

Council Reference:

Casino Community & Cultural Centre – JP:NP

Contact Officer:

Joanne Petrovic

14 February 2011

«Title»

«Company_Name»

«Address_Line»

«City» «State» «Post_Code»

Dear Sir/Madam,

CASINO COMMUNITY AND CULTURAL CENTRE

Richmond Valley Council is currently in the process of meeting with Community Organisations that are interested in using the new Casino Community and Cultural Centre. You have been included on this list because your organisation has been identified as one of the organisations that may be interested in updates in relation to the plans for this centre. Included with this letter are:

- 29th November 2010 2.00pm - 3.00pm.
- The Report to Council following community consultation
- The call for Expressions of Interest for the Casino Community and Cultural Centre

All information presented at previous meetings in relation to discussions for the Casino Community and Cultural Centre are available at the front Counter at Richmond Valley Council and may be posted out on request. Information in relation to the Casino Community and Cultural centre can also be found on Council's website (which will be regularly updated) at:

http://www.richmondvalley.nsw.gov.au.titan.imagin8.com/page/reports/On_Exhibition/Casino_Community_and_Cultural_Centre/.

The next meeting in relation to the Casino Community and Cultural Centre will be held February 28th 2011 (2 – 3 pm) at the Council Administration Building, Cnr Walker Street and Graham Place, Casino. If you would like any more information in relation to these information sessions please contact Joanne Petrovic on (02) 666 00225 or e-mail joanne.petrovic@richmondvalley.nsw.gov.au

Yours faithfully,



for Kenneth Exley

DIRECTOR

ENVIRONMENTAL DEVELOPMENT SERVICES

Notes on the meeting held with potential users of the Casino Community and Cultural Centre on Monday, 29th November 2010 2:00pm - 3:30pm

Present: Carrie Kennedy (Red Cross and United Support), Nina Handford (Red Cross), Fran White (Quota), Lawrie Bonner and Pamela Foster (Casino Neighbourhood Centre), Robyn Spruce, Gary Wedesweiler, Jim McEwen (Legacy), Donna Colbrelli Adams (Casino Neighbourhood Watch) Janet Caban and Barbara Holis (Casino District Family History Group), Donna Yagar (Chamber of Commerce and Beef Week)

Apology: Edner Fuller, Peter Adams, Stuart George, Cherie Hollsworth, Noeline Olive and Lawrie Bonner
Council Representatives Present: Ken Exley, Joanne Petrovic (Convener), Angela Jones

Revision:

Joanne started off the meeting with a revision of what had happened so far in relation to the consultations and reminded everyone that at any point any of the reports that have gone to Council, in addition to plans and summaries of these meetings are available at the front Counter of the Richmond Valley Council Office. She also reminded them that much of this is available on the Richmond Valley Council website at:

http://www.richmondvalley.nsw.gov.au/page/reports/On_Exhibition/Casino_Community_and_Cultural_Centre/

Update on the Building Works, new Council grants and Staging:

Angela spoke about the fact that the roof would be completed to at Christmas. She also spoke about the fact that now Glass Dors were being ordered as dividers for the rooms. These would have "privacy" films to ensure that people in one meeting could not watch what happened in the next. The glass will be cheaper and will allow much more light between the rooms.

Angela reviewed the cost of the Stage 3 construction of the building. Stage 3 is the fit out of the upstairs area, the rooms and the toilets. Angela explained that the total cost for this stage was well in excess of the money that was available through the Regional and Local Community Infrastructure Program (RLCIP) and that Council had considered what was available and what could be paid for. In the end Council had opted to complete the rooms of Stage 3 (as these are the cheapest part of the stage 3 development and also the ones most likely to bring in more income). There was a small amount of remaining money available through the RLCIP program and Council decided to complete the wall of the courtyard (which is a part of the Stage 4 courtyard development). The reason for this choice was that a wall around the courtyard at the back will give much greater security to the building.

Management of the Building

Joanne reminded everyone that at the last meeting the community had identified that they would like to have a Manager of the Centre that was Anchor Tenant or contractor-Lease (because there are onsite and available but costs should be kept as low as possible). Joanne asked if there were any more attributes that the group would like from the manager of the Casino Community and Cultural Centre. The group came up with the following points:

- Flexibility and balance without sterilising the building
- Ability to work with and support all of the user groups.
- Strong support of volunteers
- Ability to market and promote the facility
- Affordability
- Availability

Ken pointed out that there is office space at the front of the building which will be made available for that manager as a part of the EOI

Costs for the hiring of the building

Many organisations expressed their concern that they still did not know how much the building would cost them to rent. Joanne presented worksheets on alternative cost models that had been developed. Ken explained that the final cost models would have to be left up to the manager of the Casino Community and Cultural Centre when they were identified as if Council set's the costs then they are very difficult to change through Council processes. A separate manager of the building is able to be far more flexible.

Action: Joanne to include the Excel Spreadsheet with the minutes

Where to next?

Joanne reported that following this meeting there would be a workshop with Councillors and then a Report presented to Council on the outcomes of the Community and Cultural Centre. Following this expressions of interest would be sought for a manager of the Casino Community and Cultural Centre Building.

Meeting times and dates next year:

Joanne stated that it was hoped to have the following meetings in the next year:

Mon 28/02/2011 2:00 PM

Mon 28/03/2011 2:00 PM

Mon 30/05/2011 2:00 PM – Tour of the New Building

These meetings would be held if the successful manager from the EOI process wished to do so, Tour in last Monday of April)