

Richmond
Valley
Council



ATTACHMENTS

Tuesday, 21 May 2019

UNDER SEPARATE COVER

Ordinary Council Meeting

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MINUTES

Ordinary Council Meeting 16 April 2019

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16 APRIL 2019

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ORDINARY COUNCIL MEETING MINUTES

16 APRIL 2019

**MINUTES OF RICHMOND VALLEY COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, 10 GRAHAM PLACE, CASINO
ON TUESDAY, 16 APRIL 2019 AT 5.00 PM**

Please note: these minutes are subject to confirmation at the next Council Meeting. Decisions recorded in the draft minutes are subject to the Council's Code of Meeting Practice in relation to rescinding decisions.

PRESENT: Cr Robert Mustow (Mayor/Chair), Cr Stephen Morrissey (Deputy Mayor), Cr Sam Cornish, Cr Robert Hayes, Cr Sandra Humphrys, Cr Jill Lyons, Cr Daniel Simpson

IN ATTENDANCE: Vaughan Macdonald (General Manager), Angela Jones (Director Infrastructure & Environment), Ryan Gaiter (Chief Financial Officer/Manager Mid-Richmond), Deborah McLean (Manager Governance & Risk), Julie Clark (Personal Assistant to the General Manager and Mayor)

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor provided an Acknowledgement of Country by reading the following statement on behalf of Council:

"Richmond Valley Council recognises the people of the Bundjalung Nations as Custodians and Traditional Owners of this land and we value and appreciate the continuing cultural connection to lands, their living culture and their unique role in the life of this region in the past, present and future."

2 PRAYER

The meeting opened with a prayer by the General Manager.

3 PUBLIC ACCESS AND QUESTION TIME

3.1 Questions – Ms Liz Stops

Ms Stops asked the following questions;

Referring to Item 6.1 Ordinary Meeting Minutes of 19 March 2019; Item 5.1 Mayoral Minute – Technical Tour Summary:-

1. Is the facility fuelled and kept up to temperature by something other than waste or does the waste itself provide the fuel?
2. How is the temperature regulated?
3. Is there any residue left from the incinerating process and if so what is it composed of?
4. Are there any emissions from the incinerating process?
5. Are there any by-products as a result of the process, apart from the power generated?

The General Manager responded with the following information;

It is an exciting project with new technology. Australia is currently behind in our waste management practices.

ORDINARY COUNCIL MEETING MINUTES

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1. The facilities are primarily fuelled by waste, there is some fuel required for the initial start-up of the furnace but once burning no other fuels is required. The technology we are looking at is diverting waste that would otherwise be landfilled as the fuel source.
2. Through control over the process. The furnace has a conveyor which is used to control the rate of combustion through the presence of oxygen (air) and volume of waste and speed which the waste travels through the furnace.
3. Yes there is residue around 5-10% of the original volume. This residue is referred to as fly ash and bottom ash. These products can be used in the production of cement and some construction activities or would need to be landfilled.
4. Yes the combustion does create gas emissions. The furnace burns at over 850 degrees which reduces the dioxins produced. The emissions are put through scrubbers and filters to clean the air prior to release. The technology we viewed exceeds the emission standards required by the NSW Environmental Protection Authority as well as the EU and of course Japan. Interestingly at the facilities we visited, which were operating fully, there was no visible gas emissions.
From the information we have to date, there is a positive outcome with this technology with an overall net reduction in greenhouse emissions.
Emissions from landfill are all but eliminated, there are emissions from the facility which are below EPA standards and the facility produces energy which provides baseload power which therefore can replace coal-fired power stations.
5. The by-products of the process are heat, fly ash and bottom ash.
In Australia the heat will have limited commercial application as we do not have the heating demand that cooler climate countries have. There may be some opportunity for a new industry that requires heat for process to establish and utilise this by product however to date we are not relying on this for feasibility of the project.
Ash residues can be utilised in cement production which will be investigated for suitability and marketability.

The outcomes of the pre-feasibility study are positive and we are continuing discussions with Pacific Consultants, Councils in the region and NSW Government agencies. There is a lot of interest in Energy from Waste across NSW and a facility is under construction in Western Australia.

It would be a very big project for the Richmond Valley and the Northern Rivers, which would be thoroughly assessed by relevant Government agencies before proceeding.

It is early days but Energy from Waste provides a possible solution to the massive challenges we face with the escalating costs of waste management which our community currently faces.

The General Manager thanked Ms Stops for her questions.

4 APOLOGIES

Nil

ORDINARY COUNCIL MEETING MINUTES

16 APRIL 2019

RESOLUTION 160419/1

Moved: Cr Sandra Humphrys

Seconded: Cr Robert Hayes

That Cr Simpson's request for leave of absence for the months of May and June 2019 be received and granted.

CARRIED**5 MAYORAL MINUTES**

Nil

6 CONFIRMATION OF MINUTES**6.1 MINUTES ORDINARY MEETING HELD ON 19 MARCH 2019****RESOLUTION 160419/2**

Moved: Cr Stephen Morrissey

Seconded: Cr Jill Lyons

That Council confirms the Minutes of the meeting held on 19 March 2019.

CARRIED**6.2 MINUTES EXTRAORDINARY MEETING HELD ON 28 MARCH 2019****RESOLUTION 160419/3**

Moved: Cr Daniel Simpson

Seconded: Cr Sandra Humphrys

That Council confirms the Extraordinary Minutes of the meeting held on 28 March 2019.

CARRIED**7 MATTERS ARISING OUT OF THE MINUTES****5.1 Extraordinary Meeting held 28 March 2019; Living Museum Relocation and Visitor Information Centre Establishment Update**

Cr Hayes referred to the living museum relocation and enquired if the process is on schedule?

The General Manager advised there has been some issues including NSW Government Elections effecting gazettal timeframes, however the works are on track and there are no delays anticipated.

8 DECLARATION OF INTERESTS

The General Manager declared a pecuniary interest in Item 21.1 General Manager's Annual Performance Review for period ending February 2019 (employment contract).

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16 APRIL 2019

9 PETITIONS

Nil

10 NOTICE OF MOTION

Nil

11 MAYOR'S REPORT**11.1 MAYOR'S ATTENDANCES 13 MARCH - 8 APRIL 2019****RESOLUTION 160419/4**

Moved: Cr Robert Mustow

Seconded: Cr Stephen Morrissey

That Council receive and note the Mayor's attendance report 13 March – 8 April 2019.

CARRIED**12 DELEGATE'S REPORTS**

Nil

13 MATTERS DETERMINED WITHOUT DEBATE**13.1 MATTERS TO BE DETERMINED WITHOUT DEBATE****RESOLUTION 160419/5**

Moved: Cr Sandra Humphrys

Seconded: Cr Sam Cornish

That items 14.1, 15.1, 16.2, 16.3, 17.2 identified be determined without debate.

CARRIED

ORDINARY COUNCIL MEETING MINUTES

16 APRIL 2019

14 GENERAL MANAGER'S REPORTS**14.1 DRAFT CODE OF MEETING PRACTICE****EXECUTIVE SUMMARY**

Amendments made to the *Local Government Act 1993* (LGA) in August 2016 by the *Local Government Amendment (Governance and Planning) Act 2016* provide for a model code of meeting practice (Model Meeting Code) to be prescribed by the Regulation.

Following an extensive consultation process, a Model Meeting Code has been prescribed under the *Local Government (General) Regulation 2005* (the Regulation) and the existing meetings provisions of the Regulation have been repealed. The Model Meeting Code contains mandatory and non-mandatory provisions.

In response, the Richmond Valley Council Draft Model Code of Meeting Practice (Draft Meeting Code) was prepared and presented at the April 2019 Councillor Information Session. The Draft Meeting Code contains the mandatory provisions as well as a number of non-mandatory and supplementary provisions.

Council must adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code no later than 12 months after the next ordinary council elections.

RESOLUTION 160419/6

Moved: Cr Sandra Humphrys

Seconded: Cr Sam Cornish

That

1. Council exhibit the Richmond Valley Council Draft Model Code of Meeting Practice for at least 28 days and provide members of the community at least 42 days in which to comment.
2. Council consider community feedback at the completion of the exhibition period and prepare a final Richmond Valley Council Model Code of Meeting Practice for adoption at the June 2019 Ordinary Meeting.

CARRIED

14.2 NORTHERN RIVERS LIVESTOCK EXCHANGE BUSINESS UPDATE AND 2019/2020 FEES AND CHARGES**EXECUTIVE SUMMARY**

As the completion of the \$14 million upgrade draws closer, the newly branded Northern Rivers Livestock Exchange (NRLX) is an emerging business working to establish itself as a major competitor in the livestock trading market across Northern NSW, with significant time and hard work invested in redefining the NRLX as a business over the past few years. In June 2018 a Redevelopment and Operations Manager was appointed to the NRLX with the aim of continuing to develop the NRLX as a competitive and commercial enterprise that is financially sustainable and supports the economic prosperity of the Richmond Valley community.

As part of the strategic approach taken to NRLX operations, it is advantageous to finalise the 2019/2020 fee structure at the earliest opportunity to provide stability and confidence to key stakeholders, such as vendors and agents. It is vital for NRLX to demonstrate its commitment to existing stakeholders as a competitive growth focused operation that is willing to pursue new business and opportunities by adapting to a changing and in recent times often volatile marketplace.

In addition to the NRLX's growth strategies, it is also imperative to demonstrate a commitment of supporting the local agriculture sector following a prolonged and difficult drought. Providing stability to the fee structure at this time and making this decision early will be of great significance to all NRLX stakeholders.

RESOLUTION 160419/7

Moved: Cr Robert Mustow

Seconded: Cr Robert Hayes

That Council:

1. notes the content of the report and the impact that the drought conditions being experienced across the Northern Rivers region is having on cattle producers, including their choice of livestock marketing method;
2. due to these factors provide approval for the following fees to remain at the same level as in 2018/19 and be included in the 2019/20 Draft Revenue Policy:
 - Agent Business Licence Fee of \$10,500 per annum
 - Agent Business Usage Fee of \$0.75 per head
 - Vendor Usage Fee of \$10.80 per head
 - Vendor Capital Levy of \$2.05 per head
3. notes that the other fees as set out in the attached schedule will be included in the 2019/20 Draft Revenue Policy for consultation.

CARRIED

ORDINARY COUNCIL MEETING MINUTES

16 APRIL 2019

15 FINANCIAL REPORTS**15.1 FINANCIAL ANALYSIS REPORT - MARCH 2019****EXECUTIVE SUMMARY**

The purpose of this report is to inform Council on the status and performance of its investment portfolio in accordance with the *Local Government Act 1993* (Section 625), *Local Government (General) Regulation 2005* (Clause 212), Australian Accounting Standard (AASB 139) and Council's Investment Policy.

The value of Council's Investment Portfolio as at 31 March 2019 including General Bank Accounts and Trust Funds is shown below.

Investment Portfolio	General Bank Accounts	Trust Funds	Total
\$43,517,736	\$977,222	\$87,050	\$44,582,008

The average rate of return on Council's investments for March 2019 was 3.10% which is above the 90 Day Bank Bill Index for March of 1.77%.

RESOLUTION 160419/8

Moved: Cr Sandra Humphrys

Seconded: Cr Sam Cornish

Recommended that Council adopt the Financial Analysis Report detailing investment performance for the month of March 2019.

CARRIED

ORDINARY COUNCIL MEETING MINUTES

16 APRIL 2019

16 TENDER REPORTS**16.1 TENDER RVC-847625 - CONSTRUCT SHARED PATHWAY ON BRUXNER HIGHWAY AND ON SUMMERLAND WAY, CASINO****EXECUTIVE SUMMARY**

Richmond Valley Council has received funding to construct a shared cycle way on the Bruxner Highway (Johnston St from Walker Street to Clark Street) and on Summerland Way (from Eccles Street to Casino Showgrounds Entrance), Casino.

This project funding was for cycleways on highways with the two projects is included in Council's Pedestrian Access and Mobility Plan and therefore has community support.

Council called for tenders from suitably qualified and experienced contractors to construct both pathway sections.

RESOLUTION 160419/9

Moved: Cr Robert Mustow

Seconded: Cr Sandra Humphrys

That

1. NRC Group Pty Ltd be approved as the preferred tenderer for the construction of both Portions A and B of the Casino Shared Pathway project for Richmond Valley Council at the tendered rate of \$587,875.00 exclusive of GST.
2. The General Manager be authorised to negotiate and finalise the terms and conditions of any contract or agreement including extension of scope of works in line with the content of this report and the available budget and affixing the seal of Council where necessary.

CARRIED

16.2 SUPPLY AND DELIVERY OF STATIONERY**EXECUTIVE SUMMARY**

Richmond Valley Council is a member of Regional Procurement's Richmond Tweed Clarence (RTC) Group. Regional Procurement runs tenders for regional Local Government member groups to aggregate local tenders in order to attract greater supplier competition and lower pricing for member Councils.

Regional Procurement® has called an open panel source by council tender for the supply and delivery of stationary. The tender closed at 10:00am on 5 February 2019.

RESOLUTION 160419/10

Moved: Cr Sandra Humphrys

Seconded: Cr Sam Cornish

Recommended that

1. Dolphin Stationery Pty Ltd be awarded the contract for supply and delivery of stationary to participating Regional Procurement's Richmond Tweed Clarence (RTC) Group member councils for the period 1 April 2019 to 31 March 2021.
2. Provision be allowed for a 12-month extension based on satisfactory supplier performance which may take this contract through to 31 March 2022.

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3. The General Manager be authorised to negotiate and finalise the terms and conditions of any contract or agreement, including affixing the seal of Council where necessary.

