



RICHMOND VALLEY COUNCIL

Minutes

Reserve Trust Meeting

Tuesday, 2 August 2011

Table of Contents

PRESENT	1
1 APOLOGIES	1
2 DECLARATION OF INTERESTS.....	1
3 REPORTS	1
3.1 Summary of the Coraki Public Recreation Reserve Board Meetings held on 11 April and 20 June 2011	1

MINUTES OF THE RESERVE TRUST MEETING OF RICHMOND VALLEY COUNCIL, HELD IN THE COUNCIL CHAMBERS, CNR WALKER STREET AND GRAHAM PLACE, CASINO, ON TUESDAY, 2 AUGUST 2011 AT 11.30 A.M.

PRESENT

Crs. C.J. Sullivan (Mayor), C.J. Cox, O. Crawford, S.A. George, B.J. Jeffery, D.A. Kinnish, S.E. Morrissey, R.A. Mustow and S.N. Wheatley.

The General Manager, Director Corporate Services, Director Works, Director Environmental Development Services and Executive Assistant (Annette Phelps) were also in attendance.

1 APOLOGIES

Nil.

2 DECLARATION OF INTERESTS

Nil.

3 REPORTS

3.1 SUMMARY OF THE CORAKI PUBLIC RECREATION RESERVE BOARD MEETINGS HELD ON 11 APRIL AND 20 JUNE 2011

Reference: Parks and Reserves - Design and Construction, Service Provision, Trusts; Laws and Enforcement - Standards; P42846

Prepared by: Governance Officer

Background

The Coraki Public Recreation Reserve Board met on 11 April and 20 June 2011.

The Board has the function of care, control and management of Coraki Caravan Park and to provide input to the Reserve Trust in respect of the Caravan Park and other Public Recreation Reserves in Coraki.

Report

Issues

The Coraki Public Recreation Reserve Board considered the following matters at its meetings:

11 April 2011:

- Van Registration - Police would be following up the van which was not currently registered.
- Site Delineation - The Director Corporate Services is to follow up the matter with the appropriate Council staff.
- Treasurer's Report - Accepted as presented.
- Plan of Management - The Director Corporate Services advised that the Plan of Management had been adopted by the Minister for Lands.
- Maintenance Matters - A quotation for tree lopping to be obtained.
- Signage - Caretakers are to follow up the erection of appropriate signage indicating the entrance to the Caravan Park area.
- Community Strategic Plan - The Plan prepared by Council includes details regarding river bank restoration programs.

20 June 2011:

- Van Registration - There has been no further progress regarding the follow up of registration by the Police.
- Site Delineation - The sites to are to be marked with numbered posts and a laminated site plan to be displayed near the site office as it appears it is not a legislative requirement for a survey to be carried out.
- Treasurer's Report - Accepted as presented.
- Maintenance Matters - Awaiting quotation for tree lopping; a plumber to be engaged to install aggregate pipes to direct run off for water seepage behind toilets; a price for 2 additional slabs to be obtained.
- Signage - Signs have been ordered through Council.
- Community Strategic Plan - The plan has been adopted by Council.
- Complaints - All complaints from the public are to be requested to be made in writing.
- Approval to Operate - The annual inspection is due to be carried out and a checklist was provided to the Park Managers for completion and return to Council.

A copy of the Minutes of the Coraki Public Recreation Reserve Board Meetings held on 11 April 2011 and 20 June have been circulated separately to each Councillor.

Conclusion

This report provides information in relation to the Coraki Public Recreation Reserve Board Meetings held in April and June 2011. No specific recommendations from the Meeting require consideration by the Trust.

RECOMMENDATION

Recommended that the information be received and noted.

RT020811/ 1 RESOLVED (Cr. Kinnish/Cr. Wheatley)

That the above recommendation be adopted.

FOR VOTE - All Council members voted unanimously.

The Meeting closed at 11.32 a.m.

CONFIRMED - 16 August 2011

CHAIRMAN