

Richmond
Valley
Council



AGENDA

Ordinary Council Meeting

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 18 December 2018

Time: 5.00 pm

**Location: Council Chambers
10 Graham Place, Casino**

**Vaughan Macdonald
General Manager**

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1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor will provide an Acknowledgement of Country by reading the following statement on behalf of Council:

"Richmond Valley Council recognises the people of the Bundjalung Nations as Custodians and Traditional Owners of this land and we value and appreciate the continuing cultural connection to lands, their living culture and their unique role in the life of this region in the past, present and future."

2 PRAYER**3 PUBLIC ACCESS AND QUESTION TIME****4 APOLOGIES****5 MAYORAL MINUTES**

Nil

6 CONFIRMATION OF MINUTES

6.1 MINUTES ORDINARY MEETING HELD ON 20 NOVEMBER 2018

Author: Vaughan Macdonald, General Manager

RECOMMENDATION

That Council confirms the Minutes of the meeting held on 20 November 2018.

ATTACHMENT(S)

- 1. Minutes Ordinary Meeting 20 November 2018 (under separate cover)**

6.2 INTERNAL AUDIT & RISK COMMITTEE MINUTES 4 DECEMBER 2018

Author: Ben Zeller, Manager Projects and Performance

RECOMMENDATION

That Council receives and notes the Minutes of the Internal Audit and Risk Committee Meeting held 4 December 2018.

ATTACHMENT(S)

- 1. Internal Audit & Risk Committee Minutes 4 December 2018 (under separate cover)**

7 MATTERS ARISING OUT OF THE MINUTES

8 DECLARATION OF INTERESTS

(Councillors to specify details of item and nature of interest)

9 PETITIONS

Nil

10 NOTICE OF MOTION

Nil

11 MAYOR'S REPORT

Nil

12 DELEGATE'S REPORTS**12.1 MAYOR'S ATTENDANCES 13 NOVEMBER - 10 DECEMBER 2018**

Author: Robert Mustow, Mayor

RECOMMENDATION

That Council receive and note the Mayor's attendance report 13 November – 10 December 2018.

REPORT**November**

- 13th Director Trade and Investment Advocacy, Department of Foreign Affairs and Trade (DFAT) dinner
- 14th Discussion NRLX Trade and Investment Advocacy, Department of Foreign Affairs and Trade (DFAT)
- 14th Casino Christian School Formal
- 15th Year 12 Formal - Casino High School
- 15th Evans River K-12 School formal
- 17th Manchester Unity - 7th AGM - morning tea
- 17th Tip Shop Opening Landfill
- 18th Casino Scouts 100 year celebrations
- 18th Woodburn-Evans Head & District Orchid & Foliage Society
- 18th Casino Croquet Open Day
- 20th Pink Tradie Tuesday Breakfast
- 20th Regional Library 40th year celebrations
- 20th Ordinary Council meeting
- 21st Rous County Council: Meeting/Presentations - 21 November 2018
- 22nd NRJO, CEO Interviews
- 24th Rous County Council Christmas Function
- 24th Woodview Rural Fire Brigade and Piora Hall Christmas Party
- 24th Mary-anne Bentley - Dance production
- 26th Jodie's Inspiration novelty cheque handover
- 26th Evans Head & District Senior Citizens Club Christmas meal
- 28th Evans Head Chamber Book Launch and Christmas Party
- 30th Casino Hospital Auxiliary

December

- 1st Casino & District Historical Society Christmas function
- 2nd COW FM annual general meeting
- 3rd Tursa Presentation

- 4th Tour of Reflections Caravan Park new cabins
- 4th Evans Head and District Workspace Christmas BBQ
- 4th Internal Audit & Risk Committee Meeting
- 4th Councillor Information Session
- 4th Evans Head Christmas Tree Light-up
- 5th Christmas with Brenda drive around Casino
- 6th Local Water Utilities Policy Advisory Group meeting (via phone call)
- 6th Casino Christian School - Primary Evening
- 6th Casino Christmas Street Party
- 7th NRJO, CEO interviews
- 7th Dancing with the Stars
- 8th Casino Town Tennis Christmas Party
- 8th Coraki Christmas Carols
- 9th Salvation Army Christmas luncheon
- 9th Lions Club Christmas Carols
- 10th Casino Christian School - secondary students celebration

ATTACHMENT(S)**Nil**

12.2 DELEGATES REPORT SUBMITTED TO THE NOVEMBER 2018 ORDINARY MEETING

Author: Robert Mustow, Mayor

RECOMMENDATION

That Council receive and note the Delegates' report for the month of November 2018.

REPORT

Council delegates are required to report on meetings/forums attended on Council's behalf.

The following information has been provided in regard to meetings/functions attended by Councillors.

Rous County Council

Cr Robert Mustow and Cr Sandra Humphrys have provided the following summary of the main items of business for the Rous County Council meeting held on 21 November 2018.



**Summary of main items of business for
Rous County Council meeting
21 November 2018**

i). Chair's minute: Northern Rivers Watershed initiative

Council considered a proposal for a Northern Rivers Watershed Initiative to address flood risk, water security and river health in the region's catchments that could be submitted to the NSW Government's Snowy-Hydro Legacy Fund.

The Initiative is based on a wholistic approach to the management of water within the catchment that will utilise modern, best practice approaches in catchment modelling and natural flood mitigation to target improvements in stream bank condition and river health that also contribute to reduced flood risk within the catchment.

A budget in the order of \$150 million over 10 to 15 years would be required to affect the necessary changes across the landscape and if supported by the region could potentially be suitable for funding from the Snowy-Hydro Legacy Fund.

Council will consider a further report on the Initiative at its December 2018 Council meeting.

ii). Notice of Motion: Future water security for the region

Cr Cadwallader presented the following Notice of Motion:

That Council, as the region's bulk water supplier and a key stakeholder for regional water security:

1. Note the criticality of a multi-stakeholder approach to inform the Future Water Strategy and effectively plan for and deliver future water security for the region.
2. Confirm its interest in informing decision making with respect to ground water activity, including but not limited to extractive industry, within and outside Council's footprint that may impact water quality and security for the region.
3. Write to constituent councils and the Office of Water requesting the referral of all relevant development proposals and applications for comment and that any submission provided by Council be used to inform the decision maker's determination.
4. Write to each of the councils within the Northern Rivers and the Northern Rivers Joint Organisation seeking support for a regional approach to ground water activity.

Council resolved to accept the Motion as submitted.

iii). Amendment to Code of Meeting Practice

Following public exhibition, Council received and considered the public submissions and adopted the Code as presented, subject to amendment to 'Public Access' to allow *"speakers to address council on matters listed on the business paper or other matters relevant to Rous County Council, to include a maximum time limit of 5 minutes per speaker to a total of 15 minutes"*.

iv). Revised Risk and Audit Committee Charter

Changes to the Risk and Audit Committee Charter reflected the amended legislation in relation to terminology and prescribed scope of Committee operations. This includes the proposed renaming of the 'Risk and Audit Committee' to 'Audit, Risk and Improvement Committee'.

A further amendment relates to the appointment of the internal auditor (consultant). It is proposed that selection and appointment be undertaken by the General Manager having regard to the recommendation of the Committee. Currently the Charter provides that the selection and appointment of the internal auditor (consultant) is undertaken by Council.

v). Risk and Audit Committee: meeting update and performance report

Committee Chair, Brian Wilkinson, attended the meeting to deliver the performance report for the period 2015-18. The report covered the number of meetings held; meeting attendance; and a summary of issues and reports considered by the Committee during the reporting period. It was agreed that the Committee has satisfactorily and appropriately undertaken its role during 2015-18.

vi). Retail Water customer account assistance

In accordance with section 356 (1) of the *Local Government Act 1993* and its 'Retail Water Customer Account Assistance' policy, Council approved financial assistance in the amount of \$781.40.

vii). Waiver of developer contributions – Ballina Community Men's Shed

Council waived payment of developer contributions associated with the development application submitted to Ballina Shire Council for the Ballina Community Men's Shed, for an equivalent tenement of 1.3341.

viii). St. Helena trunk main upgrade – supply and delivery of pipes and materials

Council approved the contract for the 'St. Helena trunk main upgrade - supply and delivery of pipes and materials' to be let to Clover Pipelines Pty Ltd for \$2,902,881.40 including GST. An additional \$290,300 (being 10% of the contract amount) was approved as a contingency amount for variations due to unforeseen circumstances.

The project consists of the replacement of the existing 300mm diameter water main from Doroughby to Binna Burra with a new 600mm diameter water main. The approximate length of this water main is 13km and the total budget estimate is \$21 million. It is expected to construct the pipeline progressively over the next five years.

INFORMATION REPORTS**i). Investments - October 2018**

Total funds invested for October was \$34,996,108. This is an increase of \$747,048 compared to last month's figure, primarily due to quarterly constituent council contributions.

The weighted average return on funds invested for October was 2.65%. This represents a decrease of one basis point compared to the September result (2.66%) and is 72 basis points above Council's benchmark (the average 90-day BBSW rate of 1.93%).

Interest earned for October was \$78,178.

Cheque account balance as at 31 October was \$69,885.

Council meeting summary November 2018

Ethical holdings represent 71.72% of the total portfolio. Current holdings in Ethical Financial Institutions equals \$25,100,000.

ii). Water production and usage - October 2018

Total consumption by the constituent councils in October decreased compared to the previous year.

Daily source usage for October averaged 27.987ML. This is a decrease from the September 2018 daily average of 29.088ML.

Rocky Creek Dam as at 31 October 2018 was at 99.92% of full capacity.

iii). Grant application information - October 2018

The report provided information on grant applications that have been approved or submitted up to the period ending October 2018. Three new grants were approved. A financial update on existing grants was also provided.

iv). Disclosure of Pecuniary Interest Returns 2017/18

Returns for 2017/18 for Councillors and designated officers were tabled at the meeting for information.

For a copy of the draft minutes for this meeting and the business paper please go to Council's website www.rouse.nsw.gov.au

ATTACHMENT(S)

Nil

13 MATTERS DETERMINED WITHOUT DEBATE

Each Councillor is given the opportunity to indicate which items they wish to debate or question. Item numbers identified for debate or questioning will be read to the Meeting.

Following identification of the above items a motion will be moved in regard to the balance of items being determined without debate.

13.1 MATTERS TO BE DETERMINED WITHOUT DEBATE**RECOMMENDATION**

That items identified be determined without debate.

14 GENERAL MANAGER'S REPORTS

14.1 TECHNICAL TOUR - JAPAN

Author: Vaughan Macdonald, General Manager

EXECUTIVE SUMMARY

Delivering economic benefit to the Richmond Valley is one of Council's highest priorities in the Richmond Valley Made 2030 Community Strategic Plan. Council is also investigating new technologies to meet the challenge that the waste management industry is facing.

As a result of this, Council has been working with a Japan based company, Pacific Consultants, who are exploring business opportunities in Australia. Pacific Consultants has invited the Mayor and a Councillor to join the delegation which will include representatives of Council's Executive, Economic Development and Waste business teams. It is proposed that the visit commence on 24 February and conclude on 3 March 2019.

RECOMMENDATION

That Council:

1. Approves overseas travel for the Mayor and Deputy Mayor to attend a Technical Tour of facilities in Japan following an invitation from Pacific Consultants who has received a grant from the Japanese Government, and
2. Notes that the General Manager and select staff will also attend the tour which is being funded by Pacific Consultants via a grant from the Japanese Government.

DELIVERY PROGRAM LINKS

EC1.1.2 – New technology opportunities in waste fully explored for RVC specific outcomes in either a LGA or regional context.

EC1.2.1 – Actively lobby, and provide assistance for the establishment of new businesses and the expansion and/or continuing operation of existing businesses.

EC1.2.3 – Continue to work closely with prospective investors to capitalise on new technologies in the renewable energy and waste to energy sectors.

BUDGET IMPLICATIONS

The Technical Tour is being funded by Japanese Company Pacific Consultants via a grant they have received from the Japanese Government. Only minor incidental expenses will be incurred and funded in line with the Richmond Valley Council Councillor Expenses and Facilities Policy. A full disclosure of the value of the benefits will be placed in Council's records as required.

REPORT

Delivering economic benefit to the Richmond Valley is one of Council's highest priorities in the Richmond Valley Made 2030 Community Strategic Plan. Council is also investigating new technologies to meet the challenge that the waste management industry is facing.

As a result of this, Council has been working with a Japan based company, Pacific Consultants, who are exploring business opportunities in Australia. Due to Council's positive reputation with Government and industry we have established a productive relationship with Pacific Consultants who have now visited the Richmond Valley on two occasions in the last two months. Numerous meetings have been held with industry players, Southern Cross University, relevant NSW

Government agencies, the Northern Rivers Joint Organisation GM's advisory group and visits to neighbouring waste management facilities.

In particular they are exploring opportunities in the waste industry and specifically Energy from Waste projects. Given this technology is new in Australia and the positive relationship that has been established with Richmond Valley Council, they have invited a group of people to participate in a technical study tour to visit Tokyo and nearby cities that have Energy from Waste facilities and other potential economic development projects.

As our economy is strongly based on agricultural pursuits there will also be the opportunity to meet with Trade delegates and the Japan consular representatives who initially introduced us to Pacific Consultants. An itinerary for a five day technical tour is currently being finalised.

Pacific Consultants has invited the Mayor and a Councillor to join the delegation which will include representatives of Council's Executive, Economic Development and Waste business teams. Representatives from relevant NSW Government agencies have also been invited to join the technical tour. It is proposed that the visit commence on 24 February and conclude on 3 March 2019. Following discussions with the Mayor it was decided that an invite be offered to the Deputy Mayor in the first instance.

Significant investment interest in the Richmond Valley has been building, with the NSW Government's Regional Investment Prospectus launch in Casino in February 2018 cementing our status as a positive place to do business in Northern Rivers. Exploring foreign investment opportunities is consistent with the objectives of Council's Community Strategic Plan. A report on the Tour will be provided to Councillors following the visit.

CONSULTATION

Nil required

CONCLUSION

The Technical Tour provides an important opportunity for Richmond Valley Council to gain a better understanding of potential new projects that could benefit both our waste business but also generate benefits to the region through energy provision. It will also provide opportunities to promote the Richmond Valley as a place to invest and establish new relationships for us to pursue.

ATTACHMENT(S)

Nil

14.2 EVANS HEAD LIVING MUSEUM

Author: Vaughan Macdonald, General Manager

EXECUTIVE SUMMARY

Council Officers have been working closely with the Living Museum Committee and representatives from Reflections Holiday Parks, looking at suitable locations for the relocation of the current Living Museum and Community Technology Centre (CTC) buildings in Evans Head. The parcel of land which currently houses the gazebo next to the Kiosk in the central precinct of the Reflections Holiday Park is considered the best site for the relocation of the current Living Museum. This site is Crown Land but is under the control of Council as Land Managers. Because of this classification the approval process to proceed with the relocation is a straight forward process and can be delivered within the timeframe required for the Health One Facility construction which is to commence early in 2019.

The Living Museum Committee has voiced their desire to have not only the current Living Museum relocated, but also the current CTC building. The process for the second building to be moved is more complicated, expensive and time consuming. Advice received from Crown Lands is they do not believe the relocation fits within the current Silver Sands Plan of Management (SSPoM) for that site. Therefore they will not support the relocation unless the Plan of Management is altered.

Experience shows that altering a Plan of Management can take many months and in some cases years. There is also additional cost involved as Council would have to temporarily relocate the current CTC building to another site, until the Plan of Management allows the building to be permanently located within the Reflection Holiday Park Central Precinct. The main risk in this is the alteration to the Plan of Management is refused. If that occurred Council would have to decide what to do with the CTC building, either demolish it or look for another alternate location for it.

RECOMMENDATION

That:

1. Council proceed with the demolition of the gazebo on Lot 3 DP 829998.
2. Council relocate the current Living Museum building to Lot 3 DP 829998.
3. Council seek permission to relocate the current Community Technology Centre (CTC) building to an unused portion of Stan Payne Oval on a temporary basis and work with Reflections Holiday Park and Department of Primary Industries – Lands to have the Silver Sands Plan of Management amended to allow the CTC building to be permanently located adjacent to the Living Museum building.
4. Council note the additional financial impact to temporarily relocate the current CTC building to Stan Payne Oval and the risks involved in achieving approval for an amendment to the Plan of Management.

DELIVERY PROGRAM LINKS

Growing out Economy

EC1: Driving Economic Growth

EC1.2: Actively lobby and provide assistance for the establishment of new businesses and the expansion and/or continuing operation of existing businesses.

Connecting People and Places

PP1 Fresh and Vibrant Community

PP1.3 Provide clean, safe and accessible open spaces and recreational services to the community and visitors

BUDGET IMPLICATIONS

The cost to relocate one building with all essential services connected is estimated to cost \$224,500 including a \$10,000 external paint job and internal renovation to better utilise the existing space.

Relocation & stumping of Building 1, including high load escort, equipment hire and travel charge within 100kms.	\$80,000
Asbestos removal	\$3,000
Building works from asbestos removal	\$5,000
Removal of asbestos and waste from site	\$6,500
Connection of essential services	\$90,000
Demolition of large gazebo brick building	\$30,000
Paint job and minor internal renovation	\$10,000
Total	\$224,500

The cost to relocate two buildings with all essential services connected is estimated to cost \$429,000 including a \$30,000 external paint job and internal renovations on both buildings to accommodate a Visitor Information Centre:

Relocation & stumping of Building 1, including high load escort, equipment hire and travel charge within 100kms to Reflections.	\$80,000
Relocation & stumping of Building 2, including high load escort, equipment hire and travel charge within 100kms to Stan Payne Oval.	\$80,000
Relocation & stumping of Building 2, including high load escort, equipment hire and travel charge within 100kms to Reflections once PoM amendment occurs.	\$80,000
Asbestos removal to both buildings	\$6,000
Building works from asbestos removal at new site from removal works – including multi-use toilet	\$30,000
Removal of asbestos and waste from site	\$13,000

Connection of essential services	\$90,000
Demolition of large gazebo brick building	\$30,000
Paint job and minor internal renovations to both buildings	\$20,000
Total	\$429,000

This project is to be funded from the sale proceeds Council will receive from the sale of the Health One site. The balance of the proceeds is to fund the required upgrade of Council's Evans Head Administration Office and Library Building. An initial indicative contribution of up to \$300,000 was identified to fund the relocation of the Living Museum. Any additional funds spent on this relocation will need to come from funding set aside for the refurbishment of Council's Evans Head Administration Office and Library Building.

