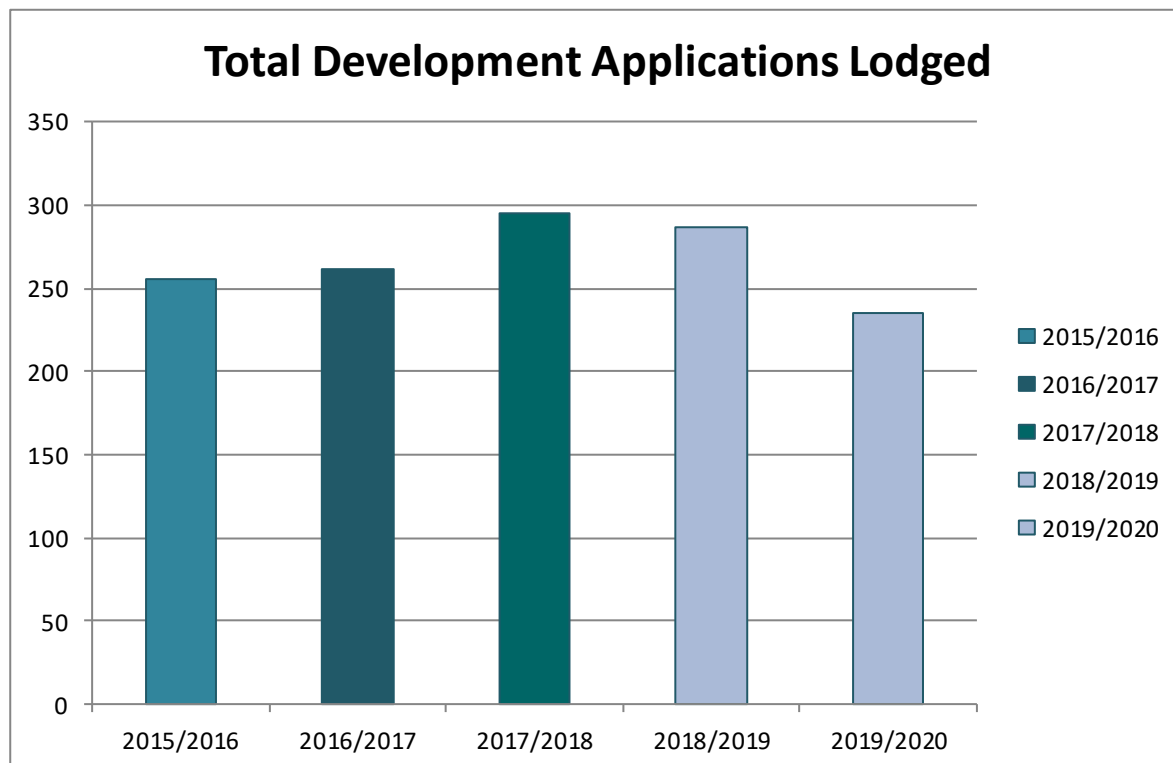


Figure 6: Number of development applications per year over five financial years.

Activity for the month of March 2020

General Approvals (excluding Subdivisions, Section 96s)	22
Section 96 amendments to original consent	2
Subdivision	0
Refused	0
Withdrawn	0
Complying Development (Private Certifier Approved)	2
TOTAL	26

DELIVERY PROGRAM LINKS

Growing our Economy

EC1: Driving Economic Growth

EC1.6: Improved customer satisfaction with the DA process

BUDGET IMPLICATIONS

Nil.

CONSULTATION

Nil.

