

Richmond  
Valley  
Council



# **AGENDA**

## **Ordinary Council Meeting**

**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date: Tuesday, 21 August 2018**

**Time: 5.00 pm**

**Location: Council Chambers  
10 Graham Place, Casino**

**Vaughan Macdonald  
General Manager**

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**ORDER OF BUSINESS**

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**1 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor will provide an Acknowledgement of Country by reading the following statement on behalf of Council:

*"Richmond Valley Council recognises the people of the Bundjalung Nations as Custodians and Traditional Owners of this land and we value and appreciate the continuing cultural connection to lands, their living culture and their unique role in the life of this region in the past, present and future."*

**2 PRAYER****3 PUBLIC ACCESS AND QUESTION TIME****4 APOLOGIES****5 MAYORAL MINUTES**

Nil

**6 CONFIRMATION OF MINUTES**

Nil

**7 MATTERS ARISING OUT OF THE MINUTES****8 DECLARATION OF INTERESTS**

(Councillors to specify details of item and nature of interest)

**9 PETITIONS**

Nil

**10 NOTICE OF MOTION**

Nil

**11 MAYOR'S REPORT****11.1 MAYORAL MINUTE - MAYOR'S ATTENDANCES 9 JULY TO 5 AUGUST 2018****Author: Robert Mustow, Mayor****RECOMMENDATION**

That the Mayor's Report be received and noted.

**REPORT****July**

- 9<sup>th</sup> NAIDOC Week Ceremony and March – Casino
- 9<sup>th</sup> NAIDOC Week Ceremony and March –Coraki
- 9<sup>th</sup> NAIDOC Week Ceremony and March – Coraki
- 9<sup>th</sup> NAIDOC Week Family Fun Day – Casino
- 10<sup>th</sup> Meeting with Patrick Deegan and Shadow Minister for Local Government Stephen Jones
- 11<sup>th</sup> NSW LGA meeting
- 11<sup>th</sup> Casino Drill Hall Funding announcement
- 12<sup>th</sup> Regional Summit Bellingen
- 14<sup>th</sup> Bombers RLFC Sportsman's Dinner
- 17<sup>th</sup> Ordinary meeting
- 18<sup>th</sup> Northern Rivers Zone Liaison Committee meeting
- 19<sup>th</sup> Casino Hospital Auxiliary
- 20<sup>th</sup> Meeting with resident
- 22<sup>nd</sup> Community farewell to Sister Betty Bennett
- 24<sup>th</sup> Chris Gulaptis visit and inspection of projects
- 24<sup>th</sup> – 26<sup>th</sup> ALMA Conference Casino
- 26<sup>th</sup> St Mary's NAIDOC celebration
- 27<sup>th</sup> Community Meeting Casino
- 27<sup>th</sup> Mid Richmond Historical Society AGM
- 27<sup>th</sup> "Queen & Country" documentary film release
- 28<sup>th</sup> Casino Quota Craft Fair
- 28<sup>th</sup> Richmond Lodge Aged Care Auxiliary Fete
- 28<sup>th</sup> Casino All Breeds Sale
- 28<sup>th</sup> Richmond Valley Business Awards
- 31<sup>st</sup> Rising Stars Presentation
- 31<sup>st</sup> North Coast Nationals visit

**August**

- 1st Deadly Futures career choices, Casino Public School
- 1st Meeting with General Manager and Casino Medical Practitioners
- 4th Bentley Art Show
- 4th Casino Truck Show

**ATTACHMENT(S)**

**Nil**

## 12 DELEGATE'S REPORTS

### 12.1 DELEGATES REPORT SUBMITTED TO THE AUGUST 2018 ORDINARY MEETING

**Author:** Vaughan Macdonald, General Manager

#### RECOMMENDATION

That the Delegates' Reports be received and noted.

#### REPORT

Council delegates are required to report on meetings/forums attended on Council's behalf.

The following information has been provided regarding meetings/functions attended by Councillors.

**Submitted by Mayor Robert Mustow and the General Manager Vaughan Macdonald**

**Subject Matter of Attendance: National Saleyards Expo held in Casino Wednesday 25 July to Thursday 26 July 2018**

#### Summary of Issues Discussed/Considered:

The 2018 National Saleyards Expo was held at the Casino RSM Club in Casino from 25-26 July 2018. RVC delegates who attended the Expo included Councillors Robert Mustow, Jill Lyons and Sandra Humphrys, General Manager Vaughan Macdonald, NRLX Manager Brad Willis and Council employees Fran Ryan and Brad Birney. The Expo itself had an attendance of approximately 80 delegates from throughout Australia, representing a variety of private and council run saleyard facilities.

Attendees were welcomed by Australian Livestock Markets Association (ALMA) President Mr Ken Timms with Richmond Valley Council (RVC) Mayor Robert Mustow doing the official opening. There were numerous presentations throughout the two days by a mix of industry specific presenters and industry experts. RVC General Manager Vaughan Macdonald made a presentation on the redevelopment of the Northern Rivers Livestock Exchange (NRLX).

Other keynote addresses included:

- AAM Investment Group General Manager – Operations Ben Wratten on “Value adding to make saleyards much more than just a sale day”. Ben gave an insight into the full scope of the RLX saleyards operations. The RLX saleyards network include seven (7) saleyards in Rockhampton, Inverell, Tamworth, Carcoar, Camperdown, Ballarat & Barnawartha.
- NLRS Field Manager for Meat & Livestock Australia (MLA) Brendan Wade talked about the national herd predictions and market updates along with improvements to NLRS. The NLRS is the National Livestock Report Service.
- Greg Wall, General Manager of StockLive, talked about saleyards embracing technology as a marketing tool. StockLive is the online auction platform that is used by AAM Investment Group at their RLX sites.

The ALMA AGM was also held at the Expo, with the 2018/19 board announced. Ken Timms remained as President, with no vote required for the other board members.

There were other important group discussions also held at the Expo which included:

- Interactive Q & A Panel regarding Transport Chain of Responsibility (CoR). The panel consisted of representatives from Forbes Shire Council, National Heavy Vehicle Regulator (NHVR) and the Australian Livestock & Rural Transporters Association (ALRTA). Forbes Shire Council has recently received notices from RMS regarding breaches and have been advised of potential fines. Forbes Shire Council have until 1 October 2018 to reply to RMS with a

satisfactory response. It appears that the Livestock industry is 10-15 years behind other industries regarding how it has dealt with CoR.

- There was also an Industry Break Out Session, where delegates broke into smaller groups to discuss ideas or issues for the industry.

The full program and other information are available at <http://australiansaleyards.com.au/sales-events/national-saleyards-expo/>

Richmond Valley Council were also given the opportunity to conduct a tour of the NRLX for the Expo attendees. Delegates were broken into two groups and shown through the NRLX facility with discussions centred around the changes that have been made during the Stage One upgrade and the scope of works for the Stage Two upgrade.

During the Expo there were numerous separate discussions, held with a range of people from the industry, regarding issues relevant to the challenges faced by saleyards.

With 80 visiting delegates, securing the conference provided stimulus to the local economy through accommodation, functions held at different premises for the three evenings and other spend on support services like bus transport of delegates. Council will be active in bidding for other suitable conferences to bring to the Richmond Valley.

#### **ATTACHMENT(S)**

**Nil**

**13 MATTERS DETERMINED WITHOUT DEBATE**

Each Councillor is given the opportunity to indicate which items they wish to debate or question. Item numbers identified for debate or questioning will be read to the Meeting.

Following identification of the above items a motion will be moved in regard to the balance of items being determined without debate.

**14 GENERAL MANAGER'S REPORTS****14.1 PROPOSED SALE OF LAND - PART LOT 2 DP1047682, 19 WOODBURN ST, EVANS HEAD**

**Author:** Mike Perkins, Manager Property & Economic Projects

**EXECUTIVE SUMMARY**

A HealthOne facility for Evans Head was announced by the NSW Government in November 2017. Council was approached by NSW Health for assistance in identifying a suitable site in Evans Head for the establishment of a HealthOne facility, an integrated primary and community health care facility. After a review of available sites NSW Health identified the Council owned site in Woodburn Street, where they currently operate a Community Health Centre as their preferred location in Evans Head. This is primarily due to it being a central accessible location near existing commercial and medical facilities within the village. The proposal is to subdivide the land that currently contains Council's administration building and library, and buildings leased by NSW Health and the Evans Head Living Museum and Community Technology Centre. It is proposed that one portion of the land would be sold to NSW Health with Council retaining the land containing the Council Administration Building and Library.

The opportunity to establish a \$6.3 million HealthOne facility in Evans Head will be highly beneficial to the community of Evans Head and surrounding areas. It will increase health services available in the village removing some of the need for residents to travel further afield to obtain these services. The HealthOne facility may also strengthen the case for an aged care facility in Evans Head, which is identified as a community priority in the Richmond Valley Made 2030 Community Strategic Plan. For this reason, Council feels that the benefits offered by this opportunity outweighs the potential impact on existing occupants of the site and that the sale of the land to NSW Health for the establishment of such a facility is in the best interests of the community.

**RECOMMENDATION**

That

1. Council authorise the General Manager to negotiate the sale of part of the land generally in accordance with the details contained within this report and the previous Council Report, Confidential Report – Proposed Sale of Land, dated 26 June 2018.
2. Council authorise the General Manager to enter into and endorse relevant documents, contracts and transfers, including affixing the seal of Council where appropriate, for the sale of the land generally in accordance with the details contained within this report and the previous Council Report, Confidential Report – Proposed Sale of Land, dated 26 June 2018.

**DELIVERY PROGRAM LINKS**

Connecting People and Places

PP3 Working Together

PP3.5 Develop partnership activities that promote and improve social services and inclusion and accessibility for people with disabilities, aged, early childhood and youth, disadvantaged and multicultural sectors.

**BUDGET IMPLICATIONS**

It is planned that the funds from the sale will be reinvested in the site with the upgrade of the existing Council Administration and Library Building to enhance the services provided to the community by Council. The sale price will be negotiated with NSW Health and will be based on independent land valuations.

**REPORT**

This report is a further report to the Council Report, Confidential Report – Proposed Sale of Land, dated 26 June 2018, that contained commercial in confidence information regarding the matter.

**NSW Health preferred location**

Council was approached by NSW Health regarding its plans to develop an integrated health services facility (HealthOne) at Evans Head. The HealthOne concept aims to create a stronger and more efficient primary health care system by bringing Commonwealth-funded general practice and state-funded primary and community health care services together. Other health and social care providers may also be involved in the HealthOne model, for example pharmacists, public dental services, private allied health professionals, other government agencies and non-government organisations.

As part of the approach to Council, NSW Health requested Council's assistance in identifying possible sites for the location of the facility within Evans Head. Ease of access, land size, parking space, development costs and zoning were key criteria for site selection. Of the sites identified, NSW Health's preference is to co-locate on the site of Council's administration building in Woodburn Street where NSW Health currently operate their Community Health Centre from.

From Council's perspective it is considered that the provision of a HealthOne facility at Evans Head would be greatly advantageous to the community of Evans Head and surrounding areas. The location of such a facility upon Council's land in Woodburn Street is also considered as a desirable location for the facility as it adjoins the Evans Head Medical Centre in School Lane, is on the edge of the commercial area making it easily accessible, and being co-located with Council's Administration building and library it would keep community services in Evans Head centralised.

In addition to Council's administration building and the public library the site also contains three other buildings. For the HealthOne facility to be constructed upon this site these three buildings would need to be demolished to enable sufficient space for the facility and associated car parking which must be provided with such a new development. Currently the three buildings are all tenanted. One of the buildings is occupied by NSW Health, and the other two by the Evans Head Living Museum and Community Technology Centre Incorporated.

The existing NSW Health services operating from the leased building will be provided in the new HealthOne facility.

**Existing lessees on the site - impacts**

The Evans Head Living Museum and Community Technology Centre Incorporated runs the Living Museum space and a community technology space. It had a three-year lease which was to expire December 2012. A three-year extension of their lease was negotiated in January 2013, which has now lapsed, and they continue to occupy the buildings on holding over provisions within the lease. As part of the January 2013 lease renewal, upon the occupant's request, Council agreed to reduce the Evans Head Living Museum and Community Technology Centre Incorporated's annual rental for the two buildings from approximately \$3,300 per annum to a peppercorn rent of \$12 per annum. This was requested by the lessee on the basis that there had been a decline in the use of the community technology centre which was the funding component of their operations, and that it would remove the burden of fund raising allowing the museum to focus on preparation of the museum for the F-111 exhibition and transitioning to a larger facility at the Evans Head Memorial Aerodrome. On this basis the extension of the lease was granted, via letter, with the requested rent reduction with no new lease document prepared. In these circumstances the terms of the previous lease have continued. The lease extension lapsed in January 2016. The tenant has continued to occupy the buildings under holding over provisions within the lease.

There has been no correspondence or payment from the lessee since the 2013 extension. If the proposal is to proceed these two operations would need to vacate from the site. The last correspondence received from the lessee indicated that the use of the community technology centre was declining and that they were preparing to transition to a larger facility at the Evans Head Aerodrome.

Council officers recently met with the Evans Head Living Museum and Community Technology Centre to discuss their future. The museum president claimed he was aware of the proposal to locate the HealthOne facility at this location and that he knew that this would require them to vacate the site. Whilst they questioned whether this was the best location for the proposed health facility they were supportive of the need for such a facility in Evans Head.

As set out above Council has provided significant support for the Living Museum and has also provided significant support for the establishment of the Evans Head Memorial Aerodrome Heritage Aviation Museum at the Evans Head Memorial Aerodrome. It is considered that supporting two separate museum facilities within a small village like Evans Head is unsustainable. Observations of the visitation of the Living Museum show that it operates minimal hours and has low visitation. It is now timely for the Living Museum to pursue options to relocate to the Evans Head Memorial Aerodrome or another location. Council staff have also had discussions with the Evans Head Memorial Aerodrome Heritage Aviation Museum who have indicated a willingness to work with the Living Museum to develop an integrated facility.

Council provides computing facilities at the Evans Head Library which includes; eight desktop internet connected PC's available for use by the public, 6 laptop computers available for use by library members only, free WiFi, printing at a nominal fee and 'tech savvy' training programs. With the declining use of the community technology centre, the proliferation of technology within homes and the provision of computer services for the public at the Evans Head library, the need for the community technology centre and Council's financial support through a peppercorn lease make a questionable case for continuing with the current arrangement. For the reasons set out above, it is recommended that no provision for an alternate location for the Community Technology Centre be made on land under Council's control.

Given the lack of available community land in Evans Head and the high value to the community of increased health services in the village via a HealthOne development, it is considered that the above recommendations regarding the future of The Living Museum and the Community Technology Centre are acceptable impacts and would be supported by the greater community.

### **Site development options**

Since identifying its preferred location, Council has worked with NSW Health and its architect to develop a number of concepts for how the site could be redeveloped. To undertake such a project, it would require Council to either subdivide and sell a section of the land, or to enter into a long-term lease for a portion of the land. These options have been discussed with NSW Health whose preference is for the subdivision and sale of part of the land rather than long term lease. There are procedural and administrative processes around the leasing of land by NSW Health that would further complicate the project. The preference is for outright purchase and Council has therefore negotiated a first right of refusal for the future purchase by Council should the land become surplus to NSW Health's needs some time in the future. This would ensure that the land remains available for public benefit.

Of the concepts developed, the preferred option is the refurbishment of the existing Council administration building and library with the subdivision of the site to create a lot to be sold to NSW Health for the construction of a standalone HealthOne building shown in the diagram below.

**Indicative Site Plan****Includes:**

- Retain existing admin building and library
- Demolition of other buildings upon the site
- Subdivision of property to create 2 lots, one retained by Council and the other sold to NSW Health
- Refurbishment of existing Council administration building and library, updating of facade and building entrance.
- Construction of new Council carpark
- Construction of standalone HealthOne facility and associated carparking

**CONSULTATION**

Discussions have been held with NSW Health, the Evans Head Living Museum and Community Technology Centre and the Evans Head Memorial Aerodrome Heritage Aviation Museum. Council will work in partnership with NSW Health to establish a new Health and Council services precinct on Woodburn Street Evans Head.

**CONCLUSION**

The next step in the process is to formally respond to NSW Health regarding its interest to enter into negotiations for the purchase of part of the existing lot. It is requested that Council resolve to authorise the General Manager to enter into negotiations with NSW Health for the sale of land generally in accordance with the content of the above report and the previous Council Report, Confidential Report – Proposed Sale of Land, dated 26 June 2018.

**ATTACHMENT(S)**

Nil

**14.2 DELIVERY PROGRAM PROGRESS REPORT (JANUARY 2018 TO JUNE 2018)**

**Author:** Deborah McLean, Manager Governance & Risk

**EXECUTIVE SUMMARY**

Council adopted its 2017/2021 Delivery Program on 27 June 2017. In accordance with the *Local Government Act 1993* the General Manager must ensure that progress reports are provided to the Council reporting on the progress of all principal activities detailed in the Delivery Program at least every six months. This report relates to and provides information about the achievement of the targeted outcomes prescribed in the Delivery Program.

The report is presented in a traffic light indicator format and provides commentary on the progress of all Delivery Program actions and milestones and progress against the Community Strategic Plan (CSP) Performance Measures for each Community Objective within the four priority areas of the CSP. The report represents the fourth quarter of year one of the 2017/2018 financial year.

A dashboard has been provided to summarise Council's overall performance in meeting its four year targets. The percentage of ongoing, on schedule and completed traffic lights demonstrates a sound performance for the first 12 months of the four year program.

**RECOMMENDATION**

That Council receive and note the Progress Report (January 2018 to June 2018) on the Delivery Program 2017/2021.