REPORT

Following Council's resolution at its meeting in August to investigate viable options for vacant land or available locations suitable to house the relocation of the Living Museum, investigations have been ongoing. The preferred and most suitable option for the proposal is to relocate the buildings to the parcel of land identified below within the Reflections Holiday Park Central Precinct.

Picture 1: Crown Reserve 82910

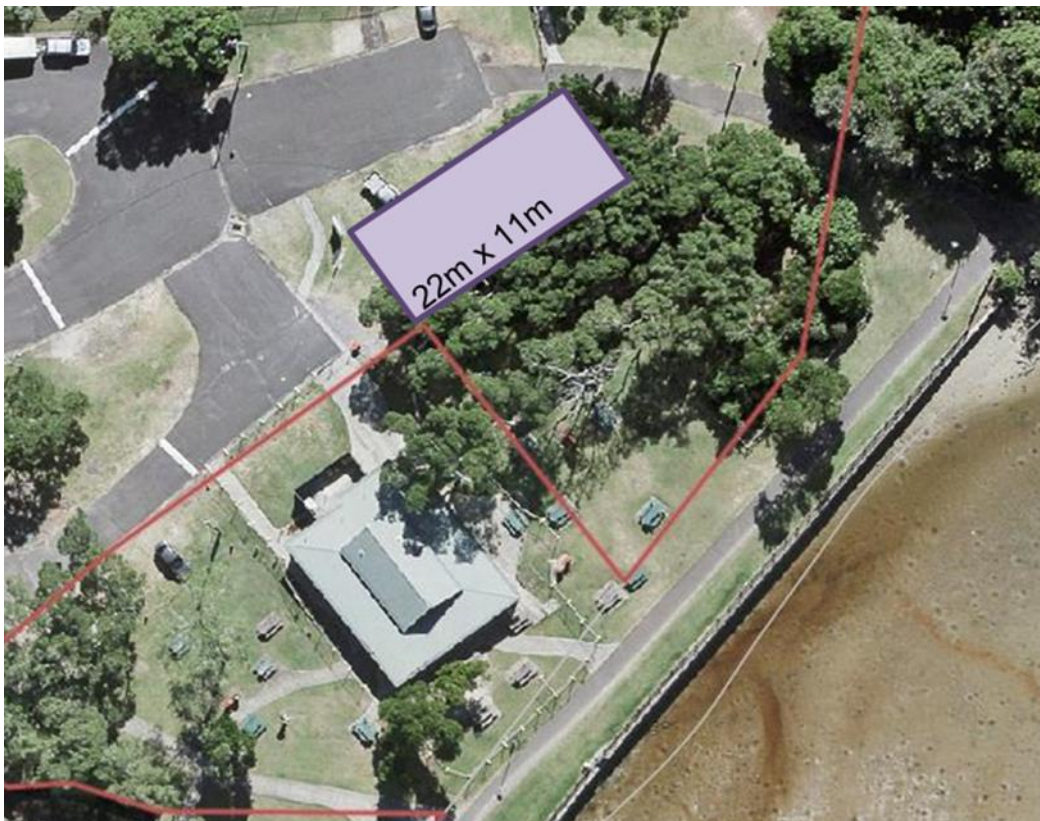


Within Crown Reserve 82910, Council has gazetted control over the parcel, Lot 3 DP 829998, housing a large brick style semi-enclosed gazebo structure, pictured below.

Picture 2: Existing Gazebo on Lot 3 DP 829998



Picture 3: Lot 3 DP 829998 – Reserve 82910 – Gazetted area under Council's control with indicative location of building shown.



The abovementioned parcel of land is excluded from The Plan of Management for the Silver Sands Holiday Park (Part Reserve 82910 for Public Recreation) for NSW Crown Holiday Parks and Department of Industry – Lands November 2015 and is gazetted to be under Council's control as the Native Title Manager.

Council is proceeding with the relocation of one building to the parcel gazetted under Council control known as Lot 3 DP 829998. The demolition and relocation is considered to satisfy Clause 58E of the State Environment Planning Policy (SEPP) (Infrastructure 2007) and therefore may be carried out without consent. As such approval of the proposed relocation is pursuant to Part 5 of the Environmental Planning and Assessment Act 1979, by way of Review of Environmental Factors (REF).

Council has received a letter of support from the New South Wales Police Service for the demolition of the current gazebo as it is well known as a crime hotspot for illegal and unruly behaviour. Reflections Holiday Parks are currently in the second approval phase for a grant to fund a major foreshore upgrade, the plans for this upgrade include many improved facilities including new shade structures in the vicinity of the current gazebo and Kiosk facility.

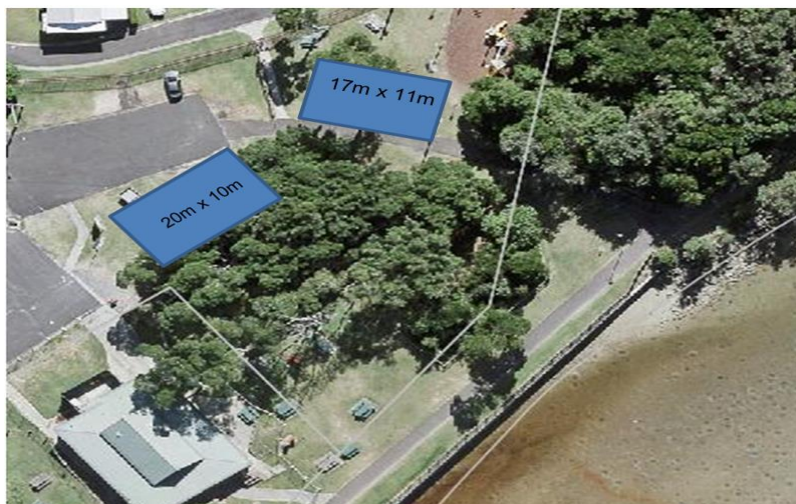
To allow for the relocation of the second building, the abovementioned Plan of Management would be required to be amended to allow for the relocation of this facility. As part of the activation of the Central Precinct in the Reflections Holiday Park relocation of the second building to this site, which is outside of Council's gazetted parcel, would require full community consultation by Crown Lands prior to such an amendment being made.

Council officers have researched the possibility in relocating the third building currently occupied by New South Wales Health on the current site. All building reports have indicated large amounts of asbestos within this building and as such the costs associated with moving the current New South Wales Health Building is unfeasible. The demolition of this building will be the responsibility of NSW Health as part of the Health One project.

Council has two options in proceeding:

Option 1 - complete an REF and seek approval to relocate one building to the proposed site managed by Council, and temporarily store the other building at Stan Payne Oval until such time as The Plan of Management for the Silver Sands Holiday Park (Part Reserve 82910 for Public Recreation) for NSW Crown Holiday Parks Trust and Department of Primary Industries – Lands (known as Reflections Holiday Park) is amended to include the proposed facility within the Reflections Holiday Park Central precinct;

Picture 4: Proposed orientation of the two buildings within Reserve 82910



A letter of support has been received from Reflections Holiday Park acknowledging interest in allowing this proposal and their support for the Living Museum to continue operations, by providing the connection of history to the town and in turn tourism generated through this. By re-establishing the Living Museum at this site, it will increase day visitation to the central precinct area, generate business for the Kiosk and will attract tourism in the off season to Reflections Holiday Park through travelling history exhibitions at the Museum.

Should Council wish to proceed with the re-establishment of two buildings, it is proposed the second building would be altered upon re-establishment to allow for a Visitor Information Centre to jointly share the facility.

The risk in proceeding with this option would need to allow for an alternative outcome in the event that the community consultation is not favourable and the amendments to The Plan of Management do not proceed, leaving the building temporarily stored at Stan Payne Oval.

Picture 5: Proposed orientation of one building to store on a temporary basis – Stan Payne Oval



Council is the Native Title Manager for Stan Payne Oval and as such, is the approving authority for the submission of an application to temporarily store the second building whilst application is made to Crown Lands for an amendment to The Plan of Management.

In proceeding with the relocation of both buildings, Council would relinquish its authority over Lot 3 DP 829998 after the relocation of the buildings, as continuing to hold gazettal over this parcel would require a three-way agreement between parties for lease tenure of the buildings to the Living Museum.

Although the gazetted area for re-establishment is not identified in the SSPoM, the proposed activity is consistent in creating a strong public open space corridor, activating the central precinct of the park and establishing a new facility for public use.

Option 2 - proceed with the relocation and re-establishment of one building only onto the site which Council manages. If the risk of achieving approval to relocate the CTC building is deemed too high then the building would not be relocated and would need to be demolished to enable the Health One project to proceed.

Picture 6: Proposed orientation of one building within Reserve 82910.



CONSULTATION

Consultation with the Evans Head Living Museum Committee, Reflections Holiday Park Trust Executive officers, and NSW Crown Lands is ongoing. Community consultation would need to occur for the relocation of the second building, allowing the amendment to the Plan of Management for the site including this facility to be on display for a period of 28 days.

Council will ensure that notification for the temporary location of the building at Stan Payne Oval follows the process associated with Native Title legislation, as the land is under the Bandjalang Native title Claim.

CONCLUSION

Planning for the relocation of the current Living Museum is well progressed. The relocation of one build is a relatively straight forward process which will be completed in time for the new Health One Building to commence being constructed. Relocation of a second building is proving to be a more difficult process. For this to happen the Silver Sands Plan of Management for the Reflection Holiday Park Central Precinct needs to be amended. This could take considerable time, therefore Council needs to temporarily relocate the second building until the Plan of Management is altered.

ATTACHMENT(S)

Nil

15 FINANCIAL REPORTS

15.1 MONTHLY BUDGET ADJUSTMENTS NOVEMBER 2018

Author: Ryan Gaiter, Chief Financial Officer / Manager Mid-Richmond

EXECUTIVE SUMMARY

This report details proposed budget adjustments for the month of November 2018. The main changes are as a result of Council being successful in its grant applications with six projects under the Stronger Country Communities Fund.

Capital improvements will be undertaken at Woodburn Riverside Park and Woodburn Oval, Stan Payne Oval and Main Beach in Evans Head, Queen Elizabeth Park in Casino and Windsor Park in Coraki. These projects will be delivered over two financial years, with an estimated project value of \$1,172,741 to be delivered in 2018/2019 and \$569,920 in 2019/2020.

The above projects are fully funded by capital grants, apart from Council's share of \$21,752 towards the Woodburn Riverside Park project. Council's share of funding is proposed to be sourced from an unexpended insurance claim for damage incurred to the Woodburn Visitor Information Centre in 2013.

During 2013, Council received \$42,039 in relation to the above mentioned insurance claim. It is proposed to utilise \$21,752 for the above playground upgrade at Woodburn Riverside Park, with the remaining \$20,287 proposed to be added to the Woodburn Riverside Precinct project.

Additionally, \$15,000 is required to be drawn from sewerage reserves to fund the renewal of the sludge mixer at the Casino Sewerage Treatment Plant, which has reached the end of its serviceable life.

RECOMMENDATION

That:

1. Council approve the proposed budget adjustments for the month of November 2018.
2. Council note the revised budget position for 2018/2019 as at 30 November 2018.

DELIVERY PROGRAM LINKS

Making Council Great

CS2 Great Support

CS2.14 Provide efficient, effective and highly valued financial services to the organisation

BUDGET IMPLICATIONS

As detailed in the report.

REPORT

During the month of November 2018, the following adjustments have been proposed.

Request for Additional Funding

Woodburn Riverside Precinct

In 2013, Council received \$42,039 in insurance claims for damage to the Woodburn Visitor Information Centre. These funds have not been expended and it is proposed to be utilised on two capital projects in Woodburn. Council was successful in obtaining grant funding of \$551,776 towards the Woodburn Riverside Park Playground and Central Hub Area under the Stronger Country Communities Fund. This project requires \$21,752 in Council funding, which is proposed to be sourced from the unexpended insurance claim. The balance of the unexpended insurance

claim of \$20,287 is proposed to be added to the Woodburn Riverside Precinct upgrade as shown below:

Project Description	Revised Budget 30-Sep-18	Proposed Adjustment	Revised Budget 30-Nov-18
Woodburn Riverside Precinct	1,283,879	20,287	1,304,166

Addition of New Projects

Stronger Country Communities Fund

Council was successful with its grant application for six projects under the Stronger Country Communities Fund. These projects will be completed during the 2018/2019 and 2019/2020 financial years, with budgets proposed for inclusion as detailed below:

Project Description	Budget 2018/2019	Budget 2019/2020	Total Project Budget
Woodburn Riverside Park Playground and Central Hub Area	347,360	226,168	573,528
Stan Payne Oval Sporting Facility Enhancement	252,854	57,030	309,884
Evans Head Main Beach Access Enhancement	115,392	70,373	185,765
Queen Elizabeth Park Sporting Complex Enhancement	343,304	136,413	479,717
Coraki Hockey Club Training Facilities: Windsor Park Revitalisation	61,146	33,907	95,053
Woodburn Recreation Oval Enhancement of Sporting Facilities	52,685	46,029	98,714
Total	1,172,741	569,920	1,742,661

All of the above projects are fully funded by capital grants, apart from Council's share of \$21,752 towards the Woodburn Riverside Park Playground and Central Hub Area. This is proposed to be funded from unexpended insurance claims received in 2013 for damage to the Woodburn Visitor Information Centre.

Casino Sewerage Treatment Plant Sludge Mixer

The original sludge mixer within the Casino Sewerage Treatment Plant has reached the end of its serviceable life and requires replacement. This is proposed to be funded from sewerage reserves.

Project Description	Revised Budget 30-Sep-18	Proposed Adjustment	Revised Budget 30-Nov-18
Casino Sewerage Treatment Plant - Sludge Mixer	0	15,000	15,000

Revised Budget Position

Budget Adjustments November 2018	Revised Budget 30-Sep-18	Recommended Changes for Council Resolution	Revised Budget 30-Nov-18
Income from Continuing Operations	71,419,858	1,150,989	72,570,847
Expenses from Continuing Operations	61,219,958	0	61,219,958

Operating Result from Continuing Operations	10,199,900	1,150,989	11,350,889
Net Operating Result before Capital Grants & Contributions	(4,314,721)	0	(4,314,721)
Add: Non-cash Expenses	17,866,929	0	17,866,929
Add: Non-Operating Funds Employed	5,900,934	0	5,900,934
Less: Capital Expenditure	31,295,923	1,208,028	32,503,951
Less: Loan Repayments	2,369,833	0	2,369,833
Estimated Funding Result - Surplus/(Deficit)	302,007	(57,039)	244,968
Restricted Funds - Increase/(Decrease)	14,443	(57,039)	(42,596)
Working Funds - Increase/(Decrease)	287,564	0	287,564

CONCLUSION

In conclusion, the proposed budget adjustments for the month of November 2018 will have no impact on the projected budget surplus of \$287,564 for 2018/2019 as all works are fully funded from grants or reserves.

ATTACHMENT(S)

Nil

15.2 FINANCIAL ANALYSIS REPORT - NOVEMBER 2018

Author: Ryan Gaiter, Chief Financial Officer / Manager Mid-Richmond

EXECUTIVE SUMMARY

The purpose of this report is to inform Council on the status and performance of its investment portfolio in accordance with the *Local Government Act 1993* (Section 625), *Local Government (General) Regulation 2005* (Clause 212), Australian Accounting Standard (AASB 139) and Council's Investment Policy.

The value of Council's Investment Portfolio as at 30 November 2018 including General Bank Accounts and Trust Funds are shown below.

Investment Portfolio	General Bank Accounts	Trust Funds	Total
\$46,109,683	\$1,753,145	\$87,050	\$47,949,877

The average rate of return on Council's investments for November 2018 was 2.53% which is above the 90 Day Bank Bill Index for November of 1.95%.

RECOMMENDATION

Recommended that Council adopt the Financial Analysis Report detailing investment performance for the month November 2018.

DELIVERY PROGRAM LINKS

Making Council Great

CS 2 Great Support

CS2.14 Provide efficient, effective and highly valued financial services to the organisation

BUDGET IMPLICATIONS

As at 30 November 2018, Council had earned \$184,276 in interest and \$101,948 in fair value gains for total investment revenue of \$286,224 against a budget of \$810,953 (which equates to 35.29%).

REPORT**Reserve Bank of Australia (RBA) Cash Rate Update**

The RBA left the cash rate unchanged at 1.50% per annum at its November 2018 meeting.

Rate of Return

The average rate of return on investments increased in November 2018 to 2.53%, an increase of 40 basis points from the previous month. This rate of return is 58 basis points above the 90 Day Bank Bill Index of 1.95% which is Council's benchmark.

Council's Investment Portfolio

The value of Council's Investment Portfolio as at 30 November 2018 including General Bank Accounts and Trust Funds are shown below.

Investment Portfolio	Face Value	General Bank Accounts	Trust Funds
\$46,109,683	\$45,766,662	\$1,753,145	\$87,050

The Investment Portfolio balance at 30 November 2018 of \$46,109,683 is made up of Council's Business Online Saver Account (\$5,263,350), Term Deposits (\$26,000,000) and NSW Treasury Corporation Investments (\$14,846,332).

Council's investment portfolio has maturity dates ranging from same day up to 732 days. Term deposits of \$26,000,000 represented 56.39% of the total portfolio as at 30 November 2018. Council made three new term deposits during the month; two with the Bank of Us and one with Auswide Bank neither of which support the fossil fuel industry. These term deposits were chosen as they offered the highest available return after diversification principles were applied. Three term deposits matured during the period.

Council had \$14,503,311 in longer term investments being the Cash Facility Trust and Medium Term Growth Fund with NSW Treasury Corporation as at 30 November 2018. The investment values as at 30 November 2018 are shown below.

Cash Facility Trust	Medium Term Growth Trust
\$6,021,940	\$8,824,392

Environmentally Sustainable Investments (ESI's)

The current holdings in ESI's is \$16,000,000 or 34.70% of the total portfolio. The information for the assessment has been sourced from the website www.marketforces.org.au which is an affiliate project of the Friends of the Earth Australia.

TCorp and CDO Update

During November 2018 Council's Medium Term Growth Fund investment of \$9,005,029 experienced a fair value loss of (\$32,417) for the month or (\$180,637) year to date. While unfortunate in the early stages of this investment it is expected that the investment will recover in the short to medium term. The historic gains from these investments would warrant persevering through any short-term volatility.