Summary of Development Applications determined under the Environmental Planning and Assessment Act for the period 1 March 2020 to 31 March 2020							
Application ID	Applicant	Owners	Location	Development	Date Lodged	Determination Date	Estimated Cost
DA2019/0229	GM Project Development & Management	RE & JA Crapp	2 Richmond Terrace, Coraki	Alterations and additions to existing industrial building, use of the partly built awning for engineering works, cover existing vehicle inspection pit and provide landscaping adjacent to tyre retaining wall	3/05/2019	12/03/2020	\$ 31,265.00
DA2020/0094	D Cowgill	D Cowgill & AN Hovard	194-198 Pacific Highway, Broadwater	Extension of operating hours for existing cafe, expand use to include functions; renovate cafe building, construct a 2 storey dwelling, modify shed design, fencing	23/10/2019	19/03/2020	\$ 300,000.00
DA2020/0132	M S Byrne	PMX Byrne	Pacific Highway, Broadwater	Dwelling	4/12/2019	24/03/2020	\$ 87,653.00
DA2020/0135	NSW Department of Education Asset Management Unit	Department of Education & Communities	9375 Summerland Way, Shannon Brook	Extensions to COLA	10/12/2019	9/03/2020	\$ 30,000.00
DA2019/0266.01	J T Ihalainen	H Zenzmaier & J T Ihalainen	45-47 Queen Elizabeth Drive, Coraki	Change of use to funeral home, construction of additional building for use as garage, office and funeral preparation area, and minor alterations to existing buildings	30/01/2020	10/03/2020	\$ -
DA2020/0158	D W Upston	DW & KJ Upston	3 Echidna Place, Rileys Hill	Carport	13/02/2020	30/03/2020	\$ 9,000.00
DA2020/0159	D & I Beard	D & I Beard	8 Nowlan Place, North Casino	Shed	14/02/2020	10/03/2020	\$ 26,770.00
DA2020/0160	Dixonbuild Pty Ltd	SA & SA Hicks	27 Forest Street, Coraki	Dwelling	14/02/2020	11/03/2020	\$ 336,201.00
CDC2020/0016	Newton Denny Chapelle	LK Santin	3245 Bruxner Highway, Casino	Demolition of a dwelling	19/02/2020	10/03/2020	\$ 10,000.00
DA2020/0162	Torrobass Pty Ltd	Torrobass Pty Ltd	9155 Summerland Way, Leeville	Re-sited dwelling with alterations & additions	21/02/2020	18/03/2020	\$ 260,000.00
CDC2020/0017	AM & JM Conroy	JM & AM Conroy	44 Flatley Place, North Casino	Swimming pool & associated fencing	19/02/2020	17/03/2020	\$ 43,763.00
DA2020/0163	Evoke Pools	SL & MN Walker	15 Daisy Place, Fairy Hill	Swimming pool & associated fencing	24/02/2020	17/03/2020	\$ 69,650.00
DA2020/0164	Tranquil Pools Pty Ltd	KN Smith & RL Jones	99 Musgraves Road, North Casino	Swimming pool & associated fencing	25/02/2020	17/03/2020	\$ 82,000.00

Summary of Development Applications determined under the Environmental Planning and Assessment Act for the period 1 March 2020 to 31 March 2020							
Application ID	Applicant	Owners	Location	Development	Date Lodged	Determination Date	Estimated Cost
DA2020/0165	PG Willis	PG Willis	18 Convent Parade, Casino	Shed	26/02/2020	23/03/2020	\$ 35,000.00
DA2020/0167	GJ Thomson	GJ Thomson	22 Heathwood Place, North Casino	Shed extension	27/02/2020	20/03/2020	\$ 22,000.00
DA2020/0169	JD Fleming	JD & VT Fleming	36A Cumberland Street, Casino	Carport	28/02/2020	23/03/2020	\$ 7,000.00
DA2020/0170	AN James	AN James	5 Robinson Avenue, Casino	Carport	2/03/2020	24/03/2020	\$ 5,550.00
DA2020/0171	Apollo Patios & Decks Northern Rivers	KP & CL Sherry	405 Benns Road, Shannon Brook	Dwelling extensions	3/03/2020	24/03/2020	\$ 25,170.00
DA2020/0172	AGS Commercial Pty Ltd	PD & LMJ Glasby	41 Verulam View, Spring Grove	Shed, swimming pool & associated fencing	4/03/2020	24/03/2020	\$ 69,000.00
DA2020/0175	MJ Johnston	MJ Johnston	63 River Street (Pacific Hwy), Woodburn	Shed	5/03/2020	23/03/2020	\$ 20,000.00
DA2020/0176	JA Lollback	JA Lollback	72 Hotham Street, Casino	Swimming pool & associated fencing	9/03/2020	30/03/2020	\$ 28,000.00
DA2020/0023.01	BA Harley	Pevara Pty Ltd	100 Centre Street, Casino	Commercial alterations/additions being redevelopment of bathroom facilities, wall removal, access ramp and repair of awning in rear carpark	11/03/2020	24/03/2020	\$ -
CDC2020/0019	East Coast Building Consultants	M & AT Went	15 Verulam View, Spring Grove	Swimming pool & associated fencing	11/03/2020	5/03/2020	\$ 34,980.00
DA2020/0182	H Birch	H Birch	14 Grevillea Place, Swan Bay	Shed	12/03/2020	19/03/2020	\$ 29,880.00
DA2020/0183	JAD & JJ Stuart	JAD & JJ Stuart	45 Northfields Road, Stratheden	Shed	13/03/2020	31/03/2020	\$ 15,940.00
CDC2020/0020	F & L Muller	F & L Muller	48 Musgraves Road, North Casino	Farm shed	30/03/2020	16/03/2020	\$ 24,000.00

