



Notice of Commencement

10 Graham Place, CASINO
19-25 Woodburn Street, EVANS HEAD
Locked Bag 10, CASINO, NSW, 2470
Phone: 02 6660 0300 Fax: 02 6660 1300 council@richmondvalley.nsw.gov.au

Notice to Commence Building or Subdivision Work and Appointment of Principal Certifying Authority
(Environmental Planning and Assessment Act, 1979 (As Amended) Sections 81A(2)(b)(ii) or (c), or (4)(b)(ii) or (c), 86(1) and (2))

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|-------------|-------------|--|
| Office Use | Date Lodged | |
| DA No. | CC No. | |
| Property ID | Land ID | |

This Form is to be returned to Council at least two (2) Days prior to work commencing

- To notify the Council that you intend to commence building or subdivision work
- To notify the Council and the authority that granted development consent or a complying development certificate that you have appointed a principal certifying authority.

1. Land

No..... Street/Road.....
Locality
Lot No..... Sec..... Deposited/Strata/ Plan No.....

2. Description of the work proposed

Description of work proposed:
 Building Subdivision

3. Details of development approvals granted

Details of the development consent:

Development Application No: Date the consent was granted
OR
Complying Development Certificate No: Date the consent was granted

Where a construction certificate has been issued for the building:

Construction Certificate No: Date the certificate was issued:

4. Residential building work

- Owner builder ➤ What is your owner-builder permit no.?
- If market cost is less than \$10,000. Have you attached to this notice a declaration (signed by each owner of the land) that the reasonable market cost of the labour and materials to be used is less than \$10,000?
- Licensed Builder
- Licence No & Expiry date?
- Address of Builder
- Certificate of Currency for Home Warranty attached?

5. Steps taken by Applicant

Indicate the steps you have taken by placing a cross in the appropriate boxes

I have met all the conditions in the development consent or the complying development certificate required to be satisfied before I can begin work

I have appointed a principal certifying authority

Name of the principal certifying authority

Address of the principal certifying authority

Telephone no. of the principal certifying authority

Where the principal certifying authority is an accredited certifier:

Accreditation body of the certifier Accreditation no. of the certifier

On a separate page please provide the reasons for modification

Will the modified development be substantially the same as the development that was originally approved?

No

Yes ➤ Please provide evidence that the development will remain substantially the same. (If you need to attach additional pages, please list the material attached).

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6. Date of Commencement

Date the work will commence

7. Signatures

The principal certifying authority must sign the notice.

I acknowledge that I have seen evidence that the builder is licensed and insured, or that I have seen evidence that the building works are to be undertaken by a person with an owner-builder permit.

I acknowledge that I have been appointed by the applicant to carry out the role of the Principal Certifying Authority for this development.

Private Certifier

Signature: Name:

Date:/...../.....

The applicant, or the applicant's agent, must sign the notice.

Applicant

Agent

Signature: Name:

Date:/...../.....

Privacy & Protection

Purpose of collection: For delivery of Building Certificate services in the Council area

Intended recipients: Council staff and approved contractors of Richmond Valley Council

Supply: A completed Building Certificate application is required for delivery and management of Building Certificate services.

Access/Correction: Council staff or Government Information (Public Access) Act requests.

Storage: Council's record management systems and Archives

Enquiries concerning this matter can be addressed to Richmond Valley Council's Governance Officer