Council hasn't yet received any further revenue from the Lifeplan PM Scheme (a class action by numerous entities that lost funds through Beryl Finance Limited (Esperance) CDO's during the Global Financial Crisis). Council is expecting a further payment as part of this class action but at this point in time the amount is not known. Details will be reported when they are at hand.

CONCLUSION

During the month of November 2018 Council's investments have been made in accordance with the Act, the Regulations and Council's Investment Policy. As at 30 November 2018 Council's investments totalled \$46,109,683 with a further \$1,840,195 held in bank accounts. The average rate of return was 2.53% for the month of November and total investment revenue equals 35.29% of budgeted revenue for the year to 30 November 2018.

ATTACHMENT(S)

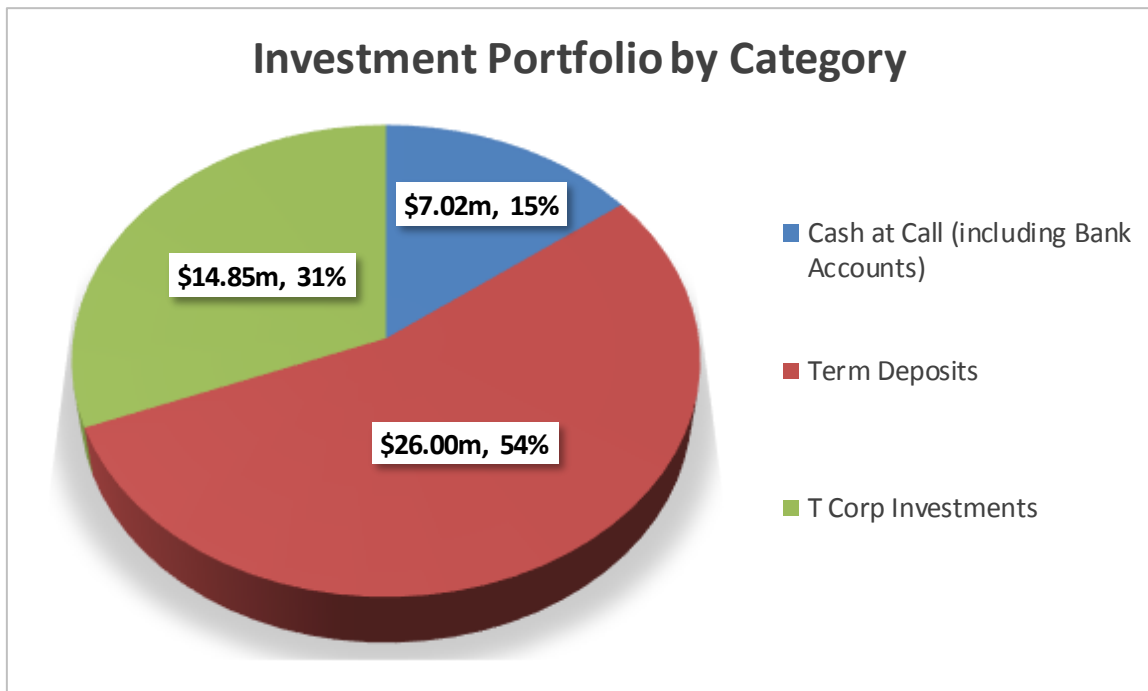
1. Financial Analysis Report Attachments

Attachment(s)

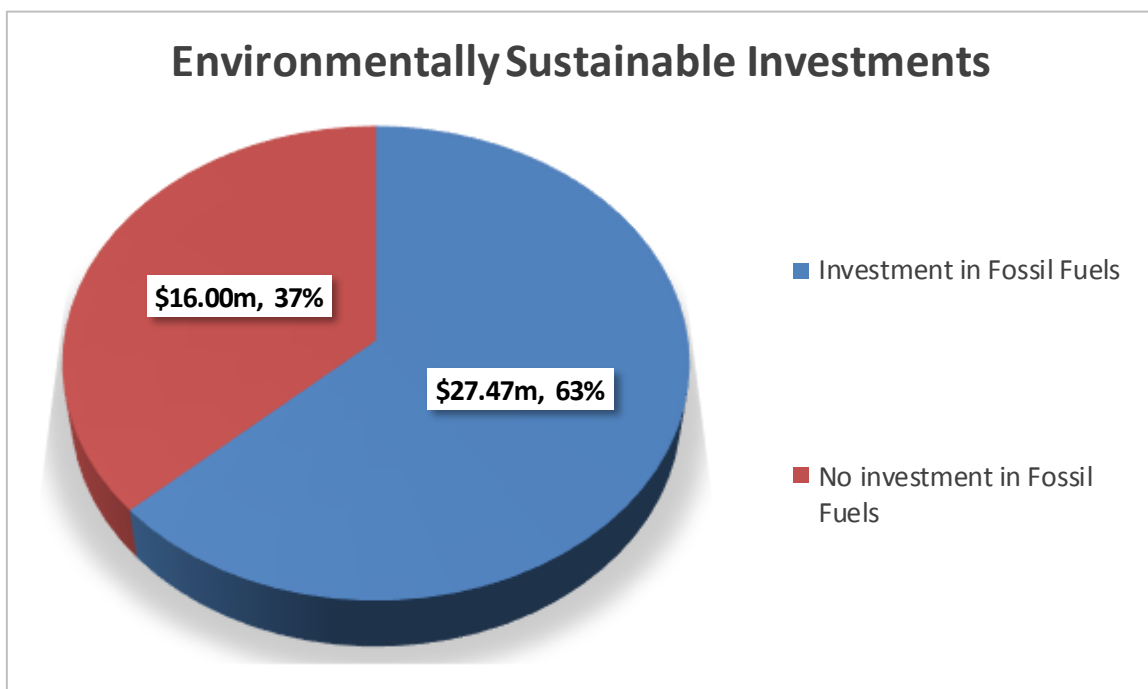
Included below:

1. Supporting Graphs; and
2. Investment Portfolio as at 30 November 2018.

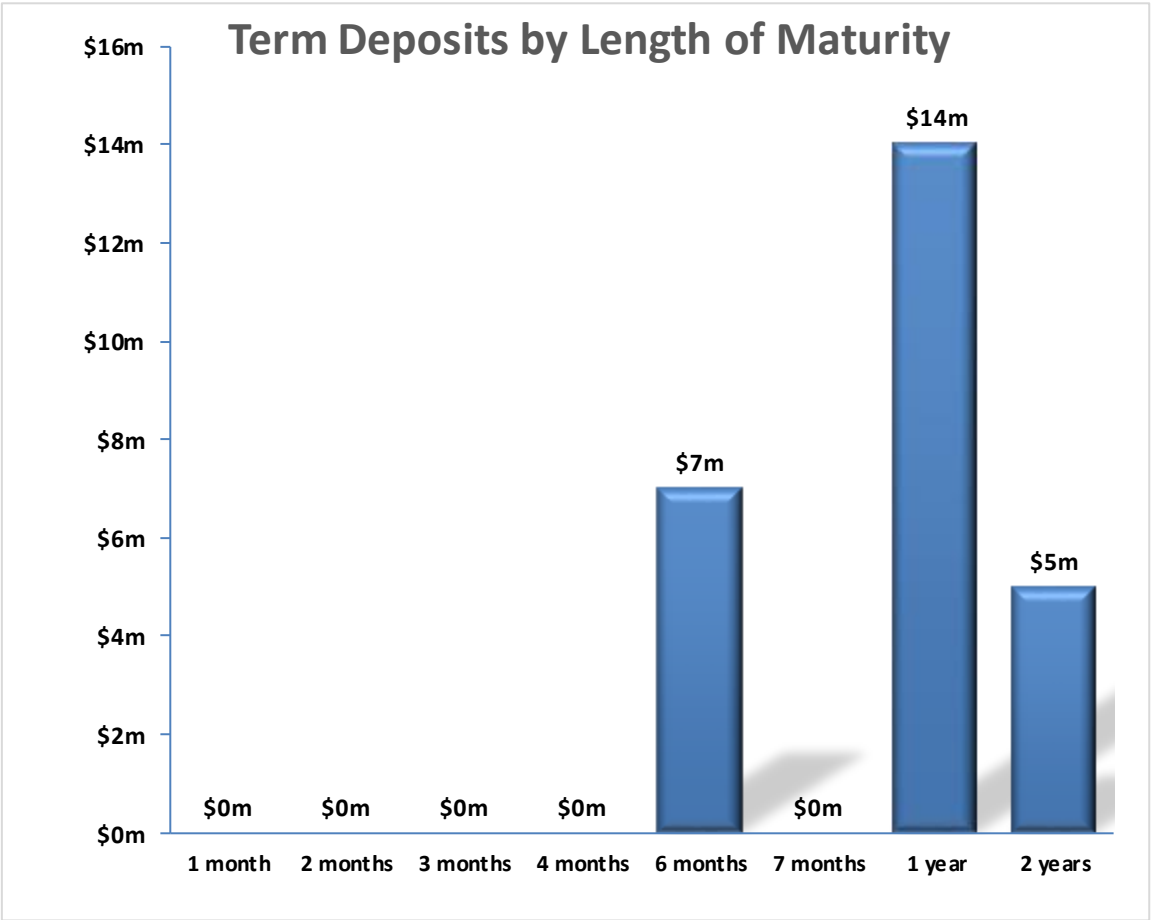
The following graph shows Council's investment portfolio by investment category as at 30 November 2018.



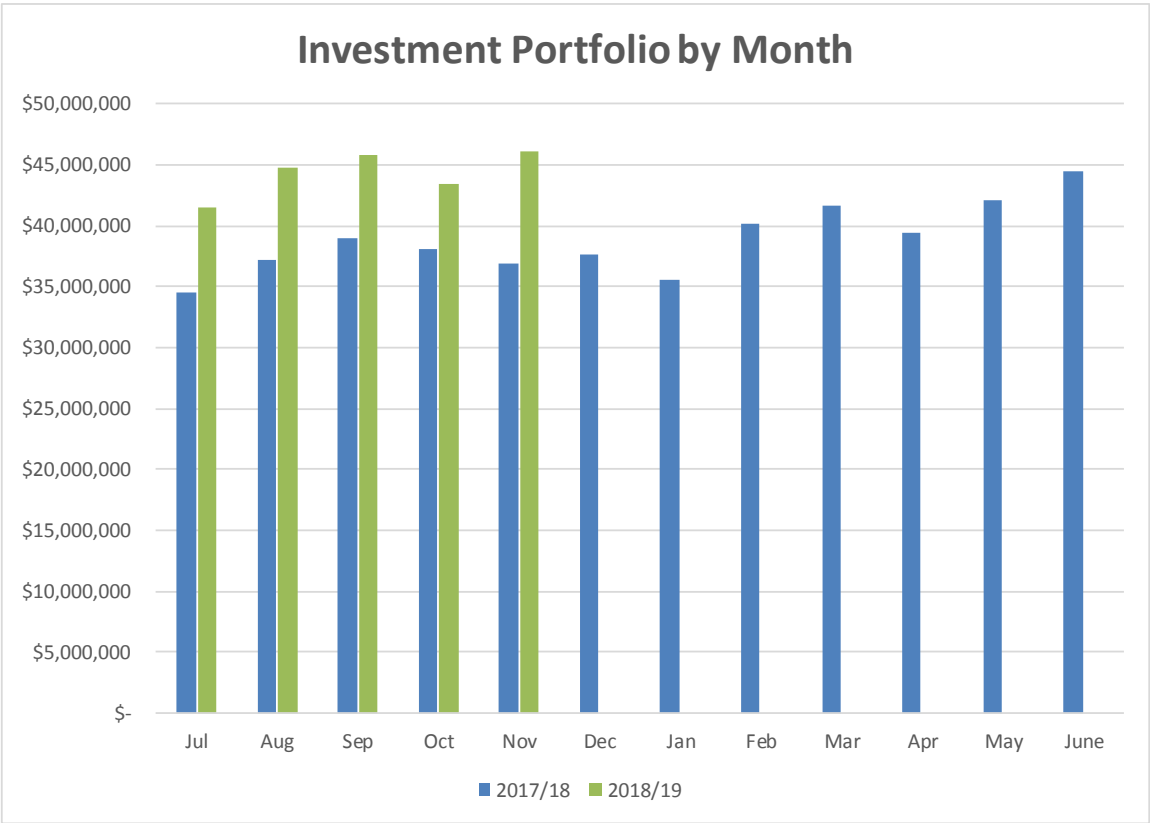
The following graph details Council's Environmentally Sustainable Investments as a percentage of Council's investment portfolio as at 30 November 2018.



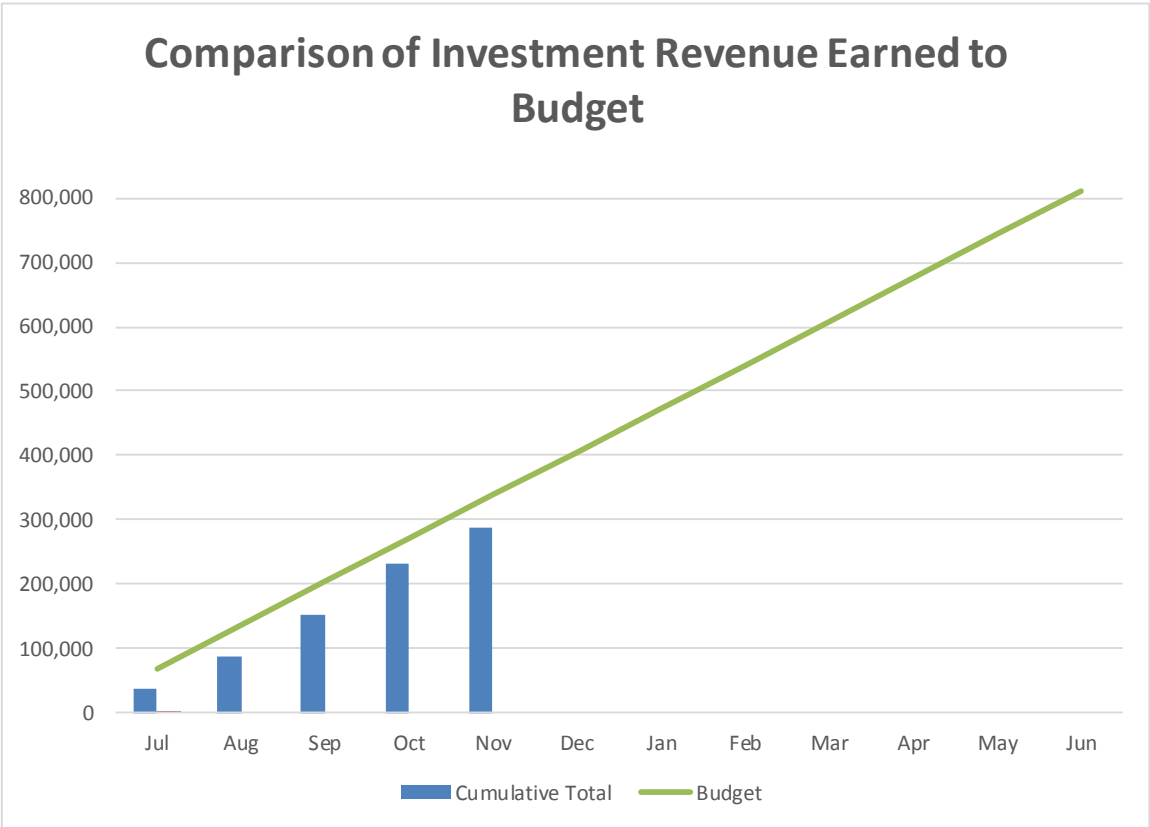
The following graph shows the length of time of Council's term deposit maturities as at 30 November 2018.



The following graph shows Council's total investment portfolio by month over the past two financial years to date.



The following graph compares Council's total investment revenue by month to the budgeted revenue.



