



Telephone 02 66 600 300

Fax No 02 6660 1300

Postal Address

Locked Bag 10

CASINO NSW 2470

# Multiple Occupancy Checklist

Please complete details and return to Richmond Valley Council ASAP

**Property Address**

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**Purchase date**

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**Property ID**

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Description	Comment
Is the property to be used as a single dwelling only?	Yes / No
How long have units NOT been in existence?	years
Is the property to be used as Flats?	Yes / No
How long have units been in existence?	years
<b>If property consist of flats/units please complete the following questions</b>	
Number flats/units	
Toilet/s per flat/unit	Yes / No
Shower/bath per flat/unit	Yes / No
Kitchen Facilities per flat/unit	Yes / No
Laundry per flat/unit <i>-(NB Shared Laundry is illegal)</i>	Yes / No
Garbage Service per flat/unit	Red Bin _____ Green Bin _____ Yellow Bin _____
Total Garbage Services per propertyID	Red Bin _____ Green Bin _____ Yellow Bin _____
Water Meter Number	

**Additional Comments**

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I declare that I have checked with council Development Assessment Department to ensure all matters have been discussed and approved. I understand that any changes to the internal use may affect any building regulations and/or insurance claims.

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I declare that the information provided is true and correct

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Owner Signature Owner Signature

Date Date

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Property ID

Premises inspected Date / / - if required

Authorised Development Officer :-

Number units ( ) updated Date / /

Comments by Development Officer

## Information as per council's Revenue Policy>>

### Sewerage Charges

It should also be noted that in the application of the best practice pricing guidelines for sewerage charges, the following is to apply in respect of strata title units/flats and properties rated as one rate assessment but containing multiple flats/units known as multiple occupancies:

- In terms of residential strata unit/flats, the sewerage charge equivalent to the residential sewerage charge will be applied to each strata unit/flat.
- In terms of multiple occupancy residential units/flats the sewerage charge levied to the assessment will be based on the number of units/flats contained in the multiple occupancy multiplied by the multiple occupancy sewerage charge.
- If the residential strata/unit/flats or multiple occupancy residential units/flats are within 75 metres of the nearest sewerage main but not connected to the sewerage system then the number of units/flats contained in the strata title or multiple occupancy will be multiplied by the sewerage vacant charge.

### Water Charges

It should also be noted that in the application of the best practice pricing guidelines for water charges, the following is to apply in respect of strata title units/flats and properties rated as one rate assessment but containing multiple flats/units known as multiple occupancies:

- In terms of residential strata unit/flats, the water availability charge equivalent to the residential 20mm connection size access charge will be applied to each strata unit/flat. Water consumption charges will be charged to the body corporate of the strata title.
- In terms of multiple occupancy residential units/flats the water availability charge levied to the assessment will be based on the number of units/flats contained in the multiple occupancy multiplied by the residential 20mm connection size access charge. In addition to this water consumption charges will also apply.
- If the residential strata/unit/flats or multiple occupancy residential units/flats are within 225 metres of the nearest water main but not connected to the water system then the number of units/flats contained in the strata title or multiple occupancy will be multiplied by the residential 20mm connection size.

### Stormwater Charges - per Residential Dwelling

### Stormwater Charges - per Unit/Flat - Strata or Multiple Occupancy

#### Council Office Locations

Graham Place  
CASINO NSW 2470

Woodburn Street (corner School Lane)  
EVANS HEAD NSW 2473