**DELIVERY PROGRAM LINKS**

Making Council Great

CS1 Leading and Advocating for our Community

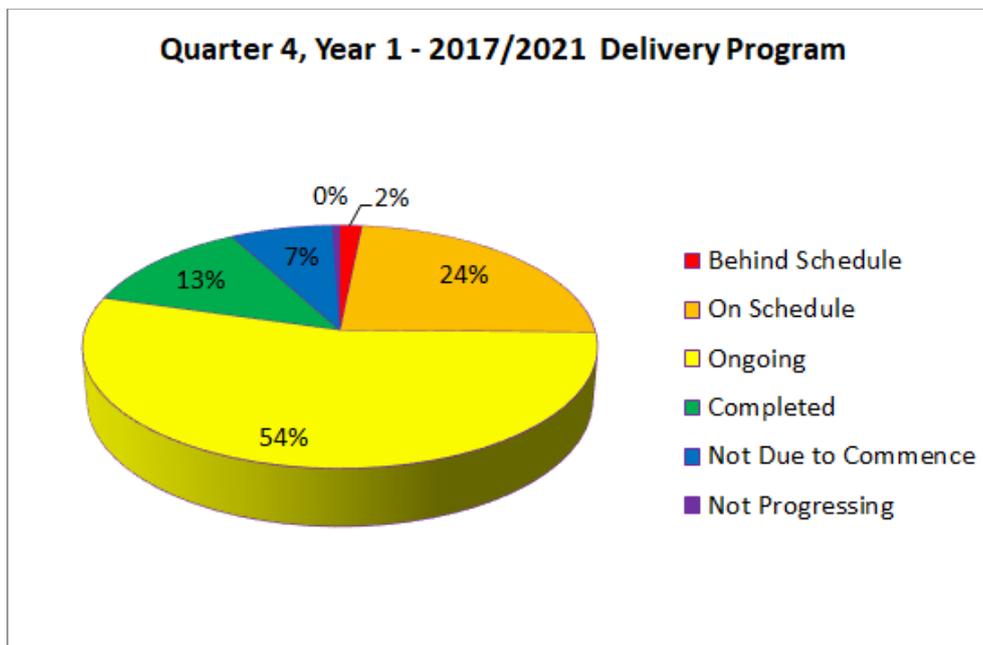
CS1.1 Improve decision making by engaging stakeholders and taking community input into account

**BUDGET IMPLICATIONS**

N/A

**REPORT**

The traffic light in Figure 1 represents Council's overall performance during the first 12 months of the Delivery Program 2017/2021 by providing a summary of the completion rate for each activity as reported in the accompanying table. The percentage of Completed, Ongoing and On Schedule traffic lights demonstrates that in the first 12 months of the four-year program Council is making good progress in achieving the outcomes identified in the Delivery Program.



*Figure 1*

The Delivery Program report is presented in individual tables containing the progress towards completion of all Delivery Program activities and targets. The report also provides a status report on the progress against the Community Indicators outlined in the Community Strategic Plan for each community objective within the four priority areas.

The status is defined as:

- Green: The action or milestone has been completed.
- Amber: The action or milestone is on schedule and is being actively managed.
- Yellow: The action or milestone is ongoing and is being actively managed.
- Blue: The action or target is not due to commence in the reporting period.
- Purple: The action is not progressing.
- Red: The action or milestone is behind schedule.

The progress report relates to quarters one to four of the 2017/2018 financial year.

## **LEGAL**

In accordance with *the Local Government Act 1993* the General Manager must ensure that progress reports are provided to Council with respect to the principal activities detailed in Council's Delivery Program, at least every six months. The report represents the period 1 July 2017 to 30 June 2018 which is in accordance with the requirements under the Act.

## **CONSULTATION**

The progress report has been compiled in consultation with management and staff

## **CONCLUSION**

Council's Integrated Planning and Reporting framework consists of a range of plans and reports, including a four-year Delivery Program. This report provides a progress report to the Council with respect to the principal activities detailed in the Delivery Program in accordance with the provisions of the Local Government Act.

## **ATTACHMENT(S)**

1. **Delivery Program Progress Report (1 July 2017 - 30 June 2018) (under separate cover)**

**14.3 PROPOSED ROAD CLOSURE ADJOINING LOT172 IN DP850840****Author: Mike Perkins, Manager Property & Economic Projects****EXECUTIVE SUMMARY**

From 1 July 2018, changes to the *Roads Act 1993 (the Act)* mean that councils now have the power to close council public roads.

The purpose of this report is to obtain Council's resolution to approve the closure of the section of unused council public road adjoining Lot 172 in DP850840, being Councils recently acquired residential development land in Canning Drive which will allow staff to complete the closure process.

This portion of road is redundant to the public's needs, but will complement the development of Lot 172 in DP850840 which is proposed by Council.

A status check and construction declaration has been completed for the proposal which identifies that:

1. The land is suitable for closure,
2. The road was dedicated as a council public road; and
3. The level of construction which has taken place on the road is sufficient that the land will vest in Council after closure.

Consultation has been completed in accordance with the Act, which includes inviting submissions from neighbouring owners, the public and prescribed authorities. There have been no submissions made regarding the proposed closure.

The proposal has been submitted to Department of Industry - Crown Lands who have formally responded that they have no objections to the closure.

**RECOMMENDATION**

That Council endorse the closure of the section of unused council public road adjoining Lot172 in DP850840.

**DELIVERY PROGRAM LINKS**

Growing our Economy

EC2 Building on our Strengths

EC2.4 Acquisition, management and disposal of Council land to realise commercial opportunities

**BUDGET IMPLICATIONS**

Costs involved with the road closure application include:

Consultation	\$ 500
Survey and plan	\$5,000
Gazettal	\$ 200
Registration	\$ 500

These costs will be met from existing operational budgets.

**REPORT**

From 1 July 2018, changes to Part 4 Division 3 of the *Roads Act 1993* mean that councils now have the power to close council public roads.

The procedure for closing of road now involves:

1. Assessing the current or future need for the road (which includes assessing if the road is suitable for closure under the Act);
2. Assessing the status of the road (i.e. has it been dedicated as a council public road or is it a crown road);
3. Assessing the level of 'construction' on the site to identify if the land will vest in Council or return to the Crown;
4. Advertising and notifying affected parties and calling for submissions on the proposal;
5. Notifying Department of Industry – Crown Lands of the proposal;
6. Considering any submissions or objections made from the consultation process;
7. Obtaining resolution from Council to close the road;
8. Obtaining a survey and the preparation of a plan of the land;
9. Lodging signed documents with Land Registry Services for registration;
10. Gazettal of the closure notice;
11. Waiting 60 days for any appeal in the Land and Environment Court;
12. Registration of the land into the name of Council after vesting.
13. Sending of notification of outcome of closure to affected parties.

**The proposal**

This proposal is for the closure of the unused portion of Hotham Street Casino which adjoins Lot 172 in DP850840 as marked in black in the following plan.

Section 38A of the Act provides that a Council may propose the closure of a council public road for which it is the roads authority if:

- a. the road is not reasonably required as a road for public use (whether for present or future needs), and
- b. the road is not required to provide continuity for an existing road network, and
- c. if the road provides a means of vehicular access to particular land, another public road provides lawful and reasonably practicable vehicular access to that land.

This portion of road is redundant to public needs, but will complement the residential development of Lot 172 in DP850840 which is being undertaken by Council.

As shown on the following diagram, access via Canning Drive, Shepherd Street and Fairway Drive are more than sufficient to service the road network. Council's development of Lot 172 in DP850840 will involve the connection of Canning Drive to Fairway Drive, further extending the surrounding road network.

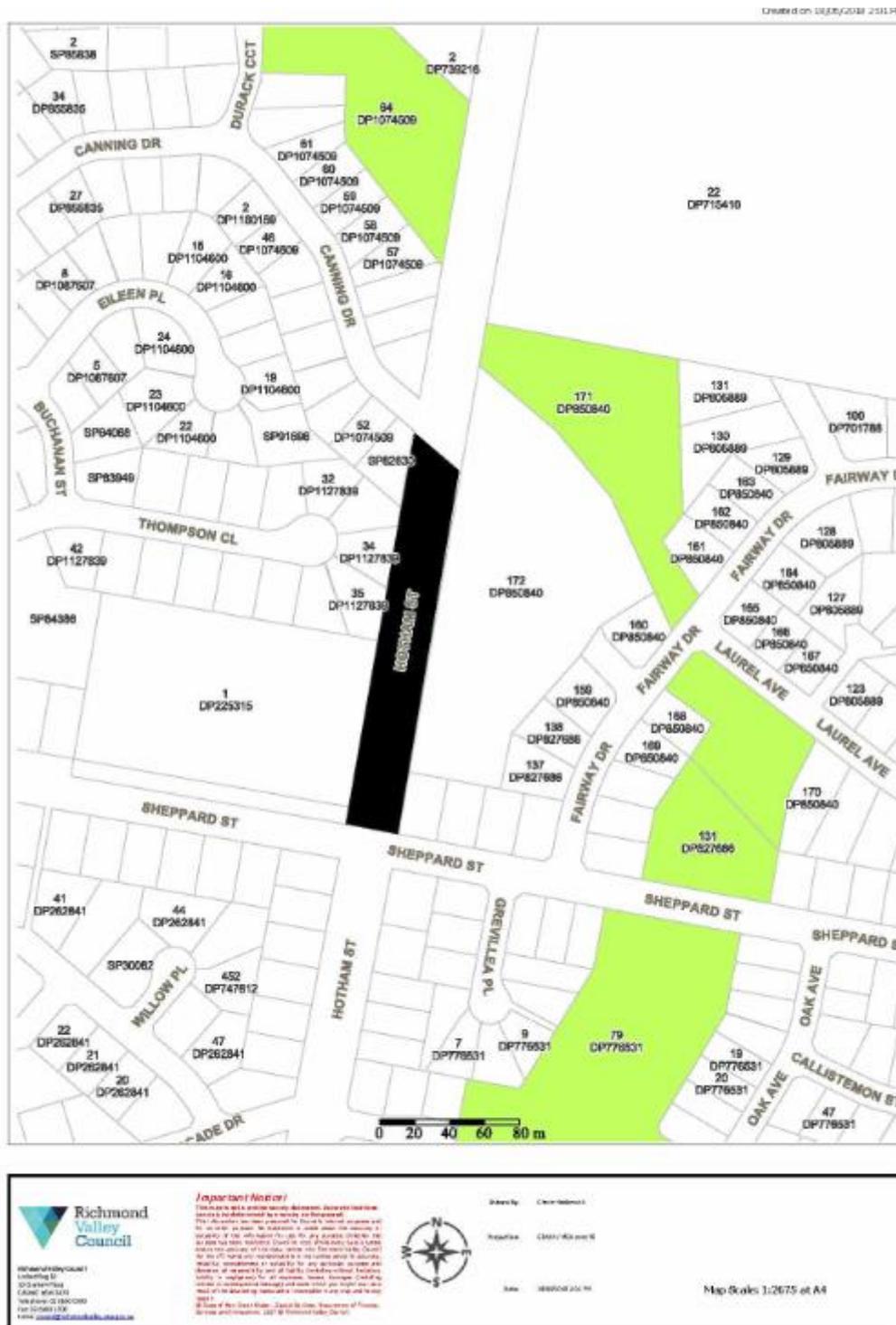


Figure 1: Location of section of road proposed to be closed

**Road status**

There are two areas which require examination with regards to road status, dedication and construction.

Dedication

A Road Status Check has been completed which found that the subject road was dedicated as public road pursuant to section 18 Public Roads Act 1902 in the NSW Government Gazette No 18 on 15 January 1947 (page 247).

Accordingly, the road status outcome is that the subject road is a public road vested in Council.

### Construction

Only constructed council public roads remain vested in council after closure. Unconstructed council public roads become vested in the Crown upon closure (section 38E(2)).

The dictionary of the *Roads Act 1993* does not define 'construction' in terms of section 38E(2) of the Act. The Act's definition for 'road work' includes any kind of work on or in the vicinity to facilitate use of the road as a road. The term construction is also used in the Act in reference to construction of conduits on public roads for utility services.

The subject portion of public road contains the following active utility services:

- Electricity
- Council sewer pipelines and infrastructure
- Council water pipelines and infrastructure
- Stormwater drainage infrastructure

The road has been used for access to these services including maintenance and repairs. The subject area has been regularly slashed and maintained by Council.

Accordingly, the construction activities identified above are sufficient that the public road will remain vested in Council after closure pursuant to Section 38E(2)(a) of the Act.

Section 43 of the Act provides that land vested in a council and forming part of a former public road is operational land for the purposes of the Local Government Act 1993.

### **CONSULTATION**

Section 38B of the Act requires consultation to be completed in order for Council to close a council public road. The consultation must notify of the proposal and call for submissions. In accordance with the Act, the following consultation has been conducted:

- Newspaper advertisement (Richmond River Express Examiner on Wednesday 11 July 2018)
- Direct mailing to adjoining land owners
- Notification to prescribed authorities
- Notification to Department of Crown Lands

## Public notice/advertisement

# PROPOSED ROAD CLOSING

Under *Section 38B of the Roads Act 1993*, notice is given that Richmond Valley Council will consider the closing of a road in connection with an application proposed by Council.

Council will receive submissions regarding the proposal. All submissions received will be considered in reaching a decision regarding the proposed road closing.

The road under consideration comprises Council public road known as **the section of Hotham Street between Sheppard Street and Canning Drive Casino**. Upon closure the closed road will become operational land.

All interested persons are invited to make submissions concerning the proposal in writing to the General Manager, Richmond Valley Council, Locked Bag 10 Casino NSW 2470, within twenty-eight (28) days of the date of this advertisement.

Regarding the provisions of the *Government Information (Public Access) Act*, information contained in such submissions may, at the discretion of Richmond Valley Council and NSW Department of Industry – Lands, be referred to the person(s) who initiated the proposal for appropriate consideration.

Enquiries: Cherie Holdsworth / Mike Perkins

Telephone: 02 6660 0300 [council@richmondvalley.nsw.gov.au](mailto:council@richmondvalley.nsw.gov.au)

GENERAL MANAGER

RICHMOND VALLEY COUNCIL

**Figure 2: Copy of Public Notice placed in the RREE 11/7/18**

From the public consultation Council received three phone enquiries and no written submissions during the public consultation period. The three enquiries were regarding what the future use of the land would be and what the term “operational land” that was used within the advertisement meant. Neither party raised any concerns with the proposal.

No submissions were received from the notifications to prescribed authorities.

### CONCLUSION

The proposal for the closure of the unused portion of Hotham Street Casino which adjoins Lot 172 in DP850840 has been assessed as suitable for closure. Road Status and Construction Declarations have been completed with satisfactory results and consultation undertaken with no written submissions or objections received.

Accordingly, the recommendation from this report is that Council endorse the closure of the unused portion of Hotham Street Casino which adjoins Lot 172 in DP850840 so that staff may proceed to complete the process required to close the road.

### ATTACHMENT(S)

Nil

**14.4 RICHMOND UPPER-CLARENCE REGIONAL LIBRARY - ANNUAL REPORT 2017/2018**

**Author:** Gary Ellem, Manager Regional Library

**EXECUTIVE SUMMARY**

Each year Richmond Valley, as the Administering Council, prepares an Annual Report for the Richmond-Upper Clarence Regional Library. The report includes details of the activities conducted throughout the year and a report on the services provided for the community for the Regional Library Service.

The Richmond-Upper Clarence Regional Library 2017/18 Annual Report also provides a highlight of the achievements made during the period 1 July 2017 to 30 June 2018.

**RECOMMENDATION**

That Council receive and note the Richmond-Upper Clarence Regional Library 2017/18 Annual Report which highlights the important services provided in Casino, Evans Head, Coraki, Kyogle and by the Mobile Library.

**DELIVERY PROGRAM LINKS**

Connecting People and Places

PP1 Fresh and Vibrant Community

PP1.7 Library be innovative and provide equitable community access to all library resources

**BUDGET IMPLICATIONS**

N/A

**REPORT**

In accordance with Clause 4.7 of the Richmond-Upper Clarence Regional Library Agreement dated 2017, between Richmond Valley Council (the Administering Council) and Kyogle Council (the Delegating Council) an Annual Report is required to be prepared for the Regional Library Service.

In accordance with the agreement and as the Administering Council, Richmond Valley Council has prepared a report and provided a copy to Kyogle Council as the Delegating Council.

The report includes details of the activities of the Regional Library Service and a report outlining the services provided throughout the 2017/18 financial year.

A copy of the audited statement of accounts, also required to be provided in the agreement, will be consolidated into the Richmond Valley Council Financial Statements which will be available at a future Council meeting.

In addition, the report outlines a number of highlights during the 2017/18 period. The main highlights are summarised below:

- 139,541 patrons and visitors visited the Library and its facilities during the period
- 16,576 registered members of the Regional Library
- 1,160 new members joined the library during the period.
- The Library ran 855 programs during the year, an increase of 7.5% on the previous year and 63% over 2 years
- 9,034 attended 609 scheduled children/youth events held across the region. This was an increase of 16% in both participation and programs on the previous year

- 246 successful adult programs including Tech Savvy for Seniors, Make, create, share craft programs, adult colouring-in and author visits
- 2,318 loans of the eService
- 19,427 internet bookings and 20,056 Wi-Fi connections
- Justice of the Peace service was used 614 times
- Project Connect (laptop dispensers) launched - funded by a 2016/17 Public Library Infrastructure Grant - \$113,243
- Informed of the successful 2017/18 Public Library Infrastructure Grant application to Refurbish the Kyogle Library- \$99,673

A copy of the Richmond-Upper Clarence Regional Library Annual Report 2017/18 is provided for the information of Council and a copy has been circulated separately to each Councillor.

### **DELIVERY PROGRAM LINKS**

Connecting People and Places

PP1 Fresh and Vibrant Community

PP1.7 Library be innovative and provide equitable community access to all library resources

### **BUDGET IMPLICATIONS**

N/A

### **CONSULTATION**

N/A

### **CONCLUSION**

The Richmond-Upper Clarence Regional Library Annual Report 2017/18 has been prepared in accordance with the Richmond-Upper Clarence Regional Library Agreement. Copies have been made available at Casino, Evans Head, Coraki, Kyogle and the Mobile Library as well as Richmond Valley Council and Kyogle Council for Library members and the community to access.

### **ATTACHMENT(S)**

1. **Richmond Upper Clarence Regional Library Annual Report 2018 (under separate cover)**

## **15 FINANCIAL REPORTS**

### **15.1 MONTHLY BUDGET ADJUSTMENTS JULY 2018**

**Author:** Ryan Gaiter, Chief Financial Officer / Manager Mid-Richmond

#### **EXECUTIVE SUMMARY**

This report details proposed carry over works for the financial year ended 30 June 2018 as well as the proposed adjustments to the 2018/2019 original budget for the month of July 2018.