RICHMOND VALLEY COUNCIL FINANCIAL ANALYSIS REPORT AS AT 30 NOVEMBER 2018										
Investment Source	Investment Type	Rating	Environmentally Sustainable Investments	Investment Date	Maturity Date	Rate of Return	Original Investment Value	Current Investment Fair Value	Interest/ Fair Value Gain Received	% of Total Portfolio
<u>Cash at Call</u>										
CBA Business Online Saver	At Call	A1+/AA	N	At Call		1.40%	N/A	5,263,350	4,719	11.41%
Interest on Other Bank Accounts								368		
						Total		5,263,350	5,087	11.41%
<u>Term Deposits</u>										
Defence Bank	Term Deposit	A2/BBB	Y	4/12/2017	4/12/2018	2.75%	N/A	1,000,000	0	2.17%
Westpac	Term Deposit	A1+/AA-	N	20/02/2018	20/02/2019	2.63%	N/A	1,000,000	6,629	2.17%
ING Direct	Term Deposit	A2/A-	N	21/02/2018	21/02/2020	2.90%	N/A	1,000,000	0	2.17%
Westpac	Term Deposit	A1+/AA-	N	1/03/2018	1/03/2019	2.62%	N/A	1,000,000	0	2.17%
ING Direct	Term Deposit	A2/A-	N	1/03/2018	2/03/2020	2.88%	N/A	1,000,000	0	2.17%
ING Direct	Term Deposit	A2/A-	N	5/03/2018	5/03/2020	2.88%	N/A	1,000,000	0	2.17%
MyState Bank Limited	Term Deposit	A2/BBB+	Y	6/03/2018	6/03/2019	2.75%	N/A	1,000,000	0	2.17%
Bank of QLD	Term Deposit	A2/BBB+	N	28/05/2018	28/05/2019	2.75%	N/A	1,000,000	0	2.17%
Members Equity Bank	Term Deposit	A2/BBB	Y	29/05/2018	29/05/2019	2.80%	N/A	1,000,000	0	2.17%
MyState Bank Limited	Term Deposit	A2/BBB+	Y	1/06/2018	3/12/2018	2.86%	N/A	1,000,000	0	2.17%
AMP Ltd	Term Deposit	A1-A	N	1/06/2018	3/06/2019	2.95%	N/A	1,000,000	0	2.17%
MyState Bank Limited	Term Deposit	A2/BBB+	Y	12/06/2018	11/12/2018	2.88%	N/A	1,000,000	0	2.17%
Peoples Choice Credit Union	Term Deposit	A2/BBB	Y	12/06/2018	12/06/2019	2.90%	N/A	1,000,000	0	2.17%
Elders Rural Bank	Term Deposit	A2/BBB+	Y	13/06/2018	13/12/2018	2.82%	N/A	1,000,000	0	2.17%
Greater Bank	Term Deposit	A2/BBB	Y	13/06/2018	12/06/2020	3.00%	N/A	1,000,000	0	2.17%
Greater Bank	Term Deposit	A2/BBB	Y	13/06/2018	13/06/2019	2.90%	N/A	1,000,000	0	2.17%
Heritage Bank	Term Deposit	A3/P2	Y	28/06/2018	9/01/2019	2.95%	N/A	1,000,000	0	2.17%
Heritage Bank	Term Deposit	A3/P2	Y	28/06/2018	28/06/2019	3.10%	N/A	1,000,000	0	2.17%
AMP Ltd	Term Deposit	A1-A	N	27/08/2018	25/02/2019	3.00%	N/A	1,000,000	0	2.17%
Defence Bank	Term Deposit	A2/BBB	Y	3/09/2018	2/09/2020	3.00%	N/A	1,000,000	0	2.17%
Westpac	Term Deposit	A1+/AA-	N	3/09/2018	3/09/2019	2.76%	N/A	1,000,000	0	2.17%
AMP Ltd	Term Deposit	A1-A	N	10/09/2018	11/03/2019	3.00%	N/A	1,000,000	0	2.17%
Police Credit Union Limited	Term Deposit	Unrated	Y	9/10/2018	9/04/2019	2.85%	N/A	1,000,000	0	2.17%
Bank of Us	Term Deposit	Unrated	Y	29/11/2018	29/11/2019	2.95%	N/A	1,000,000	0	2.17%
Bank of Us	Term Deposit	Unrated	Y	29/11/2018	29/11/2019	2.95%	N/A	1,000,000	0	2.17%
Auswide Bank	Term Deposit	A3/BBB-	Y	29/11/2018	28/05/2019	2.75%	N/A	1,000,000	0	2.17%
AMP Rebate									510	
<u>Matured Term Deposits</u>										
Auswide Bank	Term Deposit	A3/BBB-		28/11/2017	28/11/2018				26,000	
Auswide Bank	Term Deposit	A3/BBB-		28/11/2017	28/11/2018				26,000	
Elders Rural Bank	Term Deposit	A2/BBB+		29/05/2018	29/11/2018				14,115	
						Total		26,000,000	73,254	56.39%
<u>NSW Treasury Corporation Hourglass Investments</u>										
Cash Facility Trust	Trust		N	Various	N/A	1.80%	5,498,282	6,021,940	9,160	13.06%
Medium Term Growth Fund	Trust		N	Various	N/A	-4.44%	9,005,029	8,824,392	-32,417	19.14%
						Total	14,503,311	14,846,332	-23,258	32.20%
<u>Bank Accounts</u>										
		Balance \$ 30-Nov-18					Total Investment Portfolio at Face Value		45,766,662	
							Total Investment Portfolio at Fair Value		46,109,683	
							Interest Revenue Received		55,083	
Account Name							Overall Average Interest Rate		2.53%	
General Fund Bank Account		1,740,818								
Trust Fund Bank Account		87,050								
NAB Cheque Account		-20								
Evans Head Memorial Aerodrome Fund		12,346					Total Bank Account Portfolio		1,840,195	
Total		1,840,195					Total Portfolio		47,949,877	

16 TENDER REPORTS**16.1 WOODBURN RIVERSIDE PRECINCT**

Author: Ben Zeller, Manager Projects and Performance

EXECUTIVE SUMMARY

This report provides information to Council on the negotiations that have been undertaken to secure contractors to undertake works for the Woodburn Riverside Precinct.

The project essentially splits into three components, being the community building, landscaping and jetty/boardwalk.

The community building contract has been awarded to AGS Commercial at a contract cost of \$752,230 and works are currently progressing with a completion date of 8 April 2019.

Significant negotiation has been continuing with Boyds Bay Landscaping to deliver as much work as possible within the budget. A contract will be awarded prior to Christmas with a January 2019 start.

Note that there will be no work done on the areas of the beach, boardwalk or the memorial. Works will be focussed on the earthworks and landscaping to provide access to the community building and for the playground and adjacent areas.

The boardwalk is not affordable at this stage and designs for the jetty/pontoon have been finalised. This work is proposed to be delivered in early 2019.

RECOMMENDATION

That Council notes the outcome of direct negotiations with contractors to deliver the works associated with the Woodburn Riverside Precinct.

DELIVERY PROGRAM LINKS

Connecting People and Places

PP1 Fresh and Vibrant Community

PP1.3 Provide clean, safe and accessible open spaces and recreational services to the community and visitors

BUDGET IMPLICATIONS

The budget implications have been detailed in the body of the report.

REPORT

It has been previously reported to Council that no tenders were received for the Woodburn Riverside Precinct Project.

After a further three-week extension to the original closing date, still no tenders were received.

At the Ordinary Meeting held on 15 May 2018 Council resolved to:

1. Note the actions taken in line with Council's approval to enter direct negotiations to procure a qualified contractor in line with the project scope and budget for the Woodburn Riverside Precinct project.

2. Authorise the General Manager to enter into and endorse relevant contracts, including affixing the seal of Council where appropriate, for the delivery of the project generally in accordance with the project scope and approved budget and other details considered by Council.
3. Notes that the outcome of direct negotiations will be reported back to Council.

Under Clause 178 (3e) of the Local Government (General) Regulation 2005, Council “will enter into negotiation with any person (whether or not the person was a tenderer) with a view to entering into a contract in relation to the subject matter of the tender” as well as Clause 178 (3f) of the Local Government (General) Regulation 2005, enables Council to “carry out the requirements of the proposed contract itself” if that becomes necessary.

Subsequently, the Project Management Office was contacted by a number of potential contractors interested in delivering the project for Council.

A contract for the construction has been awarded to AGS Commercial for \$752,230 Work is on schedule with a completion date of 8 April 2019.

Negotiations for the landscaping will be finalised by mid-December. Works have been substantially reduced to accommodate the available budget. The attached image shows the works that will be delivered.

Diagram 1 below identifies the areas of work that will not be delivered within the current budget. This component of work will deliver landscaping and earthworks for the area around the community building and for the playground. This work will include paving, footpaths, sandstone block walls and seating, stone clad retaining walls, stairs, picnic sets, relocation of barbecues, bike racks, garden edging, drinking fountain, turf, garden areas, tree plantings, etc.

The cost is currently being finalised but it will not exceed \$520,000 including GST which is within the current budget allocation.

Quotes for the jetty/pontoon are expected to be finalised by the end of December.

Key Issues

Nil

Tender Evaluation

Previously evaluated.

Consultation

Consultation was not required for this aspect of the project.

Options

Nil

Conclusion

The delivery of the Woodburn Riverside Precinct has not been conventional. This has resulted from no tender submissions being received, which triggered Clause 178(3e) of the Local Government Regulations allowing Council to negotiate directly with contractors, the limited budget and the interdependence of the different stages of the work.

Whilst negotiations have, to a degree, been protracted the result will be more of the project being delivered within the budget.

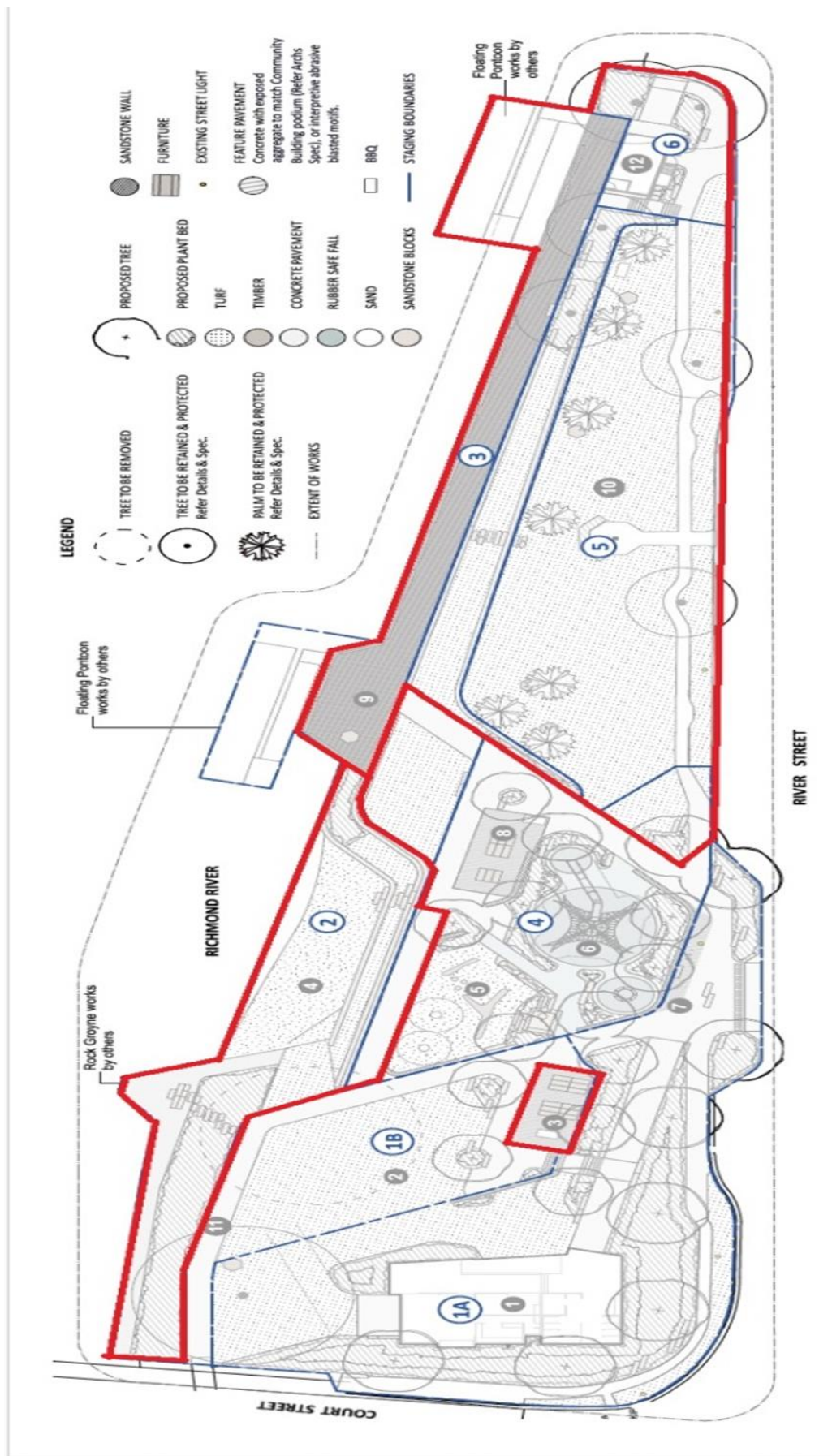


Diagram 1: Woodburn Riverside Precinct (red lines indicate area of work which will not be delivered)

ATTACHMENT(S)

Nil

17 GENERAL BUSINESS**17.1 ADOPTION OF CRAWFORD SQUARE MASTER PLAN**

Author: Andrew Leach, Manager Asset Planning

EXECUTIVE SUMMARY

At the September Ordinary Meeting Council adopted the Draft Crawford Square Master Plan and resolved to place the draft plan on public exhibition for a period of 28 days. Following the exhibition period Council received no submissions and it is therefore recommended that Council adopt the Crawford Square Master Plan without amendment.

RECOMMENDATION

That Council adopt the Crawford Square Master Plan.

DELIVERY PROGRAM LINKS

PP1: Fresh and Vibrant Community

PP1.3: Provide Clean Safe and Accessible Open spaces and recreational services to the community and visitors.

BUDGET IMPLICATIONS

Council will use the information within the master plan to seek funding for the development of Crawford Square.

REPORT

Council Officers, in conjunction with Integrated Site Design, prepared a Draft Crawford Square Master Plan for Council and community consideration. Early community consultation sessions held in Casino identified Crawford Square as a key project for the community. The information compiled from these forums contributed to the concepts and ideas illustrated in the draft plan. The Draft Crawford Square Master Plan is also identified as a key project in the Richmond Valley Made 2030 Community Strategic Plan (CSP) and was accordingly adopted by Council at the September Ordinary Meeting and placed on public exhibition for a period of 28 days for final community feedback. Following advertising in the local media, Facebook, Council website and public display, no submissions were received. It is therefore the recommendation of Council Officers that the Crawford Square Master Plan be adopted by Council.

CONSULTATION

Following a recommendation at the September Council Meeting, the draft master plan was put on display for a period of 28 days. The elements of the plan were developed from CSP community consultation in 2016.

CONCLUSION

Following the works which have been undertaken in the development of this document, the recommendation is for Council to adopt the plan so that it can be used to base future funding applications and works as funds become available.

ATTACHMENT(S)

1. Crawford Square Casino Masterplan Report (under separate cover)
2. Crawford Square Park - Casino (Redevelopment Plan) A3 (under separate cover)

17.2 PLANNING PROPOSAL TO REZONE 75 GREGORS ROAD, SPRING GROVE FOR A RURAL RESIDENTIAL DEVELOPMENT

Author: Andrew Hanna, Manager Development and Environment

EXECUTIVE SUMMARY

Council has received an application (PP2018/0002), supported by a Planning Proposal, to amend the *Richmond Valley Local Environmental Plan 2012* (the LEP) to enable the establishment of an 18 lot rural residential estate on Lot 4 DP708496, 75 Gregors Road, Spring Grove (the Land). The proposed development is sited immediately to the west of existing rural residential estates at Spring Grove, and is supported by Council's Rural Residential Development Strategy.

The Land currently has a Land Zone of RU1 Primary Production, and a minimum lot size for subdivision of 40ha. To facilitate the proposed development the LEP requires amendment to:

- change the Land Zone Map by applying Zone R5 Large Lot Residential to part of the Land (about 24.34ha); and
- change the lot size map by applying a minimum lot size (MLS) of:
 - 1ha to the Zone R5 area (with a 2ha MLS to apply to proposed Lot 1), and
 - 20ha to the remaining RU1 zoned part of the Land (to facilitate creating one residue lot).

Council's support for the planning proposal is required to commence the rezoning process. This will cause the planning proposal to be submitted to the Department of Planning and Environment (DoPE) for assessment and Gateway Determination, which would incorporate conditional agency and community consultation.

A further report will be presented to Council at the conclusion of the consultation phase, where a decision to proceed with the LEP amendment will be required. If it is to proceed, Council may use Ministerial Plan Making delegations to prepare and make the final LEP amendment, but only where such delegations had been sought, and granted, through the Gateway process. These delegations would be assigned to the General Manager.

RECOMMENDATION

That:

1. Council support Planning Proposal PP2018/0002, which proposes to amend the *Richmond Valley LEP 2012*, as it applies to Lot 4 DP708496, 75 Gregors Road Spring Grove, by rezoning the land to facilitate a rural residential development;
2. PP2018/0002 be directed to the DoPE for a Gateway Determination; and
3. EP&A Act Ministerial Plan Making delegations be requested for the General Manager.

DELIVERY PROGRAM LINKS

Growing our Economy

EC1: Driving Economic Growth

EC1.7: Provide flexible and innovative planning controls

EC1.8: Provide sustainable Urban Development Opportunities

BUDGET IMPLICATIONS

Nil.

REPORT

Council is in receipt of Planning Proposal application (PP2018/0002) prepared by consultancy firm Newton Denny Chapelle and lodged on behalf of Mr D Bennett, owner of Lot 4 DP708496, 75 Gregors Road, Spring Grove via Casino (figure 1). The planning proposal seeks to rezone the land so that part of it can be developed for rural residential purposes (figure 2).

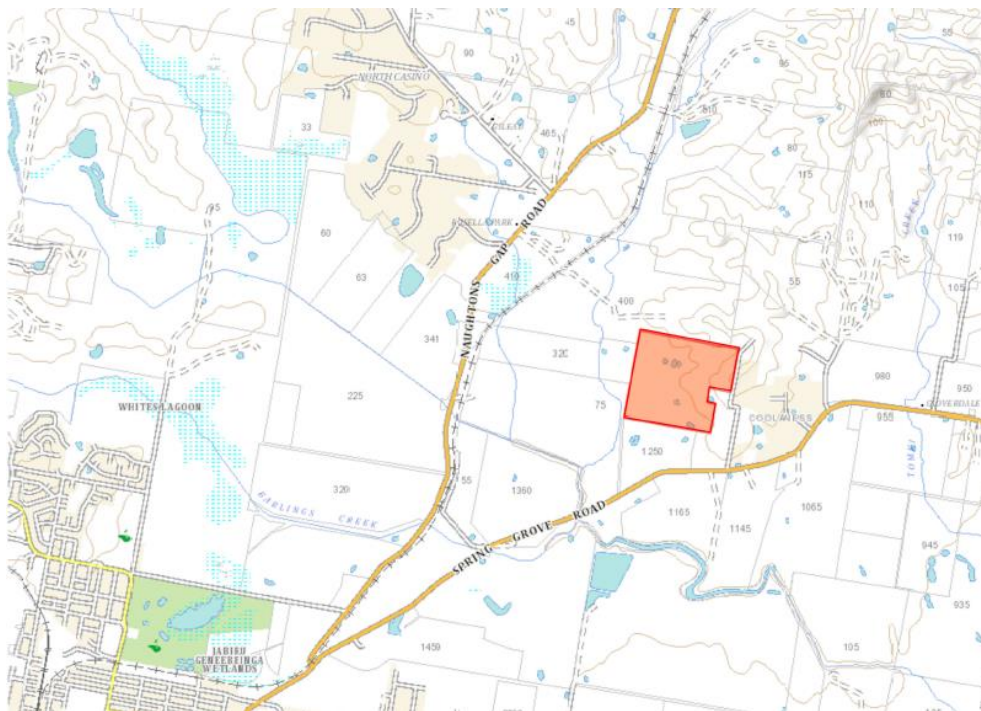


Figure 1 – Locality Plan identifying the subject land (outlined in red with orange shading) to the north-east of Casino at Spring Grove.

The property currently has a Land Zone of RU1 Primary Production (figure 3) under the *Richmond Valley LEP 2012*, with a minimum lot size of 40ha. To facilitate a rural residential development, amendment of the LEP will be required under Part 3 of the *Environmental Planning and Assessment Act 1979*. This process is known as the Gateway Planning process and involves assessment of proposed LEP amendments against a number of State, regional and local plans, policies and strategies, including Section 117 Ministerial Plan Making Directions, as well as consultation with relevant Government Authorities and the community.