ATTACHMENT(S)

Nil

18.5 GRANT APPLICATION INFORMATION REPORT - MARCH 2020**Author: Jono Patino, Financial Accountant****RECOMMENDATION**

That Council receive and note the Grant Application Information Report for the month of March 2020.

REPORT

This report provides information on grant applications that have been approved, grants that have been received, grant applications that were unsuccessful and grant applications submitted for the month of March 2020.

During the reporting period four (4) grants were approved and funding was received for eleven (11) grants totalling \$1,694,055. Council was notified as being unsuccessful with four (4) grant applications and two (2) grants were applied for.

Grants that have been approved

Completion of Broadwater Outdoor Youth Space – Installation of Rope Climber and Seesaw Rocker	
Project ID	10324
Funding Body	Office of Regional Development
Funding Name	Stronger Country Communities Fund (SCCF)
Government Level	State
Project Value (exc GST)	\$107,315
Grant Funding (exc GST)	\$107,315
Council Funding (Excl GST)	\$ 0
Date Application Submitted	27 September 2019
Date Approved	20 March 2020
Comment (if required)	N/A

Colley Park Premier Soccer Field Enhancement	
Project ID	10325
Funding Body	Office of Regional Development
Funding Name	Stronger Country Communities Fund (SCCF)
Government Level	State
Project Value (exc GST)	\$205,166
Grant Funding (exc GST)	\$205,166
Council Funding (Excl GST)	\$ 0
Date Application Submitted	27 September 2019
Date Approved	20 March 2020

Comment (if required)	N/A
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Bushfire Community Resilience and Economic Recovery Fund	
Project ID	10351
Funding Body	Department of Planning, Industry & Environment
Funding Name	Bushfire Community Resilience and Economic Recovery Fund (Phase One)
Government Level	Federal
Project Value (exc GST)	\$250,000
Grant Funding (exc GST)	\$250,000
Council Funding (Excl GST)	\$ 0
Date Application Submitted	N/A – allocation for eligible Council's
Date Approved	13 March 2020
Comment (if required)	N/A

Coraki Caravan Park Amenity Building Project	
Project ID	10352
Funding Body	Department of Infrastructure, Cities and Regional Development
Funding Name	Community Developments Grant Program
Government Level	Federal
Project Value (exc GST)	\$562,578
Grant Funding (exc GST)	\$550,000
Council Funding (Excl GST)	\$ 12,758
Date Application Submitted	N/A
Date Approved	10 January 2020
Comment (if required)	N/A

Grants that have had funding received

Aboriginal Environmental Health Officer	
Project ID	10234
Funding Body	NSW Health
Funding Name	Aboriginal Environmental Health Officer Training Program
Government Level	State
Project Value (exc GST)	TBD - variable
Grant Funding (exc GST)	TBD - variable

Council Funding (exc GST)	TBD - variable
Date Application Submitted	23 December 2016
Date Received	\$14,852 received 12 March 2020 \$17,148 received 19 March 2020
Total Funds Received To Date	\$81,542
Comment (if required)	N/A