CARRIED**16.3 SUPPLY AND DELIVERY OF WATER METERS - REGPRO191819****EXECUTIVE SUMMARY**

Richmond Valley Council is a member of Regional Procurement's Richmond Tweed Clarence (RTC) Group. Regional Procurement facilitate tenders for regional Local Government member groups to aggregate the combined local tenders in order to attract greater supplier competition and lower pricing for member Councils.

Regional Procurement® has called a Single Source by Council tender for participating RTC member councils for the Supply and Delivery of Water Meters.

Tenders closed at 10.00am on 5 February 2019.

RESOLUTION 160419/11

Moved: Cr Sandra Humphrys

Seconded: Cr Sam Cornish

That

1. Elster Metering Pty Ltd be awarded the contract for supply and delivery of water meters to participating RTC member Councils for the period 1 April 2019 to 31 March 2021.
2. Provision be allowed for a 12-month extension based on satisfactory supplier performance which may take this contract through to 31 March 2022.
3. The General Manager be authorised to negotiate and finalise the terms and conditions of any contract or agreement, including affixing the seal of Council where necessary.

CARRIED

ORDINARY COUNCIL MEETING MINUTES

16 APRIL 2019

17 GENERAL BUSINESS**17.1 UNSEALED ROADS MAINTENANCE FUNDING****EXECUTIVE SUMMARY**

Council has two rural roads maintenance grading teams. These teams are usually funded by rural road maintenance budgets and natural disaster funding budgets to complete their full year of works. As our area has recently been in an extended dry period there are no natural disaster funded projects. The dry conditions have meant that these crews have moved towards more reactionary works. As natural disaster funding works is funded from grants, Council officers are requesting additional funding for these reactionary works to be completed.

The majority of funding can be found in other budgets, which requires Council approval for the funding transfers to occur. Council officers are also requesting an amount of \$60,000 to be funded from this financial year's projected surplus, which is higher than originally anticipated due to additional Financial Assistance Grants, which Council has the discretion to allocate as it sees fit. Given the importance of good quality roads to our community and the safety issues being faced with some roads this additional funding is necessary.

RESOLUTION 160419/12

Moved: Cr Robert Mustow

Seconded: Cr Stephen Morrissey

That

1. Council approve the following budget adjustments.
 - (a) Transfer \$100,000 from interest revenue to rural road maintenance.
 - (b) Transfer \$15,000 from capital gravel re-sheets to rural road maintenance.
2. Council allow a further increase of \$60,000 to rural road maintenance budgets, funded from the surplus

.CARRIED

17.2 AMENDMENTS TO OPERATION OF THE LOCAL HERITAGE GRANTS SCHEME**EXECUTIVE SUMMARY**

The Local Heritage Grants Scheme is part of a heritage incentives program offered by Council. The Scheme aims to promote the positives of heritage item ownership, and to encourage the ongoing maintenance of heritage fabric.

The Scheme underwent a review in 2016, however concerns have been raised over the effectiveness of the Scheme given the small amounts on offer. It is proposed to continue the Scheme with some minor changes to the maximum grant amounts that can be offered.

RESOLUTION 160419/13

Moved: Cr Sandra Humphrys

Seconded: Cr Sam Cornish

That Council continue to operate a Local Heritage Grants Scheme under the existing guidelines, except:

- grants up to a maximum of \$2,000 may be offered, with a minimum 50% co-contribution from the owner, with larger grants to be considered on merit for more significant maintenance/restoration projects; and
- the larger \$10,000 grant pool will no longer be offered separately to the total grant allocation

CARRIED

18 MATTERS FOR INFORMATION**RESOLUTION 160419/14**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

Recommended that the following reports submitted for information be received and noted.

CARRIED

18.1 CUSTOMER SERVICE REPORT - QUARTERLY UPDATE 1 JANUARY 2019 TO 31 MARCH 2019**RESOLUTION 160419/15**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receive and note the quarterly Customer Service Report for the period 1 January 2019 – 31 March 2019.

CARRIED

ORDINARY COUNCIL MEETING MINUTES

16 APRIL 2019

18.2 GRANT APPLICATION INFORMATION REPORT - MARCH 2019**RESOLUTION 160419/16**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receive and note the Grant Application Information Report for the month of March 2019.

CARRIED**18.3 DEVELOPMENT APPLICATIONS DETERMINED UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT FOR THE PERIOD 1 MARCH 2019 TO 31 MARCH 2019****RESOLUTION 160419/17**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receive and note the development application report for the period 1 March 2019 to 31 March 2019.

CARRIED**18.4 TENDER RA315920RVC ELECTRICITY REVERSE AUCTION - CONTESTABLE SITES AND STREET LIGHTING (UNMETERED)****RESOLUTION 160419/18**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receive and note the report on the reverse auction results for Contestable Sites and Street Lighting and the contractual arrangement entered into with Origin Energy for both contracts.

CARRIED**18.5 CORRESPONDENCE SUBMITTED TO APRIL 2019 ORDINARY MEETING****RESOLUTION 160419/19**

Moved: Cr Stephen Morrissey

Seconded: Cr Sam Cornish

That Council receive and note the report on the reverse auction results for Contestable Sites and Street Lighting and the contractual arrangement entered into with Origin Energy for both contracts

CARRIED**19 QUESTIONS ON NOTICE**

Nil

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ORDINARY COUNCIL MEETING MINUTES

16 APRIL 2019

20 QUESTIONS FOR NEXT MEETING (IN WRITING)

Nil

21 MATTERS REFERRED TO CLOSED COUNCIL**21.1 General Manager's Annual Performance Review for Period Ending February 2019****Reason for Confidentiality**

This matter is considered to be confidential under Section 10A(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

This matter is classified confidential due to its content containing personnel issues.

It is not appropriate for personnel issues to be discussed in public. As part of Council process, the outcome of consideration of the matter will be disclosed to the public.

The General Manager reported that no written representations had been received in respect to the item listed for consideration in Closed Council.

The Chair called for verbal representations from the gallery.

- Dr Richard Gates (from the gallery) objected to Council entering into Closed Council to discuss Item 21.1.

The Chair advised under section 10A of the Local Government Act 1993, the media and public are to be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.

RESOLUTION 160419/20

Moved: Cr Stephen Morrissey

Seconded: Cr Sandra Humphrys

That

1. Council resolve into Closed Council to consider the business identified in Item 21.1, together with any late reports tabled at the meeting.
2. Pursuant to section 10A(1)-(3) of the *Local Government Act 1993*, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above.
3. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the *Local Government Act 1993*.

CARRIED

Having declared a pecuniary interest in Item 21.1 Vaughan Macdonald (General Manager) together with the Director Infrastructure and Environment, Chief Financial Officer/Manager Mid-Richmond and Manager Governance and Risk, left the meeting at 5.50pm.

Council closed its meeting at 5.51 pm. The public left the Chamber.

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16 APRIL 2019

The Open Council Meeting resumed at 5.54 pm.

22 RESOLUTIONS OF CLOSED COUNCIL

The following resolutions of Council, passed while the meeting was closed to the public, were read to the Open Council Meeting by the Chair.

21.1 General Manager's Annual Performance Review for Period Ending February 2019

That:

1. In accordance with Clause 8.3 of the Standard Contract of Employment, General Managers of Local Government in NSW and the Guidelines for the Appointment and Oversight of General Managers, award a discretionary increase as set out in this report to the General Manager's Total Remuneration Package (TRP), inclusive of the Statutory and Other Offices Remuneration Tribunal (SOORT) increase, in recognition of:
 - the results achieved for the period
 - the high standards set and achieved by the General Manager, and
 - to bring his total remuneration into line with market remuneration rates in like sized councils.
2. That the increase be applied effective from the contract anniversary date of 16 February 2019.
3. The Mayor and General Manager are to develop a draft performance agreement for the coming year, for review and adoption by all Councillors.

The Meeting closed at 5.56 pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 21 May 2019.

.....
CHAIRPERSON

Richmond
Valley
Council



MINUTES

Internal Audit Meeting 7 May 2019

INTERNAL AUDIT MEETING MINUTES

7 MAY 2019

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INTERNAL AUDIT MEETING MINUTES

7 MAY 2019

**MINUTES OF RICHMOND VALLEY COUNCIL
INTERNAL AUDIT MEETING
HELD AT THE COUNCIL CHAMBERS, 10 GRAHAM PLACE, CASINO
ON TUESDAY, 7 MAY 2019 AT 4.00 PM**

PRESENT: Cr Daniel Simpson (Chair), Cr Robert Mustow (Mayor), Cr Stephen Morrissey (Deputy Mayor), Cr Sam Cornish, Cr Robert Hayes, Cr Jill Lyons (arrived at 4:18 pm), Cr Sandra Humphrys

IN ATTENDANCE: Vaughan Macdonald (General Manager), Angela Jones (Director Infrastructure & Environment), Ryan Gaiter (Chief Financial Officer/Manager Mid-Richmond), Ben Zeller (Manager Projects and Performance), Deborah McLean (Manager Governance & Risk), Julie Clark (Personal Assistant to the General Manager and Mayor)

Grant Thornton Auditor, Adam Kim and Jarrod Lean (via telephone)

Thomas Noble and Russell Auditor, Geoff Dwyer

1 WELCOME

Cr Simpson welcomed everyone to the meeting.

2 APOLOGIES

Nil.

3 DECLARATION OF INTERESTS

Nil.

4 MATTERS FOR CONSIDERATION

4.1 STATUS OF THE 2018/2019 INTERNAL AUDIT PLAN

COMMITTEE RESOLUTION IA070519/1

Moved: Cr Stephen Morrissey

Seconded: Cr Robert Mustow

That the Committee receive and note the Status of the 2018/2019 Internal Audit Plan report.

CARRIED

INTERNAL AUDIT MEETING MINUTES

7 MAY 2019

4.2 PROGRESS OF OUTSTANDING INTERNAL AND EXTERNAL AUDIT ITEMS**EXECUTIVE SUMMARY**

The Internal Audit Committee provides independent assurance and assistance to the Richmond Valley Council on risk management, control, governance and external accountability responsibilities. The Committee meets four times a year and a progress report of all outstanding internal and external audit items is provided at each meeting to ensure findings are implemented.

Note: A discussion was held regarding the completed items in the outstanding report. The Committee confirmed current items in the report which are completed can be removed and in future reports, any items which have been completed in the last quarter are to be reported to the Committee at the next meeting. However, once they have been reported as completed, those items can be removed from the future reports.

COMMITTEE RESOLUTION IA070519/2

Moved: Cr Sam Cornish

Seconded: Cr Sandra Humphrys

That the Committee receive and note the contents of the progress of outstanding Internal and External Audit items report.

CARRIED**4.3 WATER AND SEWER SERVICES REVIEW****EXECUTIVE SUMMARY**

The Internal Audit Committee provides independent assurance and assistance to the Richmond Valley Council on risk management, control, governance and external accountability responsibilities. The Committee meets four times a year in line with the schedule of Internal Audit review presented to the Committee at the start of each financial year. The Water and Sewer Services Review was agreed to by the Committee and the findings are now provided.

COMMITTEE RESOLUTION IA070519/3

Moved: Cr Robert Mustow

Seconded: Cr Stephen Morrissey

That the Committee receive and note the contents of the Water and Sewer Services Review report.

CARRIED

The meeting closed at 4:23 pm.

.....
CHAIRPERSON

Local Government Remuneration Tribunal

Annual Report and Determination

*Annual report and determination under sections 239 and
241 of the Local Government Act 1993*

**15 April
2019**

[NSW Remuneration Tribunals website](#)

Local Government Remuneration Tribunal

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Local Government Remuneration Tribunal

Executive Summary

The Local Government Remuneration Tribunal (the Tribunal) is required to report to the Minister for Planning and Public Spaces by 1 May each year as to its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

Categories

The Tribunal did not undertake a broad review of the categorisation of councils and considered only those requests where an individual submission was made. The Tribunal found that the current allocation of councils into the current categories is appropriate.

The Tribunal will next consider the model, the criteria applicable to each group and the allocation of councils in detail in 2020. The criteria applicable to each of the categories are published in Appendix 1 of the determination and are unchanged from 2018.

Fees

The Tribunal has determined that the minimum and maximum fees applicable to each category will be increased by 2.5 per cent which is consistent with the government's policy on wages.

Local Government Remuneration Tribunal

Section 1 Introduction

1. The role of Assessor assisting the Local Government Remuneration Tribunal (the Tribunal), pursuant to section 236 (1) (b) of the *Local Government Act 1993* (the LG Act) was undertaken by Mr Ian Reynolds from 1 July 2015 until the expiration of his appointment on 27 November 2018. The Tribunal thanks Mr Reynolds for his contributions over those years.
2. On 28 November 2018, Dr Robert Lang was re-appointed as the Tribunal and Mr Brian Bell PSM was appointed to the role of Assessor assisting the Tribunal pursuant to section 236 (1) (b) of the LG Act. The role of Assessor assisting the Tribunal pursuant to 236 (1) (a) continues to be undertaken by Mr Tim Hurst, CEO, Office of Local Government, Department of Planning and Environment.

Section 2 Background

3. Section 239 of the LG Act provides for the Tribunal to determine the categories of councils and mayoral offices and to place each council and mayoral office into one of those categories. The categories are to be determined at least once every 3 years.
4. Section 241 of the LG Act provides for the Tribunal to determine, not later than 1 May in each year, for each of the categories determined under section 239, the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils.
5. In determining the maximum and minimum fees payable in each of the categories, the Tribunal is required, pursuant to section 242A (1) of the LG Act, to give effect to the same policies on increases in remuneration as those of the Industrial Relations Commission. The current policy on wages is that public sector wages cannot increase by more than 2.5 per cent, and this includes the maximum and minimum fees payable to councillors and mayors and chairpersons and members of county councils.
6. The Tribunal is however able to determine that a council can be placed in another existing or a new category with a higher range of fees without breaching the government's wage policy pursuant to section 242A (3) of the LG Act.