Figure 2 – Concept subdivision layout extracted from Planning Proposal PP2018/0002

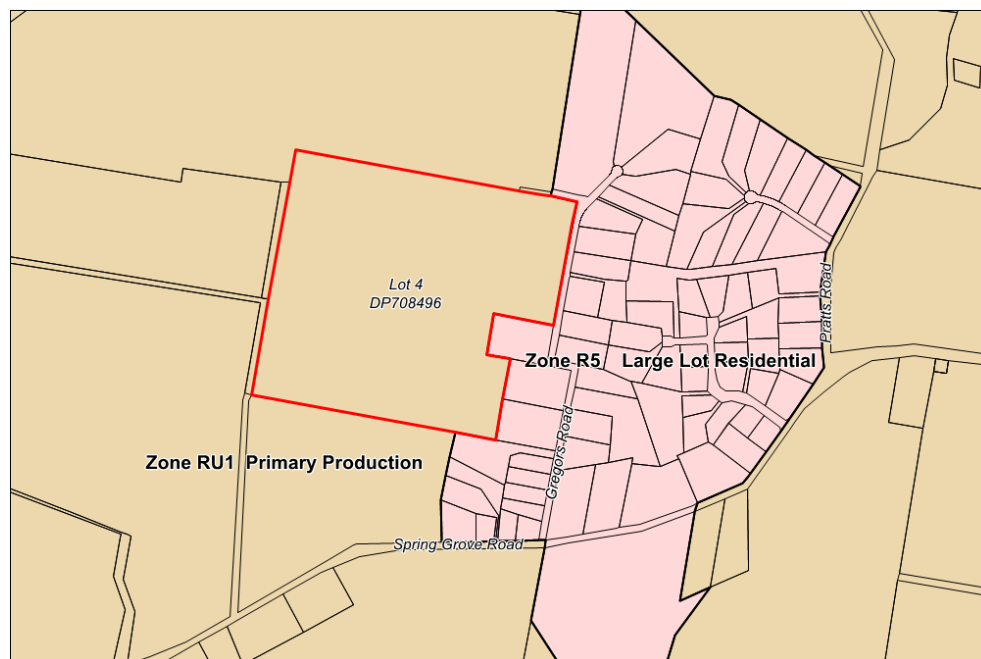


Figure 3 – Extract from the Richmond Valley LEP 2012-Land Zone Map showing the subject land (outlined in red) adjoining the existing Zone R5 Large Lot Residential enclave at Spring Grove.

Planning Proposal PP2018/0002 proposes to amend the *Richmond Valley LEP 2012* by:

- changing the Land Zone, for about 24.34ha of the Land, from Zone RU1 Primary Production to Zone RU5 Large Lot Residential, and
- changing the minimum lot size (MLS) from 40ha to:
 - 2ha (for proposed Lot 1);
 - 1ha (for proposed Lots 2 to 18); and
 - 20ha for proposed Lot 19, comprising a single residue lot.

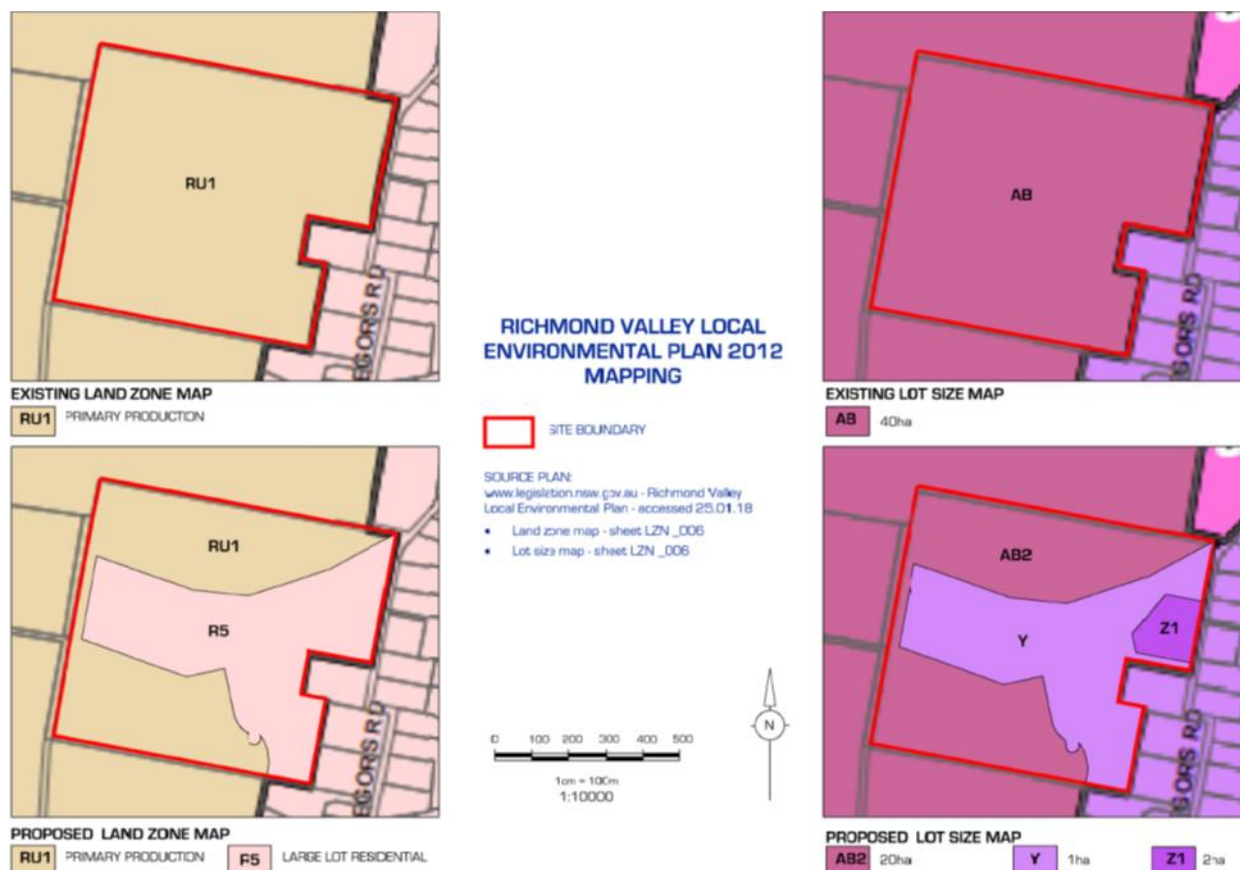


Figure 4 – Proposed change to the Richmond Valley LEP 2012-Land Zone Map and Lot Size Map

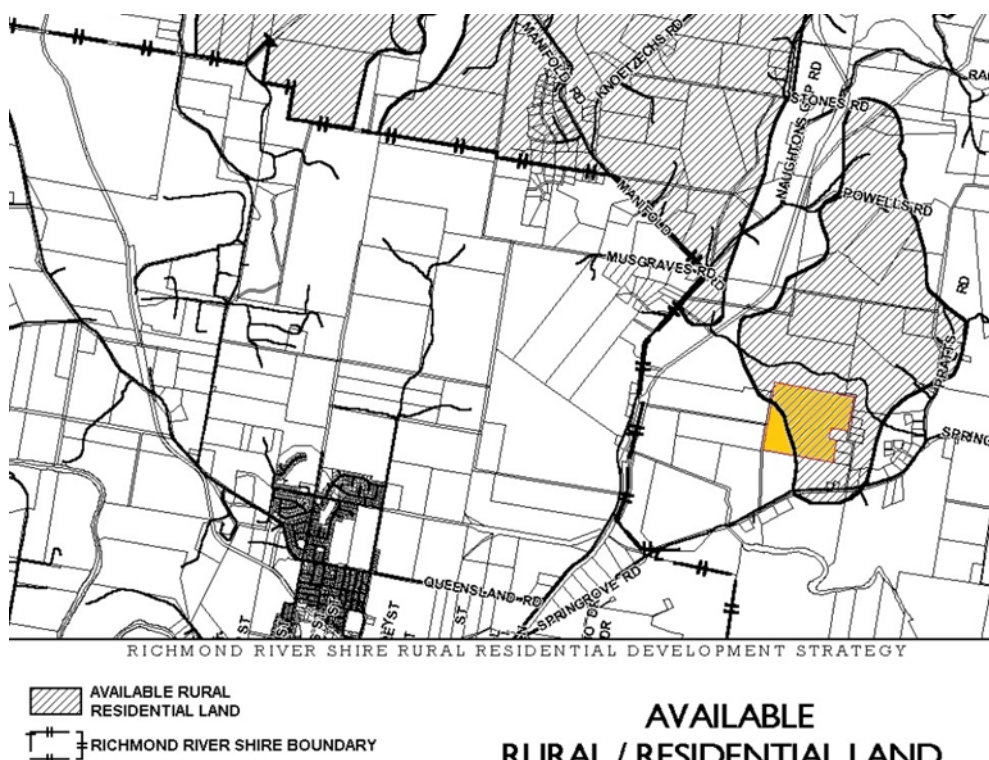


Figure 5 – Extract from Rural Residential Development Strategy for the Casino Catchment.

Consideration of Strategic Policies and Land Suitability

The Planning Proposal has been prepared in accordance with the DoPE *Guide to Preparing Planning Proposals* (2016). In preparing the planning proposal consideration was given to the

land's suitability against State, regional and local plans, policies and strategies, and Section 117 Ministerial Plan Making Directions. No inconsistencies were found in this regard.

Richmond River Rural Residential Development Strategy

Most of the land is mapped within the boundary of a potential rural residential release area under the *Richmond River Shire Rural Residential Development Strategy* (figure 5). Notwithstanding an area being mapped within a potential rural residential release area, the Strategy aims to avoid placing future rural residential land releases on constrained land.

The following table provides commentary on constraints the Strategy proposes to avoid.

<ul style="list-style-type: none"> land classified as prime crop or pasture land, 	<p>There is no prime crop or pasture land on this property. Much of the terrain is steep to moderately sloping, often with shallow silty sand soils.</p> <p>A small area of Regionally Significant Farmland is mapped in the south-western corner of the property (figure 6), however, the proposed development has a minimum buffer of 120 metres to this area.</p>
<ul style="list-style-type: none"> flood prone land, 	<p>The south-western corner of the property is affected by flooding (figure 6). The 1 in 100 year ARI flood event has a modelled level of 20.6 metres above the Australian Height Datum (AHD). All proposed rural residential lots, nominated future dwelling sites and proposed infrastructure, will be located above the 27 metre AHD contour, therefore, a minimum of 6.4 metres above the 1 in 100 year flood level.</p>
<ul style="list-style-type: none"> land with steep slopes, 	<p>The LEP's Land Slip Risk Map does not identify any slopes, greater than 15 degrees (30%), on the property.</p> <p>The steepest part of the property is along Gregors Road where slopes approach 9 degrees (16.7%).</p>
<ul style="list-style-type: none"> land susceptible to coastal erosion and inundation, 	<p>The property is outside the coastal zone.</p>
<ul style="list-style-type: none"> difficult land for effluent disposal, 	<p>A wastewater assessment was supplied with the Planning Proposal and identifies several constraints for effluent disposal (figure 7).</p> <p>Shallow soil is evident over part of the property along the Gregors Road frontage. Effluent disposal within this area will be difficult, therefore, proposed Lot 1 has been made larger to incorporate an area suitable for effluent disposal. This lot will also have a larger minimum lot size, of 2ha, to prevent its further subdivision.</p> <p>Several ephemeral watercourses traverse the property. Effluent disposal should avoid being within 100 metres of these watercourses.</p> <p>The proposal provides indicative locations for effluent disposal fields (figure 7) to avoid these constraints.</p>
<ul style="list-style-type: none"> land identified for future urban release, 	<p>There are no future urban growth areas within the vicinity of this property.</p>
<ul style="list-style-type: none"> land close to existing intensive land-uses and contaminated sites, and 	<p>There are no intensive land-uses or contaminated sites within the vicinity of this property.</p>
<ul style="list-style-type: none"> land having environmental 	<p>There are no identified environmentally sensitive areas</p>

significance.	<p>on the property.</p> <p>A stand of floodplain vegetation lies within the south-western corner of the property, but this is outside the proposed development footprint and will be unaffected by potential development.</p> <p>A Bushfire Assessment was prepared and recommends minimum Asset Protection Zones (APZ) around nominated dwelling envelopes. The only lots requiring vegetation thinning to accommodate a dwelling and APZ is Lot 1, although there is scope to locate the dwelling away from this vegetation.</p>
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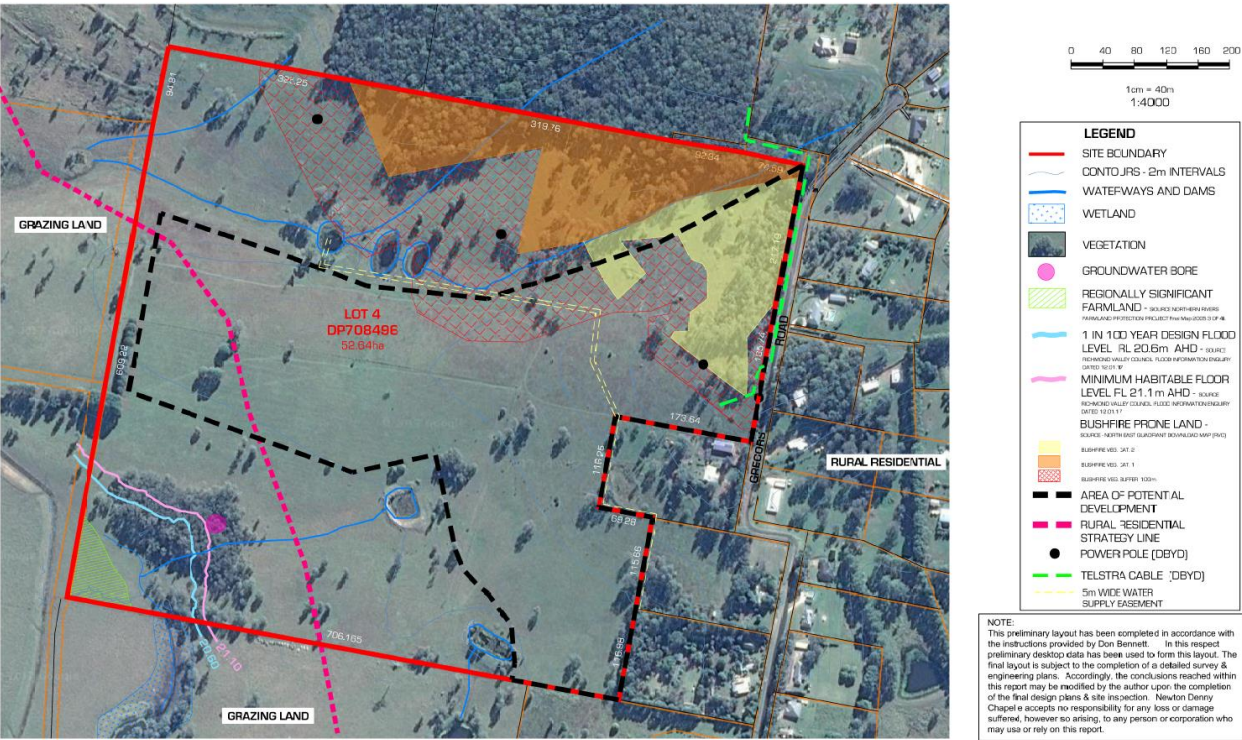


Figure 6 – Site Analysis for Lot 4 DP708496, 75 Gregors Road Spring Grove, extracted from Planning Proposal.

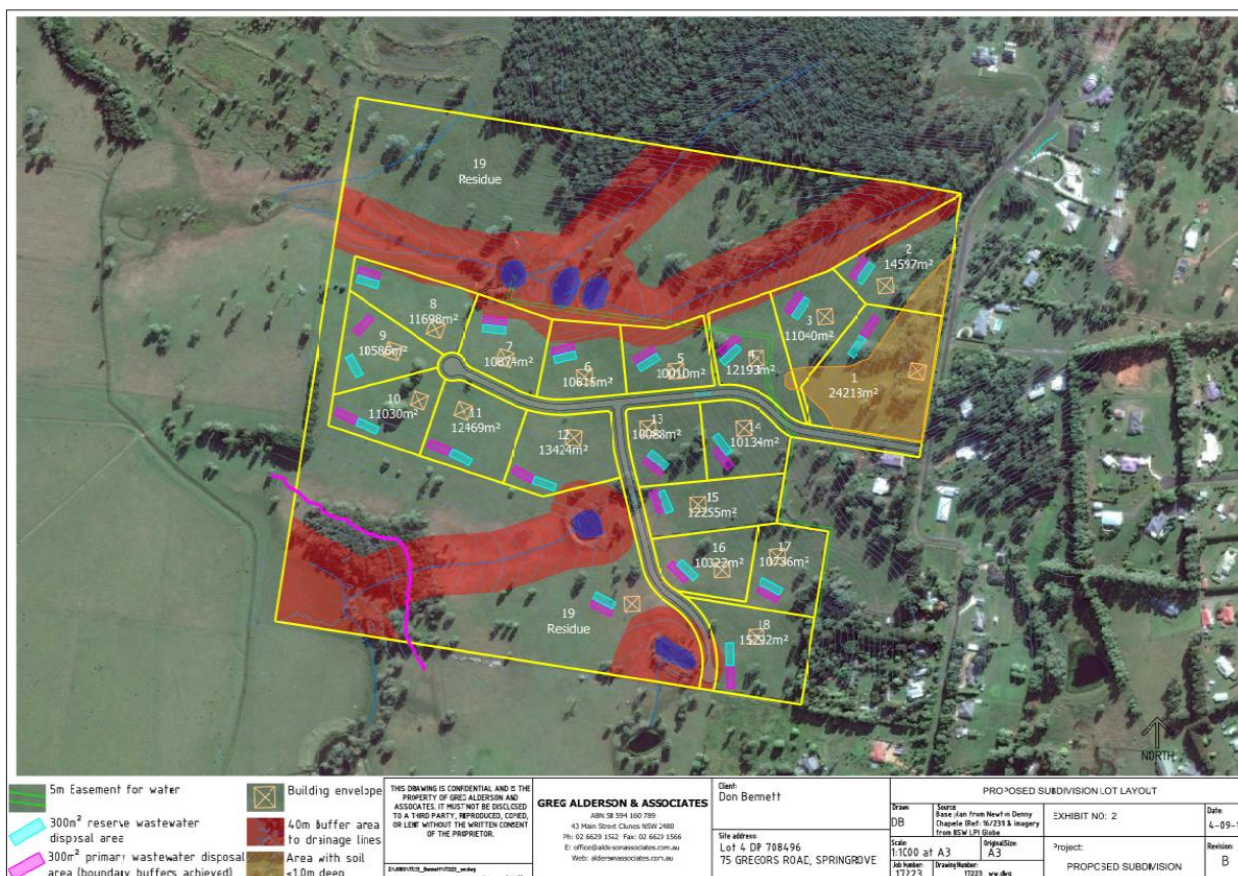


Figure 7 – Effluent disposal constraints mapping and potential effluent disposal field locations.