Naughtons Gap Road at Rambaldinis Road Safety Works

Project ID	10255
Funding Body	Roads and Maritime Services
Funding Name	Safer Roads Program
Government Level	State
Project Value (exc GST)	\$310,500
Grant Funding (exc GST)	\$310,500
Council Funding (exc GST)	\$ 0
Date Application Submitted	31 July 2017
Date Received	\$47,853 received 30 March 2020
Total Funds Received To Date	\$298,055
Comment (if required)	N/A

Johnston Street, Bruxner Hwy, Shared Pathway

Project ID	10274
Funding Body	Transport NSW
Funding Name	Active Transport, Walking and Cycling Program, Priority Cycleways
Government Level	State
Project Value (exc GST)	\$1,015,500
Grant Funding (exc GST)	\$1,015,500
Council Funding (exc GST)	\$ 0
Date Application Submitted	20 September 2017
Date Received	\$3,991 received 30 March 2020
Total Funds Received To Date	\$611,526
Comment (if required)	N/A

Queen Elizabeth Park Sporting Complex Enhancement	
Project ID	10286
Funding Body	Office of Regional Development
Funding Name	Stronger Country Communities Fund (SCCF)
Government Level	State
Project Value (exc GST)	\$479,717
Grant Funding (exc GST)	\$479,717
Council Funding (exc GST)	\$ 0
Date Application Submitted	3 May 2018
Date Received	\$163,103 received 25 March 2020
Total Funds Received To Date	\$479,717 (total funding received)
Comment (if required)	N/A

Casino Civic Hall Revitalisation	
Project ID	10299
Funding Body	Create NSW - Arts, Screen and Culture
Funding Name	Regional Cultural Fund Round Two
Government Level	State
Project Value (exc GST)	\$228,044
Grant Funding (exc GST)	\$208,172
Council Funding (exc GST)	\$ 19,872
Date Application Submitted	20 September 2018
Date Received	\$50,000 received 18 March 2020
Total Funds Received To Date	\$75,000
Comment (if required)	N/A

Woodburn Riverside Pontoon – Supporting Water Sports	
Project ID	10313
Funding Body	Department of Infrastructure, Regional Development and Cities
Funding Name	Community Development Grants Programme
Government Level	State
Project Value (exc GST)	\$181,910

Grant Funding (exc GST)	\$110,000
Council Funding (exc GST)	\$ 71,910
Date Application Submitted	N/A
Date Received	\$110,000 received 18 March 2020
Total Funds Received To Date	\$110,000 (total funding received)
Comment (if required)	N/A

Bushfire Disaster Recovery Project

Project ID	10346
Funding Body	Office of Local Government. Administered by the NSW Department of Planning, Industry and Environment
Funding Name	Disaster Recovery Funding Arrangements (DRFA)
Government Level	Federal
Project Value (exc GST)	\$1,416,667
Grant Funding (exc GST)	\$1,416,667
Council Funding (exc GST)	\$ 0
Date Application Submitted	N/A. Commonwealth Government funding provided in response to the bushfire disaster for the recovery and renewal of communities.
Date Received	\$416,667 received 13 March 2020
Total Funds Received To Date	\$1,416,667 (total funding received)
Comment (if required)	Additional funding of \$416,667 was announced on 12 February 2020 bringing the total funds to \$1,416,667.

Bushfire Community Resilience and Economic Recovery Fund

Project ID	10351
Funding Body	Department of Planning, Industry & Environment
Funding Name	Bushfire Community Resilience and Economic Recovery Fund (Phase One)
Government Level	Federal
Project Value (exc GST)	\$250,000
Grant Funding (exc GST)	\$250,000
Council Funding (exc GST)	\$ 0
Date Application Submitted	N/A – allocation for eligible Council's
Date Received	\$250,000 received 23 March 2020

Total Funds Received To Date	\$250,000 (total funding received)
Comment (if required)	N/A

Elsa Dixon Aboriginal Employment Program 2019/20

Project ID	10355
Funding Body	NSW Government Department of Industry
Funding Name	Elsa Dixon Aboriginal Employment Program 2019/20
Government Level	State
Project Value (exc GST)	\$40,000
Grant Funding (exc GST)	\$40,000
Council Funding (exc GST)	\$ 0
Date Application Submitted	30 January 2020
Date Received	\$5,000 received 16 March 2020 \$15,000 received 25 March 2020
Total Funds Received To Date	\$15,000
Comment (if required)	N/A