Carry over works represent those projects that were not fully completed in the previous financial year of 2017/2018. This is an annual occurrence and can be due to several factors. These include savings in completion of projects, where those funds can then be utilised on new or additional projects, weather events, and the timing of grant funding and the associated expenditure of those funds.

The proposed adjustments for carry over works total \$5,270,113. This comprises \$147,856 in operating expenditure and \$5,122,257 in capital expenditure. This represents only 0.25% of budgeted operating expenditure and 17.44% of budgeted capital expenditure for 2017/2018. Council's annual Financial Statements are currently being prepared for audit and as such, the final carry over budgets are still subject to change. Any changes will be included in the Quarterly Budget Review Statement as at 30 September 2018, once unexpended grants and final reserve balances have been audited.

This report also details proposed adjustments to the 2018/2019 original budget for the month of July 2018. The main adjustment includes the removal of \$2,000,000 for construction of cell 6 at the Nammoona Landfill. This is due to design issues being encountered with negotiations taking place with the Environment Protection Authority (EPA). Other adjustments include the proposed reallocation of \$35,000 between Coronation Park and Crawford Square in Casino, as well as \$10,000 in funding for new software at the Richmond Upper Clarence Regional Library and \$40,000 for a water main replacement in Centre Street Casino.

In summary, the proposed changes will have no impact on the projected budget surplus of \$105,544 for 2018/2019 as the carry over works are fully funded from unexpended grants and contributions or other reserves. Likewise, the proposed budget adjustments for the month of July 2018 are either a reallocation of funds between projects or fully funded from reserves. Even though staff are still in the process of finalising the end of financial year result, at this stage the projected budget result from the March 2018 Quarterly Budget Review remains unchanged at a surplus of \$309,176.

The report provides further details of the proposed budget changes as well as the revised 2018/2019 budget position as at 31 July 2018.

#### **RECOMMENDATION**

That

1. Council approve carry over works for the financial year ended 30 June 2018;
2. Council approve the proposed adjustments to the 2018/2019 original budget for the month of July 2018; and
3. Council note the revised 2018/2019 budget position as at 31 July 2018.

#### **DELIVERY PROGRAM LINKS**

Making Council Great

CS2 Great Support

CS2.14 Provide efficient, effective and highly valued financial services to the organisation

**BUDGET IMPLICATIONS**

As detailed in the report.

**REPORT****Carry Over Works**

Carry over works represent those projects that were not fully completed in the financial year ended 30 June 2018. Proposed carry over works total \$5,270,113 which includes \$147,856 in operational projects and \$5,122,257 in capital projects. Operational carry overs represent 0.25% of budgeted expenditure, whilst capital carry over works represent 17.44% of budgeted expenditure for 2017/2018.

Council's original budget for 2018/2019 included a sizeable capital works program of \$29,502,829. Given capital carry over works of \$5,122,217 from 2017/2018, Council will undertake a comprehensive review of the capital works program between now and the Quarterly Budget Review Statement as at 30 September 2018 to ensure the delivery of projects can still be achieved.

Carry over works include projects with unexpended grant funding as well as projects not fully completed that are funded from reserves or revenue. Details of carry over works are shown below:

***Unexpended Grants and Contributions***

The following projects have either unexpended or remaining grant funding to be received from the 2017/2018 financial year. Council is obligated to restrict these funds and carry over to enable the completion of the projects as per the funding agreements.

Operational Project Description	Revised Budget 31-Mar-18	Actual 30-Jun-18	Carry Over Request
Better Waste and Recycling grant funded initiatives - various projects	84,210	8,175	76,035
Coastal Zone Management Plan – implementation works	35,000	28,183	6,817
MR145 Natural Disaster Works - March 2017 Flood Event	24,695	6,434	18,261

Capital Project Description	Revised Budget 31-Mar-18	Actual 30-Jun-18	Carry Over Request
Churchill Crescent Casino - QLD Rd to Hotham St - Roads to Recovery	150,000	139,137	10,863
Pratt's Road Culvert - Roads to Recovery	40,000	14,795	25,205
MR145 Woodburn Coraki Road, Swan Bay	1,000,000	910,070	89,930
MR145 Woodburn Coraki Road Bus Shelter	10,000	0	10,000
Natural Disaster Road Works - March 2017 Flood Event - various projects	4,139,899	3,116,116	1,023,783
Broadwater Shared Cycleway	1,000,000	746,751	253,249
Better Waste and Recycling initiatives	128,931	45,698	83,233
Bora Ridge Landfill - Cell Closure Plan (add to 18/19 budget)	4,801	945	3,856
Bora Ridge Landfill - Cell Capping & Closure (add to 18/19 budget)	71,236	21,553	49,683

Capital Project Description	Revised Budget 31-Mar-18	Actual 30-Jun-18	Carry Over Request
NRLX - Truck wash 2 additional bays	358,076	254,164	103,912
Casino Civic Hall Revitalisation	152,028	37,993	114,035
Casino Playgroup Building	61,191	0	61,191
Evans Head Tennis Clubhouse Fit out	101,990	47,226	54,764
Crawford Square Casino - Outdoor Gym	121,156	39,214	81,942
Broadwater Outdoor Youth Space	131,785	0	131,785
Coraki Pontoon and Gangway	164,820	66,350	98,470
Evans Head Riverside Outdoor Gym	80,770	30,300	50,470
Woodburn Riverside Park Jetty	141,880	2,338	139,542
Casino Showground Modern Catering and Amenities	267,883	0	267,883

### ***Projects Not Fully Completed 2017/2018 - Reserve/Revenue Funded***

The following projects were not fully completed during the 2017/2018 year. These projects are either funded from reserves or general revenue and are requested to be carried forward to enable completion in 2018/2019.

Operational Project Description	Revised Budget 31-Mar-18	Actual 30-Jun-18	Carry Over Request
Community Financial Assistance Program	71,050	56,978	14,072
Asset Management - Asset Valuation	55,366	22,695	32,671

Capital Project Description	Revised Budget 31-Mar-18	Actual 30-Jun-18	Carry Over Request
Ocean Drive Evans Head -Revegetation works	12,498	8,694	3,804
Woodburn Street Pedestrian Crossing - Lighting Survey and Design	2,500	0	2,500
Kerb and Gutter Renewals	47,595	12,135	35,460
Pedestrian Access and Mobility Plan works to be allocated	26,220	0	26,220
Urban Local Roads - Survey and Design Advance Planning	24,292	0	24,292
Springrove Road - savings to be reallocated to Rural Reseals	778,368	593,914	184,454
Reynolds Road	334,151	312,732	21,419
JTR Small Bridge (Four Mile Creek) - Advance Design & Planning	10,000	0	10,000
Shady Gully Bridge - Advance Design & Planning	30,000	3,600	26,400

Capital Project Description	Revised Budget 31-Mar-18	Actual 30-Jun-18	Carry Over Request
Coraki Footpaths - Martin Street (Allwood to Minto)	10,000	0	10,000
Casino Aerodrome – Improve Security	9,100	0	9,100
Nammoona Landfill - Capping Plan Cells 1-4	30,000	3,240	26,760
Nammoona Landfill - Cell 6 Planning & Preparation	163,392	86,917	76,475
NRLX - Stage 1 Upgrade savings -reallocate to Stage 2	5,331,395	5,313,025	18,370
NRLX – Software/Hardware Upgrade	15,000	0	15,000
Casino SES - Fencing & Generator	25,000	0	25,000
Woodview Hall Roof Renewal works	17,221	0	17,221
Cultural and Art Facilities	28,220	6,475	21,745
Casino Pool - Master Planning	19,400	0	19,400
Casino Pool - Grandstand Refurbishment	60,570	6,590	53,980
Pools - Future Renewals	136,150	33,354	102,796
QE Park 1 Casino - Fencing Stage 2	6,865	0	6,865
Stan Payne Oval Lighting Upgrade	5,000	1,569	3,431
Crawford Square Regional Park Development	153,026	118,239	34,787
Broadwater Youth Space - Planning	73,407	269	73,138
Coraki Riverside Park Playground Replacement	5,000	0	5,000
Rappville Public Facilities Upgrades	6,000	1,170	4,830
Woodburn Riverside Precinct	278,000	194,121	83,879
Casino Showground - Boundary Fence Replacement	10,000	0	10,000
Casino Showground - Master Planning	40,000	27,080	12,920
Public Cemeteries Capital Works savings – reallocate towards new Shed for Excavator	74,198	47,541	26,657
Casino Stormwater Drainage Network Investigation	75,000	30,500	44,500
Project Management Office - Signature Project Master Planning	38,100	0	38,100
Casino Works Depot Renewals	39,400	1,716	37,684
Casino Works Depot Wash-down Bay Awning	30,000	0	30,000
Coraki Works Depot - Site Works	30,000	0	30,000
Casino Water Treatment Plant - Clearwater Pump Spare	150,000	0	150,000
Casino Water Treatment Plant - Raw Water Pump Station Generator	80,000	76,003	3,997
Casino Water Treatment Plant - Raw Water Pump Station Pump	150,000	0	150,000

Capital Project Description	Revised Budget 31-Mar-18	Actual 30-Jun-18	Carry Over Request
Casino Water Treatment Plant - Solar Photovoltaic System	360,000	10,054	349,946
Sewerage Relining Program	750,000	349,005	400,995
Casino Sewerage Treatment Plant - Knife Valves & Flow Measurement DB Box	35,000	570	34,430
Casino Sewerage Treatment Plant - Sludge Removal Tertiary Ponds	46,000	12,619	33,381
Coraki Sewerage Treatment Plant - Refurbish Drying Beds	100,000	0	100,000
Evans Head Sewerage Treatment Plant – Fixed Sludge Dewatering Gear	150,000	0	150,000

Further details of proposed carry over works are included in the attachment to the business paper, a copy of which has been circulated separately to each Councillor.

### **Proposed Monthly Budget Adjustments for July 2018**

During the month of July 2018, the following adjustments have been proposed to the 2018/2019 original budget:

#### ***Removal of Projects from the Budget***

The budget of \$2,000,000 for the construction of cell 6 at the Nammoona Waste and Resource Recovery Facility is proposed to be removed from the 2018/2019 budget and transferred back to waste reserves. Council staff are still working through the design and approvals stage of the project and at this stage there are significant design issues that are being discussed with the EPA. These design issues relate to the location of cell 6 and its planned abutment against the existing cells 1 to 4. Given the timeframes involved in the negotiations and the likelihood that more environmental investigations will need to be undertaken, it is increasingly unlikely that the construction of cell 6 will commence in the 2018/2019 financial year. For this reason, it is proposed to transfer the allocated capital budget back to waste reserves until such time it is required to fund the first section of the new cell.

Project Description	Original Budget 1-Jul-18	Proposed Adjustment	Revised Budget 31-Jul-18
Nammoona Landfill - Cell 6 Approval & Construction	2,000,000	(2,000,000)	0

#### **Reallocation of Funds between Projects**

##### *Coronation Park and Crawford Square Casino*

The original budget includes \$35,000 for renewal of the playground at Coronation Park in Casino. These works will be included and funded as part of the Drill Hall precinct upgrade. It is proposed to relocate this budget to the Crawford Square Regional Park Development project.

Project Description	Original Budget 1-Jul-18	Proposed Adjustment	Revised Budget 31-Jul-18
Coronation Park Casino - Playground Upgrade	35,000	(35,000)	0
Crawford Square Casino - Regional Park Development	0	35,000	35,000

#### *Little Walker Street Casino – Road Pavement Works*

Pavement repair works are required in Little Walker Street Casino. It is proposed to transfer \$30,000 in funding from the sealed rural local roads reseals budget.

Project Description	Original Budget 1-Jul-18	Proposed Adjustment	Revised Budget 31-Jul-18
Sealed Rural Local Roads - Reseals	733,596	(30,000)	703,596
Little Walker Street Casino – Pavement Works	0	30,000	30,000

#### *Casino Water Main Replacement - Centre Street*

The water main along Centre Street Casino, between Barker and Canterbury Streets, requires replacement due to kerb and gutter replacement works. The water main was not on the replacement schedule; however given it is an asbestos cement water main, it is best to renew this before the kerb and gutter works are undertaken. This work is estimated to cost \$40,000 and is proposed to be funded by reducing the allocation for emergency water source design work.

Project Description	Original Budget 1-Jul-18	Proposed Adjustment	Revised Budget 31-Jul-18
Casino Water - Emergency Source Design	200,000	(40,000)	160,000
Casino Water Main Replacement – Centre Street between Barker and Canterbury Streets	0	40,000	40,000

#### **Addition of New Projects**

##### *Richmond Upper Clarence Regional Library – Collection HQ Software Purchase*

The opportunity to purchase Collection HQ software came about after a demonstration of the product after the budget had been prepared. This software innovates the way public libraries select, manage and promote their collections. It also provides guidance on what action to take to improve the performance of the collection and is used in over 8,000 libraries worldwide. The cost of the software is \$10,000 and there are sufficient funds available in the Library Reserve.

Project Description	Original Budget 1-Jul-18	Proposed Adjustment	Revised Budget 31-Jul-18
Richmond Upper Clarence Regional Library - Collection HQ Software	0	10,000	10,000

#### **Revised Budget Position**

The effect of the proposed adjustments on the 2018/2019 budget is summarised in the table below, with the important information for Council to note being the recommended changes for resolution.

<b>Budget Adjustments July 2018</b>	<b>Original Budget 1-Jul-18</b>	<b>Recommended Changes for Council Resolution</b>	<b>Projected Year End Result 2018/2019</b>
Income from Continuing Operations	67,554,823	2,104,962	69,659,785
Expenses from Continuing Operations	57,145,962	157,856	57,303,818
<b>Operating Result from Continuing Operations</b>	<b>10,408,861</b>	<b>2,089,106</b>	<b>12,355,967</b>
Add: Non-Cash Expenses	14,551,664	0	14,551,664
Add: Non-Operating Funds Employed	5,726,273	0	5,726,273
Less: Capital Expenditure	29,502,829	3,122,217	32,625,046
Less: Loan Repayments	2,369,833	0	2,369,833
<b>Estimated Funding Result - Surplus/(Deficit)</b>	<b>(1,185,864)</b>	<b>(1,033,111)</b>	<b>(2,218,975)</b>
Restricted Funds – Increase/(Decrease)	(1,291,408)	(1,033,111)	(2,324,519)
<b>Working Funds – Increase/(Decrease)</b>	<b>105,544</b>	<b>0</b>	<b>105,544</b>

It is also important to note that even though Council staff are currently finalising the end of financial result as at 30 June 2018, the projected surplus at this stage remains unchanged from the projected surplus as at the March Quarterly Budget Review. This projected surplus was \$309,176.

### **CONCLUSION**

In conclusion, the proposed adjustments for the month of July 2018 will have no impact on the projected budget surplus of \$105,544 for 2018/2019. Given the proposed addition of capital carry over budgets of \$5,122,257, Council will undertake a comprehensive review of the capital works program between now and the Quarterly Budget Review Statement as at 30 September 2018 to ensure the delivery of projects can still be achieved.

### **ATTACHMENT(S)**

**Nil**

**15.2 NORTHERN RIVERS LIVESTOCK EXCHANGE STATISTICS AND FINANCIAL PERFORMANCE AS AT 30 JUNE 2018**

**Author:** Ryan Gaiter, Chief Financial Officer / Manager Mid-Richmond

**EXECUTIVE SUMMARY**

This report provides an update on the Northern Rivers Livestock Exchange (NRLX) financial performance as at 30 June 2018, as well as monthly throughput information from 2012/2013 to 2017/2018.

NRLX throughput was down 22% (approximately 27,000 head) for the 2017/18 financial year when compared to the 2016/17 financial year. No sales being conducted for a two-week period at the end of August (losing 3 sales in total) has had some impact on that result, however the record high prices throughout 2016/17 are the biggest contributor to the change.

Income from user charges and fees was \$1,001,844 as at 30 June 2018 (which was 82% of the budgeted income for the year). The difference between income and budgeted income can be directly related back to the re-negotiated Agents and Vendor fees. Council income from Truck wash fees was \$50,559 (109% of budgeted income). Council has earned \$14,612 in interest from reinvesting the loan funds borrowed to upgrade the complex.

Operating expenditure was \$1,126,829 as at 30 June 2018 (which is 108% of budgeted expenditure for the year). Salaries and on costs through the heavy construction phase was higher than anticipated. Council will continue to look closely at areas where the NRLX can run in a more efficient manner.

The operating result was a deficit of \$37.925 against a budgeted surplus of \$249,052.

2017/18 Sales turnover was \$76,479,965 compared to \$113,616,791 in 2016/17. Consideration must be given to the fact that prices for 2016/17 were at record highs. 2017/18 is still seeing excellent returns for Agents and Producers.

It is noted that the Council's financial statements are currently being prepared and as such end of year results are subject to change.

**RECOMMENDATION**

That Council note the performance of the Northern Rivers Livestock Exchange as at 30 June 2018.

**DELIVERY PROGRAM LINKS**

Making Council Great

CS2: Great Support

CS2.14: Provide efficient, effective and highly valued financial services to the organisation

**BUDGET IMPLICATIONS**

As detailed in the report.

**REPORT**

This report provides an update on Saleyard throughput as at 30 June 2018 and monthly throughput from 2012/2013 to 2017/2018.