A number of supporting documents have been prepared by specialist consultants to support the planning proposal. These reports included-

- Bushfire Assessment – produced by Bushfire Certifiers (17 Oct 2018)
- On-site Wastewater Feasibility Assessment – produced by Greg Alderson & Associates (4 Sept 2018)
- Cultural Heritage Assessment – produced by Everick Heritage (Aug 2005) and includes correspondence from Casino-Boolangle Local Aboriginal Heritage Council (18 Nov 2005)

CONSULTATION

Gateway Determinations are customised for each planning proposal, however, the normal consultation requirements for a rezoning are agency consultation followed by a 28 day (minimum) public exhibition.

It is likely agency consultation will include NSW Rural Fire Service, and the Department of Primary Industries-Agriculture.

A report will be submitted to Council at the conclusion of this consultation phase.

CONCLUSION

Planning Proposal PP2018/0002 has been lodged with Council seeking to rezone 75 Gregors Road Spring Grove to facilitate development of 18 rural residential lots, plus a residue. The Planning Proposal is supported by the *Richmond River Shire Rural Residential Development Strategy* and is consistent with State, regional and local plans, policies and strategies, as well as Section 117 Ministerial Plan Making Directions.

It is recommended Council support the planning proposal to commence the Gateway Planning process. Furthermore, Council should also seek the Minister's Plan Making functions for this

planning proposal and granted these to the General Manager so enable making of the final LEP amendment under delegation.

ATTACHMENT(S)

Nil

17.3 PUBLIC LIBRARIES FUNDING

Author: Gary Ellem, Manager Regional Library

EXECUTIVE SUMMARY

Local Government NSW and the NSW Public Libraries Association have come together to create the Renew Our Libraries campaign. So far 90 of the 128 councils across the state have officially endorsed the campaign through a council resolution.

The campaign is having an effect as on 24 August 2018 the NSW Government announced a \$60 million funding commitment for NSW public libraries. NSW Labor then announced an additional \$10.5 million boost to their previous commitment of \$50 million.

While both NSW Government and Labor's is a welcome additional funding boost for public libraries it still falls short of the \$94 million target that was set at the beginning of the campaign. A long term solution to public library funding also needs to include indexing as both parties funding commitment cuts off in 2023. Indexation and legislation will deliver a long-term solution for funding for public libraries.

RECOMMENDATION

That Council;

1. Endorse the NSW Public Libraries Association and Local Government NSW Library funding advocacy initiative, Renew our Libraries.
2. Note the announcement by the NSW Government on 24 August 2018 of its intention to provide a \$60m funding package for NSW public libraries for the quadrennial period 2019-20 to 2022-23.
3. Support the ongoing Renew Our Libraries initiative to secure the pledged funding, clarify the funding components and liaise with the government regarding the funding model.
4. Support Renew Our Libraries to work with the Government to develop a sustainable future funding model with a view guaranteeing an appropriate level of ongoing and indexed state funding.
5. Write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of a significant increase in state funding for NSW public libraries, supported by a sustainable future funding model.
6. Take a leading role in activating the campaign locally.
7. Endorse the distribution of the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative information in Council libraries, as well as involvement in any actions arising from the initiative.
8. Formally advise the NSW Public Libraries Association and Local Government NSW that Council has endorsed the library funding advocacy initiative.

DELIVERY PROGRAM LINKS

Connecting People and Places

PP1 Fresh and Vibrant Community

PP1.7 Library be innovative and provide equitable community access to all library resources

BUDGET IMPLICATIONS

There will be an 18% reduction in 2018/19 Library subsidies before the increased funding comes into effect in 2019/20.

REPORT

The NSW Public Libraries Association has requested support from councils in their advocacy to State Government for additional funds for Public Libraries.

Whilst Council receives funds from State Government, these have gradually declined. In 2015/16, State funding for Public Libraries covered only 7.5% of the total costs of operating the 368 libraries across NSW. The level of State Government funding for NSW public libraries has reached crisis point. This is an historic issue that has been ignored by successive NSW governments. The key issues are that:

- NSW public libraries receive the lowest per-capita funding from their State Government compared to all other states in Australia
- NSW councils are currently paying 92.5% of the costs to operate public libraries, up from 77% in 1980
- In 2015-16, NSW State Government funding for public libraries was only \$26.5M compared to a contribution of \$341.1M from Local Government. NSW councils are paying 12 times more than the State Government to provide library services to their communities.
- The total funding available through the NSW Public Library Funding Strategy is not indexed to population growth or consumer price index (CPI), thereby contributing to the ongoing attrition of State Government funding
- The 2018-19 NSW state budget delivered a 5% cut to current funding and cut access to all infrastructure funding for metropolitan areas
- Physical and virtual visitation, library borrowing and participation in library programs continue to increase year on year
- Libraries play a major part in supporting the achievement of government literacy targets
- Libraries provide collections, programs and spaces for marginalised groups including older people, refugee and multicultural communities, and people who are digitally disadvantaged.

In 2011, the NSW State Government made a pre-election commitment to comprehensively review the level and allocation of funding for NSW public libraries. The Library Council of NSW worked with the NSW Public Libraries Association and the State Library of NSW to develop an evidence-based submission.

The resulting submission Reforming Public Library Funding, recommending a fairer, simpler and more transparent method for the distribution of funds, was presented to the State Government in October 2012. Despite the undertaking of the State Government to comprehensively review funding for its public libraries, the recommendations of Reforming Public Library Funding were ignored and the funding model was neither reviewed nor improved.

In 2016, the then Minister for the Arts, the Hon. Troy Grant, undertook to review the matter of State Government funding for NSW libraries at the conclusion of the Fit For the Future program. It can be reasonably assumed that Fit For the Future has concluded, yet there has been no review of library funding nor any mention of libraries in the Government's pre-election undertakings. At the 2016 LGNSW Conference, the Premier Mike Baird committed to reviewing library funding.

The NSW Public Libraries Association has joined forces with Local Government NSW to establish a library funding advocacy initiative in the lead up to the 2019 NSW State election. The Renew Our Libraries strategy will be rolled out over the next 8 months to persuade the Government that its network of 368 public libraries has reached a funding flashpoint that, without significantly increased and sustainable funding, is at risk of imminent service reduction. The success of this approach relies heavily on the support of NSW councils, their libraries and their communities.

It should be noted that the following motion (submitted by the Blue Mountains City Council) was unanimously endorsed at the Local Government NSW 2017 Conference:

That Local Government NSW works with the NSW Public Libraries Association (NSWPLA) to develop a strategic partnership to:

- a) increase public awareness of the multiple roles that Local Government Public Libraries play in supporting the educational, social, cultural and economic outcomes in local communities
- b) advocate, in the lead up to the March 2019 State election, for improved State Government funding for Local Government Public Libraries in NSW to enable public libraries to meet the growing needs of our local communities.

As previously noted, this is not a party-political issue as every government since 1980 shares the blame for the current funding situation. Nevertheless, it is worth noting that the NSW Opposition released its Library Funding Policy on 26 March 2018 with an undertaking to increase overall funding to all suburban and regional NSW public libraries by \$50 million in the first term of government. This is a very significant pledge insofar as it is the first policy from any political party in recent history that undertakes to provide a significant and specified increase in state funding for public libraries.

NSW public libraries are governed by the *Library Act 1939*, a legislative instrument that was initially introduced to ensure the provision and ongoing sustainability of libraries through State Government and Local Government collaboration, and providing up to 50% of the funding required to establish and operate libraries. Since then local government has increasingly carried the funding burden with the situation deteriorating significantly since the 1980s. As a result, there are examples of attrition in library staffing, opening hours, collections, services and programs in a number of councils across the state.

Disappointingly, the 2018-19 NSW state budget delivered just \$23.528M for public libraries, \$5.275M less than the 2017-18 funding level. The State Government has completely ignored the recommendation of its own expert panel, the Library Council of NSW which, in consultation with the State Library of NSW and the NSW Public Libraries Consultative Committee, recommended an increase in public library funding to \$30M in 2018-19. The public library grant funding component, which has been a budget inclusion for many years, has been scrapped entirely. This component financed a competitive grant project which has part-funded countless library infrastructure and service projects over many years.

On 24 August 2018 the NSW government announced a \$60 million funding commitment for NSW public libraries. This is an important first step in the right direction and has thanked councils and supporters for their efforts so far. Further clarification is needed and further work is required to fix the long-term funding model for NSW public libraries. It is critical that any commitment of extra funding be recurrent, to ensure our public libraries can continue to grow and provide those valued services with certainty well into the future.

The NSW public library network is at serious risk. Neither this Council nor the broader NSW Local Government sector can continue with the high degree of uncertainty about the level of ongoing State Government funding for public libraries.

CONCLUSION

It is recommended that Council supports urgent action from the NSW local government sector and NSW Public Libraries Association to reverse the ongoing deterioration of state funding for public libraries to ensure that local councils will not be forced to continue meeting the funding shortfall.

ATTACHMENT(S)

Nil

17.4 SWIMMING POOL COMPLIANCE PROGRAM UPDATE

Author: Andrew Hanna, Manager Development and Environment

EXECUTIVE SUMMARY

Amendments to the Swimming Pools Act 1992 (the Act) resulted in a report being presented to Council in 2014 for the implementation of a Swimming Pool Compliance Program as mandated by these amendments.

A review has been conducted of this program and this report outlines proposed changes to the current program.

RECOMMENDATION

Recommended that;

1. Council endorse proposed changes to the swimming pool fence inspection program and publicly exhibit the amended Swimming Pool Compliance program for a period of 28 days.
2. A further report be provided to Council following the exhibition period for a resolution.

DELIVERY PROGRAM LINKS

Connecting People and Places

PP1 Fresh and Vibrant Community

PP1.4 Provide safe and well maintained Swimming Pools

BUDGET IMPLICATIONS

Nil

REPORT

Section 22B(1) of the Act states that a local authority must, within 6 months after the commencement of this section, develop and adopt a program for the inspection of swimming pools in its area to ensure compliance with the requirements of this Part.

A report was presented to the Council meeting held in November 2013 in which Council resolved to adopt a program as per below;

Council's current program requires Compliance Certificates to be issued:

- for swimming pool barriers for pools on residential properties with more than one occupancy,
- when a property is sold, leased or rented, and
- all other residential pool barriers being inspected for compliance every three years.

It is important to note that amendments to the Act do not require Council inspect all residential pool barriers however this was considered appropriate at the time of presenting the report. At that time Council had two Compliance Officers whose role included inspecting swimming pool barriers and was a large component of their work. Council now has only one full time Compliance Officer who also investigates unauthorised and illegal development and one Trainee Building Surveyor/Compliance Officer who does a range of tasks.

There are more than 1000 pools in the local government area which under the current program require approximately 340 inspections per year. Swimming pool barriers are rarely fully compliant with the Australian Standard and as a result most of the properties require more than one inspection as well as detailed reports outlining upgrade requirements and depending on cost and risk to safety, negotiations with the owner as to time for compliance.

Council currently charges \$150 for the initial inspection and \$100 for the first reinspection however residents are generally not forthcoming with payment and in the last financial year Council wrote off more than \$3500 in unpaid inspection fees. As a result, Council required payment to be made prior to an inspection being carried out which in turn resulted in a decrease of inspections being carried out.

The following amendments are proposed to be made to Council's Swimming Pool Compliance Program:

- Inspect 200 residential pool barriers every year
- Issue a Compliance Certificate for a compliant barrier only when the specified inspection fee is paid.
- Continue to investigate complaints as per Council's procedures
- Inspect any swimming pool situated on premises on which there is tourist and visitor accommodation or more than 2 dwellings at least once every three years.

Section 16(3) of the Swimming Pools Regulation 2018 requires the local community be consulted in relation to the development of the inspection program (including in relation to any review of such a program). It is recommended the proposed changes to the swimming pool inspection program be publicly exhibited in local papers and Council's webpage for a period of one month and a further report be provided to Council following the exhibition period for a resolution.

CONSULTATION

Section 16(3) of the Swimming Pools Regulation 2018 requires the community be consulted in relation to the developing a program for the inspection of swimming pools including any review of the program.

This report recommends the proposed change to the inspection program be publicly exhibited for one (1) month prior to a further report being provided to Council for a resolution.

CONCLUSION

Council has an existing Swimming Pool Compliance Program requiring the inspection of all residential pool barriers every three years. In addition, the program requires the inspection of swimming pools on properties with tourist and visitor accommodation or more than 2 dwellings at least once every three years and where there is a request to inspect for properties requiring a compliance certificate due to being sold or tenanted.

A review of the program has identified that it requires significant resourcing and takes away from other high priority needs such as complaint investigation and development assessment. It is proposed to amend the program requiring 200 residential properties are inspected per year rather than all residential properties every three years which is currently approximately 340 per year.

This report recommends the changes to the program be publicly exhibited for one month prior to being reported back to Council for a resolution as per the requirements of the Swimming Pool Regulation 2018.

ATTACHMENT(S)

Nil

17.5 ADOPTION OF REDUCTION TO PARKING FINE CONCESSIONS

Author: Andrew Hanna, Manager Development and Environment

EXECUTIVE SUMMARY

In June this year the NSW Government announced plans to make parking fines fairer for residents across the state.

Many councils have noted they have no power to reduce parking fine amounts, which are set at a \$112 minimum under State legislation, and the Government has committed to providing Councils the freedom and flexibility to reduce their parking fines. Following broad consultation overwhelming support was revealed from the community for fine reductions.

RECOMMENDATION

That

1. Council take advantage of the Parking Fine Concessions and 'opt in' and reduce its fines from \$112 to \$80 effective from 1 January 2019.
2. The Mayor be authorised to sign the opt-in form agreeing to the reduction.

DELIVERY PROGRAM LINKS

Looking after our Environment

EH2: Promoting and facilitating the protection of the environment

EH2.3: Develop and use regulatory instruments to protect and manage the environment

BUDGET IMPLICATIONS

Minimal revenue is received from parking infringements and therefore there are only minor budget implications.

REPORT

Parking fines play an important role in maintaining order and safety on our streets, however parking enforcement is a low priority program at Council due to it not causing significant issues or community concern.

Some emphasis is given to enforcing parking within school zones and where it causes an obstruction or danger to safety. Even then our Regulatory team's emphasis is on education and issuing warnings rather than fines.

At times issuing a fine is necessary due to repeat offenders or the risk to safety and the ability under the new framework, enabling Councils to reduce their fines from \$112 to \$80 is seen as a positive outcome. These concessions do not apply automatically. To make this change Councils must opt in, by advising the Hon Dominic Perrottet MP in writing by 1 January 2019.

Councils that opt in by 1 January 2019 to reduce their fines will be recorded in the relevant regulation, which will be published on the NSW Government Legislation website, and will be able to charge lower fine amounts from 1 March 2019. A list of Councils who have opted in will be made public after 1 January 2019.

CONSULTATION

Nil

ATTACHMENT(S)

1. Parking Fine Concessions



The Hon Dominic Perrottet MP
Treasurer and Minister for Industrial Relations

Clr Robert Mustow
Mayor
Richmond Valley Council
Locked Bag 10
CASINO NSW 2470

Dear Mayor,

ACT NOW TO TAKE ADVANTAGE OF PARKING FINE CONCESSIONS FOR YOUR CONSTITUENTS

In June this year the NSW Government announced plans to make parking fines fairer for residents across the state.

Parking fines play an important role in maintaining order and safety on our streets. But the penalty should not be out of proportion to the offence. At present, parking fines in NSW are much higher than in many cities in Australia and overseas, including Melbourne, Brisbane, London, and New York.

So we are taking action.

As a first step we reduced a range of State Government issued parking fines by 25 per cent.

Many Councils have noted they have no power to reduce parking fine amounts, which are set at a \$112 minimum under State legislation, and the Government has committed to providing Councils the freedom and flexibility to reduce their parking fines too.

Following broad consultation which revealed overwhelming support from the community for fine reductions, I am pleased to advise that the Government has now made the regulatory changes necessary for Councils to reduce their fines.

What are the changes?

Under the new framework, Councils can reduce their fines from \$112 to \$80. These concessions do not apply automatically. To make this change Councils must opt in, by advising me in writing by 1 January 2019. You can do this by completing the slip enclosed.

Councils that opt in by 1 January 2019 to reduce their fines will be recorded in the relevant regulation, which will be published on the NSW Government Legislation website, and will be able to charge lower fine amounts from 1 March 2019. A list of Councils who have opted in will be made public after 1 January 2019.

GPO Box 5341 Sydney NSW 2001
Phone: (61 2) 8574 6900 Fax: (61 2) 9339 5550

<https://www.nsw.gov.au/your-government/the-cabinet/treasurer-and-minister-for-industrial-relations/>

Document Set ID: 1374739

Version: 1 Version Date: 05/12/2018

If you do not opt in by 1 January 2019, you will have further opportunities to opt in at later points in the next year, but the benefits to your constituents will be delayed.

The current arrangements for parking fines to be indexed annually will continue.

Grace Period

As well as reducing fines, I am pleased to advise that the Government will introduce a 10 minute grace period for paid parking of more than one hour, commencing on 31 January 2019.

The new grace period, which has also received overwhelming public support, will apply to all fining authorities, including Councils, and will be subject to certain exceptions in the interests of safety and preventing congestion (such as at the commencement of a clearway zone).

You should advise your parking inspectors of the grace period by 1 January 2019, as the grace period is required to be implemented by all parking issuing authorities from 31 January 2019.

More information about the changes to parking fines can be found in the enclosed attachments, and online at nswfinesreview.com.au. If you have any questions about the changes, please contact Claudia Solomon at NSW Treasury on 02 9228 4774 or FinesReview@treasury.nsw.gov.au.

