



Evans Head Memorial Aerodrome

ANNUAL AERODROME USER APPLICATION FORM

2011/2012

NOTE - FEES APPLY

Fees are non-refundable

For your application to be considered all questions must be addressed.

All Applications Expire on 30 June 2012

Office Use Only	
Annual Landing Fee Payment	
Date paid	
Receipt Number	
Job No	670-006
Heritage Induction Fee	
Job No	670.008
Key Deposit Fee	
(Refer to finance) Job No	
Induction Fee	
Job No	670-010

Section A

APPLICANT DETAILS			
Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms <input type="checkbox"/> Miss
Surname			
First Name			
Address			
Postal Address			
Locality		State / Postcode	
Phone (business)		Phone (mobile)	
Phone (private)		Fax	
Email			
Signature			

ATTACHED DOCUMENTATION	
<input type="checkbox"/>	Aerodrome Users Application Form
<input type="checkbox"/>	Certificate of Currency of Insurance (min \$10 million)
<input type="checkbox"/>	Consultation Responses
<input type="checkbox"/>	Application for Airside Vehicle Authorisation (if applicable)
<input type="checkbox"/>	Key Deposit Form (if applicable)
<input type="checkbox"/>	Aircraft Photos (min 2)
<input type="checkbox"/>	Attached Valid DA consent (if applicable)

*In relation to Community Groups/Charities etc booking Council Facilities, Council's Policy in relation to these bookings is that Council Staff must apply Fees & Charges consistently across all categories of Community Groups and that a Community Group is then able to make a separate **written** application to Council to be reimbursed for charges.*

SECTION B

AVIATION ACTIVITY (Please Tick item/s R)	
<input type="checkbox"/> General Aviation (including stored hangar aircraft)	<input type="checkbox"/> Parachuting
<input type="checkbox"/> Ultra light aircraft / gyrocopter (including stored hangar aircraft)	<input type="checkbox"/> Motorised Paragliding
<input type="checkbox"/> Helicopter (including stored hangar aircraft)	<input type="checkbox"/> Banner Towing
<input type="checkbox"/> Commercial Usage (including flying schools)	<input type="checkbox"/> Helicopter Joy flights
<input type="checkbox"/> Agricultural flights (ie Crop Dusting)	<input type="checkbox"/> Military Aircraft
<input type="checkbox"/> Model Aircraft Club	<input type="checkbox"/> Gliding
<input type="checkbox"/> Tow Vehicle	<input type="checkbox"/> Sky Diving
<input type="checkbox"/> Registered Charities eg. Angel Flight	<input type="checkbox"/> Other (please specify)
<input type="checkbox"/> Emergency Services & Department of Defence are exempt from paying fees, however Council must be notified of the intended use.	
<input type="checkbox"/> Other (please state)	

AIRCRAFT DESCRIPTION	
Type / Model	
Weight	
Seating Capacity	
Details	
Registered Call Sign	
<i>Please attach photos to application (min 2)</i>	

SECTION C

CONSULTATION
<p>As a requirement of the application process, you need to demonstrate that existing user groups have been consulted and necessary issues of concern addressed.</p> <p>At a minimum the list of authorised users must be consulted and their views forwarded to Council on the prescribed form (Appendix 1). A list of authorised users can be obtained from Council.</p> <p>Send Council a copy of the consultation correspondence to Locked Bag 10 CASINO NSW. 2470 Any email consultation correspondence should be forwarded or CC to council@richmondvalley.nsw.gov.au</p>

APPENDIX 1

APPLICANT DETAILS	
Applicant Name	
Contact Address	
Contact Person	
Position Held	
Contact Phone No	
Details of use <i>(Specifically detail potential impacts on other users)</i>	

RESPONSE	
In relation to the Application detailed overleaf, I advise that my organisation <input type="checkbox"/> agrees <input type="checkbox"/> disagrees <input type="checkbox"/> agrees subject to the following concerns:	
Comments <i>(If you disagree with the application or wish to make comment)</i>	
Name	
Organisation	
Position	
Date	
Signed	