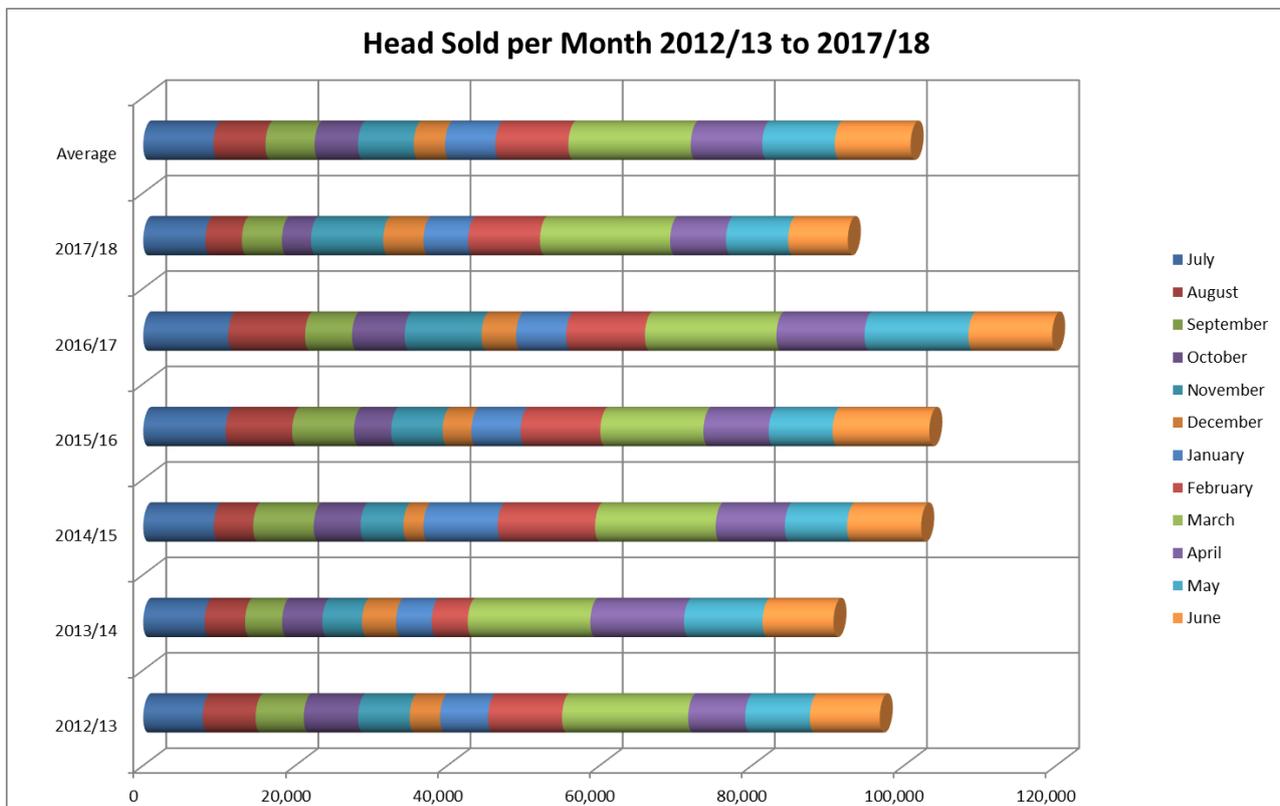
The below graph indicates 92,608 head were processed through sales at the NRLX in 2017/18 compared with 119,463 head for 2016/17. This can be contributed a record year in 2016/17. Based on the average head sold per sale for 2017/18, the result would be considered as below average (average being approximately 100,500 head per annum).

Whilst prices were back on 2016/17, prices are still seeing excellent returns for both Agents and Producers. The severe drought through much of NSW and QLD however is affecting prices, with no relief in sight at this stage. NRLX throughput going into 2018/19 should remain relatively strong, although without rain in key areas, prices are expected to come back. Along with a weaker USD, this could see processors come back into the market. Processors will also use the downturn in prices to attract more direct consignments.

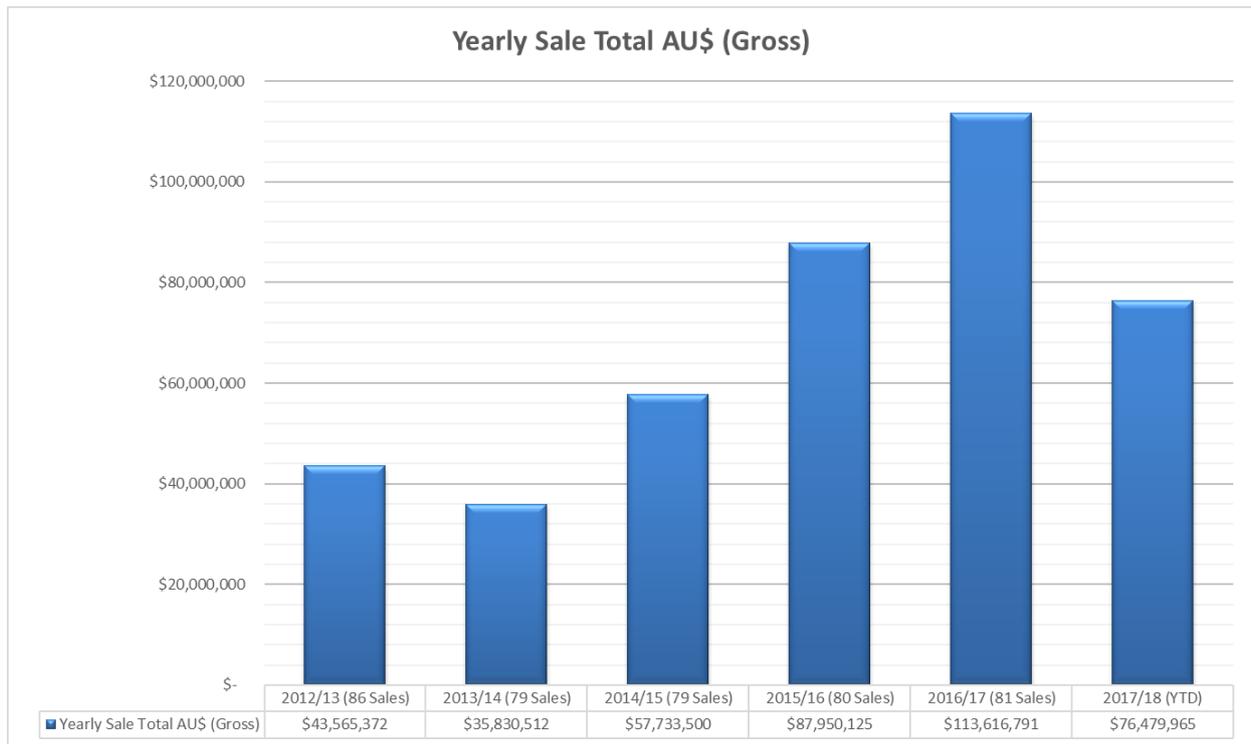
Set out below are recorded figures and graphs for total cattle sold at the NRLX.

MONTH	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	Average
July	7,803	8,058	9,274	10,819	11,169	8,168	9,215
August	6,966	5,324	5,174	8,744	10,097	4,789	6,849
September	6,335	4,874	7,965	8,134	6,176	5,271	6,459
October	7,130	5,286	6,146	4,889	6,916	3,821	5,698
November	6,775	5,203	5,631	6,760	10,104	9,485	7,326
December	4,010	4,488	2,645	3,790	4,547	5,305	4,131
January	6,316	4,673	9,744	6,469	6,584	5,867	6,609
February	9,706	4,748	12,809	10,469	10,346	9,433	9,585
March	16,590	16,113	15,866	13,562	17,290	17,119	16,090
April	7,485	12,313	9,069	8,580	11,578	7,335	9,393
May	8,492	10,313	8,194	8,379	13,649	8,166	9,532
June	9,198	9,331	9,738	12,725	11,007	7,849	9,975
	<b>96,806</b>	<b>90,724</b>	<b>102,255</b>	<b>103,320</b>	<b>119,463</b>	<b>92,608</b>	<b>100,863</b>

The following graph shows total cattle figures per month by year.



The following graph shows total gross sales in dollars through the NRLX for the last six (6) financial years, including 2017/18. 2016/17, turnover was \$113,616,791 compared to \$76,479,965 for 2017/18. Year on year this is down \$37,136,826. Whilst these results are down, there has been 2 less sales, plus 2016/17 saw record high saleyard prices.



**Financial Implications**

The following table shows actual income and expenditure against budget for the financial year to 30 June 2018.

<b>NRLX Income and Expenditure</b>	<b>Actual 30-Jun-18 (\$)</b>	<b>Budget (\$)</b>	<b>Percentage %</b>
<b><u>Operating Income</u></b>			
Fees & Rent	1,001,844	1,223,291	81.90%
Interest on Investment	14,612	0	0.00%
LIRS Subsidy	72,447	72,447	100.00%
<b>Total Operating Income</b>	<b>1,088,904</b>	<b>1,295,738</b>	<b>84.04%</b>
<b><u>Operating Expenses</u></b>			
Salaries and On costs	352,743	303,348	116.28%
Materials and Contracts	199,872	116,500	171.56%
Interest on Loans	59,363	94,664	62.71%
Depreciation	176,800	176,800	100.00%
SRA Lease Agreement	0	0	0.00%
Electricity Charges	29,288	35,000	83.68%
Telephone Charges	5,968	6,500	91.82%
Insurance Charges	3,956	6,600	59.93%
Advertising Costs	9,548	12,500	76.38%
Printing and Stationery	4,094	2,000	204.70%
Licence Fees	510	6,500	7.85%
Subscriptions	3,662	4,000	91.54%
Security Charges	4,504	3,700	121.74%
Staff Training	87	0	0.00%
Software Licences	3,799	5,000	75.98%
Consultants	0	0	0.00%
Other General Expenses	2,487	1,000	248.69%
Internal Charges	266,082	272,574	97.62%
All Breeds Sale	4,066	0	0.00%
<b>Total Operating Expenses</b>	<b>1,126,829</b>	<b>1,046,686</b>	<b>107.66%</b>
<b>Operating Result</b>	<b>(37,925)</b>	<b>249,052</b>	<b>-15.23%</b>
<b><u>Capital Income</u></b>			
<b>Capital Grants &amp; Contributions/Loan Funding</b>			
Federal Grant - NRLX Upgrade	2,665,697	2,165,697	123.09%
Loan Funding - 2016/2017 funding from unexpended loan	2,397,742	2,397,742	100.00%
Capital Works Levy	156,866	191,100	82.09%
Truckwash Grant	254,164	358,076	70.98%
<b>Total Capital Income</b>	<b>5,220,306</b>	<b>4,754,539</b>	<b>109.80%</b>
<b><u>Capital Expenditure</u></b>			
Rail Replacement	74	5,000	1.49%
Effluent Management Review	56,505	20,000	282.53%
Potable Water Supply Study	0	10,000	0.00%
Plant Purchases	2,159	0	0.00%
Software/Hardware Upgrade	0	15,000	0.00%
Pavement/Roadway Repair	2,128	20,000	10.64%
Truckwash Upgrade	254,164	358,076	70.98%
NRLX Upgrade - Stage 1	5,313,065	5,331,395	99.66%
NRLX Upgrade - Stage 2	77,589	0	0.00%
Loan Principal Repayments	270,906	270,906	100.00%
<b>Total Capital Expenditure</b>	<b>5,976,591</b>	<b>6,030,377</b>	<b>99.11%</b>
<b>Total Program Result - Surplus/(Deficit)</b>	<b>(794,210)</b>	<b>(1,026,786)</b>	<b>77.35%</b>

As shown above, as at 30 June 2018 the NRLX operating result is a deficit of \$37,925.

The biggest impact on the operating results is that 'fees & rent' income is lower than initially expected. This is due to the suspension of sales in August 2017 during the dispute over user fees, which resulted in reduction in Agents Business Usage Fees of \$0.50 per head (approximately \$46,000 for 2017/18).

Operating expenditure was over budget by \$80,143 as at 30 June 2018. The largest category of expenditure (outside of salaries and on costs) is internal charges which cover administration overheads, Council rates, internal plant charges and on-site sewerage charges. Materials and contract prices were also over budget, as a result of unbudgeted items that were required, such as the Air & Water Quality Testing.

The NRLX Capital result finished with Capital income \$465,767 higher than budgeted. Capital expenditure was \$53,786 under budget.

There was a total program result deficit of \$794,210 which was 77% of budget.

### ***Update on the Northern Rivers Livestock Exchange Stage 2 Upgrade***

This section of the report will provide a quarterly progress update of the design and construction of Stage 2 of the Northern Rivers Livestock Exchange.

Richmond Valley Council released a Request for Tender for the Stage 2 Design and Construction for Renewal of the Northern Rivers Livestock Exchange on 30 April 2018 with a closing date of 4 June 2018. Tenderers could seek clarifications and conduct site visits up until 25 May 2018.

By the tender closing date of 4 June 2018, Council received two (2) tender submissions from Wiley and Co and AGS Commercial. The tender evaluation process commenced on 5 June and the evaluation panel agreed to recommend AGS Commercial to Council as the successful tenderer.

Council and AGS Commercial signed the formal instrument of agreement for this project on the 25<sup>th</sup> of July 2018 for an agreed contract sum of \$6,571,070 (including GST).

The agreed contract inclusions were:

- Design and site survey
- Site supervision, project management and insurances
- Site establishment
- Stakeholder management
- Civil Works
- Demolition Works
- Concrete Works
- Roof Structure and supports
- Hydraulics
- Lighting
- Holding Yard renewal
- Holding Yard soft flooring
- Delivery Pens renewal
- Technology improvements
- Weighing Area renewal
- Stormwater management
- Electrical and power requirements
- Transit Yards

- Canteen Upgrade
- Scale House refurbishment
- Maintenance Shed

The Joint Regional Planning Panel approved the development application for the upgrade on 25 July 2018. A pre-start meeting was held on 2 August 2018 and site handover to the contractor will occur on 20 August 2018.

Design decisions continue to be discussed particularly around a final stormwater solution which is required as a condition of the development application approval.

Initial works will begin in the next few weeks with tree removal and site preparation.

### **CONSULTATION**

N/A

### **CONCLUSION**

This report provides information on monthly throughput of cattle at the NRLX. The results for this period are noticeably not as strong as 2016/17, however 2016/17 was an exceptionally strong year. The NRLX will always be subject to seasonal fluctuations which can change results quite quickly. It is hoped 2018/19 will bring some better results for the NRLX, however this will be impacted by the extreme drought. NRLX will continue to require significant cash outflows in future years, associated with the upgrade of the facility plus subsequent repayment of loan borrowings and increased depreciation expense. The NRLX performance will need to be continually monitored.

### **ATTACHMENT(S)**

Nil

**15.3 FINANCIAL ANALYSIS REPORT**

**Author:** Ryan Gaiter, Chief Financial Officer / Manager Mid-Richmond

**EXECUTIVE SUMMARY**

The purpose of this report is to inform Council on the status and performance of its investment portfolio in accordance with the *Local Government Act 1993* (Section 625), *Local Government (General) Regulation 2005* (Clause 212), Australian Accounting Standard AASB 139 and Council's Investment Policy.

The value of Council's Investment Portfolio as at 31 July 2018 including General Bank Accounts and Trust Funds are shown below.

Investment Portfolio	General Bank Accounts	Trust Funds	Total
\$41,520,465	\$614,098	\$120,995	\$42,255,558

The rate of return on Council's investments for July 2018 was 2.75% which is above the 90 Day Bank Bill Index for July of 1.96%.

**RECOMMENDATION**

Recommended that Council adopt the Financial Analysis Report detailing investment performance for the month of July 2018.

**DELIVERY PROGRAM LINKS**

Making Council Great

CS 2 Great Support

CS2.14 Provide efficient, effective and highly valued financial services to the organisation

**REPORT**Reserve Bank of Australia (RBA) Cash Rate Update

The RBA left the cash rate unchanged at 1.50% per annum at its July 2018 meeting.

Rate of Return

The weighted average rate of return on investments increased in July 2018 to 2.75%, an increase of 7 basis points from the previous month. This rate of return is 79 basis points above the 90 Day Bank Bill Index of 1.96% which is Council's benchmark.

Council's Investment Portfolio

The value of Council's Investment Portfolio as at 31 July 2018 including General Bank Accounts and Trust Funds are shown below.

Investment Portfolio	Face Value	General Bank Accounts	Trust Funds
\$41,520,465	\$40,463,350	\$614,098	\$120,995

The Investment Portfolio balance at 31 July 2018 of \$41,520,465 is made up of Council's Business Online Saver Account (\$4,463,350), Term Deposits (\$26,000,000) and NSW Treasury Corporation Investments (\$11,057,115).

Council's investment portfolio has maturity dates ranging from same day up to 732 days. Term deposits of \$26,000,000 represented 62.62% of the total portfolio as at 31 July 2018. Council didn't make any new term deposits and no term deposits matured during the period.

Council had \$10,000,000 in longer term investments being the Cash Facility Trusts with NSW Treasury Corporation as at 31 July 2018. The investment values as at 31 July 2018 are shown below.

Hourglass Cash Facility Trust	Hourglass Strategic Cash Facility Trust
\$2,493,653	\$8,563,462

**Environmentally Sustainable Investments (ESI's)**

The current holdings in ESI's is \$16,000,000 or 38.54% of the total portfolio. The information for the assessment has been sourced from the website [www.marketforces.org.au](http://www.marketforces.org.au) which is an affiliate project of the Friends of the Earth Australia.

**CONCLUSION**

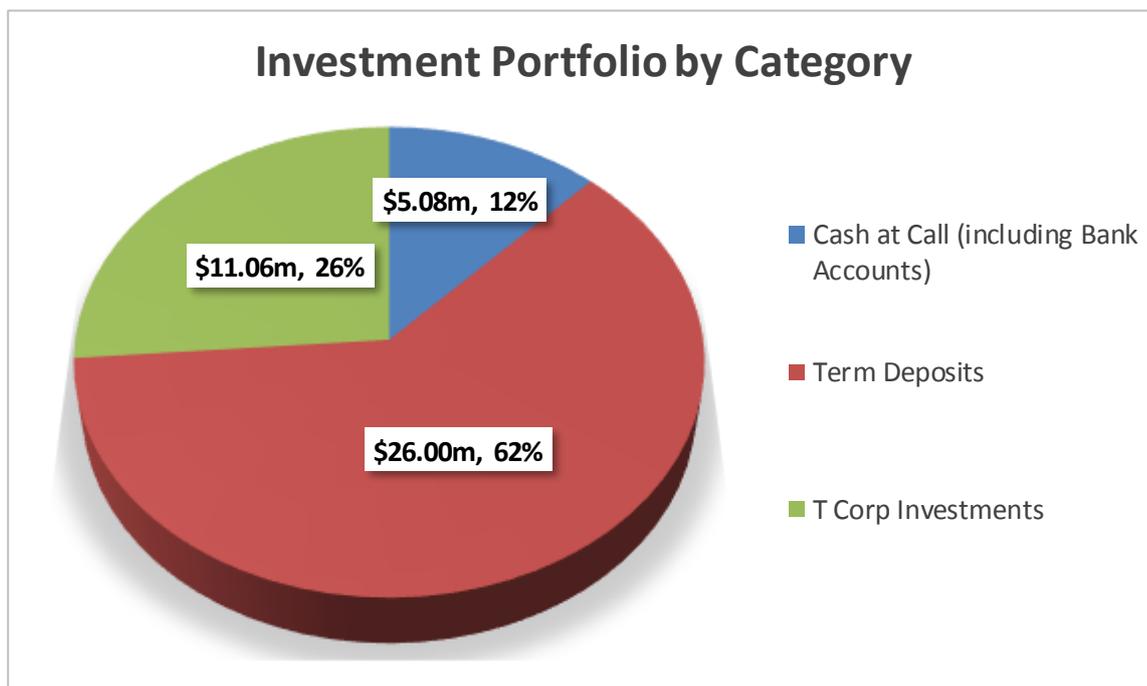
During the month of July 2018 Council's investments have been made in accordance with the Act, the Regulations and Council's Investment Policy. As at 31 July 2018 Council's investments totalled \$41,520,465 with a further \$735,093 held in bank accounts. The average rate of return was 2.75% for the month of July and total investment revenue equals 4.70% of budgeted revenue for the year to 31 July 2018.

