

Office Use Only	
Monument Permit No:	1

10 Graham Place, CASINO 19-25 Woodburn Street, EVANS HEAD Locked Bag 10, CASINO, NSW, 2470

Phone: 02 6660 0300 Fax: 02 6660 1300 council@richmondvalley.nsw.gov.au

MONUMENT APPLICATION

Company Name: (Company supplying headstone)
Contact Person: Phone No:
Cemetery: Date of Work:
Section: Row: Plot:
Wall: No:
Garden: Plot:
Full Name of Deceased:
Date of Birth: Date of Death:
Name of Right of Burial Holder:
Signature: Date:
I consent to the below mentioned customer making arrangements for a monument/2 nd inscription.
Name of customer requesting monument:
Address:
Signature: Contact No:
Where the holder of the Right of Burial is a different person to the customer, Richmond Valley Council must be provided with written notification from the holder of the Right of Burial that they consent to the customer arranging the monument erection.
If Executor making arrangements, was proof provided Yes/No
Signature of Council Officer:
Name of Officer:
Approved by Richmond Valley Council on
□ Attach Copy to Database Record □ Insert Permit No – Database □ Approval Emailed
Database Record No: #