Local Government Remuneration Tribunal

7. The Tribunal's determinations take effect from 1 July in each year.

Section 2 2018 Determination

1. The Tribunal considered ten requests for re-categorisation having regard to the case put forward and the criteria for each category. A multi variable approach was adopted in assessing each council against all the criteria (not only population) for the requested category and the relativities within the categories.
2. The Tribunal noted that at the time of making the determination only the population data as of 2016 was available.
3. The Tribunal found that the current categorisation for the ten councils was appropriate and noted that some of those councils seeking to be moved are likely to meet the criteria for re-categorisation in future determinations in the medium term.
4. The Tribunal's 2018 Determination was made on 17 April 2018 and provided a general increase of 2.5 per cent which was consistent with the Government's policy on wages.

Section 3 2019 Review

5. The Tribunal wrote to all mayors in December 2018 advising of the commencement of the 2019 Annual Review. In doing so the Tribunal noted that it is only required to review the categories every three years and will next consider the model, the criteria applicable to each group and the allocation of councils in detail in 2020.
6. The Tribunal also stated that it does not intend to alter the groups that apply to individual councils unless there is a very strong case to do so. Any requests for a review should be supported by evidence which would indicate that the council is more appropriately allocated in another category based on the criteria.
7. The Tribunal also wrote to the President of Local Government NSW (LGNSW) in similar terms, and subsequently met with the President and Chief Executive of LGNSW. The Tribunal thanks the President and Chief Executive for making the time to meet with the Tribunal.
8. In response to this review the Tribunal received 20 submissions from individual councils and a submission from LGNSW. Those submissions addressed the allocation of councils into

Local Government Remuneration Tribunal

those categories and fees. The Tribunal also received a submission from a joint organisation requesting that the Tribunal determine the fees for members of the boards of joint organisations. A summary of the matters raised, and the Tribunal's consideration of those matters is outlined below.

Categorisation

9. Ten submissions received from councils requested re-categorisation now and two submissions requested re-categorisation when the Tribunal considers the categories in detail in 2020. Each of the ten requests for re-categorisation now were considered having regard to the case put forward and the criteria for each category.
10. At the time of making the determination the Tribunal had available to it the 30 June 2018 population data released by the Australian Bureau of Statistics (ABS) on 27 March 2019. In reviewing the submissions received the Tribunal also applied a multi variable approach assessing each council against all the criteria (not only population) for the requested category and the relativities within the categories.
11. The Tribunal finds that the allocation of councils into the current categories is appropriate but again notes that some of those councils seeking to be moved are likely to meet the criteria for re-categorisation in future determinations.
12. A few submissions have suggested alternative categorisation models. The Tribunal will consider this in detail in the 2020 review. The Tribunal intends to commence the 2020 annual review earlier than usual to ensure there is time to review the existing model and to examine alternatives. The Tribunal is of the preliminary view that a case may exist to revise the number of categories, and their applicable criteria, particularly for regional and rural councils.
13. A summary of the Tribunal's findings for each of the 2019 applications for re-categorisation is outlined in the following paragraphs.

Metropolitan Large

14. Canterbury-Bankstown and Penrith have sought re-categorisation to new categories noting that no changes to the categories of councils are planned until 2020. Canterbury-Bankstown has proposed a new categorisation model for consideration in the 2020 review. The proposed model would provide different categories for metropolitan councils. Penrith

Local Government Remuneration Tribunal

has again sought to be re-categorised to a new category - 'Metropolitan Large – Growth Centre'.

15. Both councils may wish to provide further details for consideration in the 2020 annual review.

Metropolitan Medium Councils

16. Inner West has again sought to be re-categorised to Metropolitan Large. The Tribunal outlined in the 2018 determination that Inner West did not demonstrate enough additional criteria to warrant re-categorisation at that time, but with population growth the council would likely be more comparable with other Metropolitan Large councils in the short to medium term.
17. The Tribunal has again considered in detail the features of Inner West having regard to the other criteria for Metropolitan Large councils. The Tribunal finds that Inner West does not provide the same degree of regional servicing or have an equivalent sphere of economic influence as other Metropolitan Large councils. This is supported by development and planning information published by the Greater Sydney Commission.
18. Inner West's June 2018 population of 198,024 is below the indicative population of other Metropolitan Large councils. Based on existing growth predictions it is likely Inner West will meet the minimum population threshold for inclusion in Metropolitan Large in 2020.

Metropolitan Small Council

19. Willoughby and Camden have sought to be re-categorised to Metropolitan Medium.
20. Willoughby's June 2018 population of 80,339 is below the indicative population of Metropolitan Medium Councils. The Tribunal outlined in the 2018 determination that Willoughby sought recognition of its scale of operations and businesses and regional significance of its centres and high percentage of non-resident visitors and workers. The Tribunal found the characteristics of the council were more appropriately aligned with those of other Metropolitan Small councils and found no case for it to be re-categorised at that time.
21. Willoughby's 2019 submission argues there is an over emphasis on resident population and no recognition of the complexity or burden on high volumes of non-resident populations.
22. As previously stated, the Tribunal considers a range of factors (not only population) in determining categories as required under section 240 of the LG Act. The Tribunal has again considered in detail the features of Willoughby having regard to the other criteria for other

Local Government Remuneration Tribunal

Metropolitan Medium councils and finds that Willoughby has not demonstrated the criteria to warrant inclusion in the Metropolitan Medium group at this time.

23. Camden's 2018 population of 94,159 is below the indicative population of Metropolitan Medium councils. The Tribunal has considered the features of Camden having regard to the other criteria for Metropolitan Medium councils. The Tribunal finds that Camden does not provide the same degree of regional servicing or have an equivalent sphere of economic influence as Metropolitan Medium councils. The Tribunal notes however that the ABS identifies that Camden has the largest and fastest population growth in NSW. Based on existing growth predictions it is likely Camden will meet the minimum population threshold for inclusion in Metropolitan Medium in 2020.

Regional Strategic Area Councils

24. Central Coast has sought to be re-categorised to Regional City. The council submits that its characteristics are more like Newcastle and Wollongong (Regional City) and substantially different to Lake Macquarie (Regional Strategic Area). The Tribunal finds that Central Coast has not demonstrated the additional criteria to warrant inclusion in the Regional City group.

Regional Rural Councils

25. Shellharbour and Port Macquarie have sought re-categorisation to Regional Strategic Area.
26. Shellharbour's June 2018 population of 72,240 is significantly below the indicative population of Regional Strategic Area councils. In addition, the submission was not supported by evidence which would indicate that the council is more appropriately allocated in another category based on the criteria.
27. Port Macquarie's June 2018 population of 83,131 is significantly below the indicative population of Regional Strategic Area councils. The Tribunal finds that Port Macquarie has not demonstrated the additional criteria to warrant inclusion in the Regional Strategic Area group.
28. Port Macquarie (as an alternative) and Mid-Coast sought to be re-categorised to a new category between Regional Strategic Area and Regional Rural. Both councils may wish to provide further details for consideration in the 2020 annual review.

Rural Councils

29. Muswellbrook and Federation have sought to be re-categorised to Regional Rural.

Local Government Remuneration Tribunal

30. Muswellbrook's June 2018 population of 16,383 and Federation's June 2018 population of 12,462 are well below the indicative population of Regional Rural councils. Both councils have not demonstrated the additional criteria to warrant inclusion in the Regional Rural group.
31. The Tribunal also undertook a review of Hilltops having regard to its 2018 submission and the Tribunal's findings that re-categorisation at that time was not warranted:

"41. Hilltops Council has sought to be re-categorised from Rural to Regional Rural. The new Hilltops Council is an amalgamation of three former councils in the Rural category (Young, Boorowa and Harden). The submission states that the new council has increased complexity of business and should be recognised as Regional Rural.

42. The Tribunal notes that Hilltops has a population of 19,150 (2016) which is just below the indicative population range of Regional Rural councils. The category of Regional Rural currently includes one council – Broken Hill – which has a population similar to that of Hilltops. Broken Hill warrants categorisation as Regional Rural in recognition of the degree of regional servicing it provides to far western NSW. It is not considered that Hilltops provides the same degree of regional services and on that basis re-categorisation is not warranted at this time."

32. Hilltops' June 2018 population of 18,782 is below the indicative population range of Regional Rural councils. The Tribunal has reviewed the additional criteria and finds no reason to alter its findings as outlined in the 2018 determination.

Fees

33. The LGNSW submission requested that the Tribunal increase fees by the allowable maximum of 2.5 per cent. The submission also repeated its view that the current arrangement for setting fees is inadequate and does not compensate elected members for the significant workload and range of responsibilities which are expanding. Comparative information was presented in respect to board fees, fees paid to mayors and councillors of councils in Queensland, and salaries for members of Parliament. A report detailing the findings of an independent review conducted on current remuneration paid to councillors and mayors was also provided. The LGNSW submission

Local Government Remuneration Tribunal

also requested that the Tribunal make a recommendation in support of the payment of superannuation.

34. Several submissions sought an increase to the allowable maximum of 2.5 per cent and raised similar issues to LGNSW in respect to the current fees not being adequate compensation for increased responsibilities and workload required to carry out mayoral and councillor duties and non-payment of superannuation. Several submissions also sought an increase significantly higher than the allowable 2.5 per cent or that fees be increased by benchmarking them to Principal CBD fees or population per councillor or using the base salary and allowances for Members of Parliament in the relevant region.
35. Two submissions also raised the matter of fees for deputy mayors. The Tribunal addressed this matter in the 2018 determination and will make no further comment.
36. The Tribunal has considered the submissions received. The Tribunal is mindful that the roles and responsibilities of councillors and mayors in NSW are outlined in the LG Act and notes that they are not necessarily comparable to the roles and responsibilities of councillors and mayors in other states, members of Parliament or members of boards and committees.
37. The Tribunal again notes that some of the other matters raised by submissions are more appropriately dealt with in the context of the current Local Government reform agenda and are outside the Tribunal's powers.
38. The Tribunal is required to have regard to the Government's wages policy when determining the increase to apply to the maximum and minimum fees that apply to councillors and mayors. The public sector wages policy currently provides for a cap on increases of 2.5 per cent.
39. The Tribunal has reviewed the key economic indicators, including the Consumer Price Index and Wage Price Index, and had regard to budgetary limitations imposed by the Government's policy of rate pegging, and finds that the full increase of 2.5 per cent is warranted. The 2.5 per cent increase will apply to the minimum and the maximum of the ranges for all existing categories.

Local Government Remuneration Tribunal

Other matters

40. The submission from LGNSW and several councils have again raised the matter of the non-payment of superannuation. The Tribunal addressed this matter in the 2018 determination as outline below and will make no further comment:

“54. The matter of the non-payment of superannuation has been previously raised in submissions to the Tribunal and is not a matter for the Tribunal to determine. Section 251 of the LG Act confirms that councillors are not employees of the council and the fee paid does not constitute a salary under the Act. The Tribunal notes that the Australian Tax Office has made a definitive ruling (ATO ID 2007/205) that allows councillors to redirect their annual fees into superannuation on a pre-tax basis and is a matter for councils (Ref: Councillor Handbook, Oct 2017, Office of Local Government p.69).”

41. The Tribunal also received a submission from the Canberra Region Joint Organisation (CRJO) although no invitation to do so was issued by the Tribunal. The CRJO has requested that the Tribunal set chair and member fees for joint organisations in the 2019 annual determination.
42. The Tribunal is constituted under Chapter 9, Part 2, Division 4 of the LG Act. The Tribunal’s determinations apply to Councils, Mayors and Councillors within the meaning of Chapter 9 of the LG Act.
43. Joint organisations, including the Board of a joint organisation, are constituted under Chapter 12, Part 7 of the LG Act. The Tribunal’s jurisdiction does not apply to joint organisations, as provided for in section 400ZH(3)(e) of the LG Act.
44. On that basis the Tribunal has no power to consider the CRJO submission and it is a matter that the CRJO may wish to raise with the Minister for Planning and Public Spaces who is the Minister responsible for the LG Act. The Tribunal has written to the CRJO in the above terms.

Conclusion

45. The Tribunal’s determinations have been made with the assistance of the two Assessors - Mr Brian Bell and Mr Tim Hurst. The allocation of councils into each of the categories,

Local Government Remuneration Tribunal

pursuant to section 239 of the LG Act, is outlined in Determination No. 1. The maximum and minimum fees paid to councillors and mayors and members and chairpersons of county councils, pursuant to section 241 of the LG Act, are outlined in Determination No. 2.

