

RICHMOND VALLEY COUNCIL POLICY REGISTER

File No: F.050.02

Policy No: 1.4.1

POLICY:	FINANCE - DEBTORS
FUNCTION:	Finance
OBJECTIVE:	Authority for writing-off
DIRECTORATE:	CORPORATE SERVICES

POLICY:

1. Council delegate to the General Manager the authority to write-off debts if allowable under the Local Government Act 1993 that are no greater than \$2,000.00.
2. Any debt to be written- off if allowable under the Local Government Act 1993 that is greater than \$2,000.00, be only written off if authorised by a resolution of Council. Council can also write-off debts if allowable under the Local Government Act 1993 for debts less than \$2,000.00 by way of resolution if the General Manager's delegated authority is not used.
3. A report be provided annually to Council outlining debts written off under delegated authority by the General Manager only if there are actual debts written off under the delegated authority.
4. This policy relates only to debts owed to Council that are not rates or charges.
5. This policy at all times must be applied in terms of procedure as indicated in Clause 213 of the Local Government (General) Regulation 2005.

VARIATION:

Council reserves the right to review, vary and/or revoke this policy from time to time.