**ATTACHMENTS**

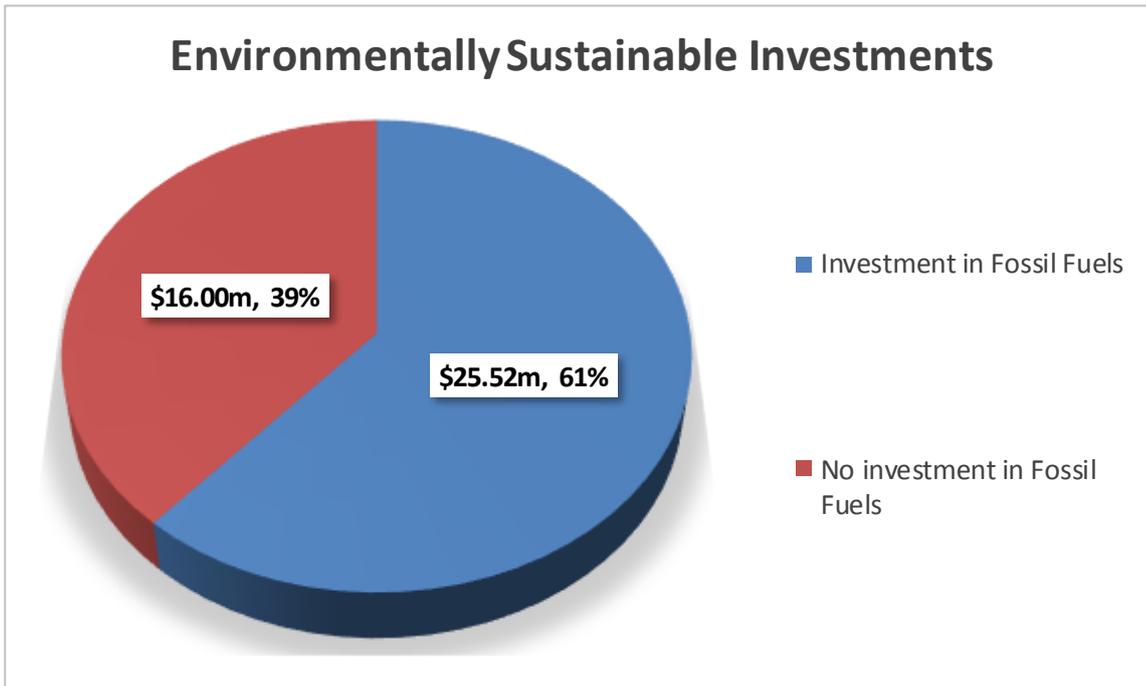
Included below:

1. Supporting Graphs; and
2. Investment Portfolio as at 31 July 2018.

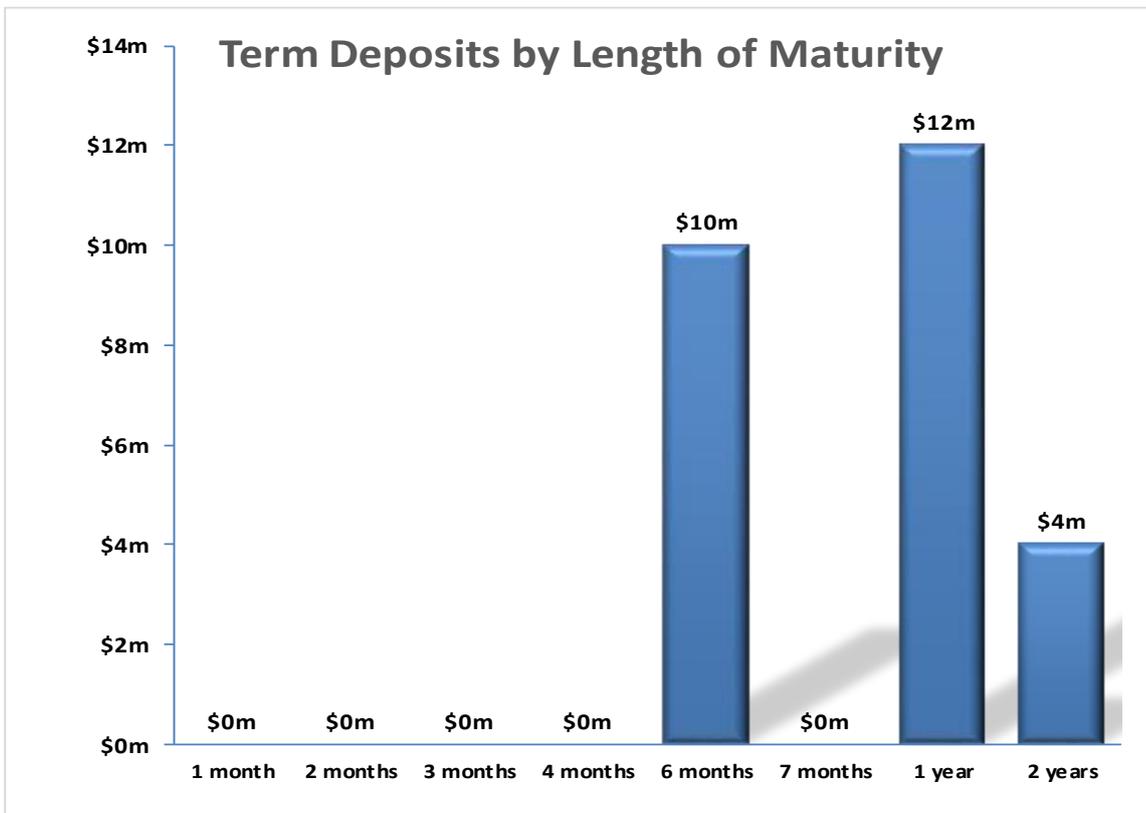
The following graph shows Council's investment portfolio by investment category as at 31 July 2018.



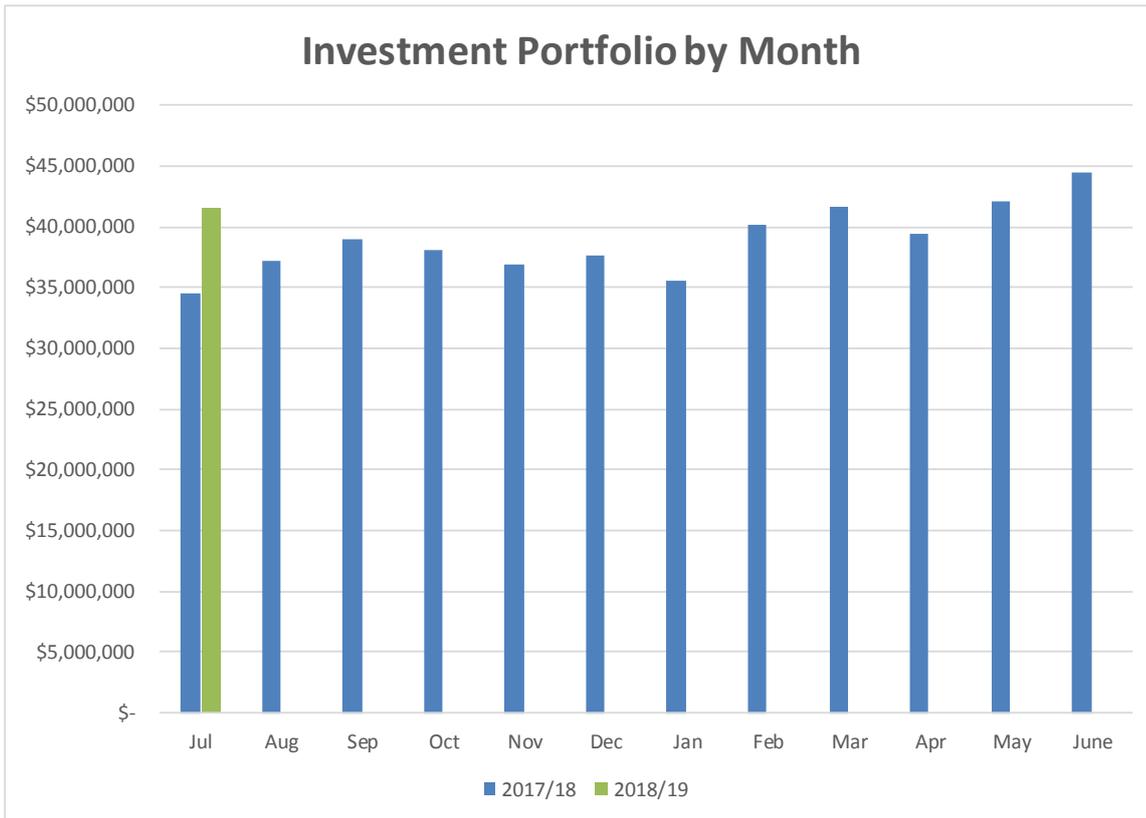
The following graph details Council's Environmentally Sustainable Investments as a percentage of Council's investment portfolio as at 31 July 2018.



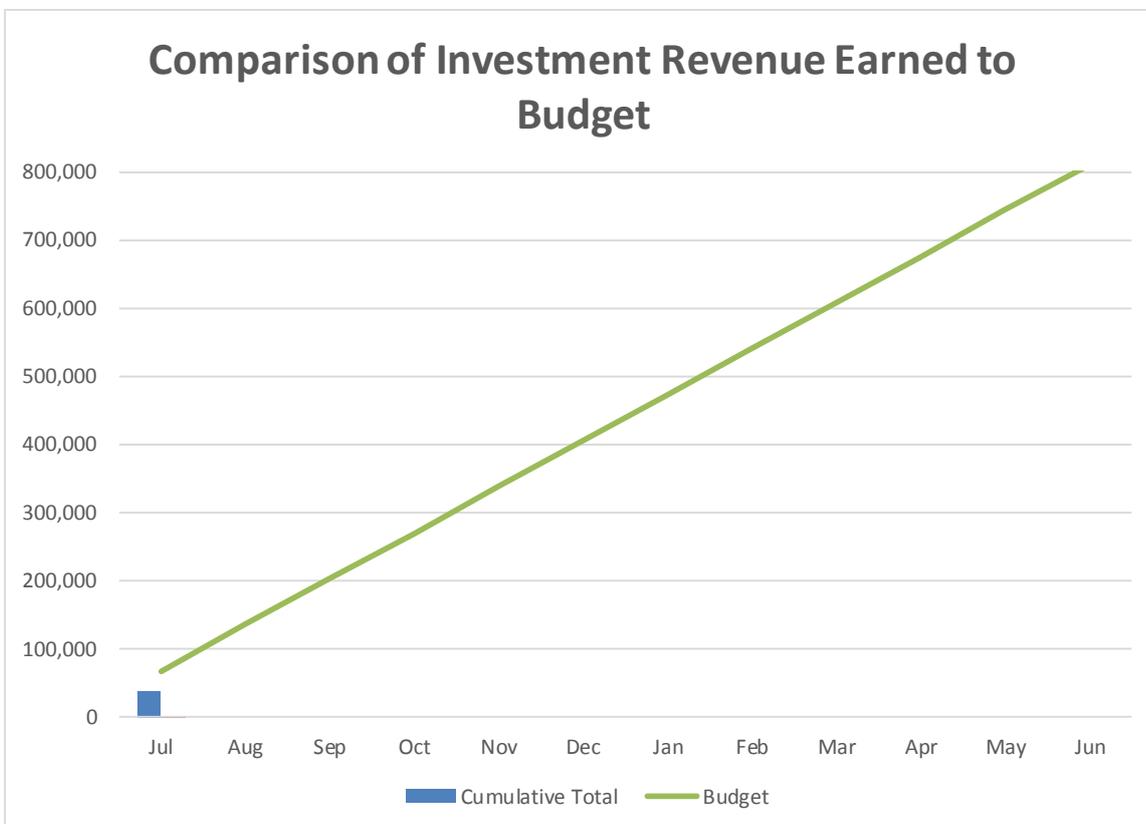
The following graph shows the length of time of Council's term deposit maturities as at 31 July 2018.



The following graph shows Council’s total investment portfolio by month over the past two financial years to date.



The following graph compares Council’s total investment revenue by month to the budgeted revenue.



RICHMOND VALLEY COUNCIL FINANCIAL ANALYSIS REPORT AS AT 31 JULY 2018											
Investment Source	Investment Type	Rating	Environmentally Sustainable Investments	Investment Date	Maturity Date	Rate of Return	Original Investment Value	Current Investment Fair Value	Interest/ Fair Value Gain Received	% of Total Portfolio	
<b>Cash at Call</b>											
CBA Business Online Saver	At Call	A1+/AA	N	At Call		1.40%	N/A	4,463,350	8,377	10.75%	
Interest on Other Bank Accounts									645		
<b>Total</b>								<b>4,463,350</b>	<b>9,021</b>	<b>10.75%</b>	
<b>Term Deposits</b>											
Auswide Bank	Term Deposit	A3/BBB-	Y	28/11/2017	28/11/2018	2.60%	N/A	1,000,000	0	2.41%	
Auswide Bank	Term Deposit	A3/BBB-	Y	28/11/2017	28/11/2018	2.60%	N/A	1,000,000	0	2.41%	
Defence Bank	Term Deposit	A2/BBB	Y	4/12/2017	4/12/2018	2.75%	N/A	1,000,000	0	2.41%	
Westpac	Term Deposit	A1+/AA-	N	20/02/2018	20/02/2019	2.63%	N/A	1,000,000	0	2.41%	
ING Direct	Term Deposit	A2/A-	N	21/02/2018	21/02/2020	2.90%	N/A	1,000,000	0	2.41%	
AMP Ltd	Term Deposit	A1-A	N	26/02/2018	27/08/2018	2.80%	N/A	1,000,000	0	2.41%	
Defence Bank	Term Deposit	A2/BBB	Y	1/03/2018	3/09/2018	2.60%	N/A	1,000,000	0	2.41%	
Westpac	Term Deposit	A1+/AA-	N	1/03/2018	1/03/2019	2.62%	N/A	1,000,000	0	2.41%	
ING Direct	Term Deposit	A2/A-	N	1/03/2018	2/03/2020	2.88%	N/A	1,000,000	0	2.41%	
Westpac	Term Deposit	A1+/AA-	N	5/03/2018	3/09/2018	2.60%	N/A	1,000,000	0	2.41%	
ING Direct	Term Deposit	A2/A-	N	5/03/2018	5/03/2020	2.88%	N/A	1,000,000	0	2.41%	
MyState Bank Limited	Term Deposit	A2/BBB+	Y	6/03/2018	6/03/2019	2.75%	N/A	1,000,000	0	2.41%	
AMP Ltd	Term Deposit	A1-A	N	13/03/2018	10/09/2018	2.80%	N/A	1,000,000	0	2.41%	
Members Equity Bank	Term Deposit	A2/BBB	Y	9/04/2018	9/10/2018	2.75%	N/A	1,000,000	0	2.41%	
Bank of QLD	Term Deposit	A2/BBB+	N	28/05/2018	28/05/2019	2.75%	N/A	1,000,000	0	2.41%	
Members Equity Bank	Term Deposit	A2/BBB	Y	29/05/2018	29/05/2019	2.80%	N/A	1,000,000	0	2.41%	
Elders Rural Bank	Term Deposit	A2/BBB+	Y	29/05/2018	29/11/2018	2.80%	N/A	1,000,000	0	2.41%	
MyState Bank Limited	Term Deposit	A2/BBB+	Y	1/06/2018	30/11/2018	2.86%	N/A	1,000,000	0	2.41%	
AMP Ltd	Term Deposit	A1-A	N	1/06/2018	3/06/2019	2.95%	N/A	1,000,000	0	2.41%	
MyState Bank Limited	Term Deposit	A2/BBB+	Y	12/06/2018	11/12/2018	2.88%	N/A	1,000,000	0	2.41%	
Peoples Choice Credit Union	Term Deposit	A2/BBB	Y	12/06/2018	12/06/2019	2.90%	N/A	1,000,000	0	2.41%	
Elders Rural Bank	Term Deposit	A2/BBB+	Y	13/06/2018	13/12/2018	2.82%	N/A	1,000,000	0	2.41%	
Greater Bank	Term Deposit	A2/BBB	Y	13/06/2018	12/06/2020	3.00%	N/A	1,000,000	0	2.41%	
Greater Bank	Term Deposit	A2/BBB	Y	13/06/2018	13/06/2019	2.90%	N/A	1,000,000	0	2.41%	
Heritage Bank	Term Deposit	A3/P2	Y	28/06/2018	9/01/2019	2.95%	N/A	1,000,000	0	2.41%	
Heritage Bank	Term Deposit	A3/P2	Y	28/06/2018	28/06/2019	3.10%	N/A	1,000,000	0	2.41%	
AMP Rebate									340		
<b>Total</b>								<b>26,000,000</b>	<b>340</b>	<b>62.62%</b>	
<b>Matured Term Deposits</b>											
Nil											
<b>NSW Treasury Corporation Hourglass Investments</b>											
Cash Facility Trust	Trust		N	Various	N/A	2.64%	2,000,000	2,493,653	8,654	6.01%	
Strategic Cash Facility Trust	Trust		N	Various	N/A	2.76%	8,000,000	8,563,462	20,123	20.62%	
<b>Total</b>								<b>10,000,000</b>	<b>11,057,115</b>	<b>28,777</b>	<b>26.63%</b>
<b>Bank Accounts</b>							<b>40,463,350</b>				
<b>Account Name</b>							<b>41,520,465</b>				
<b>Balance \$ 31-Jul-18</b>											
General Fund Bank Account											
Trust Fund Bank Account											
NAB Cheque Account											
Evans Head Memorial Areodrome Fund											
<b>Total</b>							<b>735,093</b>				
<b>Total Investment Portfolio at Face Value</b>							<b>40,463,350</b>				
<b>Total Investment Portfolio at Fair Value</b>							<b>41,520,465</b>				
<b>Interest Revenue Received</b>							<b>38,139</b>				
<b>Overall Average Interest Rate</b>							2.75%				
<b>Total Bank Account Portfolio</b>							<b>735,093</b>				
<b>Total Portfolio</b>							<b>42,255,558</b>				

**ATTACHMENT(S)**

**Nil**

**16 TENDER REPORTS**

Nil

**17 GENERAL BUSINESS****17.1 SECTION 82 - RIVERSIDE VILLAGE, 560-570 WOODBURN EVANS HEAD ROAD, EVANS HEAD**

**Author: Andrew Hanna, Manager Development and Environment**

**EXECUTIVE SUMMARY**

An application under Section 82 of the *Local Government Act 1993 (the Act)* has been received from Ardill Payne & Partners acting on behalf of Riverside Village Holdings Pty Ltd seeking a variation (objection) to the requirements of two clauses in the *Local Government (Manufactured Homes Estate, Caravan Parks, Camping Grounds and Moveable dwellings) Regulation 2005, (the Regulation)*.