The Local Government Remuneration Tribunal

(Signed)

Dr Robert Lang

Dated: 15 April 2019

Local Government Remuneration Tribunal

Section 4 Determinations

Determination No. 1- Determination Pursuant to Section 239 of Categories of Councils and County Councils Effective From 1 July 2019

Table 1: General Purpose Councils - Metropolitan

Principal CBD (1)	Major CBD (1)
Sydney	Parramatta
Metropolitan Large (8)	Metropolitan Medium (9)
Blacktown	Bayside
Canterbury-Bankstown	Campbelltown
Cumberland	Georges River
Fairfield	Hornsby
Liverpool	Ku-ring-gai
Northern Beaches	Inner West
Penrith	Randwick
Sutherland	Ryde
	The Hills
Metropolitan Small (11)	
Burwood	
Camden	
Canada Bay	
Hunters Hill	
Lane Cove	
Mosman	
North Sydney	
Strathfield	
Waverley	
Willoughby	
Woollahra	

Local Government Remuneration Tribunal

Table 2: General Purpose Councils – Non-Metropolitan

Regional City (2)		Regional Strategic Area (2)	
Newcastle		Central Coast	
Wollongong		Lake Macquarie	

Regional Rural (37)		Rural (57)	
Albury		Balranald	Kyogle
Armidale		Bellingen	Lachlan
Ballina		Berrigan	Leeton
Bathurst		Bland	Liverpool Plains
Bega		Blayney	Lockhart
Blue Mountains		Bogan	Moree Plains
Broken Hill		Bourke	Murray River
Byron		Brewarrina	Murrumbidgee
Cessnock		Cabonne	Muswellbrook
Clarence Valley		Carrathool	Nambucca
Coffs Harbour		Central Darling	Narrabri
Dubbo		Cobar	Narrandera
Eurobodalla		Coolamon	Narromine
Goulburn Mulwaree		Coonamble	Oberon
Griffith		Cootamundra-Gundagai	Parkes
Hawkesbury		Cowra	Snowy Valleys
Kempsey		Dungog	Temora
Kiama		Edward River	Tenterfield
Lismore		Federation	Upper Hunter
Lithgow		Forbes	Upper Lachlan
Maitland		Gilgandra	Uralla
Mid-Coast		Glen Innes Severn	Walcha
Mid-Western		Greater Hume	Walgett
Orange		Gunnedah	Warren
Port Macquarie-Hastings		Gwydir	Warrumbungle
Port Stephens		Hay	Weddin
Queanbeyan-Palerang		Hilltops	Wentworth
Richmond Valley		Inverell	Yass
Shellharbour		June	
Shoalhaven			
Singleton			
Snowy Monaro			
Tamworth			
Tweed			
Wagga Wagga			
Wingecarribee			
Wollondilly			

Local Government Remuneration Tribunal**Table 3: County Councils**

Water (4)
Central Tablelands
Goldenfields Water
Riverina Water
Rous

Other (6)
Castlereagh-Macquarie
Central Murray
Hawkesbury River
New England Tablelands
Upper Hunter
Upper Macquarie

Local Government Remuneration Tribunal

Determination No. 2- Determination Pursuant to Section 241 of Fees for Councillors and Mayors

Pursuant to s.241 of the *Local Government Act 1993*, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2019 are determined as follows:

Table 4: Fees for General Purpose and County Councils

Category		Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee*	
		Minimum	Maximum	Minimum	Maximum
General Purpose Councils - Metropolitan	Principal CBD	27,640	40,530	169,100	222,510
	Major CBD	18,430	34,140	39,160	110,310
	Metropolitan Large	18,430	30,410	39,160	88,600
	Metropolitan Medium	13,820	25,790	29,360	68,530
	Metropolitan Small	9,190	20,280	19,580	44,230
General Purpose Councils - Non-metropolitan	Regional City	18,430	32,040	39,160	99,800
	Regional Strategic Area	18,430	30,410	39,160	88,600
	Regional Rural	9,190	20,280	19,580	44,250
	Rural	9,190	12,160	9,780	26,530
County Councils	Water	1,820	10,140	3,920	16,660
	Other	1,820	6,060	3,920	11,060

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

The Local Government Remuneration Tribunal
(Signed)

Dr Robert Lang

Dated: 15 April 2019

Local Government Remuneration Tribunal

Appendices

Appendix 1 Criteria that apply to categories

Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety has been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

Local Government Remuneration Tribunal

Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum population of 200,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum population of 100,000.

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

Metropolitan Small

Councils categorised as Metropolitan Small will typically have a population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

Local Government Remuneration Tribunal

Regional City

Councils categorised as Regional City will typically have a population above 150,000. These councils are metropolitan in nature with major residential, commercial and industrial areas. These Councils typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development.

These councils provide a full range of higher order services and activities along with arts, culture, recreation and entertainment facilities to service the wider community and broader region. These councils typically also contain ventures which have a broader State and national focus which impact upon the operations of the council.

Newcastle City Council and Wollongong City Councils are categorised as Regional City.

Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Rural category on the basis of their significant population. Councils categorised as Regional Strategic Area will typically have a population above 200,000. These councils contain a mix of urban and rural settlements. They provide a range of services and activities including business, office and retail uses, along with arts, culture, recreation and entertainment facilities to service the wider community. These councils host tertiary education campuses and health facilities.

While councils categorised as Regional Strategic Area may have populations which exceed those of Regional City, they would not typically provide the same range of regional services or have an equivalent sphere of economic influence.

Central Coast Council and Lake Macquarie Council are categorised as Regional Strategic Area.

Regional Rural

Councils categorised as Regional Rural will typically have a minimum population of 20,000.

Other features which distinguish them from other non-metropolitan councils include:

- a major town or towns with the largest commercial component of any location in the surrounding area
- a significant urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages or may be located on or close to the coast with high levels of population and tourist facilities
- provide a full range of higher-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- regional services to the wider community through principal referral hospitals, tertiary education services and major regional airports
- these councils may also attract large visitor numbers to established tourism ventures.

Local Government Remuneration Tribunal

Rural

Councils categorised as Rural will typically have a population below 20,000.

Other features which distinguish them from other non-metropolitan councils include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

County Councils - Water

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

County Councils - Other

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the *Noxious Weeds Act 1993*.

Richmond Valley Council

QUARTERLY BUDGET REVIEW STATEMENT

for the quarter ended 31 March 2019



Richmond
Valley
Council

"A great community with a relaxed lifestyle, beautiful environment and vibrant economy."

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019**

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**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019**

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Richmond Valley Council for the quarter ended 31 March 2019 indicates that Council's projected financial position at 30 June 2019 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

From a cash perspective, there is now a projected cash surplus for 2018/2019 as at 31 March 2019 of \$1,855,275. This is largely as a result of a decrease in the projected capital works for 2018/2019 of \$2,448,664.

With approval of the special rate variation, Council has taken steps to reduce cash deficits whilst still being able to maintain adequate expenditure on capital projects and maintenance of existing assets. Delivery of capital budgets will continue to be monitored in future budgeting processes as this has a significant effect on the cash result.

Signed:



Ryan Gaiter
Responsible Accounting Officer

Date:

16/05/2019

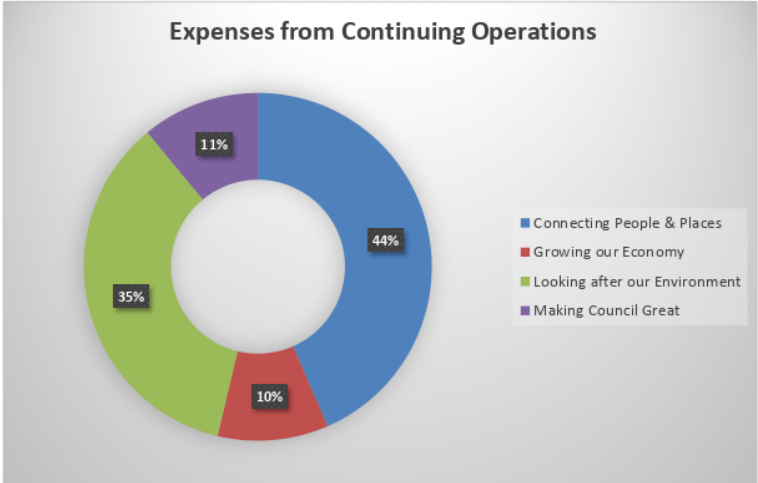
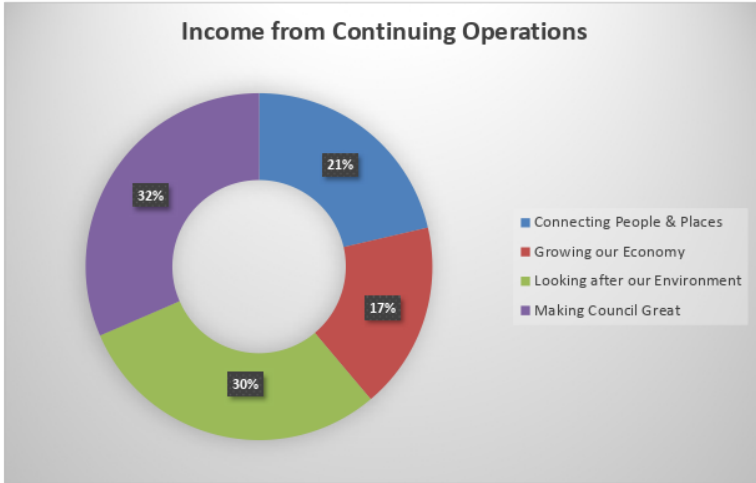
**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019**

Income & Expenses Budget Review Statement

	Original Budget 2018/2019	Approved Changes Carry-Overs from 2017/18	Approved Changes Monthly Adjustments	Approved QBRs Changes Sep QBRs	Approved QBRs Changes Dec QBRs	Revised Budget 2018/2019	Recommended Changes for Council Resolution Mar Qtr	Projected Year End Result	Actual YTD 31-Mar-19
Summary Budget Result									
Income									
Connecting People & Places	10,656,452	2,001,049	377,500	680,449	2,044,495	15,759,945	153,527	15,913,472	9,874,637
Growing our Economy	11,981,885	103,912	-	432,600	100,000	12,618,397	389,805	13,008,202	7,611,192
Looking after our Environment	21,845,464	-	-	70,000	-	21,915,464	141,974	22,057,438	18,068,573
Making Council Great	23,071,022	-	8,673	199,525	101,476	23,380,696	72,593	23,453,289	18,928,722
Total Income from Continuing Operations	67,554,823	2,104,961	386,173	1,382,574	2,245,971	73,674,502	757,899	74,432,401	54,483,125
Expenses									
Connecting People & Places	23,390,787	32,333	20,330	3,243,355	76,392	26,763,197	60,522	26,823,719	19,740,786
Growing our Economy	5,719,382	-	-	320,039	(40,800)	5,998,621	370,000	6,368,621	4,718,285
Looking after our Environment	21,520,204	82,852	36,000	162,628	(4,800)	21,796,884	15,038	21,811,922	15,520,084
Making Council Great	6,515,588	32,671	28,501	138,618	41,274	6,756,652	8,560	6,765,212	5,576,938
Total Expenses from Continuing Operations	57,145,962	147,856	84,831	3,864,640	72,066	61,315,355	454,120	61,769,475	45,556,093
Net Operating Result from Continuing Operations	10,408,861	1,957,105	301,342	(2,482,066)	2,173,905	12,359,147	303,779	12,662,926	8,927,032
Net Operating Result before Capital Items	(1,700,651)	(129,596)	(76,158)	(2,422,974)	45,416	(4,283,963)	168,081	(4,115,882)	722,930
Budget Result Reconciliation:									
Add: Non-Cash Expenses									
Depreciation & Amortisation	14,184,735	-	-	3,315,265	-	17,500,000	-	17,500,000	11,890,500
Rehabilitation Borrowing Expenses	66,929	-	-	-	-	66,929	-	66,929	-
Quarry Inventory Movements	300,000	-	-	-	-	300,000	-	300,000	-
Add: Non-Operating Funds Employed									
Loan Funds Utilised	2,000,000	-	-	-	(1,000,000)	1,000,000	-	1,000,000	1,000,000
Deferred Debtor Repayments	1,300	-	-	-	-	1,300	-	1,300	-
Gross Proceeds from the Disposal of Assets	3,724,973	-	-	174,661	-	3,899,634	(533,513)	3,366,121	513,205
Less: Funds Deployed for Non-Operating Purposes									
Capital Expenditure	29,502,829	5,122,257	(1,349,483)	(2,211,163)	2,098,063	33,162,503	(2,448,664)	30,713,839	17,847,775
Loan Principal Repayments	2,369,833	-	-	-	-	2,369,833	(41,671)	2,328,162	1,839,669
Estimated Funding Result - Surplus/(Deficit)	(1,185,864)	(3,165,151)	1,650,825	3,219,023	(924,158)	(405,326)	2,260,601	1,855,275	2,643,293
Equity Movements									
Restricted Funds - Increase/(Decrease)	(1,291,408)	(3,165,151)	1,650,825	3,037,003	(941,714)	(710,445)	2,249,083	1,538,637	2,643,293
Working Funds - Increase/(Decrease)	105,544	0	-	182,020	17,556	305,120	11,518	316,638	-
Total Equity Movements	(1,185,864)	(3,165,151)	1,650,825	3,219,023	(924,158)	(405,325)	2,260,601	1,855,275	2,643,293

Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019

Income & Expenses Budget Review Statement - Summary by Priority



**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019**

Income & Expenses Budget Review Statement

Income & Expenses - by Service	Original Budget 2018/2019	Approved Changes	Approved Changes	Approved QBRs	Approved QBRs	Recommended Changes for		Notes	Projected Year End Result	Actual YTD 31-Mar-19
		Carry-Overs from 2017/18	Monthly Adjustments	Sep QBRs	Dec QBRs	Revised Budget 2018/2019	Council Resolution Mar			
Income										
<i>Connecting People & Places</i>										
Festivals and Events	21,313	-	-	-	17,500	38,813	-		38,813	17,773
Swimming Pools	-	-	-	-	-	-	-		-	-
Libraries	1,239,310	-	-	-	(22,049)	1,217,261	-		1,217,261	1,181,443
Emergency Management	1,064,657	-	-	95,000	-	1,159,657	35,045	2	1,194,702	940,226
Cemeteries	323,669	-	-	-	-	323,669	-		323,669	176,500
Sports Grounds, Parks and Facilities	1,653,916	654,537	-	(66,731)	2,009,044	4,250,766	(47,296)	4	4,203,470	1,297,518
Community Centres and Halls	88,462	101,859	-	-	-	190,321	136,777	5	327,098	181,510
Building and Maintaining Roads	6,265,125	1,244,653	377,500	652,180	40,000	8,579,458	26,954	6	8,606,412	6,077,620
Community Engagement, Consultation & Communication	-	-	-	-	-	-	-		-	-
Community Programs and Grants	-	-	-	-	-	-	2,047		2,047	2,047
<i>Growing our Economy</i>										
Economic Development	-	-	-	-	-	-	-		-	-
Tourism	2,664	-	-	-	-	2,664	5,000	8	7,664	5,662
Town Planning & Development Services	2,020,963	-	-	-	100,000	2,120,963	-		2,120,963	1,827,026
Quarries	1,331,127	-	-	-	-	1,331,127	384,805	9	1,715,932	1,150,557
Northern Rivers Livestock Exchange	8,500,231	103,912	-	-	-	8,604,143	-		8,604,143	4,103,224
Private Works	82,400	-	-	432,600	-	515,000	-		515,000	497,986
Real Estate Development	44,500	-	-	-	-	44,500	-		44,500	26,737
<i>Looking after our Environment</i>										
Waste Management	6,037,051	-	-	(20,000)	-	6,017,051	30,000	11	6,047,051	5,735,488
Stormwater Management	213,725	-	-	-	-	213,725	-		213,725	208,924
Water Supplies	6,626,961	-	-	(50,000)	-	6,576,961	61,974	13	6,638,935	5,183,463
Sewerage Services	8,532,758	-	-	140,000	-	8,672,758	50,000	14	8,722,758	6,555,681
Environmental Health	434,969	-	-	-	-	434,969	-		434,969	385,018
Environmental Management	-	-	-	-	-	-	-		-	-
<i>Making Council Great</i>										
Governance & Advocacy	388,823	-	-	-	-	388,823	-		388,823	27,601
Customer Service	3,600	-	-	-	2,773	6,373	-		6,373	6,336
Information Technology Services	8,122	-	-	-	-	8,122	-		8,122	9,381
People & Culture	17,388	-	8,673	-	26,089	52,150	52,593	16	104,743	101,919
Work, Health & Safety	28,329	-	-	-	31,340	59,669	-		59,669	59,669
Financial Services	17,797,624	-	-	199,525	-	17,997,149	-		17,997,149	14,878,719
Engineering Support & Asset Management	42,636	-	-	-	41,274	83,910	20,000	17	103,910	110,055
Fleet Management	4,784,500	-	-	-	-	4,784,500	-		4,784,500	3,735,042
Total Income from Continuing Operations	67,554,823	2,104,961	386,173	1,382,574	2,245,971	73,674,502	757,899		74,432,401	54,483,125

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019**

Income & Expenses Budget Review Statement

Income & Expenses - by Service	Original Budget 2018/2019	Approved Changes	Approved Changes	Approved QBRs	Approved QBRs	Recommended Changes for		Notes	Projected Year End Result	Actual YTD 31-Mar-19
		Carry-Overs from 2017/18	Monthly Adjustments	Sep QBRs	Dec QBRs	Revised Budget 2018/2019	Council Resolution Mar			
Expenses										
<i>Connecting People & Places</i>										
Festivals and Events	230,283	-	-	20,000	58,300	308,583	-		308,583	187,898
Swimming Pools	683,457	-	-	9,467	-	692,924	-		692,924	540,985
Libraries	2,080,450	-	10,000	5,421	(9,908)	2,085,963	-		2,085,963	1,671,764
Emergency Management	1,934,548	-	-	98,442	-	2,032,990	25,045	2	2,058,035	1,505,754
Cemeteries	353,668	-	-	5,625	-	359,293	-		359,293	241,980
Sports Grounds, Parks and Facilities	2,619,975	-	15,500	158,462	28,000	2,821,937	19,700	4	2,841,637	1,939,498
Community Centres and Halls	641,994	-	4,830	23,774	-	670,598	-		670,598	493,622
Building and Maintaining Roads	14,359,020	18,261	(10,000)	2,914,376	-	17,281,657	13,730	6	17,295,387	12,914,136
Community Engagement, Consultation & Communication	226,876	-	-	1,600	-	228,476	-		228,476	65,110
Community Programs and Grants	260,516	14,072	-	6,188	-	280,776	2,047		282,823	180,039
<i>Growing our Economy</i>										
Economic Development	461,841	-	-	18,765	-	480,606	(35,000)	7	445,606	355,317
Tourism	217,594	-	-	-	(40,800)	176,794	5,000	8	181,794	105,000
Town Planning & Development Services	2,382,912	-	-	(1,345)	-	2,381,567	-		2,381,567	1,869,807
Quarries	834,213	-	-	(3,400)	-	830,813	-		830,813	648,781
Northern Rivers Livestock Exchange	1,259,533	-	-	(54,947)	-	1,204,586	-		1,204,586	962,807
Private Works	80,213	-	-	360,000	-	440,213	-		440,213	383,799
Real Estate Development	483,076	-	-	966	-	484,042	400,000	10	884,042	392,774
<i>Looking after our Environment</i>										
Waste Management	5,644,141	76,035	-	63,162	-	5,783,338	15,038	11	5,798,376	3,777,502
Stormwater Management	948,261	-	-	(9,925)	-	938,336	-		938,336	686,080
Water Supplies	5,972,225	-	18,000	61,700	-	6,051,925	-		6,051,925	4,671,328
Sewerage Services	7,469,532	-	18,000	48,200	(4,800)	7,530,932	-		7,530,932	5,209,356
Environmental Health	1,037,070	-	-	(509)	-	1,036,561	-		1,036,561	876,674
Environmental Management	448,975	6,817	-	-	-	455,792	-		455,792	299,144
<i>Making Council Great</i>										
Governance & Advocacy	2,243,875	-	-	611	-	2,244,486	-		2,244,486	1,746,755
Customer Service	3,600	-	(4,464)	1,398	-	534	-		534	0
Information Technology Services	123,597	-	-	894	-	124,491	-		124,491	117,031
People & Culture	-	-	14,173	(445)	-	13,728	5,120	16	18,848	196,890
Work, Health & Safety	-	-	(5,500)	-	-	(5,500)	-		(5,500)	-
Financial Services	122,762	-	-	(300)	-	122,462	-		122,462	108,441
Engineering Support & Asset Management	42,636	32,671	24,292	22,010	41,274	162,883	3,440		166,323	71,030
Fleet Management	3,979,118	-	-	114,450	-	4,093,568	-		4,093,568	3,336,791
Total Expenses from Continuing Operations	57,145,962	147,856	84,831	3,864,640	72,066	61,315,355	454,120		61,769,475	45,556,093
Net Operating Result from Continuing Operations	10,408,861	1,957,105	301,342	(2,482,066)	2,173,905	12,359,147	303,779		12,662,926	8,927,032
Net Operating Result before Capital Items	(1,700,651)	(129,596)	(76,158)	(2,422,974)	45,416	(4,283,963)	168,081		(4,115,882)	722,930

**Richmond Valley Council Quarterly Budget Review
for the quarter ended 31 March 2019**

Capital Budget Review Statement

	Original Budget 2018/2019	Approved Changes Carry-Over from 2017/18	Approved Changes Monthly Adjustments	Approved QBR Changes Sep QBR	Approved QBR Changes Dec QBR	Revised Budget 2018/2019	Recommended Changes for Council Resolution Mar	Notes	Projected Year End Result	Actual YTD 31-Mar-19
Capital Budget										
Capital Expenditure										
<i>Connecting People & Places</i>										
Festivals and Events	-	-	-	-	-	-	-		-	-
Swimming Pools	-	176,176	-	-	-	176,176	25,000	1	201,176	124,072
Libraries	112,069	-	-	-	(1,126)	110,943	-		110,943	65,327
Emergency Management	-	25,000	-	5,000	-	30,000	-		30,000	-
Cemeteries	40,000	26,657	30,000	-	-	96,657	(15,951)	3	80,706	8,288
Sports Grounds, Parks and Facilities	3,562,263	1,059,706	471,345	(134,459)	2,030,528	6,989,383	(200,877)	4	6,788,506	3,002,395
Community Centres and Halls	59,481	214,192	25,000	-	-	298,673	134,224	5	432,897	251,294
Building and Maintaining Roads	6,723,696	1,766,679	298,208	745,079	40,000	9,573,662	(15,741)	6	9,557,921	6,198,177
Community Engagement, Consultation & Communication	-	-	-	-	-	-	-		-	-
Community Programs and Grants	-	-	-	-	-	-	-		-	-
<i>Growing our Economy</i>										
Economic Development	-	-	-	-	-	-	-		-	-
Tourism	-	-	-	-	-	-	30,000	8	30,000	-
Town Planning & Development Services	-	-	-	-	-	-	-		-	408
Quarries	10,000	-	-	(5,000)	-	5,000	2,000		7,000	1,938
Northern Rivers Livestock Exchange	7,000,000	137,282	60,000	-	-	7,197,282	6,644		7,203,926	4,558,833
Private Works	-	-	-	-	-	-	-		-	-
Real Estate Development	1,008,334	-	15,000	-	-	1,023,334	(800,000)	10	223,334	138,897
<i>Looking after our Environment</i>										
Waste Management	4,359,852	163,532	(2,417,150)	(1,076,237)	-	1,029,997	(516,788)	11	513,209	202,149
Stormwater Management	433,000	44,500	-	(293,000)	-	184,500	13,931	12	198,431	84,056
Water Supplies	1,560,000	653,943	57,000	(1,157,109)	-	1,113,834	(6,952)	13	1,106,882	879,606
Sewerage Services	1,897,770	718,806	105,000	(272,065)	24,800	2,474,311	(369,527)	14	2,104,784	1,391,082
Environmental Health	-	-	-	-	-	-	-		-	363
Environmental Management	-	-	-	2,603	994	3,597	-		3,597	3,597
<i>Making Council Great</i>										
Governance & Advocacy	-	38,100	-	(6,960)	-	31,140	(14,229)	15	16,911	771
Customer Service	20,000	-	6,114	-	-	26,114	(1,822)		24,292	7,297
Information Technology Services	-	-	-	763	1,794	2,557	-		2,557	3,639
People & Culture	-	-	-	-	-	-	1,051		1,051	1,052
Work, Health & Safety	-	-	-	-	-	-	-		-	-
Financial Services	-	-	-	-	1,073	1,073	-		1,073	1,073
Engineering Support & Asset Management	165,000	97,684	-	90,000	-	352,684	(219,908)	17	132,776	22,332
Fleet Management	2,551,364	-	-	(109,778)	-	2,441,586	(499,719)	18	1,941,867	901,131
Total Capital Expenditure	29,502,829	5,122,257	(1,349,483)	(2,211,163)	2,098,063	33,162,503	(2,448,664)		30,713,839	17,847,775

**Richmond Valley Council Quarterly Budget Review
for the quarter ended 31 March 2019**

Capital Budget Review Statement

	Original Budget 2018/2019	Approved Changes Carry-Overs from 2017/18	Approved Changes Monthly Adjustments	Approved QBRS Changes Sep QBRS	Approved QBRS Changes Dec QBRS	Revised Budget 2018/2019	Recommended Changes for Council Resolution Mar	Notes	Projected Year End Result	Actual YTD 31-Mar-19
Capital Budget										
Capital Revenue										
Capital Grants and Contributions										
<i>Connecting People & Places</i>										
Festivals and Events	-	-	-	-	-	-	-		-	-
Swimming Pools	-	-	-	-	-	-	-		-	-
Libraries	39,000	-	-	-	-	39,000	-		39,000	38,999
Emergency Management	-	-	-	5,000	-	5,000	-		5,000	-
Cemeteries	-	-	-	-	-	-	-		-	-
Sports Grounds, Parks and Facilities	1,442,936	654,537	-	(85,000)	1,988,489	4,000,962	(66,996)	4	3,933,966	1,096,303
Community Centres and Halls	-	101,859	-	-	-	101,859	134,224	5	236,083	116,083
Building and Maintaining Roads	1,784,776	1,226,393	377,500	(49,092)	40,000	3,379,577	18,470	6	3,398,047	1,872,753
Community Engagement, Consultation & Communication	-	-	-	-	-	-	-		-	-
Community Programs and Grants	-	-	-	-	-	-	-		-	-
<i>Growing our Economy</i>										
Economic Development	-	-	-	-	-	-	-		-	-
Tourism	-	-	-	-	-	-	-		-	-
Town Planning & Development Services	1,357,500	-	-	-	100,000	1,457,500	-		1,457,500	1,395,872
Quarries	-	-	-	-	-	-	-		-	-
Northern Rivers Livestock Exchange	7,195,300	103,912	-	-	-	7,299,212	-		7,299,212	3,339,375
Private Works	-	-	-	-	-	-	-		-	-
Real Estate Development	-	-	-	-	-	-	-		-	-
<i>Looking after our Environment</i>										
Waste Management	40,000	-	-	(20,000)	-	20,000	-		20,000	-
Stormwater Management	-	-	-	-	-	-	-		-	-
Water Supplies	150,000	-	-	(50,000)	-	100,000	-		100,000	71,320
Sewerage Services	100,000	-	-	140,000	-	240,000	50,000	14	290,000	273,396
Environmental Health	-	-	-	-	-	-	-		-	-
Environmental Management	-	-	-	-	-	-	-		-	-
<i>Making Council Great</i>										
Governance & Advocacy	-	-	-	-	-	-	-		-	-
Customer Service	-	-	-	-	-	-	-		-	-
Information Technology Services	-	-	-	-	-	-	-		-	-
People & Culture	-	-	-	-	-	-	-		-	-
Work, Health & Safety	-	-	-	-	-	-	-		-	-
Financial Services	-	-	-	-	-	-	-		-	-
Engineering Support & Asset Management	-	-	-	-	-	-	-		-	-
Fleet Management	-	-	-	-	-	-	-		-	-
Total Capital Grants and Contributions	12,109,512	2,086,701	377,500	(59,092)	2,128,489	16,643,110	135,698		16,778,808	8,204,102

