



Swimming Pool Inspection Application

(Issued under Swimming Pool Act, 1992 Section 22C)

10 Graham Place, CASINO
19 – 25 Woodburn Street, EVANS HEAD
Locked Bag 10, CASINO, NSW, 2470
Phone: 02 6660 0300 Fax: 02 6660 1300 council@richmondvalley.nsw.gov.au

Office Use	
Application ID: HB	Date:
Receipt No:	Property No:
Amount:	Land No:
Files requested from records <input type="checkbox"/> Yes <input type="checkbox"/> No	Inspection Appointment Scheduled <input type="checkbox"/> Yes <input type="checkbox"/> No

Land	
No	Street / Road
Locality	
Lot No	Sec..... Deposited / Strata / Plan No

Owner/s Consent	
Name(s)	
Postal Address	
..... Postcode	
Telephone B:	M: H:
Email	Fax
Name (print)	Signature
Name (print)	Signature
Date/...../.....	
<p>I/we the owner(s) of the abovementioned property apply to Richmond Valley Council for a Swimming Pool Inspection for the swimming pool situated on the land. I/we give permission for Council Officers to enter the property for the purpose of inspecting the swimming pool and consent to the officer taking photographs of the pool area. All owner(s) of the land must sign the application.</p>	

Site Access Contact	
Name of contact person to arrange site access	
Telephone – Business	Mobile Private
Please indicate if contact is the Owner <input type="checkbox"/> OR Tenant <input type="checkbox"/>	
Would you like to be present at the time of inspection? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are there any animals on the property? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(Please ensure all animals are secured prior to inspection)</i>	
Continued over leaf	

Swimming Pool Details

Has the pool been registered on the NSW Swimming Pool register? Yes No

If 'No' the swimming pool / spas is to registered prior to issue of the Compliance Certificate via the NSW Government online register at www.swimmingpoolregister.nsw.gov.au/

Pool type In-ground Semi In-ground Above-ground Spa Year constructed

Construction material Concrete Fibreglass Metal Other.....

Application required for Lease Sale Other Details.....

Fees and Charges

Refer to Council's Revenue Policy at <http://www.richmondvalley.nsw.gov.au/> for associated fees and charges of this application
Properties containing multiple pool / spas facilities, will be charged only one (1) set of fees per property.

Privacy and Personal Information Protection Notice

This information is required to process your request and will not be used for any other purpose without seeking your consent, or as required by law;

- your information may comprise part of a public register related to this purpose;
- your application will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority;
- your personal information can be accessed and corrected at any time by contacting this Council.

Is your Swimming Pool compliant?

For your reference, the below websites are useful tools to research your obligations as an owner of a Swimming Pool and the requirements for such;

- NSW Government Swimming Pool Register - <http://www.swimmingpoolregister.nsw.gov.au/>
- NSW Government Fair Trading - <http://www.fairtrading.nsw.gov.au/ftw/Consumers/>
- Royal Life Saving - <http://www.royallifesaving.com.au/programs/nsw-pool-register-be-pool-safe>

Non Compliance

Where items of non-compliance are identified, Council as the local authority may issue any of the following;

- (a) Report issued to carry out work
- (b) Notice of Intention to carry out the requirement
- (c) Order under Section 23

A re-inspection fee will be incurred to the property owner where reinspection of the Swimming Pool is required.

Compliance

Certificates of compliance (section 22D)

(1) The requirements for the issue of a certificate of compliance in respect of a swimming pool are that:

- (a) the swimming pool is registered under Part 3A, and
- (b) the swimming pool complies with the requirements of this Part.

(2) A local authority or an accredited certifier must issue a certificate of compliance in respect of a swimming pool if the local authority or accredited certifier:

- (a) has inspected the swimming pool under this Division, and
- (b) is satisfied that the requirements for the issue of a certificate of compliance have been met.

(3) A local authority or an accredited certifier must not issue a certificate of compliance except as provided by subsection (2).

(4) A local authority or an accredited certifier may refuse to issue a certificate of compliance until any fee payable for the inspection has been paid.

(5) A certificate of compliance in respect of a swimming pool is to be issued to the owner of the premises on which the pool is situated in a form approved by the Director-General.

(6) A certificate of compliance remains valid for a period of 3 years from the date on which it is issued but ceases to be valid if a direction is issued under section 23 in respect of the swimming pool to which the certificate relates.

(7) A local authority or accredited certifier that issues a certificate of compliance in respect of a swimming pool must ensure that details of the certificate are entered on the Register, by providing the details to the Director-General in a form approved by the Director-General.

(8) The regulations may make provision for or with respect to the time and manner in which any such information is to be entered on the Register.

Time for entering information on Register - for the purposes of section 22D (8) of the Act, details of a certificate of compliance are to be entered on the Register within 3 business days after the certificate of compliance is issued.