The Regulation contains provisions which require manufactured homes to be constructed at a place of manufacture outside of the manufactured home estate, i.e. off-site. The objection submitted by Ardill Payne & Partners seeks to allow for the manufacture of homes onsite at Riverside Village as opposed to offsite.

Section 82 of the Act contains provisions which allow an applicant to lodge an objection to a regulation relating to an activity for which approval is sought. The applicant must include grounds for the objection. If Council is satisfied the objection is well founded, it may, with the concurrence of the Director General, Department of Planning, determine the application.

Riverside Village has approval for a total of 162 Manufactured Home sites with 75 of those sites existing with homes already constructed on them. An additional 87 sites are yet to be developed and have manufactured homes constructed on them. The Section 82 Application would see the remaining 87 homes constructed onsite as opposed to offsite and transported to the estate.

**RECOMMENDATION**

That:

1. Council support an objection to Clause 36 and Clause 41 of the Local Government (Manufactured Homes Estate, Caravan Parks, Camping Grounds and Moveable dwellings) Regulation 2005 at Lot 1 DP 1236953, 560 – 570 Woodburn Evans Head Road Evans Head for Riverside Village and seek concurrence with the Director General, Department of Planning.
2. Should concurrence be obtained, an approval to operate be issued subject to any conditions recommended by the Director General, Department of Planning, and subject to the special conditions contained in 'Annexure A'.

**DELIVERY PROGRAM LINKS**

Growing our Economy

EC1: Driving Economic Growth

EC1.4: Provide support to prospective developers regarding Council processes and requirements

**BUDGET IMPLICATIONS**

N/A

**REPORT**

A Caravan Park was established at 560–570 Woodburn Evans Head Road Evans Head under DA1993/61 on 5 August 1993. This approval was for a Service Station and 44 site caravan park. On 21 August 2001 consent was issued under DA1998/46 providing an additional 31 sites and DA2009/116 was approved by Council on 20 July 2010 for extensions to the existing Caravan Park

comprising of an additional 91 sites, resident's hall, demolition, roadworks, landscaping and associated works.

A modification to DA2009/116 recently approved by Council reduced the number of sites from 91 to 87.

An Approval to Operate a manufactured home estate is required to be obtained by the owner of the estate from Council under Section 68 of the *Local Government Act 1993*. Council must assess a Section 68 Application under the provisions of the *Local Government (Manufactured Homes Estate, Caravan Parks, Camping Grounds and Moveable dwellings) Regulation 2005*.

A requirement under Clause 36 and 41 of the regulations prohibits the construction of manufactured homes onsite stating;

*Clause 36 Use of Manufactured Home Estate*

*A manufactured home estate must not be used:*

- a. *for any commercial purpose other than a manufactured home estate or an associated purpose, or*
- b. *for the manufacture, construction or reconstruction of moveable dwellings.*

*Clause 41 Manufactured Homes to be Constructed and Assembled Off-Site*

- 1) *A manufactured home must not be installed on a dwelling site unless each major section of the home has been constructed and assembled at, and transported to the manufactured home estate from, a place of manufacture outside the manufactured home estate.*
- 2) *However, the fixing of cornices, the setting of wall lining joints, the fitting of skirting boards and architraves and the grouting of tiles may be done on the dwelling site.*

Under Section 82 of the Act, an applicant (for an approval to operate a manufactured home estate, or an application for an amendment to an approval) may lodge with their Section 68 Application an objection that:

- The regulations relating to the operation of the activity for which approval is sought do not make appropriate provision with respect to the activity, or
- That compliance with any provision of the regulations or policy is unreasonable or unnecessary in the particular circumstance of the case.

The applicant for the objection has specified the following grounds for the objection:

- The construction of the manufactured homes on site allows for the building to be constructed with a "slab on ground", which allows for the manufactured homes to be more accessible (for seniors or people with accessibility issues) than if the manufactured home was transported to the site, which would require them to be elevated above the ground requiring stairs at the front.
- The manufactured homes can be designed and constructed so that they are movable in the same way as a manufactured home that is moved to the site, which is a requirement of the Regulation.
- The manufacture of dwellings on site will have significant social and economic benefits to the local area and region (including multiplier effects on the local economy) as a consequence of increased employment opportunities for trades and services and demands for construction and building materials.
- The erection of the manufactured homes on site has a smaller environmental footprint than having to transport the buildings to the site. If the buildings were transported from remote locations, there would be significant costs and impacts on the safety and efficiency of the local and broader road network.
- The construction of the proposed manufactured homes on site will not result in any significant change to the appearance of the development other than the dwellings will be reduced in height as they are able to be constructed on the ground and will be able to be relocated if necessary.

- The manufactured homes will comply with the requirements of Subdivision 2, 3, 4 and 5 of the Regulation (setbacks, roads, utility services, and general requirements).
- The Director General, Department of Planning has issued concurrence to similar objections to the regulations relating to the construction of the manufactured homes in the Port Macquarie and Lake Macquarie Local Government Areas.

### **CONSULTATION**

No consultation required or carried out regarding this matter.

### **CONCLUSION**

An application under Section 82 of the *Local Government Act 1993* has been received from Ardill Payne & Partners acting on behalf of Riverside Village Holdings Pty Ltd seeking a variation (objection) to the requirements of two clauses in the *Local Government (Manufactured Homes Estate, Caravan Parks, Camping Grounds and Moveable dwellings) Regulation 2005, (the Regulation)*.

The objection submitted by Ardill Payne & Partners seeks to allow for the manufacture of homes onsite at Riverside Village as opposed to offsite.

The Section 82 application provides strong grounds that the construction of dwellings off site as required by the Regulation is unreasonable and unnecessary having regard to the circumstances of the case.

The construction of dwellings onsite will have minimal environmental or amenity impacts and has the potential to provide significant social and economic benefits due to increased employment opportunities for trades and services and demands for construction and building materials.

### **ATTACHMENT(S)**

1. **Annexure A - Conditions of Consent - Riverside Village, 560-570 Woodburn Evans Head Road, Evans Head**

*ANNEXURE A*  
**Conditions of Consent**

1. The manufactured homes are to be constructed in lightweight materials to facilitate transportation and rapid removal (if necessary). Roof cladding materials must be painted metal and wall cladding must be non-masonry.

*Reason: To ensure, and to facilitate the transportation or relocation of the structures.*

2. During the construction of each manufactured home or group of manufactured homes, the construction area shall be separated from the remainder of the manufactured home estate, in accordance with the requirements of SafeWork NSW.

*Reason: to protect the safety of occupants in the caravan park.*

3. Compliance with Part 2 of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005, unless otherwise allowed under this approval.

*Reason: To ensure that each manufactured home that has been constructed on-site complies with the provisions of the Local Government (Manufactured Homes Estate, Caravan Parks, Camping Grounds and Moveable dwellings) Regulation 2005.*

4. Manufactured homes may only be constructed on a dwelling site within the manufactured home estate. Manufactured homes are not to be manufactured and exported off-site.

*Reason: To ensure there is no conflict with the use of the manufactured home estate in terms of safety and amenity of any existing estate residents/occupants. The commercial production of relocatable homes for exporting off-site is contrary to the related Development Consent.*

5. Noise associated with the premises including all associated mechanical plant and equipment must not be a source of "offensive noise" at the nearest affected premises:

"offensive noise" is defined under the Protection of the Environment Operations Act 1997 as noise:

a) that, by reason of its level, nature, character or quality, or the time at which it is made, or any other circumstances: i) is harmful to (or is likely to be harmful to) a person who is outside the premises from which it is emitted, or ii) interferes unreasonably with (or is likely to interfere unreasonably with) the comfort or repose of a person who is outside the premises from which it is emitted, or b) that is of a level, nature, character or quality prescribed by the regulations or that is made at a time, or in other circumstances, prescribed by the regulation.

*Reason: To maintain acoustic amenity of adjoining premises.*

**17.2 INTERNAL AUDIT COMMITTEE MEETING HELD ON TUESDAY, 7 AUGUST 2018****Author: Ben Zeller, Manager Projects and Performance****EXECUTIVE SUMMARY**

The Internal Audit Committee provides independent assurance and assistance to the Richmond Valley Council on risk management, control, governance and external accountability responsibilities. The Committee meets four times a year with the next meeting scheduled to be held on 6 November 2018.

**RECOMMENDATION**

That the Minutes of the Internal Audit Committee held on 7 August 2018 be received and adopted.

**DELIVERY PROGRAM LINKS**

Making Council Great

CS1: Leading and Advocating for our Community

CS1.3: Ensure transparency and accountability in council's operations

**BUDGET IMPLICATIONS**

There are no budget implications.

**REPORT**

The minutes for the meeting held on 7 August 2018 follow:

**MINUTES OF THE INTERNAL AUDIT COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS, RICHMOND VALLEY COUNCIL, CNR WALKER STREET AND GRAHAM PLACE, CASINO, ON TUESDAY, 7 AUGUST 2018 AT 4PM**

---

**PRESENT**

Cr Robert Mustow, Cr Daniel Simpson (Chair), Cr Robert Hayes, Cr Sandra Humphrys, Cr Jill Lyons and Cr Sam Cornish.

Jarrold Lean (Internal Auditors Grant Thornton), Vaughan Macdonald (General Manager), Angela Jones (Director Infrastructure and Environment), Ben Zeller (Executive Internal Audit), Ryan Gaiter (Chief Financial Officer/Manager Mid-Richmond), Scott Walters (Manager Information Technology Services) and Charlene Reeves (Acting Personal Assistant to General Manager and Mayor) were also in attendance.

**APOLOGY**

Cr Stephen Morrissey, Geoff Dwyer (Thomas Noble & Russell)

**DECLARATION OF INTERESTS**

Nil.

**AGENDA ITEMS****1. Presentation by Grant Thornton**

Jarrold Lean presented the Internal Audit Report and noted this year's review is already underway with the Auditors currently in the office completing the Regulatory Enforcement Review which will be presented to the next meeting.

Jarrold noted in the IT General Controls review, there is number of items which are dependent on Tech One modules and that this report is more of an action plan. Cr Simpson commented around the timeframe for password access implementation. Scott Walters clarified that timeframe is for the whole of the project and there is an implementation plan where if items can be completed before the due date, they will be.

Cr Simpson requested clarification regarding the timeframes for implementation of action items in general. Scott advised Council has completed an additional I.T. review and has implemented an action plan for the next 3 years and prioritise implementation of the items based on the bucket of money we have and when funds are available, that item will be completed.

The Cyber Security Penetration Testing was discussed in further details and Cr Simpson asked whether our insurance covers cyber-attacks.

*Action – Vaughan to confirm with Deborah McLean whether cyber-attacks are covered in our insurances*

Jarrold provided the following commentary on the Project Management Review:

- The PMO has been set up, and while the project management practices used in the delivery of Signature Projects are sound, there is no formalised framework in place. This Project Management Review is more of an action plan around how to mature the PMO for Council.
- The good news for Council is the structure that is in place is a lot more mature than other Councils.
- The PMO has recognised whole of process improvements particularly regarding managing the approval process.
- Some of the action items required is to update the project management documentation to ensure there is a consistent approach to project management.
- Jarrold suggested that a more structured approach to defining what constitutes a signature project, and having the PMO involved more in the initial stages.

## **2. Letter of Engagement**

The provision of Internal Audit Services by Grant Thornton for 2018/2019 was noted by the committee for the record.

## **3. Outstanding Action Items**

The Outstanding Action Items report was provided to the meeting and Ben Zeller confirmed that over the last 3 months at the executive level, there has been a concerted effort to reduce the number of items on this list. This report is now on the RVC Managers Meeting as a standing item to discuss every month.

Cr Simpson requested clarification where there is a status of on schedule but the due date has past. Ben advised that his role is providing the reports for monitoring and that it is the expectation of the relevant managers to update items themselves (which there is a process in place) instead of PMO doing that for them.

Jarrold noted that another Council only reports items of a critical or high rating. It was agreed to by all present to keep the due date, add adjusted date column as well as high/low/moderate column and area to comment if something is not progressing.

*Action – PMO to create new report based on the above feedback.*

## **4. Other matters**

There were no other matters discussed at this meeting.

Next Internal Audit Committee meeting to be held on 6 November 2018, at 4pm.

The meeting closed at 4.35pm

**ATTACHMENT(S)**

**Nil**

**18 MATTERS FOR INFORMATION****18.1 GRANT APPLICATION INFORMATION REPORT - JULY 2018**

**Author:** Ryan Gaiter, Chief Financial Officer / Manager Mid-Richmond

**RECOMMENDATION**

That Council review and note this report.

**REPORT**

This report provides information on grant applications that have been approved, grants that have been received, grant applications that were unsuccessful and grant applications submitted for the month of July 2018.

Four new grants were approved (two of these were approved with a decreased grant allocation from the original application) during the month of July 2018. Council received funding for two grants during the reporting period, totalling \$321,250. Council was notified as being unsuccessful with one grant application and applied for two new grants during July 2018. Details of these grants are provided below:

**Grants that have been approved**

<b>Summerland Way Shared Pathway</b>	
Project ID	10273
Funding Body	Transport NSW
Funding Name	Active Transport, Walking and Cycling Program, Priority Cycleways
Government Level	State
Project Value (exc GST)	\$341,000
Grant Funding (exc GST)	\$341,000
Council Funding (exc GST)	\$ 0
Date Application Submitted	20 September 2017
Date Approved	3 July 2018
Comment (if required)	The original funding application was \$391,000. RMS have partially approved the project to a total cost of \$341,000.

<b>Johnston Street, Bruxner Hwy, Shared Pathway</b>	
Project ID	10274
Funding Body	Transport NSW
Funding Name	Active Transport, Walking and Cycling Program, Priority Cycleways
Government Level	State
Project Value (exc GST)	\$599,500
Grant Funding (exc GST)	\$599,500

Council Funding (exc GST)	\$ 0
Date Application Submitted	20 September 2017
Date Approved	3 July 2018
Comment (if required)	The original funding application consisted of two stages totalling \$1,015,500. RMS have approved stage one of the project at a total cost of \$599,500.

#### Woodburn Public School - Covered Bus Shelter

Project ID	10295
Funding Body	Transport NSW
Funding Name	Country Passenger Transport Infrastructure Grants Scheme
Government Level	State
Project Value (exc GST)	\$131,350
Grant Funding (exc GST)	\$ 98,521
Council Funding (exc GST)	\$ 32,829
Date Application Submitted	N/A
Date Approved	2 July 2018
Comment (if required)	N/A

#### Development of Crown Lands Plans of Management

Project ID	10297
Funding Body	Office of Local Government
Funding Name	Funding allocation
Government Level	State
Project Value (exc GST)	\$41,274
Grant Funding (exc GST)	\$41,274
Council Funding (exc GST)	\$ 0
Date Application Submitted	N/A
Date Approved	16 July 2018
Comment (if required)	N/A

#### Grants that have been received

##### Broadwater to the Beach Shared Pathway

Project ID	10262
Funding Body	Roads and Maritime Services
Funding Name	Active Transport Program, Priority Cycleways
Government Level	State

Project Value (exc GST)	\$1,000,000
Grant Funding (exc GST)	\$1,000,000
Council Funding (exc GST)	\$ 0
Date Application Submitted	1 August 2017
Date Received	\$100,000 received 30 July 2018
Total Funds Received To Date	\$294,800
Comment (if required)	N/A

#### Regional Roads Block Grant 2018/2019

Project ID	N/A
Funding Body	Roads and Maritime Services
Funding Name	Regional Roads Block Grant 2018/2019
Government Level	State
Project Value (exc GST)	\$901,815
Grant Funding (exc GST)	\$901,815
Council Funding (exc GST)	\$ 0
Date Application Submitted	N/A – Annual allocation
Date Received	\$221,250 received 30 July 2018
Total Funds Received To Date	\$221,250
Comment (if required)	N/A

#### Unsuccessful Grant Applications

##### Bruxner Highway Shared Pathway

Project ID	10272
Funding Body	Transport NSW
Funding Name	Active Transport, Walking and Cycling Program, Priority Cycleways
Government Level	State
Project Value (exc GST)	\$218,766
Grant Funding (exc GST)	\$218,766
Council Funding (exc GST)	\$ 0
Date Application Submitted	20 September 2017
Date Advised Unsuccessful	3 July 2018
Comment (if required)	N/A

**Grant Applications Submitted**

<b>Elsa Dixon Aboriginal Employment Program – School Based Element x 5</b>	
Project ID	10293
Funding Body	NSW Government Department of Industry
Funding Name	Elsa Dixon Aboriginal Employment Program
Government Level	State
Project Value (exc GST)	\$50,000
Grant Funding (exc GST)	\$50,000
Council Funding (exc GST)	\$ 0
Date Application Submitted	16 July 2018
Comment (if required)	N/A

<b>Beats and Eats Festival - Growing Our Local Youth</b>	
Project ID	10294
Funding Body	Department of Family and Community Services
Funding Name	Youth Opportunities Program 2018/19 - Round 7
Government Level	State
Project Value (exc GST)	\$21,250
Grant Funding (exc GST)	\$17,500
Council Funding (exc GST)	\$ 3,750
Date Application Submitted	24 July 2018
Comment (if required)	N/A

**DELIVERY PROGRAM LINKS**

Making Council Great

CS2 Great Support

CS2.12 Examine all revenue and expenditure reduction opportunities within legislative powers

**BUDGET IMPLICATIONS**

Nil.