**Richmond Valley Council Quarterly Budget Review
for the quarter ended 31 March 2019**

Capital Budget Review Statement

	Original Budget 2018/2019	Approved Changes Carry-Overs from 2017/18	Approved Changes Monthly Adjustments	Approved QBRs Changes Sep QBRs	Approved QBRs Changes Dec QBRs	Revised Budget 2018/2019	Recommended Changes for Council Resolution Mar	Notes	Projected Year End Result	Actual YTD 31-Mar-19
Capital Budget										
Capital Revenue (continued)										
Loan Funds Utilised										
<i>Connecting People & Places</i>										
Sports Grounds, Parks & Facilities	-	-	-	-	-	-	-		-	-
Building and Maintaining Roads	1,000,000	-	-	-	-	1,000,000	-		1,000,000	1,000,000
<i>Looking after our Environment</i>										
Waste Management	1,000,000	-	-	-	(1,000,000)	-	-		-	-
Total Loan Funds Utilised	2,000,000	-	-	-	(1,000,000)	1,000,000	-		1,000,000	1,000,000
Deferred Debtor Repayments										
<i>Making Council Great</i>										
Financial Services	1,300	-	-	-	-	1,300	-		1,300	-
Total Deferred Debtor Repayments	1,300	-	-	-	-	1,300	-		1,300	-
Asset Sales										
<i>Connecting People & Places</i>										
Libraries	1,000	-	-	3,429	-	4,429	-		4,429	3,604
<i>Growing our Economy</i>										
Real Estate Development	3,091,000	-	-	-	-	3,091,000	(381,000)	10	2,710,000	102,500
<i>Looking after our Environment</i>										
Waste Management	-	-	-	46,518	-	46,518	-		46,518	46,518
Sewerage Services	-	-	-	-	-	-	-		-	-
<i>Making Council Great</i>										
Fleet Management	632,973	-	-	124,714	-	757,687	(152,513)	18	605,174	360,583
Total Asset Sales	3,724,973	-	-	174,661	-	3,899,634	(533,513)		3,366,121	513,205
Total Capital Revenue	17,835,785	2,086,701	377,500	115,569	1,128,489	21,544,044	(397,815)		21,146,229	9,717,307

Budget Variation Explanations
Recommended changes to Revised Budget

Notes	Details	Variation
1	Swimming Pools	
	<i>Capital Expenditure</i>	\$25,000
	Council adopted a report at it's November Council meeting to allocate \$25,000 from Special Rate Variation Funding towards path improvements and disabled access parking at the Evans Head Swimming Pool.	
2	Emergency Management	
	<i>Income from Continuing Operations</i>	\$35,045
	<i>Expenses from Continuing Operations</i>	\$25,045
	The Rural Fire Service received \$24,045 in reimbursements under Section 44 funding for two disaster events which are offset by an increase in operating expenditure. A further \$10,000 is expected to be received towards administration of the Northern Rivers Local Emergency Management Committee (NRLEMC)	
3	Cemeteries	
	<i>Capital Expenditure</i>	(\$15,951)
	A number of projects will not be completed this financial year and as such have been requested to be carried forward to the 2019/2020 year. Projects are expected to be completed as follows:	
	Casino West St Cemetery - Expansion Infrastructure	\$0
	Coraki Cemetery - Infrastructure Improvements	\$5,000
	Evans Head Lawn Cemetery - Expansion Infrastructure	\$5,000
		\$10,000
		\$15,951
		\$25,951
4	Sports Grounds, Parks and Facilities	
	<i>Income from Continuing Operations</i>	\$19,700
	<i>Capital Grants and Contributions</i>	(\$66,996)
		(\$47,296)
	Operating income has increased by \$19,700 based on year to date performance at Coraki Caravan Park.	
	A \$66,996 reduction in capital grants and contributions is made up of a reduction of \$307,526 in projects expected to continue into the following financial year. This reduction is offset by an increase of \$180,455 in new grants and contributions. Council was successful in being awarded funding towards Woodburn Riverside Pontoon for \$110,000, along with being granted \$30,000 from Department Primary Industries towards Rock Fishing Safety, of which \$25,000 is expected to be utilised this financial year. A further \$45,455 is expected to be received as a contribution from Evans Head Tennis Club towards the Stan Payne Oval Tennis Courts Relocation project.	

Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019

Budget Variation Explanations
Recommended changes to Revised Budget

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Revised Budget as at 31 December 2019 to the Revised Budget as at 31 March 2019, excluding monthly budget adjustments previously adopted by Council.

Notes	Details	Variation
4	Sports Grounds, Parks and Facilities (continued)	
	Queen Elizabeth Park Sporting Complex Enhancement	(\$184,997)
	Woodburn Oval Sporting Facilities	(\$20,109)
	Evans Main Beach Access Enhancement	(\$54,090)
	Stan Payne Oval Sporting Facilities Enhancement	(\$48,330)
	Woodburn Riverside Pontoon	\$110,000
	Rock Fishing Safety	\$25,000
	Evans Head Tennis Club Contribution	\$45,455
	Coraki Hockey Club Training Facilities	\$33,907
	Woodburn Riverside Park Playground	\$26,168
	Net decrease	(\$66,996)
	<i>Expenses from Continuing Operations</i>	\$19,700
	Operating income has increased by \$19,700 based on year to date performance at Coraki Caravan Park. This increase in income will be utilised to fund additional maintenance at the Caravan Park, represented by the \$19,700 increase in expenses from continuing operations.	
	<i>Capital Expenditure</i>	(\$200,877)
	As mentioned in the December Quarter budget review, projects funded under the Stronger Country Communities Fund (SCCF) are being completed over a two year period. A review of these projects has resulted in adjustments between the current 2018/2019 year and the 2019/2020 year to align budgets with the completion of works. This is a net \$381,332 reduction in capital expenditure. Offsetting this reduction is funding from the Department Primary Industries towards Rock Fishing Safety of which \$25,000 is expected to be expended this year, along with a \$45,455 contribution from Evans Head Tennis Club towards the Tennis Court Relocation. Council was also successful in grant funding of \$110,000 towards Woodburn Riverside Pontoon	
	Queen Elizabeth Park Sporting Complex Enhancement (SCCF)	(\$200,000)
	Woodburn Oval Sporting Facilities (SCCF)	(\$52,685)
	Evans Main Beach Access Enhancement (SCCF)	(\$115,392)
	Stan Payne Oval Sporting Facilities Enhancement (SCCF)	(\$48,330)
	Evans Head Beach Access (SCCF)	(\$25,000)
	Coraki Hockey Club Training Facilities (SCCF)	\$33,907
	Woodburn Riverside Park Playground (SCCF)	\$26,168
	Evans Head Rock Fishing Safety	\$25,000
	Evans Head Stan Payne Oval Tennis Court Relocation	\$45,455
	Woodburn Riverside Park Pontoon	\$110,000
	Net decrease	(\$200,877)
5	Community Centres & Halls	
	<i>Income from Continuing Operations</i>	\$2,553
	<i>Capital Grants and Contributions</i>	\$134,224
		\$136,777
	<i>Capital Expenditure</i>	\$134,224
	Council was successful with its grant application under the Regional Cultural Fund for \$120,000 towards the Casino Civic Hall Revitalisation, along with \$14,224 under Community Building Partnership for the Coraki Youth Hall Accessible Toilet. Both these projects see a corresponding increase in capital expenditure. A further \$2,553 increase in operating income is due to rent from the Casino Band Hall.	

Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019

Budget Variation Explanations
Recommended changes to Revised Budget

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Revised Budget as at 31 December 2019 to the Revised Budget as at 31 March 2019, excluding monthly budget adjustments previously adopted by Council.

Notes	Details	Variation
6	Building and Maintaining Roads	
	<i>Income from Continuing Operations</i>	\$8,484
	<i>Capital Grants and Contributions</i>	<u>\$18,470</u>
		\$26,954
	Operating income budgets have increased by \$8,484. This includes a contribution of \$9,484 from Lismore City Council towards the maintenance of Broadwater Bridge, offset by a \$1,000 decrease in the budget for Street Lighting to match the actual grant funding announced. A further increase in capital grants and contribution is attributed to council receiving additional natural disaster funding of \$21,140 towards Gap Road works, offset by the removal of the Broadheads Road Bridge project, of \$2,670, which will not be completed this year.	
	<i>Expenses from Continuing Operations</i>	\$13,730
	Along with an increase in income, operating expenditure has increased due to maintenance works on Broadwater Bridge of \$9,484. A further increase is due to \$5,246 being reallocated from additional resheets capital budget towards unsealed rural road grading. This has been offset by a decrease in the budget for street lighting based on the adjustment of the actual grant funding.	
	<i>Capital Expenditure</i>	(\$15,741)
	Capital expenditure has reduced by \$15,741, with \$30,000 being transferred back to reserves to be utilised in the 2019/2020 year for the sealing of unsealed roads. A further \$5,246 has been reallocated towards rural road grading under operating expenditure and \$2,670 was removed for Broadheads Road Bridge which will not be completed this year. These reductions have been offset by an increase in funding of \$21,140 for Gap Road works as well as an additional \$1,035 added to Roads to Recovery project on Lennox Street.	
7	Economic Development	
	<i>Expenses from Continuing Operations</i>	(\$35,000)
	Expenditure budgets have decreased due to the proposal to carry forward \$50,000 in special rate variation funding for economic development projects in future years. This is offset by an additional \$15,000 being allocated from capital expenditure towards the development of a business case for the Rail Trail.	
8	Tourism	
	<i>Income from Continuing Operations</i>	\$5,000
	<i>Expenses from Continuing Operations</i>	\$5,000
	Council was successful in receiving funding for coordinating Casino Healthy Towns local walks resource under the Healthy Towns Program which has increased income and expenditure.	
	<i>Capital Expenditure</i>	\$30,000
	It is proposed to allocate \$30,000 from real estate reserves towards the fit out of the new Visitor Information Centres in Casino and Evans Head, along with the new Woodburn Community Building.	
9	Quarries	
	<i>Income from Continuing Operations</i>	\$384,805
	The extraction rates from Petersons Quarry have been revised and are expected to be more than originally estimated, increasing operating income by \$384,805.	

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019**

**Budget Variation Explanations
Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Revised Budget as at 31 December 2019 to the Revised Budget as at 31 March 2019, excluding monthly budget adjustments previously adopted by Council.

Notes	Details	Variation
10	Real Estate Development	
	<i>Asset Sales</i>	(\$381,000)
	A reduction in asset sales is due to the sale of Canning Drive Residential land of \$480,000 being transferred to the 2019/2020 and 2020/2021 years, offset by an increase of \$99,000 for the sale of Casino Industrial Land.	
	<i>Expenses from Continuing Operations</i>	\$400,000
	Council resolved at its Extraordinary Council Meeting 28 March 2019 to proceed with the removal and relocation of Living Museum and Visitor Information Centre establishment at an estimated cost of \$400,000.	
	<i>Capital Expenditure</i>	(\$800,000)
	In line with the reduction in asset sales above, capital expenditure has been reduced by \$800,000 due to the carry-forward of the Canning Drive Residential Land Development 2019/2020.	
11	Waste Management	
	<i>Income from Continuing Operations</i>	\$30,000
	Council received a contribution from North East Waste towards the Waste Composition Audit for \$30,000.	
	<i>Expenses from Continuing Operations</i>	\$15,038
	Operating expenditure also increased due to a contribution towards the Waste Composition Audit for \$30,000, along with an additional \$3,788 from surplus capital works funding under Better Waste and Recycling Grant towards the purchase of waste education material. This has been offset by the removal of \$18,750 in interest expenditure due to the deferral of loan funding for the construction of Cell 6 at Nammoona.	
	<i>Capital Expenditure</i>	(\$516,788)
	A reduction in capital expenditure is largely due to a number of projects expected to continue into the 2019/2020 year. Nammoona Cells 1-4 capping plan is expected to continue into the following financial year, along with Cell 6 Planning as negotiations with the EPA are delaying progress with the project. Delays with contractors at Bora Ridge for Cell Capping will likely also see works continue into next year as well as the roofing component of the Evans Head Weighbridge project. Projects are expected to be completed as follows:	
	Nammoona - Capping Plan Cells 1-4	2018/2019 2019/2020 Total
		\$10,000 \$10,000 \$20,000
	Nammoona - Cell 6 Planning & Preparation	\$55,000 \$25,000 \$80,000
	Bora Ridge - Cell Capping	\$250,000 \$450,000 \$700,000
	Evans Head - Weighbridge	\$122,000 \$28,000 \$150,000
		\$437,000 \$513,000 \$950,000
	A further reduction in capital expenditure is due to the reallocation of \$3,788 in surplus funds under the Better Waste and Recycling Grant towards waste education material under operating expenditure.	

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019**

**Budget Variation Explanations
Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Revised Budget as at 31 December 2019 to the Revised Budget as at 31 March 2019, excluding monthly budget adjustments previously adopted by Council.