Casino Amphitheatre

Project ID	10356
Funding Body	Department of Infrastructure, Regional Development and Cities
Funding Name	Federal Government
Government Level	Federal
Project Value (exc GST)	\$532,461
Grant Funding (exc GST)	\$500,000
Council Funding (exc GST)	\$ 32,461
Date Application Submitted	N/A
Date Received	\$500,000 received 18 March 2020
Total Funds Received To Date	\$500,000 (total funding received)
Comment (if required)	N/A

Roads to Recovery Program 2020-2024	
Project ID	N/A
Funding Body	Department of Infrastructure and Regional Development
Funding Name	Roads to Recovery Program
Government Level	Federal
Project Value (exc GST)	\$5,011,072
Grant Funding (exc GST)	\$5,011,072
Council Funding (exc GST)	\$ 0
Date Application Submitted	N/A – annual allocation
Date Received	\$100,442 received 13 March 2020
Total Funds Received To Date	\$250,442
Comment (if required)	N/A

Unsuccessful Grant Applications

Construction of a Modern Clubhouse for Colley Park Soccer Grounds	
Project ID	10323
Funding Body	Office of Regional Development
Funding Name	Stronger Country Communities Fund (SCCF)
Government Level	State
Project Value (exc GST)	\$533,818
Grant Funding (exc GST)	\$533,818
Council Funding (exc GST)	\$ 0
Date Application Submitted	27 September 2019
Date Advised Unsuccessful	20 March 2020
Comment (if required)	N/A

Revitalise Casino's Outdoor Basketball Court for Youth Activities	
Project ID	10326
Funding Body	Office of Regional Development
Funding Name	Stronger Country Communities Fund (SCCF)
Government Level	State
Project Value (exc GST)	\$81,059
Grant Funding (exc GST)	\$81,059

Council Funding (exc GST)	\$ 0
Date Application Submitted	27 September 2019
Date Advised Unsuccessful	20 March 2020
Comment (if required)	N/A

Woodburn Riverside Precinct – Construction of Riverside Boardwalk

Project ID	10327
Funding Body	Office of Regional Development
Funding Name	Stronger Country Communities Fund (SCCF)
Government Level	State
Project Value (exc GST)	\$445,970
Grant Funding (exc GST)	\$445,970
Council Funding (exc GST)	\$ 0
Date Application Submitted	27 September 2019
Date Advised Unsuccessful	20 March 2020
Comment (if required)	N/A

Casino Crawford Square Park Town-Themed All Abilities Play Space

Project ID	10340
Funding Body	Department of Planning and Environment
Funding Name	Everyone Can Play in NSW 2019-20
Government Level	State
Project Value (exc GST)	\$61,490
Grant Funding (exc GST)	\$30,745
Council Funding (exc GST)	\$30,745
Date Application Submitted	11 December 2019
Date Advised Unsuccessful	31 March 2020
Comment (if required)	N/A

Grant Applications Submitted

Richmond Valley Community Healthy Mind and Body: Exercise Equipment for Local Libraries

Project ID	10353
Funding Body	Foundation for Rural and Regional Renewal
Funding Name	N/A
Government Level	State
Project Value (exc GST)	\$11,798

Grant Funding (exc GST)	\$ 8,798
Council Funding (exc GST)	\$ 3,000
Date Application Submitted	24 March 2020
Comment (if required)	N/A

Casino Scenic and Heritage Walk	
Project ID	10354
Funding Body	Tourism Bushfire Recovery (RTBR) Grants Program
Funding Name	Australian Government
Government Level	Federal
Project Value (exc GST)	\$125,230
Grant Funding (exc GST)	\$125,230
Council Funding (exc GST)	\$ 0
Date Application Submitted	19 March 2020
Comment (if required)	N/A

ATTACHMENT(S)**Nil**

19 QUESTIONS ON NOTICE

Nil

20 QUESTIONS FOR NEXT MEETING (IN WRITING)

21 MATTERS REFERRED TO CLOSED COUNCIL**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

21.1 General Manager's Annual Performance Review for Period Ending February 2020

This matter is considered to be confidential under Section 10A(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

22 RESOLUTIONS OF CLOSED COUNCIL