The NSW Government's reforms to fines will make NSW a fairer place for the people who live and work here, and will reduce the financial burden on citizens across the state.

While Councils have previously been unable to reduce parking fines, there is now an opportunity to do the right thing by constituents and opt in to the new regulations.

I strongly encourage you to fill in the slip provided and return to me by 1 January 2019 so we can put the changes into effect as soon as possible.

Yours sincerely,



Dominic Perrottet MP
Treasurer
Minister for Industrial Relations

Attached:

Return Slip to Opt In to Lower Parking Fines

Attachment A – Administrative Arrangements to be listed in Schedule 5A

Attachment B – Parking offences

Attachment C – Grace period for certain parking offences

cc: General Manager of your Council

FILL IN THIS SLIP AND RETURN BY 1 JANUARY 2019

Yes, my council has agreed to opt in to charge lower parking fine amounts of \$80 instead of \$112, indexed annually as per current practices.

I understand that by advising you before 1 January 2019, the changes will take effect from 1 March 2019.

Name of Mayor _____

Name of Council: _____

Date of Council decision/resolution: _____

Signature: _____

Date: _____

RETURN TO:

The Hon. Dominic Perrottet MP
Treasurer
GPO Box 5341
SYDNEY NSW 2001

Or

office@perrottet.minister.nsw.gov.au

Administrative Arrangements to be listed in Schedule 5A**Attachment A**

As per clause 123B (2) of the Road Transport (General) Amendment (Parking Fine Flexibility and Grace Period) Regulation 2018, Councils must advise the Treasurer in writing if they wish to opt in to charge \$80 instead of \$112 for penalty notices issued by its enforcement officers in relation the relevant offences.

Those Councils who opt in will then be listed in Schedule 5A as a Council which has opted in to the lower fines. If a Council has not opted in, then they will not be listed in Schedule 5A and the higher penalty of \$112 will continue to apply.

Note that the current indexation arrangements for parking fines will continue. Thus, as annual indexation occurs, the reduction in parking fines will be from, for example, \$114 to \$82 in 2019-20 (compared with \$112 to \$80 in 2018-19).

Arrangements to opt in to Schedule 5A	
Due date for written advice to Treasurer to opt in:	Implementation date for opt in:
For 2019	For 2019
1 January 2019	1 March 2019
1 April 2019	1 June 2019
1 July 2019	1 September 2019
1 October 2019	1 December 2019
From then on annually	From then on annually
1 April 2020	1 July 2020
1 April 2021	1 July 2021
Arrangements to opt out of Schedule 5A	
Due date for written advice to Treasurer to opt out:	Implementation date for opt out:
On an annual basis	On an annual basis
1 April 2020	1 July 2020
1 April 2021	1 July 2021

Note that the lead time between opting in and the implementation date reflects the time needed for the NSW government to make system changes, along with the time needed for both NSW government and Councils to update relevant manuals for parking issuing authorities.

Parking Offences**Attachment B**

The NSW government reduced ten level 2 parking offence amounts from 1 July 2018 (excluding those offences which might impact road safety), when issued by NSW Government authorities. The Government will reduce a further 42 level 2 parking offences with effect from 1 January 2019.

When Councils choose to opt in to charge lower parking fines for the initial ten level 2 parking offences from 1 July 2018, they will be also opting in to charge \$80 instead of \$112 for the additional 42 level 2 parking fines from 1 January 2019.

Currently Reduced Parking Fine Offences

Item	Law	Description
	ROAD RULES 2014	
1	Rule 168-1 (1)	Stop/park in restricted parking area
2	Rule 205	Park continuously for longer than permitted
3	Rule 207-1 (6)	Park without paying meter fee
4	Rule 207-1 (11)	Park after meter expired
5	Rule 207-3 (1)	Park without current ticket displayed
6	Rule 207-3 (4)	Park after ticket expired
7	Rule 179-1 (1)	Park without current loading zone ticket
8	Rule 179-1 (5)	Park after loading zone ticket expired
	LOCAL GOV'T ACT 1993	
9	Sec 650 (1)	Stand vehicle in area longer than allowed
10	Sec 650 (4)(a)	Not stand vehicle in marked parking space

Further Reduced Parking Fine Offences

Item	Law	Description
	ROAD RULES 2014	
		ANGLE PARKING
11	Rule 210 (1)	Not park at 90° angle
120	Rule 210 (1)	Not park at 45° angle
13	Rule 210 (1)	Not park as on parking control sign/road marking
14	Rule 210 (1)	Not position vehicle correctly - front/rear (90° angle parking)
15	Rule 210 (1)	Not position rear of vehicle correctly (45° angle parking)
		PARKING BAYS
16	Rule 211 (2)	Not park wholly within parking bay
17	Rule 211 (3)	Use more parking bays than necessary
		MINIBUS ZONE
18	Rule 184 (1)	Stop in minibus zone (other)
		METER PARKING

19	Rule 207-1 (1)	Park outside metered space
20	Rule 207-1 (12)	Park for longer than allowed by metered signs
21	Rule 207-2 (a)	Park in occupied metered space
22	Rule 207-2 (b)	Park across markings of metered space
		TICKET PARKING
23	Rule 207-3 (5)	Park for longer than allowed by ticket signs
24	Rule 207-4 (a)	Park in occupied ticket space
25	Rule 207-4 (b)	Park across marking of ticket space
		COUPON PARKING
26	Rule 207-5 (1)	Park without current coupon
27	Rule 207-5 (4)	Display more than 3 coupons at a time
28	Rule 207-5 (5)	Park after coupon expired
29	Rule 207-5 (6)	Park for longer than allowed by coupon signs
30	Rule 207-6 (a)	Park in occupied coupon space
31	Rule 207-6 (b)	Park across markings of coupon space
32	Rule 207-7	Park in pay parking area or space that is closed
		PARKING IN PHONE PARKING AREAS/SPACES
33	Rule 207-8 (1)	Park in phone parking area not pay parking fee as prescribed
34	Rule 207-8 (4)	Remain parked in phone parking area paid period expired
35	Rule 207-8 (5)	Remain parked in phone parking area beyond permissible
36	Rule 207-9 (1)(a)	Park in phone parking space while other vehicle in space
37	Rule 207-9 (1)(b)	Park in phone parking space not wholly inside markings
		TICKET LOADING ZONE
38	Rule 179-1 (4)	Display more than one loading zone ticket
39	Rule 179-1 (6)	Replace expired loading zone ticket
40	Rule 179-1 (7)	Park in discontinued ticket loading zone
	LOCAL GOV'T ACT 1993	PARKING
41	Sec 650 (1)	Stand vehicle in area other than time permitted
42	Sec 650 (4)(b)	Stand vehicle in occupied marked parking space
43	Sec 650 (4)(c)	Not stand vehicle wholly in marked parking space
44	Sec 650 (5)	Fail to comply with parking direction
45	Sec 650 (5)	Fail to comply with vehicle movement direction
46	650A (1)	Park vehicle in strata parking area etc contrary to sign
47	650A (1)	Park vehicle strata parking area etc not at times permitted
48	650A (1)	Park vehicle strata parking area etc not for time permitted
49	650A (4)(a)	Park vehicle not in marked parking space
50	650A (4)(b)	Park vehicle in marked parking space with other vehicle
51	650A (4)(c)	Park vehicle not wholly in marked parking space
52	650A (5)	Not comply with direction regarding parking or movement of vehicle

Grace period for certain parking offences**Attachment C**

A grace period of ten minutes will apply to paid parking of least one hour, where a coupon or ticket is purchased for the hour immediately before the grace period commences, from 31 January 2019.

To avoid adverse impacts on road safety or congestion, the grace period will not be available in the following circumstances:

(1) shared zones within the meaning of the *Road Rules 2014*; and

(2) where a prescribed parking control sign applies to the same length of road or area as that in which the relevant vehicle is parked for a:

- bus lane
- transit lane
- no stopping
- clearway
- loading zone
- bus zone
- mail zone
- special event parking.

It should be noted that the grace period does not apply to free parking, or where paid parking is at a meter (due to the additional complexity of determining whether a full hour of paid parking occurred before the meter expired).

18 MATTERS FOR INFORMATION**RECOMMENDATION**

Recommended that the following reports submitted for information be received and noted.

18.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT FOR THE PERIOD 1 NOVEMBER 2018 TO 30 NOVEMBER 2018

Author: Andrew Hanna, Manager Development and Environment

RECOMMENDATION

That Council receive and note the development application report for the period 1 November 2018 to 30 November 2018.

REPORT

This report provides a summary of development activity on a monthly basis. All Development Applications determined in the month are outlined in this report, including Section 96 approvals, applications that are refused and withdrawn, and applications with no development value such as subdivisions.

Council receives a weekly summary of the status of applications (including all received). Council notifies all determinations of Development Applications in the local newspaper pursuant to Clause 101 of the *Environmental Planning and Assessment Act 1979* (as amended) on a monthly basis.

The total number of Development Applications and Complying Development Applications determined within the Local Government area for the period 1 November 2018 to 30 November 2018 was 38, with a total value of \$4,988,981.00.

In order to provide a better understanding of the value of Development Consents issued by Council over a 12-month period, a graph is set out below detailing this information.

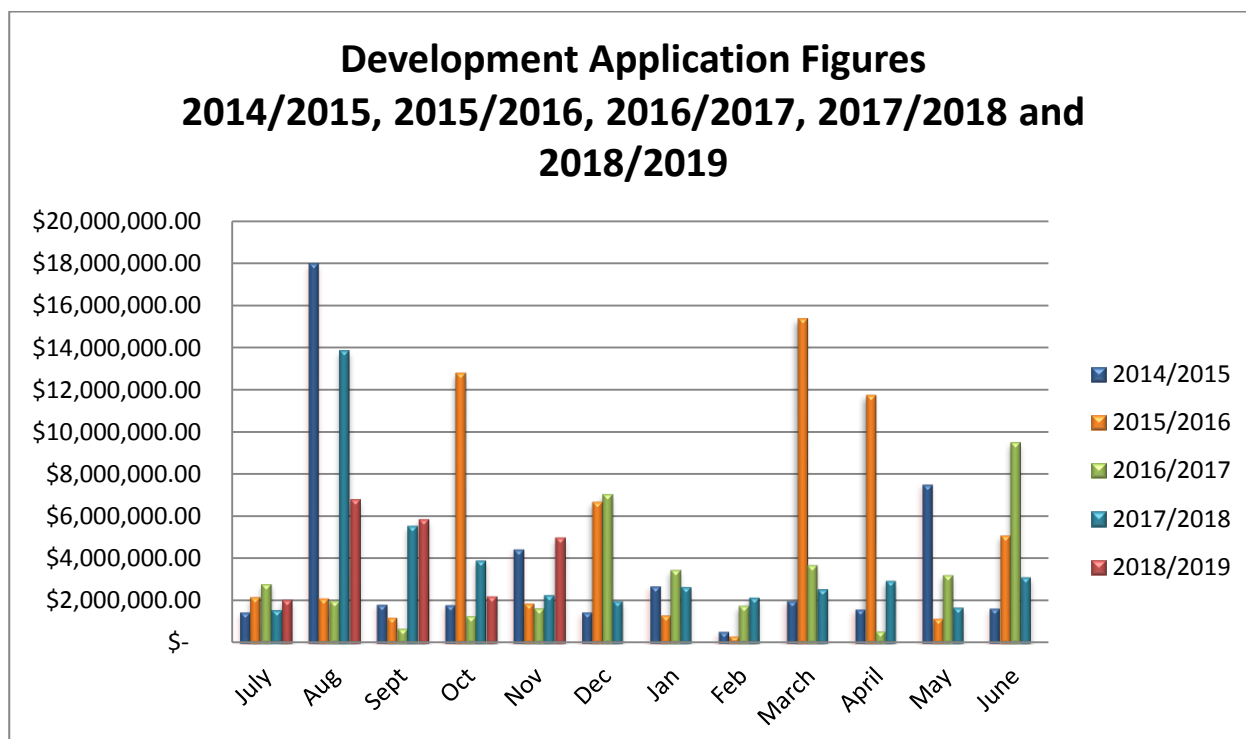


Figure 1: Monthly dollar value of development processed by Council over five financial years.

Figure 2 graph provides the annual value of Development Consents issued by Council over five financial years and Figure 3 and 4 graphs provide a detailed review of the value for the reporting month of November 2018.

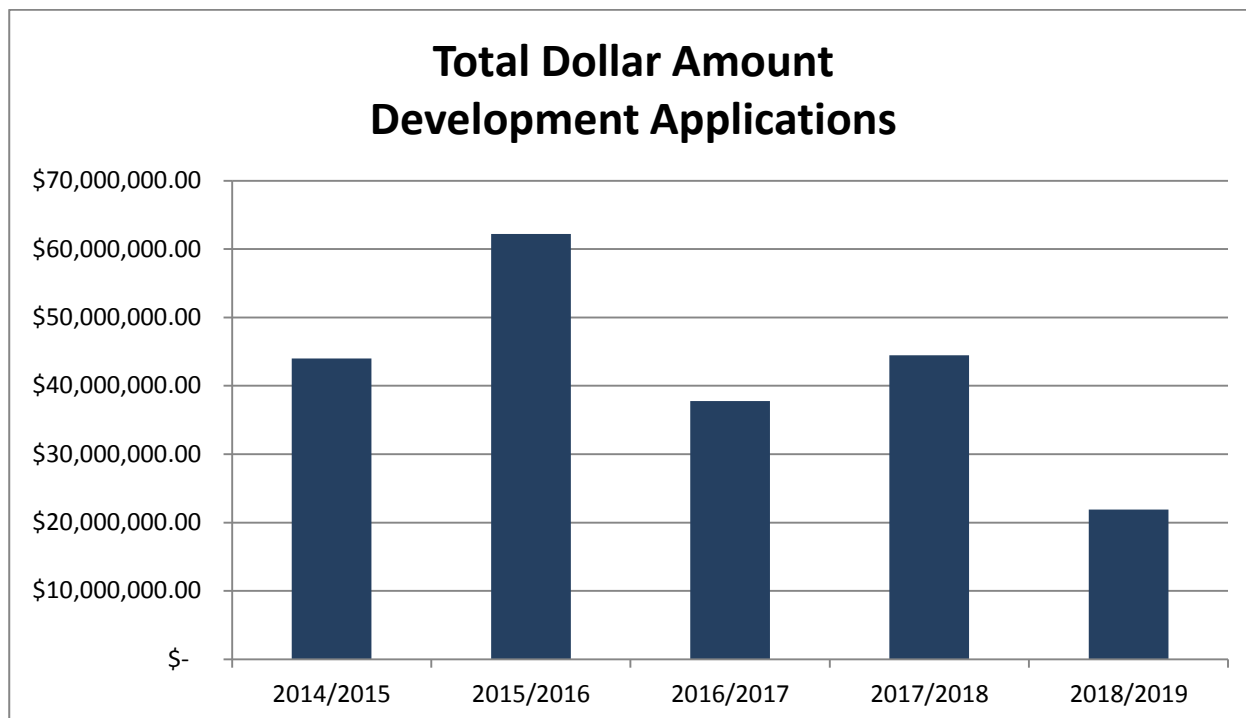


Figure 2: Annual value of development.

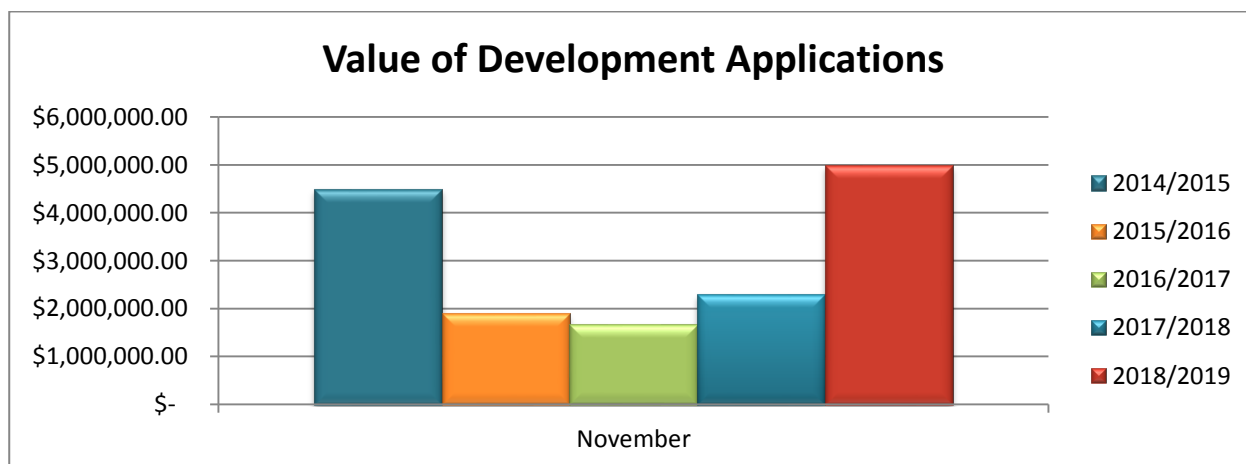


Figure 3: Value of development for the month of November.

Number of Development Applications

The number of applications received by Council does not necessarily reflect the value of developments as single large developments can be equivalent in value to a large number of more standard type developments such as sheds, dwellings and small commercial developments.

Figures 4 and 5 below detail the number of applications determined by Council which, as stated above, is not necessarily reflective of the value of development.