Notes	Details	Variation
12	Stormwater Management	
	<i>Capital Expenditure</i>	\$13,931
	Capital Expenditure has increased with funding being allocated from reserves towards the Poplar Lane Dish Drain construction for \$43,931. This is offset by the proposed carry over of \$30,000 from the Yarran Lane project to the 2019/2020 year for completion of the works.	
13	Water Supplies	
	<i>Income from Continuing Operations</i>	\$61,974
	Council received a \$61,974 rebate as apart of the Solar Photovoltaic System project at the Casino Water Treatment Plant.	
	<i>Capital Expenditure</i>	(\$6,952)
	A review of the water supplies capital works program identified a number of projects that have resulted in savings, with surplus funds being reallocated to various other projects and a net transfer to water reserves of \$6,952.	
	Water Mains	
	Wooroowoolgan St - Light St to Clay Ave	(\$32,000)
	Dean St - Centre St to Walker St	(\$5,994)
	Bennett St Centre to Leilani Cl	\$116
	Farley St Centre to Walker St	(\$6,067)
	East St Lennox to Cope St	\$5,536
	Centre St Barker to Simpsons Pde	\$22,823
	Wirraway Ave - HLT & Low Res connection	\$65,000
	Water Reservoirs	
	Casino - Res Chlorine Analysis	\$2,135
	Coraki - Comms Upgrade	\$12,000
	Evans Head - Evans HLT Booster PS - System Improvement Lower River	(\$60,000)
	Water Treatment Plants	
	Casino - Emergency Source Design	\$3,700
	Casino - Solar Photovoltaic System	(\$7,552)
	Casino - Clearwater Switchboard Upgrades	\$2,951
	Casino - Well Aeration	(\$9,600)
	Net decrease	(\$6,952)

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019**

**Budget Variation Explanations
Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Revised Budget as at 31 December 2019 to the Revised Budget as at 31 March 2019, excluding monthly budget adjustments previously adopted by Council.

Notes	Details	Variation
14	Sewerage Services	
	<i>Capital Grants and Contributions</i>	\$50,000
	Higher than anticipated number of S64 developer contributions have been received this year, resulting in an increase in income.	
	<i>Capital Expenditure</i>	(\$369,527)
	A review of the sewerage services capital works program identified \$392,133 in projects that are no longer required, with \$27,606 being allocated towards new projects resulting in a net transfer to reserves of \$369,527.	
	Sewer Relining Program to be allocated	(\$4,645)
	Sewer Main Casino - West Street	\$10,689
	Broadwater - Pressure Pods to be allocated	\$5,037
	<i>Sewer Pump Stations</i>	
	Casino - Pump Station Derived Flow	(\$1,000)
	Casino 2 - Well Aeration	\$9,555
	<i>Sewer Treatment Plant</i>	
	Casino - Knife Valves & Flow Measurement DB Box	(\$34,430)
	Casino - Sludge Removal - Tertiary Ponds	(\$283,381)
	Casino - Wetlands Management	(\$40,000)
	Casino - Blower Room Ventilation	(\$3,677)
	Coraki - Refurbish Drying Beds	(\$25,000)
	Evans Head - Repair/Replace Pipe Work - Inlet Works	\$2,325
	Evans Head - Storm Tank Automation	(\$5,000)
	Net decrease	(\$369,527)
15	Governance & Advocacy	
	<i>Capital Expenditure</i>	(\$14,229)
	A decrease in capital expenditure, with \$15,000 being reallocated towards the Rail Trail Business Case offset by \$771 in purchases for office furniture.	
16	People & Culture	
	<i>Income from Continuing Operations</i>	\$52,593
	Council received \$13,400 in funding for employees training and development, including \$10,000 under the Elsa Dixon Employment Program. An additional \$39,193 was received in rebates for insurances from State cover.	
	<i>Expenses from Continuing Operations</i>	\$5,120
	An increase in operating expenditure due to the allocation of funding received under the Elsa Dixon program towards staff salaries.	

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019**

**Budget Variation Explanations
Recommended changes to Revised Budget**

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Revised Budget as at 31 December 2019 to the Revised Budget as at 31 March 2019, excluding monthly budget adjustments previously adopted by Council.

Notes	Details	Variation
17	Engineering Support & Asset Management	
	<i>Income from Continuing Operations</i>	\$20,000
	Council was successful in receiving \$20,000 under the Elsa Dixon Employment Program towards employment and training for two trainees.	
	<i>Capital Expenditure</i>	(\$219,908)
	A number of adjustment have been made to the capital works program at Council's Depots to prioritise some unscheduled works and transfer projects to the following financial year that are unable to be completed this year.	
	As such, \$42,000 has been allocated from surplus funds from the renewal of fencing at the Casino Depot as well as unexpended funds for pavement works at Casino, towards the purchase of a new fuel management system and bowser for the Casino Depot. The funds for pavement works at Casino Depot of \$47,284 have been transferred back to reserves as the remaining work will not be completed prior to the end of June.	
	It was identified that the Wash-down Bay awning at Casino would not be completed due to possible future upgrade works, as such \$5,000 has been reallocated towards repairs to the awning over the Casino fuel bowzers, as well as \$1,851 towards the purchase of a new water cooler, with the remaining \$73,149 going back into reserves.	
	Scheduled works to the Coraki Depot shed have been completed under budget, with surplus funds being transferred back to reserves.	
	In addition, \$5,000 has been allocated from renewals at Evans Head Depot towards construction of regulatory signage, with the remaining \$5,000 not required this financial year and being transferred back to reserves. The depot extension proposed for Evans Head Depot was impacted by other projects and is no longer required and as such has been removed, with \$10,000 being utilised to fund new entrance signage at all depots, along with \$3,678 towards a new shed over the ad blue tank at Evans Head and a further \$1,530 being allocated towards the purchase of a new air conditioner in the kitchen at the Evans Head depot. The remaining \$74,792 is being transferred back to reserves. A further \$10,000 is also being transferred back to reserves to be utilised for corrosion repairs to the buildings at the Evans Head Depot in the 2019/2020 year.	
	Casino Depot	
	Fencing	(\$39,284)
	Fuel Management System	\$42,000
	Pavement Rehab & Sealing	(\$50,000)
	Wash-down Bay Awning	(\$80,000)
	Bowser Awning	\$5,000
	Chill master water cooler	\$1,851
	Entrance Signage	\$3,300
	Coraki Depot	
	Shed Construction	(\$9,683)
	Entrance Signage	\$3,300
	Evans Head Depot	
	Renewals	(\$10,000)
	Regulatory Signage	\$5,000
	Depot Extension	(\$90,000)
	Entrance Signage	\$3,400
	Ad blue Shed	\$3,678
	Kitchen Air-conditioning	\$1,530
	Building corrosion repairs	(\$10,000)
	Net decrease	(\$219,908)

Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019

Budget Variation Explanations
Recommended changes to Revised Budget

The following notes detail budget variations of \$5,000 or more (or if material to the overall program) from the Revised Budget as at 31 December 2019 to the Revised Budget as at 31 March 2019, excluding monthly budget adjustments previously adopted by Council.

Notes	Details	Variation
18	Fleet Management	
	Asset Sales	(\$152,513)
	Capital Expenditure	(\$499,719)
	The plant replacement program has been reviewed year-to-date and adjusted to reflect the actual sales and purchases expected to occur for the remainder of the financial year, with a reduction in sales of \$152,513 and a reduction in capital purchases of \$499,719.	

Richmond Valley Council Quarterly Budget Review Statement for the quarter ended 31 March 2019									
Cash & Investments Budget Review Statement									
Income & Expenses Budget Review Statement	Opening Cash and Investments 1/07/2018	Original Budget Net Transfer to/(from)	Approved Changes Carry-Overs from 2017/18	Approved Changes Monthly Adjustments	Approved Changes Sep QBRs	Approved Changes Dec QBRs	Recommended Changes for Council Resolution Mar	Interest Earned	Projected Cash and Investments 30/06/2019
General Fund - External Restrictions									
Unexpended Grant - Evans Head Landcare	4,049	-	-	-	-	-	-	-	4,049
Unexpended Grant - Roads to Recovery	36,068	-	(36,068)	-	-	-	-	-	0
Unexpended Grant - RMS Natural Disaster Dec 10/Jan 11	0	-	-	-	-	-	-	-	0
Unexpended Grant - Regional Roads Block Grant	-	-	-	-	-	-	-	-	-
Unexpended Grant - Industry & Investment NSW Manyweathers Weir	4,393	-	-	-	-	-	-	-	4,393
Unexpended Grant - Richmond Valley Floodplain Risk Management Plan	6,750	-	-	-	-	-	-	-	6,750
Unexpended Grant - NSW EPA Better Waste and Recycling Grant	159,268	-	(159,268)	20,000	59,880	-	-	-	79,880
Unexpended Grant - NSW Env Trust Organics Collection Systems Grant Program	-	-	-	-	-	-	-	-	-
Unexpended Grant - NSW EPA Waste Less Recycle More - Closure of Coraki Landfill	138,540	(156,237)	(53,539)	-	71,236	-	-	-	-
Unexpended Grant - NSW EPA Waste Less Recycle More - Establish Coraki Transfer Station	180,000	(180,000)	-	-	180,000	-	-	-	180,000
Unexpended Grant - Office of Env & Heritage - Koala Survey & Habitat Mapping	3,169	-	-	-	-	-	-	-	3,169
Unexpended Grant - NSW RFS Subsidy Northern Rivers Zone	189,388	-	-	-	-	-	-	-	189,388
Unexpended Grant - DFHCS Volunteer Grants Program Evans Head Rec Hall	182	-	-	-	-	-	-	-	182
Unexpended Grant - Public Library Infrastructure Redesign Evans Head Library	2,616	-	-	-	-	-	-	-	2,616
Unexpended Grant - NSW State Library Casino Library Redesign	4,480	-	-	-	-	-	-	-	4,480
Unexpended Grant - NSW State Library RFID Implementation	-	-	-	-	-	-	-	-	-
Unexpended Grant - CPTIGS Canterbury St Bus Shelter Lighting	-	-	-	-	-	-	-	-	-
Unexpended Grant - Elsa Dixon Aboriginal Employment Funding	50,662	(20,713)	-	-	(209)	-	24,840	-	54,580
Unexpended Grant - Rural Fire Fighting Fund - Brigade Amenities	-	-	-	-	-	-	-	-	-
Unexpended Grant - NSW Dept Industry - Future Towns Program	5,659	-	-	-	(5,659)	-	-	-	-
Unexpended Grant - Dept Family & Community Services - McCracken Park	-	-	-	-	-	-	-	-	-
Unexpended Grant - LPMA - Surf Club Grant	-	(22,400)	-	-	22,400	-	-	-	-
Unexpended Grant - Responsible Pet Ownership Program	-	-	-	-	-	-	-	-	-
Unexpended Grant - Pedestrian Access and Mobility Plan (PAMP)	13,741	-	(15,640)	-	1,899	-	-	-	-
Unexpended Grant - Financial Assistance Grant Advance Payment	2,486,219	-	-	-	29,029	-	-	-	2,515,248
Unexpended Grant - NSW State Library - Expansion of Internet Equipment Access	37	-	-	-	-	-	-	-	37
Unexpended Grant - RMS Active Transport Broadwater Shared Cycleway	15,049	-	(15,049)	-	-	-	-	-	-
Unexpended Grant - SCCF - Casino Civic Hall Revitalisation	12,176	-	(12,176)	-	-	-	-	-	-
Unexpended Grant - SCCF - Casino Showground Modern Catering & Amenities Block	88,401	-	(88,401)	-	-	-	-	-	-
Unexpended Grant - SCCF - Broadwater Outdoor Youth Space	43,489	-	(43,489)	-	-	-	-	-	-
Unexpended Grant - SCCF - Crawford Square Outdoor Gym	767	-	(767)	-	-	-	-	-	-
Unexpended Grant - FACS - Casino Playgroup Hall	49,791	-	(49,791)	-	-	-	-	-	-
Unexpended Grant - CPTIGS MR145 Woodburn Coraki Rd Bus Shelter	3,000	-	(3,000)	-	-	-	-	-	-
Unexpended Grant - NSW Arts & Culture Infrastructure Grant - Casino Drill Hall	214,114	(214,100)	-	-	(14)	-	-	-	-
Unexpended Grant - NSW Dept Health - Investing in Women	6,717	-	-	-	(6,717)	-	-	-	-
Unexpended Grant - NSW Rec Fishing Trust - Coraki Riparian Restoration	4,000	-	-	-	(4,000)	-	-	-	-
Unexpended Grant - NSW Dept Industry - Small Business Month	5,000	-	-	-	(5,000)	-	-	-	-
Unexpended Grant - RMS Natural Disaster 28 March 17 Flood Event Local Roads	67,342	-	(87,555)	-	20,213	-	-	-	-
Unexpended Grant - Stronger Country Communities Fund	-	-	-	-	-	-	108,881	-	108,881
Unexpended Contribution - NCAT Stan Payne Oval Tennis Courts Relocation	-	-	-	-	-	-	-	-	-
Unexpended Contribution - RUCRL Mobile Library Replacement Fund	66,463	36,982	-	-	-	-	-	-	103,445
Unexpended Contribution - Hannigan DA 2005/188 Benns Rd	10,338	-	-	-	-	-	-	-	10,338
Unexpended Contribution - Statecover WHS Incentive Works	173,761	-	-	-	-	31,340	39,193	-	244,294
Unexpended Contribution - Fire Fighting Infrastructure	10,000	-	-	-	-	-	-	-	10,000
Unexpended Contribution - Broadwater Sugar Mill DA Bridge Approaches	90,000	-	-	-	-	-	-	-	90,000
Unexpended Contribution - Insurance Claim Woodburn VIC	42,039	-	-	-	-	(42,039)	-	100	100
Unexpended Contribution - Casino Playgroup Improving Amenities	1,364	-	(1,364)	-	-	-	-	-	-

