

RICHMOND VALLEY COUNCIL POLICY REGISTER

File No: T.320.01 (T68)

Policy No: 2.4.1

POLICY:	MARKET OPERATIONS - EVANS HEAD.
FUNCTIONS:	Health Administration and Inspection
OBJECTIVE:	To provide guidelines for operations of the Evans Head Market.
DIVISION RESPONSIBLE:	ENVIRONMENTAL DEVELOPMENT SERVICES.

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POLICY:

1. Aim of Policy

To ensure that Markets within Evans Head operate in such a way that it compliments rather than competes with existing Commercial Sector.

2. Location Criteria

Markets within Evans Head are only to operate at the following locations:

- General Market days outside holiday periods Silver Sands Caravan Park Reserve.
- During Holiday Periods
 - evening Market Oak Street
 - Stan Payne Oval (day of evening)

3. Operation Standards

a) Lease Agreements

The Coordinator/Operator of the Markets is to enter into a lease agreement acceptable to Council no greater than five (5) years. Lease fee would be at a “peppercorn” rent.

Further, that Council approval is required prior to the Co-ordinator/Operator of the Markets transferring their lease.

b) Public Liability Insurance

The Coordinator/Operator of the Markets shall provide Public Liability Insurance to the value of \$10,000,000.

c) Market Times

Markets are to be held once a month and any re-scheduling due to bad weather is to be re-scheduled within that month.

Any market held outside the above for special events including a Christmas Market, the Coordinator/Operator is to obtain approval in writing from Council before Market is to be held.

d) Stall Types

Stalls within the markets are to be generally of the type identified below:

- i) Home grown fruit, vegetables and plants.
- ii) Homemade arts, crafts and food items
- iii) Secondhand goods (household bric-a-brac) including secondhand books
- iv) Deleted/recycled/theme clothing lines
- v) Amusement machines
- vi) One drink/ice cream van
- vii) Charity, sporting, cultural and fund raising organisations

e) Health

All stall holders selling prepared or processed food items are to comply with Richmond Valley Council Market Food Stall Code and Food General Regulations where appropriate.

To ensure compliance, stall holders should contact Council's Environmental Health Surveyor.

f) Amendment to Operations

Any modifications to this policy is only to be carried out with the consent of Council in consultation with the Coordinator/Operator of the Markets and a representative of the Evans Head Chamber of Commerce.