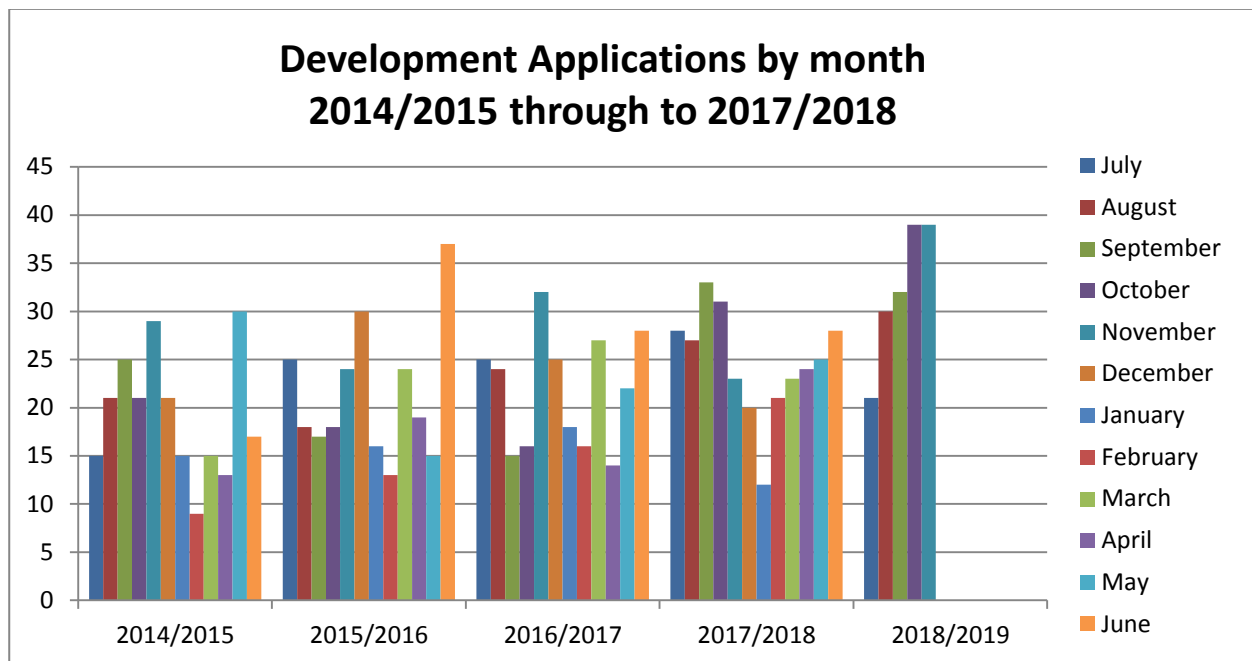


Figure 4: Number of Development Applications per month over five financial years.

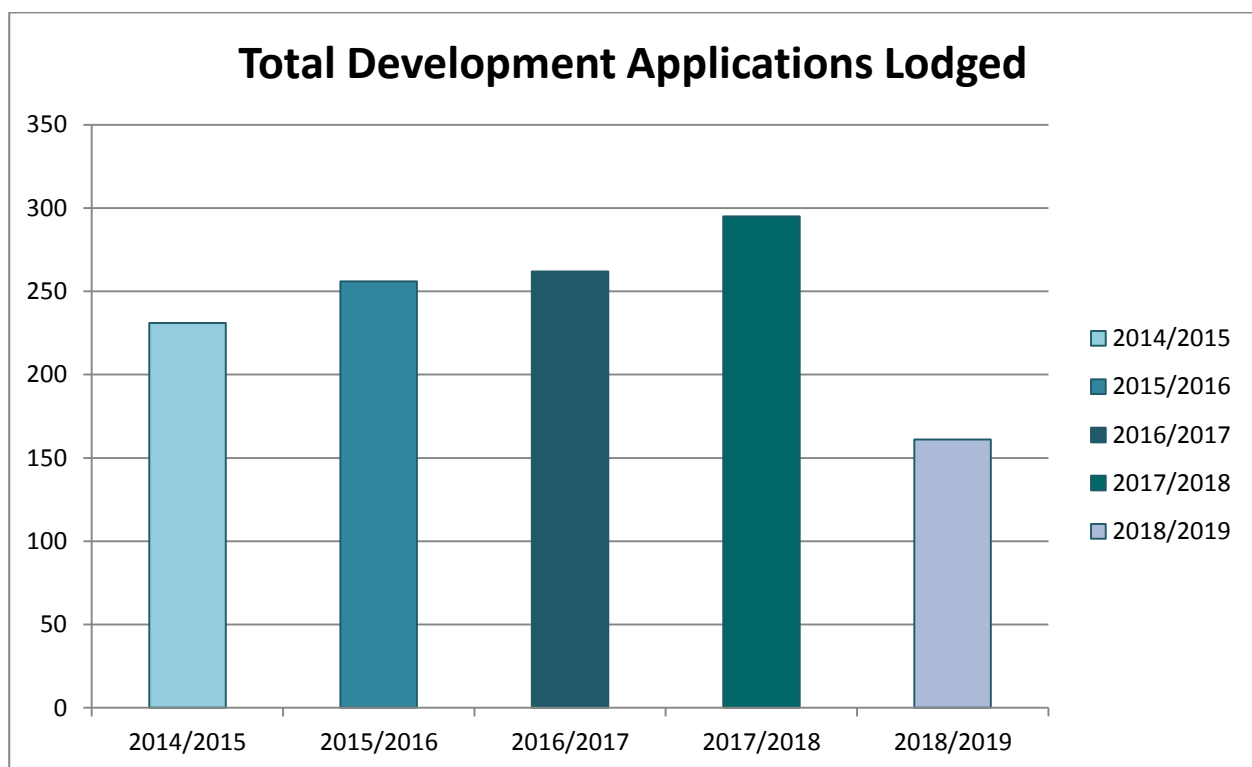


Figure 5: Number of development applications per year over five financial years.

Activity for the month of November

General Approvals (excluding Subdivisions, Section 96s)	28
Section 96 amendments to original consent	1
Subdivision	1
Refused	1
Withdrawn	2
Complying Development (Private Certifier Approved)	5
TOTAL	38

DELIVERY PROGRAM LINKS

Growing our Economy

EC1: Driving Economic Growth

EC1.6: Improved customer satisfaction with the DA process

BUDGET IMPLICATIONS

Nil.

CONSULTATION

Nil.

Summary of Development Applications determined under the Environmental Planning and Assessment Act for the period 1 November to 30 November 2018							
Application ID	Applicant	Owners	Location	Development	Date Lodged	Determination Date	Estimated Cost
DA2017/0054.01	Ardill Payne & Partners	Richmond Valley Council	Currajong Street, Evans Head	Modification to Manufactured Home Estate including reduction of sites from 199 to 179 sites, relocation of visitor parking spaces, changes to the staging, landscaping plan and changes to conditions relating to the club house kitchen	6/04/2018	21/11/2018	\$ -
DA2018/0085.01	L & L Blok	L & L Blok	655 Gores Road, Spring Grove	Detached dwelling extension	28/09/2018	26/11/2018	\$ -
DA2018/0197	Maitreya Promotions Pty Ltd	KL Jenner	302 Brewers Road, Kippenduff	Music and Arts Festival (1 x 4 -day festival per annum for a period of 5 years)	5/04/2018	13/11/2018	\$ 500,000.00
DA2019/0009	Newton Denny Chapelle	RSM Properties Pty Ltd	60 Hickey Street, Casino	Demolition and vegetation removal	11/07/2018	16/11/2018	\$ 25,000.00
DA2019/0022	Ardill Payne & Partners	Gateway Lifestyle Investments Holdings Pty Ltd	Currajong Street, Evans Head	Exhibition Home	31/07/2018	21/11/2018	\$ 350,000.00
DA2019/0058	CZ McLaughlin	GR Gray & CZ McLaughlin	8 Pacific Highway, Broadwater	Deck	7/09/2018	8/11/2018	\$ 19,500.00
DA2019/0059	NA Carolan	BM Kiley & NA Carolan	8180 Pacific Highway, New Italy	Animal establishment	10/09/2018	13/11/2018	\$ 113,350.00
DA2019/0070	Perry Homes (Aust) Pty Ltd	Negrada Pty Ltd	18 Beith Street, Casino	Detached dual occupancy and strata subdivision	17/09/2018	6/11/2018	\$ 492,000.00
DA2019/0083	Richmond Valley Council	Richmond Valley Council	Casino Showgrounds, Race Course, Pony Club 10095 Summerland Way, Casino	Casino Showgrounds - demolition of existing canteen and construction of new canteen facility and amenities block	27/09/2018	7/11/2018	\$ 320,000.00
DA2019/0087	Newton Denny Chapelle	JI Nicholls	23 Terrace Street, Evans Head	Boundary adjustment	4/10/2018	8/11/2018	\$ 23.00
DA2019/0089	Hayes Building Consultancy	KW & PJ McKendrick	40 Ash Street, Evans Head	Granny flat	5/10/2018	1/11/2018	\$ 120,000.00
DA2019/0092	MJ Moss	AE & MJ Moss	133 Woodburn Street, Evans Head	Detached dual occupancy	8/10/2018	6/11/2018	\$ 154,030.00
DA2019/0095	DR McKenna	DR , SL , DE McKenna & CC Robb	400-410 Woodburn Evans Head Road, Doonbah	Three sheds and fence	11/10/2018	22/11/2018	\$ 30,400.00
DA2019/0096	Northern Rivers Land Solutions	A Oldfield	Simmons Street, Broadwater	Earth mound for building pad and farm dam	12/10/2018	20/11/2018	\$ 15,000.00
DA2019/0097	FL Granger	FL Granger	31 Cedar Street, Evans Head	Deck	12/10/2018	5/11/2018	\$ 20,000.00

Application ID	Applicant	Owners	Location	Development	Date Lodged	Determination Date	Estimated Cost
DA2019/0099	TW Pethers	JA & Mr T W Pethers	20 Bottlebrush Crescent, Evans Head	Shed	17/10/2018	7/11/2018	\$ 25,000.00
DA2019/0100	Wayne Lollback Building Co Pty Ltd	TG Ring & KR Davies	115 Ellems Bridge Road, Piora	Deck & kitchen extension	18/10/2018	7/11/2018	\$ 126,300.00
DA2019/0101	Coral Homes - Professional Planning Group	GA & SJ Bird	50 Shannonbrook Road, Shannon Brook	Dwelling	23/10/2018	16/11/2018	\$ 312,423.00
DA2019/0102	JA Noble & TJ Adams	JA Noble & TJ Adams	96 Casuarina Drive, Swan Bay	Swimming pool	24/10/2018	12/11/2018	\$ 24,000.00
DA2019/0103	Richmond Valley Council	Richmond Valley Council	Coraki Youth Hall 75-77 Bridge Street, Coraki	Unisex toilet to existing Youth Hall	24/10/2018	19/11/2018	\$ 35,000.00
DA2019/0105	GV & Mrs JM Northfield	GV & Mrs JM Northfield	22 Canterbury Street, Casino	Demolition of spa	26/10/2018	7/11/2018	\$ 500.00
DA2019/0106	MA Harris	MA Harris	Henderson Street, Coraki	Detached dual occupancy	26/10/2018	20/11/2018	\$ 323,000.00
DA2019/0107	GL & JM Sparke	GL & JM Sparke	14 Camaroo Close, Casino	Swimming pool	29/10/2018	15/11/2018	\$ 10,000.00
DA2019/0108	Narellan Pools Northern Rivers	LM & AM Anderson	10 Dixon Place, North Casino	Swimming pool	29/10/2018	15/11/2018	\$ 38,500.00
DA2019/0109	Dixonbuild Pty Ltd	EJ & JM Weir	11 Moonem View Drive, Swan Bay	New single dwelling	29/10/2018	12/11/2018	\$ 347,529.00
DA2019/0110	IN Duggan & BM McLennan	IN Duggan & BM McLennan	3456 Bruxner Highway, Casino	Shed	30/10/2018	12/11/2018	\$ 10,700.00
DA2019/0117	Gateside Pty Ltd	Gateside Pty Ltd	79 North Street, Casino	Demolition	2/11/2018	27/11/2018	\$ 500.00
DA2019/0119	Atlas Awnings	EA & DM Cameron	1/23 Park Street, Evans Head	Flyover awning	5/11/2018	28/11/2018	\$ 11,640.00
DA2019/0120	CB & DS Gracie	CB & DS Gracie	46 Bridge Street, Coraki	Shed	8/11/2018	29/11/2018	\$ 17,000.00
DA2019/0122	JL Costello	JL Costello	12 Blackwood Road, Naughtons Gap	Shed	8/11/2018	28/11/2018	\$ 19,730.00
DA2019/0126	EJ & JM Weir	EJ & JM Weir	11 Moonem View Drive, Swan Bay	Shed	16/11/2018	26/11/2018	\$ 19,100.00

Application ID	Applicant	Owners	Location	Development	Date Lodged	Determination Date	Estimated Cost
DA2019/0128	Dixonbuild Pty Ltd	Y & SA Troy	25 Eucalypt Drive, Swan Bay	New single dwelling	20/11/2018	26/11/2018	\$ 323,644.00
DA2019/0129	Mrs K L Moroney	KL & MJ Moroney	33 Wheat Street, Casino	"As built" awning	21/11/2018	26/11/2018	\$ 8,000.00
CDC2018/0013	Broadline Consulting Pty Ltd	GF Lane	4596 Bruxner Highway, Piora	Telecommunication Facility	21/05/2018	17/05/2018	\$ 300,000.00
CDC2019/0002	Techton Building Services	SS & LA Rana	171-173 Pacific Highway, Broadwater	Internal Shop Fitout	10/07/2018	25/06/2018	\$ 12,500.00
CDC2019/0003	Professional Certification Group	GJ & JE Stevens	14 Thomas Crescent, Coraki	Single Dwelling	11/07/2018	4/07/2018	\$ 271,887.00
CDC2019/0009	Professional Certification Group	M & J Fardy	Moonem View Drive, Swan Bay	Single Storey Dwelling	20/11/2018	9/11/2018	\$ 342,725.00
CDC2019/0010	Urban City Consulting	NSW Sugar Milling Cooperative Ltd & Manildra Stock Feeds (Manufacturing) Pty Ltd	117 Pacific Highway, Broadwater	Telecommunications Facility	27/11/2018	12/11/2018	\$ 250,000.00

ATTACHMENT(S)

Nil

18.2 GRANT APPLICATION INFORMATION REPORT - NOVEMBER 2018

Author: Ryan Gaiter, Chief Financial Officer / Manager Mid-Richmond

RECOMMENDATION

That the Grant Application report for the month of November be received and noted.

REPORT

This report provides information on grant applications that have been approved, grants that have been received, grant applications that were unsuccessful and grant applications submitted for the month of November 2018.

Two new grants were approved during the month of November 2018. Council received funding for six grants during the reporting period, totalling \$1,066,921. Council wasn't notified as being unsuccessful with any grant applications and no new grants were applied for during November 2018.

Details of these grants are provided below:

Grants that have been approved

Construction of an Accessible Toilet at Coraki Youth Hall	
Project ID	10292
Funding Body	NSW Department of Premier and Cabinet
Funding Name	NSW Community Building Partnership Program 2018
Government Level	State
Project Value (exc GST)	\$31,113
Grant Funding (exc GST)	\$14,904
Council Funding (exc GST)	\$16,209
Date Application Submitted	15 June 2018
Date Approved	19 November 2018
Comment (if required)	N/A

Beats and Eats Festival - Growing Our Local Youth	
Project ID	10294
Funding Body	Department of Family and Community Services
Funding Name	Youth Opportunities Program 2018/19 - Round 7
Government Level	State
Project Value (exc GST)	\$21,250
Grant Funding (exc GST)	\$17,500
Council Funding (exc GST)	\$ 3,750

Date Application Submitted	26 November 2018
Date Approved	24 July 2018
Comment (if required)	N/A

Grants that have been received

Flood Event of 12 March 2017 Emergency and Restoration Works	
Project ID	10256
Funding Body	Roads and Maritime Services
Funding Name	Natural Disaster Funding
Government Level	State
Project Value (exc GST)	\$1,773,221
Grant Funding (exc GST)	\$1,744,221
Council Funding (exc GST)	\$ 29,000
Date Application Submitted	Various
Date Received	\$8,000 received 30 November 2018
Total Funds Received To Date	\$1,723,030
Comment (if required)	N/A

Flood Event of 28 March 2017 Emergency and Restoration Works	
Project ID	10258
Funding Body	Roads and Maritime Services
Funding Name	Natural Disaster Funding
Government Level	State
Project Value (exc GST)	\$3,113,420
Grant Funding (exc GST)	\$3,084,420
Council Funding (exc GST)	\$ 29,000
Date Application Submitted	Various
Date Received	\$219,134 received 30 November 2018
Total Funds Received To Date	\$3,040,420
Comment (if required)	N/A

Evans Head Tennis Clubhouse Construction and Fitout	
Project ID	10268
Funding Body	Department of Premier and Cabinet's Office of Regional Development

Funding Name	Stronger Country Communities Fund
Government Level	State
Project Value (exc GST)	\$260,990
Grant Funding (exc GST)	\$101,990
Council Funding (exc GST)	\$159,000
Date Application Submitted	Various
Date Received	\$33,657 received 6 November 2018
Total Funds Received To Date	\$67,314
Comment (if required)	N/A

'Fit for Parks' – Outdoor Gyms for Crawford Square Casino and Evans Head Riverside

Project ID	10271
Funding Body	Department of Premier and Cabinet's Office of Regional Development
Funding Name	Stronger Country Communities Fund
Government Level	State
Project Value (exc GST)	\$201,926
Grant Funding (exc GST)	\$201,926
Council Funding (exc GST)	\$ 0
Date Application Submitted	13 September 2017
Date Received	\$68,656 received 6 November 2018
Total Funds Received To Date	\$135,291
Comment (if required)	N/A

Financial Assistance Grant Scheme 2018/19

Project ID	N/A
Funding Body	N/A
Funding Name	NSW Local Government Grants Commission
Government Level	Federal
Project Value (exc GST)	\$5,030,496
Grant Funding (exc GST)	\$5,030,496
Council Funding (exc GST)	\$ 0
Date Application Submitted	N/A
Date Received	\$636,069 received 16 November 2018 (General Purpose Component \$438,281, Local Roads Component \$197,788)

Total Funds Received To Date	\$3,122,288
Comment (if required)	The 2018/19 allocation has now been advised as per the report to the September Ordinary Council Meeting including CPI and population adjustments.

Northern Rivers Livestock Exchange Stage 2	
Project ID	10260
Funding Body	NSW Treasury
Funding Name	Restart NSW
Government Level	State
Project Value (exc GST)	\$7,000,000
Grant Funding (exc GST)	\$7,000,000
Council Funding (exc GST)	\$ 0
Date Application Submitted	Various
Date Received	\$101,405 received 30 November 2018
Total Funds Received To Date	\$365,371
Comment (if required)	N/A

DELIVERY PROGRAM LINKS

Making Council Great

CS2 Great Support

CS2.12 Examine all revenue and expenditure reduction opportunities within legislative powers

BUDGET IMPLICATIONS

All Council funding required regarding the grants in this report has been included in Council's budget.

ATTACHMENT(S)

Nil

19 QUESTIONS ON NOTICE

Nil

20 QUESTIONS FOR NEXT MEETING (IN WRITING)