**ATTACHMENT(S)**

Nil

**18.2 DEVELOPMENT APPLICATIONS DETERMINED UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT FOR THE PERIOD 1 JULY 2018 TO 31 JULY 2018**

**Author: Andrew Hanna, Manager Development and Environment**

**REPORT**

This report provides a summary of development activity on a monthly basis. All Development Applications determined in the month are outlined in this report, including Section 96 approvals, applications that are refused and withdrawn, and applications with no development value such as subdivisions.

Council receives a weekly summary of the status of applications (including all received). Council notifies all determinations of Development Applications in the local newspaper pursuant to Clause 101 of the *Environmental Planning and Assessment Act 1979* (as amended) on a monthly basis.

The total number of Development Applications and Complying Development Applications determined within the Local Government area for the period 1 July 2018 to 31 July 2018 was 21, with a total value of \$2,057,340.48.

In order to provide a better understanding of the value of Development Consents issued by Council over a 12-month period, a graph is set out below detailing this information.

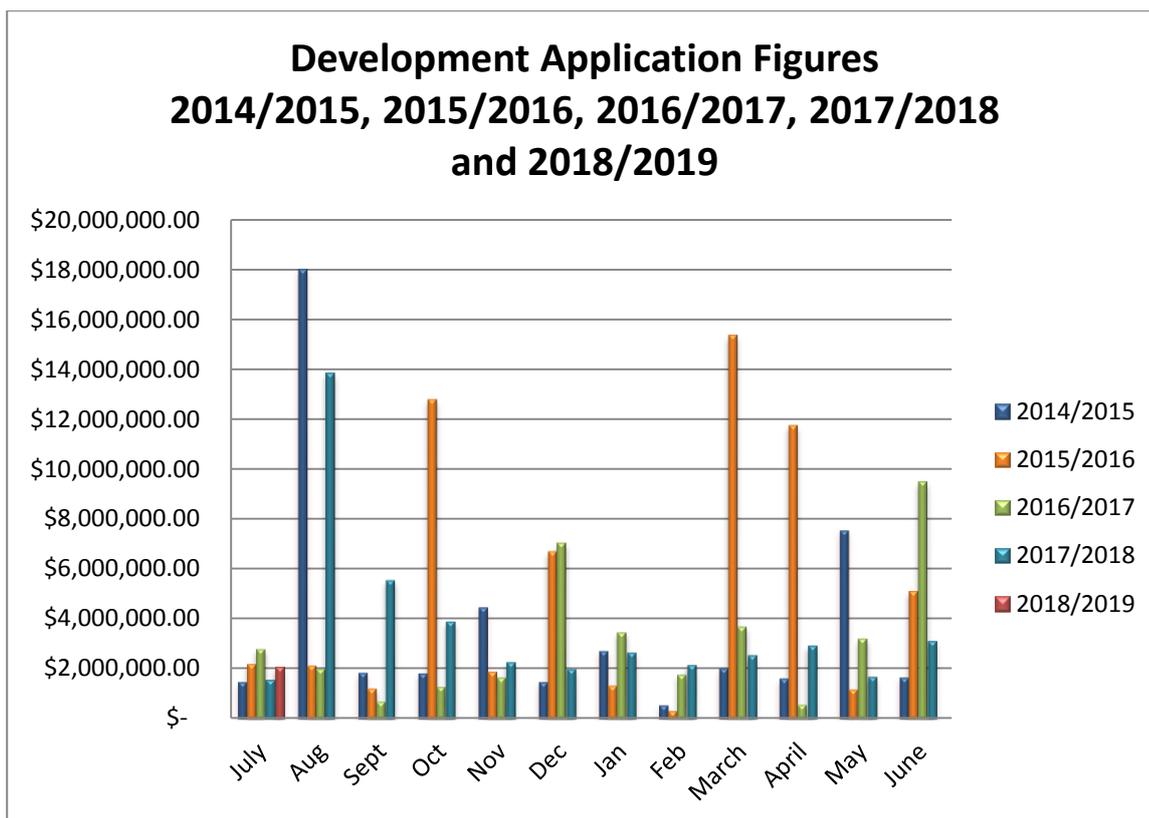


Figure 1: Monthly dollar value of development processed by Council over five financial years.

Figure 2 graph provides the annual value of Development Consents issued by Council over five financial years and Figure 3 and 4 graphs provide a detailed review of the value for the reporting month of July 2018.

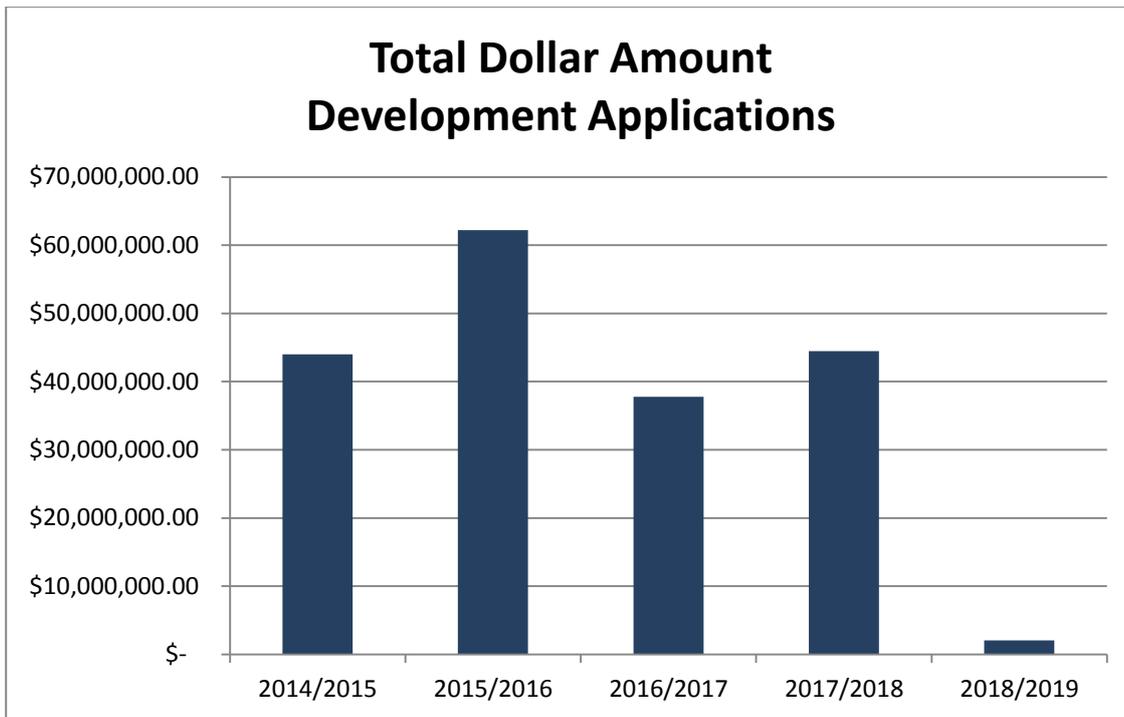


Figure 2: Annual value of development.

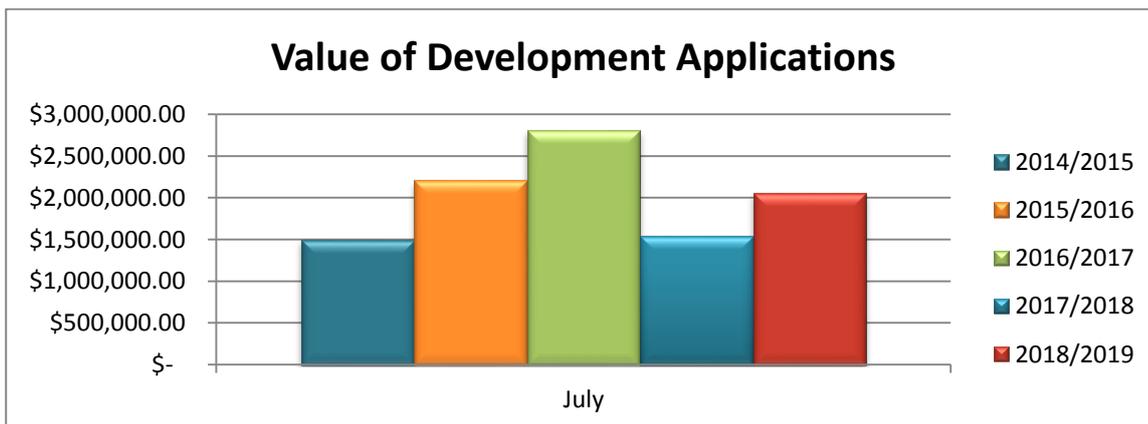


Figure 3: Value of development for the month of July.

**Number of Development Applications**

The number of applications received by Council does not necessarily reflect the value of developments as single large developments can be equivalent in value to a large number of more standard type developments such as sheds, dwellings and small commercial developments.

Figures 4 and 5 below detail the number of applications determined by Council which, as stated above, is not necessarily reflective of the value of development.

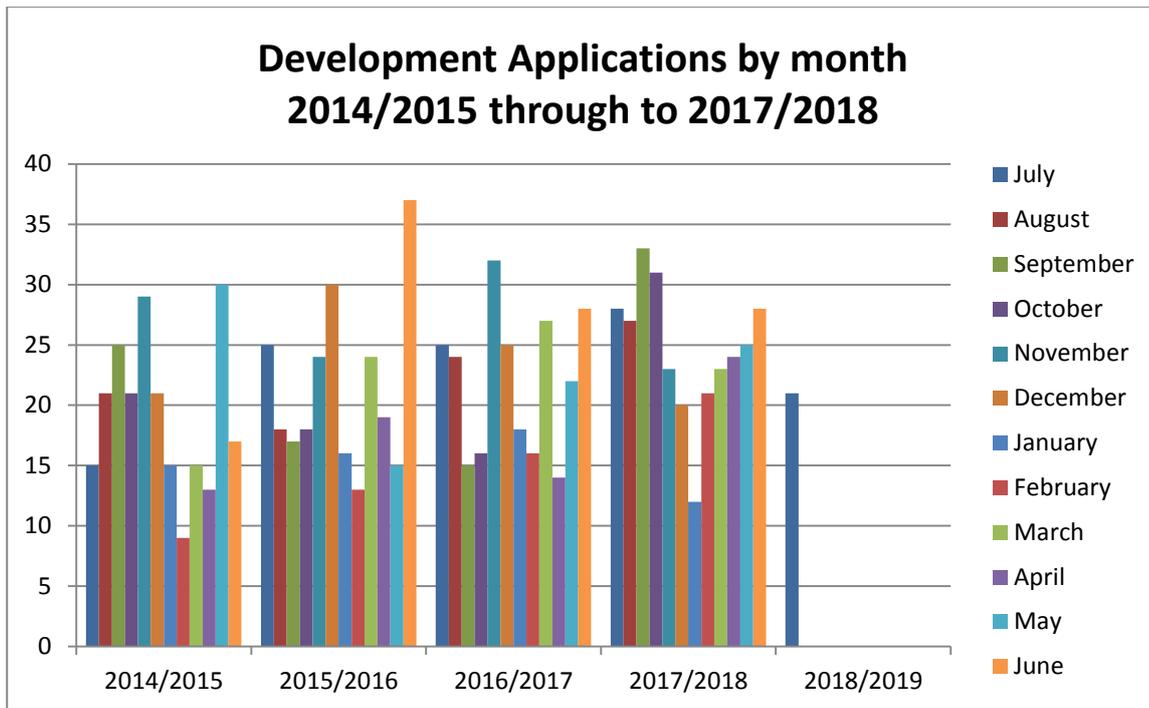


Figure 4: Number of Development Applications per month over five financial years.

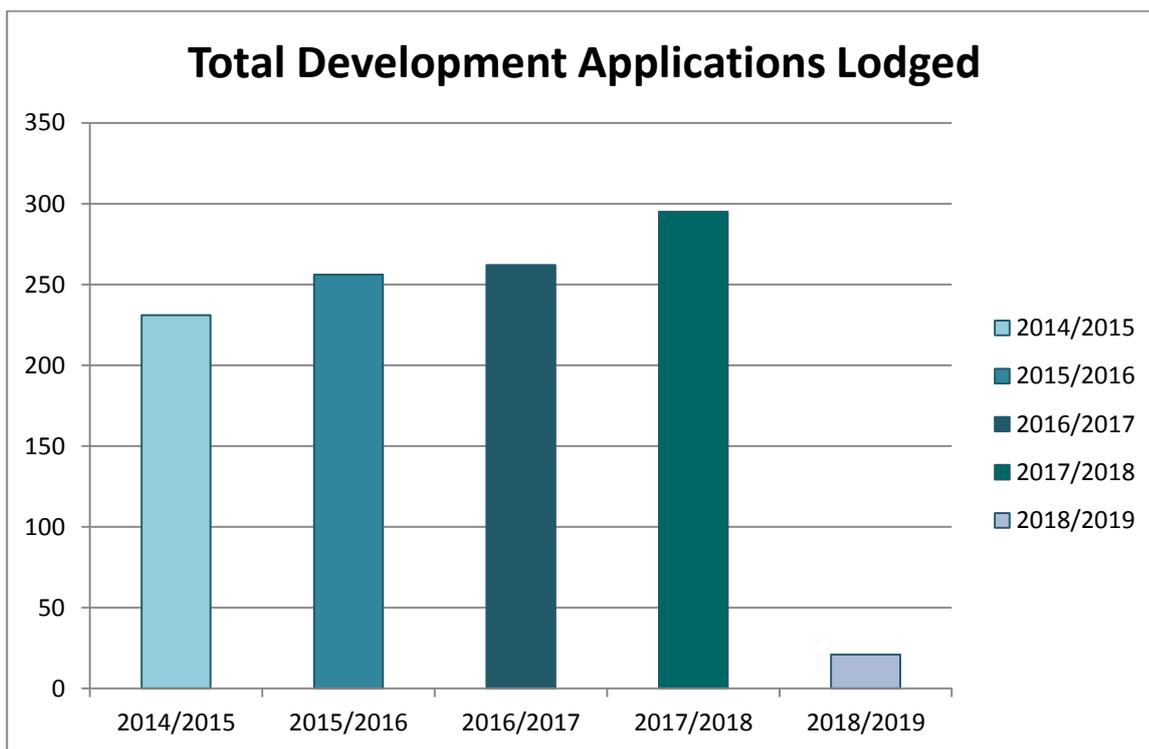


Figure 5: Number of development applications per year over five financial years.

**Activity for the month of July**

General Approvals (excluding Subdivisions, Section 96s)	20
Section 96 amendments to original consent	1
Subdivision	0
Refused	0
Withdrawn	0
Complying Development (Private Certifier Approved)	0
<b>TOTAL</b>	<b>21</b>

**DELIVERY PROGRAM LINKS**

Growing our Economy

EC1: Driving Economic Growth

EC1.6: Improved customer satisfaction with the DA process

**BUDGET IMPLICATIONS**

Nil.

**CONSULTATION**

Nil.