Richmond Valley Council Quarterly Budget Review Statement for the quarter ended 31 March 2019									
Cash & Investments Budget Review Statement									
Income & Expenses Budget Review Statement	Opening Cash and Investments 1/07/2018	Original Budget Net Transfer to/(from)	Approved Changes Carry-Overs from 2017/18	Approved Changes Monthly Adjustments	Approved Changes Sep QBRs	Approved Changes Dec QBRs	Recommended Changes for Council Resolution Mar	Interest Earned	Projected Cash and Investments 30/06/2019
Unexpended Loan - Northern Rivers Livestock Exchange	-	-	-	-	-	-	-	-	-
Unexpended Loan - Parks & Gardens	-	-	-	-	-	-	-	-	-
Unexpended Loan - Sealed Rural Local Roads	338,157	-	-	-	(338,157)	-	-	-	-
Domestic Waste Management	4,397,378	(1,928,850)	(26,760)	2,397,150	822,945	(1,000,000)	573,421	-	5,235,284
On-Site Sewerage Fees	172,020	28,425	-	-	-	-	-	-	200,445
Stormwater Management Service Charge	484,945	(219,275)	(44,500)	-	293,000	-	(13,931)	-	500,239
Section 94 - Infrastructure	2,387	-	-	-	-	-	-	-	2,387
Section 94 - Community Services	52,526	-	-	-	-	-	-	-	52,526
Section 94 - Recreation & Civil Facilities	1,005	-	-	-	-	-	-	-	1,005
Section 94 - Road Network (new)	117,071	-	-	-	-	-	-	-	117,071
Section 94 - Quarry Road Contributions	70,277	4,900	-	-	-	-	-	900	76,077
Section 94 - Ex Copmanhurst Roads	83,643	-	-	-	-	-	-	-	83,643
Section 94 - Ex Copmanhurst Community Facilities	4,732	-	-	-	-	-	-	2,000	6,732
Section 94 - Ex Copmanhurst Bushfire	8,943	-	-	-	-	-	-	1,200	10,143
Section 94 - Rural Development Heavy Haulage	1,346,502	407,500	-	(400,000)	-	-	-	1,400	1,355,402
Section 94A Development Contributions Plan	206,536	23,000	-	-	(275)	100,000	-	100	329,361
Contributions to Roadworks	103,993	-	-	-	-	-	-	200	104,193
Controlled Trust Funds	47,467	-	-	-	-	-	-	23,000	70,467
Bonds & Deposits (General Fund)	516,094	-	-	-	-	-	-	-	516,094
Total General Fund External Restrictions	12,142,708	(2,240,768)	(637,367)	2,017,150	1,140,571	(910,699)	732,404	28,900	12,272,899
General Fund - Internal Restrictions									
Employee Leave Entitlements	1,078,011	-	-	-	-	-	-	18,400	1,096,411
Employee Leave Entitlements - Richmond Upper Clarence Regional Library	46,671	-	-	-	-	-	-	800	47,471
Richmond Upper Clarence Regional Library	292,449	(15,887)	-	(10,000)	3,429	(11,015)	-	5,000	263,976
Unexpended Rates Variation	1,633,176	(1,168,212)	(526,940)	(83,325)	195,301	-	80,000	-	130,000
Evans Head Memorial Aerodrome Reserve	-	210,990	-	-	-	-	-	-	210,990
Insurance Reserve	94,595	-	-	-	-	-	-	1,600	96,195
Plant Replacement	929,805	(406,009)	(97,684)	-	234,492	-	477,114	15,900	1,153,618
Real Estate and Infrastructure	4,831,140	1,190,289	(25,000)	(15,000)	(90,000)	-	79,000	85,700	6,056,129
Petersons Quarry	2,063,442	(311,261)	-	-	-	-	384,805	35,200	2,172,186
Woodview Quarry	1,254,040	385,351	-	-	(5,000)	-	(2,000)	21,400	1,653,791
Quarry Rehabilitation	152,451	1,500	-	-	10,000	-	-	2,600	166,551
Road Rehabilitation Reserve	457,473	172,500	(44,965)	-	-	-	-	7,800	592,808
Northern Rivers Livestock Exchange	555,130	265,442	(33,370)	(60,000)	-	-	(6,644)	9,500	730,058
Other Waste Management	1,065,924	(606,533)	-	-	-	-	-	18,200	477,591
Other Waste Management - Plant Reserve	1,518,947	390,000	-	-	(51,518)	-	-	25,900	1,883,329
Rural Road Safety Program	111,623	(6,967)	-	-	-	-	-	-	104,656
RMS State Roads Maintenance Contract	5,357	-	(10,000)	-	10,000	-	-	100	5,457
Public Cemeteries Perpetual Maintenance Reserve	427,356	(58,224)	(26,657)	-	-	-	15,951	7,300	365,726
Revolving Energy and Sustainability Fund - RUCRL	8,225	-	-	-	-	-	-	100	8,325
Carry Over Works	359,865	(40,000)	(390,419)	-	70,554	-	-	-	-
Total General Fund Internal Restrictions	16,885,680	2,979	(1,155,035)	(168,325)	377,258	(11,015)	1,028,226	255,500	17,215,268
Total General Fund Restrictions	29,028,388	(2,237,789)	(1,792,402)	1,848,825	1,517,829	(921,714)	1,760,630	284,400	29,488,167

Richmond Valley Council Quarterly Budget Review Statement for the quarter ended 31 March 2019									
Cash & Investments Budget Review Statement									
Income & Expenses Budget Review Statement	Opening Cash and Investments 1/07/2018	Original Budget Net Transfer to/(from)	Approved Changes Carry-Overs from 2017/18	Approved Changes Monthly Adjustments	Approved Changes Sep QBRs	Approved Changes Dec QBRs	Recommended Changes for Council Resolution Mar	Interest Earned	Projected Cash and Investments 30/06/2019
Sewerage Fund									
External Restrictions									
Section 64 Headworks Contributions	3,206,898	24,500	-	-	140,000	-	50,000	75,500	3,496,898
Infrastructure Replacement	7,411,942	(152,056)	(718,806)	(123,000)	272,065	(20,000)	369,527	174,500	7,214,172
Total Sewerage Fund Restrictions	10,618,840	(127,556)	(718,806)	(123,000)	412,065	(20,000)	419,527	250,000	10,711,070
Water Fund									
External Restrictions									
Section 64 Contributions	1,697,380	127,900	-	-	(50,000)	-	-	22,100	1,797,380
Infrastructure Replacement	3,671,731	341,636	(653,943)	(75,000)	1,157,109	-	68,926	47,900	4,558,359
Total Water Fund Restrictions	5,369,111	469,536	(653,943)	(75,000)	1,107,109	-	68,926	70,000	6,355,739
Total Restrictions (All Funds)	45,016,339	(1,895,809)	(3,165,151)	1,650,825	3,037,003	(941,714)	2,249,083	604,400	46,554,976

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019**

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Investments

Investments have been made in accordance with Council's Investment Policy.

Fair Value of Investments as at 31 March 2019 is \$43,517,736.

Cash

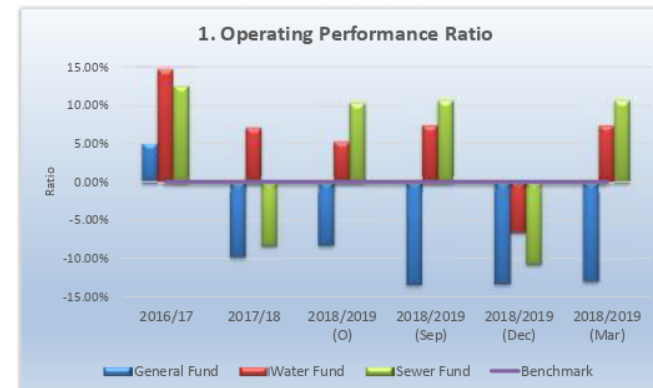
As at 31 March 2019, bank statements have been reconciled up to 28 February 2019.

**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019**

Key Performance Indicators Budget Review Statement

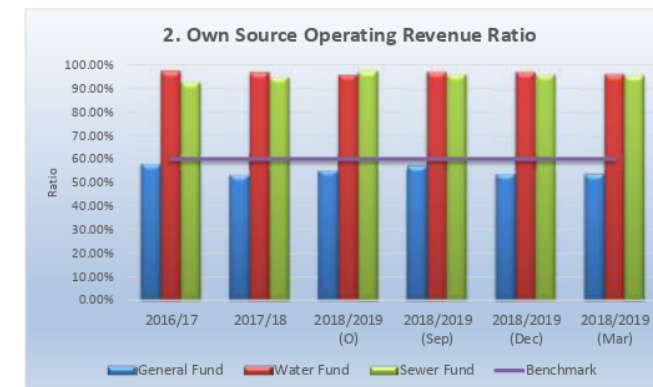
	Current Projection			
	General Fund	Water Fund	Sewerage Fund	Total
The Council monitors the following Key Performance Indicators:				
1. Operating Performance Ratio	-12.90%	7.45%	10.69%	-7.14%
Total Continuing Operating Revenue ⁽¹⁾				
(excl. Capital Grants & Contributions) - Operating Expenses	(5,504,718)	487,010	901,826	(4,115,882)
Total Continuing Operating Revenue ⁽¹⁾	42,681,900	6,538,935	8,432,758	57,653,593
(excl. Capital Grants & Contributions)				
⁽¹⁾ Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and net share of interests in joint ventures.				
Prior Periods:				
Revised Budget 2018/2019 - 31 December 2018	-13.29%	-6.56%	-10.69%	-7.49%
Revised Budget 2018/2019 - 30 September 2018	-13.42%	7.45%	10.69%	-7.58%
Original Budget 2018/2019	-8.24%	5.30%	10.34%	-3.42%
2017/2018	-9.75%	7.11%	-8.29%	-7.31%
2016/2017	5.12%	14.78%	12.62%	7.50%

Purpose: This ratio measures Council's achievement of containing operating expenditure within operating revenue. Commentary: Council's Operating Performance Ratio is below the benchmark of 0%. Council obtained a special rate variation over 5 years and has taken steps to address this ratio as part of the current 10 year Long Term Financial Plan. The 2018/2019 ratio will be adversely affected by a significant increase in depreciation as a result of the revaluation of its Roads, Bridges and Footpaths in 2017/2018.



2. Own Source Operating Revenue Ratio	53.89%	96.26%	95.72%	77.46%
Total Continuing Operating Revenue ⁽¹⁾				
(less ALL Grants & Contributions)	31,831,043	6,390,461	8,349,008	57,653,593
Total Continuing Operating Revenue ⁽¹⁾	59,070,708	6,638,935	8,722,758	74,432,401
⁽¹⁾ Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and net share of interests in joint ventures.				
Prior Periods:				
Revised Budget 2018/2019 - 31 December 2018	53.83%	97.16%	96.27%	77.41%
Revised Budget 2018/2019 - 30 September 2018	57.52%	97.18%	96.27%	79.68%
Original Budget 2018/2019	55.55%	96.25%	97.80%	65.51%
2017/2018	53.45%	97.05%	95.12%	64.04%
2016/2017	58.08%	97.56%	92.94%	68.13%

Purpose: This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Commentary: Council's Own Source Operating Revenue Ratio is above the benchmark of 60% on a consolidated basis and indicates a trend towards less reliance on grants and contributions. The general fund ratio is just under the benchmark meaning an increased focus needs to be made in generating other revenue sources within that fund.



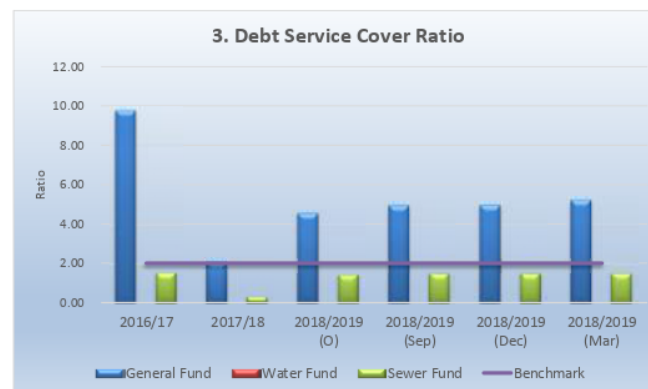
**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019**

Key Performance Indicators Budget Review Statement

	Current Projection			
	General Fund	Water Fund	Sewerage Fund	Total
3. Debt Service Cover Ratio	5.23	0.00	1.53	3.70
Operating Result ⁽¹⁾ before capital excluding interest and depreciation/impairment/amortisation (EBITDA)	8,274,682	1,993,510	3,115,926	13,384,118
Principal Repayments + Borrowing Interest Costs	1,581,353	0	2,035,565	3,616,918
⁽¹⁾ Excludes fair value adjustments and reversal of revaluation decrements, net gain/(loss) on sale of assets and net share of interests in joint ventures.				
Prior Periods:				
Revised Budget 2018/2019 - 31 December 2018	4.98	0.00	1.53	3.60
Revised Budget 2018/2019 - 30 September 2018	4.96	0.00	1.53	3.59
Original Budget 2018/2019	4.57	0.00	1.47	3.39
2017/2018	2.12	0.00	0.33	0.93
2016/2017	9.79	0.00	1.55	5.02

Purpose: This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

Commentary: Council's Debt Service Cover Ratio (General Fund) is above the benchmark minimum of 2.0, whilst Sewerage Fund is below the benchmark of 2.0. Water Fund is debt free.



**Richmond Valley Council Quarterly Budget Review Statement
for the quarter ended 31 March 2019**

Contracts & Other Expenses Budget Review Statement

Income & Expenses Budget Review Statement

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)
Nil					

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Part B - Consultancy & Legal Expenses

Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies (including Capital Expenditure)	623,970	Y
Legal Expenses (including Capital Expenditure)	149,131	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments:

All consultancies and legal expenses incurred to date are within budget allocations. All figures exclude GST.