



Acquittal and Evaluation Community Financial Assistance Program

Richmond Valley Council requires feedback from organisations regarding the distribution of the Community Financial Assistance Program funding and the outcome of the purpose for which the grant was given. This assists Council in future planning and confirms that all funds were acquitted appropriately. Please note failure to complete an acquittal may affect future funding.

Name of Organisation/Group: _____

Financial Year Funding was Received: _____ Round _____

Grant Amount Received \$ _____ Grant Amount Spent \$ _____

Describe how the funds were expended:

Describe how this project has benefited your organisation:

Describe how this project has benefited the community:

How many people in the community directly benefited from the grant? _____

Please attach evidence of purchase – receipts, financial statements, or statutory declaration.

Name _____ Phone _____

Signed _____ Date _____

Please return this report to:

General Manager
Richmond Valley Council
Locked Bag 10
Casino NSW 2470

OR email council@richmondvalley.nsw.gov.au

For further information please contact Marie Cullen on 6660 0300