**ATTACHMENT(S)**

- 1. Summary of Development Applications determined under the Environmental Planning and Assessment Act for the period 1 July 2018 to 31 July 2018**

Summary of Development Applications determined under the Environmental Planning and Assessment Act for the period 1 July 2018 to 31 July 2018							
Application ID	Applicant	Owners	Location	Development	Date Lodged	Determination Date	Estimated Cost
CDC2018/0014	Frank Stewart Architect	Walter Corp Pty Ltd	7 Elm Street, Evans Head	Dwelling Alterations and Additions	22/05/2018	2/07/2018	\$ 150,000.00
CDC2018/0015	Hayes Building Consultancy	Mr R J Hayes	93 Woodburn Street EVANS HEAD NSW 2473	Housing Alterations and Additions	28/06/2018	9/07/2018	\$ 6,000.00
DA2017/0083.01	RN & SJ Slater	RN & SJ Slater	600 Spring Grove Road, Spring Grove	Section 4.55 Modification Dwelling & Shed	21/06/2018	5/07/2018	
DA2018/0158	A J Ashworth	A J Ashworth	615 Mongogarie Road, Leeville	Dwelling Extensions & Shed	9/02/2018	4/07/2018	\$ 182,900.00
DA2018/0212	JW & IA MacDonald	JW & IA MacDonald	44 Rileys Hill Road, Broadwater	Relocate d Dwelling	26/04/2018	4/07/2018	\$ 80,000.00
DA2018/0222	Uniplan Group Pty Ltd	SL Young	7 Currajong Street, Evans Head	Relocatable Dwelling	7/05/2018	4/07/2018	\$ 310,000.00
DA2018/0230	Simpson Hospitality Pty Ltd	JM & KA Harper	15-19 Oak Street, Evans Head	Commercial Kitchen Upgrade	18/05/2018	2/07/2018	\$ 150,000.00
DA2018/0242	Hayes Building Consultancy	RA & GJ Reisenweber	81 Woodburn Street, Evans Head	Secondary Dwelling	25/05/2018	3/07/2018	\$ 46,000.00
DA2018/0244	CA Potter	AM & CA Potter	20 Pitt Street, Broadwater	Shed, Pergola & Variation to Development Control Plan 2015.	28/05/2018	4/07/2018	\$ 20,000.00
DA2018/0251	Wayne Lollback Building Co Pty Ltd	TL Pelham	22 Sandilands Street, Casino	Front & Rear Deck and Variation to Development Control Plan 2015	6/06/2018	2/07/2018	\$ 42,650.00
DA2018/0252	JA Fava	JA Fava	21 Carrabeen Street, Evans Head	Carport	8/06/2018	11/07/2018	\$ 19,950.00
DA2018/0255	Profile Pools and Landscaping	FL & KM Frahm	8 Charles Avenue, Casino	Swimming Pool & Deck	14/06/2018	27/07/2018	\$ 46,956.00
DA2018/0256	RA Oakes	RA Oakes & BG Melvaine	531 Myall Creek Road, Bora Ridge	"As Built" Change of Use to Dual Occupancy	15/06/2018	11/07/2018	\$ 56,000.00
DA2018/0257	MA Hammond	MA & MA Hammond	14 Forest Grove, Fairy Hill	Shed	19/06/2018	9/07/2018	\$ 23,468.07
DA2018/0259	Dixonbuild Pty Ltd	LS Radovic	13 Grevillea Place, Swan Bay	Dwelling	21/06/2018	10/07/2018	\$ 297,672.00
DA2018/0260	JM Freeburn	GT & JM Freeburn	102 Lennox Street, Casino	Home Business (Beauty Therapy)	26/06/2018	24/07/2018	\$ 2,844.41
DA2019/0003	JP & LA Northfield	JP & LA Northfield	11 Wills Place, Casino	Shed	2/07/2018	24/07/2018	\$ 13,500.00
DA2019/0005	Perry Homes (Aust) Pty Ltd	PJ Cowan	24 Ivory Circuit, Casino	Dwelling	2/07/2018	24/07/2018	\$ 255,000.00
DA2019/0006	Perry Homes (Aust) Pty Ltd	NA & RC Johnston	45 Kings Lane, Tatham	Dwelling	2/07/2018	25/07/2018	\$ 311,000.00
DA2019/0008	RA & TJ Wiblen	RA & TJ Wiblen	17 Charolais Avenue, North Casino	Inground Swimming Pool	10/07/2018	24/07/2018	\$ 38,400.00
DA2019/0015	RC Johnston	NA & RC Johnston	45 Kings Lane, Tatham	Removal of dwelling	17/07/2018	23/07/2018	\$ 5,000.00

**18.3 OUTCOMES FOR GRANT FUNDING 2017/2018 - 2018/2019 YEAR TO DATE****Author: Ryan Gaiter, Chief Financial Officer / Manager Mid-Richmond****REPORT**

This report provides details of the grant funds that Council applied for during the 2017/18 year and 2018/19 year to date.

In 2017/18 Council made forty grant applications. We have been notified that we were successful with twenty applications and unsuccessful with two applications, there are still eighteen application outcomes pending. With the applications we have been notified of the outcome, we have had a 91% success rate.

Year to date in 2018/19 Council has applied for four grants, at this stage we have been successful with two of the four applications, there are still two application outcomes pending.

During the 2017/18 financial year:

- Council applied for \$39.585 million in funding.
- Council had funding approved of \$15.090 million.
- Council's contribution for these projects total \$454,000.

During the 2018/19 financial year to date:

- Council applied for \$208,000 in funding.
- Council has funding approved of \$139,795.
- Council contribution to this project is \$74,103.

***Successful Projects***

Council staff have continued a strong focus on grants by the organisation and in the community this year. This has resulted in an increase in both the scope and number of grant applications. This has led to some key successes in funding applications.

Grant funding continues to provide an important revenue stream for Council to deliver projects for our community. The following table details the grants.

**Grant Application Details**

Funding Name	Project and ID Name	Project Value (excl. GST)	Grant Amount (excl. GST)	Council /Other Contribution (Excl. GST)	Successful
<b>2017/2018</b>					
The Country Arts Support Program	Masterpieces of Junk (10252)	\$7,550	\$4,000	\$3,550	No
Safer Roads Program	Mongogarrie Road Safety Works (10253)	\$28,100	\$28,100	\$0	Unknown
Safer Roads Program	Broadheads Road and Mongogarrie Road Safety Works (10254)	\$35,900	\$35,900	\$0	Unknown
Safer Roads Program	Ainsworth Road and Naughtons Gap Road Safety Works (10255)	\$213,400	\$213,400	\$0	Unknown
Natural Disaster Funding	Flood Event of 12 March 2017 Restoration Works (10256)	\$3,874,619	\$3,755,619	\$29,000	Yes -partially approved for \$1,773,221
Natural Disaster Funding	Flood Event of 12 March 2017 Emergency Works (10257)	\$123,755	\$123,755	\$29,000	Yes – combined with restoration works
Natural Disaster Funding	Flood Event of 28 March 2017 Restoration Works (10258)	\$7,726,567	\$7,697,567	\$29,000	Yes – partially approved for \$3,113,420
Natural Disaster Funding	Flood Event of 28 March 2017 Emergency Works (10259)	\$65,648	\$65,648	\$0	Yes – combined restoration works
NSW Government	Expansion of Northern Rivers Livestock Exchange, Casino Project (10260)	\$7,000,000	\$7,000,000	\$0	Yes
NSW Community Building Partnership 2017	Installation of Disabled Toilet at Rappville Hall (10261)	\$22,636	\$11,318	\$11,318	Yes
NSW Community Building Partnership 2017	Broadwater to the Beach Shared Pathway (10262)	\$1,000,000	\$1,000,000	\$0	Yes
NSW Boating Now Round 2	Coraki Riverside and Pontoons Gangways (10263)	\$164,820	\$122,820	\$42,000	Yes

Funding Name	Project Name and ID	Project Value (excl. GST)	Grant Amount (excl. GST)	Council /Other Contribution (Excl. GST)	Successful
NSW Boating Now Round 2	Woodburn Riverside Jetty (10264)	\$141,880	\$101,880	\$40,000	Yes
Fixing Country Roads Round 3 – Roads and Bridges Construction Stream	Woodburn Coraki Road (10265)	\$6,806,400	\$5,206,400	\$1,600,000	Not successful
2017/18 Country Passenger Transport Infrastructure Grants Scheme	CPTIGS Bus Shelters Project (10266)	\$20,000	\$20,000	\$0	Unknown
Stronger Country Communities Fund	Modern Catering and Amenities Block for Casino Showgrounds (10267)	\$267,883	\$267,883	\$0	Yes
Stronger Country Communities Fund	Evans Head Tennis Clubhouse Construction and Fitout (10268)	\$260,990	\$101,990	\$159,000	Yes
Stronger Country Communities Fund	Broadwater Outdoor Youth Space and Park Upgrade (10269)	\$221,785	\$131,785	\$90,000	Yes
Stronger Country Communities Fund	Casino Civic Hall (10270)	\$152,028	\$152,028	\$0	Yes
Stronger Country Communities Fund	'Fit for Parks' – Outdoor Gyms for Crawford Square Casino and Evans Head Riverside (10271)	\$201,926	\$201,926	\$0	Yes
Active Transport, Walking and Cycling Program, Priority Cycleways	Bruxner Highway Shared Pathway (10272)	\$218,766	\$218,766	\$0	No
Active Transport, Walking and Cycling Program, Priority Cycleways	Summerland Way Shared Pathway (10273)	\$391,000	\$391,000	\$0	Yes – partially approved for \$341,000
Active Transport, Walking and Cycling Program, Priority Cycleways	Johnston Street, Bruxner Hwy, Shared Pathway(10274)	\$1,015,500	\$1,015,500	\$0	Yes – partially approved for \$599,500

Funding Name	Project Name and ID	Project Value (excl. GST)	Grant Amount (excl. GST)	Council /Other Contribution (Excl. GST)	Successful
Recreational Fishing Trust Grant	Enhancing Fish Highways, Riparian Restoration at the Junction of the Richmond and Wilsons Rivers, Coraki NSW (Stage 1) (10275)	\$57,821	\$19,966	\$37,855	Yes
2018 NSW Youth Week Funding	2018 Youth Week (10276)	\$2,850	\$1,425	\$1,425	Yes
Public Library Infrastructure Grants 2017/18	Casino Library Makerspace - growing inclusive learning communication through creating, construction and collaborating. (10277)	\$45,133	\$37,892	\$7,241	No
Public Library Infrastructure Grants 2017/18	Kyogle Library Redesign (10278)	\$102,513	\$99,673	\$2,840	Yes
Social Housing Community Improvement Fund	Improving Amenity: Casino's Community Playgroup Building (10279)	\$61,191	\$49,791	\$11,400	Yes
Building Better Regions Fund (BBRF)	Casino Drill Hall Project (10280)	\$1,927,000	\$837,500	\$1,089,500	Unknown
2018-19 Public Reserves Management Fund Program (PRMFRP)	Queen Elizabeth Park Field 1 Fencing (10281)	\$41,265	\$41,265	\$0	Unknown
2018-19 Public Reserves Management Fund Program (PRMFRP)	Yorklea Hall Foundations Work and Electrical Upgrade (10282)	\$42,010	\$42,010	\$0	Unknown
Stronger Country Communities Fund (SCCF)	Woodburn Riverside Park Development - Playground and Central Hub Area (10283)	\$570,040	\$551,776	\$18,264	Unknown

Funding Name	Project Name and ID	Project Value (excl. GST)	Grant Amount (excl. GST)	Council /Other Contribution (Excl. GST)	Successful
Stronger Country Communities Fund (SCCF)	Stan Payne Oval Sporting Facility Enhancement with Grandstand Upgrade and Security Bollards (10284)	\$309,884	\$309,884	\$0	Unknown
Stronger Country Communities Fund (SCCF)	Woodburn Recreational Oval Enhancement of Sporting Facilities (10285)	\$98,714	\$98,714	\$0	Unknown
Stronger Country Communities Fund (SCCF)	Queen Elizabeth Park Sporting Complex Enhancement (10286)	\$479,717	\$479,717	\$0	Unknown
Stronger Country Communities Fund (SCCF)	Coraki Hockey Club Training Facilities: Windsor Park Revitalisation (10287)	\$95,053	\$95,053	\$0	Unknown
Stronger Country Communities Fund (SCCF)	Crawford Square Casino Accessible Splashpad (10288)	\$883,436	\$883,436	\$0	Unknown
Stronger Country Communities Fund (SCCF)	Evans Head Main Beach Access Enhancement (10289)	\$185,765	\$185,765	\$0	Unknown
Regional Growth Fund - Growing Local Economies	Casino Industries Activation (10291)	\$13,333,000	\$7,969,000	\$5,364,000	Unknown
NSW Community Building Partnership Program 2018	Construction of an Accessible Toilet at Coraki Youth Hall (10292)	\$31,113	\$14,904	\$16,209	Unknown
<b>2018/19</b>					
Elsa Dixon Aboriginal Employment Program	Elsa Dixon Aboriginal Employment Program – School Based Element x 5 (10293)	\$50,000	\$50,000	\$0	Unknown
Youth Opportunities Program 2018/19 - Round 7	Beats and Eats Festival - Growing Our Local Youth (10294)	\$21,250	\$17,500	\$3,750	Unknown

Funding Name	Project Name and ID	Project Value (excl. GST)	Grant Amount (excl. GST)	Council /Other Contribution (Excl. GST)	Successful
Country Passenger Transport Infrastructure Grants Scheme	Woodburn Public School - Covered Bus Shelter (10295)	\$131,350	\$98,522	\$32,829	Yes
Development of Crown Lands Plans of Management – Funds Allocation	Development of Crown Lands Plans of Management	\$41,274	\$41,274	\$0	Yes

**DELIVERY PROGRAM LINKS**

Making Council Great

CS2 Great Support

CS2.5 Financial Services

**BUDGET IMPLICATIONS**

N/A

**CONSULTATION**

N/A

**ATTACHMENT(S)**

Nil

## 18.4 NORTHERN RIVERS RAIL TRAIL

**Author:** Vaughan Macdonald, General Manager

### REPORT

The reality of the Northern Rivers Rail Trail (NRRT), a signature project in Council's Richmond Valley Made 2030 Community Strategic Plan, has been boosted by several positive outcomes in the preceding 12 months. In February this year the project received its biggest news yet, when the NSW State Government committed \$13 million of funding for the Murwillumbah to Crabbe's Creek section of the trail.

Currently the Tweed Shire Council is going through the necessary regulatory processes for their section of the trail. Additionally, documentation for a prospective expression of interest (EOI) for the construction is currently being prepared for public notice, upon the funding agreement being completed. Tweed has also scheduled a series of public information sessions for September, with rural villages in which the rail trail will pass.

In positive news for the Richmond Valley section of the rail trail, Northern Rivers Rail Trail Inc. (NRRT) has engaged the well-regarded company Business Sense to complete a business case for the Casino to Eltham section of the rail trail. Richmond Valley and Lismore City Councils have both contributed \$15,000 to support the business case. Expected completion of the business case is for mid December 2018. The business case will explore the economic and community benefits of the rail trail and will be used as a base for future grant funding applications.

Other important milestones that have been completed under the guidance of NRRT is base mapping GIS from Casino to Eltham which was funded from the NRRT crowd funding campaign funds. All bridges from Casino to Burringbar have also been assessed. This was done by Patrick Knight and Norman Case, two respected engineers who volunteered their time for NRRT.

NRRT members have also been busy meeting politicians from a variety of parties. They recently met with Labor candidate for State seat of Lismore Janelle Saffin and Shadow Minister for Environment, Heritage, Tourism and Trade Penny Sharpe with Labor indicating they support the rail trail. NRRT representatives also recently met with members of the High-Country Rail Trail in Victoria to discuss how to best repair trestle bridges.

Richmond Valley Council's General Manager took the opportunity to visit the Otago Rail Trail on a recent family holiday to experience it and understand how it traverses through the New Zealand country side. Photos from the visit follow which highlight some of the spectacular scenery that is often captured from Rail Trails with tunnels, bridges and snow-capped mountains all adding to the tourism experience. Notably the trail is fenced from any grazing areas which deals with any bio-security concerns which have been raised as a concern by some people in the Northern Rivers.



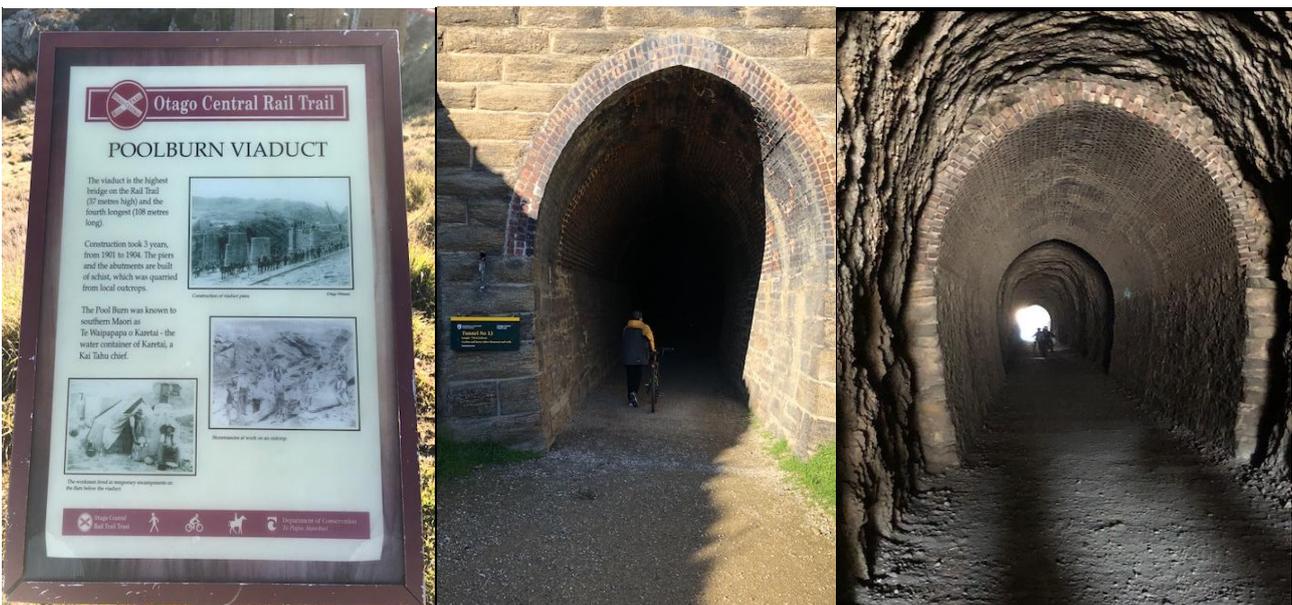
Photos: Otago Trail New Zealand - Lauder to the Poolburn Gorge – Approximately 17 kms.



Photos: Otago Trail New Zealand - Lauder to the Poolburn Gorge Approximately 17 kms.



Photos: Otago Trail New Zealand - Lauder to the Poolburn Gorge – Manuherikia Bridge Crossing



Photos: Otago Trail New Zealand - Lauder to the Poolburn Gorge – Poolburn Viaduct

Discussions were also held with business owners in Lauder which is a small village which has come back to life due to the Otago Rail Trail with the Bike Hire shop starting out as a family owned and run business which now employs 18 staff during the Spring to Autumn peak period for the Rail Trail, hiring out 300 bikes. The local cafe was very busy at the height of winter so one could imagine how it would be in the peak summer season for the Rail Trail.

The New Zealand experience certainly highlights the tourism and economic benefits that can be realised from Rail Trails on unused rail corridors. Given the geography along the Casino to Murwillumbah rail corridor, the Northern Rivers Rail Trail would provide similar spectacular scenery and provide a tourism experience to draw the large visitation along the coast inland. With further Government support and funding to add to the funds announced for the Tweed section, the Northern Rivers Rail Trail will become a reality.

### **DELIVERY PROGRAM LINKS**

Growing our Economy

EC1: Driving Economic Growth

EC1.3: Align tourism, economic development and events to deliver economic outcomes for the Region

### **BUDGET IMPLICATIONS**

N/A

### **CONSULTATION**

N/A

### **ATTACHMENT(S)**

Nil

**19 QUESTIONS ON NOTICE**

Nil

**20 QUESTIONS FOR NEXT MEETING (IN WRITING)**